



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF TRANSPORTATION AND COMMUNICATIONS
MARITIME INDUSTRY AUTHORITY



25 June 2014

MARINA ADVISORY No. 2014-14
Series of 2014

TO : ALL SEAFARERS, SHIPPING COMPANIES / OPERATORS AND
ALL CONCERNED

SUBJECT : SCHEDULE OF RELEASE OF SEAFARER'S IDENTIFICATION
AND RECORDS BOOKs (SIRBs)

Notice is hereby given to all concerned that schedule of release of Seafarer's Identification and Record Book (SIRB) shall be as follows:

1. Applications received for regular processing of SIRBs and scheduled for release from **1 February 2014 to 31 March 2014** are **now** ready for release at **COUNTER 1**, Releasing Area of the Manpower Development Service (MDS), MARINA Central Office located at 5th Floor, Parkview Plaza, 984 Taft Avenue corner T.M. Kalaw Avenue, Ermita, Manila.
2. Applications received for regular processing of SIRBs and scheduled for release from **1 April 2014 to 30 June 2014** may be claimed starting **16 July 2014** at **COUNTER 2**, MARINA Central Office.
3. These SIRBs may be claimed personally by the applicant **OR** in case the applicant is already deployed or onboard a ship, by a duly authorized representative, upon the presentation of the following:
 - a) Original Copy of the Official Receipt (OR);
 - b) Authorization Letter from the applicant-seafarer; AND,
 - c) Valid ID of the representative.
4. Expedite processing and release of SIRBs on the same day shall be applicable only to applicant-seafarers scheduled to depart from the country **within three (3) days of application**, and upon presentation of their confirmed plane tickets and/or duly approved POEA contracts. The same shall apply for those seafarers with appointments for Visa issuance **within the three (3) days of application**. Release of expedite processing shall be claimed at **COUNTER 3**, MARINA Central Office.

For information and guidance.


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Administrator

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