

MEMORANDUM CIRCULAR NO. 170

TO : ALL PERSONS AND ENTITIES CONCERNED

SUBJECT : RULES ON THE CONDUCT OF EXAMINATION AND ISSUANCE OF LICENSE TO MAJOR PATRONS, MINOR PATRONS, BOAT CAPTAINS, AND MARINE DIESEL MECHANICS

Pursuant to Section 12 (g) of executive Order no. 125/125-A which mandates the Maritime Industry Authority (MARINA) to undertake the issuance of license to qualified seamen, Regulation XVII of the Philippine Merchant Marine Rules and regulations (PMMRR) and its amendments, and the Revised Tariff and Customs Code of the Philippines, the following rules on the conduct of examination and licensure to Major Patrons, Minor Patrons, Boat captains and marine Diesel Mechanics are hereby prescribed:

I. OBJECTIVE

This Circular aims to provide rules that shall govern the examination and licensure of Filipino seafarers to act as Major Patron (MAP), Minor Patron (MIP), Boat Captain (BC) and marine Diesel Mechanic (MDM).

II. COVERAGE

These rules shall apply to:

1. Non-licensed seafarers who were previously issued Special Permit (SP) by the MARINA and/or the PCG to act as BC and MDM onboard inter-island vessels;
2. MAP and MIP previously licensed by the PRC; and
3. Seafarers other than those falling under 1 and 2 above.

III. DEFINITION OF TERMS

1. Major Patron (MAP) refers to a marine deck officer duly registered and certificated to act as Master of a vessel/ship of not more than 500 gross tonnage (gt) navigating in near-coastal and inter-island voyages.
2. Minor Patron (MIP) refers to a marine deck officer duly registered and certificated to act as Master of a vessel/ship of not more than 250 gt navigating within a specified body of water in near- coastal and inter-island voyages.
3. Boat Captain (BC) refers to a person registered and certificated to act as officer and/or in command of a boat/ship of not more than 100 gt navigating in coastal, harbor, bay, lake and river and/or between two (2) islands.
4. Marine Diesel Mechanic (MDM) refers to a person registered and certificated to operate and maintain the diesel engine/s of a boat/ship with engine propulsion of not more than 200 kw qualification/license to act as such.

5. Panel of Examiners refers to a body created under this Circular primarily tasked to formulate test questions and administer the examination for MAP, MIP, BC and MDM.
6. Near-coastal voyages refer to navigation of a boat/ship between islands or ports within an island in the same country. Near-coastal voyages shall be deemed synonymous with inter-island voyages.

IV. CONSTITUTION AND COMPOSITION OF PANEL OF EXAMINERS

The panel of Examiners shall be constituted by the MARINA Administrator subject to the approval of MARINA Board. The Panel shall be composed of six (6) members, with the MARINA Administrator or his duly authorized representative as Chairman, and five (5) members who shall have a fixed term of three (3) years unless sooner replaced for caused.

The panel of Examiners shall meet at least four (4) times a year and may hold special meeting to consider urgent matter/s upon the call of the Chairman.

Each member shall receive a reasonable allowance as maybe determined by the MARINA Board.

V. QUALIFICATION REQUIREMENTS

Requirements	Major Patron	Minor Patron	Boat Captain	Marine Diesel Mechanic
Age	At least 18 years of age but not more than 55 years of age			
Medical	Certified physically and medically fit particularly regarding good eyesight			
Competency	<ul style="list-style-type: none"> - Qualification Document Certificate (QDC) issued by MARINA, or STCW Endorsement Certificate by PRC, or Rating Certificate issued by TESDA.. - Ship radio Mobile Operator's Certificate 		<ul style="list-style-type: none"> - QDC/STCW Endorsement /Rating's Certificate 	<ul style="list-style-type: none"> - QDC/STCW Endorsement /Rating's Certificate
Training (must have been taken from NATELCOM and/or MTC Accredited Training centers)	<ul style="list-style-type: none"> - Deck Watchkeeping Course, if applicable 			<ul style="list-style-type: none"> - Engine Watchkeeping Course, if applicable
	<ul style="list-style-type: none"> - ROC/SRROC, if applicable 			
	<ul style="list-style-type: none"> - Ship Radio Mobile Operator's Course 			
Sea Service	Must have the following seagoing service in the deck department:			Must have the following seagoing service in the engine department:
	<ul style="list-style-type: none"> - At least 3 years as boatswain, quarter master or AB onboard vessel or not less than 150 GT; or - Has navigated as minor patron for at least 3 years 	<ul style="list-style-type: none"> - At least 2 years as boatswain or quartermaster or AB onboard vessel of at least 150 GT. 	<ul style="list-style-type: none"> - At least one year as bosun or quartermaster or AB onboard vessel 	<ul style="list-style-type: none"> - 2 years as seafarer - 1 year as Diesel Engine Mechanic of an Engine with a propulsion of not less than 200 kW.
Education	At least High School graduate, except those who were previously issued SP by MARINA or PCG.			

VI. DOCUMENTARY REQUIREMENTS

1. Applicants shall submit the following:
 - a. Seafarer's Identification and Record Book (SIRB)/Company Certification duly supported by proof of employment e.g. SSS Contribution;
 - b. Training certificates applicable;
 - c. Valid NBI Clearance applicable;
 - d. Medical Certificate issued by a government hospital/clinic or DOH-accredited medical clinic issued within one (1) year at the time of application;
 - e. Three (3) recent passport size (3.5 cm x 4.5 cm) colored photographs; and
 - f. One (1) self-addressed stamped envelope.

2. Applicants who were previously issued SP by PCG or MARINA shall submit the following:
 - a. SIRB;
 - b. MARINA/PCG issued SP;
 - c. Training Certificate applicable;
 - d. NBI Clearance;
 - e. Medical Certificate as specified above;
 - f. Three (3) passport size photos; and
 - g. One (1) self-addressed stamped envelope.

VII. FILING AND EVALUATION OF APPLICATION

1. Ninety (90) days after publication of this Circular, application forms for the examination may be secured from the Maritime manpower Development Division (MMDD), MARINA Central Office or in any of its Maritime regional Offices (MROs). Duly accomplished forms shall be accompanied with documentary requirements.

2. MMDD or the Maritime Regional Office (MRO) where the application is filed, shall evaluate and verify documentary requirements submitted.

3. An examination permit shall be issued within seven (7) calendar days after the filing of the application. A notice of disqualification shall likewise be issued within the same period where the applicant fails to qualify.

VIII. COVERAGE/SCOPE, SCHEDULE AND RESULT OF EXAMINATION

1. Coverage/Scope of Examination

- 1.1 Applicants who met the qualification documentary requirements prescribed shall take the written examination on subjects set forth below:

MAJOR PATRON	MINOR PATRON	BOAT CAPTAIN	MARINE DIESEL MECHANIC
1. Practical Navigation	1. Practical Navigation	1. Practical Navigation	1. Fundamentals of Mathematics
2. Seamanship	2. Seamanship	2. Seamanship	2. Electricity and Electrical Driven Propulsion
3. Weather and Marine Instruments	3. Weather and Marine Instruments	3. Weather and Marine Instruments	3. Internal Combustion
4. Rules of the Road	4. Rules of the Road	4. Rules of the Road	4. Cooling System and Machinery
			5. Drawing/ Practicum

- 1.2 Applicants who were previously issued SP by the MARINA or the PCG shall only undergo interview by the Panel of Examiners.

- 1.3 MAP and MIP who were licensed by the PRC shall only be required to apply with MARINA for revalidation of their license.

2. Schedule of Examination

- a. Examinations shall be conducted at the MARINA Central Office. A notice of examination shall be published in a newspaper of general circulation at least thirty (30) days before the examination.
- b. examinations may be conducted outside MARINA Central office provided that there are at least fifteen (15) applicants/examinees involved.

3. Result and Validity of the Examination

A general average of 75% shall be the passing mark.

The result of the examination shall be published forty five (45) days after the examination and the license shall be issued seven (7) days after such publication. The license shall be valid until the holder reaches the age of seventy (70) years old, unless earlier revoked or cancelled for a cause.

IX. FEES

	Examination Fee	License Fee	Revalidation of License	Replacement of Lost/damaged License
Major Patron	P500.00	P1,000.00	P800.00	P1,000.00
Minor Patron	400.00	900.00	700.00	900.00
Boat Captain	300.00	800.00		800.00
Marine Diesel Mechanic	300.00	800.00		800.00

X. PENALTIES

1. An applicant who submits any false statement in his application, fraudulent or tampered certificates or documents, including holders of fake/tampered SIRBs, shall be subject to criminal prosecution under the Revised Penal Code and shall pay the following administrative penalties:

	First Offense	Second and Succeeding Offenses
Major Patron	P5,000.00	P10,000.00
Minor Patron	4,000.00	8,000.00
Boat Captain	3,000.00	6,000.00
Marine Diesel Mechanic	2,000.00	4,000.00

2. Any license issued shall be subject to suspension or revocation if the holder is found guilty or gross violation of maritime law, rules and regulation

XI. REPEALING CLAUSE

All Memorandum Circulars, rules and regulations and issuances inconsistent herewith are hereby amended or repealed accordingly.

XI. EFFECTIVITY

This Memorandum Circular shall take effect fifteen (15) days after its publication once in a newspaper of general circulation.

ATTY. OSCAR M. SEVILLA
Administrator

SECRETARY'S CERTIFICATE

This is to certify that Memorandum Circular No. 170 has been approved during the 158th Regular meeting of the MARINA Board on 13 December 2001.

ATTY. GLORIA J. VICTORIA-BANAS
Acting MARINA Corporate Board Secretary