

MARINA CIRCULAR NO. 01
Series of 2005

TO : ALL SHIPPING COMPANIES, SHIPOWNERS / SHIOPERATORS / CHARTERERS, PUBLIC SERVICE OPERATORS, SHIPBUILDING/SHIPREPAIR YARDS / OPERATORS, SEAFARERS, MANNING AGENTS, OTHER MARITIME ENTITIES AND OTHERS CONCERNED

SUBJECT : REVISED SCHEDULE OF FEES AND CHARGES

Pursuant to the provisions of the Presidential Decree No. 474, the Public Service Act (C.A. No. 146), as amended, Executive Order No. 125/125-A, Executive Order No. 292 (Administrative Code of 1987), Republic Act 9295 and in compliance with Executive Order No. 197, s. 2000, directing all departments, bureaus, commissions, agencies, offices and instrumentalities of the national government, including government- owned or controlled corporations, to increase their rates of fees and charges by not less than 20%, E.O. No. 218 and the Implementing Rules and Regulations for E.O. Nos. 197 and 218 under DOF-DBM Joint Circular No. 2000-2, the Maritime Industry Authority (MARINA) shall collect and impose the revised rates of Fees and Charges listed in ANNEX A" hereof.

Any provision of existing MARINA Memorandum Circulars and issuances which are inconsistent with this Circular are hereby repealed/ modified accordingly.

This Marina Circular shall take effect fifteen (15) days after its publication once in a newspaper of general circulation.

Manila, Philippines, 19 October 2005.

BY AUTHORITY OF THE BOARD:

(Sgd.) VICENTE T. SUAZO, JR.
Administrator

SECRETARY'S CERTIFICATE

This is to certify that MARINA Circular No. **2005-001** has been approved during the 173rd Regular Meeting of the Maritime Industry Board of Directors held on 19 October 2005.

(Sgd.) ATTY. VIRGILIO B. CALAG
Acting Corporate Board Secretary

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Annex A

REVISED SCHEDULE OF FEES & CHARGES

TYPE OF APPLICATION	FEES AND CHARGES (Php)
ON DOMESTIC SHIPPING	
1. Vessel Acquisition/ Bareboat Charter (BBC)/ Extension/Renewal of BBC/Importation Exercise Option to Purchase/Lease Purchase/LIP Scheme of Vessel	
1.1. Vessels 10 years old and below	10,300.00 / vessel
1.2. Vessels over 10 years old	20,590.00 / vessel
1.3. High Speed Craft	31,200.00 / vessel
1.4. Fishing Vessels	
• 10 years old and below	10,300.00 / vessel
• Over 10 years old	20,590.00 / vessel
2. Permanent Conversion of Vessel(s) Trading Status from Overseas to Domestic	20,590.00 / vessel
3. Sub-Charter of BBC Vessel	20,590.00 / vessel
4. Local Sale / Local Purchase	
4.1. Imported Vessel	20,590.00 / vessel
4.2. Local Vessel	
• Steel-hulled/Aluminum-hulled/Fiberglass- hulled	6,500.00 / vessel
• Vessels or combination of both or any other type of hull	
• Wooden-hulled Vessels	
▪ 35 GT and above	2,600.00 / vessel
▪ below 35 GT	650.00 / vessel
5. Importation/Renewal of authority to import vessel spare parts	1.8% of the invoice value or minimum of 4,120.00/invoice to a maximum of 9,360.00 / invoice
6. Importation/Renewal of authority to import marine engine	470.00/engine
7. Authority to Export/Renewal of authority to export	

Vessels	3,900.00/vessel
8. Extension of validity of MARINA authority to acquire/export vessels, including fishing vessel	2,340.00/vessel/month
9. Extension of validity of MARINA authority to import marine engine and spare parts	390.00/invoice
10. Accreditation under MC No. 186	6,500.00
11. Accreditation under MC No. 79/79-A	
• Corporation	8,580.00
• Partnership	5,150.00
• Single Proprietorship	780.00
12. Indorsements	
• BOI Indorsement for company's Registration	780.00
• BOI Indorsement for Vessel/Availment of tax-free importation	3,120.00
• DFA Indorsement for Issuance of Provisional Certificate of Philippine Registry(PCPR)	780.00/Application
• BOI Indorsement for Spare Parts/ Availment of tax free importation	4,680.00/foreign crew
• Indorsement to Department of Labor and Employment (DOLE) for issuance of AEP	(per person)
• Other Indorsement to Other Government Agencies	780.00 / application
13. Amendment of any Provision of Charter Contract under PDs 760/866	1,560.00 / vessel
14. Pre-Termination of BBC of Vessel	780.00 / vessel
15. Amendment of Special Permit (SP)/Exemption Permit (EP)	470.00 / vessel
16. Special Permit/Exemption Permit/Renewal of SP/EP for foreign-owned/registered vessel and Philippine overseas vessel to temporarily operate in the domestic trade	
• Philippine-registered overseas vessel	15,600.00 minimum/issuance/vessel or 156.00/50GT or fraction thereof

	whichever is higher
<ul style="list-style-type: none"> Foreign-registered vessel 	93,600.00 minimum/ month/vessel or 312.00/50 GT or fraction thereof whichever is higher
17. Employment of Supernumerary	5,070.00/ expatriate or supernumerary with duration not exceeding six (6) months
18. Surcharge for the late renewal of accreditation under MC 79 and 79-A	
<ul style="list-style-type: none"> Corporation 	470.00/ day from date of expiry or maximum 47,000.00
<ul style="list-style-type: none"> Partnership 	230.00/ day from date of expiry or maximum 23,000.00
<ul style="list-style-type: none"> Single Proprietorship 	80.00/day from date of expiry or maximum 8,000.00
<ul style="list-style-type: none"> For Motorbanca Operators, etc. 	15.00/day from date of expiry or maximum 750.00
19. Issuance of Certificate of Insurance or Other Financial Security in respect of Civil Liability for Oil Pollution (CLC 1992)	1,560.00/vessel
20. Reissuance of Certificate of Accreditation due to Change of Corporate/Company Name	780.00/company
21. Approval in principle to acquire vessel	
<ul style="list-style-type: none"> 1 – 10 years old 	10,300.00/vessel
<ul style="list-style-type: none"> Above 10 years 	20,590.00/vessel
<ul style="list-style-type: none"> High Speed Craft 	
22. Amendment of Bareboat Charter Hire/Monthly	1,560.00/vessel

Lease Payments/Acquisition Cost	
23. Transfer of rights and obligations over a vessel	
• 1-10 years old	10,300.00/vessel
• Above 10 years old	20,590.00/vessel
• High Speed Craft	31,200.00/vessel
24. Amendment of mode of acquisition of vessel	1,560.00/application
25. Amendment of MARINA approval by deleting or inserting word(s) or phrase(s) and/or Deletion of post- approval condition imposed by MARINA	1,560.00 / application
26. Ship Marking Plates (one-time)* * Subject to change in supplier's price of brass	P 1,000.00 per plate
27. Annual Ship Validation Receipt	P 1.00 per GT but not lower than P150.00

ON SHIP YARD REGULATIONS	
1. Licensing of Shipbuilders, Shiprepairers, Afloat Repairers, Boat Builders and Shipbreakers	
a. LICENSE FEES/RENEWAL	
• Shipbroker	31,200.00
• SBSR A	31,200.00
• SBSR B	23,400.00
• SBSR C	15,600.00
• AF/SR C	6,000.00
• Boatbuilder	860.00
b. Annual Shipyard Inspection Fees of registered firm	
• Shipbreaker	11,260.00
• SBSR A	11,260.00
• SBSR B	8,440.00
• SBSR C	5,660.00
• AF/SR C	4,840.00
• Boatbuilder	2,580.00
2. Issuance of approval for SDF Disbursement	4,680.00
3. Filing fee for processing of application for	4,680.00

Exemption under PD No. 1221	
4. Application for Authority to Import capital equipment, machinery, spare parts, life saving, navigational equipment, steel plates and other metal plates under RA 9295	1% of the pro-forma invoice value or P10,000 whichever is lower
5. Authority to sell, dispose or transfer articles imported under RA 9295	5,000.00
6. Application for the Indorsement to BOI	
• For registration	410.00
• For availment	1,560.00
7. Admeasurement/Re-admeasurement Fee	
• 3.00 GT & below (applies to passenger carrying vessels only)	390.00
• 3.01 GT – 14.99 GT	470.00
• 15.00 GT – 34.99 GT	620.00
• 35 GT – 99.99 GT	1,170.00
• 100 GT – 249.99 GT	4,060.00
• 250 GT – 499.99 GT	5,460.00
• 500 GT and above	P 5,460 plus P 4.00/ GT in excess of 500 GT
8. Approval of Vessel Plans Conversion/Alteration of Vessel	160.00/section
9. Authentication	
• Loadline Certificate	310.00/certificate
• Stability Certificate	310.00/certificate
• Grain Loading Booklet	22.00/page
• Approval of Stability Calculation	22.00/page
10. Accreditation of Maritime Surveying Companies	7,800.00/3 years
• Appointment as Loadline Assignor	7,800.00/year
• Appointment as Inclining Experiment and Stability Calculation	1,560.00/year
• Examination for Loadline Assignor	15,600.00
• Renewal of Appointment	
Loadline	7,800.00/year
Inclining/Stability	3,900.00/year
11. International Tonnage Measurement Certificate	

(ITC)	
• Below 50.00 GT	390.00
• 50 GT – 99.99 GT	780.00
• 100 GT – 249.99 GT	1,560.00
• 250 GT – 499.99 GT	2,340.00
• 500 GT – 999.99 GT	3,120.00
• 1,000 GT – 1,499.99 GT	3,900.00
• 1,500 GT & above	4,680.00
12. Supervision Of Inclining Experiment and Approval of Stability Calculation	
• 50 GT or Less	470.00
• Over 50 GT to 500 GT	P 470.00+P 1.60/GT in excess of 50 GT
• Above 500 GT – 1500 GT	P 1,250.00 +P1.60/GT in excess of 500 GT
• Above 1,500 GT	P 4,370.00+P1.50/GT in excess of 1,500 GT
13. Vessel Inspection in compliance with PD 1059	1,170.00
14. Issuance of Ship Construction Certificate	310.00/certificate
15. Supervision Fee for Underwater Survey (MC 152)	
• 499.99 GT and below	3,120.00
• 500 GT and above	4,680.00
	Or the equivalent of the hull fees, whichever is higher, provided that the actual travel expense of the MARINA ship inspector(s) who supervises the survey shall be borne by the applicant
16. Re-issuance of Certificate	310.00 / certificate
17. Issuance of Authority to acquire vessel (s) for Scrapping purposes (MC 162)	
a) Below 1000 GT	
• less than 10 years old	7,800.00
• 11-14 years old	11,700.00
• 15-20 years old	15,600.00

• above 20 years old	21,840.00
b) 1000 GT and above	
• less than 10 years old	10,920.00
• 11-14 years old	16,380.00
• 15-20 years old	21,840.00
• above 20 years old	27,300.00
18. Issuance of Authority to acquire floating docks (MC 162)	
a) Below 1000 GT	
• less than 10 years old	7,800.00
• 11-14 years old	11,700.00
• 15-20 years old	15,600.00
• above 20 years old	21,840.00
b) 1000 GT and above	
• less than 10 years old	10,920.00
• 11-14 years old	16,380.00
• 15-20 years old	21,840.00
• above 20 years old	27,300.00

ON MARITIME SAFETY	
1. Ship Survey/Inspection Fee (Domestic & International)	
a. If survey/inspection conducted within the MARINA Central Office (MCO)/Maritime Regional Office (MRO) Work station/location	
• Hull/Structural, LSA/FF Equip., & Navigational/Comm. System Sections	
3.00 GT and Below	160.00
3.01 GT to 14.99 GT	P260.00+P1.00/GT in excess of 3 GT
15.00 GT to 34.99 GT	P460.00+P1.00/GT in excess of 15 GT
35.00 GT to 99.99 GT	P590.00+P1.00/GT in excess of 35 GT
100.00 GT to 249.99 GT	P980.00+P1.00/GT in excess of 100 GT
250.00 GT to 499.99 GT	P1,300.00+P1.00/GT in excess of 250 GT

500.00 GT to 999.99 GT	P1,950.00+P1.00/GT in excess of 500 GT
1000.00 GT to 1499.99 GT	P2,600.00+P1.00/GT in excess of 1000 GT
1500.00 GT to 1999.99 GT	P3,250.00+P1.00/Gt in excess of 1500 GT
2000.00 GT to 2999.99 GT	P3,900.00+P1.00/GT in excess of 2000 GT
3000.00 GT to 4999.99 GT	P5,200.00+P1.00/GT in excess of 3000 GT
5000.00 and Above	P6,500.00+P1.00/GT in excess of 5000 GT
• For Liquid Cargo	1.5 times the rate of the above fees
• Machinery and Electrical System Sections	
15 KW and below	65.00
Over 15 KW	P65.00 + P4.00/KW in excess of 15 KW
100 KW and below	195.00
Over 100 KW	P195.00 + P 3.00/KW in excess of 100 KW
• Boilers including Donkey Boilers	
3,000 sq. ft. of heating surface and below	110.00
Over 3,000 sq. ft. of heating surface	P110.00 + P5.00/sq.ft. in excess of 3,000 sq.ft.
• Air Compressor	95.00
• Refrigeration or Machinery & Chambers	95.00
b. Additional charges for ship survey/inspection conducted outside work station of the surveyor/inspector	P1300 / day + amount of air fare ticket (economy class) per surveyor / inspector
2. Processing Fee for the Thickness Gauging of Fishing Vessels prior to Registration	8,580.00
3. Lay-up Vessels (MC 156)	

• 50,000 DWT and below	in peso equivalent of US \$91/day
• Above 50,000 to 150,000 DWT	in peso equivalent of US \$104/day
• Above 150,000 DWT	in peso equivalent of US \$117/day
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4. Issuance/Re-issuance of CPR	310.00
• 3 GT and below	310.00
• 3.01 GT to 14.99 GT	620.00
• 15.00 GT to 34.99 GT	P940.00+P8.00/Gt in excess of 15 GT
• 35.00 GT to 99.99 GT	P1,100.00+P7.00/GT in excess of 35 GT
• 100.00 GT to 249.99 GT	P1,500.00+P5.00/GT in excess of 100 GT
• 250.00 GT to 499.99 GT	P2,200.00+P4.00/GT in excess of 250 GT
• 500 GT and above	P2,980.00+P3.00/GT in excess of 500 GT
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5. Issuance/Re-issuance of CO	310.00
• 3 GT and below	310.00
• 3.01 GT to 14.99 GT	620.00
• 15.00 GT to 34.99 GT	P940.00+P8.00/GT in excess of 15 GT
• 35.00 GT to 99.99 GT	P1,100.00+P7.00/GT in excess of 35 GT
• 100.00 GT to 249.99 GT	P1,500.00+P5.00/GT in excess of 100 GT
• 250.00 GT to 499.99 GT	P2,200.00+P4.00/GT in excess of 250 GT
• 500 GT and above	P2,980.00+P3.00/GT in excess of 500 GT
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6. Pleasure Yacht Registration	
a. Powered	
• 15 GT and below	4,680.00
• 15 GT to 49.99 GT	6,240.00
• 50 GT to 99.99 GT	7,800.00
• 100 GT and above	9,360.00
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b. Without Power	
• 15 GT and below	160.00
• 15 GT to 49.99 GT	310.00

• 50 GT to 99.99 GT	470.00
• 100 GT and above	620.00
c. With Sail and Emergency Power	
• 15 GT and below	2,340.00
• 15 GT to 49.99 GT	3,900.00
• 50 GT to 99.99 GT	5,460.00
• 100 GT and above	7,020.00
7. Permit to Operate (PO)/Special Certificate Of Inspection (SCI)	
3 GT and below	
Permit to Operate (PO)	160.00
Special Certificate of Inspection (SCI)	230.00
8. Annotation of Ship Mortgages	
• Below P5,000.00	2,500.00
• P5,000.00 – P25,000.00	P2,500.00+P 0.720 / P1,000.00 in excess of P5,000.00
• Over P25,000.00	P3,000.00 + P0.60 / P1,000.00 in excess of P25,000.00
9. Special Permit to Navigate (SPN) for Drydocking/Conduction Purposes	
	620.00
10. Dispensation Permit for Seafarers on board vessels operating in the domestic trade (MC 138)	
• New Issuance	7,800.00
• First Renewal	12,480.00
• Second Renewal	15,600.00
11. Issuance of Certificate of Exemption for Fishing Vessel (from SOLAS)	
	310.00
12. Certificate of Deletion from Philippine Registry Domestic	
13. Record of Changes	
a. For Registered Vessels	
• Deed of Sale / Construction Certificate	470.00

• Deed of Sale / Construction Certificate	470.00
• Change of Trading Status	310.00
• Change of Service Type	310.00
• Change of Engine	310.00
• Change of Homeport	
– Ships 35 GT and above	1,300.00
– Ships below 35 GT	650.00
• Change of Name Vessel	
– Steel-Hulled Ships	2,600.00
– Aluminum-Hulled Ships or Fiberglass-Hulled Ships or combination of both or any other type of hull	2,600.00
– Wooden-Hulled Ships	
Ships 35 GT and above	650.00
Ships below 35 GT	260.00
b. Change of Ownership**	
• Ships 35 GT and above	1,300.00
• Ships 35 GT and below	650.00
c. Change of company name	520.00
d. For Undocumented Vessels	
• Change of Homeport	160.00
• Change of Name Vessel	200.00
• Deed of Sale/Change of Ownership	160.00
• Change of Trading Status	200.00
• Change of Engine	200.00
14. Certificate of Number (CN)	
• 1.00 GT or less	160.00
• 1.00 GT to 3.00 GT	160.00
• 3.00 GT to 4.99 GT	230.00
• 5.00 GT to 9.99 GT	310.00
• 10.00 GT to 14.99 GT	390.00
15. Ship Safety Certificates	(rates for ship safety certificates shall be added to the corresponding inspection fee)
a. Passenger Ship Safety Certificate	300.00
b. Cargo Ship Safety Certificates	1,500.00

c. Cargo Ship Safety Construction Certificate	1,500.00
d. Cargo Ship Safety Equipment Certificate	1,500.00
e. High Speed Craft Safety Certificate	300.00
f. Exemption Certificate (P/C)	300.00 /1,500.00
g. Fishing Vessel Safety Certificate	1,500.00
h. Certificate of Fitness	1,500.00
i. Re-issuance of Certificates	250.00
j. Annual Endorsement of Certificates	250.00
16. Registration of Engine and Deck Logbook/ Roll Book and other books	310.00/book
17. Accreditation of Manufacturer of SOLAS Appliances and Equipment	9,360.00
18. Special Permit to Load Dangerous Cargoes	P260.00 / cu. Meter
19. Other certification and Documentation Fees	310.00

TRADING LICENSES	
20. Coastwise License (CWL)	
• Power driven vessels	8.00/GT
• Non-Power driven vessels (barges etc.)	4.00/GT
21. Bay and River License (BRL)	
• Power driven vessels	4.00/GT
• Non-Power driven vessels (barges etc.)	2.00/GT
22. Pleasure Yacht License (This is separate from the Energy Tax being collected annually on motorized speedboats, yachts, launches and other watercraft used for pleasure and recreation whether operated for profit or non-profit pursuant to PD 845	310.00
23. MBOL	310.00
24. Energy Tax More than five (5) meters	3,120.00
More than five (5) meters but not more than fifteen (15) meters	7,800.00
More than fifteen (15) meters but not more than 25 meters	12,480.00

More than 25 meters but not more than 35 meters	17,160.00
More than to 35 to 55 meters	26,520.00
More than 55 meters	40,560.00
25. Surcharge for the late renewal of expired certificates	
• Certificate of Inspection	Total Fees + 50%
• Special Certificate of Inspection	Total Fees + 50%
• Short international Voyage	Total Fees + 50%
• Manning Certificate	Total Fees + 50%
• Exemption Certificate	Total Fees + 50%
• Permit to Operate	Total Fees + 50%
• Bay and River License	Total Fees + 50%
• Coastwise License	Total Fees + 50%
• Pleasure Yacht License	Total Fees + 50%
• Dispensation permit	Total Fees + 50%
• Motor Boat Operator's License	Total Fees + 50%
• Loadline Certificate	Total Fees + 50%
26. Implementation of ISM Code in the Domestic Shipping(MC 143)	
a. Full-Term Document of Compliance (DOC) issued by the MARINA/Interim DOC issued by MARINA	6,240.00 / document
b. Full-Term Safety Management Certificate (SMC)/interim Safety Management Certificate (SMC) issued by MARINA	6,240.00 / certificate
c. Audit (conducted by MARINA)	
Company	
• Category I – Small (with 20 employees and below)	24,960.00 per complete Audit
• Category II – Medium (between 21 and 50 employees)	37,440.00 per complete Audit
• Category III – Large (more than 50 employees)	37,440.00 per complete Audit
Ship	
• Category I	24,960.00 per complete

	Audit
– Oil tankers, gas carriers, bulk carriers, and other cargo ships of 500 GT and above; and	
– Passenger ships and high speed craft carrying less than 300 passengers	
• Category II	24,960.00 per complete Audit
– Passenger ships and high speed craft carrying than 300 up to 1,499 passengers; and	
– Chemical tankers	
• Category III	37,440.00 per complete Audit
– Passenger ships carrying 1,500 passengers and above	
d. Additional charges for audit conducted outside work station of the Auditor(s)	3,900 / day + amount of fare ticket (economy class) per Auditor
27. ISM Certification (applicable only to those who will avail of the MARINA audit) (MC 146)	
a. Document of Compliance (DOC) / Interim DOC	6,240.00 / document
b. Safety Management Certificate(SMC) / Interim SMC	6,240.00 / certificate
c. Verification / Audit	
Company	
• Category I – Small (with 20 employees and below)	24,960.00
• Category II – Medium (between 21 and 50 employees)	37,440.00
• Category III – Large (more than 50 employees)	37,440.00
Ship	
• Category I	24,960.00
– Oil tankers, gas carriers, bulk carriers,	

and other cargo ships of 500 GT and above; and	
– Passengers ships and high speed craft carrying less than 300 passengers	
• Category II	24,960.00
– Passenger ships and high speed craft carrying than 300 up to 1,499 passengers; and	
– Chemical tankers	
• Category III	37,440.00
– Passenger ships carrying 1,500 passengers and above	
28. Adoption of NSM Code in the Domestic Shipping	
a. NSM Manual	1,560.00
b. Certificates	
• Interim NSM DOC	1,560.00
• Full-term NSM DOC	4,680.00
• Short-term NSM SMC	1,560.00
• Interim NSM SMC	1,560.00
• Full-term NSM SMC	4,680.00
c. Certification Process	
For companies operating ships 250 GT and above	
• Document Review	
– Within Working Station	4,680.00
• Initial Visit (for new company)	
– Within Working Station	1,560.00
– Outside Working Station	54,600.00
– Central Office / Maritime Regional Office	46,800.00
• Company Audit	
– Within Working Station	15,600.00
– Outside Working Station	78,000.00
– Central Office / Maritime Regional Office	70,200.00
• Ship Audit	

– Within Working Station	12,480.00
– Outside Working Station	70,200.00
– Central Office / Maritime Regional Office	62,400.00
For companies operating ships 150 to 249.99 GT	
• Document Review	
– Within Working Station	3,510.00
• Initial Visit (for new company)	
– Within Working Station	1,170.00
– Outside Working Station	40,950.00
– Central Office / Maritime Regional Office	35,100.00
• Company Audit	
– Within Working Station	11,700.00
– Outside Working Station	58,500.00
– Central Office / Maritime Regional Office	52,650.00
• Ship Audit	
– Within Working Station	9,360.00
– Outside Working Station	52,650.00
– Central Office / Maritime Regional Office	46,800.00
For companies operating ships 50 to 149.99 GT	
• Document Review	
– Within Working Station	2,340.00
• Initial Visit (for new company)	
– Within Working Station	780.00
– Outside Working Station	27,300.00
– Central Office / Maritime Regional Office	23,400.00
• Company Audit	
– Within Working Station	7,800.00
– Outside Working Station	39,000.00
– Central Office / Maritime Regional Office	34,320.00
• Ship Audit	
– Within Working Station	6,240.00
– Outside Working Station	35,100.00
– Central Office / Maritime Regional Office	31,200.00

For companies operating ships 15 to 49.99 GT	
• Document Review	
– Within Working Station	1,400.00
• Initial Visit (for new company)	
– Within Working Station	470.00
– Outside Working Station	16,380.00
– Central Office/Maritime Regional Office	
• Company Audit	
– Within Working Station	14,040.00
– Outside Working Station	24,180.00
– Central Office / Maritime Regional Office	21,060.00
• Ship Audit	
– Within Working Station	3,740.00
– Outside Working Station	21,060.00
– Central Office / Maritime Regional Office	
For companies operating ships less than 15 GT	
• Document Review	
– Within Working Station	470.00
• Initial Visit (for new company)	
– Within Working Station	160.00
– Outside Working Station	5,460.00
– Central Office/Maritime Regional Office	4,680.00
• Company Audit	
– Within Working Station	1,560.00
– Outside Working Station	7,800.00
– Central Office/Maritime Regional Office	7,020.00
• Ship Audit	
– Within Working Station	1,250.00
– Outside Working Station	7,020.00
– Central Office/Maritime Regional Office	6,240.00
29. Issuance of Certificate of Accreditation to Classification Societies and Entities for the purpose of Classification of ships in the domestic trade (MC 165)	39,000.00 valid for three (3) years

30. Minimum Safe Manning Certificate (MC 179)	
a. Issuance / Renewal of Minimum Safe Manning Certificate	
• Over 1,600 GT	1,950.00 / ship
• Over 1,000 GT to 1,600 GT	1,630.00 / ship
• Over 500 GT to 1,000 GT	1,300.00 / ship
• Over 250 GT to 500 GT	980.00 / ship
• Over 100 GT to 250 GT	650.00 / ship
• Over 35 GT to 100 GT	330.00 / ship
• 35 GT and below	130.00 / ship
b. Re-issuance of Minimum Safe Manning Certificate	130.00 / ship
31. Cancellation of Registered Mortgages	1,560.00
32. Expedite Processing of Applications	Additional 50% of existing fees

ON FRANCHISING	
1. Application for Issuance of Company CPC	
a. New / Renewal of Company CPC	
• Steel Hulled Vessels	
<u>New</u>	
– Liner (Passenger & Cargo/ Purely Cargo)	P11.00/ GT or minimum of P7,800.00/ vessel
– Tramp	P12.50/ GT or minimum of P9,360/ vessel
<u>Renewal</u>	
– Liner (Passenger & Cargo/ Purely Cargo)	P10.00/ GT or minimum of P7,000.00/ vessel
– Tramp	P11.50/ GT or minimum of P8,580.00/ vessel
• Aluminum Hulled/Fiberglass Hulled Vessels or Combination of Both or Any Other Type of Hull (for Fastcraft Vessels)	P11.00/ GT or minimum of P7,800.00/ vessel
• Wooden Hulled Vessels	
– For Vessels 35 GT and Less	P4.50/ GT or minimum of P 1,560/ vessel

– For Vessels above 35 GT up to 500 GT	P6.50/ GT or minimum of P3,120/ vessel
– For Vessels above 500 GT	P8.00/ GT or minimum of P4,680/ vessel
b. Amendment of Company CPC	
• Permanent Addition or Deletion of a Route/ Port/ Link	
a. Steel Hulled Vessels	P4.50/ GT per route/ port/ link/ or minimum of P4,680 per appl
b. Aluminum Hulled or Fiber Glass Hulled Vessels or Combination of Both, or Any Other Type of Hull	P4.50/ GT per route/ port / link/ or minimum of P4,680 per appl.
c. Wooden Hulled Vessels	
– For vessels 35 GT and above	P3.00/ GT per route/ port/ Link/ or a minimum of P2,340 per appl
– For Vessels below 35 GT	P3.20/ GT per Route/ port/ link/ or a minimum of P780 per appl.
• Permanent/ Addition/ Reduction/ Replacement of Ship/ Fleet	
a. Steel Hulled Vessels	
b. Aluminum Hulled or Fiber Glass Hulled Vessels or Combination of Both, or Any Type of Hull	P4,680/ vessel
c. Wooden Hulled Vessels	
– For vessels 35 GT and above	P1,560/ vessel
– For vessels below 35 GT	P780/ vessel
• Change in the Legal Personality of the Grantee of the CPC	P3,900.00
• Change in the Name of the Entity/ Corporation/ Partnership/ Cooperative	P1,560.00
• Change of vessel name	
a. Steel Hulled Vessels	P2,340/ vessel
b. Aluminum Hulled or Fiber Glass Hulled	P2,340/ vessel

Vessels or Combination of Both, or Any Type of Hull	
c. Wooden Hulled Vessels	
– For vessels 35 GT and above	P1,560/ vessel
– For vessels below 35 GT	P780/ vessel
2. Special Permit	
• Steel Hulled Vessels	P2,340.00/ vessel
• Aluminum Hulled or Fiber glass hulled vessels or combination of both or any other type of hull	P2,340.00/ vessel
• Wooden Hulled Vessels	
– for vessels 35 GT and above	P1,500.00 / vessel
– for vessels below 35 GT	P625.00 / vessel
• Special Permit outside the basic/original application has been applied, or based on the amended application (e.g. Amendment of time or day of schedules); or based on the amended application(e.g. amendment of routes)	P3,120.00 / vessel P3,900.00 per vessel per extension
• SP for peak season/fiesta/festival or any other special occasion	P3,120.00 / vessel
• SP outside the recent amended application whether amendments of time/days of schedules or routes	P4,320.00 / vessel
• Special Permit under PD474	P1,560.00 / vessel
• All other types of SP not included above	P3,120.00 / vessel
3. Filing of Complaints Regarding Any Matter Involving Violations of the Provisions of RA 9295 or its IRR	
• For Vessels 500 GT and Above	P3,120.00 filing fee
• For Vessels Less than 500 GT	P780.00 filing fee
4. Filing of Motion for Recon. (MR) on the Order/ Decision/ Ruling	1,000.00
5. Filing of Administrative Appeal on the Order/ Decision/ Ruling Relative to the CPC Application	1,000.00
6. Penalty of Late Filing/ Surcharge for the Renewal of Company CPC	

• Vessels below 35 GT	P160/day of operation but not to exceed P7,800
• Vessels 35 GT to 100 GT	P310/ day of operation but not to exceed P15,600
• Vessels 101 GT to 500 GT	P470/ day of operation but not to exceed P31,200
• Vessels above 500 GT	P780/ day of operation but not to exceed P39,000

ON PERMANENT IMPLEMENTATION OF THE PRO-POOR VESSEL FEES FOR THE FIRST INSTANCE COVERING THE ENUMERATION EXCLUSIVELY	
On Permanent Implementation of the Pro-Poor Vessel Fees (Sec. MC 172)	
1. Below 3 Gross Tonnage (GT) Fishing Boats	P250.00
• Certificate of Number	
• Permit to Operate	
• Builder Certificate	
• Vessel Name Clearance	
2. Below 3 Gross Tonnage (GT) Passenger/Cargo Vessels to Cover the issuance of:	P500.00
• Certificate of Ownership (CO)	
• Certificate of Vessel Registry (CVR)	
• Admeasurement	
• Special Certificate of Inspection	
• Inspection Fee	
• Bay and River License	
• CPC/PA/SP Filing Fee	
• Accreditation of Domestic Shipping Enterprises/Entities	
• Vessel Name Clearance	
3. 3-15 Gross Tonnage (GT) Passenger/ Cargo Vessel to cover the issuance of:	P750.00
• Certificate of Ownership (CO)	
• Certificate of Vessel Registry (CVR)	
• Admeasurement	
• Builder Certificate	
• Relevant Safety Certificates	
• Bay and River License	

• Marine Diesel Mechanic/Boat Captain (as applicable)	
• Survey Inspection Fee	
• Plans Approval	
• CPC/PA/SP filing fee (if applicable)	
• Accreditation of Domestic Shipping Enterprises/ Entities	
• Vessel Name Clearance	
4. Boatbuilders of Vessels 15 Gross Tonnage (GT) and below to cover the Issuance of:	P500.00
• License Certificate	

ON MARITIME LEGAL AFFAIRS	
1. Indorsements	
• SEC	390.00
• POEA / DOLE	390.00
• DOF	1,560.00
• Other government agencies	390.00
2. Certification	160.00

ON MANAGEMENT INFORMATION SYSTEMS	
1. Vessel Name Clearance	80.00/vessel
2. Diskette copy of existing database	160.00/topic (including cost of diskette)

ON ENFORCEMENT FUNCTION	
1. Filing Fee for adoption of deregulated passenger rates for Reclining Seat Accommodation	4,320.00 / ship
2. Issuance or re-issuance of COC	310.00
3. Inspection Fees	
a. Within Metro Manila or Area of Jurisdiction for Regional Offices	
– 35 to 100 GRT	2,600.00
– Above 100 to 250 GRT	4,680.00

– Above 250 to 350 GRT	6,240.00
– Above 350 to 500 GRT	7,800.00
– Above 500 to 1000 GRT	10,920.00
– Above 1000 to 5000 GRT	12,480.00
– Above 5000 GRT	15,600.00
b. For inspection outside Metro Manila or Area of Jurisdiction for Regional Offices	
– 35 to 100 GRT	6,240.00
– Above 100 to 250 GRT	7,800.00
– Above 250 to 350 GRT	9,360.00
– Above 350 to 500 GRT	10,920.00
– Above 500 to 1000 GRT	12,480.00
– Above 1000 to 5000 GRT	15,600.00
– Above 5000 GRT	20,280.00
4. Filing of Marine Protest / Incidence Report	390.00

GENERAL	
1. Certification of all types of documents	250.00/ certification