

**TERMS OF REFERENCE
SUPPLY, DELIVERY AND INSTALLATION OF
IT HARDWARE AND SOFTWARE
FOR THE MARINA BUILDING IN THE CITIES OF ILOILO AND BACOLOD**

1. Background

The Maritime Industry Authority (MARINA) is a government agency established pursuant to Presidential Decree No. 474 and is attached to the Department of Transportation (DOTr). In compliance with Republic Act. No. 9184 known as the "Government Procurement Reform Act", the MARINA through the Bids And Awards Committee will conduct a public bidding at MARINA Regional Office VI in Iloilo City for the SUPPLY, DELIVERY AND INSTALLATION OF IT HARDWARE AND SOFTWARE for the four-storey MARINA Building located at Dela Rama St., Iloilo City and Panaad Park, Mansilingan, Bacolod City.

2. Approved Budget for the Contract

The Approved Budget for the Contract (ABC) is One Million Seven Hundred Thousand Pesos Only (PHP 1,700,000.00), inclusive of all applicable taxes, insurances/bonds, permits, licenses, transport/delivery and/or other miscellaneous expenses and will be sourced from the 2018 General Appropriations Act (GAA).

3. Technical Specifications

Detailed technical specifications are provided in ANNEX A.

4. Contract Period/ Delivery Schedule

Contract period shall be for a total period of thirty (30) days from the receipt of Notice to Proceed.

5. Payment Terms

Payment shall be made thirty (30) days after inspection and acceptance by the MARINA.

6. Bidder's Qualification

- 6.1 Bidder must be in the business of supply/delivery and installation of ITHardware and Software for at least three (3) years; and
- 6.2 Bidder must have completed two (2) similar projects in the last three (3) years.