

**MARINA CIRCULAR NO. 06**  
**Series of 2008**

**TO : ALL SHIPPING COMPANIES, SHIPOWNERS, SHIP OPERATORS, CHARTERERS, PUBLIC SERVICE OPERATORS, SHIP BUILDING AND/OR SHIP REPAIR YARDS OWNERS AND/OR OPERATORS, SEAFARERS, MANNING AGENTS AND OTHER MARITIME ENTITIES AND OTHER CONCERNED**

**SUBJECT : NEW AND RATIONALIZED FEES AND CHARGES**

Pursuant to Republic Act 9295, PD 474, EO 125, as amended, and EO No. 197, the Maritime Industry Authority (MARINA) shall collect and impose the fees and charges listed hereunder.

**I. NEW FEES AND CHARGES:**

<b>Type of Application</b>	<b>Fees and Charges</b>
<b>Domestic Shipping Sector</b>	
1. Importation / Renewal of Authority to import ship's spare parts under IRR of RA 9295	1.8% of the invoice value or a minimum of P4,120.00 / invoice to a maximum of P9,360.00 / invoice
2. Indorsement to DOF for availment of VAT exemption of ship's importation under RA 9295	P 3,120.00 / ship
3. Indorsement to DOF for availment of VAT exemption of marine engine and ship's spare parts under RA 9295	P 780.00
4. Application for Declaration as Missionary Operator under R.A. 9295	P 1,000.00
5. Request / Notice of Downward Adjustment of Deregulated Rates	P 1,000.00
2.1. ships below 35 GT	P 200.00 / ship
2.2. ships 35 GT to 49 GT	300.00 / ship
2.3. ships 50 GT to 99 GT	500.00 / ship
2.4. ships 100 GT to 500 GT	800.00 / ship
2.5. ships above 500 GT	1,000.00 / ship
<b>Maritime Manpower Sector</b>	
1. Application for harbor pilot examination and issuance of license	

.1 Special Examination Fee	P 6,000.00
<b>Administrative</b>	
1. Posting in the MARINA Website	P 1,000/page
2. Bid Documents	P 5,000.00
3. Printing of Statistical Information processed by the MARINA	P 10.00 for black and white printing; P 40.00 for colored printing

**II. RATIONALIZED / REVISED FEES:**

Type of Application	Fees and Charges
<b>Domestic Shipping Sector</b>	
1. Authority to acquire ship thru local construction	P 10,300.00
2. Indorsements	
2.1. Indorsement to SEC / DTI / CDA for Incorporation of Maritime Enterprises	P 780.00
2.2. Indorsement to DFA for issuance of Provisional Certificate of Philippine Registry (PCPR)	P 780.00
3. Issuance of Certificate of Vessel Registry (CVR)	
3.1. 3 GT and below	P 300.00
3.2. 3.01 GT to 14.99 GT	P 600.00 + P3.00/GT
3.3. 15 GT to 34.99 GT	P 900.00+ P3.00 /GT
3.4. 35 GT to 99.99 GT	P1,200.00+ P3.00/GT
3.5. 100 GT to 249.99 GT	P1,500.00+ P3.00/GT
3.6. 250 GT to 499.99 GT	P1,800.00+ P3.00/GT
3.7. 500 GT and above	P2,100.00+P3.00/GT
4. Issuance of Certificate of Ownership (CO)	
4.1. 3 GT and below	P 300.00
4.2. 3.01 GT to 14.99 GT	P 600.00 + P3.00/GT
4.3. 15 GT to 34.99 GT	P900.00+ P3.00 /GT
4.4. 35 GT to 99.99 GT	P1,200.00+ P3.00/GT
4.5. 100 GT to 249.99 GT	P1,500.00+ P3.00/GT
4.6. 250 GT to 499.99 GT	P1,800.00 + P3.00/GT
4.7. 500 GT and above	P 2,100.00 + P3.00/GT

Type of Application	Fees and Charges
5. Certificate of Deletion from Philippine Registry	
5.1.1. 3 GT and below	P150.00/ cert
5.1.2. 3.01 up to 14.99 GT	P200.00/cert
5.1.3. 15 up to 34.99 GT	P300.00/cert
5.1.4. 35 up to 99.99 GT	P450.00/cert
5.1.5. 100 up to 249.99 GT	P600.00/cert
5.1.6. 250 up to 499.99 GT	P750.00/cert
5.1.7. 500 GT and above	P 1,560.00 / cert
6. Bay and River License (BRL)	
1.1.1. Power driven ships	P16.00 / NT or P250.00 / ship whichever is higher
1.1.2. Non-power driven (barges, etc)	P13.00 / NT or P250.00 / ship whichever is higher
7. Special Permit	
7.1. Special Permit Issuance	
7.1.1. Steel hulled ships	P 3,040.00 / ship
7.1.2. Aluminum hulled or fiber glass hulled ships or combination of both or any other type of hull	P 3,040.00 / ship
7.1.3. Wooden-hulled ship	
7.1.3.1. for ships 35 GT and above	P 1,950.00 / ship
7.1.3.2. for ships below 35 GT	P 810.00 / ship
7.2. Special Permit Renewal / Extension	
7.2.1. Steel Hulled Ships	P 3,120.00 / ship
7.2.2. Aluminum Hulled or fiber glass hulled ships or combination of both or any other type of hull	P 3,120.00 / ship
7.2.3. Wooden-hulled ships	
7.2.3.1. for ships 35 GT and above	P 1,560.00 / ship
7.2.3.2. for ships below 35 GT	P 1,560.00 / ship
8. Petition for Exemption from CPC	
1.1. Under Section 14 of the Public Service Act	P12.00 / GT or minimum of P6,000 / ship
1.2. Company use	P24.00 / GT or minimum of P7,200 / ship

Type of Application	Fees and Charges
9. CPC Amendment	
9.1. Permanent Change in schedule / sailing frequencies (revised IRR)	
9.1.1. Steel hulled ships	P 4,680.00 / ship
9.1.2. Aluminum hulled or fiber glass hulled ships or combination of both or any other type of hull	P 4,680.00 / ship
9.1.3. Wooden hulled ships	
9.1.3.1. 35 GT and above	P 1,560.00 / ship
9.1.3.2. below 35 GT	P 780.00 / ship
9.2. Permanent Addition or Deletion of a Route / Port / Link	
9.2.1. Steel hulled ships	P 4,680.00 / ship
9.2.2. Aluminum hulled or fiber glass hulled ships or combination of both or any other type of hull	P 4,680.00 / ship
9.2.3. Wooden-hulled ships	
9.2.3.1. for ships 35 GT and above	P 1,560.00 / ship
9.2.3.2. for ships below 35 GT	P 780.00 / ship
9.3. Other types of amendment	
9.3.1. Steel hulled ships	P 4,680.00 / ship
9.3.2. Aluminum hulled or fiber glass hulled ships or combination of both or any other type of hull	P 4,680.00 / ship
9.3.3. Wooden-hulled ships	
9.3.3.1. for ships 35 GT and above	P 1,560.00 / ship
9.3.3.2. for ships below 35 GT	P 780.00 / ship
10. Notice to Adopt Subsequent Upward Adjustment of Deregulated Rates	
1.1. ships below 35 GT	P 470.00 / ship
1.2. ships 35 GT to 49 GT	P 780.00 / ship
1.3. ships 50 GT to 99 GT	P 1,560.00 / ship
1.4. ships 100 GT to 500 GT	P 3,120.00 / ship
1.5. ships above 500 GT	P 4,680.00 / ship
11. Oppositions	P 780.00 / opposition, plus P310.00 for the delay of filing the opposition and payment of filing fee

Type of Application	Fees and Charges
12. Petitions / Motions	
1.1. Petition for Sale / Transfer	
1.1.1. Steel hulled ship	P 6,240.00 / ship
1.1.2. Aluminum hulled or fiber glass hulled ships or combination of both or any other type of hull	P 6,240.00 / ship
1.1.3. Wooden hulled ship	
1.1.3.1. 35 GT and above	P 3,120.00 / ship
1.1.3.2. below 35 GT	P 780.00 / ship
1.2. For reopening / reconsideration of Disapproved Petitions or Applications	
1.2.1. Steel hulled ship	P 4,680.00
1.2.2. Aluminum hulled or fiber glass hulled ships or combination of both or any other type of hull	P 4,680.00
1.2.3. Wooden hulled	
1.2.3.1. 35 GT and above	P 3,120.00
1.2.3.2. Below 35 GT	P 780.00
1.3. Suspension / withdrawal of Service	
1.3.1. Steel hulled ship	P 3,120.00 / ship
1.3.2. Aluminum hulled or fiber glass hulled ships or combination of both or any other type of hull	P 3,120.00 / ship
1.3.3. Wooden hulled ships	
1.3.3.1. 35 GT and above	P 1,560.00 / ship
1.3.3.2. below 35 GT	P 780.00 / ship
1.4. Suspension / withdrawal of operation by operator	
1.4.1. Steel hulled ships	P 3,120.00 / ship
1.4.2. Aluminum hulled or fiber glass hulled ships or combination of both or any other type of hull	P 3,120.00 / ship
1.4.3. Wooden-hulled ships	
1.4.3.1. for ships 35 GT and above	P 1,560.00 / ship

<b>Type of Application</b>	<b>Fees and Charges</b>
1.4.3.2. for ships below 35 GT	P 780.00 / ship
1.5. Other Motions / Petitions	P 780.00
13. Fees for the evaluation / review of Safety Film and voice tape:	
1. Safety Film	P1,000.00
2. Voice Tape	P 200.00
<b>Maritime Safety Sector</b>	
1. Ship Survey / Inspection Fee (Domestic & International)	
1.1. If survey / inspection conducted within the MARINA Central Office (MCO)/Maritime Regional Office (MRO) work station/location	
1.1.1. Hull /Structural, LSA / FF Equip., & Navigational / Comm. System Sections	
1.1.1.1. 5000.00 and Above	P7,200.00+ P1.00 / GT in excess of 5000 GT
1.2. Additional charges for Survey/ Inspection within jurisdiction of the Central Office or MRO's (per inspector per inspection)	
1.2.1. Within 10 km radius from work station	P 500.00
1.2.2. Beyond 10 km	P500.00+ P50/km in excess of 10 km
<b>Maritime Manpower Sector</b>	
1. Application for harbor pilot examination and issuance of license	
1.1. Examination Fee	P 3,900.00
1.2. Special Examination Fee	P 6,000.00
1.3. Harbor Pilot License	P13,000.00
1.4. Replacement of Lost Damaged License	P 6,500.00
2. Issuance of QDC	
2.1 Regular Processing	P 260 /certificate
2.2 Expedite / Express Processing	P 650 /certificate
2.3 Replacement of Lost/Damaged QDC	P 390 / certificate
2.4 Authentication of Documents	P 65 / certificate

<b>Type of Application</b>	<b>Fees and Charges</b>
3. Application for Examination and Issuance of License to Major/Minor Patrons, Boat Captains and Marine Diesel Mechanics	
3.1. Major Patron	
3.1.1. Examination Fee	P 650.00
3.1.2. License Fee / Renewal	P1,300.00
3.1.3. Replacement of lost/damaged License	P1,300.00
3.1.4. Revalidation of License	P 1,040.00
3.2. Minor Patron	
3.2.1. Examination Fee	P 520.00
3.2.2. License Fee / Renewal	P1,170.00
3.2.3. Replacement of lost/damaged License	P1,170.00
3.2.4. Revalidation of License	P 910.00
3.3. Boat Captains	
3.3.1. Examination Fee	P 390.00
3.3.2. License Fee / Renewal	P 1,040.00
3.3.3. Replacement of lost / damaged license	P 1,040.00
4. Accreditation of Maritime Training Centers in the conduct of Training Programs for Domestic Seafarers	
4.1. Accreditation Fee	P19,500.00
4.2. Inspection / Re-inspection Fee	P 585 / 650.00
5. Registration of Trainees Logbook	P 130.00 / logbook
6. Certification attesting to validity/genuineness of certificate	P 160.00
7. Authentication of Training Certificates issued by MARINA-accredited training organizations / centers	P 65.00
<b>Overseas Shipping Sector</b>	
1. Ship Charter / Extension of Charter Period / Novation on Bareboat Charter Contract	P24,800.00 for the first three(3) years and additional P 5,300.00 for every year thereafter
2. Amendment of any provision of charter contract under PD 760/866/1711 and Executive Order No. 438	P 1,650.00 / ship

Type of Application	Fees and Charges
3. Extension of validity period of MARINA approval on importation / bareboat chartering projects	P 2,450.00 / month
4. Change of original registry of bareboat chartered ships	P 24,800.00 / ship
5. Certificate of Philippine Registry (CPR) / Certificate of Ownership (CO)	P 2,650.00 + P1.15/GT in excess of 500 GT
6. Extension of ship's Certificate of Philippine Registry(CPR) for less than one (1) year	P 24,800.00 / ship
7. Re-issuance of CPR/Full term CPR	P 1,650.00
8. Manning Certificate	
1.1.Initial issuance / Reissuance upon request of company / for Special Permit in the (overseas trade)	P 1,650.00
1.2.Full term	P 8,050.00
1.3.Reissuance for compliance of new IMO Regulations	P 600.00
9. Employment of Expatriate Officer under P.D. 760, as amended / Supernumerary	P 5,300.00 / supernumerary
10.Special Permit for temporary utilization of domestic ships in overseas trade / operation	
10.1. Duration of Special Permit	
10.1.1. Tramping Operation	
10.1.1.1. Three (3) months or less	P 8,050.00
10.1.1.2. Over three (3) months but not more than six (6) months	P 16,100.00
10.1.1.3. Over six (6) months	P 23,850.00
10.1.2. Liner Operation	
10.1.2.1. Six (6) months but not to exceed one (1) year	P 39,700.00
10.1.2.2. Over six (6) months but not to exceed one (1) year	P 66,150.00



Type of Application	Fees and Charges
11. Amendment of Special Permit	P 600.00/application
12. Accreditation of Overseas Shipping Companies	P 10,350.00
13. Re-issuance of Certificate of Accreditation due to amendment during the validity of Certificate	P 2,300.00
14. Accreditation under MC No. 186 based on the following categories	
14.1. Single proprietorship	P 6,350.00
14.2. Partnership / Corporation	P 9,200.00
14.3. Cooperatives	P 9,200.00
14.4. Amendment of Certificate	P 2,300.00
14.5. Change of company name	P 2,300.00
15. Change of Ship Name	P 600.00
16. Accreditation under MC No. 6	\$190/ship
17. Importation/purchase of ship for overseas use	P 8,050.00 / ship
18. Authority to sell ships from Filipinos to Foreign nationals	P 4,050.00 / ship
19. Deletion from Philippine Registry	P 1,650.00
20. Re-filing of application for deletion of ship from the Philippine Registry	P 1,650.00 / application
21. Indorsement to authorized agent banks AAB's of the Monetary authority for foreign exchange requirements of Shipping companies (Sec. 6.01(a) R & R of RA No. 7471)	P780.00
22. Indorsement to the Secretary of Finance for availment of Import Duties & Taxes (Sec. 6.02(d) R & R of RA No. 7471)	
22.1. Ship Importation	P3,120.00
22.2. Spare Parts	P780.00
23. Indorsement to BOI for registration	P780.00

Type of Application	Fees and Charges
24. Indorsement to the Secretary of Finance for availment of supplier's tax credit (Sec. 6.02(d) R & R of RA No. 7471)	P 780.00
25. Indorsement to the BIR for issuance of Certificate of Income Tax Exemption (Sec. 6.02(e) R & R of RA No. 7471 and RA 9301)	P 780.00
26. Registration of Engine and Deck Logbook/ Rollbook and Other books	P 300.00/quarter
27. Other Ships Books	P 300.00/ book
28. Dispensation Permit	P 1,650.00
29. Annotation of Ship Mortgage	
29.1. P5,000.00 - P25,000.00	P 550.00 + 0.60/P1,000 in excess of P5,000.00
29.2. Over P25,000.00	P1,650.00 + 0.40/P1,000 in excess of P25,000.00
30. Letter authorization to recognize organizations for statutory / ISM certifications	P 1,750.00
31. Reservation of ship's name	P 200.00/ship/month
32. Registration of Cautionary Notice of Mortgages	P 23,850.00/ship
33. Change of officer and stockholders accredited overseas shipping companies	P 1,000.00
34. Permanent conversion of ships from domestic to overseas	P 8,050.00
35. Application for the Issuance of Certificate for Oil Pollution Damage	P 1,650.00
36. Issuance of Continuous Synopsis Record (CSR)	
36.1. Initial Issuance	P 1,650.00
36.2. Re-issuance due to change in the	P 1,650.00

CSR	
Type of Application	Fees and Charges
37. Certified True Copy	P 70.00/document
38. Letter Approval for the Termination of Assignment of Bank Deposit/ Withdrawal of Surety Bond	P 300.00/ship
39. Letter of consent for the registration of ship under Philippine Flag	P 1,650.00
40. Exemption Certificate	P 1,650.00
41. Other Certification	P 250/certification
<b>Administrative / General</b>	
1. Expedite Processing of any application except issuance of SIRB	Additional 100% on processing/application fee
2. Indorsement to SEC / DTI /CDA for Incorporation of Maritime Enterprises	P 780.00
3. Other Indorsement to other government agencies	P 780.00

Any provision of existing MARINA Circulars and issuances which are inconsistent with this Circular are hereby repealed or modified accordingly.

This MARINA Circular shall take effect upon its publication once in a newspaper of general circulation.

Manila, Philippines, 19 April 2007

**BY AUTHORITY OF THE BOARD:**

**(Sgd.)VICENTE T. SUAZO, JR.**  
Administrator

**SECRETARY'S CERTIFICATE**

This is to certify that the foregoing MARINA Circular No. 2008-06 was approved by the MARINA Board on 19 April 2007.

**ATTY. MANUEL C. PORTUS**  
Corporate Board Secretary

Date of Publication: 06 September 2008 – Manila Times Newspaper  
Date of Submission to UP Law Center: 09 September 2008