



MARITIME INDUSTRY AUTHORITY

PANGASIWAAN NG KALAKALANG PANDAGAT

<http://www.marina.gov.ph>

25 September 2014

MARINA ADVISORY NO. 2014-24

Series of 2014

**TO : ALL SHIPPING / MANNING/ CREWING COMPANIES,
SHIPOWNERS, SHIPMANAGERS, SEAFARERS AND OTHERS
CONCERNED**

**SUBJECT : PILOT TESTING OF MARINA ON LINE APPOINTMENT SYSTEM
FOR PROCESSING OF SEAFARERS IDENTIFICATION AND RECORD
BOOK (SIRB) AND STCW CERTIFICATES**

Notice is hereby given to all concerned that the Maritime Industry Authority (MARINA) will be pilot testing an Online Appointment System for application of seaman's book and STCW Certificate of Proficiency (COP for **one (1) month starting 01 October 2014**). This is in line with this Authority's reform programs to improve its frontline services.

The system will enable applicants to set an appointment online at their most convenient date and time.

All concerned are urged to set an appointment through the following procedures:

1. Go to www.marinaappointment.com
2. Select the document you want to process
Example: SIRB, STCW
3. Pick the date and time most convenient to you then click NEXT
4. Fill out the form, print it and you're ready to go

For more information about the MARINA Online Application System, please contact:

- For Seaman's Book - Manpower Development Service (MDS), Seafarers Certification and Development Division (SCDD), MARINA
Tel. Nos. 526-1049 or 524-9130 Monday to Friday (8:00am to 5:00pm), except holidays.
- For STCW Certificates – STCW Office (STCWO), Certification Division, MARINA
Tel. Nos. 536-5175 or 554-0122 Monday to Friday (5:30am to 10:00pm), except holiday

For information and guidance.


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PHILIPPINES

