

## **MEMORANDUM CIRCULARS NO. 77**

**TO : ALL SHIPPING COMPANIES, SHIP OWNERS/  
SHIPOERATORS, CHARTERERS, PUBLIC SERVICE  
OPERATORS, SHIPBUILDING/SHIPREPAIR YARDS/  
OPERATORS, OTHER MARITIME ENTITIES AND  
OTHER CONCERNED**

**SUBJECT : REVISED SCHEDULE AND FEES CHARGES**

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Pursuant to Memorandum Circular No.121, s, 1990 of the President of the Philippines, Section 54, Chapter 12, Book IV of Executive Order No. 292 (Administrative Code of 1987), Batas Pambansa Blg. 325, and the General Provisions of the General Appropriations Acts, the Maritime Industry Board approved on 11 June 1993 the Management's recommendation on a revised schedule of fees and charges listed in ANNEX "A", which shall be imposed and collected by the Maritime Industry Authority.

This Circular shall take effect fifteen(15) days after its last publication once a week for two(2) consecutive weeks in two(2) newspaper of general circulation.

Manila, Philippines, 11 June 1993.

**PHILIP S. TUAZON**  
Administrator

### SECRETARY'S CERTIFICATE

This is to certify that the foregoing Memorandum Circular No. 77 was approved by the MARINA Board on 11 June 1993.

**PURITA C. CENTENO**  
Corporate Board Secretary

Maritime Industry Authority  
 Proposal to Increase Rates on Fees and Charges

Fee/Charge	Proposed Rates
<b>I. REGISTRATION &amp; LICENSING OFFICE</b>	
1. Processing Fee of Application as MARINA Shipbuilder and/or Ship Repairer	2,503.00
2. License Fees/Renewal	
Class A – Reg. Shipbuilder/ Ship Repairer	2,300.00
Class B - Reg. Shipbuilder/ Ship Repairer	1,725.00
Class C - Reg. Shipbuilder/ Ship Repairer	1,160.00
3. Annual Shipyard Inspection Fees of Registered Firm	
Class A – Reg. Shipbuilder/ Ship Repairer	1850.00
Class B - Reg. Shipbuilder/ Ship Repairer	1,1,387.00
Class C - Reg. Shipbuilder/ Ship Repairer	1,935.00
4. Service Fee for Processing of Application for Certificate of Authority to Import under P.D. No. 666	1.1% of Invoice Value of Imported Item(s) but in no case less than P1,200.00 nor more than P2,200.00

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|----|----------------------------------------------------------------------------------|--------------------------------------------------------------------|
|    | For those with Tax Incentive<br>With BOI                                         | 1.1% of Invoice Value of<br>Imported Item(s)                       |
| 5. | Filing Fee and Processing Fee<br>For Request for Exemption under<br>P.D. No.1221 | 2,420.00                                                           |
| 6. | Filing Fee and for Application<br>For Accreditation under MC No.9                | 1,825.00                                                           |
| 7. | Late Renewal of License                                                          | Additional 50% for each<br>month of default or fraction<br>thereof |

## **II. TECHNICAL SERVICE OFFICE**

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|----|------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|
| 1. | Processing Fee for Importation/<br>Charter of Fishing Vessels          | P2,500/vessel                                                                                 |
| 2. | Processing Fee for Importation/<br>Of Vessel Spare parts               | 1.1% of the Price Invoice<br>but in no case less than<br>P1,200.00 nor more than<br>P2,200.00 |
| 3. | Processing Fee for Importation<br>Of Marine Engines                    |                                                                                               |
|    | Marine Engine 15 HP and above                                          | P150.00/unit                                                                                  |
|    | Marine Engine below 15 HP                                              | P75.00/unit                                                                                   |
| 4. | Survey/Inspection Fee of Vessel                                        |                                                                                               |
|    | Within the vicinity of the Central<br>Office and the Regional Offices  |                                                                                               |
|    | -Vessels less than 5000 GRT                                            | P750.00/vessel                                                                                |
|    | -Vessels 5000 GRT and above                                            | P1,300.00/vessel                                                                              |
|    | Outside the vicinity of the Central<br>Office and the Regional Offices |                                                                                               |

	-Vessels less than 5000 GRT	
	--First Class City	P3,225.00/vessel
	--Second Class City	P3,150.00/vessel
	--Third Class City	P3,075.00/vessel
	-Vessels 5000 GRT or above	
	--First Class City	P3,500.00/vessel
	--Second Class City	P3,300.00/vessel
	--Third Class City	P3,100.00/vessel
5.	Plans approval Fee	P25.00/Section of Original Plan
6.	Processing Fee for Special Permits for Fishing Vessels	P1,500.00/vessel for 6 mos.
7.	Processing Fee for Thickness Gauging of Fishing Vessels prior to Registration with the Philippine Coast Guard	P5,500.00/vessel
8.	Lay-up Vessels	
	0 – 50.000 DW	\$70.00
	50.001-150.000 DW	\$80.00
	150.001 and above DW	\$90.00
9.	Application for Export Clearance	
a.1	Vessels 5,000 GRT but not more than 10,000	P600.00/vessel
a.2	Vessels 10,001 GRT and above	P800.00/vessel
b.1	Spare Parts	P60.00/invoice
b.2	Marine Engines	P45.00/engine
10.	Application for Amendment of Special Permit Granted and Still Subsisting	220.00/Application
11.	Extension of Validity of MARINA Authority to Import and/or Export Fishing Vessels	

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|-----|-------------------------------------------------------------------------------|-----------------|
| 12. | Extension of Validity of MARINA Authority to Import and/or Export Spare Parts |                 |
| a.  | Importation                                                                   | P220.00/invoice |
| b.  | Exportation                                                                   | P60.00/invoice  |

### III. DOMESTIC SHIPPING OFFICE

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|----|----------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------|
| 1. | Processing Fee for Importation/<br>Exercise of Option to Purchase                                                          |                                                                                                |
|    | Vessels less than 10 years old                                                                                             | P1,320.00/vessel                                                                               |
|    | Vessels 10 years old and above                                                                                             | P10,560.00/vessel                                                                              |
| 2. | Processing Fee for Bareboat Charter/<br>Extension/Renewal of Bareboat Charter                                              |                                                                                                |
|    | Vessels less than 10 years old                                                                                             | P1,320.00/vessel                                                                               |
|    | Vessels 10 years old and above                                                                                             | P10,560.00/vessel                                                                              |
| 3. | Special Permit for Temporary<br>Utilization of Vessels in Domestic<br>Shipping/extension/Renewal of SP/<br>Amendment of SP |                                                                                                |
|    | Philippine-Registered Vessels                                                                                              | P1,100.00/minimum/vessel<br>Or P55.00/100 GRT or<br>fraction thereof whichever is<br>higher    |
|    | Foreign-Registered Vessels                                                                                                 | P10,000.00/minimum/vessel<br>Or P55.00/ 50 GRT or<br>Fraction therefore whichever<br>is higher |
| 4. | Processing Fee for Accreditation                                                                                           |                                                                                                |
|    | Under MC No.9                                                                                                              | 880.00                                                                                         |
|    | Under MC No.51                                                                                                             | 200.00                                                                                         |

5.	Extension of Validity of MARINA To Acquire Vessel	P100.00/Vessel
6.	Processing Fee for Acquisition of Vessels thru Local construction	3,150.00/vessel
7.	Permanent Conversion of Vessel(s) Status	P1,170.00/vessel
8.	Authority to Sell Imported Vessels	P110.00/vessel
9.	Sub-Charter of Vessel	P110.00/vessel
10.	Employment of Supernumerary	2,500.00
11.	Application for Amendment of Special Permit Granted and Still Subsisting	P220.00/Application
12.	Pre-termination of the Bareboat Charter Contract	P110,00.00/vessel
13.	Conversion/Alteration of Vessel	P1,100.00/vessel
14.	Amendment of Charter Hire	P100.00/vessel
15.	Endorsement to other Gov't. Agencies	P200.00/vessel
	Change of Name of Vessel/ Registration of Vessel/ Others	
16.	Deletion of Vessel from Philippine Registry	P220.00/vessel
17.	Amendment in any Provision of Charter Contract under PDs 760/866	P550.00/vessel
18.	Deletion of Post-approval Condition(s) Imposed by the MARINA	110.00/vessel
19.	Endorsement to Department of Labor and Employment of foreign Crew on board foreign registered vessel(s) temporarily utilized in the domestic trade	P2,00.00/foreign crew per person

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|-----|-----------------------------------------------|-----------------------------------------------------------------------------------|
| 20. | Application for exemption from Special Permit | P10,00.00/minimum/vessel or P55.00/50 GRT or fraction Thereof whichever is higher |
|-----|-----------------------------------------------|-----------------------------------------------------------------------------------|

**IV. OVERSEAS SHIPPING OFFICE**

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|-----|-----------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------|
| 1.  | Processing Fee for Vessel Charter/Importation/Extension of Charter Period/Novation of Bareboat Charter Contract | P12,000.00/vessel for the first 3 years & additional P2,500.00/    |
| 2.  | Filing Fee for Application for Employment of Expatriate Officer under PD 1711/Supernumerary                     | Vessel for every year P2,500.00/Expatriate Supernumerary           |
| 3.  | Special Permit for Temporary Utilization of Vessel in Overseas Shipping Trade                                   |                                                                    |
|     | Barter Trade                                                                                                    | P2,500.00/Application                                              |
|     | Others                                                                                                          | P2,000.00/Application                                              |
| 4.  | Accreditation of Overseas Shipping Companies under Memorandum Circular No.33-A, s. 1990                         | P5,000.00/Application                                              |
| 5.  | Change of Name of Vessel                                                                                        | P200.00/Application                                                |
| 6.  | Accreditation under Memorandum Order No. 6                                                                      | \$110.00/vessel                                                    |
| 7.  | Amendment of an Provision of Charter Contract under PD 760/866/1711                                             | P605.00/vessel                                                     |
| 8.  | Export-Related Waiver Application Fees under EO 769                                                             | P35.00/Waiver                                                      |
| 9.  | Import-Related Waiver Application Fees under EO 769                                                             | P55.00/Waiver Issued in MARINA; P25.00 Waiver Issued for LCL Cargo |
| 10. | Waiver Fee for Logs bound for Taiwan/Korea                                                                      | P0.20/cubic meter of logs loaded                                   |
| 11. | Filing Fee for Importation/Purchase                                                                             |                                                                    |

	Of Vessels for Overseas Use	P2,200.00/vessel
12.	Surcharge for delayed Renewal Of accreditation under Memorandum Circular no 33-A series of 1990	P2,200.00/vessel
13.	Extension of Validity Period of MARINA Approval on Bareboat Chartering Projects Under PDs 760/866/1711	P1,100.00/month or any fraction thereof of requested duration period
14.	Filing Fee for Application for Approval of Time Charter/Voyage Charter Contracts of Foreign – Registered vessels pursuant to the Tax code	P2,200.00/vessel
15.	Application for change of Original Registry of Bareboat Chartered Vessels under PDs 760/866/1711	P12,000.00/vessel
16.	Application for Amendment of Special Permit Granted and Still Subsisting	P220.00/application
17.	Re-filing of Application for Deletion Of Vessel from the Philippine Registry	P550.00/Application
18.	Extension of Vessel's Certificate Of Philippine Registry (CPR) for Less than one(1) year	P12,000.00/vessel/application
19.	Change of Guarantors	P220.00/application
20.	Change of Time Charterers	P220.00/application
21.	Surcharge for Non-deletion of a vessel from RP Registry within one month from the Expiry of the Certificate of Philippine Registry	P2,200.00/vessel
22.	Surcharge for Non-application for The Change of Registered Owners Within two(2) months from Change Thereof	P220.00/vessel



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|-----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|
| 23. | Endorsement to Authorized Agent Banks (AAB's) or the Monetary authority for foreign exchange requirements of shipping companies (Sec. 6.0 (a) R & R Implementing RA 7471) | P200.00 |
| 24. | Endorsement to the Bureau of Customs through the Department of Finance for exemption from import duties and taxes (Sec. 6.02 © R & R of RA 7471)                          |         |
|     | a) <u>vessel importation</u>                                                                                                                                              | P500.00 |
|     | b) <u>spare parts</u>                                                                                                                                                     | P200.00 |
| 25. | Endorsement to the Sec Finance for availment of Suppliers Tax credit (Section 6.02 (d) R & R of RA 7471)                                                                  | P200.00 |
| 26. | Endorsement to the BIR for issuance of Certificate of Income Tax Exemption (Section 6.02 (e) R & R of RA 7471)                                                            | P200.00 |

## **V. FRANCHISING OFFICE**

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| 1. | Supervision Fee                                      |                                                                                               |
|    | 1.1 Ship Operator/Liner/Tampers Corporation          | P0.60/P100 Capital Stock Subscribed or paid (Amends MC 44)                                    |
|    | Partnership/Single Proprietorship                    | P0.60/100 Capital invested or Of the property & equipment, Whichever is higher (Amends MC 44) |
| 2. | Franchise Petitions                                  |                                                                                               |
|    | 2.1 New/Renewal of Certificate of Public Convenience |                                                                                               |
|    | Steel-Hulled Vessels                                 |                                                                                               |

	- For Liner	P4.40/GRT or minimum of P3,000.00/vessel
	- For Tramp	P4.40/GRT or minimum of P1,000.00/vessel
	Wooden-Hulled Vessels	For vessels above 35 GRT and less P2.20/GRT or minimum of P300.00/vessel
		For vessels above 35 GRT up to 500 GRT – P2.20/GRT or minimum of P500.00/vessel
		For vessels of 500 GRT and above P2.20/GRT of min. of P1,000.00/vessel
2.2	Sale, Lease, Mortgage & Transfer of Franchise and/or Public Water Transport Utilities or Vessels	1,210.00
	Steel-Hulled Vessels	P2,000.00/vessel/applicant/operator
		For vessel 35 GRT and above P1,210.00/vessel or /operator applicant/operator
		For vessel below 35 GRT - P250.00/vessel or /operator applicant/operator
2.3	Increase of over 5% of Existing Passenger or Freight Rates (Per GRT of all Operating Vessels of Liner Service Company Operators)	P0.15/GRT but not less than P1,100.00 per company
	Steel-Hulled Vessels	P0.15/GRT or minimum of P2,000.00/company/applicant/operator
	Wooden-Hulled Vessels	For vessels below 35 GRT –

P0.15/GRT or minimum of  
P250.00/company/applicant/  
Operator

2.4 Amendment of CPC

2.4.1 Route Amendment

P0.45/GRT/link in  
Either direction

- Steel-Hulled Vessels

P0.45/GRT per link  
or min. P2,000.00/application

- Wooden-Hulled Vessels

For vessel 35 GRT and above  
P0.45/GRT per link or min.  
of P1,000.00/application

For vessels below 35 GRT –  
P0.45/GRT per link or min.  
P250.00/application

2.4.2 Re-routing involving  
Three or more vessels in  
an application/Petition/  
motion

P0.45/GRT/link in either  
direction

- Steel-Hulled Vessels

P0.45/GRT per link or min.  
P5,000.00/application

- Wooden Hulled Vessels

35 GRT and above – P0.45/  
GRT per link or minimum of  
P2,000.00/application

For vessels below 35 GRT –  
P0.45/GRT per link or min.  
P500.00/application

2.4.3 Additional Sailing Freq.

- Steel-Hulled Vessels P2,000.00/vessel
  - Wooden-Hulled Vessels 35 GRT and above –P550.00/vessel
- For vessels below 35 GRT  
P150.00/vessel

2.4.4 Change of Time/Day  
Schedule

- Steel-Hulled Vessels P2,000.00/vessel
  - Wooden-Hulled Vessels For vessel 35 GRT & above - P600.00/vessel
- For vessel below 35 GRT –  
P150.00/vessel

2.4.5 Substitution/Replacement/  
Interchange of Units or  
Routes

Permanent

- Steel-Hulled Vessels P2,000.00/vessel
  - Wooden-Hulled Vessels For vessel 35 GRT & above – P600.00/vessel
- For vessels below 35 GRT -  
P150.00/vessel

Temporary

(Including temporary/  
replacement/substitution  
due to drydocking)

- Steel-Hulled Vessels P600.00/vessel
- Wooden-Hulled Vessels For vessel 35 GRT & above – P200.00/vessel

		For vessel below 35 GRT – P100.00/vessel
2.4.6	Change of Company/ Vessel Name	330.00
	- Steel-Hulled Vessels	P650.00/vessel
	- Wooden-Hulled Vessels	For vessel 35 GRT & above – P400.00/vessel
		For vessel below 35 GRT – P150.00/vessel
2.5	Suspension/Withdrawal of Operation by operator	
2.5.1	Permanent	
	- Steel-Hulled Vessels	P1,000.00/vessel
	- Wooden-Hulled Vessels	For vessel 35 GRT & above – P500.00/vessel
		For vessel below 35 GRT – P200.00/vessel
2.5.2	Temporary (Including temporary suspension/withdrawal due to drydocking but without replacement)	
	- Steel-Hulled Vessels	P500.00/vessel
	- Wooden-Hulled Vessels	For vessel P2.00/GRT - minimum of P20.00/vessel
2.6	Special Permit	
	- Steel-Hulled Vessels	P600.00/vessel
	- Wooden-Hulled Vessels	P2.20/GRT - minimum of P25.00/vessel

2.7 Extension/Renewal of Provisional Authority(PA)

- Steel-Hulled Vessels P500.00/vessel
- Wooden-Hulled Vessels P6.00/GRT - minimum of P60.00/vessel

3. Motion for Reopening/ Reconsideration of disapproved Petitions or applications

- Steel-Hulled Vessels P2,000.00/application
- Wooden-Hulled Vessels For vessels 35 GRT & above P1,200.00/application  
For vessels below 35 GRT – P250.00/application

4. Complaint/Petitions

- P365.00/Complaint Opposition/petition
- For 500 GRT and above – P1,000.00/Complaint/petition
- For less than 500 GRT – P360.00/complaint/petition

**VI. MANPOWER DEVELOPMENT OFFICE**

1. Issuance of Endorsement Certificate Including Authentication of Documents
2. Authentication of Documents Only
3. Expedite Processing of Application for Endorsement of Certificates/ Ratings Certificates

**VII. MISCELLANEOUS FEES AND CHARGES**

1. MARINA (seal) stamp for Approval/Disapproval of Vessel Plan P25.00/sheet
2. Endorsement to Department of Finance for the Duty and Tax Free Release of Ship Spare Parts and Supplies under Section 104 Of the tariff and Customs Code P200.00
3. Endorsement to the Board of Investments for Tax Incentives in the Importation of Equipment and Parts P200.00
4. Certification on the Status of Application/Certification of Copies of Official Documents P25.00
5. Endorsement to Department of Finance for Tax Exemption Under PD 760/866/1711 P550.00/vessel
6. Endorsement to Philippine Coast Guard on Ship Mortgage under PD 1521 P110.00/million pesos
7. Endorsement to the Department of Foreign Affairs for Vessel's PCPR P150/vessel
8. Endorsement to the Securities and Exchange Commission P150.00/corporation partnership
9. Endorsement to the Department of Finance for the Duty & Tax Free of Vessel under BBL from Custom' Custody P550.00/vessel