



# MARITIME INDUSTRY AUTHORITY

## HIGHLIGHTS OF ACCOMPLISHMENTS (JANUARY – DECEMBER 2013)

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### A. KEY POLICY ISSUANCES

As of December 2013, MARINA has issued and disseminated twelve (12) new/revised policies/rules and regulations, as follows:

#### **MARINA Circulars (MCs):**

1. MC No. 2013-01 – Rules on the Inspection and Accreditation of Maritime Training Courses (Approved by the MARINA Board on 13 December 2012 and issued on 24 January 2013).
2. MC No. 2013-02 – Revised Rules for the Registration, Documentation and Deletion of Ships Operating in Philippine Waters (Approved by the MARINA Board on 18 January 2013 and issued on 01 March 2013).
3. MC No. 2013-03 – Rules on the Accreditation of Instructors and/or Assessors (Approved by the MARINA Board on 15 March 2013 and issued on 25 March 2013).
4. MC No. 2013-04 – Omnibus Rules on the Issuance of Special Permit for the Temporary Utilization of Philippine-Registered Ships Whether Trading Overseas or Domestic (Approved by the MARINA Board on 18 January 2013 and issued on 26 March 2013).
5. MC No. 2013-05 – Rules of Procedure in Administrative Investigation of Cases Involving Violations Committed by Maritime Training Institutions and Filipino Seafarers and the Corresponding Table of Penalties (Approved by the MARINA Board on 18 January 2013 and issued on 08 April 2013).
6. MC No. 2013-06 – Rules on the Monitoring of Maritime Education Programs, Training Courses and Assessment of Competence Carried Out by METIs and Assessment Centers (Approved by the MARINA Board on 18 January 2013 and issued on 26 April 2013).
7. MC No. 2013-07 – Rules on the Regulation of Submersible Passenger Craft (Approved by the MARINA Board on 09 July 2013 and issued on 17 July 2013).

8. MC No. 2013-08 - Rules on the Issuance of Certificates of Proficiency (COPs) for Seafarers Who Are Holders of TESDA Certificates of Competency (COCs) in Accordance with the 1978 International Convention on the Standards of Training, Certification and Watchkeeping, as amended (Approved by the MARINA Board on 30 August 2013 and issued on 03 September 2013).
9. MC No. 2013-09 - Rules on the Issuance/Revalidation of Certificates of Proficiency (COPs) in accordance with Chapters V and VI of the 1978 International Convention on Standards of Training and Certification and Watchkeeping, as amended (Approved by the MARINA Board on 30 August 2013 and issued on 03 September 2013).
10. MC No. 2013-10 - Rules on the Accreditation of Liaison Officers (LOs) in the Issuance of Certificates of Proficiency (COP/s) and other STCW-related Certificates for Seafarers (Approved by the MARINA Board on 30 August 2013 and issued on 03 September 2013).
11. MC No. 2013-11 – on the Adoption of the following:
  - New Competencies and Knowledge, Understanding and Proficiency (KUP) for Ship Security Officer as Required by the 2010 Manila Amendments
  - Course for Ship Security Awareness and Seafarers with Designated Security Duties as Required by the 2010-STCW Manila Amendments; and
  - Refresher and Updating of Basic Safety Under the 2010 Manila Amendments(Approved by the MARINA Board on 30 August 2013 and issued on 03 September 2013).
12. MC No. 2013-12 – Revised Rules on the Accreditation of Instructors and/or Assessors (Approved by the MARINA Board on 30 August 2013 and issued on 03 September 2013).

MARINA has likewise issued twenty seven (27) MARINA Advisories and four (4) Flag State Administration Advisories for the same period which are as follows:

**MARINA Advisories (MAs):**

1. MA No. 2013-01 – Provides notification that Course Frameworks and Outlines for Marine Engineman 1 and 2 Course Modules are now available for interested existing and new maritime training providers. The aforementioned training programs are required for the issuance of Domestic – Certificate of Competency (D-COC) for Marine Diesel Mechanics 1 & 2. (Issued on 24 January 2013)
2. MA No. 2013-02 – Provides notice of safety precaution on the movement of merchant marine vessels and fishing vessels within the falling areas of the re-scheduled STSAT-2 launch aboard Korea Space Launch Vehicle 1(KSLV-1). (Issued on 02 February 2013)

3. MA No. 2013-03 – Provides notice on the adoption of the new/revised course, i.e., Electronic Chart Display and Information System under the 2010 STCW Manila Amendments. All maritime training institutions are advised to submit to the MARINA STCW Office their revised syllabus and documentary evidence that the equipment/simulator used relevant to the said course is in compliance with the standards required by the Model Course 1.27, 2012 edition. (Such document should be issued by the maker of the equipment). (Issued on 25 March 2013)
4. MA No. 2013-04 – Provides notice to all shipping companies/operators to incorporate in their Safety Management System the procedures to be observed/followed during inclement weather conditions. (Issued on 22 May 2013).
5. MA No. 2013-05 – Grant of provisional relief in the form of a temporary authority to operate a vessel pending resolution of the application for issuance of a Certificate of Public Convenience (CPC) pursuant to Republic Act (RA) No. 9295. (Issued on 25 May 2013)
6. MA No. 2013-06 – In view of the implementation of new courses required by the 2010 STCW Manila Amendments, MA No. 2012-14, series of 2012 which imposes a moratorium on the accreditation of new training courses, is hereby modified to allow existing and new maritime training institutions to apply for accreditation only for the new courses. (Issued on 4 June 2013)
7. MA No. 2013-07 – Provides notice to all domestic shipping companies/operators that the Office of Transportation Security of the DOTC has issued Transportation Security Alert Advisory (TSAA) 2013 dated 27 May 2013 on the adoption of security measures for the period June 1 to 14, 2013 due to the perceived threat to transportation during the balik-eskwela period. (issued on 13 June 2013)
8. MA No. 2013-08 – Pilot testing of a Special Processing Window/Express Lane (SPWEL) involving applications from ship acquisition and the issuance of CPC pursuant to RA No. 9485, otherwise known as the “Anti-Red Tape Act of 2007” (ARTA). (Issued on 15 June 2013)
9. MA No. 2013-09 – Provides notice to all shipping companies/operators that the implementation period for compliance with the provisions of MA No. 2013-04 shall be not later than 15 July 2013. (Issued on 20 June 2013)
10. MA No. 2013-10 – Provides notice to all concerned that effective 01 July 2013, the MARINA shall assume the TESDA functions related to the conduct of assessment and certification of ratings under Regulations II/4, III/4, II/5 and III/5 of the International Convention on the Standards of Training, Certification and Watchkeeping (STCW) for Seafarers, 1978, as amended. (Issued on 30 June 2013)
11. MA No. 2013-11 – Provides notice to all concerned that the MARINA STCW Office at the Central Office shall accept, process and issue Certificate of Proficiency (COPs) pursuant to Regulations II/4 and III/4 of the STCW Convention, 1978, as amended. (Issued on 12 July 2013)

12. MA No. 2013-12 – Provides notice to all Master Mariners and all concerned that the conduct of Harbor Pilot Licensure Examination is hereby temporarily suspended pending review, revision, evaluation/ assessment of the MARINA MC No.141 on the Rules and Regulations for the Conduct of Harbor Pilots Examination and Issuance of License. (Issued on 18 July 2013)
13. MA No. 2013-13 – Provides clarification/notice that any application or requests for the issuance of Special Permit (SP) to carry dangerous/hazardous cargoes or goods in packaged form shall be filed at the Maritime Safety Office (MSO), MARINA or the concerned MARINA Regional Offices pursuant to MARINA MC No. 101, series of 1995. (Issued on 28 August 2013)
14. MA No. 2013-14 – Recall of MA No.2013-13 pending review of the policy on the issuance of Special Permit to carry dangerous/hazardous cargoes or goods in packaged form. Further, a Master's Oath of Safe Departure (MOSD) in compliance with the specific IMDG Code requirements/conditions stated in the said MA shall be submitted to the PCG prior to departure. (Issued 30 August 2013)
15. MA No. 2013-15 – Further to MA No. 2013-10, it is notified that the assessment centers with accreditation certificates that expired since June 2013 are deemed extended until 15 November 2013. (Issued 03 September 2013)
16. MA No. 2013-16 – Provides notice to all shipowners/operators of unregistered, unlicensed, undocumented and unfranchised motorbancas and fishing boats that MARINA shall undertake a Nationwide Legalization/Amnesty Program until December 2013 covering the Registration, Licensing, Documentation and Franchising of Motorbancas and Fishing Boats below 35 GT and licensing of seafarers manning such ships. (Issued 13 September 2013)
17. MA No. 2013-17 – Provides notice to Maritime Education and Training Institutions (METIs), Assessment Centers, Manning Agencies and all concerned that education and training courses that are not compliant with the requirements of the 2010 Manila Amendments of the STCW Convention shall not be recognized for issuance of STCW Certificates. Therefore, all concerned are directed to submit to MARINA for approval their updated curricula. (Issued 16 September 2013)
18. MA No. 2013-18 – Provides notice to all seafarers onboard ships engaged in the domestic trade and all concerned that the implementation of the new training requirements under MC No. 2012-04 on the Issuance of Domestic Certificate of Competency (D-COC) is hereby suspended. (Issued on 25 September 2013)
19. MA No. 2013-19 – Provides notice to all seafarers, METIs and all concerned requesting issuance/revalidation of Certificate of Proficiency (COP) to submit a valid medical certificate from a DOH-accredited medical clinic whose validity period is at least one (1) year and 2 pieces passport size photos wearing the appropriate uniform. (Issued 24 September 2013)

20. MA No. 2013-20 – Provides clarification/information relating to training requirements for Management Level Courses, Tanker Courses and Security Related Courses for the issuance of STCW Certificates. (Issued on 07 October 2013)
21. MA No. 2013-21 – In view of the prevailing crisis and paramount security measures being implemented in Zamboanga City, all concerned shipping operators are directed to comply with the directives/agreements of the Zamboanga City Crisis Management Committee within the affected areas. Further, shipping operators whose schedule of trips/sailing frequencies of their ships have been affected by this situation shall not be required to secure a Special Permit nor be imposed of the prescribed fees and penalties. (Issued on 09 October 2013)
22. MA No. 2013-22 - Provides advisory to allow ship/s to sail after adverse weather conditions. (Issued on 10 October 2013)
23. MA No. 2013-23 – Provides notice to all seafarers and all concerned that MARINA shall adopt a new system in the filing and issuance of the COPs and other STCW related certificates. (Issued on 28 October 2013)
24. MA No. 2013-24 – Provides notice to all Maritime Assessment Centers (MACs) with accreditation certificates expiring on 01 June 2013 up to 30 March 2014 shall be deemed extended until 31 March 2014. (Issued on 19 November 2013)
25. MA No. 2013-25 – Provides extension on the deadline for obtaining the necessary security related trainings and certificates required under Regulation VI/6 of the STCW Convention 1978, as amended. (Issued on 22 November 2013)
26. MA No. 2013-26 – Provides notice on the adoption of the format for the Master's Oath of Undertaking pursuant to MARINA Advisory 2013-14 recalling MARINA Advisory No. 2013-13 on the Clarification for the Issuance of Special Permit to Carry Dangerous/Hazardous Cargoes or Goods in Packaged Form (Issued on 12 December 2013)
27. MA No. 2013-27 – Provides notice on the Implementation of MARINA Circular (MC) No. 2011-03 Sec. V Para. 1 (Revised Rules and Regulations to Implement the Code of Safe Practice for Cargo Stowage and Securing in Domestic Shipping), and reiterated further under MARINA Advisory 2012-13 (Issued on 13 December 2013)

## **Flag State Administration Advisories (FSAAs):**

1. FSAA No. 2013-01 – Notice on the implementation of the enhanced Philippine Seafarers Identification Record Book (SIRB) on 06 February 2013. The enhanced SIRB has a biographical data page viewable and verifiable online and has a bubble tag label that contains 3D overt symbology affixed to the biographical data page. (Issued on 27 February 2013).
2. FSAA No. 2013-02 – Notice that the amendments to Annex VI of the International Convention for the Prevention of Pollution from Ships (MARPOL) introducing the mandatory measures to reduce emissions of greenhouse gases (GHGs) from international shipping were adopted by the Marine Environment Protection Committee (MEPC) of the International Maritime Organization (IMO) at its 62<sup>nd</sup> session from 11 to 15 July 2011, and has entered into force on 1 January 2013. (issued on 12 April 2013)
3. FSAA No. 2013-03 – Notice on the second addendum to the agreement governing the delegation of statutory certification services for vessels registered in the Philippines engaged in international voyages between the Maritime Industry Authority and the Recognized Organizations in the implementation of Maritime Labour Convention, 2006. (Issued on 20 April 2013)
4. FSAA No. 2013-04 – Provides notice to all shipowners/bareboat charterers/ship managers, masters, officers and crew of Philippine-registered ships engaged in international voyages to strictly implement the Safety Management System onboard ships and Bridge Team Management in voyage planning. (Issued on 21 September 2013)

## **B. PLANS/PROGRAMS/STRATEGIES/PROJECTS IMPLEMENTED**

In support to the President's Social Contract with the Filipino People as embodied under the five (5) Key Result Areas (KRAs) laid down in Executive Order (EO) No. 43, s. 2011, and pursued by the government under the Philippine Development Plan (PDP) for 2011-2016, MARINA, formulated, adopted and implemented, "The Philippine Maritime Industry: Prospects and Challenges in 2013 and Beyond" which embodies its policies and strategic directions to further develop and strengthen the competitiveness of the Philippine maritime industry covering the four (4) maritime sectors namely, domestic and overseas shipping, shipbuilding and shiprepair and maritime manpower. The following are the significant accomplishments of MARINA for the period January to December 2013:

### **1. Anti-corruption, transparent and accountable governance**

#### **a. Crackdown on "Fixers"**

In order to protect the integrity of the statutory certificates and documents issued by the MARINA, it has collaborated with the Anti-Organized Crime Division of the Criminal Investigation and Detection Group (CIDG) in the conduct of a crackdown

operation last April 11, 2013 wherein three (3) dubious maritime consultancy and services group in Manila purportedly engaged in illegal processing of seafarers documents such as, Qualification Document Certificate (QDC), Basic Safety Training (BST) Certificates, Seaman's Book and Sea Service, were arrested to include two (2) managers of the said maritime consultancy and services group and their staff and 37 fixers preying on seafarers along T.M. Kalaw St., Ermita, Manila.

#### **b. Pilot-Testing of Special Processing Window/Express Lane (SPWEL)**

In compliance with the requirement of Republic Act No. 9485, otherwise known as the "Anti-Red Tape Act of 2007" (ARTA), and in line with MARINA's thrust to institute reforms in the delivery of frontline services and encourage investments in the domestic shipping industry, MARINA Administrative Order (AO) No. 03-13 was issued on 15 April 2013, setting the guidelines and procedures to implement the SPWEL involving applications from ship acquisition up to the issuance of Certificate of Public Convenience (CPC). Aimed at reducing the processing time from 65 to 11 working days, inclusive of ship inspection, the SPWEL has been pilot-tested starting 03 June 2013 at the MARINA Central Office until September 2013 covering applications that meet the Qualification Criteria/Conditions under the AO. As a result of the Assessment, an enhancement of AO 03-13 is being undertaken to remove the conditions that restricts shipowners/operators to avail of the facilities provided by the SPWEL.

A consultation meeting with concerned offices, namely: Domestic Shipping Office (DSO), Maritime Safety Office (MSO), Shipyard Regulation Office (SRO), Franchising Office (FO), Enforcement Office (EO) and Management Information Systems Office (MISO) was undertaken last 02 December 2013 to solicit inputs to further improve the services under the SPWEL.

## **2. Poverty reduction and empowerment of the poor and vulnerable**

MARINA as the Flag State Administration and as part of its commitment as a responsible member of the IMO/ILO, persistently worked for the country's compliance with the IMO/ILO Conventions and Codes to ensure the continuous employment of our seafarers and maintain the country's position as the premier supplier of qualified and competent seafarers in the world, promote maritime safety and protection of the marine environment. The following activities were undertaken by MARINA for the period under review:

#### **a. Implementation of the 2010 STCW Manila Amendments/Executive Order No. 75, s. 2012**

Pursuant to its role under Executive Order No. 75 and its Implementing Rules and Regulations and DOTC Department Order No. 2013-10 dated 09 July 2013, creating a Coordinative Committee on STCW Concerns (CCSC) with MARINA as Chair, and DOH, TESDA, CHED, NTC and PRC, as members, the following immediate actions were undertaken by MARINA to address the audit findings of

the European Maritime Safety Agency (EMSA) in 2006, 2010 and 2012 relative to the country's continuing compliance with the STCW Convention, as amended:

- Conducted a total of 13 CCSC meetings to closely coordinate with the member Agencies, namely: PRC, DOH, TESDA, NTC and CHED, to fast track the alignment of their Quality Standard System (QSS) to the National Quality Standard System (NQSS);
- Directed all these Agencies to finish their self-assessment audits within June in order for MARINA to begin its audit of their Agencies by July;
- Performed monitoring of maritime schools as deputized by CHED under SO No. 24. Relative thereto, the President has approved the release of additional budget for MARINA in order to engage the services of Internationally Recognized Classification Societies in the monitoring of all maritime schools nationwide, which upon clearance of SOTC, is now utilized to enhance the organic capability of MARINA personnel to conduct the audit and monitoring of maritime schools nationwide;
- Issued MC No. 2013-06 incorporating the use of the Outcome Based Monitoring Instrument (OBMI) in the monitoring of maritime education programs, training courses and assessment of competence carried out by Maritime Education and Training Institutions (METIs) and Assessment Centers;
- Conducted two (2) orientation sessions for MARINA STCW Office evaluators regarding the use of the OBMI for maritime training centers on 7-8 January and 7-8 March 2013;
- Ensured that its criteria for selecting its technical evaluators shall be adopted by PRC and that appropriate revisions to the forms being used in the examination and certification will be made; and
- Continued liaising with IMO and other EU Member-States for technical support and assistance for the country's compliance with the final EMSA Audit.

The final EMSA audit was conducted on 08 October 2013 and ended on 24 October 2013. Though the report of the audit will be finalized in mid-February next year, it yielded positive results for the Philippines as it showed significant improvements in the following:

- The fundamentals are put in place;
- The six government agencies concerned acted with a strong unity of purpose and resolve in addressing weaknesses and deficiencies;
- The MARINA clearly exercises its oversight function;
- That the NQSS is now engaged in a continual cycle of improvement;
- The risk of withdrawal of recognition of certificates has been reduced significantly; and
- There is a strong support of government in both houses of Congress.

On the legislative front, HB 719 designating MARINA as the single STCW Administration has now undergone two (2) hearings with the strong support from all members of the House Committee on Transportation. It is envisioned that the Bill will soon be enacted into law.



For the continued capacity building program of MARINA relevant to the implementation of the STCW, the following seminars/trainings were conducted for MARINA personnel on familiarization on STCW, enhancement of auditing capability and orientation on the Outcomes-Based Monitoring Instrument (OBMI).

<b>Title</b>	<b>Dates 2013</b>	<b>No. of Participants</b>
1. STCW Familiarization Course Cum NQSS (Batch 1)	06 September	34
2. STCW Familiarization Course Cum NQSS (Batch 2)	20 September	33
3. Orientation for NQSS and QSS for Newly Hired Personnel (Batch 1)	29 October	15
4. Orientation for NQSS and QSS for Newly Hired Personnel (Batch 2)	21 November	22
5. Orientation of Outcomes-Based Monitoring Instruments (Batch 1)	12-13 November	23
6. Orientation of Outcomes-Based Monitoring Instruments (Batch 2)	28-29 November	32
7. Basic ISO 9001:2008 Awareness (Batch 1)	26 September	24
8. Basic ISO 9001:2008 Awareness Seminar and Internal Auditor ISO 9001 (Batch 2)	06-08 November	24
9. Basic ISO 9001:2008 Awareness Seminar and Internal Auditor ISO 9001 (Batch 3)	20-22 November	24
10. Internal Auditor ISO 9001:2008 (Batch 4)	25-26 November	14
11. ISO 9001: 2008 Lead Auditor Training Course	11-15 November	10

#### **b. Implementation of the ILO No. 185**

With the Philippine ratification of the ILO Convention No. 185 in January 2012, otherwise known as the Seafarer's Identity Document (SID) Convention and with the approval/directive of the President for MARINA to pursue the implementation of the said Convention through its mandate under EO No. 125-A, MARINA has already approved the Terms of Reference (TOR) for an integrated SIRB/SID System. The TOR was duly reviewed by an ILO Technical Expert who visited the country in February of this year. Consequently, the bidding process will follow.

The implementation of the Convention shall ensure the security of our seafarers, such as their rights to shore leave and safe transit, and their continued employment onboard ocean-going vessels all over the world.

### **c. Conduct of IMO Sponsored Workshop**

As proposed by the International Maritime Organization (IMO), in partnership with the Government of the Republic of Korea (RoK), through the Ministry of Ocean and Fisheries (MOF), the following two (2) important Seminars were conducted which aims to provide an overview of the Ballast Water Management (BWM) Convention; to provide knowledge on the use of GloBallast in evaluating samples of ballast water; and to assist the Government of the Philippines in its preparation for the ratification of the said Convention and in its implementation once the Convention enters into force:

1. The National Seminar/Workshop on the Steps Towards Ratification of the Ballast Water Management Convention with Emphasis on the Legal Framework held on 14-15 October 2013 at the Hotel H2O, Philippines which was participated by 26 representatives from DFA, PCG, Committee on Transportation, House of Representatives, PPA, DENR, BFAR, UP, FSA, PLSA, MSI, MARINA and Bantay Kalikasan, ABS-CBN; and
2. Regional Training Course on Compliance, Monitoring and Enforcement (CME) of the Ballast Water Management (BWM) Convention in the ASEAN Region held on 16-18 October 2013 at the Hotel H2O, Philippines. The Regional Seminar shall serve as a platform for ASEAN members to bring forward the Draft Strategy on Ballast Water Management (BWM) to the ASEAN Maritime Transport Working Group. The Training Course was participated by 22 representatives from 9 IMO Member States namely: Brunei Darussalam, Cambodia, Lao PDR, Malaysia, Myanmar, Philippines, Singapore, Thailand and Vietnam.

The above Seminars were conducted by MARINA in coordination with the IMO Regional Presence for Technical Cooperation in East Asia and facilitated by the following:

- Technical Adviser, GloBallast Partnership, Marine Environment Division, IMO;
- Assistant Director, Shipping Regulations & Development, Marine and Ports Authority, Singapore;
- IMO Consultant;
- 4 Korean Experts/Lecturers

### **d. Conduct of Other Related Workshop**

As a result of the series of ASEAN Maritime Transport Working Group (MTWG) Meetings in 2012-2013, the First Expanded ASEAN Seafarer Training-Counter Piracy (EAST-CP) was put to realization on 23-25 September 2013 in Manila, Philippines through the sponsorship of the United States Maritime Administration (US-MARAD). The Training was hosted by the Philippines, through the MARINA,

in coordination with the DOTC and the DFA. No other than the Vice-President of the Philippines as the guest of honor during the Forum stressed the importance of securing the welfare of our seafarers and said that the overall goal of improving the preparedness of the Filipino seafarers to possible threats and consequences of piracy through targeted exposure to education and training in a cooperative approach among the ASEAN countries, the United States and the IMO will be made possible.

The list of participants was composed of delegates from Australia, Brunei Darussalam, Cambodia, China, Hongkong, India, Indonesia, Japan, Republic of Korea, Lao, PDR, Myanmar, New Zealand, Philippines, Russia, Singapore, Thailand, United Kingdom, USA and Vietnam.

### **3. Rapid, inclusive and sustained economic growth**

In support to the DOTC's socio-economic impact objective of "improved accessibility, mobility and interconnectivity (seamless), and safe, secure, efficient and sustainable transportation system", MARINA has continued to implement the following programs and projects:

#### **a. Road-RORO Terminal System (RRTS) under OP-AO 123 and EO 170 A/ 170 B**

For the period under review, **10** out of the **12** identified routes in the Western, Central and Eastern Nautical Highway under the RRTS, have been provided with shipping services as compared to only **8** routes last year with the addition of shipping services in the Pilar, Sorsogon – Aroroy, Masbate route and the Cawayan, Masbate – Bogu, Cebu route in the Central Nautical Highway. There are a total of **33** shipping companies operating in the RRTS which are all grantees of Certificates of Public Convenience (CPCs) and having a combined fleet of **65** vessels.

On the other hand, out of the **20** lateral routes, only **8** routes have been provided with shipping services which is lower by 20% as compared to last year of **10** routes. This was brought about by the suspension of shipping services in the Maasin, Southern Leyte-Ubay, Bohol route and Getafe, Bohol-Punta Engaño, Cebu route. The lateral routes are served by **16** shipping operators operating **21** vessels.

In summary, this brings the total number of currently operational routes for the RRTS to **18 or 56% out of the 32** identified routes, details of which are shown in Tables 1 and 2 below:

**Table 1: RRTS Routes and Services (as of December 2013)**

Route	No. of Operators	No. of Vessels
<b>• Western Nautical Highway</b>		
1. Batangas City – Calapan, Oriental Mindoro	6	18
2. Roxas, Oriental Mindoro – Caticlan, Malay, Aklan	5	11
3. Dumanggas, Iloilo – Bacolod, Negros Occidental	3	5
4. Dumaguete, Negros Oriental – Dapitan, Zamboanga del Norte	3	6
<b>Sub-total</b>	<b>17</b>	<b>40</b>
<b>• Central Nautical Highway</b>		
5. Pilar, Sorsogon – Aroroy, Masbate	1	1
6. Cawayan, Masbate – Bogo, Cebu	1	1
7. Cebu City – Tubigon, Bohol	8	13
8. Jagna, Bohol – Balbagon, Mambajao, Camiguin	1	1
9. Benoni, Mahinog, Camiguin – Balingoan, Misamis Occidental	4	8
<b>Sub-total</b>	<b>15</b>	<b>24</b>
<b>• Eastern Nautical Highway</b>		
10. Bulan, Sorsogon – Masbate City, Masbate	none	none
11. Cataingan, Masbate – Naval, Biliran	1	1
12. Benit, San Ricardo, Southern Leyte – Surigao City	none	none
<b>Sub-total</b>	<b>1</b>	<b>1</b>
<b>Total</b>	<b>33</b>	<b>65</b>

Source: Domestic Shipping Office, MARINA

**Table 2. Lateral Routes and Services (as of December 2013)**

Route	No. of Operators	No. of Vessels
1. Tacloban City-Calubian, Northern Leyte	none	none
2. Maasin, Southern Leyte-Ubay, Bohol	none	none
3. Bato, Leyte-Ubay, Bohol	4	6
4. Ubay, Bohol-Getafe, Bohol	none	none
5. Getafe, Bohol-Punta Engaño, Cebu	none	none
6. Toledo City-San Carlos, Negros Occ.	2	2
7. Palompon Leyte-Bogo, Cebu	1	1
8. Tabuelan,Cebu–Escalante, Negros Occ.	1	1
9. Cadiz, Victorias-Concepcion, Iloilo	none	none
10. Culasi, Roxas-Balud Masbate	none	none
11. Batangas City-Abra de Ilog	2	3
12. San Jose, Occ. Mindoro-Coron, Palawan	none	none
13. Taytay, Palawan-Cuyo, Palawan	none	none
14. Cuyo, Palawan-San Jose de Buenavista, Antique	none	none
15. Iloilo-Jordan, Guimaras	4	5

16. Jordan, Guimaras - Sibunag, Negros Occ.	none	none
17. Sibunag, Negros Occ.- Pulupandan, Negros Occ.	none	none
18. Pasacao, Camarines Sur- Romblon, Romblon	none	none
19. San Agustin, Romblon - Roxas, Or.I Mindoro	1	1
20. Danao, Cebu-Isabel, Leyte	1	2
<b>Total</b>	<b>16</b>	<b>21</b>

Source: Domestic Shipping Office, MARINA

#### **b. Trainer's Training for Modified Basic Safety**

Pursuant to MARINA Circular 2010-02 on the Issuance of Seafarers' Identification Book (SIB) for Seafarers Onboard Philippine-Registered Vessels below 35 GT, 23 technical staff from the MARINA Central Office (CO) and Regional Offices (ROs) attended the Basic Safety Training (BST) Course at the Far East Maritime Foundation, Inc. on 01-06 April 2013. Out of the 23 technical staff only 6 underwent a "demo" training on MBST which was conducted on 13 & 14 June 2013 to qualify them as MARINA trainers. Those who have passed the "demo" training shall be given the chance to demonstrate their skill in the conduct of MBST in the implementation of MARINA's Project on Mobile Registration, Licensing, Documentation and Franchising of Motorbancas and Fishing Vessels below 35 GT.

#### **c. Joint Mobile Registration and Licensing of Fishing Vessels**

In order to facilitate the registration and licensing of fishing vessels nationwide, Joint Memorandum Circular No. 1 was signed by the MARINA, BFAR, NTC and PCG and issued on 25 June 2013 providing the Guidelines in the Conduct of Basic Sea Safety Training and Joint Mobile Registration and Licensing of Fishing Vessels until the end of 2013. Considering that Basic Sea Safety Training is a prerequisite in the issuance of license, MARINA qualified trainers were deployed in the following locations to conduct Modified Basic Safety Training (MBST) in which Boat Captain (BC) licenses, MBST certificates and Seafarers Identification Book (SIBs) were issued:

<b>Place/Venue</b>	<b>Date 2013</b>	<b>Number of Licenses Issued</b>	<b>Number of Certificates issued</b>	<b>Number of SIBs Issued</b>
1. Infanta, Quezon	22-24 August		98	
2. Binangonan, Rizal	04-07 September	119	162	175
3. Bulalacao Oriental, Mindoro	14-17 October		115	
4. Mariveles, Bataan	22-26 October	31	79	79
5. Balanga, Bataan	13-17 November	19	376	151
6. Naic, Cavite	19-21 November	26	63	
7. Bayawan City, Negros Oriental	23-24 November		49	37
8. Siaton, Negros	29-30 November		62	36

Oriental	to 01 December			
9. Hagonoy, Bulacan	03-07 December	1	30	1
10. Dumaguete City, Negros Oriental	06-07 December		44	26
11. Mariveles, Bataan	09-17 December		86	143
12. Sablayan, Occidental Mindoro	11-14 December		106	
13. Tagbilaran City, Tubigon, Daus, Bohol	13,14,15 December		104	65
14. Medellin, Cebu	20-21 December		43	36
	<b>Total</b>	<b>196</b>	<b>1,417</b>	<b>749</b>

Further, upon the request of DBM Secretary and the Governor of Batanes to the DOTC Secretary which was endorsed to the MARINA Administrator, Special Order No. 555-13 dated 23 July 2013 was issued on the deployment of MARINA Central Office (CO) personnel to Basco, Batanes to conduct MBST, documentation and licensing of operators of motorbancas and fishing boats below 35 GT on 05 to 09 August 2013 which resulted to the issuance of 87 BC licenses, 87 MBST certificates and 95 SIBs.

#### **d. Nationwide Legalization/Amnesty Program of MARINA**

Pursuant to MA No. 2013-16 on the nationwide legalization/amnesty program of MARINA covering the registration, licensing, documentation and franchising of motorbancas and fishing boats below 35 GT until December 2013, MARINA has registered, licensed and franchised the following number of fishing boats and motorbancas below 35 GT in the following areas:

<b>Routes</b>	<b>Number of Fishing Vessels Registered</b>	<b>Number of Motorbancas Registered/ Licensed</b>	<b>Number of Motorbancas Franchised</b>
1. Cabcaban-Mariveles, Bataan to various points/ports of Caballo Island, El Fraile Island, Carabao Island and Corregidor Island			14
2. Binangonan Rizal to Talim Island and Barangay Cordona, Rizal; Bigaa. Cabuyao Laguna to Sapang Ginoong Sanay, Binangonan, Rizal; and to any point in Laguna Lake			5
3. Basco, Batanes to Cagayan, Isabela	10	5	2
4. MRO X & XIII (Cagayan de Oro and Caraga)	650	29	
5. Camiguin Province to Kapatagan, Lanao del Norte		69	
6. MRO XI (Davao)	69		
7. MRO XII (SOCSARGEN)	27		
<b>Total</b>	<b>756</b>	<b>103</b>	<b>21</b>

## **On-Site Processing of Seafarer's Identification and Record Books (SIRBs)**

As part of its continuing program to bring the services of MARINA closer to its clientele, on-site processing of Seafarer's Identification and Record Books (SIRBs) was conducted at the Philippine Merchant Marine Academy (PMMA) on 16-17 November 2013 at San Narciso, Zambales where a total of **300** cadets were issued SIRBs.

### **e. On-Board Training**

A Memorandum of Agreement (MOA) was signed in December 2013 between Global On Board Training Center (GOBTC), MARINA and John B. Lacson Foundation Maritime University (JBLFMU) to increase the opportunities of cadets for On-board Training and to further improve the quality and quantity of maritime graduates through a collaborative effort among maritime institutions in the world. The MOA also provides the duties and obligations of the concerned three parties for its effective implementation.

On-board Training is a mandatory requirement under the International Convention on Standards of Training, Certifications and Watchkeeping for Seafarers, 1978, as amended.

### **f. National Forum on Safety of Domestic Ferries**

In February 2013, the Head of Asia and Pacific Section, Technical Cooperation Division, IMO, requested MARINA to host a Forum on Safety of Domestic Ferries in the Philippines similar to the Forums conducted in Bali, Indonesia in December 2011 also known as the Bali Forum and in Suva, Fiji in November 2012 also called the Pacific Forum. The Forum shall serve as a venue for the exchange of ideas and best practices in promoting operational safety of domestic ferries.

In coordination with the IMO Regional Coordinator for Asia and Pacific, the National Forum on Safety of Domestic Ferries was held on 09-11 September 2013 at the 7<sup>th</sup> floor, MARINA, and participated by representatives from the Government, Local Government Units, Shipowners, Training Institutions, Class Societies, Officers and Crew, Civil Societies and the riding public. Towards the end of the Forum, an Action Plan was prepared and adopted on 11 September 2013 to put in context the programs, projects, activities and legislations that were identified and agreed upon during the session. As part of the Action Plan, a Domestic Ferry Technical Working Group composed of designated representatives of the above agencies/entities was created on the same date to translate the Plan into a realization. On the part of the MARINA, Special Order No. 850-13 was issued on 02 October 2013 designating a MARINA Team to coordinate with the representatives of the Domestic Ferry TWG in the implementation of the Action Plan. (Please refer to Annex 1 for the details of the Action Plan)

## **C. INTERNATIONAL AND REGIONAL- RELATED UNDERTAKINGS**

### **1. Attendance to International/Regional Meetings/Fora**

As a continuing thrust to fulfill its obligations/commitments to regional/international maritime organizations and promote its role as Flag State/ Maritime Administration, MARINA has participated in various international meetings such as the following:

#### **International Maritime Organization (IMO)**

- a) 100<sup>th</sup> Session of the IMO Legal Committee on 15-19 April 2013 in London (IMO)

Agenda discussed during the Forum are the following:

- i. Monitoring of the Implementation of the HNS Protocol 2010 in preparation to its entry into force;
- ii. Provision of Financial Security in Cases of Abandonment, Personal Injury to or Death of Seafarers in the light of the progress towards the entry into force of the ILO Maritime Labour Convention (MLC) 2006 and of the Amendments relating thereto;
- iii. Fair Treatment of Seafarers in the Event of a Maritime Accident;
- iv. Piracy; and
- v. Collation and Preservation of Evidence Following an Allegation of a Serious Crime having Taken Place on Board a Ship.

- b) 92nd Session of the IMO Maritime Safety Committee (MSC) held on 12-21 June 2013 at its Headquarters in London, United Kingdom

The following agenda were tabled during the IMO MSC Meeting:

- i. Enhanced Passenger Ship Safety;
- ii. Danish Special Requirement on Means of Escape from Machinery Spaces are Made International;
- iii. Guide for Preventing Mooring Accidents;
- iv. Piracy;
- v. New Ship Standards and the Application of Risk Analyses;
- vi. The IMO Reform Process and Efficiency of Work;
- vii. IMO Audit Scheme Code and Amendments to the SOLAS Convention;
- viii. New Regulations;
- ix. Amendments to the ISM Code; and
- x. Coming Regulations.

- c) 110<sup>th</sup> Session of the IMO Council held on 15-19 July 2013 in London (IMO)

The following agenda were tabled during the IMO Council Meeting:



i. Restructuring of Sub-Committees

The restructuring of the Sub-Committees to reduce the number to seven from nine was endorsed by the Council during the Session. The New-Sub-Committees are as follows:

- Sub-Committee on Human Element, Training and Watchkeeping (HTW);
- Sub-Committee on Implementation of IMO instruments (III);
- Sub-Committee on Navigation, Communications and Search and Rescue (NCSR);
- Sub-Committee on Pollution Prevention and Response (PPR);
- Sub-Committee on Ship Design and Construction (SDC);
- Sub-Committee on Ship Systems and Equipment (SSE); and
- Sub-Committee on Carriage of Cargoes and Containers (CCC)

ii. Adoption of 2014 World Maritime Day Theme

The Council endorsed a proposal by IMO Secretary-General Koji Sekimizu to adopt “IMO Conventions: Effective Implementation” as the World Maritime Day Theme for 2014

iii. Granting of 2013 IMO Bravery Award

The Council also decided that the 2013 IMO Award for Exceptional Bravery at Sea to Aviation Survival Technicians Second Class Randy J. Haba and Third Class Daniel J. Todd of the US Coast Guard for saving the lives of 14 crew members from the tall ship HMS Bounty, during Hurricane Sandy. The Council also agreed to bestow the 2013 award posthumously on Mr. Jinguo Yang, a crew member on the ferry Tong Chang Qi Du 11, who gave his own life whilst trying to rescue a person on distress on the ferry after it has collided with the cargo ship Shun Qiang 28.

iv. Awarding of the 2012 International Maritime Prize

The Council awarded the prestigious International Maritime Prize for 2012 to Dr. Thomas A. Mensah of Ghana former president of the International Tribunal for the Law of the Sea and Assistant Secretary-General and Director of the Legal Affairs and External Relations Division of the IMO, for his significant contribution to the work and objectives of the IMO.

d) Workshop on the Carriage of Iron Ore Fines in Bulk held at the IMO Headquarters, London on 13 September 2013

The Workshop, which was organized by the Ministry of Land, Infrastructure, Transport and Tourism (MLIT) and the National Maritime

Research Institute (NMRI) of Japan, aims to facilitate understanding on the chemical properties of iron ore fines and how to measure its liquefaction for purposes of transporting the product in bulk.

- e) 18<sup>th</sup> Meeting of the Sub-Committee on Dangerous Goods, Solid Cargoes and Containers (DSC 18) held on 16-20 September 2013

The DSC was attended by 68 member governments/states and chaired by China. The Philippine delegation to DSC 18 was represented by the MARINA, the Embassy of the Republic of the Philippines, London, the Philippine Ports Authority (PPA) and the Philippine Sinter Corporation (PSC). The Meeting deliberated on the proposed amendment of the IMSBC Code to include submission of information on the long-term health hazards of sintered iron ore taking into consideration the MHB criteria.

- f) 28<sup>th</sup> Session of the IMO Assembly held on 25 November – 04 December 2013

#### **Election of the Members of the IMO Council for 2014-2015**

The IMO Council consists of 40 members which are elected in three (3) Categories as follows:

Category a – (10) States with the largest interest in providing international shipping services

Category b – (10) Other States with the largest interest in international seaborne trade

Category C – (20) States not elected under (a) or (b)

#### **Re-election of the Philippines in the IMO Council**

The Philippine delegation headed by Mr. Enrique Manalo, Permanent Representative to the IMO, Embassy of the Philippines, London together with other Members of delegation from MARINA, DFA, PPA and ICS attended the 28<sup>th</sup> Regular Session of the IMO Assembly at the IMO Headquarters in London, last 29 November 2013. In the said Assembly, the Philippines, after obtaining 126 of the 157 votes, was re-elected again to the IMO Council under Category C (referred to as States with special interest in maritime transport or navigation and whose election to the Council will ensure the representation of all major geographic areas of the world). The Philippines has been a member of the IMO Council since 1997 and as an active member of the IMO Council, the Philippines continued to work for the promotion of maritime safety and security, protection of marine environment, improvement in the quality of education, training and certification of seafarers and pursue international agreements with member states.

## **Asia Pacific Economic Cooperation (APEC)**

- a) 37<sup>th</sup> APEC Transportation Working Group (TPT-WG37) held on 08-12 April 2013 at Ho Chi Min City, Vietnam

The agenda of the group responds to the priorities set by Indonesia for APEC in 2013. Topics discussed include issues on Green Growth, Blue Economy, and Women in Transport, Private-Public Partnership, Air Safety and Security, Port Development, facilitation of regional travel, business aviation and cooperation with other member economies. Further to these, the TPTWG is expected to play an active role in the Supply Chain Framework proposed by SOMs in 2013. This initiative (yet to be fully designed and launched) shall act as the comprehensive network to promote a resilient, effective and safe supply chain system in Asia-Pacific.

- b) 38<sup>th</sup> APEC Transportation Working Group (TPT-WG38) Meeting held on 01-05 July 2013 at Bali, Indonesia

The Meeting was composed 40 delegates with Mr. Takeshi Muraoka of Japan, as Chairman. It was represented by 14 economies such as Australia; Canada; People's Republic of China; Hong Kong, China; Indonesia; Japan; Republic of Korea; Malaysia; Mexico; Republic of the Philippines; Singapore; Chinese Taipei; Thailand and the United States of America.

The Agenda of the group are as follows:

- i. Election of the next Chairman

The Group unanimously elected Mr. Takeshi Nakazaki of Japan as the Chairman for two-year term.

- ii. Ongoing Projects

- Workshop on the Study to Develop a Carbon Footprint Methodology
- APEC Training Course on Common Principles to Shipping Policy

As for the 2nd Training Course, the Philippines reported that the Steering Committee will be established by the end of September 2013 and reconfirmed that the project will be implemented in the 1st quarter of 2014.

- Study on the Reduction of Energy Consumption and Prevention of Harmful Exhaust Emissions from International Shipping in the APEC Region
- Cargo Preference and Restrictions Applying to Specific Trades
- Impacts of Government Owned Shipping Entities on the Maritime Transportation Services Market Liberalization

- Enhancing the Visibility of Maritime Containers (2<sup>nd</sup> Phase)
- Promoting the Cruise Industry in the APEC Region
- Workshop to Promote International Cooperation on the Enforcement of the International Convention for the Prevention of Pollution from Ships (MARPOL)
- Green Port Award System (GPAS)

iii. New Project Proposals and Emerging Issues

- Cooperation program of clean energy shipping with LNG fuelled ship
- Green Port and Blue Carbon

iv. Economy Reports

c) 2<sup>nd</sup> APEC Training Course on Common Principles to Shipping Policy

The First Project Steering Committee Meeting held in Cebu City on 26 November 2013

MARINA RO VII assisted in the drafting of the General Information on the 2<sup>nd</sup> APEC Training Course on Common Principles in Shipping Policy. The Training Course will be conducted by Japan and the Philippines on the 1<sup>st</sup> Quarter of 2014 in Cebu City which aims to discuss major components in international shipping, such as policies pertaining to access to port facilities and land based ancillary services.

This is co-sponsored by the economies of Canada, Thailand, Vietnam, Indonesia and the Philippines with the MARINA Administrator designated as Project Overseer.

**Association of Southeast Asian Nation (ASEAN)**

a) 72<sup>nd</sup> Meeting of the ASEAN Coordinating Committee on Services (CCS) and Its 11th Meeting of the Logistics and Transport Services Sectoral Working Group (LTSSWG) held on 16-19 January 2013 at Jerudong, Brunei Darussalam

As a continuation of the meetings of the ASEAN Member States (AMS) on trade in services which includes the maritime transport services sector, the following agenda were discussed:

- i. ASEAN Agreement on the Movement of Natural Persons (MNP);
- ii. Services Liberalization under the 9th Package of the ASEAN Framework Agreement on Services (AFAS);
- iii. Issues on AFAS Scheduling;
- iv. Enhancement of AFAS;
- v. Negative List Approach;
- vi. Reports of the Sectoral Working Groups; and

vii. ASEAN Free Trade Areas in Services

On the other hand, the 11th Meeting of the Logistics and Transport Services Sectoral Working Group's discussion focuses on the following topics:

- i. Roadmap for the Integration of the LTSSWG;
  - ii. Enhancing the Transparency of Domestic Regulations for the Logistics-Related Sectors;
  - iii. Development of ASEAN Logistics Services Webpage;
  - iv. Compilation of AMS' Qualification of Profession in the Logistics Services;
  - v. Logistics and Transport Services Project;
  - vi. Logistics and Transport Conference to Exchange Best Practices and Experiences in the ASEAN Region
- b) 73rd Meeting of the ASEAN Coordinating Committee on Services (CCS) and Its 12th Meeting of the Logistics and Transport Services Sectoral Working Group (LTSSWG) held on 03-06 May 2013 at Bandar Seri Begawan, Brunei Darussalam

Highlights of the 73<sup>rd</sup> Meeting of the ASEAN CCS tackled the following agenda:

- i. ASEAN Agreement on the Movement of Natural Persons (MNP);
- ii. Services Liberalization under the 9th Package of the ASEAN Framework Agreement on Services (AFAS);
- iii. Issues on AFAS Scheduling such as: a) Review and Strengthening of AFAS Scheduling Commitments, b) Potential GATS-minus and FTA-Minus Commitments, c) Services Incidental to the 5 Sectors, i.e., manufacturing, agriculture, fishery, forestry, mining and quarrying, d) "Unbound due to lack of Technical Feasibility", and e) Treatment of Services Excluded from the AFAS.;
- iv. Enhancement of AFAS; and
- v. Reports of the Sectoral Working Groups.

Under the 12th Meeting of the Logistics and Transport Services Sectoral Working Group, the following were discussed:

- i. Roadmap for Integration of Logistics Sector;
  - ii. Logistics and Transport Services Projects; and
  - iii. Other Matters
- c) 25th ASEAN Maritime Transport Working Group (MTWG) on 12-14 March 2013 at Mandalay, Myanmar

The 25th ASEAN MTWG was represented by delegations from MARINA and the Department of Tourism (DOT). Among the significant agenda discussed were the following:

- i. Master Plan and Feasibility Study on the Establishment of an ASEAN RORO Shipping Network and Short Sea Shipping as presented by the JICA Study Team
  - ii. Enhancement of Maritime Safety to Establish an Efficient Shipping Route in the ASEAN under which the following projects were proposed:
    - Harmonization of Maritime Safety and Marine Pollution Prevention Rules and Standards Among ASEAN Maritime Administrations
    - Development of Uniform Ship Safety Survey/Inspection System prepared by the Philippines
    - Development of Strategy to Enhance Shipboard Placements as proposed by the Philippines and Indonesia
    - Establish Regional Centers for Training on Advanced Maritime Technology
    - Formulation and Implementation of ASEAN Oil Spill Response Action Plan (OSRAP)
    - Report of the First ASEAN Transport Search and Rescue (SAR) Expert Group
    - Expanded ASEAN Seafarers Training (EAST)
- d) 26<sup>th</sup> ASEAN Maritime Transport Working Group (MTWG) ON 20-22 August 2013 at Yangon, Myanmar

The 26th ASEAN MTWG was represented by delegations from MARINA, DOTC, PPA, PCG and the Philippine Embassy in Yangon. Among the significant agenda discussed were the following:

- i. Development of Strategies for an ASEAN Single Shipping Market (ASSM)
- ii. Formulation of Strategy for the Implementation of a Single Labour Market for ASEAN Seafarers
- iii. Development of Project Priorities Based on the Guidelines for Assessing Port Development
- iv. Implementation of the Proposed Measures of the Master Plan Study on Global/Domestic Shipping and Feasibility Study of an ASEAN RORO Network by 2015
- v. Enhancement of Maritime Safety for the Establishment of an Efficient Shipping Route in ASEAN
- vi. Development of Strategy for Enhance Shipboard Placements
- vii. Establishment of Regional Centers for Training Advanced Maritime Technology
- viii. Formulation and Implementation of ASEAN OSRAP
- ix. Cooperation with ASEAN Transport Affiliated Private Sector Organizations
- x. Transport Cooperation with Dialogue Partners such as., China and the US

- e) 1<sup>st</sup> ASEAN Transport Search and Rescue (SAR) Forum on 5-7 March 2013 held in Bali, Indonesia

The establishment of the ASEAN Transport SAR Forum was agreed upon during the 18<sup>th</sup> ATM Meeting to enhance regional cooperation for efficient SAR operations, review the existing ASEAN SAR agreements and implement ASEAN Joint Air and Maritime SAR Exercise.

- f) ASEAN Oil Spill Response Action Plan (OSRAP-Workshop) on 19 March 2013 and Global Initiative for South East Asia (GI SEA) Meeting on 20-21 March 2013 held at Jakarta, Indonesia

The Workshop discussed the provisions of the draft MOU on OSRAP with the view to clarify issues and introduce amendments where deemed appropriate. A draft MOU on ASEAN OSRAP is scheduled to be signed by the ASEAN Transport Ministers in the next ATM Meeting. Each AMS is expected to nominate its national focal person.

On the said Meeting, the Global Initiative for South East Asia was officially launched to help ASEAN countries in preparing oil spill response. Among the topics discussed during the session are:

- 1) The Global Initiative;
- 2) Risk Assessment – South East Asia
- 3) Proposal for GI SEA
- 4) ASEAN OSRAP / GI SEA collaboration;
- 5) Consideration of GI Program activities / governance

- g) 1st Expert Group Meeting on the Finalization of the ASEAN Framework Agreement on Cross Border Transport of Passengers and the 25th Transport Facilitation Working Group (TFWG) Meeting on 22-25 April 2013 held at Langkawi Island, Kedah, Malaysia

The Meeting was participated by eight (8) ASEAN Member States including the Philippines which were represented by the Bureau of Immigration, MARINA and DOTC. Updates on the following agreements were reported during the Meeting:

- 1) ASEAN Framework Agreement on the Facilitation of Goods in Transit (AFAFGIT)
- 2) ASEAN Framework Agreement on Multimodal Transport (AFAMT)
- 3) ASEAN Framework Agreement on the Facilitation on Inter-State Transport (AFAFIST)

### **Korean International Cooperation Agency (KOICA)**

- a) Sub-Regional Workshop on Fuel Efficient Ship Design on 13-14 February 2013 held at Pusan, Republic of Korea

Sponsored by the Korean Government through the Korean International Cooperation Agency (KOICA), the Workshop aims to enhance the knowledge and capability of Maritime Administrations in the adoption and implementation of the International Convention for the Prevention of Pollution from Ships 1973, as amended (MARPOL 73/78), specifically Chapter 4: Energy Efficiency for Ships.

**2. 14th Joint Committee on Maritime Affairs (JCMA) Meeting between the Republic of the Philippines and the Royal Kingdom of the Netherlands on 23 April 2013 at Intramuros, Manila, Philippines**

The 14th JCMA Meeting signaled the continuing commitment between the Government of the Philippines and the Royal Kingdom of the Netherlands in advancing cooperation specifically in the field of maritime manpower as they tackled the following agenda during the said meeting:

- 1) Welfare of the Filipino seafarers
- 2) The Philippine Maritime Education
- 3) Medical Certificate
- 4) Current Status of the Philippines in the Implementation of the MLC 2006
- 5) ILO Seafarers' Identity Document (SID) Convention
- 6) Result of the European Maritime Safety Agency (EMSA) Re-inspection

**3. Regional Training Course for Auditors**

During the 105th Session of the IMO Council in November 2010, the Government of the Philippines through MARINA offered to host the Regional Training Course for Auditors under the Voluntary IMO Member State Audit Scheme (VIMSAS) in the Philippines in which the Department for Member State Audit and Implementation Support, Maritime Safety Division (MSD) of the IMO had accepted the offer. The Training Course aimed at promoting the consistent and effective implementation of IMO instruments by Member States and develop their audit capacity through adequate training of personnel undertaking the IMO Member State Audit based on the documentation developed by the Organization also provides Member States with knowledge on the principles of auditing the Flag, Port and Coastal functions of a Maritime Administration to establish their level of compliance with the requirements of IMO instruments.

The Training Course was held at Peony Garden, Manila Pavilion Hotel on 20-24 May 2013 and participated in by 21 representatives from the following 17 IMO Member States, which were directly chosen by IMO through a selection process:

<b>Member States</b>	
1. Bangladesh	10. Mongolia
2. Brunei Darussalam	11. Myanmar
3. Cambodia	12. Philippines (with 5 representatives, being the host country)



4. People's Republic of China	13. Republic of Korea
5. India	14. Singapore
6. Indonesia	15. Sri Lanka
7. Iran	16. Thailand
8. Malaysia	17. Vietnam
9. Maldives	

#### 4. Celebration of the Day of the Filipino Seafarers

Pursuant to Presidential Proclamation Order 183 issued on 03 June 2011 declaring June 25 of each year as the Day of the Filipino Seafarers, and in recognition of the invaluable contribution of the country's seafarers to the economy in terms of dollar remittances, MARINA, on 25 June 2013, celebrated the Day of the Filipino Seafarers with the conduct of the National Seafarers' Day Forum at the 7th floor Multi-Purpose Hall, MARINA.

During the Forum, the newly appointed MARINA Administrator, Dr. Maximo Q Mejia Jr., presented the Contemporary Challenges and Updates in the Maritime Industry focusing on the latest updates and developments of the EMSA Audit and the grave problems facing the seafaring industry and the efforts being undertaken by MARINA and concerned agencies in preparation for the October 2013 EMSA inspection. Other Topics discussed during the Forum are the following:

- (a) Role of an Accredited Professional Organization for the Maritime Industry presented by Capt. Rodolfo A. Aspillaga, President of Masters and Mates Association of the Philippines (MMA)
- (b) Assessment & Certification of Marine Officers / Updates on EMSA Issues presented by Atty. Aristgerson Gesmundo, Assistant Commissioner, Professional Regulation Commission (PRC); and
- (c) The Way Forward for METIs in Meeting the Challenges of Full Compliance with the Required Standards presented by Dr. Patricia Licuanan, Chairperson, Commission on Higher Education (CHED) and Mr. Roberto C. Arceo, OIC Executive Director, STCW Office, MARINA

The Day of the Seafarers was likewise highlighted by the following activities:

- (a) Launching of Essay Writing Contest to Promote Seafaring Profession
- (b) TV and Radio Guestings
- (c) One Day Processing of SIRBs at Luneta Seafarer's Welfare (LUSWELF)
- (d) SHE to SEA Campaign Launch
- (e) Open House of the New Sailors Home Annex
- (f) Seafarers' Treats
  - Free LRT/MRT Ride
  - Passenger Fare Discount onboard 2GO ships for travels booked on June 25
  - Promo Fares from Cebu Pacific

## **5. OTHER ACCOMPLISHMENTS/ACTIVITIES**

### **1. 2013 MARINA Planning Workshop/Plan Assessment Workshop**

#### **.1 MARINA Pre-Planning Workshop**

The Pre-Planning Workshop was conducted for the period 21-25 January 2013 and was attended by the MARINA Officials/Directorate both from the Central Office and Regional Offices. Among the activities undertaken during the Pre-Planning Workshop was assessment/review of the accomplishments as against the 2012 Plans and Programs (per sector), preparation of sectoral situations (in terms of data/statistics), re-formulation of sectoral plans and programs for 2013-2016.

#### **.2 MARINA Planning Workshop with Industry Stakeholders**

To encourage greater transparency and accountability in governance and enhance Public-Private Collaborative Partnership in Plans/Programs/Policy Formulation and Implementation, the MARINA conducted the Philippine Maritime Industry Planning Workshop with Industry Stakeholders from 29 January to 01 February 2013 held at the MARINA Multi-Purpose Hall with attendees/participants coming from the government sector and private maritime sectoral associations from the domestic/overseas shipping, maritime safety, SBSR and maritime manpower sectors.

The outputs of the said Workshop have been embodied under “The Philippine Maritime Industry: Prospects and Challenges in 2013 and Beyond” outlining MARINA’s future policy and broad strategic directions/thrusts; priority Agenda and key actions/deliverables. Part of this document are the Sectoral Plans and Programs for the four (4) maritime sectors, viz., domestic shipping, overseas shipping, shipbuilding and ship repair and maritime manpower.

#### **.3 MARINA Plan Assessment Workshop**

On 06-08 November 2013, MARINA conducted its 2013 Plan Assessment Workshop and Formulation of its Plans and Programs for CY 2014-2016 at Subic, Zambales led by the MARINA Administrator, Dr. Maximo Q Mejia Jr together with the two (2) MARINA Deputy Administrators, the MARINA Directors and Officers-In-Charge from the Central Office Units and Regional Offices, and other MARINA employees.

### **2. Relief and Rehabilitation Efforts Relative to Typhoon Yolanda**

Pursuant to OP-Memorandum Order No. 60 and OP Memorandum Circular No. 57 dated 14 and 15 November 2013 respectively, designating coordinators and directing all Department Secretaries and Heads of

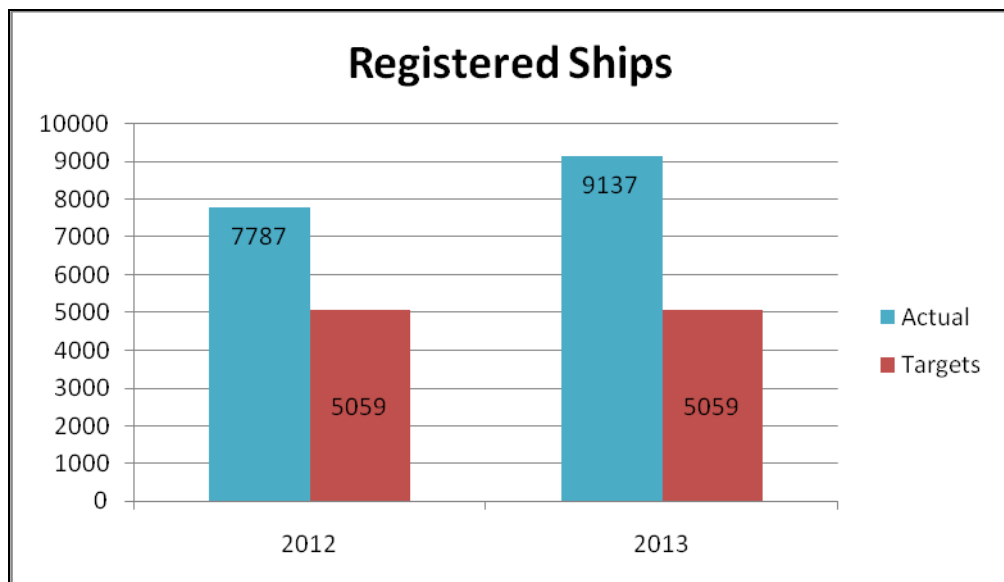
Agencies, Bureaus, .... to mobilize their respective officials and employees in the relief and rehabilitation efforts in response to the calamity arising from typhoon Yolanda, the MARINA issued Special Order No. 982-13 on 22 November 2013 designating MARINA officials/personnel to take part in manning the DOTC Task Force Unit located at the National Relief Operation Center (NROC) in Pasay City on a 24/7 rotation basis (3 shifts). The said officials/personnel shall provide coordinative support in the transport of relief goods to areas severely affected by super typhoon Yolanda effective 22 November 2013 until the activity has been officially concluded by the DOTC.

Further, pursuant to the mandate of MARINA under PD 474, Sec 12(d) and RA 9295, Sec. 10.5 the herein shipping association and shipping companies namely., the Cebu-based Visayan Association of Ferryboat Coastwise Service Operators (VAFCSO), NMC Container Lines, Inc., Peñafrancia Shipping Corporation, Sta. Clara Shipping Lines, 168 Shipping, Inc., Philharbour Ferries and Port Services, Inc.,and Montenegro Shipping Lines involving 107 ships were directed to carry relief goods, rescue equipment, medicines, other necessary provisions including evacuation of affected residents in the various devastated areas of Eastern Visayas.

## D. OPERATIONAL HIGHLIGHTS (Key Performance Indicators)

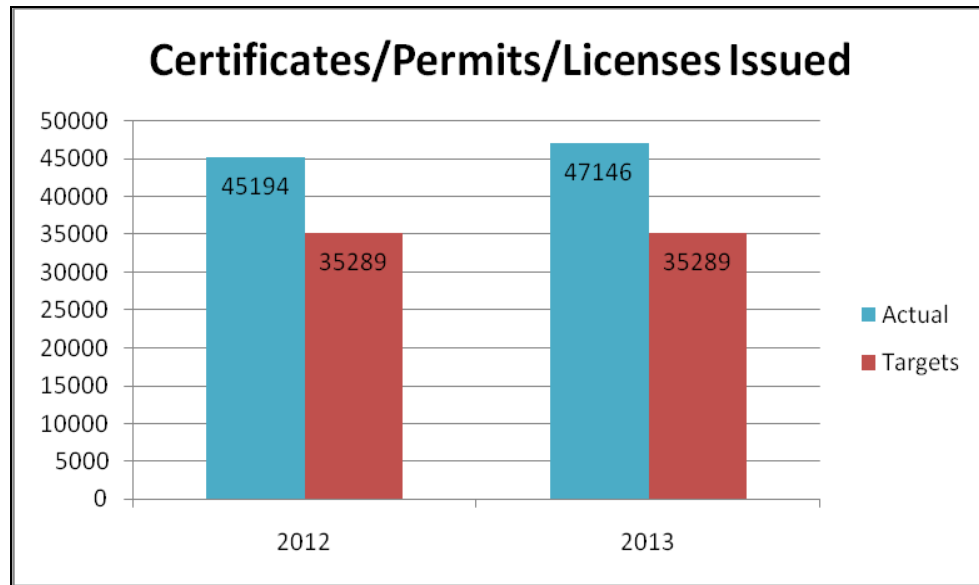
The change in leadership, issuance of relevant policies and implementation of plans and programs deemed beneficial for the maritime industry such as the implementation of the legalization and amnesty program for unregistered unlicensed motor bancas and fishing boats below 35 GT, among others and the effort to simplify the processing of applications brought forth in MARINA a renewed strength and deeper commitment in performing its mandated functions. As proof, the year 2013 saw MARINA's performance relative to its regulatory and supervisory function, as measured/described by the set Key Performance Indicators (KPI) which generally exhibited increased figures compared with those of the previous year. Below is a more detailed description of accomplishment under each of the five (5) KPIs.

### Key Performance Indicator # 1: Number of Ships Registered



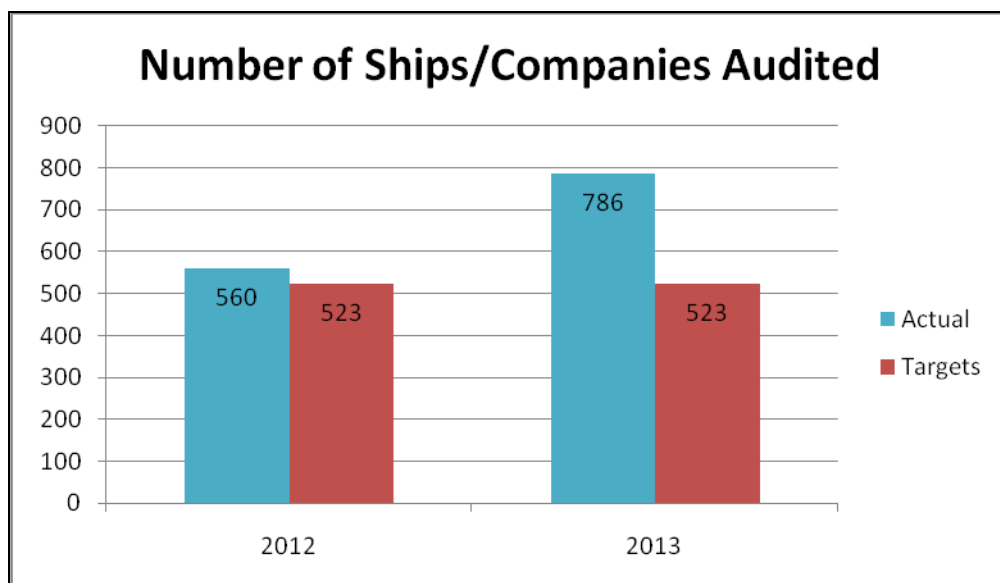
This subject year's number of ships registered is 80.60% higher than the approved 2013 target and higher 17.34% than the previous year's actual figure. This can be attributed to the signing of a Joint Memorandum Circular last 25 June 2013, between and among the Maritime Industry Authority (MARINA), Bureau of Fisheries and Aquatic Resources (BFAR), National Telecommunications Commission (NTC) and the Philippine Coast Guard, relative to the conduct of a joint mobile registration and licensing of fishing vessels in compliance with International commitments.

## Key Performance Indicator # 2: Number of Certificates/Permits/Licenses Issued



Under KPI # 2 (issuance of certificates/permits & licenses), this year's accomplishment is 33.60% higher than the set KPI targets for 2013 and also greater by 4.32% compared with previous year's number. Such increase may be the result of the extensive legalization/amnesty program for ships including documentation of seafarers manning such ships. Under the legalization initiative, documentary requirements for ship registration and documentation of seafarers were simplified to its acceptable equivalent. Likewise, reduced pro-poor fees were collected from the applicants.

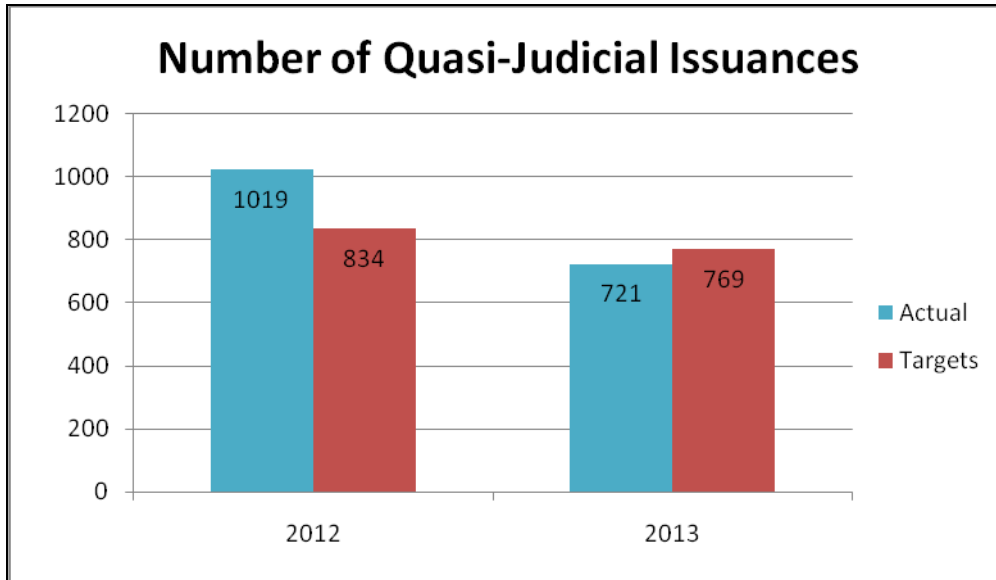
## Key Performance Indicator #3: Number of Ships/Companies Audited



The accomplishment for the KPI # 3, increased as much as 33.60% compared to the approved target for 2013. The performance of the Maritime Safety Office in terms of

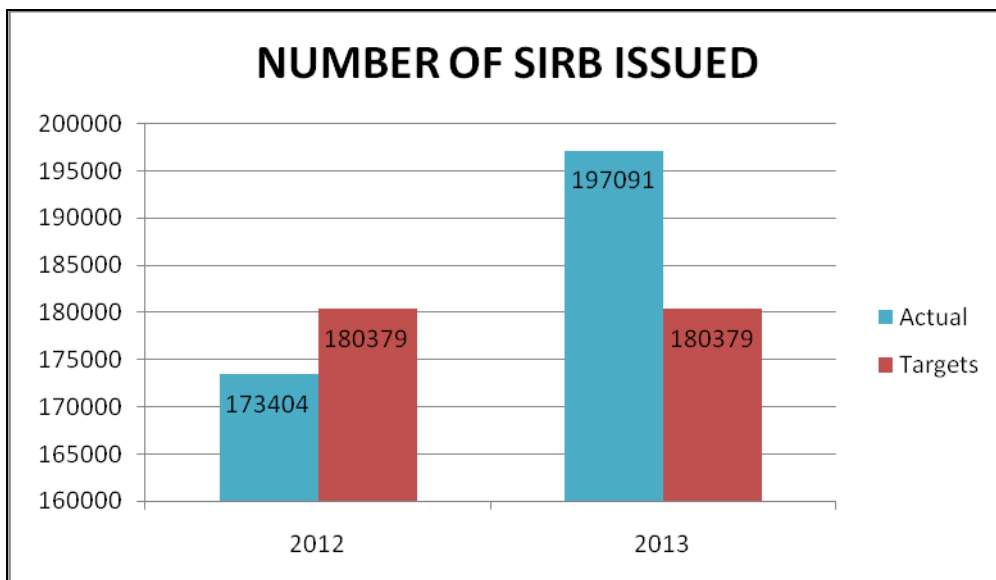
ship/company audit show considerable improvement from last year's accomplishment.

#### Key Performance Indicator # 4: Number of Quasi-Judicial Issuances



Of the five (5) KPIs, only KPI#4 (Quasi-judicial issuances) recorded a decrease from previous year's number of issuances.

#### Key Performance Indicator # 5 - Number of SIRB Issuances



For 2013, SIRB issuance recorded an increase of 16,712 or 9.26% compared to the 2013 target. It is likewise higher than the actual accomplishment for 2012 by as much as 23,687 or 13.66%.

## 2013 REVENUE PERFORMANCE REPORT

PARTICULARS (1)	FY 2013 TARGETS (2)	ACTUAL Jan-Dec. 2013 (3)	% of REALIZATION (4)=(3/2)
<b>PERMITS &amp; LICENSES</b>			
FRANCHISING & LICENSING FEES	20,565	21,739	106%
PERMIT FEES	60,173	60,465	100%
REGISTRATION FEES	30,482	82,650	271%
OTHER PERMITS & LICENSES	8,020	10,844	135%
FINES AND PENALTIES	8,230	11,060	134%
<b>SERVICE INCOME</b>			
CLEARANCE & CERTIFICATE FEES	8,039	38,233	476%
INSPECTION FEES	42,664	46,219	108%
PROCESSING FEES	160,000	189,676	119%
OTHER SERVICE INCOME	79,000	62,332	79%
FINES & PENALTIES	4,318	4318	33%
<b>OTHER INCOME</b>			
MISCELLANEOUS INCOME	122	249	204%
GAIN/LOSS ON SALE OF DISPOSED ASSETS	0	0	
<b>TOTAL</b>	<b>421,613</b>	<b>524,890</b>	<b>124%</b>
TONNAGE FEES	25,000	46,753	187%
<b>GRAND TOTAL</b>	<b>446,613</b>	<b>571,643</b>	<b>128%</b>

SOURCE: MARINA AFO- Accounting Division

The total target revenue for CY 2013 is 446,613 Million while the actual revenue amounts to 571,643 Million or 128% realization of CY 2013 targets.

## 2013 ACTUAL OBLIGATION

(P'000)

OFFICE	TOTAL ALLOTMENT (ALL SOURCES)	TOTAL ACTUAL OBLIGATION (Annex A)	UTILIZATION RATE (%)
CENTRAL OFFICE	767,140	765,021	100%
REGION I	10,365	10,354	100%
REGION IV	17,328	16,945	98%
REGION V	10,697	10,131	95%
REGION VI	18,583	16,793	90%
REGION VII	24,762	24,186	98%
REGION VIII	12,736	12,649	99%
REGION IX	18,655	18,653	100%
REGION X	12,929	12,538	97%
REGION XI	18,562	17,913	97%
REGION XII	9,923	9,922	100%
TOTAL	921,680	915,105	99%

The total allotment received for 2013 from all sources is P921.680M while the total actual obligation incurred is P915.105M or a total 99% utilization rate.



**BREAKDOWN OF 2013 ACTUAL OBLIGATION**  
**AS OF 31 DECEMBER 2013**  
**P'000**

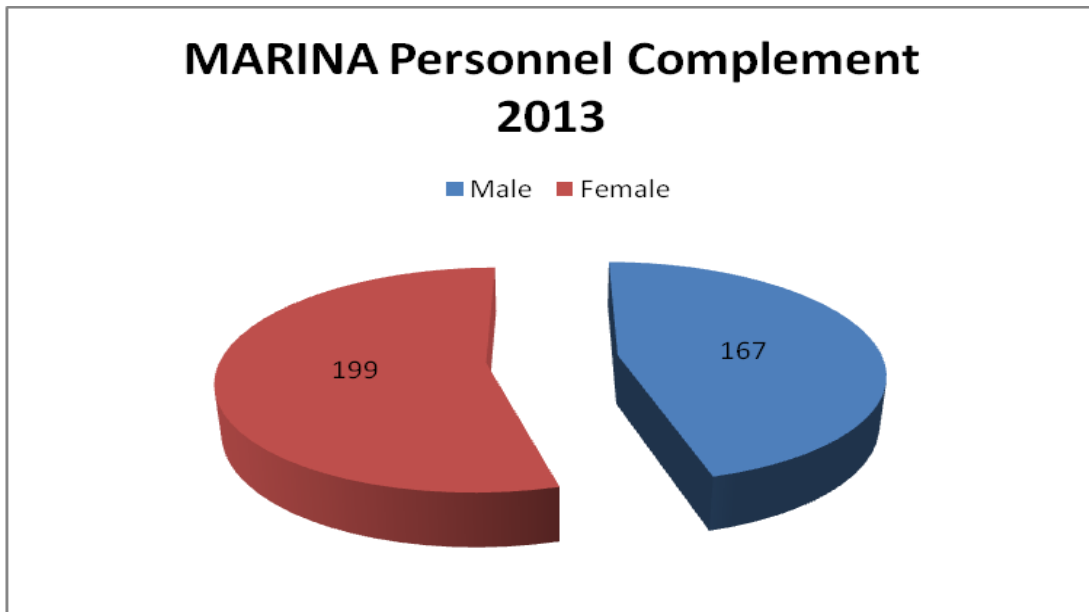
OFFICE	FUND 101				FUND 151	TOTAL ACTUAL OBLIGATION
	CURRENT APPROPRIATION			CONTINUING APPROPRIATION	CONTINUING APPROPRIATION	
	PS	MOOE	CO	MOOE	MOOE	
CENTRAL OFFICE	188,236	242,359	327,349	2,210	4,867	765,021
REGION I	5,607	4,285	9	453		10,354
REGION IV	9,596	6,947	10		392	16,945
REGION V	6,354	3,492	10	275		10,131
REGION VI	10,578	5,751		464		16,793
REGION VII	15,239	8,571			376	24,186
REGION VIII	8,180	4,094	10	95	270	12,649
REGION IX	14,417	3,678			558	18,653
REGION X	7,395	4,554		184	405	12,538
REGION XI	12,132	5,383		191	207	17,913
REGION XII	6,412	3,170		161	179	9,922
TOTAL	284,146	292,284	327,388	4,033	7,254	915,105

SOURCE: MARINA AFO/BUDGET DIVISION

The above table shows the total actual obligation for 2013 for MARINA Central and its Regional Offices.

# HUMAN RESOURCES DEVELOPMENT ACCOMPLISHMENT

## I Personnel Complement



As of December 31, 2013, MARINA has six hundred forty six (646) positions under the MARINA Personnel Service Itemization and Plantilla of Personnel. The six hundred forty six positions are the MARINA Plantilla positions totaling five hundred thirty seven (537) and one hundred nine (109) STCW positions assumed by MARINA pursuant to Executive Order No. 75. Of the total number of positions, three hundred sixty six (366) are filled – up which is composed of Two Hundred Five (205) or 56% from the Central Office (CO) and One Hundred Sixty One (161) or 44% from the Regional Offices (ROs). The existing filled-up positions cover one hundred ninety-nine (199) female and one hundred sixty seven 167 male employees.

### Additional personnel:

To augment existing personnel compliment of MARINA, additional staff were hired on Job Order basis, as follows:

- Central Office - 72
- Regional Offices - 34

Occupying non – regular positions in MARINA are TELOF personnel as follows:

- 29 (Central Office);
- 34 (Regional Offices)

## II Implementation of the MARINA Rationalization Plan (RATPLAN)

Pursuant to the provisions of Executive Order No. 366, the MARINA submitted the proposed Rationalization Plan to the DBM for review and approval covering

the existing five hundred thirty seven (537) MARINA Plantilla positions. On 10 October 2013, the DBM approved the proposed MARINA RATPLAN where as a result of the review only five hundred (500) positions nationwide were approved broken down as follows:

Central Office	-	266 positions
Regional Office	-	234 positions

As a result, seventy-five (75) positions were affected. The following actions were undertaken:

No. of affected, who opted to retire	-	29
No. of affected who opted to remain in MARINA		(46)
With the following status:		
Co-terminus to the incumbent (CTI)	-	27
Qualified and placed to higher positions	-	10
Re-titled positions (the same level)	-	9

Sixty-six (66) personnel opted to retire under the approved MARINA RATPLAN. Twenty-nine (29) are affected personnel and thirty-seven (37) are voluntary retirees. As mandated under EO 366, positions of those who opted to retire under the DBM approved MARINA RATPLAN shall be abolished. Thus, thirty-seven (37) vacant positions were offered for abolition in exchange for the positions to be vacated by the retirees.

The HRD conducted, 22 briefing/consultation sessions with MARINA personnel on the effect of the DBM-approved MARINA RATPLAN to the employees and the organization as a whole.

### III Filling-up of Positions

Sixty-eight (68) appointments were issued, with the following breakdown:

Promotion to MARINA existing vacant position	-	51
Newly-hired	-	17

### IV Other Personnel Movements

Renewal of Temporary Appointment	-	02
Reassignment	-	16
Retirement	-	66

Prepared renewal of Contracts of Services for one-hundred six (106) personnel on job order basis:

Renewal of existing JOs	-	91
• Central Office	-	57
• Regional Offices	-	34
New Central Office	-	15

## V Career and Staff Development

### V.1 In-House Orientation/Training/Workshop Programs

#### Quality Management System:

Course Title	No. of Participants
1. Basic ISO 9001 (1 day) – four batches	24/batch
2. Internal Auditor's Course 9001 (2 days) – four batches	24/batch
3. STCW Familiarization Course (Basic) – three batches	24/batch
4. National Quality Standards System (NQSS)	44

#### Administrative Training Course:

Course Title	No. of Participants
5. HR Plan Workshop	40
6. Strategic Performance Management System Reorientation/Workshop	30
7. Supervisory Training Course	42
8. ARTA Reorientation	38
9. Basic Customer Service Skills	31

#### Gender and Development (GAD):

Course Title	No. of Participants
10. Gender Audit	40
11. GAD Planning	30
12. Gender Sensitivity Training Course	35
13. GAD Assessment & Planning Conference	32

#### Technical:

Course Title	No. of Participants
1. Outcomes-Based Monitoring Instrument (OBMI)	30
2. Modified Basic Safety Training Courses for clientele (13 batches)	260

### V.2 Training/Seminars participated outside MARINA

Course Title	No. of Participants
1. Internal Register of Certified Auditor's (IRCA) Lead Auditor Course (ISO) 9001 (5 days)	10
2. Third Luzon Convention of HRMPs	3
3. 12 <sup>th</sup> Annual Career Service Executive Conference	3
4. ARCGIS Desktop II: Essential Workflows	1
5. Coach and GROW Training Course	
6. Course on Ethical Decision Making – CSC	1
7. GAD Database: Sex Disaggregated Data	4
8. DOTC National GAD Planning Conference	5

### V.3 Foreign

Enumerated below are foreign training programs/courses, participated by MARINA personnel, as follows:

<b>COURSE TITLE</b>	<b>No. of Participants</b>
BIMP-EAGA 2013 Strategic Planning Workshop	1
72nd Meeting of the ASEAN Coordinating Committee on Services and Its Related Working Group Meetings (72nd CCS)	1
Sub-Regional Workshop on Fuel Efficient Ship Design	2
31st PH-RI Border Committee Chairmen's Conference	1
1st ASEAN Transport Search and Rescue (SAR) Forum	1
25th ASEAN Maritime Transport Working Group Meeting	1
ASEAN Oil Spill Response Action Plan (OSRAP-Workshop) and GI South East Asia Meeting and Official Launch	1
100th Session of the Legal Committee	1
37th APEC Transportation Working Group (TPTWG37) Meeting	1
Regional Seminar/Workshop on the Development of a Global Strategy for Women Seafarers	1
44th Session (STW 44 Meeting) of the Sub-Committee of the Standards of Training and Watchkeeping	2
Orientation and System Study of the Implementation of the Seafarers Identification Documents (SID)	2
1st Expert Group meeting on ASEAN Framework Agreement on the Cross Border Transport of Passenger (CBTP) and the 25th ASEAN Transport Facilitation Working Group (TFWG)	1
73rd ASEAN Coordinating Committee on Services & Its Related Working Group Meetings	1
1st Meeting of the Regional Comprehensive Economic Partnership Trade Negotiative Committee and Related Working Groups	1
37th APEC Transportation Working Group (TPTWG37) Meeting	1
1st Expert Group meeting on ASEAN Framework Agreement on the Cross Border Transport of Passenger (CBTP) and the 25th ASEAN Transport Facilitation Working Group (TFWG)	1
IMO Symposium on the Future of Ship Safety and 92nd Session of the Maritime Safety Committee	1

<b>COURSE TITLE</b>	<b>No. of Participants</b>
35th ASEAN Senior Transport Officials Meeting (STOM)	1
GTC on International Maritime Conventions and Ship Safety Inspection	1
BIMP-EAGA Sea Linkages Working Group (SLWG) Meeting	2
110th IMO Council Meeting	1
38th APEC Transportation Working Group (TPT-WG38) Meeting	1
High-level Meeting on Strengthening Inter-island Shipping and Logistics in the Pacific Island Countries	2
73rd ASEAN Coordinating Committee on Services & Its Related Working Group Meetings	2
26th ASEAN MTWG Meeting	1
3rd Maritime Public Leaders' Programme (MPLP)	1
2nd Regional Meeting on Operational Safety of Domestic Ferries	1
Workshop on Carriage of Iron Ore Fines in Bulk and 18th Session of the Sub-Committee on Dangerous Goods, Solid Cargoes and Containers	1
1st BIMP-EAGA Transport Cluster Meeting 2013	2
2 <sup>nd</sup> Expert Group Meeting on the Finalization of the ASEAN Framework Agreement on Cross Border Transport of Passenger (ASEAN CBTP)	1
8th BIMP-EAGA Transport Ministers Meeting	1
22nd Meeting of the Marine Accident Investigators' International Forum (MAIIF22) and 2nd International Conference on the Safety Investigation of Marine Casualty	1
Maritime Safety Management	1
76th ASEAN Coordinating Committee on Services and Other Related Working Group Meetings	1
Attend the Global Value Chains on Shipbuilding workshop and OECD's Council Meeting Party on Shipbuilding (WP6) Meeting	1
30th Anniversary of the WMU	1
28th Regular Session of the Assembly	1

### **Meetings/Conferences:**

Fifteen (15) MARINA personnel have attended/ participated in fifteen (15) meetings/conferences, abroad. Travelling costs incurred amounted to P1,642,682.89.

### **VI Personal Travel**

Prepared the following documents relative to personal travel of forty-one (41) Officials/Employees:

- Certifications of No Pending Case, No pending Tasks
- Travel Authority
- Processed leave applications

### **VII. Establishment of the Strategic Human Resource Plan (SHRP)**

➤ Conducted Meeting with the HR Experts/consultants regarding their Accomplishment Report/ Observations on the output of the following Offices:

- Manpower Development Office
- Administrative & Finance Office
- Overseas Shipping Office
- Domestic Shipping Office
- Management Information Systems Office

➤ Identified Action Plan for CY 2014

### **VIII Leave Administration:**

➤ Processed leave applications of MARINA officials/employees:

Sick Leave	-	258
Vacation Leave	-	300
Privileged Leave (MC 6)	-	324
Solo Parent	-	6
Compensatory Time-Off	-	172

➤ Recorded three thousand two hundred eighty-eight (2,106) permission/official business slips of officials/employees.

➤ Updated/computed tardiness and absences, no. of hours of overtime services and accumulated leave balances of three hundred twenty-four (324) MARINA personnel in the Central Office.

➤ Prepared monthly overdraft reports.

➤ Prepared Semestral Reports, as follows:

1. Tardiness & Absences
2. Accumulated Leave Credits

## **IX Compliance/Monitoring activities:**

- Prepared Memoranda requiring the submission/compliance of HR/Personnel requirements.
- Received/Recorded/Filed submitted Performance Evaluation documents (Targets/Ratings) of four hundred sixty-three (463) officials/employees of the Central & Regional Offices.
- Received/Recorded/Summarized submissions of Sworn Statements of Assets, Liabilities & Networth of four hundred sixty-three (464) officials/employees of the Central & Regional Offices.
- Prepared Summary Reports of submission of Performance Evaluation and Sworn Statements of Assets, Liabilities & Networth of MARINA Officials & Employees.
- Prepared relevant official communications to other government agencies (CSC/OMB/OP).

## **X Reports submitted to:**

### Civil Service Commission (CSC)

1. Report on appointments issued (monthly)
2. Report on Accession (monthly)
3. Report on Separation (monthly)
4. Monitoring Report on ARTA (monthly)
5. Mamayan Muna Hindi Mamaya Na (Quarterly)
6. Report on DIBAR (Quarterly)
7. Inventory of Government Personnel (Quarterly)

### Career Executive Service Board (CESB)

1. Career Executive Service Occupancy Report;
2. Report on CESOs and CES Eligible's, Occupying Non-CES Positions;
3. Report of Movements of CES Officials;
4. CES Directory Updates;
5. CES Officials on Leave;
6. CES Officials with pending Case.
7. CESPES Evaluation (Subordinate & Superior Rater)

### Department of Transportation & Communications (DOTC)

1. Inventory of Personnel (quarterly)
2. Personnel Complement (monthly)
3. Training Report (Foreign Training Programs)
4. CES Occupancy Report (quarterly)
5. ARTA Monitoring Report (monthly)



6. List of Training Programs participated by MARINA Personnel (local/abroad)

Department of Budget & Management:

1. Plantilla of Non-Permanent Positions
2. Personnel Services Itemization and Plantilla of Personnel (PSIPOP)
3. List of Retirees
4. Indicative Staffing Pattern

Reports required by other MARINA Offices:

1. Matrix of Training attended/participated by MARINA personnel with actual costs;
2. List of personnel who attended technical training programs;

**XI Salary & Wage Administration**

1. Updated the lists of grantees of step increments/loyalty/milestone
2. Prepared Notices of Step Increments - 44 personnel
3. Prepared Notices for grantees of Loyalty/milestone - 18 personnel
4. Prepared/consolidated documents for claims of initial salary of thirty-two (32) newly appointed Official/Staff
5. Provided the Accounting Division with copies of Appointments for promoted personnel, Job Order Contracts, etc.
6. E-web updating of PSIPOP -Monthly

**XII Official Communications &Other HR concerns:**

- Notices to concerned members of the following Committees:
  - MARINA GAD Focal Point Technical working Group
  - Key Players of the MARINA SPMS
  - Personnel Selection Board
- Prepared/consolidated personnel data/information, PowerPoint presentation for purposes of briefing MARINA Officials & Employees on the DBM-Approved MARINA RATPLAN.
- Prepared Training Proposals, as well as training/ terminal report for the Management.
- Consolidated PES targets/ratings of rank and file personnel and prepared Matrix of Ratings.
- Memorandum for all Officials/Employees on the submission of CESPES/PES Targets/Ratings.

- Prepared/drafted various official communications, as follows:

Special Orders	-	212
Memoranda	-	160
Letters (DBM/DOTC/CSC)	-	27
Reply to applicants endorsed by the DOTC/OP	-	40
Administrative Order	-	3

- Prepared/issued the following Certifications:

No pending Case	-	35
No pending Tasks	-	42
Employment with Compensation	-	25
Available Leave Credits (for Bank Loans)	-	30

- Prepared/issued service records to thirty-five (150) employees
- Recommended/commented appropriate actions/decisions relative to personnel/HR management.
- Responded (verbal/written) to various HR related queries from Officials/Employees (Central/Regional Offices)
- Rendered Liaison services to the GSIS//DFA/ Pag-Ibig.
- Prepared various Committee Resolutions and Highlights of Meetings.
- Rendered secretariat services to the following Committees:
  - Personnel Selection Board (PSB)
  - Personnel Development Committee (PDC)
  - MARINA GAD Focal Point (FP) Technical Working Group (TWG)
  - Performance Evaluation & Review Committee (PERC)
  - Anti-Red Tape Act (ARTA) Team

## **PRIORITY PLANS AND PROGRAMS FOR CY 2014**

1. Passage/adoption of the following priority bills:
  - a) HB 719 and SB No.1708 (An Act Establishing MARINA as the Single Maritime Administration Responsible for Enforcement of International Agreements/Covenants Governing Global Maritime Professionals and appropriating funds therefore)
  - b) Legislation on Cabotage Law
  - c) Review of the incentives under RA 9295 (Domestic Shipping Development Act of 2004)
  - d) Review of RA 7471/9301 (Philippine Overseas Shipping Development Act) and the Legislation on Permanent Philippine Overseas Shipping Act
  - e) Amendment of PD 760
2. Pursue the Action Plan adopted during the IMO-MARINA National Forum on Safety of Domestic Ferries
3. Enhancement of competence of technical personnel (inspectors, auditors, surveyors)
4. Update the proposed Comprehensive Development Plan for the Shipbuilding and Shiprepair (SBSR) Sector of the Philippines
5. Institute efficient systems for flag state administrative functions (e.g., on-line application and processing system)