

MARITIME SAFETY OFFICE

II. ANNOTATION/REGISTRATION OF MORTGAGE

Bank as Mortgagee

1. Letter of Application
2. Duly Notarized Mortgage Contract in 4 sets; if perfected abroad, the Mortgage Contract is duly notarized and authenticated at the nearest Philippine Consulate
3. Original CO/CVR
4. Original Receipt of BIR Documentary Stamp Tax paid

Court Ordered Registration of Maritime Liens and Encumbrances or as requested by a Lawyer/Law Firm for and in behalf of their client

1. Letter of application of a Lawyer/Firm attaching the nature of lien or copy of the Court Order certified by the Clerk of Court