REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF TRANSPORTATION AND COMMUNICATIONS

MARITIME INDUSTRY AUTHORITY

TERMS OF REFERENCE (TOR)

Description: PROCUREMENT OF BRAND NEW EIGHTEEN (18) UNITS SPORTS UTILITY VEHICLE AND FIVE (5) UNITS PASSENGER VAN FOR THE MARITIME INDUSTRY AUTHORITY

1. **APPROVED BUDGET FOR THE CONTRACT (ABC),** where the authority to purchase the following brand new motor vehicles as granted by the Department of Transportation and Communications (DOTC) through a letter to MARINA dated 30 July 2013 based on the approval of the Department of Budget and Management (DBM) in its letter to DOTC dated 26 July 2013.

Particulars				
Contract Package	**Classification**	**Quantity**	**Specification/ Description**	**Amount**
1	Sports Utility Vehicle (SUV)	18 Units	Diesel engine displacement not exceeding 3000 cc	P 20,500,100.00
2	Passenger Van	5 Units	Diesel engine displacement not exceeding 3000 cc	6,799,900.00
			TOTAL	**P 27,300,000.00**

The above-quoted budgets are inclusive of all taxes.

2. **OBJECTIVE**

The Maritime Industry Authority (MARINA) aims to provide a total of twenty three (23) new vehicles for the Central Office and Regional Offices. The volume of work at MARINA necessitates the procurement of additional brand new motor vehicles to greatly enhance its capacity to perform its expanded mandate.

3. SCOPE OF REQUIRED SERVICES

Supply and delivery of total of twenty three (23) units: for Contract Package 1; eighteen (18) SUV vehicles and for Contract Package 2; five (5) Passenger Vans for MARINA which must be delivered at the Central Office as part of the suppliers after sales service. The supplier/s must include and complete the registration of the service vehicles for a period of 3 years and shall assist the MARINA in insuring the vehicles with the Government Service Insurance System (GSIS). Total price of quotation for this procurement must be inclusive of all taxes.

4. SPECIFICATIONS

Contract Package	ABC	Quantity	Specifications	
1	**P20,500,100.00**	**18 units**	**Make**	**Sports Utility Vehicle (SUV)**
			Model	2013 or latest
			Overall Length (mm)	4,595-4,780
			Overall Width (mm)	1,770-1,840
			Overall Height (mm)	1,805-1,900
			Engine Type	Diesel
			Displacement (cc)	Not to exceed 3000 cc
			Fuel	Diesel
			Transmission Type	4-5 speed Automatic (A/T)
			Steering System	Power Steering
			Safety Features	ABS, with Supplemental Restraining System (SRS) airbags for driver and passenger
			Seating Capacity (persons)	At least 7 passengers
			Color	Various
			Accessories	AM/FM Radio, CD-Player, Air Conditioning System, with tint, seat cover, matting, toolset and Early Warning Device
			Warranty	3 years
			Incidental Services	Registration and TPL
			Additional Requirements	Certification from Land Transportation Office (LTO) accredited manufacturer and importer attesting to the availability of authorized dealers and service centers in all regions of the country for the last ten (10) years
2	**P6,799,900.00**	**5 units**	**Make**	**Passenger Van**
			Model	2013 or latest
			Overall Length (mm)	4,695-5,125
			Overall Width (mm)	1,695-1,920

			Overall Height (mm)	1,925-2,105
			Engine Type	Diesel
			Displacement (cc)	Not to exceed 3000 cc
			Fuel	Diesel
			Transmission Type	5-Speed M/T
			Steering System	Power Steering
			Safety Features	With Supplemental Restraining System (SRS) Airbags for driver and passenger
			Seating Capacity (persons)	At least 8 passengers
			Accessories	AM/FM Radio, CD-Player, Air Conditioning System, with tint, seat cover, matting, toolset and Early Warning Device
			Color	Various
			Warranty	3 years
			Incidental Services	Registration and TPL
			Additional Requirements	Certification from Land Transportation Office (LTO) accredited manufacturer and importer attesting to the availability of authorized dealers and service centers in all regions of the country for the last ten (10) years

5. AMONG OTHER REQUIREMENTS

a. The bidder shall not offer a new brand of Sport Utility Vehicle or Passenger Van that has never been continuously offered in the Philippine market for more than ten (10) years.

b. Bidding Documents:

i. Price of bidding documents for Contract Package 1 for eighteen (18) units of SUV is twenty five thousand pesos (P25,000.00).

ii. Price of bidding documents for Contract Package 2 for five (5) Passenger Vans is ten thousand pesos (P10,000.00)

iii. A Bidder shall file separate bids for Contract Package 1 for the eighteen (18) SUVs and Contract Package 2 for the five (5) Passenger Vans. A qualified bidder may opt to bid for both Contract Package 1 and Contract Package 2 submitted in **SEPARATE** bids and bidding documents.

iv. A Bidder who will bid for Contract Package 1 and Contract Package 2 shall pay a total of thirty five thousand pesos (P35,000.00) for the bidding documents.

6. RESERVATION CLAUSE

For transparency and pursuant to Section 41 of the IRR-A of R.A. 9184, the Procuring Entity reserves the right to reject documents which do not comply with the requirement, waive any formalities of documents or consider any submission of documents as substantial compliance, reject any and all bids, declare failure of bidding and not to award the contract without incurring any liability to the affected bidder/s if the funds/allotment for the project has been withheld or reduced through no fault of its own.

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