



MARITIME INDUSTRY AUTHORITY

03 December 2009

MARINA ADVISORY NO. 2009-34

Series of 2009

To : All Seafarers, Shipping Companies/Operators and All concerned

Subject : **SCHEDULE OF RELEASE OF SEAFARER'S IDENTIFICATION AND RECORD BOOKs (SIRBs) AND OTHER SIRB CONCERNS**

Please be informed that in consideration of the foreseen increase in the demand for SIRBs in the First Quarter of 2010, and in the light of the delay in the printing and delivery of SIRB booklets for the same period brought about by the delay in the release of funds by the Department of Budget and Management(DBM) for the purpose, the following measures are hereby adopted and implemented:

1. All SIRBs of seafarers onboard domestic ships expiring within the period 01 December 2009 to 31 December 2009 shall be deemed valid until the end of January 2010.
2. All applications received for regular processing of SIRBs until 27 November 2009 and scheduled for release within December 2009 are **now** ready for release at the MARINA Central Office (Manpower Development Office located at 5th Floor, Parkview Plaza, 984 Taft Avenue corner T.M. Kalaw Avenue, Ermita, Manila.) These SIRBs may be claimed personally by the applicant, or in case already deployed or onboard a ship, by a duly authorized representative of the seafarers-applicant, upon the presentation of the following:
 - a. Copy of the Official Receipt (OR);
 - b. Authorization letter;
 - c. Valid ID of the representative; and
 - d. Photocopy of ID of the seafarer whose SIRB is being claimed.
3. All applications received for regular processing of SIRBs from 01 December 2009 shall be release one (1) month thereafter, both in the MARINA Central Office and its Regional Offices. The processing and release of SIRBs on the same day shall continue to be applicable only to seafarer-applicants scheduled to depart from the country within the same month as the month of application, and upon presentation of their confirmed plane tickets and duly approved POEA contracts. The same shall apply for those seafarers with appointments for Visa issuance within the month of application. In case of contracts still to be submitted for approval by the POEA, same shall be required to be accompanied by an Oath of Undertaking to submit the same upon POEA approval.

For information and guidance.

(Signed)MARIA ELENA H. BAUTISTA
Administrator