



**MARITIME INDUSTRY AUTHORITY**  
Regional Office No. 1 & 2

27 September 2021

**MEMORANDUM**

**FOR** : The Director II, MISS  
**FROM** : The Regional Director, MRO 1 & 2  
**SUBJECT** : **SUBMISSION OF THE INDICATIVE FY 2022 ANNUAL  
PROCUREMENT PLAN FOR NON-COMMON USE SUPPLIES AND  
EQUIPMENT (APP-NON CSE)**

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Respectfully submitting herewith the Indicative FY 2022 Annual Procurement Plan for Non-Common Use Supplies and Equipment (APP-Non CSE) of MRO 1 & 2.

For your information/reference.

  
**Engr. RIZAL J. VICTORIA**  
MRO 1&2-RD-2021-308

Attached: A/S

cc: Management Division, MFAS



Department of Transportation  
MARITIME INDUSTRY AUTHORITY - R.O. 1 & 2




FY 2022 ANNUAL PROCUREMENT PLAN FOR NON-CSE

No.	Code(PIA/P)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks
					Ad/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MCOE	CO	
1	50201010 00	Travelling Expenses	MRO 1 & 2	Small Value Procurement	Q1 to Q4	Q1 to Q4	Q1 to Q4	Q1 to Q4	GoP	131,000.00	131,000.00		Daily Travel Expenses(DTE)
2	50202010 00	Training Expenses	MRO 1 & 2	Direct Contracting/ Small Value Procurement	Q1 to Q4	Q1 to Q4	Q1 to Q4	Q1 to Q4	GoP	-	-		GAD ACTIVITIES, MBST Honorarium, SEMINARS & TRAININGS to be conducted by MARINA & other agencies, such as CSC, COA, NAP, DBM, PAGBA, AGIA, PAROA, AGAP, etc.
3	50203010 02	Office Supplies Expenses	MRO 1 & 2	Procurement Service	Q1 to Q4	Q1 to Q4	Q1 to Q4	Q1 to Q4	GoP	200,000.00	200,000.00		CSE 2022
4	50203020 00	Accountable Forms Expenses	MRO 1 & 2	Small Value Procurement	Q1 to Q4	Q1 to Q4	Q1 to Q4	Q1 to Q4	GoP	6,000.00	6,000.00		Purchase of Check Booklet
5	50203090 00	Fuel, Oil and Lubricants Expenses	MRO 1 & 2	Small Value Procurement	Q1 to Q4	Q1 to Q4	Q1 to Q4	Q1 to Q4	GoP	120,000.00	120,000.00		Gasoline consumption
6	50204010 00	Water Expenses	MRO 1 & 2	Small Value Procurement	Q1 to Q4	Q1 to Q4	Q1 to Q4	Q1 to Q4	GoP	-	-		
7	50204020 00	Electricity Expenses	MRO 1 & 2	Direct Contracting	Q1 to Q4	Q1 to Q4	Q1 to Q4	Q1 to Q4	GoP	960,000.00	960,000.00		Provided by LUECO/PANELCO/CAGELCO
8	50205010 00	Postage and Courier Services	MRO 1 & 2	Small Value Procurement	Q1 to Q4	Q1 to Q4	Q1 to Q4	Q1 to Q4	GoP	12,000.00	12,000.00		Mailing of official documents
9	50205020 01	Telephone - Mobile	MRO 1 & 2	Direct Contracting	Q1 to Q4	Q1 to Q4	Q1 to Q4	Q1 to Q4	GoP	72,000.00	72,000.00		Post-paid plans(RD/Senior MIDS) Prepaid plans of Section Heads
10	50205020 02	Telephone - Landline	MRO 1 & 2	Direct Contracting	Q1 to Q4	Q1 to Q4	Q1 to Q4	Q1 to Q4	GoP	108,000.00	108,000.00		Provided by PLDT with Internet Service
11	50205030 00	Internet Subscription Expenses	MRO 1 & 2	Direct Contracting	Q1 to Q4	Q1 to Q4	Q1 to Q4	Q1 to Q4	GoP	132,000.00	132,000.00		Provided by LUDECO
12	50210030 00	Extraordinary and Miscellaneous Expenses	MRO 1 & 2	Small Value Procurement	Q1 to Q4	Q1 to Q4	Q1 to Q4	Q1 to Q4	GoP	116,000.00	116,000.00		
13	50211020 00	Auditing Services	MRO 1 & 2	Small Value Procurement	Q1 to Q4	Q1 to Q4	Q1 to Q4	Q1 to Q4	GoP	6,000.00	6,000.00		COA Auditor Expenses
14	50212020 00	Janitorial Services	MRO 1 & 2	Direct Contracting	Q1 to Q4	Q1 to Q4	Q1 to Q4	Q1 to Q4	GoP	288,000.00	288,000.00		2 Janitors
15	50212030 00	Security Services	MRO 1 & 2	Direct Contracting	Q1 to Q4	Q1 to Q4	Q1 to Q4	Q1 to Q4	GoP	324,000.00	324,000.00		2 Security Guards
16	50212990 00	Other General Services	MRO 1 & 2	Small Value Procurement	Q1 to Q4	Q1 to Q4	Q1 to Q4	Q1 to Q4	GoP	240,000.00	240,000.00		
17	50213060 01	Repair & Maintenance - Motor Vehicles	MRO 1 & 2	Direct Contracting	Q1 to Q4	Q1 to Q4	Q1 to Q4	Q1 to Q4	GoP	50,000.00	50,000.00		4 Motor Vehicles
18	50215010 01	Taxes, Duties and Licences	MRO 1 & 2	Agency to Agency	Q1 to Q4	Q1 to Q4	Q1 to Q4	Q1 to Q4	GoP	9,000.00	9,000.00		1 Motor Vehicle
19	50215020 00	Fidelity Bond Premiums	MRO 1 & 2	Agency to Agency	Q1 to Q4	Q1 to Q4	Q1 to Q4	Q1 to Q4	GoP	13,000.00	13,000.00		RD/AO I/Accountant I/SCDO-3
20	50215030 00	Insurance Expenses	MRO 1 & 2	Agency to Agency	Q1 to Q4	Q1 to Q4	Q1 to Q4	Q1 to Q4	GoP	58,000.00	58,000.00		1 Motor Vehicle/Property, Plant & Equipment
21	50216010 00	Labor and Wages	MRO 1 & 2	Direct Contracting	Q1 to Q4	Q1 to Q4	Q1 to Q4	Q1 to Q4	GoP	1,500,000.00	1,500,000.00		8 Job Orders-RO/2 Job Orders-PEO/ 1 Job Order-CEO
22	50299030 00	Representation Expenses	MRO 1 & 2	Small Value Procurement	Q1 to Q4	Q1 to Q4	Q1 to Q4	Q1 to Q4	GoP	15,000.00	15,000.00		Official Meetings/Staff Meetings/Conferences

No.	Code(P/A/P)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks
					Ad/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
23	50299040 00	Transportation and Delivery Expenses	MRO 1 & 2	Small Value Procurement	Q1 to Q4	Q1 to Q4	Q1 to Q4	Q1 to Q4	GoP	12,000.00	12,000.00		
24	50299050 01	Rents-Building and Structure	MRO 1 & 2	Direct Contracting	Q1 to Q4	Q1 to Q4	Q1 to Q4	Q1 to Q4	GoP	1,488,000.00	1,488,000.00		Rental of Office Space for MARINA Regional Office/Cagayan EO/Pangasinan EO
25	50299050 05	Rents-Living Quarters	MRO 1 & 2	Direct Contracting	Q1 to Q4	Q1 to Q4	Q1 to Q4	Q1 to Q4	GoP	48,000.00	48,000.00		Rental of Quarters of Regional Director
26	50299070 00	Other Subscription Expenses	MRO 1 & 2	Direct Contracting	Q1 to Q4	Q1 to Q4	Q1 to Q4	Q1 to Q4	GoP	12,000.00	12,000.00		Zoom subscription
		<b>GRAND TOTAL</b>								<b>5,920,000.00</b>	<b>5,920,000.00</b>	<b>-</b>	

Prepared by:

  
**CHONA V. BENITEZ**  
 BAC Secretariat

Noted by:

  
**MYRA B. EVANGELISTA**  
 BAC Chairman

Approved by:

  
**ENGR. RIZAL J. VICTORIA**  
 Regional Director