

OVERSEAS SHIPPING OFFICE

V. SHIP'S IMPORTATION UNDER REPUBLIC ACT (RA) 7471

1. Letter of Application, including request for endorsement to DFA for the issuance of PCPR (if necessary)
 2. Resolution of the Board of Directors, certified by the Board Secretary, authorizing the filing of the application and designating the officials/authorized representatives to represent the applicant
 3. Valid Certificate of Vessel's Registry
 4. Latest Certificate of Good Standing (in English) of the registered owners
 5. Board Resolution of the registered owner/seller, authorizing the sale of the vessel and designating the officials/authorized representatives to represent the registered owners/seller. The resolution must be notarized in the State where the document was issued/executed and verified/authenticated by Philippine Embassy/Consulate concerned
 6. Memorandum of Agreement executed by and between the parties concerned
 7. Pro-forma loan agreement, if any
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