

## **DOMESTIC SHIPPING OFFICE**

### **IV. APPLICATION FOR ACCREDITATION UNDER MC 79**

#### *Pre-Approval Documents*

1. Letter of Application, indicating TIN of the company/entity/proprietor
2. List of Principal Officers/Proprietor supported by their Bio-data with picture showing shipping or shipping related experience or expertise
3. List of vessel(s) owned and copy of Certificates of Ownership (if any)
4. Any of the following whichever is applicable:
  - Sec Registration Certificate, supported by the Articles of Incorporation (AOI) and By-Laws (for Corporation/Partnership)
  - DTI Registration of Business Name and copy of Original Application with DTI (for single proprietorship)
  - Registration with Cooperative Development Authority (for Cooperatives)
5. Latest Certification of Increase in Paid-Up Capital issued by the SEC Examiners and Appraisers Department/CDA or DTI for corporation/partnership/cooperative/single proprietorship, respectively.