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Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 8151457
Procuring Entity MARITIME INDUSTRY AUTHORITY (MARINA)
Title SUPPLY, DELIVERY, INSTALLATION AND CONFIGURATION OF ID CARD PRINTER WITH CONSUMABLES (LEASED TO OWN)
Area of Delivery Metro Manila

Solicitation Number:	2021-09-385	Status	Pending
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1
Classification:	Goods	Bid Supplements	0
Category:	Office Supplies and Devices		
Approved Budget for the Contract:	PHP 995,000.00	Document Request List	0
Delivery Period:	30 Day/s		
Client Agency:			
Contact Person:	VADM Rene V. Medina AFP (Ret) The BAC Chairperson c/o BAC Office, 10th Floor, MARINA Bldg. A. Bonifacio Drive cor. 20th Street, Port Area Manila Metro Manila Philippines 1018 63-2-85246518 2021marinabac@gmail.com	Date Published	05/11/2021
		Last Updated / Time	04/11/2021 09:43 AM
		Closing Date / Time	10/11/2021 13:00 PM
Description SUPPLY, DELIVERY, INSTALLATION AND CONFIGURATION OF ID CARD PRINTER WITH CONSUMABLES (LEASED TO OWN) Please see attached file. You may visit our website at marina.gov.ph (under transparency tab)			

Created by VADM Rene V. Medina AFP (Ret)
Date Created 04/11/2021

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REQUEST FOR QUOTATION

The Maritime Industry Authority (MARINA) – Bids and Awards Committee (BAC), will undertake a Small Value Procurement for the **SUPPLY, DELIVERY, INSTALLATION AND CONFIGURATION OF ID CARD PRINTER WITH CONSUMABLES (LEASED TO OWN)** in accordance with Section 53.9 of the 2016 Revised Implementing Rules and Regulation of Republic Act No. 9184

Please quote your **best offer** for the item described herein, **subject to the Terms and Conditions** provided at the last page of this Request for Quotation (RFQ). Submit your quotation duly signed by you or your representative **not later than (10 November 2021, 01:00 P.M.)** at the MARINA BAC Office, located at 10th Floor MARINA Building, Bonifacio Drive cor. 20th Street, Port Area, Manila, Philippines.

Qualification of the supplier: The supplier must be **legally registered**, has at **least 3 years' experience in supplying ID Card printers** and **should submit at least two (2) Client Satisfactory Certificates for the last two (2) years**.

A copy of your **2021 Business/Mayor's Permit¹**, **PhilGEPS Registration Number**, **Latest Income Tax Return** and **Omnibus Sworn Statement²** are required to be submitted along with your quotation/proposal.

For any clarification, you may contact us at (8) 524-6518 or email address at 2021marinabac@gmail.com


ATTY. KORINA MAE V. PIMENTEL
Head, BAC Secretariat

¹ In case of recently expired Mayor's/Business permit, it shall be accepted together with its official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted after award of contract but before payment in accordance with item 6.2 of Government Procurement Policy Board (GPPB) Resolution No. 09-2020.

² In case of Unnotarized Omnibus Sworn Statement, it shall be accepted, provided that the notarized Omnibus Sworn Statement shall be submitted after award of contract but before payment in accordance with item 6.3 of GPPB No. 09-2020.

DATE: _____

NAME OF COMPANY:

ADDRESS:

COMPANY ADDRESS:

COMPANY TIN NUMBER:

PHILGEPS REGISTRATION NUMBER:

NAME OF REPRESENTATIVE & DESIGNATION:

MARINA Building
20th Street corner Bonifacio Drive
1018 Port Area (South), Manila

Tel. Nos: (632) 523-9078 / 526-0971
Fax No: (632) 524-2895
Website: www.marina.gov.ph

INSTRUCTIONS:

- (1) Accomplish this RFQ correctly and accurately.
- (2) Do not alter the content of this form in any way.
- (3) All technical specifications are mandatory. Failure to comply with any of the mandatory requirements will disqualify your quotation.
- (4) Failure to follow these instructions will disqualify your entire quotation.

Supplier's must state here either "Comply" or any equivalent term in the column "Supplier's Statement of Compliance" against each of the individual parameters of each specification.

After having carefully read and accepted the Terms and Conditions in the Request for Quotation, hereunder is our quotation for the item/s as follows:

SUPPLY, DELIVERY, INSTALLATION AND CONFIGURATION OF ID CARD PRINTER WITH CONSUMABLES (LEASED TO OWN)					
Specification	Unit	Qty	Unit Cost	Total Cost	Supplier's Statement of Compliance
Dual Sided Re Transfer Card Printer with MARINA Hologram Lamination	Units	3			
SPECIFICATION / DELIVERABLES					SUPPLIER'S STATEMENT OF COMPLIANCE
1. Heavy Duty Industrial Retransfer Card Printer					
2. Ultra-High Resolution Dual Sided Retransfer Card Printer					
3. Heavy Duty Retransfer Printing Technology Card Printer					
4. IPSEC Network Security, Electronic Security Lock					
5. Can be connected up to 7 retransfer card printers					
6. Top Compartment and 200 Input Hopper					
7. Print Resolution: 300DPI, 64MBMemory					
<i>Lamination Module</i>					
1. Lamination Method: Thermal Transfer					
2. Power Supply: 100/120 V and 220/240 V, 50/60 Hz GOST-R, CE, and UL approved					
3. Operating Environment: 15°C to 30°C, 35% to 70% non-condensing humidity					
Specification	Unit	Qty	Unit Cost	Total Cost	Supplier's Statement of Compliance
Web Camera	Units	3			
SPECIFICATION / DELIVERABLES					SUPPLIER'S STATEMENT OF COMPLIANCE
1. Image Sensor: 1/4"CMOS, 640×480 pixels					
2. Frame Rate:30fps@640x480, @600x800, @320x240, 160x120					
3. Lens F=2.4, f=4.9mm					
4. View Angle: 54 degree					
5. Focus Range: Automatic focus, 30cm to infinity					

6. Exposure Control: Automatic	
7. White Balance: Automatic	
8. Still Image Capture Res.: 1280X960, 600x800, 640X480, 352x288, 320x240, 160x120	
9. Microphone for WebCam Builtin Microphone	
10. Flicker Control: 50Hz, 60Hz and None	
11. Computer Port USB port	

Specification	Unit	Qty	Unit Cost	Total Cost	Supplier's Statement of Compliance
Signature Pad	Units	3			

SPECIFICATION / DELIVERABLES	SUPPLIER'S STATEMENT OF COMPLIANCE
LCD Screen	
1. DisplayType:F-STNPositiveReflective	
2. Screen: Diagonal 50096.0 x 60.0 mm (4.5 inch - 3.77 x 2.36 inch) orbetter	
3. Resolution:320x200 pixels	
Pad and Pen	
1. Technology: Electromagnetic Resonance (EMR) or better	
2. Active Area: 95.98x59.98mm, 3.77x2.36 inch Or Manufacturer standard size	
3. Resolution: 2540 lpi (non-interpolated)	
4. Communication Interface: USB	
5. Pen: Active EMRPen	
6. Pen tether Opening: Yes	
7. Connectivity: USB Cable Locking System	
8. Installer: Installer provided	

Specification	Unit	Qty	Unit Cost	Total Cost	Supplier's Statement of Compliance
Lamination with MARINA Hologram	Rolls	10			

SPECIFICATION / DELIVERABLES				SUPPLIER'S STATEMENT OF COMPLIANCE	
1. MARINA Logo Hologram					
2. Counts: 500Prints/Roll					
3. Must be compatible with the printer					

Specification	Unit	Qty	Unit Cost	Total Cost	Supplier's Statement of Compliance
Color Ribbon	Rolls	10			

SPECIFICATION / DELIVERABLES				SUPPLIER'S STATEMENT OF COMPLIANCE	
1. Ultra High Definition Full Color Panel Ribbon					
2. Yields: 500 Prints for Dual Sided Printing					
3. Genuine Color Ribbon					
4. Must be compatible with the printer					

Signature over Printed Name

Position/Designation

Specification	Unit	Qty	Unit Cost	Total Cost	Supplier's Statement of Compliance
Retransfer Film	Rolls	10			
SPECIFICATION / DELIVERABLES				SUPPLIER'S STATEMENT OF COMPLIANCE	
1. Ultra High Definition Retransfer Films					
2. yields: 500 Counts / Roll for Dual Sided Printing					
3. Genuine Retransfer Film					
4. Must be compatible with the printer					

Specification	Unit	Qty	Unit Cost	Total Cost	Supplier's Statement of Compliance
PVC Cards	Boxes	10			
SPECIFICATION / DELIVERABLES				SUPPLIER'S STATEMENT OF COMPLIANCE	
1. ISO Standard Size: CR80 x .76mm					
2. Ultra High Definition Coating,					
3. 250 Cards/ Box					
4. Must be compatible with the printer					

No	Item	Quantity	Total Cost
1	Dual Sided Re Transfer Card Printer with MARINA Hologram Lamination	3 units	
2	Web Camera	3 Units	
3	Signature Pad	3 Units	
4	Lamination with MARINA Hologram	10 Rolls	
5	Color Ribbon	10 Rolls	
6	Retransfer Film	10 Rolls	
7	PVC Card	10 Boxes	
TOTAL AMOUNT:			

**The above quoted prices are inclusive of all costs and applicable taxes.*

Signature over Printed Name

Position/Designation

SUPPLY, DELIVERY, INSTALLATION AND CONFIGURATION OF ID CARD PRINTER WITH CONSUMABLES (LEASED TO OWN

)

WARRANTY AND AFTER-SALES SUPPORT	
	Supplier's Statement of Compliance
1. One (1) year on parts	
2. Provide 8:00 A.M. to 5:00 P.M. on call and onsite technical support with two (2) hours response time for technical problem that requires on-site services. For problem reported after 4:00 P.M., service shall be rendered in the morning of the following business day	

TERM OF LEASED AND TURN OVER OF EQUIPMENT	
	Supplier's Statement of Compliance
1. The Leased shall be for a period of Three (3) Months.	
2. The Provider shall turn over all equipment after the period lease.	

Signature over Printed Name

Position/Designation

The delivery schedule expressed as week/months stipulates hereafter a delivery date which is the date to the project site.

SUPPLY, DELIVERY, INSTALLATION AND CONFIGURATION OF ID CARD PRINTER WITH CONSUMABLES (LEASED TO OWN)			
Specification	Qty	Unit	Delivery Date**
Dual Sided Re Transfer Card Printer with MARINA Hologram Lamination <u>Specs:</u> <ol style="list-style-type: none"> 1. Heavy Duty IndustrialRetransferCardPrinter 2. Ultra-High Resolution Dual Sided Retransfer Card Printer 3. Heavy Duty Retransfer PrintingTechnology Card Printer 4. IPSEC Network Security,Electronic SecurityLock 5. Can be connected up to 7 retransfer card printers 6. Top Compartment and 200 Input Hopper 7. Print Resolution: 300DPI, 64MB Memory <u>Lamination Module</u> <ol style="list-style-type: none"> 1. Lamination Method: Thermal Transfer 2. Power Supply: 100/120 V and 220/240 V, 50/60 Hz GOST-R, CE, and UL approved 3. Operating Environment: 15°C to 30°C, 35% to 70% non-condensing humidity 	3	Units	Thirty (30) Calendar Days upon Receipt of Purchase Order.
Web Camera <u>Specs:</u> <ol style="list-style-type: none"> 1. Image Sensor:1/4"CMOS,640×480 pixels 2. Frame Rate: 30fps@640x480,@600x800,@320x240,@160x120 3. Lens F=2.4, f=4.9mm 4. View Angle:54degree 5. FocusRange:Automatic focus,30cm to infinity 6. Exposure Control:Automatic 7. White Balance: Automatic 8. Still Image Capture Res.: 1280X960,600x800, 640X480, 352x288,320x240,160x120 9. Microphone for WebCam Built in Microphone 10. Flicker Control:50Hz,60Hz and None 11. Computer Port USB port 	3	Units	

Signature over Printed Name

Position/Designation

Signature Pad <u>Specs:</u> <u>LCD Screen</u> 1. DisplayType: F-STN Positive Reflective 2. Screen: Diagonal 50096.0 x 60.0 mm (4.5 inch - 3.77 x 2.36 inch) or better 3. Resolution:320x200 pixels <u>Pad and Pen</u> 1. Technology:Electro magnetic Resonance (EMR)or better 2. ActiveArea:95.98x59.98mm,3.77x2.36inchor Manufacturer standard size 3. Resolution:2540 Ipi(non-interpolated) 4. Communication Interface:USB 5. Pen:Active EMR Pen 6. PentetherOpening:Yes 7. Connectivity:USB Cable Locking System 8. Installer:Installer provided	28	Pcs	
Lamination with MARINA Hologram <u>Specs:</u> 1. MARINA LogoHologram 2. Counts:500Prints/Roll 3. Must be compatible with the printer	10	Rolls	Thirty (30) Calendar Days upon Receipt of Purchase Order.
Color Ribbon <u>Specs:</u> 1. Ultra High DefinitionFull Color Panel Ribbon 2. Yields:500 Prints for Dual Sided Printing 3. Genuine Color Ribbon 4. Must be compatible with the printer	10	Rolls	
Retransfer Film <u>Specs:</u> 1. Ultra High DefinitionRetransferFilms 2. yields:500 Counts / Roll for Dual Sided Printing 3. Genuine Retransfer Film 4. Must be compatible with the printer	10	Rolls	
PVC Cards <u>Specs:</u> 1. ISO Standard Size:CR80 x .76mm 2. Ultra High Definition Coating, 3. 250 Cards/ Box 4. Must be compatible with the printer	10	Boxes	

Signature over Printed Name

Position/Designation

FINANCIAL OFFER:

Please quote your **best for** the item below. Please do not leave any blank items. Indicate "0" if item being offered is for free.

SUPPLY, DELIVERY, INSTALLATION AND CONFIGURATION OF ID CARD PRINTER WITH CONSUMABLES (LEASED TO OWN)	
Approved Budget for the Contract (ABC)	Total Offered Quotation
Nine Hundred Ninty-Five Thousand Pesos (Php995,000.00)	In words: _____ _____ _____ _____ In figures: _____ _____ _____ _____

PAYMENT DETAILS:

<i>Banking Institution:</i> _____
<i>Account Number:</i> _____
<i>Account Name:</i> _____
<i>Branch:</i> _____

Signature over Printed Name_____
Position/Designation_____
Office Telephone No._____
Fax/Mobile No._____
Email Address/es

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of *thirty (30) calendar days* from the date of submission.
3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to lowest calculated and responsive quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
8. The MARINA shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
9. In case two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the MARINA-BAC shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
10. **Payment shall be processed after delivery and upon the submission of the required supporting documents, in accordance with existing accounting rules and regulations. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the contractor's account.**
11. Liquidated damages equivalent to one tenth of one percent (0.1%) of value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The MARINA shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract. Without prejudice to other courses of action and remedies open to it.

Signature over Printed Name

Position/Designation

TERMS OF REFERENCE
SUPPLY, DELIVERY, INSTALLATION AND CONFIGURATION OF
ID CARD PRINTER WITH CONSUMABLES
(LEASE TO OWN)

I. Rationale

The lease-to-own of ID Card Printer with Consumables is proposed pursuant to Section 46 of the Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act" which provides:

"Section 46. Lease Contracts

The lease of construction and office equipment, including computers, communication and information technology equipment, are subject to the same public bidding and to the processes prescribed under the Act and this IRR. Lease may also cover lease purchases or lease-to-own and similar variations."

II. Approved Budget Contract

The supplier shall bid for all items described in this Terms of reference, which shall not exceed the Approved Budget Contract (ABC) in the amount of Nine Hundred Ninety-five Thousand Pesos (P995,000.00), inclusive of all applicable government charges.

III. Deliverables

No	Item	Quantity
1	Dual Sided Re Transfer Card Printer with MARINA Hologram Lamination	3 units
2	Web Camera	3 Units
3	Signature Pad	3 Units
4	Lamination with MARINA Hologram	10 Rolls
5	Color Ribbon	10 Rolls
6	Retransfer Film	10 Rolls
7	PVC Card	10 Boxes

III. Technical Specifications

1. Dual Sided Re Transfer Card Printer with MARINA Hologram Lamination (3 units)

- Heavy Duty Industrial Retransfer Card Printer
- Ultra-High Resolution Dual Sided Retransfer Card Printer
- Heavy Duty Retransfer Printing Technology Card Printer
- IPSEC Network Security, Electronic Security Lock
- Can be connected up to 7 retransfer card printers
- Top Compartment and 200 Input Hopper
- Print Resolution: 300 DPI, 64 MB Memory

Lamination Module

- Lamination Method: Thermal Transfer
- Power Supply: 100/120 V and 220/240 V, 50/60 Hz GOST-R, CE, and UL approved
- Operating Environment: 15°C to 30°C, 35% to 70% non-condensing humidity

2. Web Camera (3 units)

- Image Sensor: 1/4" CMOS, 640x480 pixels
- Frame Rate: 30fps@640x480, @600x800, @320x240, @160x120
- Lens F=2.4, f=4.9mm
- View Angle: 54 degree
- Focus Range: Automatic focus, 30cm to infinity
- Exposure Control: Automatic
- White Balance: Automatic
- Still Image Capture Res.: 1280X960, 600x800, 640X480, 352x288, 320x240, 160x120
- Microphone for WebCam Built in Microphone
- Flicker Control: 50Hz, 60Hz and None
- Computer Port USB port

3. Signature Pad (3 units)

LCD Screen

- Display Type: F-STN Positive Reflective
- Screen: Diagonal 500 96.0 x 60.0 mm (4.5 inch - 3.77 x 2.36 inch) or better
- Resolution: 320 x 200 pixels

Pad and Pen

- Technology: Electromagnetic Resonance (EMR) or better
- Active Area: 95.98 x 59.98mm, 3.77 x 2.36 inch or Manufacturer standard size
- Resolution: 2540 lpi (non-interpolated)

- Communication Interface: USB
- Pen: Active EMR Pen
- Pen tether Opening: Yes
- Connectivity: USB Cable Locking System
- Installer: Installer provided

4. Lamination with MARINA Hologram (10 rolls)

- MARINA Logo Hologram
- Counts: 500 Prints/Roll
- Must be compatible with the printer

5. Color Ribbon (10 rolls)

- Ultra High Definition Full Color Panel Ribbon
- Yields: 500 Prints for Dual Sided Printing
- Genuine Color Ribbon
- Must be compatible with the printer

6. Retransfer Film (10 rolls)

- Ultra High Definition Retransfer Films
- yields: 500 Counts / Roll for Dual Sided Printing
- Genuine Retransfer Film
- Must be compatible with the printer

7. PVC Cards (10 boxes)

- ISO Standard Size: CR80 x .76mm
- Ultra High Definition Coating,
- 250 Cards / Box
- Must be compatible with the printer

IV. Delivery

- Thirty (30) Calendar Days upon Receipt of Purchase Order.

V. Qualification of the Supplier

- The supplier must be legally registered, has at least 3 years' experience in supplying ID Card printers and should submit at least two (2) Client Satisfactory Certificates for the last two (2) years.

VI. Warranty and After-Sales Support

- One (1) year on parts
- Provide 8:00 A.M. to 5:00 P.M. on call and onsite technical support with two (2) hours response time for technical problem that requires on-site services. For problem reported after 4:00 PM, services shall be rendered in the morning of the following business day;

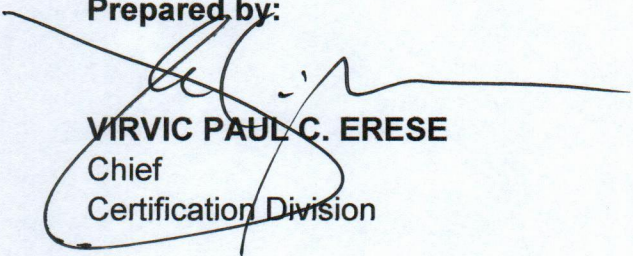
VII. Terms of Lease and Turn Over of Equipment

- The leased shall be for a period of Three (3) Months.
- The Provider shall turn over all equipment after the period lease.

VIII. Payment

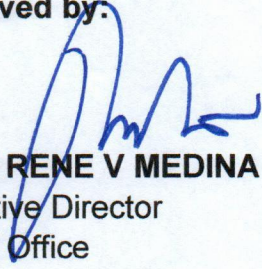
- The payment shall be made on monthly basis for three (3) Months upon issuance of the Billing Statement on a Bank-to-bank basis. Automatic Debit Arrangement (ADA) through Land Bank of the Philippines (LBP) facilities, for other Commercial Bank, applicable bank charges shall be for the account of supplier. The supplier shall submit bank details together with billing statement/ invoice for ready reference.

Prepared by:



VIRVIC PAUL C. ERESE
Chief
Certification Division

Approved by:



VADM RENE V MEDINA AFP (Ret)
Executive Director
STCW Office



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF TRANSPORTATION

MARITIME INDUSTRY AUTHORITY



PR 18

PURCHASE REQUEST

Office: STCW OFFICE
Division/Section: CERTIFICATION DIVISION
Date Request: September 15, 2021

PR No. : 2021-09-385
SAI No. : SEP 20 2021

Item No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	LOT	SUPPLY, DELIVERY, INSTALLATION AND CONFIGURATION OF ID CARD PRINTER WITH CONSUMABLES (LEASE TO OWN)	1		995,000.00
*****	*****	*****	*****	*****	*****

Requisitioning Officer

Signature:

Printed Name:

Designation

VADM RENE V MEDINA AFP (Ret)

Executive Director
STCW Office

Purpose: To be used in the printing of MARINA License/ID Card which will be installed at the CD, Main Office, SM Manila and the PITX extension Offices.

To prevent, scan, detect and delete viruses from computers being used by MARINA Offices.

CERTIFICATION

- ☒ FUNDS AVAILABLE
☐ NO FUNDS AVAILABLE

RALPH A. NARVAEZ
Chief, Budget Division

☐ Approved

☐ Disapproved

PR Approver

Signature:

Printed Name:

VADM ROBERT A EMPEDRAD AFP (Ret)

Administrator

Designation

Note:

Omnibus Sworn Statement (Revised)

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the

BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this __ day of __, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]