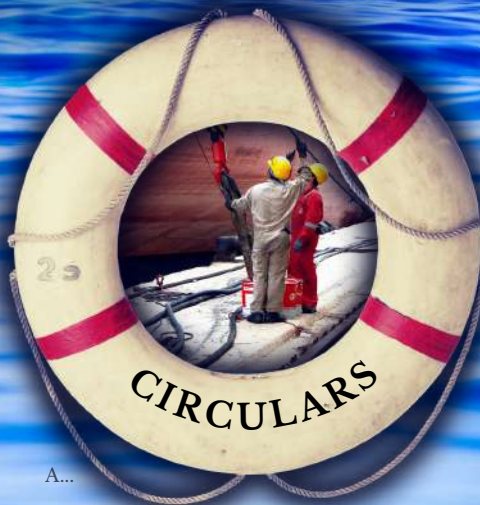


MARINA

ISSUANCES FOR SEAFARERS AMID THE PANDEMIC



A...



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF TRANSPORTATION

MARITIME INDUSTRY AUTHORITY

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I. INTRODUCTION

The Maritime Industry Authority Bulletin



Inside the MARINA-STCWO Bulletin:

Press Releases
Memorandum Circulars
MARINA Advisories

YEAR 2020 TO 2021:

Challenged by the
pandemic

The International Convention on Standards of Training, Certification and Watchkeeping for Seafarers (STCW), 1978, was adopted mainly for the purpose of promoting safety of life and property at sea and the protection of the marine environment by establishing in common agreement, international standards of training, certification and watchkeeping for seafarers. The Convention also apply to shipowners, training establishments and national maritime administration.

As a party to the convention, the Philippines needs to adopt and implement all applicable provisions of the convention for it to sustain its status as a major provider of qualified and competent seafarers in the world maritime labor market.

II. THE MARINA IDENTITY & THE STCW OFFICE CREATION

MARINA Creation | Mission and Vision | Objectives

Tracing the ROOTS:

MARINA and its CREATION

The Maritime Industry Authority (MARINA) was created on 01 June 1974 as an attached Agency to the Office of the President (OP) with the issuance of Presidential Decree No. 474, otherwise known as the Maritime Industry Decree of 1974, to integrate the development, promotion and regulation of the maritime industry in the country. With the creation of the Ministry (now Department) of Transportation and Communications (DOTC) by virtue of Executive Order No. 546, the MARINA was attached to the DOTC for policy and program coordination on 23 July 1979.

MISSION STATEMENT

To lead a progressive maritime administration for safer people, safer ships, and cleaner environment

VISION STATEMENT

A globally competitive Philippine maritime industry



MARINA OBJECTIVES

- **Socio Economic Impact**
 - Attractive PH ship registry
 - PH as a major center for ship building and ship repair
 - Sustained development of globally competitive seafarers
 - Modern and vibrant domestic merchant fleet as part of a seamless transport system
- **Process**
 - Foster a globally competitive maritime industry
 - Provide wider and timely service to our clients
 - Strengthen stakeholders' ownership of maritime policies, programs and projects
 - Ensure compliance with safety and environmental standards
- **Organization**
 - Ensure sufficient manpower complement
 - Enhance competency, motivation and values of personnel
 - Develop an IT-enabled agency
- **Finance**
 - Rationalize budgeting process for optimum use
 - Augment resources through use of income, trust funds and other sources

II. THE MARINA IDENTITY & THE STCW OFFICE CREATION

STCW Office Creation | Mission and Vision | Quality Policy

The STCW Office: BACKGROUND



The International Maritime Organization (IMO), which is a United Nations agency based in London, UK, is the primary body which has driven much international regulations in the maritime industry. Over the years, it has established conventions and codes of conduct to regulate international shipping. IMO's standards traditionally have concentrated on technical standards for ship construction, maintenance, operation and equipment. More recently, however, it has given greater recognition to the overwhelming influence of human factors in shipping incidents and has sought to develop appropriate standards for human behavior, through such measures as the International Convention on the Standards of Training, Certification and Watchkeeping (STCW), among others.

The STCW Convention adopted on July 7, 1978 came into force on April 28, 1984 and underwent major revisions in 1995 and 2010. One objective in amending the Convention related to the adoption for the first time of an enforcement role by the IMO.

Parties to the Convention are today required to submit documentation to the IMO describing compliance with the requirements of the Convention in some detail. Parties who fully comply with the Convention are subsequently listed by the IMO's Maritime Safety Office as 'confirmed parties in compliance with the STCW Convention'. This list is known in the industry as the 'White List' of nations compliant with the agreed education and training practices.

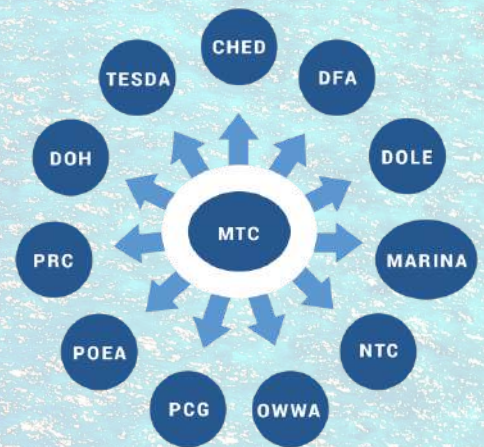
Flag states (those under whose national flag a ship sails, and whose register of shipping each vessel is recorded) in support of global regulation of the IMO and pursuant to Regulation 1/10 of the STCW Convention may visit labor supplying countries which seek to have licenses/certificates of their seafarers issued locally to be endorsed or recognized by third party states. As part of such visits, they may scrutinize procedures and local education and training provision as well as method of assessment.

II. THE MARINA IDENTITY & THE STCW OFFICE CREATION

STCW Office Creation | Mission and Vision | Quality Policy

The STCW Office:

The Implementation of STCW Convention in the Philippines



The implementation of the STCW Convention in the Philippines has evolved from a Letter of Intent (LOI) to an Executive Order and finally an enactment by Congress. The LOI 1404 was issued in 1984 after Philippine accession to STCW'78. Created the Maritime Training Council (MTC) to give full and complete effect to STCW. It is a Council of 11 government agencies plus 2 private sector representatives.

The drawbacks of the MTC as STCW Administration are that there are numerous cabinet level departments/offices involved in the decision making, sometimes divergent, sometimes overlapping mandates. There was an impossibility of exercising command and control functions and these resulted to the difficulty in aligning policies and regulations.

II. THE MARINA IDENTITY & THE STCW OFFICE CREATION

STCW Office Creation | Mission and Vision | Quality Policy

The STCW Office:

Executive Order 75
(MARINA as STCW
Administration, Phase 1)



By virtue of EO 75, the functions of the MTC was transferred to MARINA. However, there are STCW functions retained by 5 other agencies in view of its legal mandates which an EO cannot supersede. There had been great challenges in exercising oversight function thereby affecting the alignment of policies and regulations.

Thus the move to push for the enactment of STCW Administration Law [also known as the Manalo Law, in honor to its author, Angkla Partylist House Representative Jesulito Manalo. RA 10635 establishes the Republic Act No. 10635 was signed into law by His Excellency President Benigno Simeon Aquino III on March 13, 2014. It is the first law enacted by the 16th Congress of

the Philippines. The law consolidates all STCW certification functions under MARINA. In less than three months, the Implementing Rules and Regulations (IRR) was drafted and approved. In November of last year, MARINA absorbed certification functions from the Professional Regulations Commission (PRC) followed by the collapse of affected Quality Standards System (QSS) and the subsequent revision of the MARINA QSS. Meanwhile, the residual STCW functions in other agencies are more complementary in nature such as the officers' courses development by CHED, the radio communications standards by the National Telecommunications Commission (NTC) and the health standards by the Department of Health (DOH).

II. THE MARINA IDENTITY & THE STCW OFFICE CREATION

STCW Office Creation | Mission and Vision | Quality Policy

The STCW Office:

Republic Act 10635

IRR of RA 10635



REPUBLIC ACT 10635

The Act establishing the Maritime Industry Authority (MARINA) as the single maritime administration responsible for the implementation and enforcement of the 1978 International Convention on Standards of Training, Certification and Watchkeeping for seafarers, as amended and international agreements or covenants related thereto.

IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT 10635, OTHERWISE KNOWN AS THE "MARINA STCW ADMINISTRATION ACT OF 2014"

Section 3 of the IRR states, "These rules shall cover the role of the Maritime Industry Authority as the single maritime Administration mandated to

implement and enforce the 1978 International Convention on Standards of Training, Certification and Watchkeeping for Seafarers (STCW), as amended, for all seafarers registered or certificated in the Philippines. These rules shall likewise cover all government agencies and entities involved in the entire process of securing all relevant certificates and documentary evidence for the seafarer under STCW."

To learn more about the creation of the STCW Administration, access the STCW website at <https://stcw.marina.gov.ph/about-stcw/>.

II. THE MARINA IDENTITY & THE STCW OFFICE CREATION

STCW Office Creation | Mission and Vision | Quality Policy

The STCW Office:

Mission, Vision and Quality Policy



VISION STATEMENT

To sustain the status of the Philippines as a major provider of qualified and competent seafarers in the world maritime labor market.

MISSION STATEMENT

To ensure that Filipino seafarers are well-educated, well-trained and well-equipped with knowledge and competences aligned with national and international standards in order to develop them into a globally-competitive seafaring workforce.

QUALITY POLICY

In support to the Vision and Mission of MARINA, the MARINA-STCWO is committed to ensure:

1. Competence of Filipino seafarers through the effective and efficient implementation of the regulations under Chapters II, III, IV, V and VI specified in the 1978 STCW Convention, as amended and compliance with applicable statutory and regulatory requirements;
2. The status of the Philippines as the major provider of globally competent seafarers in the maritime labor market by ensuring quality education and training for Filipino seafarers;
3. Adherence to the principles of impartiality in carrying out the functions of Evaluators/Auditors/Inspectors under the 1978 STCW Convention, as amended;
4. Promotion of continuous improvement in Philippine maritime training, assessment and certification to effectively comply with the 1978 STCW Convention, as amended and monitor the achievement of learning outcomes;
5. That all identified objectives are achieved, reviewed and accordingly updated in consonance with suitability to its Vision, Mission and ultimately towards total customer satisfaction; and
6. That these Policies are understood and implemented within the Organization.

III. ADMINISTRATOR & EXECUTIVE DIRECTOR'S CORNER

Ruminations from the MARINA Administrator



THE LEGION OF MERIT:

1. Superior effort
2. Outstanding leadership
3. Personal initiative



MARINA ADMINISTRATOR

RISING ABOVE THE WAVES

"I take pride in commending all of you for your dedication and excellence in your work these past two years, particularly with your contribution to the Administration's goal of firming up the foundation to transform the Philippines into a major maritime nation, through the Maritime Industry Authority.

Through the initiatives we have undertaken for our seafarers and maritime stakeholders, we can by far attest our commitment to achieving this Administration's goal. We have started and finished a great deal of accomplishments for the Philippine maritime industry including all the assistance we extended to the seafaring community as well as to other government agencies. We inked several inter-agency partnerships also to efficiently address crucial challenges. Our efforts to connect with the maritime stakeholders are by far giving us dynamic results to sustain the development of our globally competitive seafarers, even amidst the pandemic. Moreover, our commitment to the international maritime community remains unflagging as we implement measures and strategic actions on maritime related programs, projects and activities.

To our maritime stakeholders, our Key Workers, and to everyone in the maritime industry, I appreciate your teamwork and goodwill in taking the Agency to the next level.

I'm looking forward to another blissful year of collaboration with you. May this year bring us more successes and I hope that our maritime industry will progress for the future of our children and the next generation to come."

VAAdm ROBERT A EMPEDRAD, AFP (Ret)

III. ADMINISTRATOR & EXECUTIVE DIRECTOR'S CORNER

Ruminations from the STCW Office Executive Director



ORDER OF THE LAPU-LAPU:

1. Versatility
2. Diligence
3. Uncompromising Standard



STCW OFFICE
EXECUTIVE DIRECTOR

FULFILLMENT OF MISSION

“Assuming the duties and responsibilities of this office means the fulfillment of its mission of ensuring that Filipino seafarers are well educated, well trained and well equipped with knowledge and competencies aligned with national and international standards in order to develop them into a globally competitive seafaring workforce. Keeping this in mind, we have made significant accomplishments because of everyone’s commitment to service and teamwork.

Having this publication is an effective medium in keeping our stakeholders and all concerned cognizant of all the projects and initiatives of this Agency.

Among other things, we are putting the welfare of our seafarers of prime importance, as they are the lifeline of the world’s economy. We have undertaken several initiatives for them like our repatriation program, validity extension of certificates and other related documents as well as vaccination program. We also conducted a series of webinars, public consultations and discussions with our partner agencies, our seafarers and other maritime stakeholders to address the arising needs of our seafaring community. These actions are crucial in combating the crisis so the industry can move forward.

Another productive year has ended; let us look forward and commit to a more progressive and result-driven maritime industry this year.”

VAdm RENE V MEDINA, AFP (Ret)

IV. PRESS RELEASES

IV.1 *Rescheduling / Suspension of STCW-Related Issuances / Extension of Validity of Certificates/SIRB/SRB*

SYNOPSIS of the press releases that follows regarding **Rescheduling / Suspension of STCW-Related Issuances / Extension of Validity of Certificates/SIRB/SRB**



Certificates, Seafarer's Identification and Record Book (SIRB) or Seafarer's Record Book (SRB) and Seafarer's Identity Document (SID).

Ensuing the outbreak of the deadly CoronaVirus Disease 2019 (COVID-19), there has been a rising pressure between economies, international and local transportation, foreign relations and local government transactions. Consequently, the Philippines, as a major provider of seafarers in the world maritime labor market, has to make opportune and practical approaches to address the ill-effects of the pandemic.

The Maritime Industry Authority (MARINA), as the single administration in the Philippines responsible for oversight in the implementation of the 1978 International Convention on Standards of Training, Certification and Watchkeeping for Seafarers (STCW), as Amended, has released a number of Advisories and guidelines relating to the rescheduling and suspension of STCW-related issuances as well as extension of validity of

The different press releases outlined here comprise the series of Advisories that are used by the MARINA officials and employees, all maritime institutions and associations, seafarers as well as other concerned maritime stakeholders as their guide in processing pertinent STCW-related certificates and other MARINA documents, amid the pandemic.

The MARINA has extended the validity of certificates of affected Filipino seafarers since March of 2020, particularly during the Middle East tension. As part of the Agency's temporary contingency measure amidst the COVID-19 pandemic, the following Advisories were issued:

Through Advisory No. 2020-63, the MARINA stated that application for revalidation of Certificate of Proficiency (COP), including the

IV. PRESS RELEASES

IV.1 *Rescheduling / Suspension of STCW-Related Issuances / Extension of Validity of Certificates/SIRB/SRB*



COP in tanker courses, whether expired and/or without required refresher training, shall be accepted and processed, provided the applicant seafarer has complied with the required period of seagoing service. The same goes with the revalidation of Certificate of Competency (COC); it shall be accepted and processed provided that the applicant seafarer follows the rules of compliance for COC revalidation.

COP and COC revalidated, pursuant to the said advisory, shall have a validity period of one (1) year from the date of issuance. Whenever the revalidation of any of these certificates is to be carried out, the applicant seafarer shall comply with the requirements for revalidation, and the five (5) year validity date shall be reckoned from the original expiration date of the previous certificate.

The MARINA, through its Advisory 2020-64, stated that all STCW certificates of Filipino seafarers currently serving onboard ships, which are expiring during the period 01 September 2020 to 31 October 2020, shall be extended for a period of six (6) months from the date of expiry without

the need to file for an application at the MARINA.

This advisory was later superseded by Advisory 2020-66, which stated that all STCW certificates which are expiring between 01 September 2020 to 31 December 2020, shall be extended for a period of one (1) year from the date of expiry of the certificate.

The extension for expiring STCW certificates (COPs and COCs) was made broader from the expiration dates of 13 March 2020 to 31 December 2020, through MARINA Advisory No. 2020-73. These will still be extended for one (1) year from the date of expiry. The Advisory also provides guidelines on the revalidation and expedited processing of applications.

Afterwards, MARINA Advisory No. 2020-83 provides that all applications for the revalidation of certificates that have expired or are expiring within 13 March 2020 to 31 December 2020, will still be processed as revalidation. Additionally, revalidated COPs and COCs will be given a five (5) years validity of their issuance, subject to full compliance of the necessary documents.

Before the end of 2020, the MARINA once again issued a temporary contingency measure, through its Advisory No. 2020-88, which states further extension for the validity of one (1) year from the date of expiration, as well as the revalidation of STCW certificates of Filipino seafarers expiring from 01 January 2021 to 30 June 2021 – continuing its previous extension, which only covered 13

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IV.1 *Rescheduling / Suspension of STCW-Related Issuances / Extension of Validity of Certificates/SIRB/SRB*

March 2020 to 31 December 2020.

The MARINA also reminded that seafarers applying for revalidation of COP and COC under the mentioned advisories shall meet the standards or guidelines of the following: (a) medical fitness; (b) deployment schedule; (c) MISMO filing process (regular and expedited), and; (d) pertinent documentary requirements.

These above-mentioned advisories apply to all STCW certificates of all Filipino seafarers who are both onboard or ashore at the time of expiry of their certificates, and are compliant with the provisions that are mentioned by MARINA on its advisories.

Continuing with its efforts to further assist Filipino seafarers who are experiencing difficulties in crew changes and disembarkation and to promote their continued employment, the MARINA has issued Advisory 2020-67, which grants a one (1)-year extension for expiring Seafarer's Record Books (SRBs) and Seafarers Identification and Record Books (SIRBs). All SRBs and SIRBs of seafarers currently serving on board ships and ashore, which are expiring between 13 March 2020 to 31 December 2020, shall be extended for one (1) year from the date of expiry without having to file for an application at the MARINA.

For the year 2021, the MARINA had released guidelines for the conduct of trainings, examination and assessments, and issuance of STCW certificates, as well as for Seafarers Record



Book and other manpower development related issuances, in view of the implementation of Enhanced Community Quarantine (ECQ) in NCR Plus (NCR, Bulacan, Cavite, Laguna and Rizal) which lasted from 29 March 2021 until 04 April 2021.

Taking into account the continuing havoc of the pandemic the ensuing year, the Agency further extended the validity of STCW Certificates and expiring SIRBs/SRBs.

Pursuant to MARINA Advisory No. 2021-29, all STCW certificates previously extended by virtue of earlier issued MARINA Advisories bearing reference numbers "MA-2020-83", "MA-2020-73", "MA-2020-66", and "MA-2020-64" (all series of 2020) but were not re-validated up to now due to lack of refresher training, as applicable to their certificate to be revalidated, shall be extended up to 31 December 2021 without need to file for an application of extension at the MARINA. This applies to all seafarers who are both ONBOARD or ASHORE on the date of issue of this Advisory.

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IV.1 *Rescheduling / Suspension of STCW-Related Issuances / Extension of Validity of Certificates/SIRB/SRB*

All STCW certificates issued by MARINA that are expiring between the period 01 July 2021 to 31 December 2021 (dates inclusive) shall be extended for a period of ONE (1) YEAR from the date of expiry of the certificates without the need to file for an application of extension at the MARINA. This applies only to all seafarers who are ONBOARD on the date of issue of this Advisory.

Meanwhile, another advisory has once again been issued, repealing MARINA Advisory No. 2020-91, which covers expiring SIRBs/SRBs only between 01 January 2021 to 30 June 2021.

The new advisory (MA No. 2021-32) grants a one (1)-year extension for expiring SRBs and SIRBs from 01 July 2021 to 31 December 2021. This applies to SRB or SIRB of all Filipino Seafarers who are ONBOARD at the time of the expiry of their respective SIRB or SRB.

On this account, the MARINA directed all concerned manning/crewing agencies and shipping companies to submit to its office the list of

their crewmember/s whose validity of their STCW certificate/s and SIRBs or SRBs have been extended pursuant to the said Advisories.

Furthermore, the MARINA, through its Advisory No. 2021-43, ensured its readiness as it released seafarer-related guidelines for the Enhanced Community Quarantine (ECQ) in National Capital Region (NCR), as well as other areas nationwide for the dates of 06-20 August 2021.

When the NCR and some areas transitioned to Modified Enhanced Community Quarantine (MECQ), the MARINA issued guidelines for the conduct of STCWO Related Activities beginning 23 August to 31 August 2021.

The MARINA assures the public to continue monitor the situation for its timely intervention in implementing necessary extensions of the validity of statutory certificates to Filipino seafarers as well as other issuances to ensure the protection of Filipino seafarers who are currently serving on-board ships and to facilitate the completion of their documents needed for their employment amid the COVID-19 pandemic.

The full Press Releases relative to the series of extensions and ECQ/MECQ guidelines for processing of STCWO and MDS-related documents stated in the Agency's released Advisories can be read in full in the following pages.



IV. PRESS RELEASES

IV.1 Rescheduling / Suspension of STCW-Related Issuances / Extension of Validity of Certificates/SIRB/SRB

IV.1.A. MARINA RELEASES UPDATED GUIDELINES ON REVALIDATION OF STCW CERTIFICATES; EXTENDS ITS VALIDITY ANEW

| August 26, 2020

MANILA, PHILIPPINES – As part of the pragmatic and practical approach with regard to the extension of validity of certificates and endorsement, the Maritime Industry Authority (MARINA) has recently released its updated guidelines on the revalidation of STCW certificates, as well as extended these certificates of Filipino seafarers amid challenges caused by COVID-19 pandemic.

be accepted and processed, provided the applicant seafarer has completed seagoing service performing the duties appropriate to the certificate held, for a period of a least: twelve (12) months in total during the last three (3) years prior to the revalidation; or three (3) months in total during the last six (6) months immediately prior to revalidating.



REVALIDATION OF STCW CERTIFICATES

Through Advisory No. 2020-63, the MARINA stated that application for revalidation of Certificate of Proficiency (COP), whether expired and/or without required refresher training, shall

Aside from that, MARINA included the COP in tanker courses, which shall be accepted for revalidation, even if it is expired, provided the applicant seafarer has completed approved seagoing service, performing the duties appropriate to the tanker certificate held, for a period of at least

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three (3) months in total during the preceding five (5) years.

On the other hand, revalidation of Certificate of Competency (COC) shall be accepted and processed, whether expired or not, provided the applicant seafarer has completed seagoing service in the capacity appropriate to the COC to be revalidated, for a period of at least: twelve (12) months in total during the preceding five (5) years prior to revalidation; or three (3) months in total during the preceding six (6) months immediately prior to revalidating.




3. Revalidation of **Certificate of Competency (COC)** shall be accepted and processed, whether expired or not, provided the applicant seafarer has **completed seagoing service in the capacity appropriate to the COC to be revalidated**, for a period of at least:

- A.** Twelve (12) months in total during the preceding (5) years prior to revalidation; or
- B.** Three (3) months in total during the preceding six (6) months immediately prior to revalidating.

4. Seafarers applying for revalidation of COP and COC under the mentioned advisory shall meet the standards of **medical fitness** specified in Section A-I/9 of the STCW Code, and a **valid medical certificate from the DOH-accredited medical clinic** shall be submitted or encoded into the MISMO system.





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MARINA also reminded that seafarers applying for revalidation of COP and COC under the mentioned advisory shall meet the standards of medical fitness specified in Section A-I/9 of the STCW Code, and a valid medical certificate from the DOH-accredited medical clinic shall be submitted or encoded into the MISMO system.



5. Only seafarers, who are scheduled for deployment within **10 calendar days** from the date of the application, are qualified under this advisory. Applications shall be filed for expedited processing through the MISMO system, and shall be facilitated only by the authorized Liaison Officer of the concerned licensed manning agency/shipping company. Documentary requirements for expedite application shall be uploaded in the **MISMO system**, as follows:

- A.** Letter from concerned licensed manning agency duly signed by authorized official requesting for the expedited processing of application of its seafarer; and
- B.** POEA-approved employment contract.

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6. COP and COC revalidated, pursuant to the said advisory, shall have a validity period of one **(1) year from the date of issuance**. Whenever the revalidation of any of these certificates is to be carried out, the applicant seafarer shall comply with the requirements for revalidation and the five (5) year-validity date shall be reckoned from the original expiration date of the previous certificate.

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In addition to these, only seafarers, who are scheduled for deployment within 10 calendar days from the date of the application, are qualified in the said MARINA advisory. Applications shall be filed for expedited processing through the MISMO system, and shall be facilitated only by the authorized Liaison Officer of the concerned licensed manning agency/shipping company. Documentary requirements for expedite application shall be uploaded in the MISMO system

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as follows: letter from concerned licensed manning agency duly signed by authorized official requesting for the expedited processing of application of its seafarer; and POEA-approved employment contract.

COP and COC revalidated, pursuant to the said advisory, shall have a validity period of one (1) year from the date of issuance. Whenever the revalidation of any of these certificates is to be carried out, the applicant seafarer shall comply with the requirements for revalidation, and the five (5) year validity date shall be reckoned from the original expiration date of the previous certificate.

Notwithstanding the above guidelines, applications for revalidation of COP and COC of seafarers with complete documentary requirements are continuously accepted and processed through the MISMO system and shall be given a validity period of five (5) years in accordance with the pertinent circulars.

MARINA reminds the public that this advisory shall take effect immediately and shall be valid only until 31 October 2020 unless sooner revoked or a separate advisory was issued extending the validity of this Advisory.

EXTENSION OF THE VALIDITY OF STCW CERTIFICATES

MARINA, through its Advisory 2020-64, stated that all STCW certificates of Filipino seafarers

currently serving onboard ships, which are expiring during the period 01 September 2020 to 31 October 2020, shall be extended for a period of six (6) months from the date of expiry without the need to file for an application at the MARINA.



Meanwhile, MARINA directed all concerned manning/crewing agencies and shipping companies to submit to its office the list of their crewmember/s whose validity of STCW certificate/s have been extended pursuant to the said Advisory. An electronic copy of the said information shall be submitted via email at certificate_extension@mail.marina.gov.ph following the attached template in Annex A that can be found in the mentioned Advisory uploaded on MARINA website.

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IV.1 Rescheduling / Suspension of STCW-Related Issuances / Extension of Validity of Certificates/SIRB/SRB

IV.1.B. MARINA EXTENDS EXPIRING STCW CERTIFICATES TO ONE YEAR

| September 1, 2020

MANILA, PHILIPPINES – The Maritime Industry Authority, through its Advisory No. 2020-66, has recently issued a one-year extension of the validity of STCW certificates of Filipino seafarers, as part of the Agency's temporary contingency measure amidst the COVID-19 pandemic.

All STCW certificates, which are expiring between 01 September 2020 to 31 December 2020, shall be extended for a period of one (1) year from the date of expiry of the certificate without filing for an application at the MARINA.

This applies to all STCW certificates of all Filipino seafarers who are both onboard or ashore at the time of expiry of their certificates, and are compliant with the provisions that are mentioned by MARINA on its advisory.

Firstly, the seafarer must have a completed approved seagoing service performing duties appropriate to the certificate held, for a period of at least: twelve (12) months in total during the last 5 years prior to revalidation or; three (3) months in total during the last 6 months immediately prior to revalidation.

Meanwhile, for Certificate of Proficiency (COP) in tanker courses, the seafarer must have completed approved seagoing service performing the duties appropriate to the tank certificate held, for a period of at least 3 months in total during the preceding 5 years.

Lastly, the seafarer must meet the standards of medical fitness specified in Section A-I/9 of the STCW Code.

GOOD NEWS

ALL STCW certificates, which are expiring between **01 September 2020 to 31 December 2020**, shall be **EXTENDED FOR A PERIOD OF ONE (1) YEAR** from the date of expiry of the certificate without filing for an application at the MARINA.

This applies to ALL STCW CERTIFICATES of all Filipino seafarers who are both **ONBOARD** or **ASHORE** at the time of expiry of their certificates, and are compliant with the following provisions:

- Completed approved seagoing service performing duties appropriate to the certificate held, for a period of at least:
 - Twelve (12) months** in total during the last 5 years prior to revalidation OR;
 - Three (3) months** in total during the last 6 months immediately prior to revalidation.
- For Certificate of Proficiency (COP) in tanker courses, the seafarer must have completed approved seagoing service performing the duties appropriate to the tank certificate held, for a period of at least **3 months** in total during the preceding 5 years.
- Meet the standards of medical fitness specified in Section A-I/9 of the STCW Code.

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Aside from the provisions mentioned above, all the seafarers are also encouraged to apply for revalidation of their Certificate of Competency (COC) and Certificate of Proficiency (COP) after completing their online/offline courses, as applicable to their certificate to be revalidated at the earliest opportunity, in accordance with the standard requirements for revalidation. The five (5)-year validity date shall be reckoned from the original expiration date of the previous certificate.

On the other hand, the concerned licensed manning agencies and shipping companies are required to ensure that their crew are compliant with the above-mentioned STCW requirements, and are hereby directed to submit to MARINA

the list of their crew member/s whose validity of STCW certificate/s have been extended pursuant to this Advisory. An electronic copy of the said information shall be submitted via e-mail at certificate_extension@mail.marina.gov.ph following the attached template in Annex A that can be found in the advisory.

The MARINA has been aware of the challenges in the maritime industry amidst COVID-19 pandemic, especially in terms of conduct of trainings, revalidation of certificates, and ship to shore interactions including crew changes, that is why the Agency is continuously exerting its maximum effort to adapt to the changes without compromising the employment opportunities of Filipino seafarers.

IV.1.C. GOOD NEWS: MARINA EXTENDS EXPIRING SIRBS, SRBS FOR SEAFARERS ONBOARD, ASHORE TO ONE YEAR

| September 2, 2020

MANILA, PHILIPPINES – As part of its efforts to further assist Filipino seafarers who are experiencing difficulties in crew changes and disembarkation and to promote their continued employment, the Maritime Industry Authority (MARINA) has issued MARINA Advisory 2020-67, which grants a one (1)-year extension for expiring Seafarer's Record Books (SRBs) and

Seafarers Identification and Record Books (SIRBs).

All SRBs and SIRBs of seafarers currently serving on board ships and ashore, which are expiring between 13 March 2020 to 31 December 2020, shall be extended for one (1) year from the date of expiry without having to file for an application at the MARINA.

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However, the MARINA strongly encourages seafarers who are not currently onboard to renew their SIRBs/SRBs six (6) months prior to the document's expiration in order to avoid the

expected influx of SIRB/SRB renewal next year.

Additionally, manning/crewing agencies and shipping companies advised to submit a list of their crewmember/s whose validity of their SRBs and SIRBs has been extended through the said Advisory via e-mail at mds@marina.gov.ph. A format is provided in Annex A of the said Advisory which can be downloaded in the MARINA website.

The issuance of this Advisory effectively repeals MARINA Advisory 2020-58.

By public interest, the MARINA has been compelled to issue this Advisory as a way to promote the continued employment of our seafarers, facilitate crew change and their repatriation and to allow those ashore to spend more time at home with their loved ones.

IV.1.D. ONE YEAR EXTENSION OF EXPIRING STCW CERTIFICATES FROM MARCH 13 TO DECEMBER 31, 2020 NOW IMPLEMENTED – MARINA

| September 25, 2020

MANILA, PHILIPPINES – The Maritime Industry Authority (MARINA), through its Advisory No. 2020-73 has recently issued a one year extension for expiring STCW Certificates of Filipino seafarers which are expiring from 13 March 2020 to 31 December 2020. This extension is broader

compared to the previous extension for STCW certificates which only covered those expiring on 01 September 2020 to 31 December 2020.

STCW Certificates expiring on the above-mentioned dates will be extended for one (1) year

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from the date of expiry. Consequently, the extension applies to all Filipino seafarers who are either on board or ashore at the time of their certificates' expiry.

The MARINA directs all concerned licensed manning agencies (LMAs) and shipping companies to submit the list of their crewmember/s whose validity of STCW Certificate/s have been extended pursuant to MA 2020-73.

The Advisory also provides guidelines on the revalidation and to expedite processing of applications.

All applications for revalidation of certificates for seafarers who were affected by the suspension or unavailability of trainings and assessments whose Certificates of Proficiency (COPs) and Certificates of Competency (COCs) have expired or will expire within the period 13 March 2020 to 31 October 2020 will still be processed as revalidation. Applications covered by this provision will still be given five (5) years validity from the date of issuance as long as they have complied with the complete documentary requirements.

Meanwhile, applications for revalidation of STCW certificates without the required refresher trainings or practical assessment of competence, shall be accepted and processed online. COPs and COCs which have been revalidated in line with this advisory shall have a validity of one (1) year only from their date of issuance subject to requirements

which are listed in the Advisory.

Furthermore, the MA 2020-73 stipulates that applications covered by the Advisory shall be filed for expedited processing through the Liaison Officer of the concerned LMAs/shipping company. The documentary requirements required for the application that could be expedited such as letter from the concerned LMA duly signed by an authorized official and a Philippine Overseas Employment Administration (POEA)-approved employment contract shall be uploaded into the MARINA Integrated Seafarers Management Online (MISMO) system.

The MARINA encourages all seafarers to apply for revalidation of their COCs and COPs once they have completed their online/offline courses at the earliest opportunity in order for the 5-year validity date to be reckoned from the original expiration date of their previous certificate.

Lastly, the provisions of MARINA Advisory Nos. 2020-63 and 2020-66 together with all other issuances contrary to the provisions of the MA 2020-73 are now revoked.

The MARINA assures its stakeholders that it will continue to implement the necessary issuances for Filipino seafarers to gain continuous employment opportunity on board ships in spite of the COVID-19 pandemic and its effects on training completion, revalidation of certificates, and conduct of crew changes.

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IV.1.E. MARINA FURTHER EXTENDS REVALIDATION PERIOD FOR EXPIRING STCW CERTIFICATES FROM 13 MARCH TO 31 DECEMBER 2020

| November 19, 2020

MANILA, PHILIPPINES – The Maritime Industry Authority (MARINA), through its MARINA Advisory No. 2020-83, has recently further extended the revalidation period for STCW Certificates expiring from 13 March 2020 to 31 December 2020 – broader than its previous extension which only covered those COPs and COCs expiring from 13 March 2020 to 31 October 2020.

MA 2020-83 provides that all applications for the revalidation of certificates that have expired or are

expiring within the said new period will still be processed as revalidation.

Additionally, revalidated Certificates of Proficiency (COPs) and Certificates of Competency (COCs) will be given a five (5) years validity of their issuance, subject to full compliance of the necessary documents.

This issuance is in response to the appeals of maritime stakeholders to facilitate the employment of Filipino seafarers on-board merchant ships.

Applications for the revalidation of STCW certificates without the required refresher training completion certificates and/or practical assessment of competence will still be processed. However, the corresponding COC or COP will only be valid for one (1) year from the date of issuance.

To expedite the processing of applications covered by the Advisory, seafarers may upload their documentary requirements on the MARINA Integrated Seafarers Management Online (MISMO) system. Furthermore, these applications shall be filed for expedited processing only

GOOD NEWS!

MARINA, through its Advisory 2020-83, has recently **FURTHER EXTENDED** the revalidation period for expiring STCW Certificates from **13 March 2020 to 31 December 2020** – broader than its previous extension which only covered those COPs and COCs expiring from 13 March 2020 to 31 October 2020.







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through the accredited Liaison Officer of the concerned licensed manning agency/shipping company.

The extension of the validity of STCW Certificates of one (1) year, particularly those that have expired or are expiring between the period of 13 March 2020 to 31 December 2020, which was issued in the MARINA Advisory 2020-73, still stands. Aside from this, other provisions in previously issued advisories that are contrary to those provided in MA 2020-83 are now revoked.

MARINA continues to monitor the situation for its timely intervention to implement necessary

extensions of the validity of statutory certificates to Filipino seafarers as well as other issuances to ensure the protection of Filipino seafarers who currently serving on-board ships and to facilitate the completion of their documents needed for their employment amid the COVID-19 pandemic.

The MARINA encourages, however, seafarers who are ashore to renew their certificates to their 5-year validity as it sees an influx of applications beginning the second quarter of 2021. Around 330,049 seafarers have benefited from these series of extensions and approximately 799,291 STCW certificates are expiring next year.

IV.1.F. MARINA FURTHER EXTENDS VALIDITY, REVALIDATION OF STCW CERTIFICATES EXPIRING IN FIRST SEMESTER OF 2021

| December 10, 2020

MANILA, PHILIPPINES – As part of its temporary contingency measure amidst the COVID-19 pandemic, the Maritime Industry Authority (MARINA), through its Advisory No. 2020-88, has issued further extension for the validity of one (1) year from the date of expiration, as well as the revalidation of STCW certificates of Filipino seafarers expiring from 01 January 2021 to 30 June 2021 – continuing its previous extension, which only covered 13 March

2020 to 31 December 2020.

The said MARINA Advisory states that the validity of all STCW certificates issued by the Agency, which are expiring during the newly issued period, shall be extended for one year without filing for an application at the MARINA.

Moreover, this also applies to all STCW certificates of all Filipino seafarers who are both

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IV.1 *Rescheduling / Suspension of STCW-Related Issuances / Extension of Validity of Certificates/SIRB/SRB*

onboard and ashore at the time of expiration of their certificates, and are compliant with the provisions that are mentioned in the Advisory 2020-88.

Firstly, the seafarer must have a completed approved seagoing service performing duties appropriate to the certificate held, for a period of at least: twelve (12) months in total during the last 5 years prior to revalidation or; three (3) months in total during the last 6 months immediately prior to revalidation.

As for the Certificate of Proficiency (COPs) in tanker courses, the seafarer must have completed the seagoing service performing the duties appropriate to the tanker certificate held,

for a period of at least three (3) months in total during the preceding five (5) years.

All concerned licensed manning agencies and shipping companies are required to ensure that the crew are compliant of the above-mentioned STCW requirements. MARINA also directs them to submit the list of their crew members whose validity of STCW certificates have been extended pursuant to the Advisory. An electronic copy of the said information shall be submitted via email at certificate_extension@mail.marina.gov.ph following the attached template in Annex A of the said Advisory.

REVALIDATION AND EXPEDITE PROCESSING

Applications for the revalidation of Certificates of Proficiency (COPs) and Certificates of Competency (COCs), which have expired or will be expiring within the above-mentioned period, will still be processed as revalidation. These documents will also be given a five (5) years validity of their issuance, subject to full compliance of the necessary documents.

For revalidation of STCW certificates without the required refresher trainings or practical assessment of competence, the corresponding COCs or COPs will only be valid for one (1) year from the date of issuance subject to compliance with the provisions stated in the Advisory.

GOOD NEWS!

MARINA FURTHER EXTENDS VALIDITY, REVALIDATION OF STCW CERTIFICATES EXPIRING IN FIRST SEMESTER OF 2021

MARINA, through its Advisory 2020-88, has issued **FURTHER EXTENSION** for the **VALIDITY** of one (1) year from the date of expiration, and **REVALIDATION** of STCW certificates of Filipino seafarers expiring from **01 January 2021 to 30 June 2021** - continuing its previous extension, which only covered 13 March 2020 to 31 December 2020.






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For seafarers who want to expedite the processing of applications covered by the Advisory, a letter of the concerned licensed manning agency duly signed by an authorized official requesting for expedited processing of the application of its seafarer is required. Aside from this, an Employment Contract approved by the Philippine Overseas Employment Administration (POEA) and an Overseas Employment Certificate (OEC) is also necessary.

These documentary requirements should be uploaded to the MARINA Integrated Seafarers Management Online (MISMO) system.

Applications, which are for expedite processing, shall be filed through the Liaison Officer of the concerned licensed manning agency/shipping company.

Other previously published issuances, which are contrary to the provisions of MA 2020-88 are now invalid.

MARINA assures stakeholders and seafarers that it will continue to implement such necessary measures, including the extensions of the validity of statutory certificates and other issuances, to ensure the continued employment for Filipino seafarers as the COVID-19 pandemic ensues.

IV.1.G. MARINA RELEASES SEAFARER-RELATED GUIDELINES FOR IMPLEMENTATION OF ECQ IN NCR PLUS

| March 28, 2021

MANILA, PHILIPPINES – The Maritime Industry Authority (MARINA) has recently released guidelines for the conduct of trainings, examination and assessments, and issuance of STCW certificates, as well as for Seafarers Record Book and other manpower development related issuances, in view of the implementation of Enhanced Community Quarantine (ECQ) in NCR Plus (NCR, Bulacan, Cavite, Laguna and Rizal) starting on Monday, 29 March 2021 until 04 April 2021.

STCW-RELATED CERTIFICATES

For the issuance of STCW related certificates, only expedite applications for COC/COP of seafarers will be processed from 29 – 31 March 2021 at the MARINA Central Office. Meanwhile, all other seafarers with confirmed appointments from 29-31 March 2021 for the issuance, revalidation or replacement of COP/COC within NCR Plus shall be rescheduled from 5 April 2021.

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IV.1 Rescheduling / Suspension of STCW-Related Issuances / Extension of Validity of Certificates/SIRB/SRB



examinees through text message or SMS and e-mail.

MARINA reminds that all those seafarers, who will not be able to take the examination or attend the final evaluation on the given date, may still request to reschedule their transaction to later available date through SMS or email, and not necessarily report personally at the MARINA Office to secure new schedule.

Likewise, all practical assessments including of Assessment Centers (ACs), as well as scheduled face-to-face classes and practical assessments, within the NCR Plus are suspended during the period of ECQ.

However, the filing of applications for the said certificates will only be accepted online via MARINA Integrated Seafarers Management Online (MISMO) System until 31 March 2021, as the said system will undergo preventive maintenance starting 01 April 2021 at 12:01 AM until 05 April 2021 at 12:01 AM as well.

On the other hand, for the examinations, all scheduled theoretical examination and final evaluation of theoretical examination applications, from 29 – 31 March 2021 at the MARINA Central Office, are temporarily suspended. New schedule of theoretical examination and final evaluation will be provided by the Examination and Assessment Division (EAD) of the STCW Office to respective

SEAFARERS RECORD BOOK AND OTHER MDS RELATED ISSUANCES

For the issuance of Seafarers Record Book and other Manpower Development Service (MDS) related issuances, during the implementation of ECQ, filing of applications before the Manpower Development Service (MDS) through Online Appointment System (OAS) shall still be accepted.

While acceptance of walk-in applicants is still temporarily suspended, only the expedite processing shall be processed. Meanwhile, Seafarers with confirmed appointments affected during the duration of the declared Enhanced

IV. PRESS RELEASES

IV.1 *Rescheduling / Suspension of STCW-Related Issuances / Extension of Validity of Certificates/SIRB/SRB*

Community Quarantine (ECQ) at the Central Office, SM MANILA, POEA and PITX shall be rescheduled to later date without forfeiture of their payment or upon the resumption of operation or lifting of the ECQ.

MARINA, meanwhile, encourages seafarers, who are not affected by ECQ declaration, to process their applications to different MARINA Regional Offices (MROs) nearest to their locations.

Aside from these, the issuance of DCOC, CMP and ID are rescheduled accordingly while the application for processing may be through email at mtpdd.mds@gmail.com

Finally, all scheduled face-to-face classes of all Maritime Training Institutions (MTIs), located in the NCR Plus offering domestic training courses under MARINA Circular 2020-05, are hereby suspended during the ECQ. Affected MTIs are advised to reschedule their training accordingly.

IV.1.H. GOOD NEWS! MARINA FURTHER EXTENDS THE VALIDITY OF STCW CERTIFICATES AS A TEMPORARY CONTINGENCY MEASURE AMIDST COVID-19 PANDEMIC (PURSUANT TO MARINA ADVISORY NO. 2021-29)

| June 2, 2021

1. All STCW certificates previously extended by virtue of earlier issued MARINA Advisories bearing reference numbers “MA-2020-83”, “MA-2020-73”, “MA-2020-66”, and “MA-2020-64” (all series of 2020) but were not re-validated up to now due to lack of refresher training, as applicable to their certificate to be revalidated, shall be extended up to 31 December 2021 without need to file for an application of extension at the MARINA. This applies to all seafarers who are both ONBOARD or ASHORE on the date of issue of this Advisory.

2. All STCW certificates issued by MARINA that are expiring between the period 01 July 2021 to 31 December 2021 (dates inclusive) shall be extended for a period of ONE (1) YEAR from the date of expiry of the certificates without the need to file for an application of extension at the MARINA. This applies only to all seafarers who are ONBOARD on the date of issue of this Advisory.

3. The concerned licensed manning agencies and shipping companies are required to ensure that the crew are compliant with the above-mentioned STCW requirements, and are hereby directed to

IV. PRESS RELEASES

IV.1 Rescheduling / Suspension of STCW-Related Issuances / Extension of Validity of Certificates/SIRB/SRB

submit to MARINA the list of their crew member/s whose validity of STCW certificate/s have been extended pursuant to this Advisory. An electronic copy of the said

information shall be submitted via email at certificate_extension@mail_marina.gov.ph following the attached template in Annex A.

IV.1.1. GOOD NEWS: VALIDITY OF EXPIRING SRBS, SIRBS ON 01 JULY-31 DECEMBER 2021 NOW EXTENDED TO ONE YEAR –MARINA

| June 15, 2021

MANILA – The Maritime Industry Authority (MARINA) has once again issued an advisory, which grants a one (1)-year extension for expiring Seafarer’s Record Books (SRBs) and Seafarer’s Identification and Record Books (SIRBs) from 01 July 2021 to 31 December 2021 to further assist Filipino seafarers who are experiencing difficulties in crew changes and disembarkation and to promote their continued employment.

“All Seafarer’s Record Books (SRBs) or Seafarer’s Identification and Record Books (SIRBs), expiring between 01 July 2021 to 31 December 2021, shall be extended for a period of one (1) year from the date of expiry without the need to file for its renewal at the MARINA. This applies to SRB or SIRB of all Filipino Seafarers who are ONBOARD at the time of the expiry of their respective SIRB or SRB,” stated in the Advisory.

Further, the MARINA directed all concerned manning or crewing agencies and shipping



companies to submit to the agency the list of their crew members whose validity of SIRB/SRB have been extended pursuant to the Advisory via e-mail at mds@marina.gov.ph. A format is provided in Annex A of the said Advisory which can be downloaded in the MARINA website.

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IV.1 *Rescheduling / Suspension of STCW-Related Issuances / Extension of Validity of Certificates/SIRB/SRB*

The issuance of this Advisory effectively repeals MARINA Advisory 2020-91.

By public interest, the MARINA has been compelled to issue this Advisory as a way to

promote the continued employment of our seafarers, facilitate crew change and their repatriation and to allow those ashore to spend more time at home with their loved ones.

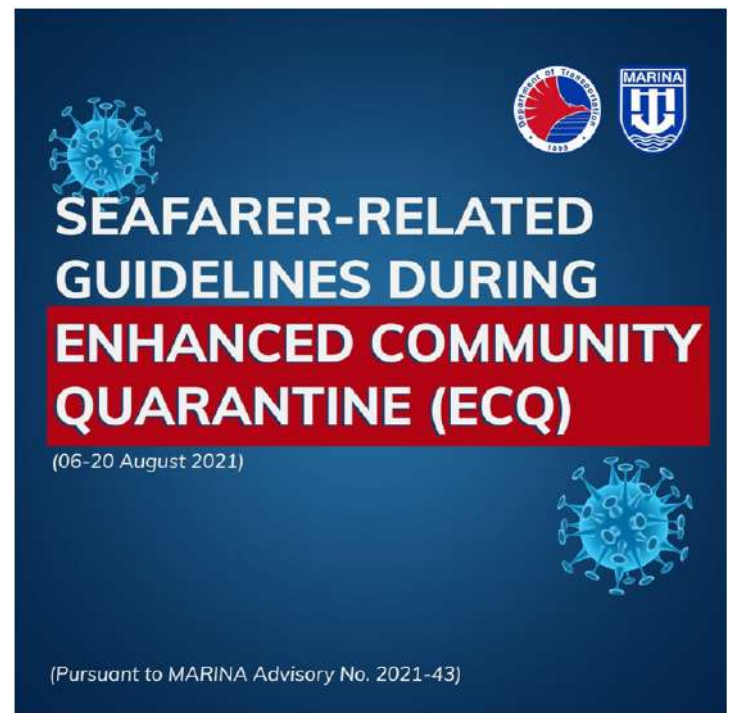
IV.1.J. MARINA ENSURES READINESS FOR UPCOMING ECQ; RELEASES SEAFARER-RELATED GUIDELINES

| August 3, 2021

MANILA – The Maritime Industry Authority (MARINA), through its Advisory No. 2021-43, has ensured its readiness as it released seafarer-related guidelines for the upcoming Enhanced Community Quarantine (ECQ) in National Capital Region (NCR), as well as other areas nationwide starting 06-20 August 2021.

Signed by MARINA Administrator Vice Admiral Robert A Empedrad, the Agency came up to implement the said guidelines for the conduct of trainings, examination and assessments, and issuance of STCW certificates, pursuant to the IATF Resolution No. 130-A, Series of 2021, issued on July 29, 2021, and Omnibus Guidelines on the Implementation of Community Quarantine in the Philippines.

Under the issuance of STCW certificates, only expedite applications for COC/COP of seafarers will be processed at the MARINA Central Office during the ECQ. Only those seafarers who have



confirmed appointments for expedite application with complete expedite requirements (including verified flight ticket within two days from date of application) will be processed during ECQ at the MARINA Central Office, Port Area, Manila.

IV. PRESS RELEASES

IV.1 Rescheduling / Suspension of STCW-Related Issuances / Extension of Validity of Certificates/SIRB/SRB

ISSUANCE OF STCW-RELATED CERTIFICATES



- 1** Only expedite applications for COC/COP of seafarers will be processed from 06 — 20 August 2021 at the MARINA Central Office.

Only those seafarers, **who have confirmed appointments for expedite application with complete expedite requirements (including verified flight ticket within two days from date of application)**, will be processed during ECQ at the MARINA Central Office, Port Area, Manila.

STRICTLY NO WALK-IN APPLICANTS WILL BE ACCEPTED.
- 2** All other seafarers with confirmed COP/COC-related appointments from 06 — 20 August 2021 for the issuance, revalidation or replacement of COP, COC within NCR and other similarly situated areas nationwide shall be rescheduled starting 23 August 2021 for the former and upon the lifting of ECQ in other areas nationwide for the latter. New schedules shall be posted in the MARINA website (<https://marina.gov.ph/>) and official social media platforms once available.

(Pursuant to MARINA Advisory No. 2021-43)

All other seafarers with confirmed COP/COC-related appointments from 06-20 August 2021 for the issuance, revalidation or replacement of COP/COC within NCR and other similarly situated areas nationwide shall be rescheduled starting 23 August 2021 for the former and upon the lifting of ECQ in other areas nationwide for the latter. New schedules shall be posted in the MARINA website (<https://marina.gov.ph/>) and official social media platforms once available.

MARINA strictly reminds its maritime stakeholders that no walk-in applicants will be accepted during the ECQ period.

On the other hand, under the conduct of training, all scheduled face-to-face classes and

practical assessments of all Maritime Training Institutions (MTIs) located in the NCR and other similarly situated areas, shall be suspended. Affected MTIs are advised to reschedule the affected classes/assessments to a later date. Upon lifting of the ECQ, MTIs are directed to implement their Post- ECQ Operation Plan before resuming their operations.

Aside from training, all scheduled Theoretical Examinations starting August 06, 2021 at the MARINA Central Office will be temporary suspended, as well. All affected examinees scheduled from August 06-13, 2021, will be moved to August 02-05, 2021 and will be notified thru SMS/email.

MARINA clarifies that for seafarers, who are scheduled from 16-31 August 2021, a new schedule of Theoretical Examination shall be provided by the Examination & Assessment Division (EAD) of the STCW Office to affected examinees through SMS/emails once the ECQ is lifted. However, online & Final Evaluations for Theoretical Examination will still continue, as scheduled, since they can be done through online and no personal appearance is needed at the MARINA Central Office.

Meanwhile, on the conduct of assessments, the Assessment Centers (ACs) within the NCR and other similarly situated affected areas, shall likewise be suspended during the ECQ period.

IV. PRESS RELEASES

IV.1 Rescheduling / Suspension of STCW-Related Issuances / Extension of Validity of Certificates/SIRB/SRB

Same as the Theoretical Examinations, online & Final Evaluations for Practical Assessment will also push through online since personal appearance is also not needed.

CONDUCT OF TRAINING, EXAMINATIONS AND ASSESSMENTS

- 1 All **scheduled face-to-face classes and practical assessments** of all Maritime Training Institutions (MTIs) located in the NCR and other similarly situated areas, are hereby **SUSPENDED** during the ECQ.

Affected MTIs are advised to reschedule the affected classes/assessments to a later date. Upon lifting of the ECQ, MTIs are directed to implement their Post- ECQ Operation Plan before resuming their operations.



(Pursuant to MARINA Advisory No. 2021-43)

Upon the lifting of the ECQ, affected ACs are hereby advised to reschedule all affected seafarers in accordance with their approved Post-ECQ Operation Plan.

All stakeholders are enjoined to report to the Surveillance Division, STCW Office with email address, stcw.surveillance@marina.gov.ph or stcw_sd@mail.marina.gov.ph those institutions who failed to comply with this Advisory.

CONDUCT OF TRAINING, EXAMINATIONS AND ASSESSMENTS

- 2 All scheduled **THEORETICAL EXAMINATIONS** starting August 06, 2021 at the MARINA Central Office, Port Area Manila, are hereby **TEMPORARILY SUSPENDED**. All affected examinees scheduled from August 06-13, 2021, will be moved to August 02-05, 2021 and will be notified thru SMS/email.

For those who are scheduled from August 16 - 31, 2021, a new Schedule of Theoretical Examination shall be provided by the Examination & Assessment Division (EAD) of the STCW Office to affected examinees through SMS/emails once the ECQ is lifted.

Online & Final Evaluations for Theoretical Examination will still continue, as scheduled, since they can be done through online and **NO PERSONAL APPEARANCE IS NEEDED** at the MARINA Central Office.



(Pursuant to MARINA Advisory No. 2021-43)

Inquiries and concerns of seafarers and maritime institution/s can be lodged via the following email addresses:

- a. contactcenter@marina.gov.ph
- b. stcw_cert@marina.gov.ph
- c. stcw_accre@marina.gov.ph
- d. stcwo_ead@marina.gov.ph

Rest assured that the MARINA will still continue to serve the public, specifically the seafarers and stakeholders, despite the implemented community restrictions on the span of 15 days of ECQ.

IV. PRESS RELEASES

IV.1 Rescheduling / Suspension of STCW-Related Issuances / Extension of Validity of Certificates/SIRB/SRB

CONDUCT OF TRAINING, EXAMINATIONS AND ASSESSMENTS

3 The conduct of **PRACTICAL ASSESSMENTS** of the Assessment Centers (ACs) within the NCR and other similarly situated affected areas, shall likewise be **SUSPENDED** during the ECQ period.

Online & Final Evaluations for Practical Assessment will still push through as scheduled since they can be done through online and **NO PERSONAL APPEARANCE IS NEEDED** at the MARINA Central Office.

Upon the lifting of the ECQ, affected ACs are hereby advised to reschedule all affected seafarers in accordance with their approved Post-ECQ Operation Plan.

For clarifications, you may send an email at stcwo_ead@marina.gov.ph or call at **(02) 8526 1049**.



(Pursuant to MARINA Advisory No. 2021-43)

PUBLIC ASSISTANCE



1 All stakeholders are enjoined to report to the Surveillance Division, STCW Office with email address, stcw_surveillance@marina.gov.ph or stcw_sd@mail.marina.gov.ph those institutions who failed to comply with this Advisory.

Inquiries and concerns of seafarers and maritime institution/s can be lodged via the following email addresses:

contactcenter@marina.gov.ph
stcw_cert@marina.gov.ph
stcw_accr@marina.gov.ph
stcwo_ead@marina.gov.ph

(Pursuant to MARINA Advisory No. 2021-43)

IV.1.K. MARINA RELEASES GUIDELINES FOR CONDUCT OF STCWO-RELATED ACTIVITIES

| August 22, 2021

NOTICE TO THE PUBLIC: Here are the guidelines for the conduct of STCWO Related Activities during the Modified Enhanced Community Quarantine in NCR and some areas beginning 23 August to 31 August 2021.

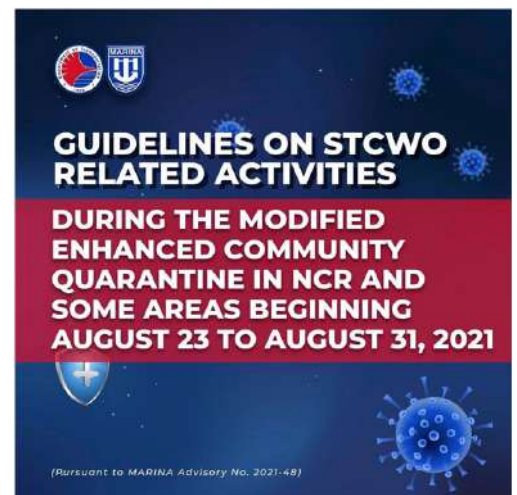
For questions and concerns, seafarers may send an email to the following:

Accreditation Division: stcw_accr@marina.gov.ph

Certification Division: stcw_cert@marina.gov.ph

Examination and Assessment Division: stcwo_ead@marina.gov.ph

Public Information Division: pid_stcw@marina.gov.ph



IV. PRESS RELEASES

IV.1 Rescheduling / Suspension of STCW-Related Issuances / Extension of Validity of Certificates/SIRB/SRB

1 ISSUANCE OF STCW RELATED CERTIFICATES

The MARINA Central Office (MCO), PITX, SM Manila Satellite Office, MARINO Partylist Action Center Satellite Office and other Satellite Offices will **begin to accommodate applications for COC/COP starting 23 August 2021.**

Only those seafarers who have confirmed appointments / schedule of releasing of COC/COP will be processed.

(Pursuant to MARINA Advisory No. 2021-48)

2 CONDUCT OF TRAINING, EXAMINATIONS AND ASSESSMENTS

- B.** The scheduled conduct of Theoretical Examination starting 23 August 2021 at the MARINA Central Office, Port Area, Manila will be pushed through.

All examinees affected by the suspension of the previously scheduled examinations during ECQ will be notified via email/text message for the new schedule.

(Pursuant to MARINA Advisory No. 2021-48)

2 CONDUCT OF TRAINING, EXAMINATIONS AND ASSESSMENTS

- A.** All face-to-face classes and practical assessments of all Maritime Training Institutions (MTIs) may resume operations. **MTIs are advised to reschedule affected classes/assessments once the ECQ is lifted.**

Additionally, the MTIs respective Post-ECQ plans must be implemented before resumption of operations.

(Pursuant to MARINA Advisory No. 2021-48)

2 CONDUCT OF TRAINING, EXAMINATIONS AND ASSESSMENTS

- C.** All Assessment Centers may resume their operations upon lifting of the ECQ and advised to reschedule all affected candidates in accordance with their Post-ECQ Plan before resuming their operations.

(Pursuant to MARINA Advisory No. 2021-48)

IV. PRESS RELEASES

IV.1 Rescheduling / Suspension of STCW-Related Issuances / Extension of Validity of Certificates/SIRB/SRB

IV.1.L. MARINA RELEASES ADVISORY ON THE CONDUCT OF STCWO-RELATED ACTIVITIES DURING THE GENERAL COMMUNITY QUARANTINE ALERT LEVEL 4 IN NCR

| September 19, 2021

NOTICE TO THE PUBLIC:
Pursuant to MARINA Advisory No. 2021-54, here are the guidelines for the conduct of STCWO related activities during the General Community Quarantine Alert Level 4 in the National Capital Region (NCR) and some areas beginning 16 September to 30 September 2021.



For questions and concerns, seafarers may send an email to the following:

contactcenter@marina.gov.ph
stcw_cert@marina.gov.ph
stcw_accre@marina.gov.ph
stcwo_ead@marina.gov.ph

#DOTrPH
#MARINAPH
#MaritimeSectorWorks

I. ISSUANCE OF STCWO RELATED CERTIFICATES

1. Expedite applications for COC/COP of seafarers will continue to be processed at the MARINA Central Office, Port Area, Manila. Only those seafarers with **complete expedite requirements** (including verifiable flight ticket within two days from date of application) will be processed.

2. All the three (3) MARINA Satellite offices in Metro Manila, namely, **SM-Manila, PITX and Marino Action Center**, will continue to process STCW Certificates and will be open to serve seafarer-applicants and all concerned during Alert Level 4.

While inside the MARINA premises, strict implementation of physical distancing and wearing of face masks and face shields shall be observed. Tagging along of companions by the seafarer-applicants are likewise strictly prohibited to avoid crowding.

(Pursuant to Marina Advisory No. 2021-54)

II. CONDUCT OF TRAINING, EXAMINATIONS AND ASSESSMENTS

1. The conduct of all MARINA-accredited maritime training course, as well as practical assessments, in the areas under Alert Level 4, may continue subject to compliance with MARINA Advisory No. 2021-48, series of 2021.

2. The Theoretical Examinations starting September 16, 2021 at the MARINA Central Office, Port Area Manila, will push through as scheduled

Online & Final Evaluations for Theoretical Examination will still continue, as scheduled and no personal appearance is needed at the MARINA Central Office.

3. All Assessment Centers may continue to conduct their operations starting September 16, 2021 in accordance with their Post-ECQ Plan.

For clarifications, you may send an email at **stcwo_ead@marina.gov.ph** or call at **(02) 8526 1049**.

(Pursuant to Marina Advisory No. 2021-54)

III. PUBLIC ASSISTANCE

All Stakeholders are enjoined to report to the Surveillance Division, STCW Office with email address, **stcw_surveillance@marina.gov.ph** or **stcw_sd@mail.marina.gov.ph** those institutions who failed to comply with this Advisory.

Inquiries and concerns of seafarers and maritime institution/s can be lodged via the following email addresses:

contactcenter@marina.gov.ph
stcw_cert@marina.gov.ph
stcw_accre@marina.gov.ph
stcwo_ead@marina.gov.ph

(Pursuant to Marina Advisory No. 2021-54)

IV. PRESS RELEASES

IV.2. Assistance to Repatriation / Disembarkation / Embarkation and Assistance to Stranded Seafarers

SYNOPSIS of the press releases that follows regarding Assistance to Repatriation / Disembarkation / Embarkation and Assistance to Stranded Seafarers



Recognizing the need to address the emerging and continuing dilemma to the transport and shipping industry brought about by the COVID-19 virus, the Maritime Industry Authority, as the single maritime administration in the country, has been thriving to aid the seafaring community with all possible means. The MARINA and its Technical Working Group (TWG), together with the other government agencies and the Inter-Agency Task Force for the Management of Emerging Infectious Diseases (IATF-MEID), have been working together to alleviate the challenges that are causing distress to the Filipino seafarers and local travelers.

Since the onset of the pandemic, the MARINA officials and employees have been carrying out their functions unceasingly and the agency has been open to the public to provide assistance with a number of reinforcements and programs outlined here:

The MARINA facilitated the sea transport of locally stranded individuals (LSIs) back to their hometowns, through the Hatid Tulong initiative of the Philippine government. LSIs stranded in Metro Manila amid the COVID-19 pandemic were ferried back to their provinces through the arrangement of MARINA for their passenger ship and RORO vessels. LSIs who were bound to Marinduque, Regions 10, 11 and 12 were disembarked at different drop-off points namely: Cagayan de Oro, Tacurong, Davao, Calapan, Abra De Ilog and Romblon. The Administrator expressed his heartfelt appreciation to the shipping companies and shipowners/operators for their full support to this endeavor.

Also, recognizing the restriction protocols imposed by the government to combat the COVID-19 virus, the Department of Transportation (DOTr), through its Maritime Sector activated crew change hubs to address the global need for fresh crew of ships. The crew change hubs that were opened by the DOTr

IV. PRESS RELEASES

IV.2. Assistance to Repatriation / Disembarkation / Embarkation and Assistance to Stranded Seafarers



maritime sector are located at the Port of Manila, Port of Capinpin in Bataan, and the Subic Bay Freeport Zone. The DOTr Team had also been meeting with other pertinent government agencies to ensure that the hub will conform with all requirements, especially health and safety protocols including quarantine procedures.

In relation to this, the Philippines, through the MARINA, committed itself to becoming a major international hub for crew change before the 39th Meeting of the Maritime Transport Working Group of the Association of Southeast Asian Nations (ASEAN) and its Dialogue Partners such as China, Japan, Korea and the International Maritime Organization (IMO). At this meeting, Administrator Empedrad assured that the supply chains, remain operational with the implementation of several measures. He also provided updates regarding the Philippines' initiatives on the ASEAN Single Shipping Market (ASSM) project of the Kuala Lumpur Transport Strategic Plan (KLTSP) 2016-2025.

In addition, the MARINA communicated to the International Maritime Organization (IMO) the Philippine Guidelines for the establishment of the Philippines Green Lane to facilitate the speedy and safe travels of seafarers, including their safe and swift disembarkation, and crew change during the COVID-19 pandemic. With this, the administration issued MARINA Advisories 2020-60 and 2020-61 which highlights the various crew change protocols from other IMO Member States that may be used by licensed manning agencies, shipowners, ship operators, and other concerned entities in the Philippine maritime sector.



To facilitate the speedy and safe travels of seafarers, the Department of Foreign Affairs (DFA) was ordered by President Rodrigo Roa Duterte to further extend assistance to stranded seafarers abroad. This pronouncement was welcomed by the MARINA and the Marino Party-list, with Representative Sandro Gonzalez, thanking the President for recognizing the urgency of addressing these problems.

IV. PRESS RELEASES

IV.2. Assistance to Repatriation / Disembarkation / Embarkation and Assistance to Stranded Seafarers

The establishment of the Philippines Green Lane helps the DOTr, through its maritime sector, in the facilitation of repatriated Filipino crew members aboard international vessels, particularly from Norwegian shipping lines and the one that came from India. Thousands of Filipino crews abroad were assisted by the time they arrived at the Port of Manila, where they underwent profiling, mandatory testing and quarantine set by the national government. The expenses for the swab tests for the seafarers were subsidized through the Bayanihan to Recover as One Act, also known as Republic Act No. 1149.



Stakeholders like the Association of Licensed Manning Agencies Maritime Group (ALMA), have also been assisting the MARINA's endeavors to help the stranded Filipino seafarers around the world. As part of the ALMA's initiatives, they chartered a flight from Dubai to assist distressed seafarers who have been affected by lockdowns abroad. The ALMA Maritime Group organized non-Philippine government repatriation efforts following the implementation of the IATF Resolution 119 issued last 03 June 2021.



The thorough press releases about these different endeavors of the MARINA, its stakeholders and other government agencies can be read in full in the following pages.

IV. PRESS RELEASES

IV.2. Assistance to Repatriation / Disembarkation / Embarkation and Assistance to Stranded Seafarers

IV.2.A. MARINA FACILITATES SEA TRANSPORT OF LSIS BACK TO THEIR HOMETOWNS

| July 11, 2020

MANILA, PHILIPPINES – The Maritime Industry Authority (MARINA), through the Hatid Tulong initiative of the Philippine government, has facilitated the sea transportation for locally stranded individuals (LSIs) back to their respective hometowns.

As of 08 July 2020, exactly 2,507 individuals stranded in Metro Manila amid the COVID-19 pandemic were ferried back to their provinces through the facilitation and arrangement of MARINA for their passenger ship and RORO vessels.

MARINA has arranged the transportation of 959 LSIs to Cagayan de Oro via 2GO vessel MV St. John Paul. These stranded individuals are bound for Zamboanga region but due to non-availability of vessel going to the said region, the Presidential Management Staff (PMS) gave the green light to transport them only up to Cagayan de Oro from where they will be fetched by their respective local government units (LGUs).

MARINA also facilitated the transport of 1,504 LSIs, who were bound for Regions 10, 11, and 12. RORO vessels were transported from Sorsogon to Northern Samar, and Southern Leyte to Surigao Del Norte. LSIs have been disembarked at any of the drop-off points namely Cagayan de Oro, Tacurong, and Davao.

Thirty-one (31) LSIs on their way to Oriental Mindoro, Occidental Mindoro, and Romblon were also assisted by MARINA through the facilitation of transport through a RORO vessels coming from Batangas bound for Calapan, Abra De Ilog, and Romblon. MARINA also assisted 13 LSIs bound for Marinduque through the facilitation of transport via RORO vessel coming from Lucena.

With these initiatives, the MARINA assures the public that the agency is still on their helping hands to provide assistance for the stranded individuals while ensuring that the preventive measures are in place before, during, and after the voyage to avoid local transmission of the disease.

“The Administrator expresses his heartfelt appreciation to the following shipping companies and shipowners/operators for their full support to this endeavor: Archipelago Philippine Ferries Corp., GT Express Shipping Corp., Montenegro Shipping Lines, Inc., Navios Shipping Lines, Peñafrancia Shipping Corporation, Starhorse Shipping Lines Inc., Sta. Clara Shipping Lines Inc., 2GO Group Inc., and Starlite Ferries, Inc. He said the government recognized the role of shipping companies in the success of the Hatid Tulong initiative. “If not for the involvement of shipping companies, many people would still be stranded in various parts of the country.

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IV.2.B. AMID COVID-19 PANDEMIC, DOTR ACTIVATES 3 PORTS AS CREW CHANGE HUBS IN ONE MONTH: SUBIC BAY FREEPORT ZONE STARTS AS HUB TODAY, AUGUST 22

| August 22, 2020



Facing restrictions imposed by the Coronavirus Disease 2019 (COVID-19) on the country's maritime industry, the Department of Transportation (DOTr), through its maritime sector, is now activating crew change hubs to address the global need for fresh crew of ships operated by around 1.5 million seafarers, where 378,000 or 25% of which are Filipinos.

"This month alone, the DOTr maritime sector was able to open and activate three crew change hubs in the country. These are located at the Port of Manila, Port of Capinpin in Bataan, and today, at the Subic Bay Freeport Zone. It is my hope for the Philippines to become a major international hub for crew change," Secretary Tugade said.

On August 19, Port Capinpin in Bataan joined the Port of Manila as a crew change hub. Other ports for activation include Batangas, Davao, and Cebu.



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Crew change is essential to ensure seafarers' safety, health, welfare and employment as they can only serve on board a vessel without leave up to a maximum of 11 months based on International Labour Organization (ILO) 2006 Maritime Labour Convention (MLC).

The activation of crew change hubs will primarily benefit seafarers, recognized globally as key workers, who are stranded onboard ships with expired contracts due to travel restrictions aimed to curtail the spread of COVID-19.

"To guarantee that the health and safety of seafarers and the public are protected while we work on this endeavor, the DOTr and its attached agencies are activating hubs in close coordination with various government agencies and units involved in crew changes," OIC-Assistant Secretary for Maritime Vice Admiral Narciso Vingson, Jr. said.

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Today, August 22, the DOTr, through the Office for Transportation Security (OTS), Philippine Coast Guard (PCG), Maritime Industry Authority (MARINA) also activated the Subic Bay Freeport Zone as a crew change hub. This is made possible after series of consultations with the Subic Bay Metropolitan Authority (SBMA) and the local government of Zambales, Bataan and Olongapo City.



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OTS Administrator and Head of the One-Stop Shop (OSS) Undersecretary Raul Del Rosario revealed that under IATF Resolution No. 53, Subic Bay is actually identified as one of the crew change hubs in the country.

“The strategic location of Subic Bay makes it ideal for crew changes due to its proximity to countries with high trading activities. The maritime industry in the area is also actively performing, with excellent port facilities and safe harbor to serve the needs of internationally-flagged vessels. Basically, Subic Bay can offer everything shipping principals are looking for in a crew change hub. We have also established the One-Stop Shop (OSS) to ensure that the health requirements are met,” Usec Del Rosario noted.

For his part, PCG Commandant Admiral George Ursabia Jr. said that the crew change hub abides by the established health and quarantine protocols of the Department of Health (DOH).

“The DOTr Team, composed of the Central Office, OTS, PCG and MARINA, has also been meeting with the DOH, Bureau of Immigration (BI), Bureau of Customs (BOC), Bureau of Quarantine (BOQ), Overseas Workers Welfare Administration (OWWA) and SBMA to ensure that the hub will conform with all requirements, especially health and safety protocols including quarantine procedures. To ensure the smooth flow of operations, we have conducted a dry run which was witnessed by the public,” PCG Admiral Ursabia Jr. said.

Meanwhile, MARINA Administrator Vice Admiral Robert Empedrad underscored the need to establish crew change hubs in the country especially now that there is a pandemic.

“This has been a significant cause of worry, as seafarers of all nationalities are already experiencing immense physical and mental fatigue brought on by overstaying onboard ships at sea. If this continues, delivery of essential cargo will be affected. Having crew change hubs in the country will solve this problem and give our seafarers the advantage of swift processing due to the established protocols,” Administrator Empedrad highlighted.

Aside from facilitating the transfer of stranded marine personnel off their vessels because of the pandemic, Philippine Ports Authority (PPA) General Manager Jay Daniel Santiago likewise stated that crew change hubs in the country are

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also expected to generate economic activities and revenues in the areas where they are located, with the collection of port dues and charges from ship dockage or anchorage.

“By becoming a crew change capital of the world, we would not only prime up our seafaring and maritime industry. We also expect to boost our hospitality industry,” GM Santiago emphasized.

In the last four months, a total of 734 ships docked or anchored in the Port of Manila for the purposes of crew change. A total of 34,000 seafarers were served, wherein 28,000 seafarers disembarked while 5,800 joined the ships.

For ship turnaround, cargo ships usually stay for about 6 to 12 hours while cruise ships stay for a week up to a month if they serve as quarantine facilities.

“We can look forward to the same maritime traffic in other hubs as more foreign shipping principals are expected to patronize our ports for crew change. Aside from opening our ports for crew change, the Joint Circular for Green Lane for seafarers provide speedy movements of seafarers in our country. Three major shipping companies of Japan already bannered our green lane program in the conduct of crew change. We expect other flags to follow their lead,” GM Santiago added.

IV.2.C. MARINA COMMUNICATES PH GUIDELINES ON GREEN LANE TO IMO; ENSURES SPEEDY, SAFE TRAVELS OF SEAFARERS AMID COVID-19 PANDEMIC

| August 25, 2020

MANILA, PHILIPPINES – The Maritime Industry Authority (MARINA) communicated recently to the International Maritime Organization (IMO) the Philippine Guidelines for the establishment of the Philippines Green Lane to facilitate the speedy and safe travels of seafarers, including their safe and swift disembarkation, and crew change during the COVID-19 pandemic, as a response to the international organization’s recommendations for safe ship crew changes.

These guidelines were formulated through an inter-agency effort in order to expedite the travels of seafarers involved in deployment, disembarkation, and crew changes by establishing a Philippines Green Lane.

In addition, the MARINA has also issued MARINA Advisory 2020-60 and 2020-61 which highlights the various crew change protocols from other IMO Member States that may be used by licensed manning agencies, ship owners, ship

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operators, and other concerned entities in the Philippine maritime sector.

On 21 August 2020, the Philippines through the MARINA presented the country's crew change practices during the virtual meeting of Maritime Experts Group of the Transportation Working Group (TPT) of the Asia Pacific Economic

Cooperation (APEC). The virtual forum was attended by more than 100 delegates from the 21 Member Economies.

The MARINA assures the public that the Agency will continue to monitor IMO Circular Letters relating to ship crew changes and inform stakeholders accordingly.

IV.2.D. PHILIPPINES COMMITS AS MAJOR CREW CHANGE HUB IN ASEAN MARITIME CONFAB; UPDATES EFFORTS ON COVID-19, OTHER INITIATIVES

| August 28, 2020

The Philippines, through the Maritime Industry Authority (MARINA), on Thursday committed itself to becoming a major international hub for crew change before the 39th Meeting of the Maritime Transport Working Group of the Association of Southeast Asian Nations (ASEAN) and its Dialogue Partners such as China, Japan, Korea and the International Maritime Organization (IMO). This is the first time that the meeting was held virtually amidst the COVID-19 pandemic.

MARINA Administrator Robert A Empedrad, who headed the Philippine Delegation, said that the Philippines as a responsible member of the international maritime community continues to cooperate with Member States for the facilitation and safe movement of the world's seafarers

noting their importance in the stability of the global seaborne trade. As a major provider of seafarers to the global labor market, he further mentioned that the Philippines has already opened the Ports of Manila, Bataan and Subic for international crew change and that the country is looking forward to the opening of its other international ports for this purpose.

"Given that seafarers play a crucial role in local and global maritime community, the welfare of these key workers should be of prime importance. As such, our maritime sector is working diligently to activate crew change hubs in the country to give maritime vessels the avenue to refresh their manpower, and to provide relief to our hardworking seafarers," Empedrad said.

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“They are the lifeline of the world’s economy as such they are our essential workers. In the Philippines, our seafarers are our indispensable partners for our country’s economic development.”

PHILIPPINES’ MARITIME INITIATIVES AMIDST COVID-19 PANDEMIC

At this meeting, Administrator Empedrad assured that the Philippines continues to exert its utmost effort to keep the maritime industry afloat through a “whole-of-government approach” amidst the pandemic.

At this unprecedented time, he ensured that the supply chains, including the maritime sector in the Philippines, remain operational with the implementation of several measures such as the: 1) use of automated systems to lessen face-to-face transactions; 2) creation of a Shipping Protection Office, which protects both domestic and international shippers against unreasonable fees and charges imposed by the shipping lines; 3) decongestion of ports; 4) issuance of directive for all domestic shipping lines to provide cargo space and allocation for agricultural and food products, and providing preferential cargo rates; and 5) extension of STCW certificates for seafarers that are still on board ships.

PHILIPPINES’ INITIATIVES ON THE IMPLEMENTATION OF MARITIME TRANSPORT-RELATED MEASURES UNDER KUALA LUMPUR TRANSPORT STRATEGIC PLAN (KLTSP)

The Kuala Lumpur Transport Strategic Plan (KLTSP) 2016-2025 is a 10-year masterplan for the ASEAN transport sector, which aims to enhance regional economic integration.

One of the projects under the KLTSP is the ASEAN Single Shipping Market (ASSM). Administrator Empedrad provided updates on the progress of the Pilot Project regarding the operationalization of ASSM, and coordination efforts to support the sustainability of Davao-General Santos-Bitung route Ro-Ro operation. The ASSM aims to improve the region’s logistics performance and international competitiveness.

Aside from ASSM, the Philippines conveyed its support and participation in the succeeding phase of the “Advanced Personnel Training Program for Vessel Traffic Service (VTS)” project as its ports acquire more VTS facilities and equipment to improve the delivery of service to stakeholders. The VTS refers to the marine traffic monitoring system established by harbour or port authorities.

Further, Administrator Empedrad also conveyed the country’s support to the ASEAN’s proposed project relating to the “Conduct of a

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package of ASEAN-China Maritime Transport Studies". The said study aims at maximizing the potential of maritime trade between the ASEAN region and China through the assessment of economic benefits of the shipping network, and identification of possible cooperation areas.

THIS YEAR'S FIRST ASEAN MARITIME TRANSPORT WORKING GROUP (MTWG)

The 39th ASEAN MTWG meeting aims to provide updates on the status and implementation of the measures and strategic actions on maritime related programs, projects and activities under the KLTSP 2016-2025.

The said meeting was attended by the ASEAN Member States delegates from Thailand, Vietnam, Indonesia, Singapore, Brunei, Myanmar, Cambodia, Laos, and the Philippines. It is likewise participated by the dialogue partners from Japan, China, Republic of Korea and International Maritime Organization (IMO).

The ASEAN MTWG Meetings are being conducted twice a year to monitor the progress in the implementation of the KLTSP (2016-2025) and to discuss various ASEAN transport-related initiatives.



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IV.2.E. DOTR CONDUCTS FIRST CREW CHANGE OPERATIONS AT THE PORT OF CAPINPIN IN BATAAN

| September 5, 2020

Strengthening its commitment to make the Philippines an international crew change hub, the Department of Transportation (DOTr), through its maritime sector, conducted the first crew change operations outside Metro Manila at Port Capinpin in Orion, Bataan today, 5 September 2020.

This, after all operational requirements for the location, such as the establishment of a One-Stop Shop (OSS), RT-PCR testing booths, quarantine facilities, anchorage, application and Customs, Immigration, and Quarantine (CIQ) procedures, and tugboats were finalized and approved.



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Shop ay iipun-ipunin ang concerned agencies sa crew change protocol. Kasama na d'yan ang mga agencies under the DOTr— Philippine Ports Authority (PPA), Philippine Coast Guard (PCG), OTS, MARINA, at 'yung ibang agencies na ka-partner natin gaya ng Bureau of Customs, Bureau of Quarantine, Bureau of Immigration, OWWA at PNP, at ang LGU na talagang nagbabantay para sa prevention ng COVID," Usec Del Rosario said.



According to Office for Transportation Security (OTS) Administrator and OSS Head, Undersecretary Raul Del Rosario, it took more than a month to establish the OSS in Port Capinpin.

"To be exact, 1 month and 1 week bago natin naput up ang OSS dito sa Orion. Kinailangan kasi nating i-match ang mga protocols na ipapatupad natin sa One-Stop Shop doon sa mga protocols ng Bataan Provincial IATF. Ang role ng One-Stop



Port Capinpin, a port being operated and managed by the PPA, was activated as a crew change hub on August 19.

The activation of crew change hubs was directed by DOTr Secretary Arthur Tugade to help address the global need for fresh crew of ships, and to ensure the health, safety, welfare and employment of seafarers as they can only serve on board a

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vessel without leave up to 11 months based on International Labour Organization (ILO) 2006 Maritime Labour Convention (MLC). This will primarily benefit seafarers, who are stranded onboard ships with expired contracts due to imposed travel restrictions due to COVID-19.



Strict protocols and procedures were set by the OSS to ensure the smooth implementation of crew change operations. Prior to embarkation, seafarers are required to undergo RT-PCR testing 72 hours before boarding. After getting a negative result, they will be subjected to physical examination by the BOQ, as well as Customs and Immigration procedures. Upon obtaining clearance, they will be sent to the vessel where they will receive handover of duties from off signees. On the other hand, off signing seafarers are required to undergo CIQ procedures onboard vessel. Once fully cleared by authorities, they will be sent to the port for disembarkation, debriefing, RT-PCR testing and quarantine.

To further help seafarers, PPA General Manager Jay Santiago said that the PPA is currently constructing a 100-bed quarantine facility at Port Capinpin, which may be used by seafarers waiting for the result of their COVID-19 test.



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“We are now constructing a 100-bed quarantine facility that can be used by our seafarers waiting for their RT-PCR results. Accommodation is for free. This facility will be completed in less than a month. Funds used to construct this facility is part of the PhP100-million donation from the Lopez Group of companies,” PPA GM Santiago said.

Meanwhile, according to DOTr OIC-Assistant Secretary for Maritime Vice Admiral Narciso Vingson Jr., aside from the OSS, the Covid-19 Molecular Laboratory at the Port of Manila has also been completed, and is now just awaiting accreditation/license from the Department of Health (DOH). This molecular laboratory can service the requirements of the Port of Capinpin, and can release testing results in 24-48 hours.

“Ang crew change hub operations natin ay napakaganda kasi kumpleto na siya. Ang PPA nagput up din ng sariling molecular lab na kaya magtest ng 2,000 samples. That’s not exclusive to seafarers. They can also open it to walk-ins. We can release the results within 24 to 48 hours, depende sa volume of samples,” Asec Vingson said.



In August, a total of three crew change hubs were activated by the DOTr, which are located at the Port of Manila, Port of Capinpin, and at the Subic Bay Freeport Zone. Other ports for activation include Batangas, Davao, and Cebu.

Prior to activation, prospective crew change hubs are required to establish a one-stop-shop to process the crew change, that includes health screening (swab testing). The location must have sufficient and appropriate quarantine facility and CIQ facilities and established procedures.



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Also present during the event are PPA PMO Aurora/Bataan Project Manager Allan Rojo, PCG Bataan Station Commander Larry Cendaña, MARINA-METSS Capt. Vicente Navarro, BOQ Bataan Station Chief Dr.

Emmanuel Sto. Domingo, and the respective representatives from the Bureau of Immigration, Bureau of Customs, the Local Government of Bataan, Local Manning Agencies (LMAs) and shipping agents.

IV.2.F. MARINA, MARINO PL SOLON WELCOME PRESIDENT DUTERTE'S ORDER TO DFA TO ASSIST STRANDED SEAFARERS ABROAD AMID COVID-19 PANDEMIC

| September 16, 2020

MANILA, PHILIPPINES – The Maritime Industry Authority (MARINA) and Marino Party-list Representative Sandro Gonzalez have welcomed the pronouncement of President Rodrigo Roa Duterte, ordering the Department of Foreign Affairs (DFA) to extend assistance to stranded seafarers abroad due to the COVID-19 pandemic.

In a televised public address Monday night, the chief executive of the Marino party-list noted the woeful conditions of Filipino seafarers whose ships were prevented from docking in some countries as a safety measure against the deadly virus. President Duterte ordered diplomatic officials to look into the matter and act immediately.

According to Gonzalez, this is a welcome development as Filipino seafarers both in local and overseas have been experiencing the ill effects of the pandemic.

“I thank the President for recognizing the urgency of addressing the problems of our seafarers. They have been dealing with the effects of the pandemic since its outbreak early this year. Our office received distress calls from seafarers themselves and their families and relatives, narrating to us their condition in some ships overseas. In retrospect, some seafarers who are awaiting their deployment on ships also got stranded in Metro Manila as their employment got halted indefinitely. We forwarded all these concerns to government agencies, including DFA, for appropriate action,” Gonzalez shared.

MARINA Administrator Robert Empedrad said that his Agency has been continuing to implement the best and practicable strategies in dealing with the adverse effects of the pandemic for those greatly affected seafarers who are currently stranded.

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“Aside from detailed procedures and health and safety protocols for the repatriation and the conduct of crew change, in authorized domestic and international ports in the country, we also communicated recently to the International Maritime Organization (IMO) the Philippines Guidelines for the establishment of the Philippines Green Lane to facilitate the speedy and safe travels of seafarers, including their safe and swift disembarkation, and crew change during this crisis. MARINA has likewise extended the validity of seafarer-related certificates until the end of the year,” VAdm Empedrad added.

As budget deliberations are ongoing in the House of Representatives, the lawmaker emphasized the need to pass legislation beneficial to seafarers.

MARINA, at present, seeks funding for three projects, namely the building of seafarers’ dormitory, additional

support for facilities for crew change, and allocation of P5 million for the PH 2021 Candidature to the International Maritime Organization (IMO) Council.

“I strongly support MARINA’s programs and projects for seafarers. The time is ripe to pass measures that protect the well-being of seafarers if this kind of crisis happens again in the future. The seafarers’ dormitory, for one, will provide shelter for the seafarers as they await their overseas deployment,” Gonzalez shared.

Both organizations have also agreed to strengthen their partnership and continue their discussions particularly on ways to modernize the organizational structure of the MARINA, as well as to accelerate the enactment into law of various legislative measures that seek to advance the country’s maritime industry and promote the general welfare of Filipino seafarers and other maritime professionals.



MARINA, MARINO PL SOLON WELCOME PRESIDENT DUTERTE'S ORDER TO DFA TO ASSIST STRANDED SEAFARERS ABROAD AMID COVID-19 PANDEMIC

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IV.2.G. DOTR MARITIME SECTOR FACILITATES ARRIVAL OF NEARLY 1,000 REPATRIATED FILIPINO CREW MEMBERS ABOARD NORWEGIAN VESSEL; ASSURES THEM ASSISTANCE FROM PH GOVERNMENT

| April 13, 2021

MARINA-PPA-PCG JOINT PRESS RELEASE

MANILA – The maritime sector of the Department of Transportation (DOTr), consisting of the Maritime Industry Authority (MARINA), Philippine Ports Authority (PPA), and the Philippine Coast Guard (PCG), has facilitated the arrival of approximately 1000 Filipino crew members aboard MV “Norwegian Encore” at the Port of Manila last 11 April 2021.

According to the One-Stop Shop for Seafarers in the Port of Manila (OSS-POM), headed by PPA Port Manager Eligio P. Fortajada of Port Management Office (PMO) NCR-South, the repatriated Filipino seafarers, who all underwent profiling from the Department of Health (DOH), will undergo the mandatory quarantine and testing protocols set by the national government before their disembarkation. The said vessel will be used as the quarantine facility under the strict supervision of the Bureau of Quarantine (BOQ).

In accordance with the crew change protocol of the government, the seafarers shall undergo swab testing on the sixth day of their quarantine proper,

which will be handled by the PCG and the First Aide Molecular Laboratory, the RT-PCR molecular testing laboratory authorized by the national port authority. Doctors and nurses, who are all under the supervision of BOQ, will be onsite to assist the seafarers.

Expenses for the swab tests will be subsidized through the Bayanihan to Recover as One Act, also known as Republic Act No. 1149, which will be facilitated by the PPA. Under this law, the Philippine government has allotted Php 270 million for the free RT-PCR testing of returning Filipino seafarers to alleviate the negative impact of the COVID-19 pandemic to the seafaring industry.

The Philippines, having positioned itself as a crew change capital in the world through the DOTr and its maritime sector, commits to provide world-class services to international vessels needing fresh crew onboard amid the pandemic. The member agencies of the OSS also collectively assure the public that the government is ensuring that health and safety protocols are strictly observed to help prevent and manage the continued threat of the COVID-19 disease.

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PHOTOS COURTESY OF PMO NCR SOUTH

DOTR MARITIME SECTOR FACILITATES ARRIVAL OF NEARLY 1,000 REPATRIATED FILIPINO CREW MEMBERS ABOARD NORWEGIAN VESSEL; ASSURES THEM ASSISTANCE FROM PH GOVERNMENT

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[Photos courtesy of PMO NCR South]

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IV.2.H. MARINA-PPA-PCG JOINT PRESS RELEASE: DOTR MARITIME SECTOR ASSISTS 1,078 DISEMBARKING SEAFARERS OF NORWEGIAN VESSEL

| April 21, 2021



MANILA – The maritime sector of the Department of Transportation (DOTr), consisting of the Maritime Industry Authority (MARINA), Philippine Ports Authority (PPA), and the Philippine Coast Guard (PCG), together with the members of the One-Stop Shop (OSS) Port of Manila has assisted the disembarkation of the 1,078 repatriated crew members of MV “Norwegian Encore”.

The MV “Norwegian Encore”, which is owned by the Norwegian Cruise Line, arrived in the country on 11 April 2021, and ferried a total of 1,078 repatriated seafarers – composed of 1,058 Filipino and 20 foreign crew members.

Upon the arrival, all crew members aboard the vessel were profiled by the Bureau of Quarantine (BOQ) and underwent the strict mandatory quarantine and testing protocols set by the Inter-Agency Task Force for the Management of Emerging Infectious Diseases (IATF-MEID) in view of the Covid-19 pandemic. The said vessel was cleared to be utilized as a quarantine facility and subjected to the close supervision and monitoring of the BOQ.

The swab testing, which was subsidized through the Bayanihan to Recover as One Act, was executed onboard by the PCG, First Aide Diagnostics Laboratory, and BOQ on 19 April 2021. Within 24

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hours after swabbing, the test results and quarantine certificates of the seafarers were released.



as mandated by their Local Government Units (LGUs). Meanwhile, the 20 foreign seafarers were brought directly to the airport to pursue flights bound to their home countries.

Other seafarers, including the 59 servicing crew who have yet to start their quarantine proper, were brought to their designated facilities identified by the BOQ in compliance with existing government protocols.

On 21 April 2021, the disembarkation proper of the 1,078 crew at Pier 15 was conducted through the inter-agency effort of PPA, PCG, BOQ, Overseas Workers Welfare Administration (OWWA), and Asian Terminals, Inc. (ATI).

In coordination with OWWA, the Filipino crew with negative test results and quarantine certificates shall proceed to their provinces of destination and fulfill the remaining requirements



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As the Philippines expects more international vessels to conduct crew changes in the country, the DOTr, under the leadership of Secretary Arthur Tugade, assures the public that it will continue to extend its assistance to Filipino and foreign crew members while implementing the necessary measures to contain the spread of the COVID-19 disease.



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IV.2.1. DOTR MARITIME SECTOR IN FULL FORCE IN ASSISTING COVID-19 POSITIVE FILIPINO CREW MEMBERS ABOARD VESSEL FROM INDIA

| May 7, 2021

MANILA – The maritime sector of the Department of Transportation (DOTr), consisting of the Maritime Industry Authority (MARINA), Philippine Ports Authority (PPA), and the Philippine Coast Guard (PCG), together with the agency members of the One-Stop Shop (OSS) Port of Manila, are currently in full force in assisting all Filipino crew members aboard a COVID-19 positive vessel “MV Athens Bridge” from India.



According to the vessel’s shipping agent, MV Athens Bridge departed from India on 22 April 2021 and arrived in Haiphong, Vietnam on 01 May 2021 for the conduct of the crew’s RT-PCR test. It was later on found that out of the 21 Filipino crew members onboard, 12 of them tested positive of COVID-19.



On 06 May 2021, the PCG received a request from the vessel’s captain to execute a medical evacuation of the two (2) crew members who both needed urgent medical care. The vessel, at that time, was located 12 nautical miles west of Corregidor Island.

Upon securing clearance from the BOQ and the Department of Health (DOH), MV Athens Bridge was directed to the quarantine anchorage area designated by the OSS Port of Manila. Security is also provided by the PCG to ensure that no unauthorized vessel or banca will approach the vessel.

Early evening of the same day, BOQ doctors boarded the vessel to assess the condition of the crew and recommended the immediate medical evacuation of two (2) crew members in critical condition.

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As of press time, the crew members in critical condition have been safely evacuated and brought to the dedicated medical facility for treatment. The rest of the crew are contained in the vessel and shall be provided with needed medical supplies, including oxygen tanks, with assistance from BOQ and PCG.



The national government, through the maritime sector of the DOTr, assures that the situation and the condition of the crew members will be consistently monitored. Health and safety protocols will also be prioritized throughout the entire process.



IV.2.J. MARINA, ALMA WELCOME 289 STRANDED FILIPINO SEAFARERS

| June 16, 2021

Manila, Philippines — The Maritime Industry Authority (MARINA) Administrator Robert A Empedrad together with Ms. Cristina Garcia, President of the Association of Licensed Manning Agencies Maritime Group (ALMA), led the welcoming of 289 Filipino seafarers who were previously stranded in various parts of the United Arab Emirates (UAE) on Tuesday, 15 June 2021, at the Ninoy Aquino International Airport.

Administrator Empedrad and Ms. Garcia were joined by Capt Jeffrey P Solon, MARINA Deputy Administrator for Planning, and Mr. Paul Galvez of MARLOW Navigation.

This chartered flight from Dubai is part of the ALMA's initiatives to assist distressed seafarers who have been affected by lockdowns abroad. Although many of these seafarers have only been

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stranded for 2-3 months, some have reported having been stranded for more than 4 months already.

Following the travel restrictions imposed in India, Bangladesh, United Arab Emirates, Sri Lanka, Pakistan, Oman, and Nepal last 01 May 2021, which was further extended until 30 June 2021, the ALMA Maritime Group organized non-Philippine government repatriation efforts following the implementation of the IATF Resolution 119 issued last 03 June 2021.

“With ALMA members alone, we can already satisfy the minimum requirement of 150 passengers per flight, but we also want to help out other non-members who have seafarers in UAE, which is why we collaborated with them as well,” says Garcia.

“Proper coordination with relevant government agencies and affected manning agencies for our repatriation efforts are being done. We want to end our seafarers’ ordeal and bring them home to their

families. They deserve to have a much-needed rest after a tough time serving on board ships.” Garcia further added.

“We welcome you back to your homeland. We have always dedicated our thoughts and prayers for you all while you were in foreign lands.” Administrator Empedrad said to the repatriated seafarers. “I am grateful for the ALMA’s continued dedication in helping ensure that our seafarers come back home safe and sound.” He added, citing that the MARINA continues to push forward numerous initiatives for seafarers who have been hardly hit by the circumstances of the COVID-19 pandemic.



The Agency is now gearing up to accelerate the processing of seafarer-related documents through the automation of its systems. In addition to this, a Memorandum of Understanding (MOU) will be signed by the Department of Transportation (DOTr), MARINO Partylist, and the Associated Marine Officers and Seamen’s Union of the Philippines (AMOSUP), promising the construction of a 300-bed capacity Seafarers’ Dormitel. The signing of the

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MOU will be witnessed by the MARINA and the Philippine Ports Authority (PPA) this coming 17 June 2021.

The 289 repatriated Filipino seafarers are now undergoing their mandatory quarantine at an undisclosed facility in Metro Manila. On the 7th day of their quarantine period, they will be subjected to a mandatory swab test. Seafarers who will test positive will be transferred to a pre-assigned isolation facility. Meanwhile, seafarers who will yield a negative test result will have to complete the remainder of their mandatory 14-day quarantine, before appropriate arrangements will be made for their travel to their respective residences.



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IV.2. Assistance to Repatriation / Disembarkation / Embarkation and Assistance to Stranded Seafarers

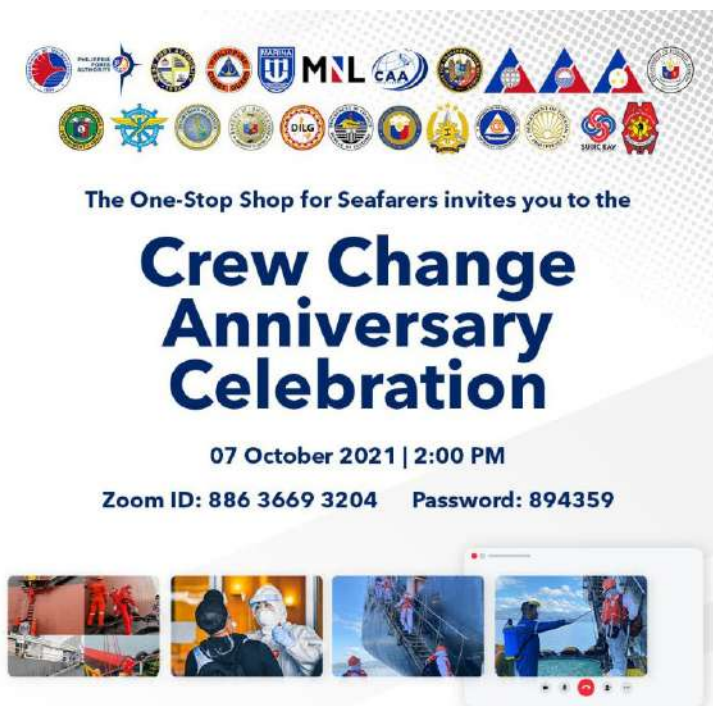


IV. PRESS RELEASES

IV.2. Assistance to Repatriation / Disembarkation / Embarkation and Assistance to Stranded Seafarers

IV.2.K. ONE-STOP SHOP FOR SEAFARERS TO COMMEMORATE ESTABLISHMENT OF PH CREW CHANGE HUBS

| October 4, 2021



The One-Stop Shop for Seafarers invites you to the

Crew Change Anniversary Celebration

07 October 2021 | 2:00 PM

Zoom ID: 886 3669 3204 Password: 894359

MANILA – The DOTr Maritime Sector, consisting of the Maritime Industry Authority (MARINA), Philippine Ports Authority (PPA), Cebu Port Authority (CPA) and the Philippine Coast Guard (PCG), is gearing up to host the virtual One-Stop Shop (OSS) for Seafarers’ first-anniversary celebration of crew change operations in the Philippines on Thursday, 07 October 2021.

Heeding the call of the International Maritime Organization (IMO) to address the global crew changed crisis, the national government organized crew change hubs and opened the country’s borders to international vessels. Since its establishment in 2020, the OSS has facilitated numerous crew change operations that were essential for the

unhampered flow of supply chains across the globe. More importantly, the conduct of crew change also helped ensure that seafarers who were stranded at sea were repatriated and replaced with fresh crew members.

The six established crew change hubs across the country, found in Subic, Bataan, Manila, Batangas, Cebu, and Davao are operated by 24 government agencies that are mandated to provide their services to seafarers under the Philippine Green Lane Program.

Through this anniversary celebration, the OSS aims to honor the tireless efforts of key public and private partners and OSS personnel who have successfully assisted more than 4,000 ships and more than 500,000 foreign and Filipino seafarers.

Aside from celebrating the first year anniversary of crew change operations in the country, the event will also be an opportunity to launch the Filipino Seafarers COVID-19 Vaccination Portal and the Crew Change Website. In addition, selected OSS members and partners will be recognized. An inspiring message from Secretary of Transportation Art Tugade will also be featured during the online event.

The DOTr Maritime Sector invites Licensed Manning Agencies (LMAs), seafarer associations, and other maritime entities and organizations to witness the celebration of this momentous milestone.

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IV.2.L. ONE-STOP SHOP FOR SEAFARERS CELEBRATES 1ST YEAR ANNIVERSARY OF CREW CHANGE OPERATIONS

| October 12, 2021

The One-Stop Shop (OSS) for seafarers concluded its virtual celebration for the first year anniversary of crew change operations in the country on Thursday, 07 October 2021, during a program hosted by the Department of Transportation (DOTr) Maritime Sector.

The DOTr Maritime Sector, composed of the Maritime Industry Authority (MARINA), Philippine Ports Authority (PPA), Cebu Port Authority (CPA), and the Philippine Coast Guard (PCG), has been at the forefront of initiating crew change operations for seafarers who have been affected by the COVID-19 pandemic.

Since the establishment of the first crew change hub at the Port of Capinpin in September 2020, the DOTr Maritime Sector has successfully opened additional hubs in Subaic, Manila, Batangas, Cebu, and Davao.

The operation of the crew change hubs, however, would not have been possible without the 24 agencies in charge of the OSS. With the presence of the OSS for Seafarers at each of the six (6) crew change hubs, seafarers are guaranteed safe and seamless repatriation and deployment.



Assistant Secretary for Maritime VADM Narciso A Vingson Jr acknowledged the importance of the support of national government agencies, local and provincial government units, shipowners, and shipping associations.

“Together, the OSS thrived and is remaining to thrive. It is our pledge to continue to serve and assist thousands of seafarers to embark their vessels in their best state during deployment, and safely bring them home during repatriation,” Asec Vingson said in his opening address.

The primary highlight of the Crew Change Anniversary Celebration was the recognition of key OSS members and partners nationwide who have provided outstanding contributions in the conduct of crew change operations amidst the COVID-19

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pandemic. It was also an opportunity to launch the Filipino Seafarers COVID-19 Vaccination Portal and the Crew Change Website.



The Filipino Seafarers COVID-19 Vaccination Portal was created to streamline the process for seafarers who wish to avail themselves of the national government's vaccination program. Meanwhile, the Crew Change Website serves as a reliable source of information for seafarers and shipping companies who would like to know the latest crew change protocols in the country.

Capturing the spirit of the Crew Change Anniversary Celebration, Secretary of Transportation Art Tugade imparted words of



inspiration during his address.

“The DOTr Maritime Sector engages in a whole maritime approach to make crew change possible in the country. It is for this reason, that today, as we celebrate the anniversary of the crew change hub operations in the Philippines, we wish to show our gratitude to the various government agencies and stakeholders, whose strong and active participation have not wavered to ensure the continuous operation of the crew change hubs, for our maritime industry champions: our Filipino seafarers,” he says, citing how the Philippines provided a swift response to the International Maritime Organization’s (IMO) call to action concerning the global crew change crisis sparked by

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the ongoing public health crisis.

As the country continues to stand its ground as the Crew Change Capital of the World, the DOTr Maritime Sector remains committed to providing the necessary quarantine and testing requirements to ensure the continued employment of Filipino seafarers on domestic and international vessels.



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PHILIPPINE COAST GUARD			
 CG RADM Rolando Lizor N Ponzolan	 CG RADM Charlie Q Ramos	 CG CIMMID Fran F Eden	 CG CAPT Edeizer B Abarrillas
 CG CBR Michael B Andig			

BUREAU OF QUARANTINE	NAIA (MARINA)	PORT OF SUBIC	PORT OF BATAAN
 Dr. Alexander M. Ota	 Mr. Choen Ray E. Baldo Cruz	 Ms. Kristine D. Manzana	 CG ERS Mel Raymond C Aranan
 Dr. Edgar D. Masia	 Ms. Wilhelma C. Enciso	 CG P03 Arjay E. Angat	 Dr. Emmanuel L. Sta. Domingo
 Dr. Carlos D. Bolo Reyes Jr	 Mr. John Paul M. Panti	 CG SM1 ABB D Arsalan	 Mr. Christian L. Urangan

ONE-STOP SHOP PERSONNEL WITH EXCEPTIONAL SERVICE



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IV.3. *Vaccination of Seafarers*

SYNOPSIS of the press releases that follows regarding Vaccination of Seafarers



The pandemic has brought economic losses to the country, specifically in the employment rate of the Filipinos including the seafaring workforce. To soothe the reluctance and concerns of local and international employers, the government has to conceive and deliver contingency plans for the general public. To sustain the country's thriving economy, the workforce must be fully inoculated with the COVID-19 vaccines, to ensure that business operations will remain smooth, unhampered, and somehow subdue the severe effects of COVID-19 to the workers. This has been made possible through the COVID-19 Vaccination Program of the national government.

Acknowledging the ceaseless sacrifices of the country's seafarers recognized as the Key Workers in this time of pandemic, the Maritime Industry Authority (MARINA) continues to extend its efforts and resources to the seafaring community through their timely endeavors and undertakings, most particularly the Agency's determination to push the prioritization of the seafarers in the vaccination program.

With the arrival of COVID-19 vaccines in the country, the Inter-Agency Task Force on Emerging Infectious Diseases (IATF-EID) has adopted early this year the prioritization framework and criteria of the national immunization rollout to allocate the first tranches of vaccines given its limited global supply.

Through the efforts of the Inter-Agency Working Group, chaired by DOTr OIC Assistant Secretary for Maritime VADM Narciso Vingson Jr., the IATF approves the recommendation of the Department of Transportation (DOTr) to include the seafarers in the priority recipients listed in the government's national vaccination rollout.

As part of its 47th Founding Anniversary celebration, the MARINA held a ceremonial vaccination of Filipino seafarers on 17 June 2021. Fourteen (14) Filipino seafarers got their first jab of the Sinovac-CoronaVac vaccine at the AMOSUP Seamen's Center. This was made possible through the offer made by Dr Conrado Oca, AMOSUP President to

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IV.3. *Vaccination of Seafarers*



have the ceremonial vaccination done at the Seamen's Center.

The Ceremonial Vaccination of Filipino Seafarers served as an avenue for the country's seafarers to have themselves officially inoculated against COVID-19 before they go on to their voyage in the next couple of months. The 14 individuals were endorsed by their respective manning agencies in coordination with the Association of Licensed Manning Agencies (ALMA).

Further, in the celebration of the Day of the Seafarer 2021 on 25 June 2021, the MARINA, together with all its Regional Offices and maritime stakeholders, conducted a simultaneous nationwide vaccination for domestic and overseas Filipino seafarers.

This year's campaign calls for a #FairFuture4Seafarers, encouraging governments and world leaders to provide support by ensuring that fair treatment and working conditions are granted for seafarers all around the globe.

A total of 3,120 Filipino seafarers, both domestic and overseas, got their first jab of anti-COVID-19 vaccines in simultaneous nationwide inoculation activities on the Day of the Filipino Seafarer. The population was a mix of overseas seafarers, who are scheduled to go on to their next voyage in the next few months, and domestic seafarers.

One of the highlights of the Day of the Seafarer 2021 is the awarding and recognition of seafarers and maritime organizations who have made noteworthy contributions in the past year. Among the highly esteemed officials who graced the event were Guest of Honor Senator Christopher Lawrence "Bong" T. Go and Special Guest National Task Force against COVID-19 (NTF) chief implementer and vaccine czar Carlito Galvez Jr..

They each shared their thoughts on the sacrifices of the seafarers for the world economy, and assured the public that seafarers are looked after during this difficult and challenging time.

The complete press releases regarding the vaccination program for the seafarers can be read in the following pages.

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IV.3. *Vaccination of Seafarers*

IV.3.A. FILIPINO SEAFARERS NOW INCLUDED IN PRIORITY LIST IN THE NATIONAL COVID-19 VACCINATION PROGRAM

| April 12, 2021

MANILA – Filipino seafarers get a closer shot at getting vaccines against COVID-19 as the Inter-Agency Task Force on Emerging Infectious Diseases (IATF-EID) approves the recommendation of the Department of Transportation (DOTr) to include them in the priority recipients listed in the government’s national vaccination rollout.

“This is a very good development for our maritime industry champions— our seafarers. Now, our Filipino seafarers will be given priority to be vaccinated. Paulit-ulit ko pong inilalarawan ang ating maritime workforce bilang mga silent workers ng bayan. They work silently, yet their contribution is as crucial as keeping the economy thriving. Not only are they frontliners, but they are undoubtedly HEROES, too,” DOTr Secretary Arthur P. Tugade expressed.

DOTr OIC Assistant Secretary for Maritime VADM Narciso Vingson Jr., who also chairs the Inter-Agency Working Group tasked to firm up the DOTr’s proposal on the priority vaccination of Filipino seafarers in recognition of the vital role they play amid the present global crisis, presented the proposal and justification in a meeting with the IATF.

“The working group is in the unified position to push for the prioritization of Filipino seafarers in the country’s COVID-19 vaccination program to secure their employment, and to ensure the safe shipping operations of essential goods amid the pandemic,” Asec. Vingson said.

Aside from DOTr, the working group is composed of officials from the Maritime Industry Authority (MARINA), Department of Labor and Employment (DOLE), Philippine Overseas Employment Agency (POEA), Overseas Workers Welfare Administration (OWWA), Bureau of Quarantine (BOQ), and the Department of Foreign Affairs (DFA) through its Maritime and Ocean Affairs Office (MOAO). It also represents the local Licensed Manning Agencies through the membership of the Association of Licensed Manning Agencies (ALMA), Joint Manning Group (JMG), Filipino Association for Mariner’s Employment (FAME), and the Philippine Association of Manning Agencies and Ship Managers (PAMAS).

From falling under B3 (Other essential workers) or B5 (Overseas Filipino Workers) in the Vaccination Priority Framework, the Inter-Agency Working

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Group has requested for the reclassification of Filipino seafarers to A4 (Frontline personnel in essential sectors, including uniformed personnel and those in working sectors identified by the IATF as essential during ECQ). This makes seafarers move at the top 4 priority groups to be vaccinated.

With the arrival of COVID-19 vaccines in the country, the IATF has adopted early this year the prioritization framework and criteria of the national immunization rollout to allocate the first tranches of vaccines given its limited global supply.

Furthermore, the prioritization of seafarers in the vaccination is based on the following grounds: Filipino seafarers are declared key workers globally and locally; Filipino seafarers are considered mobile, who, as part of their jobs, frequently enter various ports across the world and shipping companies

prefer their workforce to be vaccinated to ensure that their operations will remain smooth, unhampered, and somehow immune to the severe effects of COVID-19. To further determine the specific population to be prioritized, the Working Group classified seafarers into two. Top priority will be given to active seafarers or those with recorded sea service within the last three (3) years, while new seafarers or those with last recorded sea service beyond 2018 shall be ranked second.

Per MARINA and POEA data, there are a total of 549,000 active seafarers registered in their system, wherein around 497,000 are those deployed overseas and 51,000 are serving locally. Meanwhile, a total of 181,000 seafarers are without updated sea service within the last three (3) years.

In summary, there are 730,651 Filipino seafarers who are for consideration in the A4 category.



[courtesy of Department of Transportation]

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IV.3. Vaccination of Seafarers

IV.3.B. MARINA HOLDS CEREMONIAL VACCINATION VS. COVID-19 FOR FILIPINO SEAFARERS

| June 18, 2021

MANILA – As part of its 47th Founding Anniversary celebration, the Maritime Industry Authority (MARINA) held a ceremonial vaccination of Filipino seafarers on Thursday, 17 June 2021. Fourteen (14) Filipino seafarers got their first jab of the Sinovac-CoronaVac vaccine at the AMOSUP Seamen’s Center. This was made possible through the offer made by Dr Conrado Oca, AMOSUP President to have the ceremonial vaccination done at the Seamen’s Center.



The Ceremonial Vaccination of Filipino Seafarers served as an avenue for the country’s seafarers to have themselves officially inoculated against COVID-19 before they go on to their voyage in the next couple of months. The 14 individuals were

endorsed by their respective manning agencies in coordination with the Association of Licensed Manning Agencies (ALMA).



Seafarers, who travel for long periods of time and call ports all across the globe, were initially categorized under B3 or ‘Other Essential Workers’ and B5 or ‘Overseas Filipino Workers’ in the national vaccination priority framework. But with the recommendation of the Department of Transportation (DOTr), seafarers were placed under priority group A4 or ‘Frontline Personnel in Essential Sectors, and recently as A1.

Some of those in queue extended their gratitude and appreciation for Transportation Secretary Arthur P. Tugade and the MARINO Partylist. One

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IV.3. *Vaccination of Seafarers*

of the seafarers, a chief engineer who is scheduled to go on board this year, encouraged his fellow mariners to register for the vaccination program, which is usually administered by the local government units (LGUs). He also emphasized that this would significantly help to protect his family from potential infection as he is a frontliner.



Secretary Tugade had earlier described the maritime workforce as the 'silent workers' of the nation, as they keep the economy thriving. The move to reclassify seafarers to A4 was made possible by the Inter-Agency Working Group composed of the DOTr, MARINA, Department of Labor and Employment (DOLE), Philippine Overseas Employment Agency (POEA), Overseas Workers Welfare Administration (OWWA), Bureau of Quarantine (BOQ), and the Department of Foreign Affairs (DFA) through its Maritime and Ocean Affairs, the Association of Licensed Manning Agencies Maritime Group, Joint Manning Group (JMG), Filipino Association for Mariner's Employment (FAME), and the Philippine Association of Manning Agencies and



Ship Managers (PAMAS) were also represented in the working group.

The Ceremonial Vaccination was witnessed virtually by Secretary Tugade, the MARINO Partylist, MARINA Administrator Ret Vice Admiral Robert A Empedrad, and STCWO Executive Director Ret Vice Admiral Rene V Medina.

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IV.3. *Vaccination of Seafarers*

IV.3.C. MARINA LEADS SIMULTANEOUS NATIONWIDE VACCINATION FOR FILIPINO SEAFARERS IN CELEBRATION OF DAY OF THE SEAFARER

| June 26, 2021



MANILA – The Maritime Industry Authority (MARINA), together with all its Regional Offices and maritime stakeholders, conducted a simultaneous nationwide vaccination for domestic and overseas Filipino seafarers in the celebration of the Day of the Seafarer 2021 yesterday, 25 June 2021.

This year's campaign calls for a #FairFuture4Seafarers, encouraging governments and world leaders to provide support by ensuring that fair treatment and working conditions are granted for seafarers all around the globe.

3,120 FILIPINO SEAFARERS INOCULATED IN SIMULTANEOUS NATIONWIDE VACCINATION

A total of 3,120 Filipino seafarers, both domestic and overseas, got their first jab of anti-COVID-19 vaccines in simultaneous nationwide inoculation activities on the Day of the Filipino Seafarer. The population was a mix of overseas seafarers, who are scheduled to go on to their next voyage in the next few months, and domestic seafarers.

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IV.3. Vaccination of Seafarers

Seafarers received their first dose of the Pfizer-BioNTech vaccine which is among those brands preferred by Western employers. The doses were provided by the Department of Health (DOH) and were administered through the cooperation of the AMOSUP and ALMA. The seafarers were endorsed by their manning agencies as they would be deployed in the next four months.



Senator Christopher Lawrence 'Bong' T. Go and National Task Force against COVID-19 (NTF) chief implementer and vaccine czar Carlito Galvez Jr.

paid a visit to the AMOSUP Sen'in No Le Building in Intramuros, which acted as the facility for the mass vaccination on the DOTFS in Manila. They personally extended their greetings and recognition for the seafarers present.



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IV.3. Vaccination of Seafarers

Sen. Go, a known advocate for the welfare of overseas Filipino workers (OFWs) in the legislative branch, assured the seafarers that he would continue to uphold their rights and the benefits due to them as 'heroes.' He also emphasized that getting vaccinated would be a great help to the Philippine Government in its fight against COVID-19. As a simple gift, Sen. Go distributed groceries and food packs to the seafarers at the venue.



For his part, Sec. Galvez honored the Filipino seafarers for their service and ensured that they would be prioritized as more Western vaccines arrive in the country, as seafarers are fairly more vulnerable to the threat of the deadly COVID-19 disease.



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IV.3. Vaccination of Seafarers



Meanwhile, a lot of seafarers were also vaccinated in other parts of the country with the MARINA Regional Offices' leadership in cooperation with the DOH and their Local Government Units (LGUs). 20 were vaccinated in MRO 1&2's vaccination activity; 60 in Batangas City under MRO 4; 25 in Masbate City and Legazpi City under MRO 5; 91 in Iloilo under MRO 6; 35 in Cebu City and Mandaue City under MRO 7; 33 in Tacloban City under MRO 8; 20 in Zamboanga City under MRO 9; 11 in Cagayan de Oro City under MRO 10; 150 in Davao City under MRO 11;

and 44 in General Santos City under MRO 12.

Other MROs have already conducted their vaccination activities the day prior, with MRO 13 inoculating 11 seafarers in Butuan City, and MRO 7 at 25 in Mandaue City.

More vaccination sites in Metro Manila include AMOSUP Manila where 520 seafarers got their first dose of the vaccines, Lakeshore Hall in Taguig City serving 468 seafarers, and 1,080 in Las Pinas City.

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IV.3. Vaccination of Seafarers



IV. PRESS RELEASES

IV.3. Vaccination of Seafarers

CELEBRATION OF THE DAY OF THE SEAFARER IN THE MARINA CENTRAL OFFICE

Among the highly esteemed officials who graced the event were Guest of Honor Senator Christopher Lawrence “Bong” T. Go and Special Guest National Task Force against COVID-19 (NTF) chief implementer and vaccine czar Carlito Galvez Jr..



STCW Executive Director VADM Rene V Medina AFP (Ret) welcomed the guests with his opening remarks. “Today, on the day of this Day of the Seafarer, we acknowledge all seafarers, especially Filipino seafarers, who operate the ships and bring cargoes safely to their destination, regardless of the conditions they have to face. Without seafarers, living in this time of health crisis will be a lot harder.” He said, stressing the importance of seafarers as essential workers and highlighting how the MARINA has continued to pursue more opportunities to ensure the safety and continued employment of Filipino seafarers. “So much has



been done, but so much remains to be made for the benefits and well-being of our seafarers.”

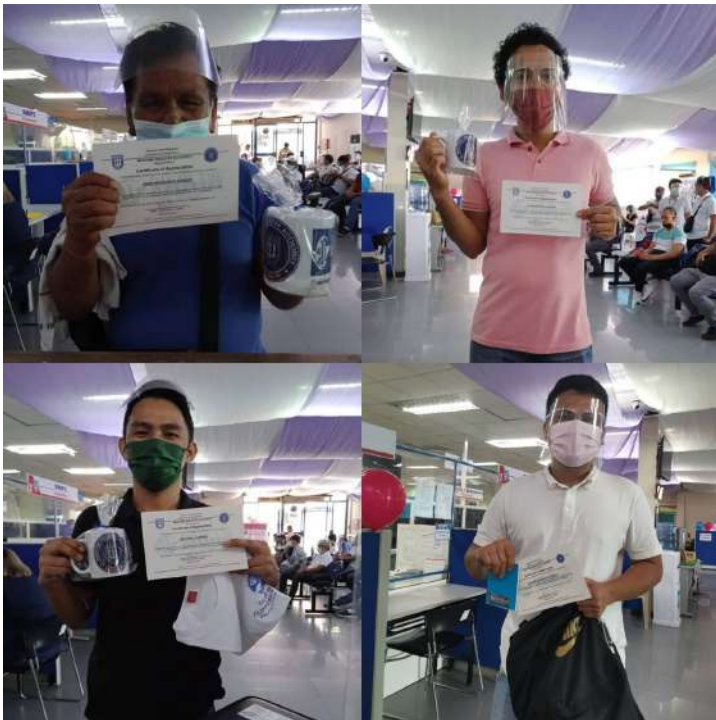
One of the highlights of the Day of the Seafarer 2021 is the awarding and recognition of seafarers and maritime organizations who have made noteworthy contributions in the past year. The MARINO Party List, Association of Licensed Manning Agencies (ALMA), and the Associated Marine Officers and Seafarers’ Union of the Philippines (AMOSUP) were part of the organizations who have been recognized for their major feats in helping seafarers who have been affected by the ongoing pandemic.



IV. PRESS RELEASES

IV.3. Vaccination of Seafarers

Similarly, Capt. Marlon Quiñones of MV Athens Bridge, Eng. Nelson Ramirez, and the officers and crew of MV Fleur N were also recognized for their acts of bravery and continued advocacy for the rights and welfare of seafarers.



In line with the Day of the Seafarer 2021, the Search for the Ten Exceptional Bravery at Sea Awardees was also launched. This online search calls for the nomination of Filipino seafarers who have exhibited extraordinary acts of bravery and seamanship skills during events that occurred from August 2020 to June 2021. The ten (10) selected seafarers will be awarded in the coming National Maritime Week Celebration to be held later this year.



Afterwards, Sec. Galvez shared his thoughts during his message. In his speech, he praised Filipino seafarers for enduring one of the most difficult professions. “Hindi biro ang mga pinagdadaanan ng ating mga manglalayag habang sila ay nasa laot. Nariyan na rin ang hamon na dulot ng COVID-19 na nakaka-apekto sa kanilang deployment,” he said.

The NTF Vaccine Czar also regarded Filipino seafarers as modern-day heroes. During his message, he cites that the Philippine government continues to push for the prioritization of seafarers in the national vaccination program.

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IV.3. Vaccination of Seafarers



As the program drew to a close, MARINA Administrator VADM Robert A Empedrad introduced Guest of Honor Senator Go.

“Ipinaglaban namin na maisama ang mga seafarer sa priority list. Kung mahal niyo pamilya niyo, magpa-bakuna na kayo!” Senator Bong Go said, urging Filipino seafarers to get their jabs before departing for employment. “The Duterte Administration loves and cares for our seafarers. Through the MARINA, we have been working hard to provide concrete plans of action, to ensure that seafarers are looked after during this difficult and challenging time,” he added.



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IV.3. Vaccination of Seafarers



IV. PRESS RELEASES

IV.3. Vaccination of Seafarers



IV. PRESS RELEASES

IV.4. Other Press Releases

IV.4.A. #SEAFARERSAREKEYWORKERS: MARINA TO CELEBRATE "DAY OF SEAFARER" THROUGH WEBINAR

| June 20, 2020

Amid the surge of challenges in the first half of the year, the Maritime Industry Authority (MARINA) is all the more enthusiastic to celebrate the nobility of Filipino seafarers on the Day of the Seafarer on 25 June 2020.

Through a webinar, the MARINA will be hosting

2020's celebration with the theme '#SeafarersAreKeyWorkers,' highlighting their critical role in the continuing transport of commodities such as food and medicines especially in this time of global health crisis. They have kept the supply chain intact, thus preventing product shortages around the world.

Esteemed professionals are expected to share with seafarers their knowledge and advice on staying on track with their goals and on keeping a sound mind regardless of adversities at sea. Further, to give the latest updates on MARINA issuances pertaining to the examination, certification and issuance of SRB representatives from the concerned divisions shall also take part in the said webinars.

The public is invited to join the celebration of the 2020 Day of the Seafarer on 25 June 2020 through the official Facebook page of the MARINA.

#SeafarersAreKeyWorkers
MARINA to celebrate the Day of the Seafarer through its webinar series.

The MARINA is hosting a webinar on the Day of the Seafarer on 25 June from 9:15am to 11:30am. The webinar will focus on issues relevant to seafarers amidst the adversities at sea including updates on MARINA issuances.

<https://marina.gov.ph>

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IV.4. Other Press Releases

IV.4.B. THEORETICAL EXAMINATION FOR MARINE OFFICERS IN ILOILO, CEBU, DAVAO UNDER OLD SYSTEM RESUMES; UNDER NEW SYSTEM TEMPORARILY SUSPENDED

| August 19, 2020

MANILA, PHILIPPINES – The Maritime Industry Authority (MARINA) has issued its Advisory No. 2020-60 stating that the conduct of theoretical examination at the MARINA Regional Offices (MROs) in Iloilo, Cebu, and Davao under the old system shall resume beginning this month, August 2020, while those under the new system is still temporarily suspended until December 2020.

The conduct of theoretical examination in the MROs VI (Iloilo), VII (Cebu), and XI (Davao), under the MARINA Board Examination (MBE)-Old System as contained in STCW Circulars Nos. 2014-08 to 13 and 2016-17, shall resume beginning

August 2020. The specific schedule shall be posted in a separate notice.

Meanwhile, the conduct of theoretical examination in the above-mentioned MROs, under the New System as prescribed by STCW Circular Nos. 2018-08 and 2018-09, is temporarily suspended until December 2020. Examinees may transfer their theoretical examination to the MARINA Central Office (MCO) without forfeiture of payment.

For assistance, concerned examinees may send their queries and concerns through email at stcwo_ead@marina.gov.ph.

IV.4.C. MARINA RELEASES ADDITIONAL GUIDELINES ON 'BLENDED LEARNING' MODE OF MARITIME TRAINING AMID COVID-19 PANDEMIC

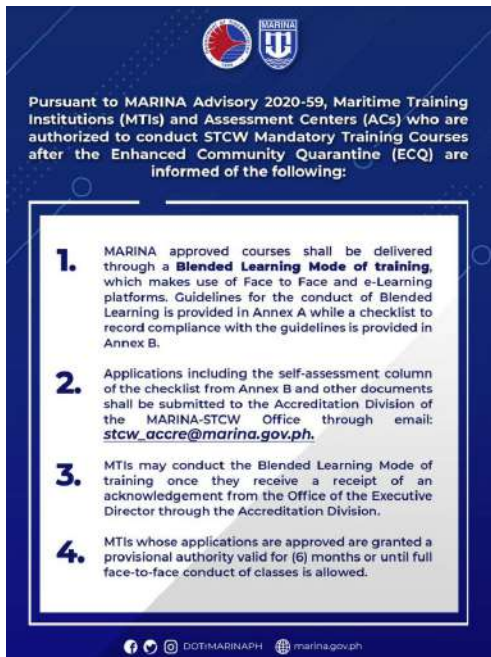
| August 21, 2020

MANILA, PHILIPPINES – The Maritime Industry Authority (MARINA) recently issued additional guidelines on the conduct of training programs via 'Blended Learning' mode during General Community Quarantine (GCQ), as a response to

the need to provide a platform for our seafarers to complete their required training who may have been directly impacted as a result of quarantine lockdowns that prevented Maritime Training Institutions (MTIs) to deliver their programs face-to-face.

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IV.4. Other Press Releases



Blended Learning refers to an approach wherein the maritime training program will be conducted through the combination of traditional face-to-face methods and online or e-Learning platforms.

It shall be adopted in delivering the MARINA approved courses that require the use of training equipment and learning systems in performing trainer-supervised practice sessions and/or assessment.

MARINA reminds MTIs to ensure that the coverage of the approved training program is fully met including how the blended learning is to be implemented, facilities and equipment needed to maximize the use of technology to support learning and teaching, and their management responsibilities. MTIs, whose applications are approved, are granted a provisional authority valid for (6) months or until full face-to-face conduct of classes is allowed

Following this development, the MARINA warns seafarers to enroll only in MTIs with approved training programs for blended learning.

Lastly, the MARINA believes to increase its deployment of seafarers as a result of this blended learning scheme and assures the public that the implementation of this approach will be monitored and properly handled to maintain the quality of maritime education in the country despite the rising number of confirmed cases of COVID-19.

This would now allow all Maritime Training Institutions (MTIs) and Assessment Centers (ACs) who are authorized to conduct STCW Mandatory Training Courses to deliver MARINA approved courses through a Blended Learning Mode of training.

IV.4.D. MARINA RELEASES GUIDELINES ON REMOTE INSPECTION, MONITORING, SURVEILLANCE OF MTIS, ACS, OMATPS

| September 30, 2020

MANILA, PHILIPPINES — The Maritime Industry Authority (MARINA) through the MARINA Advisory No. 2020-71, has issued the guidelines on the implementation of remote inspection / re-inspection relative to the conduct of course approval of Maritime Training

Institutions (MTIs) and other MARINA-Authorized Training Providers (OMATPs) and Accreditation of Assessment Centers (ACs), including the conduct of monitoring and surveillance activities.

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The issuance of this Advisory is to ensure that the processing of applications for course approval and accreditation, monitoring, and surveillance by the MTIs, ACs, and OMATPs remains unhindered without compromising the safety and health of the MARINA STCW Office Evaluation Team (ET) and the institutions' personnel.

MA 2020-71 advises that the approach on the method of assessment will entail the remote evaluation of the MTIs'/ACs'/OMATPs' capability to provide quality training and assessment. The remote evaluation will be done by making use of telecommunication devices to conduct discussions and presentations between the institutions and the MARINA ET who are in various locations.

The MTIs'/ACs'/OMATPs' will be assessed according to their compliance with existing MARINA Circulars and MARINA Advisory Nos. 2020-36, 2020-59, and other related issuances.

The Advisory also provides the general guidelines in the implementation of remote evaluation for accreditation, monitoring, and surveillance of MTIs, ACs, and OMATPs in place of the on-site evaluation in compliance with the applicable MARINA issuances and their subsequent amendments.

MTIs'/ACs'/OMATPs' are urged to ensure that all the details in the key areas of evaluation, facilities, equipment and instruments/publications under verifications conform to the specifications of the document(s) submitted and are readily available.

The complete guidelines for the conduct of the remote evaluation, including the specific responsibilities of the MARINA STCW is available for viewing on the official MARINA website.

To access MARINA Advisory 2020-71, visit the link [here](#).

IV.4.E. MARINA SETS TRAINING STANDARDS FOR 4 MANDATORY STCW COURSES ON IGF, POLAR CODE

| October 08, 2020

MANILA, PHILIPPINES – To ensure quality maritime education and training in the country, the Maritime Industry Authority (MARINA) has recently issued new training standards for four (4) mandatory courses as part of Philippines continuing compliance with its obligations under the International Convention on Standards,

Training, Certification and Watchkeeping (STCW) for Seafarers 1978, as amended.

These four (4) new training standards include the Basic Training for Service on Ships Subject to the International Standard for Ships Using Gases or Other Low-Flashpoint fuels for propulsion

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otherwise known as the IGF Code; Advanced Training for Service on Ships Subject to the IGF Code; Basic Training for Ships Operating in Polar Waters; and Advanced Training for Ships Operating for Polar Waters.

These new training standards have been developed to meet the requirements of Chapter V/3 and Chapter V/4 relating to the International Standard for Ships Using Gases or Other Low-Flashpoint fuels for propulsion, otherwise known as the IGF Code and Chapter V/4 for the International Code for Ships Operating in Polar Waters (Polar Code), respectively. The Polar Code is mandatory under both the International Convention for the Safety of Life at Sea (SOLAS) and the International Convention for the Prevention of Pollution from Ships (MARPOL).

The IGF Code contains mandatory provisions for the arrangement, installation, control and monitoring of machinery, equipment, and systems using low-flashpoint fuels to minimize risk to the ship, its crew, and the environment. Meanwhile, the Polar Code covers the full range of design, construction, equipment, operational, training, search and rescue, and environmental protection matters relevant to ships operating in the inhospitable waters surrounding the two poles.

Training standards for Basic Training for Service on Ships Subject to the IGF Code were issued in accordance with Table A-V/3-1 of the STCW Code and Advanced Training for Service on Ships Subject to the IGF Code, with Table A-V/3-2.

Moreover, to comply with the requirements of SOLAS, MARPOL Convention and the STCW Convention, particularly Regulation V, in paragraphs 2 and 3, the Administration has issued the training standards for Basic Training for Ships Operating in Polar Waters and Advanced Training for Ships Operating in Polar Waters, in accordance with Table A-V/4-1 and Table A-V/4-2 of the STCW Code, respectively, for seafarers on board vessels navigating in waters surrounding North and South Poles.

The issuance of these additional training standards is timely as the transition period provided in Chapter V for Contracting Parties to STCW Convention to comply is about to expire. With the availability of these training courses in the country, Filipino seafarers do not need to attend these courses abroad.

These additional training courses can be implemented through blended learning mode of training, subject to compliance of the MTIs with the guidelines stipulated in Annex A as provided in MARINA Advisory No. 2020-69.

It may be recalled that STCW Circular No. 2018-02 was issued prescribing the standards for the implementation of all the mandatory training courses required for certification under the STCW Convention for Seafarers 1978, as amended.

In the development of training STCW related training standards, the MARINA has continuously partnered with private stakeholders, academicians, and relevant government agencies to ensure that the standard of

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competence required under the STCW Code is fully met. This collaboration allowed the MARINA to complete and approve twenty-three (23) training courses as published through STCW Advisory No. 2019-05 which provided clarifications and supplemental guidelines for their implementation.

The above-mentioned training standards can be accessed through the website <<https://stcw.marina.gov.ph/policies/approved-circulars/>>

IV.4.F. MARINA WELCOMES PH INCLUSION IN ILO'S LIST OF MEMBERS WITH "CLEAR, COMPLETE, WELL-DOCUMENTED" PROCESSING ISSUANCE OF SIDS

| November 25, 2020

The Maritime Industry Authority (MARINA) welcomed the Philippine inclusion in the list of Member States of the International Labor Organization (ILO) that have "clear, complete and well-documented" processing for the issuance of Seafarer Identification Document (SID) pursuant to Convention No. 185 otherwise known as the Seafarers' Identity Documents Convention (Revised), 2003, as amended.

The Philippines now becomes one of the first few countries to be included in the ILO's list of Member States that have fully met the minimum requirements concerning processes and procedures for the issuance of Seafarers' Identity Documents (SIDs).

As the government agency responsible to give full and complete effect on the Convention, the MARINA views this positive development as a

significant step towards providing better security for Filipino seafarers while transiting either to onsign or offsign their ships or while they are on shore leave in various ports of the world.

MARINA Administrator Vice Admiral Robert Empedrad said that the Agency remains committed in ensuring that Filipino seafarers are afforded the required security of their persons whenever they leave the Philippines to work on-board various ocean-going ships.

Application and payment for the issuance of SIDs are processed online and this facility is available in all MARINA offices nationwide. Since this is a security document, applicants need to personally appear to the MARINA for photo and biometrics capture.

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“Noting the positive conclusions of the independent evaluation report submitted by the Philippines in accordance with Article 5, paragraph 4, of Convention No. 185 of the Offices’ assessment and the report from the Review Group established under arrangements adopted in accordance with Article 5, paragraph 6, of the Convention, the Governing Body approved the inclusion of the Philippines as the first ratifying Member to be listed as fully meeting the minimum requirements referred to in Article 5, paragraph 1, of the Convention, as amended in 2016,” said in a draft decision.

According to Catherine Rodolphe-Mérot (France), Chairperson of the Review Group, after the Philippines underwent the process, the elements submitted to them by the country were “clear, complete, and well-documented.”

The process started through a formal request, with required comprehensive documentation of the country to be included on the list. To enter the list, the ratifying Members must provide the ILO with a statement in an electronic form outlining the national processes and procedures for issuing SIDs.

Aside from this, members must also submit a copy of the report on their first independent evaluation carried out under paragraph 4 of Article 5 of the Seafarers’ Identity Documents Convention (Revised) 2003 and a specimen of the SID issued by them.

Once submitted, the case is forwarded to the Review Group composed of four (4) members appointed by

the ILO. These members will be composed of two individuals from ratifying countries, one will be nominated from the international organization of shipowners, and one from the international organization of seafarers.

The SID is a maritime security document developed by the ILO as a response to the increased need for security at seaports as a consequence to series of terrorist attacks that ensued following the 9/11 incident on the United States of America and elsewhere in the world.

Together with the International Ship and Port Facility Security Code (ISPS), the SID is meant to address and resolve the continuing threat to the security of ships, passengers, and crew. The SID also serves as identifiable verification for seafarers while on shore leave and while they are transiting from one port to another for purposes of embarkation, disembarkation, and medical repatriation.



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IV.4.G. PH IS FIRST RATIFYING COUNTRY LISTED AS MEETING INTERNATIONAL REQUIREMENTS FOR SEAFARER'S IDENTITY DOCUMENT (SID)

| December 10, 2020

MANILA, PHILIPPINES – The Philippines has been adjudged recently by the International Labor Organization (ILO) as the first ratifying Member State to be listed as fully meeting the minimum requirements referred to in Article 5, paragraph 1 of the Seafarers' Identity Documents (SID) Convention (Revised), 2003, as amended (No. 185).

Article 5 of the Seafarers' Identity Documents Convention, as amended, establishes minimum requirements, for the protection of security and seafarers' rights, concerning the processes and procedures of ratifying Members for the issuance of the SID.

As the government agency mandated to give full and complete effect to the SID Convention, the Maritime Industry Authority welcomed this new development as a milestone in its continuing effort to promote and protect, not only the rights and welfare of Filipino seafarers but also to secure their continuing employment with foreign shipowners and principals.

As the first ratifying Member to be "whitelisted" under the ILO Convention 185, as amended, and

pursuant to the Official ILO Governing Body Resolution on this matter, the Philippines through the MARINA received positively the information that the Philippines SID card will now become the "template" for other ratifying Member States. This is clearly an indication of the country's seriousness to give full and complete effect to international maritime instruments with which it is a State Party.

MARINA Administrator Vice Admiral Robert A Empedrad said that the ILO's decision is timely since a new protocol has been reported to be requiring Seafarer's Identity Documents (SID) effective 01 December 2020, for all foreign seafarers, including Filipino seafarers who are travelling to Brazil or any of its gateway ports.

According to the International Airline Services and the ATPI – a multinational travel management company – the Brazil Immigration requires an SID for all foreign seafarers instead of the Seaman's book, which is no longer accepted by their authorities to enter/exit Brazil.

"In recent debates held within the National Immigration Council that culminated in the edition of Normative Resolution No. 42/2020, which gave

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new wording to Normative Resolution No. 6/2017, the possibility of the adoption of a more modern and appropriate interpretation of the provisions of Art. 29 was recognized. § 7, item I, of Decree 9,199/2017. It was therefore recognized that only the identity card of a seafarer issued pursuant to ILO Convention No. 185 will be accepted by the Federal Police as a travel document and for the purpose of exemption from a temporary visa," stated in the International Maritime Portfolio issued pursuant in accordance with convention No. 185 of the International Labour Organization (ILO).

The MARINA sees this protocol to benefit Filipino seafarers particularly in the facilitation of their movements in various ports of the world. Through this document, Filipino seafarers will experience less

trouble in filing for shore leaves, cross borders, and repatriation by doing away with the stringent requirements of a traditional travel visa.

The SID, complimenting the existing Seaman's Identity and Records Book (SIRB), is a maritime security document developed by the ILO as a response to the increased need for security at seaports as a consequence of the series of terrorist attacks that ensued following the 9/11 incident in the United States of America that rippled all across the globe.

The MARINA Central Office and all its Regional Offices nationwide issue SID cards and can be applied online.



The Philippines has been adjudged recently by the International Labor Organization (ILO) as the first ratifying Member State to be listed as fully meeting the minimum requirements referred to in Article 5, paragraph 1 of the Seafarers' Identity Documents (SID) Convention (Revised), 2003, as amended (No. 185).

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IV.4.H. MARINA LIFTS MORATORIUM ON MARITIME TRAINING CENTERS, ASSESSMENT CENTERS

| January 08, 2021

MANILA, PHILIPPINES – Recognizing the role of MTIs and ACs as indispensable partners in implementing training and assessment requirements as mandated under the STCW Convention, 1978, as amended, the Maritime Industry Authority (MARINA) has issued Advisory No. 2021-01, which lifts the moratorium or the temporary prohibition on the acceptance of applications for the approval of Maritime Training Courses and Assessment Centers.

The lifting is in accordance with the Presidential Decree 474, Republic Act. No. 10635 and its Implementing Rules and Regulations (IRR), the Standards of Training, Certification and Watchkeeping (STCW) for Seafarers, 1978, as amended, as well as the study conducted by the Agency.

The issued Advisory No. 2021-01 expressly repeals STCW Advisory No. 2017-16, entitled “Moratorium on the Approval of Maritime Training Courses” and thus, lifting the moratorium on the accreditation of maritime training courses. Existing and newly formed Maritime Training Institutions (MTIs) that intend to offer programs or courses shall be required to comply with the requirements prescribed in Annex B of the aforementioned Advisory.

Aside from MTIs, MARINA, through the said Advisory, also lifts the moratorium on the accreditation of assessment centers (ACs). In effect, the aforementioned Advisory expressly repeals STCW Advisory No. 2018-02, entitled, “Standards for Mandatory Training Courses Under the STCW Convention, 1978, as Amended.” Hence, existing and newly formed ACs that intend to offer assessment of competency shall be required to comply with the requirements prescribed in Annex B of the aforementioned Advisory.

In addition, MTIs and ACS that intend to offer programs or courses and assessment of competency shall likewise comply with the existing MARINA circulars, policies, rules and regulations in the accreditation of Maritime Training Programs or Courses, and Assessment of Competency.

MARINA reminds the concerned MTIs and ACs that submission of fraudulent or fake documents or usage of cloned, imitation, or pirated equipment and simulators shall be ground for disapproval of the application for accreditation.

Submissions must be done electronically through cloud or Google Drive, or by sending it to

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stcw_accr@marina.gov.ph. Inquiries and other concerns may also be addressed through the same email.

Lastly, MARINA assures the public that it continuously commits to produce globally competitive seafarers by maintaining the quality of

maritime education and training in the country despite the rising number of confirmed cases of COVID-19.

For further information, MARINA Advisory No. 2021-01 may be viewed here.

IV.4.1. MARINA, LANDBANK INK WEB-BASED PAYMENT MOA TO PROMOTE EASE OF DOING BUSINESS

| January 15, 2021

MANILA, PHILIPPINES – To actively promote the ease of doing business campaign of the Philippine government, the Maritime Industry Authority (MARINA), together with the Landbank of the Philippines (LBP), signed a memorandum of agreement (MOA) for the provision of an e-payment facility for the Agency by using the Landbank LinkBiz Portal on Thursday, 14 January 2021.

The Landbank LinkBiz portal is a web-based payment channel that allows clients from both the government and private sectors to pay for products and services via the internet. By integrating the MARINA Payment Facility, payments for MARINA-related services can now be made online.

Through a virtual ceremony, on behalf of MARINA Administrator Vice Admiral Robert

Empedrad AFP (Ret), Capt. Jeffrey Solon, Officer-in-Charge of Office of the Deputy Administrator for Planning (ODAP), expressed the Agency's appreciation to the LBP for the partnership as this can greatly help the MARINA in fulfilling its mandates for the maritime sector.

"With the eventual implementation of this memorandum of agreement, the MARINA looks forward to maximizing the use of this e-payment facility as our modest contribution to the government's efforts for ease of doing business, and also adhere to the principles and practices of good governance," Capt. Solon said.

For their part, Ms, Marilou L. Villafranca, Senior Vice President of the North NCR Branches Group of the LBP, extended their deepest gratitude to MARINA, under the leadership of Administrator Empedrad, for trusting Landbank in providing

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safe and secured cashless payment services through their LinkBiz portal facility.

“Following our MOA signing today, this e-payment facility will be made available to your clients – allowing them to settle their monetary obligations to MARINA in a faster, more secured, and convenient manner,” SVP Villafranca stated.

Both MARINA and LBP believed that this initiative is also very timely and relevant, as more and more Filipinos demand for contactless financial solutions in the new normal. The banking and maritime

sector were both witnesses to how much the COVID-19 pandemic has pushed the banking public to adopt digital payments.

The MOA was signed by Capt. Solon, on behalf of MARINA Administrator Empedrad, and the LBP Senior Vice-President of the North NCR Branches Group Ms. Marilou L. Villafranca. Witnessing officials include MARINA Deputy Administrator for Operations Engr. Nannette Villamor Dinopol together with LBP VP/Relationship Officer North NCRBG Cluster B, Ms. Ma. Elenita Manucom.

IV.4.J. MARINA’S KONTRA FIXER MISSION

| February 06, 2021

Despite the Philippine government’s intensified efforts to eradicate the forbidden deals in government transactions, “fixers” still remain rampant especially during these trying times.

With this, the Maritime Industry Authority (MARINA) heavily supports the government’s initiatives, led by Task Force Anti-Red Tape (ART), to annihilate these wrongdoings that continuously preying the Filipino seafarers who want their documents released immediately.

Join us in our “KONTRA FIXER” mission to put an end to this malpractice by messaging

directly the MARINA Administrator through his Viber hotline and email address shown in the graphics below.

Concerned stakeholders may still send inquiries via chat messages to our Facebook page at @DOTrMARINAPH.

For SRB/SID walk-in applications, expedite processing can be done in MARINA Central Office, SM Manila, and PITX every Monday to Saturday from 8:00 AM to 6:00 PM, while in POEA-MARINA, you can process your application every Monday to Friday from 8:00 AM to 6:00 PM.

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TASK FORCE ANTI-RED TAPE [ART]

KONTRA FIXER

Message direct the
MARINA Administrator

✉ admin_hotline@mail.marina.gov.ph

☎ +63 995 400 7336

📘 @DOTrMARINAPH

SRB/SID WALK-IN APPLICATION

<p>EXPEDITE PROCESS MONDAY - SATURDAY 08:00AM - 06:00PM</p> <p>MARINA CENTRAL OFFICE, SM MANILA, PITX</p>	<p>EXPEDITE PROCESS MONDAY - FRIDAY 08:00AM - 06:00PM</p> <p>POEA - MARINA</p>
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IV.4.K. MARINA LAUNCHES ITS TRAINING INSTITUTE IN BACOLOD CITY

| February 12, 2021

MANILA, PHILIPPINES – The Maritime Industry Authority (MARINA), through a virtual soft launching, has announced on Thursday the opening of the MARINA Training Institute (MarTI) located in the four-story MARINA Regional Office – Western Visayas building situated inside the Panaad Park in Barangay Mansilingan, Bacolod City.

The MarTI, as an academic arm of the MARINA, is envisioned to be the country's Maritime Innovation and Knowledge Center under the Program 8 of the 10-Year Maritime Industry Development Plan – providing, not only national, but global maritime leadership training.

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The operationalization of MarTI is aimed to improve the capacity of MARINA and other partners to innovate and operate modern technologies, to spearhead programs to help the country tackle the changing trends in the maritime industry and to serve as a systematic educational and training system and facilities for all maritime professionals. Hence, the conduct of research shall form part of the operation of the MarTI to ensure that its plans and programs are responsive to the needs of industry. The soft

launching program was attended by members of the Maritime Industry Board and Management, and representatives from various sectors of the industry.

In the keynote message delivered by MARINA Administrator Vice Admiral Robert A Empedrad, he related how fast knowledge expands and how swift modernization happens specially in the development and advancement in communications technology as applied to navigation.

“Maritime sector is a very progressive and fast-paced industry; and if MARINA and its stakeholders will not act accordingly, the Philippine Maritime Industry will be left behind. That’s is the reason for the immediate operationalization of the MarTI,” Administrator Empedrad pointed out.

Deputy Administrator for Operations (DAO) Engr. Nannette Z. Villamor-Dinopol, meanwhile, expressed compliments not only for the officials and staff of the agency but also for all stakeholders and partners who participated during the formulation of the MIDP.



The Maritime Industry Authority (MARINA), through a virtual soft launching, has announced on Thursday the opening of the MARINA Training Institute (MarTI) located in the four-story MARINA Regional Office – Western Visayas building situated inside the Panaad Park in Barangay Mansilingan, Bacolod City.

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“If the MarTI is to take firm roots in the Philippines and grow in continuity, what is needed most is the abiding interest of everyone and the partnership of maritime stakeholders. Through the MarTI, the MARINA will be committed to an ever-prospering bond of knowledge and innovation collaboration between the government and its partners in the years to come,” Engr. Dinopol said.

For its maiden project, the MarTI previously hosted a 3-day webinar on the International Convention for the Control and Management of Ships’ Ballast Water and Sediments, which is based on the MEPSEAS Training Course on the Legal Implementation of the Ballast Water Management Convention. It is designed to

provide a common set of knowledge and skills to all participants to enable them to take appropriate action in their various capacities towards the implementation of the Ballast Water Management (BWM) Convention.

The MarTI, which will be headed by designated Officer-in-Charge Ms. Presca Lee B. Lugo, one of the Maritime Education and Training Standards Supervisors of the MARINA STCW Office, will operate virtually in observance of safety and health protocols being implemented in line with the measures to control the spread of COVID-19. Ms. Lugo is also the Chairperson of Expert Group 2 of the Asia Pacific Economic Cooperation (APEC) Seafarers Excellence Network or the APEC SEN Expert Group 2, the group designated for Seafarers’ Better Welfare.

IV.4.L. DUTERTE APPOINTS VADM MEDINA AS NEW EXECUTIVE DIRECTOR OF STCW OFFICE, MARINA

| March 30, 2021

MANILA, Philippines– Vice Admiral Rene Villena Medina AFP (Ret) has been appointed and sworn into duty as the new Executive Director of the STCW Office of the Maritime Industry Authority (MARINA) in a simple ceremony held today, 30 March 2021.

Prior to the appointment of VADM Medina, Engr. Nannette V Dinopol was designated as Officer-in-Charge, STCWO in a concurrent capacity as

Deputy Administrator for Operations.

MARINA Administrator Robert A Empedrad expressed his gratitude to Engr. Dinopol, who also received a Certificate of Appreciation for a job well done as the Officer-in-Charge of the STCWO, by sharing a bible verse from Proverbs 3:27, which states “Do not withhold good from those to whom it is due (its rightful recipients), when it is in your power to do it.”

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VADM Medina, on the other hand, takes on the duties and responsibilities of the previous Executive Director VADM Narciso A Vingson, Jr, AFP (Ret), who is now serving as the Assistant Secretary for Maritime under the Department of Transportation (DOTr).

MARINA Administrator Robert A Empedrad welcomes this new development, stating that VADM Medina's appointment is a promising step forward in the right direction for the Agency, which is at the helm of ensuring the Philippines' full compliance to the International Convention

on Standards of Training, Certification, and Watchkeeping (STCW) Convention, 1978, as amended.

For VADM Medina's impeccable credentials, Administrator Empedrad highlighted a bible verse from Exodus 18:21 about delegating capable leaders, which states "Furthermore, you shall select out of all the people able men who fear God, men of truth, those who hate dishonest gain; and you shall place these over them, as leaders of thousands, of hundreds, of fifties and of tens."

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Having a superior work ethic, VADM Medina was given numerous significant positions in the AFP and PCG.



Prior to his appointment at the MARINA, VADM Medina served for two years as the Commander of the Naval Forces Western Mindanao, the largest naval operating command in the country.

During his tenure, Western Mindanao experienced a time when there were zero kidnapping incidents at sea. For two consecutive years, VADM Medina was the recipient of the

prestigious award for Naval Operating Forces of the Year. He was also the 32nd Commander of Western Command– a unified command, described by many as the most strategic and complex area command in the Armed Forces of the Philippines (AFP).

In the earlier years of his career, Vice Admiral Medina also served the Philippine Coast Guard

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(PCG) in different capacities. Being known for his versatility and diligence in work, he was chosen to serve as the Flag Lieutenant and Flag Secretary to the PCG Commandant Commo Carlos L Agustin AFP (Ret). He was also the Port State Control Officer, South Harbor Manila. Additionally, VADM Medina also served as the Commander of Sealift Amphibious Force and Commander of Naval Education and Training Command, respectively.

On top of his many awards and recognitions, VADM Medina also received the esteemed Order of the Lapu-Lapu, personally awarded to him by President Rodrigo Roa Duterte. The Order of the Lapu-Lapu is a national order of merit usually granted to those who have exhibited an extraordinary standard of service in their respective positions.

VADM Medina was born on 30 May 1964 in Sirawai, Zamboanga Del Norte, Mindanao. He finished his secondary education at Ozamiz City

National High School and entered the Philippine Military Academy in 1982, graduating as a member of the illustrious “Sinagtala” Class of 1986. He also graduated as a pioneer of Coast Guard Station Commander Course and Boarding Officer Course, both taken from Coast Guard Training Center in the year 1994. He had also completed his shipboard tour to include being in command of four Philippine Navy vessels, the BRP Leopoldo Regis(PG847), BRP Apollo Tiano (PG851), BRP Salvador Abcede(PG114), and BRP Artemio Ricarte(PS37).



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IV.4.M. PHILIPPINES-NETHERLANDS JCMA JOINT PRESS RELEASE PHILIPPINES, NETHERLANDS STRENGTHEN TIES ANEW IN THE FIELD OF MARITIME TRANSPORT

| May 9, 2021

PHILIPPINES-NETHERLANDS JCMA JOINT PRESS RELEASE

MANILA –The Philippines and the Netherlands, strengthened anew their ties of understanding, cooperation, international exchange, and trade especially in the field of maritime transport during the 21st Joint Committee on Maritime Affairs (JCMA) Virtual meeting, which was conducted on 29 April 2021. MARINA Administrator Robert A Empedrad led the Philippine delegation while his counterpart, Mr. Paul van Gorp from the Netherlands Ministry of Infrastructure and Water Management (MinIenW) headed the Dutch delegation.

The 21st JCMA served as an avenue for both the Philippines and the Netherlands to convene on the state of maritime affairs in both of the nations and the specific practices adopted in light of the circumstances caused by the COVID-19 pandemic.

With MARINA, the Philippine delegation was composed of officials from the Department of Transportation (DOTr), the Commission on Higher Education (CHED), the Department of Foreign Affairs (DFA), the Palompon Institute of Technology (PIT) and other government and private sector representatives. For the Netherlands, next to MinIenW, present were representatives from the Royal Association of Netherlands



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Shipowners (KVNR), the Scheepvaart en Transport College (STC) and the Embassy of the Kingdom of the Netherlands.

The Philippines' Department of Transportation (DOTR) Assistant Secretary for Maritime Narciso A Vingson prompted the discussion of the measures taken for crew change and the vaccination of Filipino seafarers, which are central components in ensuring continued employment of seafarers and unhindered flow of essential goods.



“As a major supplier of maritime workforce to the international fleet, the Philippines, through the DOTr, recognized its role in ensuring crew change amid the pandemic so as to facilitate the continuous trade flow and most importantly, the delivery of essential goods such as medical supplies and equipment. Taking also into consideration how competence is superseded by health requirements, the preferred vaccination of Filipino seafarers shall guarantee their employment in international vessels as well as the safe transport of vaccines, medical supplies, and other important goods,” Asec. Vingson emphasized during his presentation.



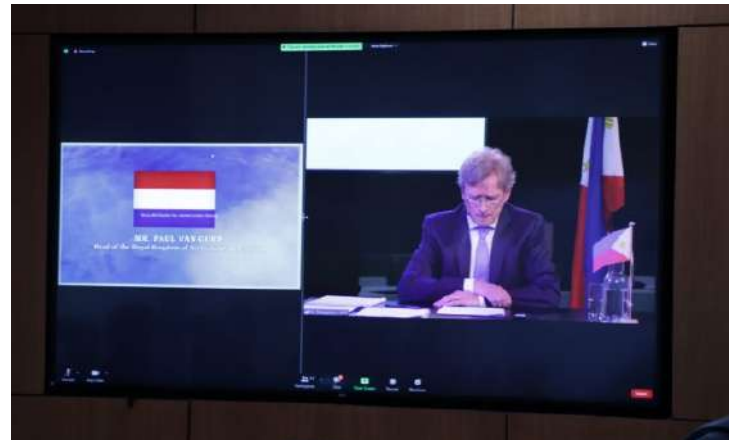
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In line with this, Mr. van Gorp of the Netherlands Delegation shared that “In good cooperation between the Philippines and the Netherlands in taking care of seafarers working on board of our ships, an estimated 22,000 seafarers from the Philippines will get vaccinated. It is of utmost importance to make sure seafarers are vaccinated timely, since otherwise they could encounter travel restrictions again when in due time vaccination is required when travelling.”

Meanwhile, both countries discussed areas of mutual interest in the maritime industry. Several officials from the MARINA were tasked to discuss matters including updates regarding the European Maritime Safety Agency’s (EMSA) findings, and the state of maritime training and education amidst the restrictions caused by the ongoing pandemic.

As head of the Philippine delegation, Administrator Empedrad expressed his appreciation for the active roles that both nations played in tackling pressing issues in the maritime industry over the course of more than two decades. “I hope that all of us will share the same



passion in working towards the continued development of the maritime study and advancement of the competitiveness and welfare of our seafarers,” he said during his opening remarks.



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Mr. van Gurp of the Netherlands Delegation, on the other hand, expressed that “In order to take care of seafarers working on board of our ships and to minimize the impact of Covid-19 on seafarers of the Philippines, the importance of extensive cooperation between the Philippines and the Netherlands became increasingly clear again. We as the Netherlands most importantly hope that our excellent cooperation with the Philippines continues. Moving forward together and upholding this special bilateral relationship will contribute to the wealth and interests of the shipping sector and our two countries.”



Despite the restraints posed by the JCMA Virtual Meeting, both delegations expressed satisfaction on the positive and constructive exchanges in the virtual meeting which focused on concerns regarding compliance to the STCW'78 as amended; the welfare of seafarers and training of cadets in view of the prevailing COVID situation; and IMO cooperation. The JCMA fostered productive discussions between the Philippines and Netherlands that would further solidify the ties of the two countries. At the end of the meeting, the participating countries agreed to hold the 22nd JCMA meeting in Manila and were tasked to provide updates until then.

IV.4.N. DOTR, MARINO PARTYLIST, AMOSUP SIGN MEMORANDUM OF UNDERSTANDING ON CONDOTEL FOR SEAFARERS

| June 18, 2021

MANILA – The Department of Transportation (DOTr), Marino Partylist, and Associated Marine Officers’ and Seamen’s Union of the Philippines

(AMOSUP) forged an alliance during the Maritime Industry Authority (MARINA) celebration of the 47th Anniversary on 17 June 2021 by signing a

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Memorandum of Understanding (MOU) on CONDOTEL for Seafarers.

The agreement is part of the commitment in recognizing the Filipino seafarers who play a vital role in the growth and development of the Philippine economy through their local employment taxes, foreign remittances and other economic activities.

Considering that Filipino seafarers come from the different islands in the country, and that most shipping and manning employers are based in the National Capital Region (NCR), the parties, together with the whole maritime sector, understood the importance of this initiative as this will give seafarers a decent temporary living quarters in the NCR while waiting to be deployed on board ships, returning from deployment, and those employed in inter-island shipping.



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Transportation Secretary Arthur P. Tugade, Marino Partylist's Hon. Sandro L. Gonzalez, and AMOSUP's Dr. Conrado F. Oca signed the MOU, solidifying their partnership in providing Filipino seafarers affordable temporary living facilities in close proximity to the MARINA and other maritime enterprises.

“Napakagandang pangitain na kung nagse-celebrate tayo ng Anibersaryo, binibigyang importansya ang mga marino. In fact, the highlight of today's gathering can be summed up into two. Una ay ang pagpirma ng Memorandum of Understanding regarding CONDOTEL na pinapakita natin sa mga marino – na para bang sinasabi ng MARINA – nandirito at gagawa kami ng gusali na kung saan doon kayo mananatili, doon kayo maninirahan at doon kayo gagabayan. Napakagandang pangitain,” Secretary Tugade emphasized in his inspirational message.

Secretary Tugade also recognized the efforts of Philippine Ports Authority (PPA) General Manager Jay Daniel Santiago for the providing the land for the CONDOTEL, as well as the commitment of Marino Partylist and AMOSUP for the adequate budget to be timely available for the construction of the said building.

Meanwhile, Marino Partylist Cong. Gonzalez expressed his gratitude for close relationship with the MARINA, enabling them to contribute to this new age of service to the Filipino seafarers.



“During the early months of this pandemic, seafarers staying in Metro Manila were evicted from their dorms and hostiles for failure to pay for their lodging. Because of misconception that they came from abroad, they were carriers of COVID-19. That is our motivation for this project – the Seafarer's CONDOTEL. With this MOU, it gives me comfort that this will never happen again,” Cong. Gonzalez said.

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Witnessing officials of the signing of the MOU include MARINA Administrator Vice Admiral Robert A. Empedrad AFP (Ret) and PPA General Manager Jay Daniel R. Santiago.

IV.4.0. MARINA IMPLEMENTS EQUIVALENCY ON REVALIDATION OF COC

| August 09, 2021

The Maritime Industry Authority (MARINA), through its Advisory No. 2021-45, has recently adopted and implemented the Equivalency on the Revalidation of Certificate of Competency (COC) for seafarers having performed functions considered to be equivalent to the seagoing service, subject to the following conditions:

1. All Merchant Marine Officers whose Job Experiences and Services which did not qualify the actual seagoing service requirements onboard vessels but possessed technical relevance as

STCW or maritime-related services shall be considered and accepted in the revalidation/re-issuance of Certificate of Competency (COC).

2. Subject services presented by the seafarers shall be in accordance with the prescribed standards of competence under the Convention using the Matrix of Equivalence. (See Annex A)

In view of this implementation, here are the requirements in the application for the revalidation of Certificate of Competency (COC):

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1. Valid MARINA License ID
2. Relevant documents based on the Matrix of Equivalence to be uploaded in the Officer's MISMO account.

FOR THE FULL MATRIX OF EQUIVALENCE (ANNEX A), VISIT THIS LINK.

IV.4.P. MARINA RELEASES NEW RULES FOR COP RENEWAL

| August 27, 2021

NOTICE TO THE PUBLIC: Pursuant to PD 474, Republic Act No 10635 and in compliance to the 2010 Manila Amendments to the Standard of Training, Certification, and Watchkeeping for Seafarers, the MARINA adopts the additional guidelines on the revalidation of COPs issued under regulation VI/1, VI/2 AND VI/3 and in accordance with sections A-VI/1, A-VI/2, AND A-VI/3 of the 2010 Manila Amendments to the STCW Convention.

1. Seafarers qualified in accordance with Section A-VI/1, A-VI/2 and A VI/3 shall be required, every five (5) years, to provide evidence of having maintained the required standard of competence.

2. Seafarers with onboard training and experience, 12 months for every five (5) years, for maintaining the required standard of competence set out in Table A-VI/1-1, A-VI/1-2, A-VI/2-1, A-VI/2-2, A-VI/3 shall be accepted as evidence in lieu of the corresponding refresher training.

In view of this implementation, the following are the requirements in the application for the revalidation of COPs on Basic Training (BT), Survival Craft and Rescue Boat (SCRB), Fast Rescue Boat (FRB), and Advanced Firefighting (AFF):

1. Seagoing service of not less than 12 months
2. Attestation or any document from the Ship's Captain / Ship Owners / Manning Agencies that proves that said seafarer has participated in onboard training and other practical training.

TAGALOG VERSION HERE.

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NOTICE TO THE PUBLIC

ADDITIONAL GUIDELINES ON THE REVALIDATION OF CERTIFICATE OF PROFICIENCY (COP) ISSUED UNDER REGULATION VI/1, VI/2 AND VI/3 AND IN ACCORDANCE WITH SECTIONS A-VI/1, A-VI/2, AND A-VI/3 OF THE 2010 MANILA AMENDMENTS TO THE STCW CONVENTION

- 1.** Seafarers qualified in accordance with Section A-VI/1, A-VI/2 and A VI/3 shall be required, **every five (5) years**, to provide evidence of having maintained the required standard of competence.
- 2.** Seafarers with onboard training and experience, **12 months for every five (5) years**, for maintaining the required standard of competence set out in Table A-VI/1-1, A-VI/1-2, A-VI/2-1, A-VI/2-2, A-VI/3 shall be accepted as evidence in lieu of corresponding refresher training.

In view of this implementation, the following are the requirements in the application for the revalidation of Certificate of Proficiency (COP) on **Basic Training (BT), Survival Craft and Rescue Boat (SCRB), Fast Rescue Boat (FRB) and Advanced Firefighting (AFF)**:

- 1.** Seagoing service of not less than 12 months
- 2.** Attestation or any document from the Ship's Captain / Ship Owners / Manning Agencies that said onboard training and other practical training were undertaken by the said seafarer.

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IV.4.Q. MARINA, IAMU PAES-P CONDUCT WORKSHOP ON ONLINE LEARNING METHODS FOR MHEIS

| September 03, 2021



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The Maritime Industry Authority (MARINA), together with the International Association of Maritime Universities (IAMU), organized an online workshop entitled, “Online Learning Methods at Maritime Higher Educational Institutions,” which is part of the Memorandum of Understanding (MoU) between MARINA and IAMU signed on 2018.

In consideration of the challenges brought about by the ongoing COVID-19 pandemic, the two-session workshop for maritime instructors will be held online. The first session commenced last 31 August until 03 September 2021. Meanwhile, the second session is set to take place from 18 October to 22 October 2021.

The twenty-four (24) participants sourced from accredited Maritime Higher Education Institutions (MHEIs) across the country, were selected through the recommendations made by the Commission on Higher Education (CHED). Prior to joining the workshops, the chosen maritime instructors were screened based on their qualifications, teaching content focus, and location. They were also provided with online theoretical sources, which were free of charge. These participants will eventually be training other maritime instructors across the Philippines.

The series of workshops was primarily initiated by maritime professors from the IAMU, with an overarching objective to provide participants with the necessary knowledge, understanding, and guidance to develop suitable online courses in maritime education. Specifically, the workshops

were designed to identify learning methods appropriate for subjects/courses commonly delivered as a part of the STCW-based maritime education curriculum. Once the two workshops are completed, participants are expected to acquire the necessary knowledge adequate for learning in an online environment for a maritime education curriculum.

Furthermore, several learning methods were employed by the workshop facilitators which included PowerPoint presentations, case studies using the Moodle and Canvas Learning Management Systems (LMS), homework assignments, and assessments. Each of these methods was then followed up with a fifteen-minute Q&A discussion. An assessment was carried out before the start of the workshop in order to identify actual participants’ schema of the learning methods appropriate for the online environment. They were also evaluated after the workshop to estimate workshop appropriateness.

As part of the training design of the first session workshop, the participants were introduced to the learning methods in maritime higher education, and marine transportation and engineering using the LMS (Moodle and Canvas). Consultations and assigned tasks were given on the proceeding days and a summative assessment concluded the first half of the online workshop.

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IV.4.R. MARINA ANNOUNCES EXCEPTIONAL BRAVERY AT SEA AWARDEES FOR 2021

| September 21, 2021

In line with the launching of the online search last 25 June 2021, the Maritime Industry Authority (MARINA) has chosen the esteemed seafarers who will be given recognition as the Exceptional Bravery at Sea Awardees.



The Agency launched the online search for the Ten (10) Exceptional Bravery at Sea Awardees was established to acknowledge the effort of seafarers who, at the risk of losing their own life, displayed outstanding courage by attempting to save the lives of others or prevent further damage to the marine environment.

The MARINA received two (2) nominations, which the members of the Assessment Panel thoroughly scrutinized.

Subsequently, the Panel of Judges, consisting of top MARINA officials, provided the final verdict and awarded the two seafarers with the highest recognition.

Capt. Melvin J. Villanueva of MV FLEUR N, nominated by the KJCM Maritime Corporation, was recognized for his professionalism and leadership while commanding the search and rescue operations for the 86 refugees found drifting in the Mediterranean Sea.

When asked about the rescue operations he led, he said, "Good decisions and wisdom come from God – a perfect timing to save lives without reservation. After all, it is a team effort." Capt. Villanueva also highlighted the contributions of his fellow officers and crew members, stating that the success of the search and rescue effort would not have been possible without his colleagues.

Also receiving the highest recognition was Second Officer Lacruser P. Relativo of MV ANGELES, who saved the life of Mr. Stuart Bee, who was

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adrift at sea for two (2) days with his boat almost capsized.

The PTC Group of Companies nominated second Officer Relativo for the compassion and dedication he showed. According to Second Officer Relativo, the rescue of Mr. Bee left a significant impact on his life and will be something he will never forget.

Elaborating about the act of bravery he accomplished, Second Officer Relativo emphasizes that Mr. Bee's story is no different from the countless individuals who are seeking refuge today, especially as the COVID-19 pandemic continues to rage on in the country. "We must lend help in any way that we can, whenever the opportunity to help is present," he says.

Aside from being awarded a certificate of recognition and medal, the awardees will also be

given lifelong priority when processing STCW-related applications at the MARINA Central Office, MARINA Regional Offices (MROs), and satellite offices across the country.

The officers and crew of MV FLEUR N will also be given priority lane when applying for any of the STCW-related certificates in all the MARINA Offices as a token of appreciation for their exemplary teamwork, dedication, and professionalism.

The official ceremony for the Exceptional Bravery at Sea Awardees will be held during the National Maritime Week 2021 celebration on 24 September 2021.

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#SeafarersAreKeyWorkers

#NationalMaritimeWeek2021

IV.4.S. MARINA TO CONDUCT WEBINAR ON SEAFARERS' MENTAL HEALTH

| September 21, 2021

MANILA – In celebration of the National Maritime Week 2021, the Maritime Industry Authority (MARINA), through its STCW Office, is set to conduct a Webinar regarding Seafarers' Mental Health on 23 September 2021, from 2:00 to 4:00 PM via Zoom platform.

With the theme "Raising the Awareness on Seafarers' Mental Health and Best Practices"; the MARINA has set its sight on a looming issue among seafarers facing the COVID-19 pandemic – the issue of mental health. This also follows the Presidential Proclamation No. 1094, or the

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Declaration of the last Sunday of September of every year as the National Seafarers' Day.

Given the alarming statistical data on seafarers' mental health, the MARINA, in its efforts of trying to curb the numbers, will work hand-in-hand with some of the most respected and experienced mental health experts in different maritime organizations. These experts include AMOSUP Representative and Mental Health Advocate, Ms. Robelyne D. Lumampao, RPsy. MBA; CEO of the Philippine Transmarine Carriers, Inc. (PTC), Mr. Gerardo A. Borrromeo; Regional Director of the International Seafarers' Welfare and Assistance (ISWAN), Mr. Renato Pablo, Jr.; Founder of Happiness at Sea, Ms. Pam Kern; COO of WellAtSea, Ms. Gisa Paredes, and Professional Certified Life and Business Coach, Master Coach Adette Purto.

The webinar will also be attended by stakeholders, Local Manning Agencies (LMAs), maritime and seafarer organizations, seafarer associations, as well as seafarers who will be the primary audience of the online symposium.

Looking forward to a bright future of the industry characterized by pride, hard work, and resilience, the MARINA believes that keeping the maritime industry prosperous means addressing our seafarers' mental needs—empowering them to become productive members of the workforce and positive influences to those around them. With seafarers' mental health coming into the light, the Agency also recognizes the need to raise

WEBINAR ON SEAFARER'S MENTAL HEALTH
"Raising the Awareness on Seafarers Mental Health And Sharing Best Practices"
 23 September 2021 | 2:00 - 4:00PM | via Zoom Online Platform

SPEAKERS

- Ms. Robelyne D. Lumampao, RPsy. MBA**
Psychologist
AMOSUP Representative and Mental Health Advocate
- Mr. Gerardo A. Borrromeo**
CEO, Philippine Transmarine Carriers (PTC), Inc.
- Mr. Renato Pablo, Jr.**
Regional Director
International Seafarers' Welfare and Assistance (ISWAN)
- Ms. Pam Kern**
Founder, Happiness at Sea
- Ms. Gisa Paredes**
COO, WellAtSea
- Master Coach Adette Purto**
Professional Certified Life & Business Coach
Life Coach Philippines

Zoom Registration Link:
<https://bit.ly/3CxLmH7>

awareness about the emotional well-being of crew who are currently serving on board ships.

MARINA ensures that it will remain duty-bound to protect and nurture its seafarers' mental health and overall well-being according to the needs of our time – and in order to do that, we must all exert an effort to delve into the problem and learn how to properly support those who are affected by it.

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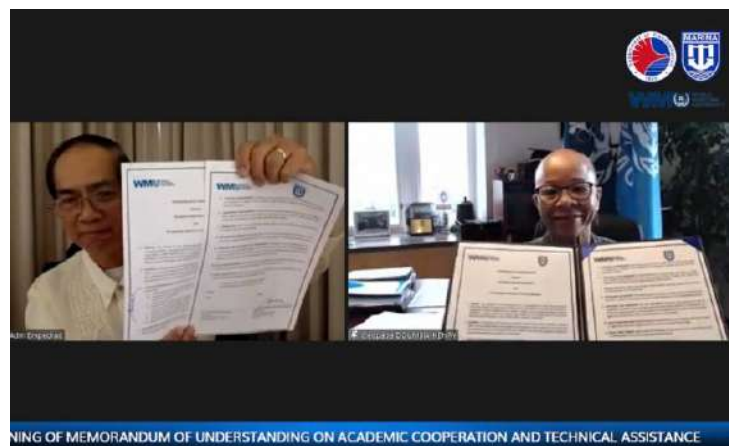
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IV.4.T. MARINA, WMU SIGN MEMORANDUM OF UNDERSTANDING ON ACADEMIC COOPERATION, TECHNICAL ASSISTANCE

| September 28, 2021

The Maritime Industry Authority (MARINA) and the World Maritime University (WMU) have joined forces to integrate the development, promotion, and regulation of the Philippine maritime industry by signing a memorandum of understanding (MoU) on academic cooperation and technical assistance in the field of maritime education, maritime affairs, and associated fields on Monday, 28 September 2021.



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MARINA Administrator Vice Admiral Robert A Empedrad AFP (Ret) and WMU President Dr. Cleopatra Doumbia-Henry signed the MoU, which covers the cooperation and collaboration of both parties in the field of maritime education and training, capacity building activities, field training opportunities for WMU students, and the possibility of MARINA funding staff to attend the MSc programme in Malmö.

In his welcoming remarks, Vice Admiral Empedrad emphasized the importance of capacity building for the country's maritime industry, and expressed gratitude for the relationship with the WMU in furthering MARINA's goals.

"I am honored to sign this MoU with WMU to continue our collaboration to provide us the needed capacity building of our personnel as we move forward to a very progressive maritime industry of our country," Vice Admiral Empedrad stated.

Highlighting that MARINA is one of the most important maritime administrations in the world, President Doumbia-Henry pointed out that the said MoU is important because the Philippines plays a vital role for being the largest source of seafarers for the international trade.

MARINA remains committed in capacitating competent MARINA professionals by sending them as scholars to the WMU, increasing the number of highly qualified specialist in every maritime field within Agency. 33 out of the 52 alumni of the said university, together with other five (5) employees who are currently taking

alumni of the said university, together with other five (5) employees who are currently taking courses, are employed with the MARINA.

"MARINA holds the key to ensuring quality in the education, training, and certification of Filipino seafarers. Without qualified Filipino seafarers, world trade could arguably face significant disruption," President Doumbia-Henry said.

THE MEMORANDUM OF UNDERSTANDING

For specifics, the MoU covers areas of cooperation such as collaboration in the fields of maritime education and training; capacity-building activities through seminars and training as may be deemed necessary by both parties; quality assurance; sponsorship of MARINA staff to attend the MSc Programme in Malmö; funding by MARINA of one Staff member a year; Field Study Training for WMU students; and opportunities for other forms of cooperation and technical assistance.

MARINA OIC Deputy Administrator for Planning, and incoming Maritime Attache, Philippine Embassy in London, Atty Jean Ver P Pia PhD, and Director of PhD Programme, Associate Academic Dean Professor Dr. Maximo Q. Mejia Jr., who is also MARINA's former administrator, were the focal persons of both parties to be responsible for the implementation of the MoU and associated agreements.

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IV.4.U. PHL SEEKS FOR IMO COUNCIL RE-ELECTION

| October 6, 2021



In pursuit of maritime excellence and sustainable shipping, the Philippines presents its candidature for re-election to the Council of the International Maritime Organization (IMO) for the 2022 to 2023 Biennium on 05 October 2021 via video conferencing.



The country's re-election to the IMO Council under Category C will continually advance the mission of the IMO in ensuring safety of life and property at sea, sustainable shipping, and environmentally sound maritime industry.

Membership to the IMO Council provides the following: a) privilege to contribute to policy formulation and decision making processes of the IMO; b) continuously granted voting rights to IMO Council; c) a venue to promote Filipino seafarers, Philippine ship registry, shipbuilding and ship repair and other maritime industry in the global maritime world paving the way to more opportunities for Filipinos and the industry; and d) participation in the advancement of safer ships, welfare of the seafarers and protection of the marine environment.

The Maritime Industry Authority (MARINA) Administrator, VAdm Robert A Empedrad AFP (Ret), led the said launching by highlighting the benefits of being a member of the IMO as well as our commitment to uphold our position to the IMO Council.

“Our membership to the IMO paved the way to opportunities that enhanced our knowledge and skills in promoting our ship registry, the welfare of our maritime professionals, and the

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sustainability of our marine environment and maritime transport,” VAdm Empedrad said.

“By virtue of our re-election to the IMO Council, we are afforded with a continued opportunity to strongly participate in policy-making processes affecting our maritime interest,” he added.

Moreover, the Department of Transportation (DOTr) Secretary Arthur P. Tugade underscored the country’s unwavering commitment in advancing the mission of the IMO of having safe, sustainable, and environmentally sound maritime transport and industry despite the unprecedented impact of the COVID-19 pandemic.



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“We remain committed to improving the safety and security at sea by promoting a green maritime environment, innovative ways to adapt to the ‘new normal’ through digitalization and upholding the rights and welfare of our Filipino seafarers,” Secretary Tugade emphasized.

The Department of Foreign Affairs (DFA) Secretary Teodoro L. Locsin, Jr. likewise conveyed the Philippines’ intention to maintain its steadfast partnership with IMO to all of its endeavors in making a safe, secure, well-paid, gender and environment-friendly shipping industry which began since the country’s membership in 1964.

On the other hand, the IMO Goodwill Maritime Ambassador Carlos C. Salinas expressed his appreciation for the country’s unceasing efforts to maintain its standing to the IMO Council despite the challenges brought by the COVID-19 pandemic.

Meanwhile, collaterals for the country’s

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candidature to the IMO Council under Category C were likewise presented during the said activity which was attended by private stakeholders, representatives from various Philippine government agencies and embassies from other countries.

The Philippines' candidature to the IMO Council under Category C collaterals were made available at the following link: <https://marina.gov.ph/ph-candidature-to-imo-council-c/>

The collaterals, as well as other matters and updates regarding the Philippine maritime industry, are also available in the social media platforms of the MARINA:

Facebook:

<https://www.facebook.com/DOTrMARINAPH>

Twitter: <https://twitter.com/DOTrMARINAPH>

Instagram:

<https://www.instagram.com/dotrmarinaph/>

YouTube:

<https://www.youtube.com/c/MaritimeIndustryAuthority>

The IMO Council is the executive organ responsible for supervising the work of the Organization. The IMO Council has three (3) categories namely Category A, Category B, and Category C where the Philippines is a party to.

Category A is composed of ten (10) States with the largest interest in providing international shipping services. While Category B is composed of ten (10) States with the largest interest in international seaborne trade. Category C, on the other hand, is composed of 20 States not elected under Categories (A) or (B), which have special interests in maritime transport or navigation and whose election to the Council will ensure the representation of all major geographic areas of the world.

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IV.4.V. PHL SHARES COVID-19 PANDEMIC BEST PRACTICES IN 41ST ASEAN MTWG

| October 8, 2021

As the COVID-19 pandemic continuously affect the economies of the world, including the maritime sector, the Philippines, together with the Member States of the Association of Southeast Asian Nations (ASEAN), exchanged best practices during this challenging time at the 41st ASEAN Maritime Transport Working Group (MTWG) Meeting held on 04 October 2021 via video conferencing.

The Philippines presented its regulatory interventions for the continuity of port operations which include staggered payment of rental fees, extension of validity of permits/approvals, extension of rental and concession fee payments, provision of cargo space for produce, food and discount on shipping rates for agricultural and food products, collection of ship-generated wastes from cruise and passenger ships, management of backlog of cargo/container build-up in ports, facilitation of permits even during Enhanced Community Quarantine (ECQ), unhampered movement of cargoes within, to and from the entire Luzon, and the movement of accompanying crew of personnel of transiting cargoes.



Moreover, the Philippines also reported the country's human and social interventions including full support to the Hatid-Tulong Program, Balik-Probinsya Program for returning seafarers, Overseas Filipino Workers (OFWs) and Locally Stranded Individuals (LSI), Balik-Probinsya Program for the employees of the Philippine Ports Authority (PPA), Hatid-Estudyante Para Makabalik sa Probinsya Program, prevention, control and mitigation of the spread of the coronavirus in PPA offices and facilities, conversion of passenger ships into temporary quarantine facility for returning seafarers and OFWs, conversion of port facility into a medical facility, and launching of Emergency Operations Center (EOC).

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container van/storage facility intended to help the agriculture sector to preserve the quality of their farm produce and gain better market access.

Aside from ensuring the seamless operations of ports, the Philippines also recognized the critical and vital role of the Filipino seafarers during the pandemic as the country implemented several initiatives and guidelines that will facilitate their employment while prioritizing their health and safety.

Moreover, the Philippines also issued the necessary protocol which covers the detailed procedures as well as the health and safety



In terms of information and communications technology (ICT) and machinery interventions, the Philippines shared about the digitized health declaration and entry protocol forms for all PPA personnel nationwide as well as the launching of E-Payment Portal (EPP) for port-related charges. Further, the Philippine delegation likewise informed the group about the Automated Passenger Ticketing System, deployment of ambulance at COVID-19 quarantine facility located at the Manila South Harbor and the “Palamigan ng Bayan” which is a refrigerated



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protocols for repatriation. It also includes the conduct of crew change, both in domestic and international ports. The said protocol helped facilitate the speedy and safe travels of seafarers, including their disembarkation and crew change during the pandemic.

Lastly, the country reiterated in the said meeting the six (6) ports that have been designated as international maritime hub and gateway ports for crew change operations. These include the Port of Manila, Port of Cebu, Port of Batangas, Port of Subic, Port of Bataan, and the Davao Sasa Port.

The Philippine delegation concluded the 41st ASEAN MTWG Meeting through the manifestation of support for its candidature to the International Maritime Organization (IMO) Council under Category C for the 2022 to 2023 Biennium.



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IV.4.W. MARINA HOLDS AWARDING OF PLAQUE OF HONORABLE SERVICE TO 3 OUTGOING BOARD OF EXAMINERS

| November 11, 2021



MANILA – The Maritime Industry Authority (MARINA), through the Standards of Training, Certification and Watchkeeping (STCW) Office, led by MARINA Administrator Robert A Empedrad AFP (Ret) and STCW Office Executive Director VADM Rene V Medina AFP (Ret), held an awarding ceremony for the three (3) outgoing members of the Board of Examiners (BOE) last November 9, 2021.

The ceremony was attended by MARINA STCW Office Officials and employees, together with the Board of Examiners team and the awardees.

Vice Admiral Rene V Medina convened the ceremony with his welcoming message to the attendees, directing his remarks to the three (3) awardees, and asking them to stand up before

before everyone to be recognized.

Subsequently, VADM Robert A Empedrad, VADM Medina and Capt. Jeffrey P. Solon were invited up front to award the Plaque of Honorable Service to Capt. Reynaldo M. Delos Santos, Capt. Arnel H. Gollaba and Engr. Diovanne B. Jover, respectively. Signed by the MARINA Administrator, the said Plaques were awarded to the three (3) outgoing BOE members in recognition of their exceptional and invaluable contributions as members of the BOE of the MARINA.



The first to have received the award was Capt. Delos Santos, a graduate of BS in Marine Transportation from the Philippine Merchant Marine Academy (PMMA). He is a licensed Master Mariner with seagoing experience of more

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than 30 years, 17 years of which he served as Master Mariner. After his retirement, he applied as a Member of the Board of Marine Deck Officers (BOMDO) and was appointed on November 8, 2018.



The second awardee who also received the plaque was Capt. Gollaba, a graduate of BS in Marine Transportation from the PMMA. He is a licensed Master Mariner and had an onboard experience as Master Mariner for more than 5 years. He also became part of different Maritime Training Institutions where he served as Instructor and Recruitment Officer. On November 12, 2018, he was appointed as Member of the BOMDO.



The third awardee was Engr. Jover who graduated from Central Philippine University with a BS degree in Electronics and Communication Engineering and a Master's Degree in Maritime Education at John B. Lacson Foundation Maritime University. He is a licensed Electro-Technical Officer and had an onboard experience of more than 6 years. He also served as an Instructor / Assessor of different Maritime Training Institutions from 2013 to 2017. He was appointed as a Member of the Board of Engine Ratings (BOERA) on 08 November 2018.

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During the course of his speech, the Administrator also requested a short message from the awardees. Each of them thanked MARINA for all the experiences they gained for the three years of working with the Authority. “I have found working here to be inspiring”, expressed Capt. Gollaba.

The Administrator added that their messages inspired him to be a better public servant. Sharing the Bible verse from Galatians 6:10, he expressed that the said verse speaks what the three BOE members have done in the past three years.

“Therefore, as we have opportunity, let us do good to all, especially to those who are of the household of faith.”

VADM Empedrad, VADM Medina, with the STCW Office Division Chiefs and the rest of the MARINA Officials and employees, thanked the said outgoing BOE professionals for their shared knowledge and expertise to the field of examination and assessment, and their invaluable service and commitment to the MARINA as a whole.

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The awarding ceremony was concluded with a video presentation of the undertakings of the three (3) professionals, including their training, workshops, discussions, consultations, assessments conducted, as well as celebrations they have enjoyed together with their colleagues in the maritime industry.



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IV.4.X. PHL RE-ELECTED TO IMO COUNCIL UNDER CATEGORY C FOR BIENNIUM 2022 TO 2023

| December 11, 2021



The Philippines was able to uphold its position to the Council of the International Maritime Organization (IMO) as it was re-elected under Category C for Biennium 2022 to 2023, during the 32nd Regular Session of the IMO Assembly held at the IMO Headquarters in London on 10 December 2021.

The Council is the executive organ of the IMO responsible for supervising the work of the Organization. Members of the IMO Council under Category C is composed of States that have special interest in maritime transport or navigation, and whose election to the Council will ensure the representation of all major geographic areas of the world.

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The Philippines has been an active member of the IMO Council since 1997. The country's re-election to the IMO Council provides the country with continued opportunity to contribute to policy formulation and decision-making processes of the IMO, voting rights to IMO Council, a venue to promote Filipino seafarers, Philippine ship registry, shipbuilding and other maritime industry in the global maritime world paving the way to more opportunities for Filipinos and the industry and participation in the advancement of safer ships, welfare of the seafarers and protection of the marine environment.

Department of Transportation (DOTr) Secretary Art Tugade conveyed the country's unwavering commitment to continually advance the mission of the IMO in ensuring the safety of life and property at sea, sustainable shipping, and an environmentally-sound maritime industry.

"This privilege could be attributed to the recognition extended to our role as a seafaring country. We have proven, time and again, that the Filipinos are the 'Preferred Seafarers of Choice' as we represent the largest nationality of the maritime crew in the international maritime fleet. But more than our identity of being a major provider of competent seafarers, the Philippines also stands proud as a maritime powerhouse that fosters a holistic maritime strategy, given its archipelagic nature," Secretary Tugade said.

Meanwhile, the Maritime Industry Authority (MARINA) Administrator Vice Admiral Robert A Empedrad AFP (Ret) underscored the importance of the re-election.

"First of all, I would like to express that all the praises and glory to the Lord. Secondly, it's time to work for all the Filipino seafarers around the world. You will have a big voice and powerful guardians in the IMO."

Aside from the Philippines, the 32nd Assembly voted the following Member States to the IMO Council (Category C) for the next two years: Singapore, Egypt, Cyprus, Malta, Bahamas, Malaysia, Indonesia, Chile, Kenya, Saudi Arabia, Jamaica, Belgium, Morocco, Turkey, Mexico, Vanuatu, Qatar, Denmark, and Thailand. The Philippine delegation for the 32nd Regular Session of the IMO Assembly is composed of the Permanent Representative to Philippine, Permanent Mission to IMO, Ambassador Antonio Lagdameo, Alternate Representative to Philippine, Permanent Mission to IMO, Minister Ana Marie Hernando, MARINA Administrator Vice Admiral Empedrad, MARINA STCW Office Executive Director Vice Admiral Rene Medina AFP (Ret), incoming Maritime Attaché Atty Jean Ver Pia PhD, outgoing Maritime Attaché Ms. Sonia Malaluan, Technical Adviser to the Maritime Attaché Capt. Weniel Azcuna and Mr. Jasper Caesar Jampac of MARINA.

V. STCW MEMORANDUM CIRCULARS

V.1. *Memorandum Circular No. SC-2020-01* *Series of 2020*

MC NO. SC-2020-01

DUTIES, RESPONSIBILITIES AND ORGANIZATION OF THE STCW ADVISORY COUNCIL (SAC)

MARCH 04, 2020

ARTICLE I AUTHORITY

Section 1. In accordance with section 5 of Republic Act (RA) No. 10635 and section 6.10 of its Implementing Rules and Regulations (IRR) which established the Maritime Industry Authority (MARINA) as the Philippines' Single Maritime Administration responsible for the implementation and enforcement of the 1978 International Convention on Standards of Training, Certification and Watchkeeping for Seafarers, as amended, and international agreements or covenants related thereto, the Maritime Industry Authority (MARINA) Board may establish the STCW Advisory Council (SAC) to assist the MARINA in ensuring compliance with the STCW Convention 1978, as amended.

ARTICLE II OBJECTIVES

Section 2. To provide the specific duties, responsibilities and organization of the SCTW Advisory Council;

V. STCW MEMORANDUM CIRCULARS

V.1. Memorandum Circular No. SC-2020-01 Series of 2020

ARTICLE III APPLICATION

Section 3. This Circular shall apply to the existing STCW Advisory Council (SAC) or to any amendment or reorganization thereof;

ARTICLE IV MEMBERSHIP

Section 4. The SAC shall consist of not more than eleven (11) members, who shall be appointed from the concerned maritime sectors representing, but not limited to, ship owners, seafarers, maritime education and training, and shipbuilders in the following manner:

1. Ship-owner	-1
2. Professional Association of Seafarers	-2
3. Members of the Academe teaching professional STCW courses	-2
4. Maritime Education and Training Institutions	-1
5. Maritime Business Service Provider (Manning)	-2
6. Maritime Regulatory Expert	-2
7. Listed STCW Competent Person of PH	-1

Section 5. The MARINA Board shall appoint the members of the SAC from the list of nominees submitted by concerned stakeholders taking into consideration the following criteria:

- A. Integrity;
- B. Exemplary leadership;
- C. Advocacy for transparency and good governance;
- D. Commitment to participate in the works of the SAC.

ARTICLE V ROLES AND RESPONSIBILITIES

Section 6. The primary role of SAC is to assist the Administration on the orderly and proper implementation of the 1978 STCW Convention, as amended, taking into consideration the best interest of the Philippine Maritime Industry, towards this end, the SAC shall:

- 6.1. Provide advice to MARINA pertaining to the formulation of appropriate, clear and coherent policies and regulatory document frameworks as it implements the requirements of STCW Convention 1978, as amended;

V. STCW MEMORANDUM CIRCULARS

V.1. *Memorandum Circular No. SC-2020-01* *Series of 2020*

- 6.2. Assist MARINA by providing information and updates on new developments in the maritime industry and in identifying key issues which affect the country's maritime education and training;
- 6.3. Propose amendments or recommend alternative solutions and enhancement on existing policies and regulations, as well as emerging critical issues particularly covering maritime education, training, certification and assessment to ensure the effective and complete implementation of STCW Convention, as amended;
- 6.4. Participate in meaningful dialogues and exchanges between MARINA and stakeholders in matters affecting policies and regulations promulgated, or to be promulgated pertaining to the implementation of the STCW convention; and
- 6.5. Undertake any other activities the MARINA Board or STCW Administration may so identify.

ARTICLE VI ORGANIZATION

Section 7. The SAC members shall designate a Chairman and a Vice Chairman from among themselves.

The Chairman

The Chairman shall have the following functions:

- 7.1. Set the agenda for the SAC Council meetings based on recommendations made by the MARINA Administrator and by members of the SAC;
- 7.2. Seek prior concurrence by the MARINA Administrator or the Executive Director of the STCW Office on the agenda tabled for the meetings;
- 7.3. Preside over SAC meetings;
- 7.4. Coordinate SAC activities;
- 7.5. Inform the MARINA Board through the Administrator of SAC activities; and
- 7.6. Represent the SAC at functions and proceedings.

V. STCW MEMORANDUM CIRCULARS

V.1. *Memorandum Circular No. SC-2020-01* *Series of 2020*

In the absence of the Chairman, the Vice Chairman shall assume the functions of the Chairman as above outlined.

Members

Section 8. The members shall:

- 8.1 Participate in SAC meetings;
- 8.2 Propose topics/issues to be included in the agenda meetings.

Term

Section 9. The SAC member shall serve for a period of 3 (three) years subject to reappointment not to exceed a total period of 6 (six) years.

ARTICLE VII MEETINGS

Section 10. The SAC shall meet at least once a month. The Chairman may convene additional meetings during the month as s/he may deem necessary or as proposed by any SAC member.

Section 11. The Executive Director of the STCW Office or his representative shall participate in all SAC meetings.

Venue of Meetings

Section 12. The SAC shall meet at the MARINA Central Office or any other venue as they may agree on.

ARTICLE VIII SECRETARIAT AND LOGISTICAL SUPPORT

Section 13. The MARINA shall provide the following to the SAC operations:

- 13.1. A secretariat which shall be responsible for:
 - a. Preparing and disseminating the meeting Agenda to the SAC members;
 - b. Giving notice of meetings to the members;

V. STCW MEMORANDUM CIRCULARS

V.1. *Memorandum Circular No. SC-2020-01* *Series of 2020*

- c. Documenting the proceedings of the meetings and the drafting of the minutes of the meetings;
- d. Maintaining the records of the SAC meetings;
- e. Coordinating the logistical support to the SAC including preparation of the venue and necessary papers for discussions.

ARTICLE IX REPORTORIAL REQUIREMENT

Section 14. The SAC, through its Chairman, shall provide the MARINA Administrator of copy of the Minutes of the Meeting and all documents that may have been generated during SAC meetings.

14.1 The SAC shall submit to the MARINA Board, through the MARINA Administrator, an annual report on activities/meetings undertaken.

ARTICLE X MISCELLANEOUS PROVISIONS

Section 15. Repealing Clause. All issuances, which are inconsistent with the provisions of this Memorandum Circular are hereby repealed, amended, modified or superseded in accordance with the intent of this Circular.

Section 16. Separability Clause. If any part or provision of this Memorandum Circular shall be held unconstitutional or invalid, other provisions hereof which are not affected shall continue to be in full force and effect.

Section 17. Effectivity Clause. This Memorandum Circular shall take effect 15 days after its publication in a newspaper of general circulation.

Done in Manila, Philippines on December 19, 2019.

V. STCW MEMORANDUM CIRCULARS

V.2. *Memorandum Circular No. SC-2020-02*
Series of 2020

MC NO. SC-2020-02

AMENDMENT TO ARTICLE II OF MEMORANDUM CIRCULAR NO. SC-2020-01

JUNE 05, 2020

Pursuant to Presidential Decree (PD) No. 474, Republic Act No. 10635 and its Implementing Rules and Regulations (IRR) and the International Convention on Standards of Training, Certification and Watchkeeping for Seafarers, 1978, as amended (STCW Convention, 1978, as amended) and in view of the need to amend Section II of MARINA Memorandum Circular No. SC-2019-01 to further extend the deadline to complete the assessment of competence in view of the issuance of MARINA Advisory No. 2020-16 dated 17 March 2020 which provides for Seafarer-Related Guidelines in view of the declaration of the Enhanced Community Quarantine (ECQ) in the entire Luzon and other areas of the Country due to the Coronavirus Disease 2019 (COVID-19) pandemic, the herein amendments are hereby promulgated and adopted, thus:

Article II

AMENDMENTS TO ARTICLE IX - TRANSITORY PROVISIONS OF STCW CIRCULAR NOS. 2018-08 AND 2018-09

Section 2. The provisions under **Section 22, Article IX - Transitory Provisions of the STCW Circular No. 2018-08** are hereby amended to read as follows:

V. STCW MEMORANDUM CIRCULARS

V.2. Memorandum Circular No. SC-2020-02 Series of 2020

Section 22. xxx

All seafarers who took the assessment of competence under STCW Circular Nos. 2014-08, 2014-10, 2014-12 and 2016-17 before 01 December 2019 shall be allowed to complete and pass such assessment **until 31 December 2020.**"

Section 3. The provisions under **Section 22, Article IX— Transitory Provisions of the STCW Circular No. 2018-09** are hereby amended to read as follows:

"Section 22, xxx

All seafarers who took the assessment of competence under STCW Circular Nos. 2014-09, 2014-11, 2014-13 and 2016-13 before 01 December 2019 shall be allowed to complete and pass such assessment until **31 December 2020,**"

Article III REPEALING CLAUSE

Section 4. Any existing MARINA and STCW Circulars, STCW Advisories, rules and regulations which are contrary or inconsistent with this Circular are hereby superseded, repealed or amended accordingly.

Article IV SEPERABILITY CLAUSE

Section 5. If any provision or part of this Circular is declared by any competent authority to be invalid or unconstitutional, the remaining provisions or parts hereof shall remain in full force and effect and shall continue to be valid and effective

Article V EFFECTIVITY

Section 6. This Memorandum Circular shall take effect fifteen (15) days following its publication in a newspaper of general circulation and submission to the Office of the National Administrative Register (ONAR).

Done in Manila, Philippines on May 26, 2020.

V. STCW MEMORANDUM CIRCULARS

V.3. *Memorandum Circular No. SC-2020-03* *Series of 2020*

MC NO. SC-2020-03

AMENDMENT TO MEMORANDUM CIRCULAR NO. SC-2020-02

DECEMBER 23, 2020

Pursuant to Presidential Decree (PD) No. 474, Republic Act No. 10635 and its Implementing Rules and Regulations (IRR), the International Convention on Standards of Training, Certification and Watchkeeping for Seafarers, 1978, as amended and in view of the need to amend Article II of MARINA Memorandum Circular No. SC-2020-02 to further extend the deadline to complete the assessment of competence of seafarers due to travel restrictions and delayed crew change brought about by the Coronavirus Disease 2019 (COVID-19) pandemic, the herein amendments are hereby promulgated and adopted:

Article I OBJECTIVE

Section 1. The objective of this Circular is to amend Article II of Memorandum Circular No. SC-2020-02 which amends the Article IX — Transitory Provisions of the STCW Circulars No. 2018-08 and 2018-09 relative to the revised rules and mandatory minimum requirements in the assessment of competence under the relevant provisions of the following Chapters of STCW Convention, 1978, as amended:

- a. Chapter II — Master and Deck Department;
- b. Chapter III — Engine Department; and
- c. Chapter IV — GMDSS Radio Operators.

V. STCW MEMORANDUM CIRCULARS

V.3. Memorandum Circular No. SC-2020-03 Series of 2020

Article II

AMENDMENTS TO ARTICLE IX — TRANSITORY PROVISIONS OF STCW CIRCULAR NOS. 2018-08 AND 2018-09

Section 2. The provisions under **Section 22, Article IX — Transitory Provisions of the STCW Circular No. 2018-08** are hereby amended to read as follows:

"**Section 22.** xxx

All seafarers who took the assessment of competence under STCW Circular Nos. 2014-08, 2014-10, 2014-12 and 2016-17 (Old System) before 01 December 2019, including those who exceeded the two (2) years prescribed period (expiring theoretical examination records) from 13 March 2020 onwards, shall be given last and final extension to complete and pass the said assessment of competence under the same Circulars **until 30 June 2021**.

Effective **01 July 2021**, the assessment of competence shall be under the New System in accordance with STCW Circular No. 2018-08, subject to the following conditions:

- a. Seafarers under the Old System who were not able to pass the theoretical examination **on or before 30 June 2021** shall apply and retake the examination under the STCW Circular No. 2018-08;
- b. Seafarers who passed the Officers-In-Charge of a Navigational Watch theoretical examination under STCW Circular No. 2014-08 but have not taken the GMDSS Radio Operator theoretical examination **on or before 30 June 2021** shall apply and take the said theoretical examination under the STCW Circular No. 2018-08; and
- c. Seafarers who passed the theoretical examination but were not able to take the practical assessment under the Old System **on or before 30 June 2021** shall take the practical assessment under the STCW Circular No. 2018-08."

Section 3. The provisions under **Section 22, Article IX — Transitory Provisions of the STCW Circular No. 2018-09** are hereby amended to read as follows:

V. STCW MEMORANDUM CIRCULARS

V.3. Memorandum Circular No. SC-2020-03 Series of 2020

"Section 22. xxx

All seafarers who took the assessment of competence under STCW Circular Nos. 2014-09, 2014-11, 2014-13 and 2016-13 (Old System) before 01 December 2019, including those who exceeded the two (2) years prescribed period (expiring theoretical examination records) from 13 March 2020 onwards, shall be given last and final extension to complete and pass the said assessment of competence under the same Circulars **until 30 June 2021**.

Effective **01 July 2021**, the assessment of competence shall be under the New System in accordance with STCW Circular No. 2018-09, subject to the following conditions:

- a. Seafarers under the Old System who were not able to pass the theoretical examination **on or before 30 June 2021** shall apply and retake the examination under the STCW Circular No. 2018-09; and
- b. Seafarers who passed the theoretical examination but were not able to take the practical assessment under the Old System **on or before 30 June 2021** shall take the practical assessment under the STCW Circular No. 2018-09."

Article III REPEALING CLAUSE

Section 4. MARINA Memorandum Circular No. SC-2020-02 is hereby amended. Other existing MARINA and STCW Circulars, STCW Advisories, rules and regulations which are contrary or inconsistent with this Circular are hereby superseded, repealed or amended accordingly.

Article IV SEPARABILITY CLAUSE

Section 5. If any provision or part of this Circular is declared by any competent authority to be invalid or unconstitutional, the remaining provisions or parts hereof shall remain in full force and effect and shall continue to be valid and effective.

Article V EFFECTIVITY CLAUSE

Section 6. This Memorandum Circular shall take effect fifteen (15) days following its publication in a newspaper of general circulation and submission to the Office of the National Administrative Register (ONAR).

Done in Manila, Philippines on December 23, 2020.

V. STCW MEMORANDUM CIRCULARS

V.4. Memorandum Circular No. SC-2021-01 Series of 2021

MC NO. SC - 2021 - 01

AMENDMENT TO ARTICLE V OF STCW CIRCULARS NO. 2018-08 AND 2018-09

MARCH 01, 2021

Pursuant to Presidential Decree (PD) No. 474, Republic Act No. 10635 and its Implementing Rules and Regulations (IRR), and the International Convention on Standards of Training, Certification and Watchkeeping for Seafarers, 1978, as amended, the herein addendum to STCW Circulars No. 2018-08 and 2018-09 are hereby promulgated and adopted:

Article I OBJECTIVE

Section 1. The objective of this Circular is to amend relevant sections of Article V — Specific Provisions of the STCW Circulars No. 2018-08 and 2018-09 relative to the revised rules and mandatory minimum requirements in the assessment of competence under the relevant provisions of the following Chapters of STCW Convention, 1978, as amended:

- a. Chapter II — Master and Deck Department;
- b. Chapter III — Engine Department; and
- c. Chapter IV — GMDSS Radio Operators.

Article II

AMENDMENT TO ARTICLE V — SPECIFIC PROVISIONS OF STCW CIRCULARS NO. 2018-08 AND 2018-09

Section 2. The provisions under **Section 14(c) iv and v, Section 15(c) iv and v, and Section 16 of the STCW Circular No. 2018-08** are hereby amended to read as follows:

V. STCW MEMORANDUM CIRCULARS

V.4. *Memorandum Circular No. SC-2021-01* *Series of 2021*

"Section 14. For purposes of the theoretical examination, the following rules shall apply:

- c. xxx
 - iii. xxx
- iv. A candidate who fails the removal assessment or was not able to take the said examination within the prescribed period shall only be allowed to retake the whole theoretical examination after six (6) months from the date of candidate's removal assessment or after six (6) months from the date of the prescribed period to take the removal assessment, respectively.
- v. A candidate who fails a retake shall only be allowed to retake the theoretical examination again after six (6) months from the date of candidate's last examination."

Section 15. For purposes of practical assessment, the following rules shall apply:

- c. xxx
 - iii. xxx
- iv. A candidate who fails the removal assessment or was not able to take the said assessment within the prescribed period shall only be allowed to retake the whole practical assessment after six (6) months from the date of candidate's removal assessment or after six (6) months from the date of the prescribed period to take the removal assessment, respectively.
- v. A candidate who fails a retake shall only be allowed to retake the practical assessment again after six (6) months from the date of candidate's last practical assessment."

Section 3. The provisions under **Section 14(c) iv and v, Section 15 (c) iv and v, and Section 16 of the STCW Circular No. 2018-09** are hereby amended to read as follows:

"Section 14. For purposes of the theoretical examination, the following rules shall apply:

- a. xxx
 - iii. xxx
- iv. A candidate who fails the removal assessment or was not able to take the said examination within the prescribed period shall only be allowed to retake the whole theoretical examination after six (6) months from the date of candidate's removal assessment or after six (6) months from the date of the prescribed period to take the removal assessment, respectively.
- v. A candidate who fails a retake shall only be allowed to retake the theoretical examination again after six (6) months from the date of candidate's last examination.

V. STCW MEMORANDUM CIRCULARS

V.4. Memorandum Circular No. SC-2021-01 Series of 2021

Section 15. For purposes of practical assessment, the following rules shall apply:

- c. xxx
 - iii. xxx
- iv. A candidate who fails the removal assessment or was not able to take the said assessment within the prescribed period shall only be allowed to retake the whole practical assessment after six (6) months from the date of candidate's removal assessment or after six (6) months from the date of the prescribed period to take the removal assessment, respectively.
- v. A candidate who fails a retake shall only be allowed to retake the practical assessment again after six (6) months from the date of candidate's last practical assessment."

Article III REPEALING CLAUSE

Section 4. Relevant provisions under Sections 14 and 15 of the STCW Circulars No. 2018-08 and 2018-09 are hereby amended while Section 16 of the same Circulars is hereby deleted. Other existing MARINA and STCW Circulars, STCW Advisories, rules and regulations which are contrary or inconsistent with this Circular are hereby superseded, repealed or amended accordingly.

Article IV SEPARABILITY CLAUSE

Section 5. If any provision or part of this Circular is declared by any competent authority to be invalid or unconstitutional, the remaining provisions or parts hereof shall remain in full force and effect and shall continue to be valid and effective.

Article V EFFECTIVITY CLAUSE

Section 6. This Memorandum Circular shall take effect fifteen (15) days following its publication in a newspaper of general circulation and submission to the Office of the National Administrative Register (ONAR).

Done in Manila, Philippines on February 18, 2021.

V. STCW MEMORANDUM CIRCULARS

V.5. *Memorandum Circular No. SC-2021-02*
Series of 2021

MC NO. SC - 2021 - 02

**REVISED RULES ON THE
MONITORING OF APPROVED
TRAINING COURSES (ATCS)
CONDUCTED BY THE MARITIME
TRAINING INSTITUTIONS (MTIS),
AND ASSESSMENT OF SEAFARER'S
COMPETENCE CARRIED OUT BY
ACCREDITED ASSESSMENT CENTERS
(ACS)**

MARCH 18, 2021

Pursuant to Presidential Decree No. 474, Republic Act No- 10635 and its Implementing Rules and Regulations (IRR), and the International Convention of Standards of Training, Certification and Watchkeeping for Seafarers (STCW), 1978, as amended, the following rules are hereby adopted:

**ARTICLE I
OBJECTIVES**

Section 1. To prescribe policies, rules, and procedures on the monitoring of approved training courses (ATCs) and assessment of competence of seafarers carried out by MTIs and ACs, respectively.

Section 2. To implement the requirements under Regulation 1/6 "Training and Assessment" and Regulation 1/8 "Quality Standards" of the STCW Convention, as amended on the monitoring of the approved training courses and assessment of activities of seafarers, among others.

V. STCW MEMORANDUM CIRCULARS

V.5. Memorandum Circular No. SC-2021-02 Series of 2021

Section 3. To ensure compliance of the MTIs and ACs offering approved training courses, and assessment activities with the requirements of the STCW Convention, 1978, as amended and the existing Philippine laws, rules, and regulations.

ARTICLE II COVERAGE

Section 4. This Circular shall apply to all Approved Training Courses, and Assessment Activities conducted by MTIs and ACs respectively in accordance with the following chapters of the STCW Convention, 1978, as amended.

1. Chapter II - Master and Deck Department;
2. Chapter III - Engine Department;
3. Chapter IV - Radio Communication and Radio Operators;
4. Chapter V - Special training requirements for personnel on certain types of ships; and
5. Chapter VI - Emergency occupational safety, security, medical care, and survival functions.

ARTICLE III DEFINITION OF TERMS

Section 5. For purposes of this Circular, the following terms shall be defined as:

- 1. Annual Monitoring Program** - refers to an approved document containing among other things, schedules of monitoring activities planned for a calendar year, and the composition of monitoring team approved by the Administrator;
- 2. Approved Training Course (ATC)** - refers to a training course relevant to specific competencies, as established and approved by the Administration;
- 3. Assessment** - refers to the process of evaluating evidence of competence through one or more of the methods of demonstrating competence (Column 3 of the tables) under the STCW Code;
- 4. Assessment Center (AC)** - refers to a maritime institution recognized and approved by MARINA to conduct the practical assessment for issuance of STCW Certificates;
- 5. Assessment of Competence** - refers to the process of collecting evidence through theoretical and practical assessment of the knowledge, understanding, and proficiency gained from one or more of the following: approved education and training; approved training ship experience; approved simulator training; approved laboratory equipment training; approved in-service, and making judgment on whether competency has been achieved to confirm that an individual can perform the standards in the

V. STCW MEMORANDUM CIRCULARS

V.5. Memorandum Circular No. SC-2021-02 Series of 2021

relevant tables of standards of competence of the STCW Code;

6. Correction - refers to the immediate action to address the finding;

7. Corrective Action - refers to the long-term plan of action to eliminate the cause of the finding and to prevent recurrence;

8. Evaluator - refers to a qualified person duly authorized by the Administration to conduct monitoring and evaluation of ATCs and assessment of seafarer's competence;

9. Follow-up Verification - refers to the follow-up visit to the institution to verify and validate the implementation and effectiveness of actions undertaken in addressing the observations and/or non-conformances;

The follow up Verification shall follow the same procedure as far as practicable as in the conduct of regular monitoring

10. Lead Evaluator - refers to the Team Leader of the Monitoring Team who is responsible for managing the operations of the monitoring activities and ensuring that applicable standards and requirements are observed by the members of the Monitoring Team;

11. MARINA or Administration - refers to the Maritime Industry Authority (MARINA), as the single government agency mandated to ensure complete and effective implementation of the STCW Convention, 1978, as amended, or simply the "Administration" as referred to under the STCW Convention;

12. Maritime Training Institution (MTI) - refers to an institution that provides an approved training course;

13. Monitoring - refers to the process of evaluating, through a predetermined schedule, the effective conduct and delivery of approved courses or assessment activities in accordance with the prescribed standards of the Administration to ensure achievement of defined objectives and outcomes;

14. Monitoring Finding Report (MFR) Form - refers to a quality form used by the Administration to record the official findings during the monitoring activities;

15. Monitoring Log and Report (MLR) - refers to the quality form used by the Monitoring Team to record all the facts noted during the monitoring activity;

16. Monitoring Plan - refers to a quality form that contains the monitoring activities and arrangements for specific MTI or AC;

V. STCW MEMORANDUM CIRCULARS

V.5. *Memorandum Circular No. SC-2021-02* *Series of 2021*

17. Monitoring Team - refers to a group of evaluators authorized to conduct monitoring of ATCs and assessment of competence of seafarers carried out by MTIs and ACs;

18. Non-conformance - refers to a deficiency or failure to maintain compliance with prescribed standards and requirements or a deviation from standard norms, processes, and procedures, substantiated by objective evidence that leads to failure in achieving defined program objectives and outcomes. An Observation finding that is not acted upon within the required period may likewise be elevated to a Non-Conformance;

19. Noteworthy Effort - refers to an initiative or initiatives undertaken by the institution to achieve higher level of qualitative results (e.g. best practices that resulted towards further improvement of expected outcomes);

20. Objective Evidence - refers to verifiable qualitative and quantitative information, documents, records of statement of facts based on observation, test or measurement;

21. Observation - refers to a single observed lapse in an internal requirement that, however, does not jeopardize product or service quality based on objective evidence. It is something that could lead to non-conformance if not properly addressed within a specified period or a finding without clear evidence to verify that it constitutes a non-conformance;

22. Observer - a person authorized by the Administration to join a monitoring team but should not interfere or influence the monitoring activity;

23. Opportunity for Improvement (OFI) - refers to a process, activity or document that is currently conforming that may, if not improved, result in a non-conforming system or service;

24. Outcomes-based Monitoring Instrument (OBMI) - refers to the quality form used by the Monitoring Team as a guide and recording tool during the conduct of monitoring;

25. Preventive Suspension - refers to an immediate, outright, on-the-spot measure of the Administration to stop an MTL or AC from conducting an ATC or assessment of competence of seafarers upon finding of commission of a non-conformance as indicated in this Circular and until the noted findings have been corrected or rectified;

26. Prohibited Act - refers to acts which are inimical to public interest committed by institution or person, such as those stipulated under Section 8.3 of the IRR of RA No. 10635. This likewise refers to nonconformance findings not acted upon within the required timeframe as provided in this Circular;

27. Quality Standards System (QSS) - refers to an established system, documented policies, procedures, controls, and internal quality assurance, which covers, but is not limited to, training and

V. STCW MEMORANDUM CIRCULARS

V.5. Memorandum Circular No. SC-2021-02 Series of 2021

assessment of competence. The QSS is established as a mechanism to monitor and ensure the achievement of defined objectives of the ATC and assessment of competence per the STCW Convention, 1978, as amended;

28. Root Cause Analysis - refers to a process of determining the reason for a non-conformance or observation or why it occurred to identify appropriate corrective actions; serves as an input to remediation process, whereby corrective actions are taken to prevent the problem from recurring;

29. Show Cause Order - refers to an order issued by the Administration directing the respondents to answer the allegations against it and appear before the Administration and explain why a specific action should not be taken against it;

30. STCW Convention - refers to the International Convention on Standards of Training, Certification and Watchkeeping for Seafarers (STCW), of 1978, as amended, and its associated Code, including the 2010 Manila Amendments;

31. STCW Office - refers to the office in MARINA, specifically tasked to give full and complete effect to the implementation of the STCW Convention, 1978, as amended;

32. Technical Evaluator - refers to a qualified person who possesses the qualifications specified in this circular appropriate to the ATCs, or its functions or modules and Assessment Centers conducting different level of assessment of seafarer's competence to be monitored and is duly authorized by the Administration to conduct monitoring of MTIs and ACS;

33. Surveillance - refers to an unannounced/random inspection carried out by MARINA, under RA 10635 and its Implementing Rules and Regulations to verify compliance or reports of non-compliance of all covered institutions with the existing rules and regulation, policies and guidelines, issued by the Administration.

ARTICLE IV GENERAL PROVISIONS

Section 6. Regulation I/8 of the STCW Convention, 1978, as amended requires that all training and assessment of seafarers' competence, among others, shall be continuously monitored through a quality standard system in order to ensure that the defined objectives are achieved. Therefore, the Administration must ensure that monitoring shall be continuously undertaken by evaluators or personnel duly authorized by the Administration.

Section 7. Section A - I/6 of the STCW Code, requires that all training and assessment of seafarer's

V. STCW MEMORANDUM CIRCULARS

V.5. *Memorandum Circular No. SC-2021-02* *Series of 2021*

structured per written programs, including such methods and media of delivery, procedures, and course materials as are necessary to achieve the prescribed standard of competence. The same shall be conducted, monitored, evaluated and supported by persons duly qualified by the Administration.

Section 8. The monitoring activity shall be conducted guided by an Outcomes-Based Monitoring Instrument (OBMI) that focuses on the processes and procedures that are instrumental to the competence outcome of seafarers through the conduct of approved training courses and assessment of competence.

Section 9. The Approved Training Courses (ATCs) conducted by the Maritime Training Institutions (MTIs), and assessment of seafarer's competence carried out by accredited Assessment Centers (ACs) shall be strictly monitored by the Administration at least once every three (3) years based on the approved Annual Monitoring Program.

ARTICLE V

QUALIFICATIONS AND COMPOSITION OF THE MONITORING TEAM

Section 10. Qualifications. Every person joining the monitoring team shall possess the following qualifications:

- a. The Lead Evaluator: any member of METSS, may act as Lead Evaluator, provided that they comply with the following requirements:
 1. have successfully completed an ISO 9001 or 21001 Lead Auditor Course;
 2. have a minimum of at least five (5) completed monitoring activities as a member within the last two (2) years;
 3. be knowledgeable of the following:
 - i. ATCs being evaluated;
 - ii. statutory requirements (STCW, Memorandum Circulars)
 4. have signed a statement of no conflict of interest and nondisclosure agreement;
 5. have completed the Training Course for Instructors approved or recognized by MARINA;
 6. have completed a training course on Assessment, Examination, and Certification of Seafarers approved or recognized by MARINA; and
 7. have completed the Training Course for Instructors and Assessors Using Simulators approved or recognized by MARINA

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- b. For Technical Evaluator — the Technical Evaluator must:
1. have completed ISO 9001 or 21001 Internal Quality Auditor Course;
 2. have a minimum number of 3 monitoring activities as a member of the Monitoring Team after completing the Internal Quality Auditor Course with a satisfactory rating from the lead evaluator;
 3. be knowledgeable of the following:
 - i. ATCs being evaluated
 - ii. different level of assessment of seafarer's competence
 - iii. statutory requirements (STCW Memorandum Circulars)
 4. have signed a statement of no conflict of interest and nondisclosure agreement;
 5. have completed the Training Course for Instructors approved or recognized by MARINA;
 6. have completed a Training course on Assessment, Examination, and Certification of Seafarers approved or recognized by MARINA; and
 7. have completed the Training Course for Instructors and Assessors Using Simulators approved or recognized by MARINA.
- c. Evaluator/s from the Monitoring Division, STCW Office and/or qualified evaluator/s from the MARINA Regional Office where the monitoring will be conducted;
1. have completed ISO 9001 or 21001 Internal Quality Auditor Course;
 2. have a minimum number of 3 monitoring activities as an observer of the Monitoring Team after completing the Internal Quality Auditor Course with a satisfactory rating from the lead evaluator;
 3. be knowledgeable of the following:
 - i. ATCs being evaluated
 - ii. statutory requirements (STCW, Memorandum Circulars)
 4. have signed statement of no conflict of interest and nondisclosure agreement;

Note: Observers joining the monitoring team shall also be required to sign a statement of no conflict of interest and non-disclosure agreement.

Section 11. Composition of the Monitoring Team. The monitoring team of ATCs and assessment of competence of seafarers is composed of the following:

- a. Lead Evaluator; who may also act as a Technical Evaluator
- b. Technical Evaluator(s) who has/have the appropriate technical knowledge and experience corresponding to the ATC or conduct of the assessment of seafarer's competence to be monitored;
- c. Staff who are appropriately qualified based on the existing policies_
- d. A maximum of two (2) observers may be allowed to join the Monitoring Team.

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The monitoring team shall consist of a sufficient number of evaluators to ensure that the monitoring is conducted and completed in a satisfactory way within an agreed period.

Section 12. Functions of Lead Evaluator and Team Members. The functions of the Lead Evaluator and Team members are as follows:

a. Lead Evaluator:

1. Prepares monitoring plan in coordination with Monitoring Team members and in consideration of the previous monitoring findings;
2. Ensures the effective and efficient conduct of the monitoring;
3. Presides opening and closing meetings with MTI or AC officials;
4. Prepares a final monitoring report in coordination with Monitoring Team members;
5. Submits final monitoring report to the appropriate STCWO Division or Office;
6. Carries out ethical and professional monitoring standards;
7. Supervises, assesses, and endorses observer to be a member of the Monitoring Team;
8. Conducts follow-up verification, as may be necessary; and
9. Performs other tasks assigned by the Executive Director.

b. Technical Evaluator:

1. Provides technical expertise in monitoring the ATCs and the assessment of competence requirements as stipulated in STCW Convention, 1978, as amended and applicable issuances, circulars or policies of MARINA;
2. Conducts monitoring according to the monitoring plan;
3. Carries out ethical and professional monitoring standards;
4. Conducts follow-up verification, as may be necessary; and
5. Performs other tasks assigned by the Lead Evaluator during the monitoring.

c. Evaluator/s from the Monitoring Division-STCW Office and/or qualified evaluator/s from the MARINA Regional Office:

1. Coordinates the conduct of monitoring according to monitoring plan;
2. Conducts monitoring activity according to monitoring plan;
3. Carries out ethical and professional monitoring standards;
4. Conducts follow-up verification, as may be necessary; and
5. Performs other tasks assigned by the Lead Evaluator during the monitoring activity.

Section 13. The monitoring team's composition and the length of the monitoring period will vary according to the location, number and duration of ATCs or conduct of assessment of seafarers'

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competence to be monitored.

Section 14. Observers may be allowed to join a monitoring activity. An observer should not influence or interfere during the course of the monitoring.

ARTICLE VI ACCOUNTABILITY OF EVALUATORS

Section 15. The evaluators are the official representatives and alter ego of the Administration. They shall perform their respective roles and tasks with utmost responsibility and accountability and shall observe confidentiality of the monitoring findings, documents, and other information gathered.

Section 16. The evaluator/s shall strictly conduct the monitoring and evaluation according to the provisions of this Circular and other statutory and regulatory requirements.

ARTICLE VII PROGRAMMING AND PLANNING OF MONITORING ACTIVITIES

Section 17. Programming of monitoring activities:

1. The STCW Office-Monitoring Division shall be responsible for the annual programming of monitoring activities for the ATCs and assessment of competence by using the approved Quality Form.
2. As a general rule, an annual program of monitoring activities should be prepared in the last quarter of the year and approved not later than the 15th day of October of the same year.
3. Upon receipt of the Annual Monitoring Program, the concerned MTIs/ACs shall submit among others the following documents, in electronic or the similar means (cloud storage access), through the email address: (stcw_monitoring@marina.gov.ph) three (3) months before their scheduled monitoring:

a. Quality Standards System (QSS)

- Identified necessary QSS policy and procedures;
- ISO Certificate;
- Institutional Development Plan;
- Minutes of Management Review Meeting;
- Result of Internal and External Audits.

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b. Organization, Management, and Support Staff

- Department, Units, Section involved in the conduct of training and assessment (Organizational Structure);
- Job Description (Responsibilities) of personnel involved in the conduct of training and assessment

c. Curriculum

- Approved Course Plan
- Results of gap analysis
- Records of validation / pilot testing

d. Instructors and Assessors

- Matrix/Profile of Instructors/Assessors/Supervisors per ATC or assessment of competence, as applicable including Training Certificates, Sea-Service Experience, Teaching Experience;
- Faculty Teaching Load;
- Training Plan (for Teaching and Non-Teaching Staff);
- Result of Performance Evaluation (including Trainee's feedback)

e. Admission and Registration

- Enrollment Reports;
- Medical Certificates.

f. Teaching Method and Media of Delivery

- Video recordings of theoretical and practical training.
- Records of supervision of instruction
- Records of review, verification and approval of practical exercises
- Trainees' feedback
- Copy of training materials

g. Examination and Assessment

- Records of Conduct of Practical Assessment;
- Video recordings on the conduct of practical assessment.

h. Facilities

- Information on the main training facilities and equipment used in the conduct of training and assessment;

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i. Equipment and Simulators

- Licenses/Certificates of Training Equipment and Simulators;
- Maintenance Records.

j. Design, Review and Validation; Approval and Control of Assessment Instrument

- Approved Assessment instruments/scenarios
- Records of review and revision of the Assessment Instrument
- Result of item analysis
- Copy of revised/ improved test items

k. Conduct of Practical Assessment

- Records of briefing
- Records of familiarization

l. Other documents as may be deemed necessary for the conduct of the monitoring.

Section 18. Order of prioritization. The MTI and AC shall be monitored at least once every three (3) years following a three (3) year monitoring cycle prepare by the Monitoring Division according to the following order of prioritization:

- MTIs and ACS who have not been previously monitored,
- MTIs and ACS who have been previously found to have committed Prohibited Acts;
- MTIs and ACS found to have committed group of non-conformances (NC) during the previous monitoring;
- MTIs and ACS with findings which were not addressed within the specified timeframe; and
- MTIs and ACS offering numerous ATC and/or assessment of competence.

The Administration may direct the conduct of focused monitoring if based on the result of statistical analysis/evaluation the number of monitoring findings increased in several key areas of evaluation. The focus of monitoring shall be reflected in the monitoring plan.

In exceptional circumstances, approved monitoring schedules might be cancelled or deferred. However, only those scheduled monitoring activities that qualify under the following conditions shall be considered for postponement or rescheduling:

- Force majeure;
- Any events that may threaten the safety and security of the Monitoring Team,
- Any unforeseen events that may render the area inaccessible;
- Other analogous circumstances (those which are not under the control of the monitoring team and the institution).

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In cases wherein the Lead Evaluator or any of the Technical Evaluator of the Monitoring Team becomes unavailable, STCW Office-Monitoring Division may reschedule the monitoring activity or reconstitute the Monitoring Team's composition. Such rescheduling shall be communicated to the institution by STCW Office Monitoring Division in writing by mail or electronic means through official Monitoring Division email addresses, whichever is most efficient, feasible, and appropriate to the situation.

Request for postponement and rescheduling of monitoring activity should be in writing by mail or electronically submitted through official Monitoring Division email addresses and filed at least three (3) working days before the scheduled monitoring subject to the approval of the Administration.

Section 19. Planning the conduct of monitoring:

1. The Monitoring Team shall prepare the monitoring plan considering each evaluator's assignment, the results of the previous monitoring of the MTIs and ACS, and such other documents or information relevant to the monitoring activity.
2. A monitoring plan shall be prepared using approved Quality Form.
3. The approved monitoring plan shall be transmitted to the MTI and AC at least five (5) working days before the scheduled date of monitoring in writing by mail or electronic means through official Monitoring Division email addresses.

ARTICLE VIII CONDUCT OF MONITORING

Section 20. Every monitoring activity shall include the following processes:

1. Opening meeting
2. Evaluation of the key areas (as may be applicable)
 - a. Quality Standards System
 - b. Organization, Management and Support Staff
 - c. Curriculum
 - d. Instructors and Assessors
 - e. Admission and Registration
 - f. Teaching Method and Media of Delivery
 - g. Examination and Assessment
 - h. Facilities
 - i. Equipment and Simulators
 - j. Design, Review and Validation; Approval and Control of Assessment Instrument;
 - k. Conduct of Practical Assessment

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3. Deliberation of findings
4. Closing meeting
5. Acknowledgment of the Monitoring Log and Report

The findings noted during the conduct of monitoring activity including the category of each finding shall be summarized in the MLR. The Lead Evaluator shall then present the MLR to the officials of the institution during the closing meeting. The institution's authorized official shall be required to sign the MLR and be provided with a copy thereof.

In case of nonconformance/observation findings, the institution shall be required to immediately implement, copy furnished MARINA, a correction or interim measure to address the noted findings to ensure that the required learning standards of trainees /assessment candidates are not compromised. The institution shall be further required to submit a corrective action plan 15 working days upon receipt of the MFR.

ARTICLE IX MONITORING FINDINGS

Section 21. Category of Findings. Each finding shall be categorized as "Noteworthy Efforts", "Prohibited Act", "Non-conformance", "Observation" and "Opportunity for Improvement". Evaluators shall be guided by the definition of the said category of findings in Article III, Section 5 of this Circular.

Section 22. Recording of Findings. The MLR, which contain the summary of findings noted during the monitoring, shall be signed by the institution's authorized officials after the closing meeting. Findings in the MLR should be written incorporating the following key elements:

- a. Applicable standard, policy, procedures, rules, or regulations;
- b. Statement of the deviation and statement of facts or objective evidence;
- c. Category of findings in a specific key area; and
- d. Effects/implications of the deviation.

The monitoring team shall report and record all their monitoring findings, including those that have been instantaneously corrected or rectified.

Further, all monitoring findings, including the findings during the follow-up verification, shall be encoded into the Surveillance, Accreditation and Monitoring (SAM-IS) Database.

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ARTICLE X ACTION ON THE MONITORING REPORT

Section 23. Every monitoring finding shall be recorded individually in the MFR. The monitoring team shall prepare the MFR taking into consideration the MLR, OBMI and the objective evidence gathered during the monitoring.

The MFR together with the MLR, OBMI and the objective evidence gathered during the monitoring shall be submitted to the Office of the Executive Director and Deputy Executive Director of the STCW Office within seven (7) working days upon return to the Marina Central Office through the Monitoring Division.

The Monitoring Division of the STCW Office shall ensure that the monitoring report is prepared in accordance with requirements of this circular.

The Office of the Executive Director has seven (7) days from receipt to approve the monitoring report.

The Office of the Executive Director, through the Monitoring Division, shall officially communicate or transmit the MFR to the concerned MTI/AC by mail/postal, electronic communication, or delivery by messenger.

Section 24. Review and Analysis of Monitoring Activities - The Panel of STCW Experts (POSE) composed of all MARINA Maritime Education and Training Standards Supervisors (METSS) shall be furnished with a copy all monitoring reports and related documents to be collated and analyzed for, among others, proposing improvement of monitoring procedure and continual improvement of the Maritime Training and Assessment of Competence of seafarers pursuant to Section 6.5 of the Implementing Rules and Regulations of RA 10635 or its amendment/unless otherwise amended.

ARTICLE XI SUBMISSION AND IMPLEMENTATION OF CORRECTIVE ACTIONS

Section 25. Non-Conformance.

a. Upon receipt of the MFR, the MTI or AC concerned shall conduct root cause analysis vis-à-vis the Monitoring Team's findings. The institution shall submit to MARINA the accomplished MFR with root causes and corrective action/s including the records of the conduct of root cause analysis within fifteen (15) working days upon the receipt of the MFR.

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- b. The institution shall ensure to close out the nonconformance findings within a reasonable period, which shall not exceed one (1) month upon receipt of the MFR. At the end of the one-month period mentioned above, the MTI/AC is required to submit a letter to MARINA, stating that the compliance to the non-conformity has been submitted together with all the supporting documents.
- c. Thereafter, if necessary, a follow-up verification shall be conducted not later than three (3) months from the date of monitoring activity to ensure that the corrective action plan is being implemented and effectively addressing the nonconformity.
- d. If the MTI or AC fails to closed-out the non-conformance finding/s within a reasonable period which shall not exceed one (1) month upon receipt of the MFR or based on clear evidence during the follow-up verification visit, the finding shall, as a consequence, would subject the institution to preventive suspension to conduct the ATC or assessment of competence of seafarers.
- e. Failure to submit the corrective action plan within (15) working days upon the receipt of the MFR or failure to implement the necessary corrective action plan within the prescribed period shall also subject the institution to preventive suspension to conduct the ATC or assessment of competence of seafarers.
- f. The monitoring activity shall be deemed closed upon verification that all the non-conformity had been sufficiently addressed and rectified by the MTI/AC.

Section 26. Observation.

- a. The MTI or AC concerned shall conduct root cause analysis vis-à-vis the observation finding/s identified by the Monitoring Team. The institution shall submit to MARINA the accomplished MFR with root causes and corrective action/s, including the records of the conduct of root cause analysis within fifteen (15) working days upon receipt of the MFR.
- b. The institution shall ensure to close out the observation findings within a reasonable period, which shall not exceed one (1) month upon receipt of the MFR. At the end of the one-month period, the MTI/AC is required to submit a letter to MARINA, stating that the compliance to the observation has been submitted together with all the supporting documents.
- c. Thereafter, if necessary, a follow-up verification shall be conducted not later than three (3) months from the date of monitoring activity to ensure that the corrective action plan is being implemented and effectively addressing the finding.

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- d. If the MTI or AC fails to closed-out the observation finding/s within the reasonable period which shall not exceed one (1) month upon receipt of the MFR or based on clear evidence during the follow-up verification visit, the finding shall, as a consequence, result into non-conformance that would subject the institution to preventive suspension to conduct the ATC or assessment of competence of seafarers.
- e. Failure to submit the corrective action plan within (15) working days upon the receipt of the MFR or failure to implement the necessary corrective action plan within the prescribed period shall also subject the institution to preventive suspension to conduct the ATC or assessment of competence of seafarers.
- f. The monitoring activity shall be deemed closed upon verification that all the Observations had been sufficiently addressed and rectified by the MTI/AC.

ARTICLE XII PREVENTIVE SUSPENSION

Section 27. Preventive Suspension — A preventive suspension to carry out particular ATC and assessment of competence shall be meted out to MTI and AC who committed any of the following Non-conformance in addition to Section 8.2 and 8.3 of the IRR of RA 10635:

- a. Conducting or implementing ATC or assessment of competence not in accordance with the approval/accreditation, or any subsequent amendment to such approval/accreditation, granted by the MARINA;
- b. Offering or conducting training courses or assessment of competence with expired MARINA approval;
- c. Presentation of tampered or fraudulent documents or records;
- d. Conducting ATC or assessment of competence of seafarers where required instructors, assessors or other staff requirements are insufficient, unavailable or not competent, at any given time, as prescribed by MARINA.
- e. Hiring, employing or engaging the services of an Instructor, Assessors and Supervisor without or with expired accreditation from the Administration;
- f. Issuing training certificate of completion to trainees without undergoing actual training and passing the assessment;

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- g. Conducting trainings and assessment activities other than the location authorized by the STCW Office;
- h. Conducting training in violation of the cease and desist or suspension order of the STCW Office;
- i. Non-functioning training equipment and facilities that lead to the failure of achieving the competence of the trainees;
- j. Conducting ATC or assessment of competence where essential equipment, such as laboratory equipment, simulators, or similar items, are nonoperational, insufficient, or unavailable, at any given time, as prescribed by MARINA.
- k. use of unlicensed simulators and/or without proof of ownership;
- l. Allowing Instructors to conduct assessment of his own trainees which is intended to be used in qualifying for certification;
- m. Non-compliance with the prescribed course duration;
- n. Deviation from the detailed teaching syllabus and Instructor's Guide for each particular training course without proper notation and justifiable cause;
- o. Failure to correct the non-conformance and observation findings noted by the Inspection or Monitoring Team within the prescribed period in accordance with this circular.
- p. Failure to conduct simulator-based training and assessment in accordance with Regulation 1/12, Section A-1/12, paragraph 7 and 8 of the STCW Convention, 1978, as amended;
- q. Persistent or recurring failure to conduct any of the following:
 - i. Internal Quality Audit (QA),
 - ii. Management Review,
 - iii. Address a non-conformance finding during IQA and third party Audit;
- r. Failure to observe the guidelines in the assessment of competence and proficiency as per assessment manual;
- s. Other acts in gross violation of the standards as may be identified by MARINA as required by STCW Convention, 1978, as amended and its associated Code;

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The MTI/AC is obligated to assist / facilitate and ensure the immediate transfer of current trainees or candidates affected by the preventive suspension to other maritime training institutions or assessment centers which are compliant to the required training standards.

The monitoring team shall immediately report to the Executive Director, the MTI/AC who are found to have committed the acts mentioned above for the issuance of the necessary letter/order subjecting the MTI/AC to a preventive suspension and to desist from conducting the subject ATC immediately upon receipt thereof which may be lifted upon compliance with the noted nonconformity.

MTI/AC found during the monitoring activity to have committed any of the Prohibited Acts listed in Rule IV, Section 8.3 of the Implementing Rules and Regulations of Republic Act 10635, otherwise known as the "MARINA STCW Administration Act of 2014", shall be immediately reported to the STCW Office Executive Director through the Monitoring Division, who shall subsequently endorse the same to the Legal Division, for appropriate legal action.

ARTICLE XIII LIFTING OF PREVENTIVE SUSPENSION

Section 28. A Preventive Suspension may be lifted upon compliance with the following:

- a. The institution shall request for the lifting of the preventive suspension clearly stating that the noted deficiency in the MFR are completely addressed together with all the necessary documents of compliance to support the same.
- b. A follow-up verification inspection shall be conducted within 30 days upon receipt of the request for the lifting of preventive suspension together with the evidence of compliance on the noted deficiency.
- c. The follow-up verification inspection conducted for the purpose of lifting the preventive suspension shall be conducted preferably by the same monitoring team.
- d. Based on the results of the follow-up verification inspection, the monitoring team shall make a recommendation to the Executive Director through the Monitoring Division if the lifting of the preventive suspension is proper.
- e. If the Executive Director agreed that the lifting of the preventive suspension is proper, he shall then issue the order lifting the preventive suspension indicating the date allowing the MTIs/ACs to resume the conduct of approved training courses or assessment of competence.

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f. The MTI/AC may resume to offer and conduct the approved training course or assessment of competence as indicated in the order.

Thereafter, the concerned MTI/AC may be subjected to random visit by a duly authorized MARINA Surveillance team to verify and ensure continued compliance with the training or assessment standards.

ARTICLE XIV

APPEAL TO THE ORDER OF PREVENTIVE SUSPENSION

Section 29. The MTIs or ACs concerned may file an appeal to the Executive Director within ten (10) working days from the issuance of preventive suspension, and copy furnished the Monitoring Division. An affidavit shall support such appeal under oath bearing the statement of facts and evidence that refutes the adverse findings. The filing of an appeal shall not stay the implementation of the order of the preventive suspension.

Section 30. Failure to file an appeal from the order of preventive suspension within ten (10) working days from the receipt thereof shall render the order of preventive suspension final. Any adverse finding contained therein shall be deemed admitted by the subject MTI/AC.

Section 31. The Executive Director shall decide on the appeal on the order of preventive suspension within ten (10) working days from the receipt of the appeal.

Section 32. Any decision or resolution issued by the Executive Director shall become final and executory unless appealed to the MARINA Administrator by the MTI/AC within ten (10) calendar days from receipt of such decision.

Section 33. The appeal may be entertained only on any of the following grounds:

1. If there is prima facie evidence of abuse of discretion on the part of the STCW Office's Executive Director;
2. If the decision was secured through fraud or coercion, including graft and corruption;
3. If the decision was based on errors of law, or on misapplication of the policies, rules and regulations of the MARINA; and
4. If the decision was based on serious errors in the findings of facts, which, if not corrected, would result in grave and irreparable damage or injury to the appellant.

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Section 34. The appeal, which shall be in six (6) legible copies, shall be filed at the STCW Office of the Executive Director, who shall, within 48 hours from receipt, transmit the entire records of the case to the Office of the Administrator.

Section 35. Period to resolve the appeal. The MARINA Administrator shall resolve the appeal within 30 calendar days from receipt of the appeal, with or without the comment from the Office of the Executive Director.

Section 36. The decision or resolution shall state clearly and distinctly the findings of issues, and conclusions on which it is based, and the relief granted.

Section 37. Finality of Judgment. The decision or resolution of the Administrator shall be final and executory. No motion for consideration of the decision of the Administrator shall be entertained except when based on palpable or patent errors, provided that the motion is under oath and filed within ten days from receipt of the decision or resolution.

Section 38. Motion for Reconsideration of the decision of the Administrator. Only one (1) motion for reconsideration on the decision of the Administrator shall be allowed in matters affecting MTI/AC.

Section 39. Within ten (10) days from receipt of the Order or decision of the Administrator, the concerned party (MTI/AC) may file a Motion for Reconsideration to the MARINA Administrator.

Section 40. Period to resolve the motion for reconsideration. The Administrator shall resolve the Motion for Reconsideration within fifteen (15) calendar days from receipt thereof.

Article XV

MISCELLANEOUS PROVISION

Section 41. The evaluation and/or inspection by the Surveillance, Accreditation or Monitoring (SAM) activities of the Administration may be conducted by electronic submission, remote, off-site or virtual when circumstances do not allow the conduct of the evaluation and/or inspection on-site, following the same procedure as far as practicable or through an Advisory, to continue the evaluation and/or inspection activity of MARINA.

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For this purpose, and to cope with the new normal brought about by the COVID-19 pandemic or similar events in the future, all MTIs/AC with approved ATC and assessment of competence are hereby required to install, keep and maintain a video and audio monitoring system/technology to conduct ATC and assessment of competence which can be accessed by the Administration for purposes of conducting virtual or remote accreditation, monitoring, and surveillance activities.

The system shall include access to documents required by the Administration for the conduct of training and assessment of competence.

Section 42. All the requirements herein imposed, acts prohibited or penalized are verifiable through Surveillance, Accreditation, or Monitoring (SAM) activity/inspection conducted by the Administration.

ARTICLE XVI REPEALING CLAUSE

Section 43. Any provision of STCW Circular 2015-04 and other existing MARINA Circulars, Rules and Regulations, and other issuances on the monitoring of ATCs or assessment of competence of seafarers carried out by MTIs and ACs inconsistent herewith is hereby repealed and/or modified accordingly.

ARTICLE XVII SEPARABILITY CLAUSE

Section 44. Should any provision or part of this Circular be declared by any competent authority to be invalid or unconstitutional, the remaining provisions or parts hereof shall remain in full force and effect and shall continue to be valid and effective.

ARTICLE XVIII EFFECTIVITY

Section 45. This Circular shall take effect fifteen (15) days after its publication in a newspaper of general circulation in the Philippines and its submission to the Office of the National Administrative Register (ONAR).

Manila, Philippines on February 11, 2021.

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MC NO. SC-2021-03

REVISED RULES AND MANDATORY MINIMUM REQUIREMENTS IN THE ISSUANCE AND REVALIDATION OF CERTIFICATE OF COMPETENCY (COC) FOR MASTERS, CHIEF MATES, AND OFFICERS IN CHARGE OF NAVIGATIONAL WATCH ON SEAGOING SHIPS OF 500 GROSS TONNAGE OR MORE UNDER CHAPTER II AND FOR GLOBAL MARITIME DISTRESS AND SAFETY SYSTEM (GMDSS) RADIO OPERATORS ON SHIPS REQUIRED TO PARTICIPATE IN THE GMDSS UNDER CHAPTER IV OF THE STCW CONVENTION, 1978, AS AMENDED

MARCH 23, 2021

Pursuant to Presidential Decree (PD) No. 474, Republic Act No. 10635 and its Implementing Rules and Regulations (IRR), the International Convention on Standards of Training, Certification and Watchkeeping for Seafarers, 1978, as amended (STCW Convention, 1978, as amended), Republic Act No. 11032 otherwise known as the "Ease of Doing Business and Efficient Government Service Delivery Act of 2018", and Republic Act No. 10173 also known as the "Data Privacy Act of 2012", the following rules and requirements are hereby adopted and promulgated, thus:

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V.6. Memorandum Circular No. SC-2021-03 Series of 2021

Article I OBJECTIVE

Section 1. The objective of this Circular is to prescribe the rules and requirements in the issuance and revalidation of COC for Masters, Chief Mates, and Officers in Charge of a Navigational Watch on seagoing ships of 500 gross tonnage or more under Chapter II and for Global Maritime Distress and Safety System (GMDSS) Radio Operators on ships required to participate in the GMDSS in accordance with Chapter IV of the STCW Convention, 1978, as amended.

The revision is part of the continual improvement of the certification policies and their harmonization with the MARINA Integrated Seafarers Management Online (MISMO) system which will further strengthen compliance with the STCW Convention, 1978, as amended.

Article II COVERAGE

Section 2. This Circular shall cover the following seafarers applying for issuance and revalidation of COC under Chapters II and IV of the STCW Convention, 1978, as amended:

1. Masters and Chief Mates on seagoing ships of 3,000 gross tonnage or more;
2. Masters and Chief Mates on seagoing ships of between 500 and 3,000 gross tonnage;
3. Officers in Charge of a Navigational Watch on seagoing ships of 500 gross tonnage or more; and
4. GMDSS Radio Operators on ships required to participate in the GMDSS.

Seafarers of any nationality who have completed the approved maritime education in the Philippines including the required training courses and assessment of competence and who met the requirements for certification under this Circular may also apply for any certificate hereof.

Article III DEFINITION OF TERMS

Section 3. For purposes of this Circular, the terms below shall be defined as follows:

1. **Administration** – means the Maritime Industry Authority (MARINA);
2. **Approved** – means approved by the Administration;
3. **Approved Test** – for purposes of revalidation, shall refer to the Practical Assessment prescribed by

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4. Approved Training Course – for purposes of revalidation, shall refer to the training prescribed by the Administration as one of the means of establishing continued professional competence as provided under Section A-I/11 of the STCW Code;

5. MISMO System - means the MARINA Integrated Seafarers' Management Online (MISMO) System which is a digital platform used for all transactions of seafarers and MARINA stakeholders relevant to assessment of competence and certification of seafarers. It aims to reduce processing time, streamline processes and requirements and eliminate corrupt practices;

6. Other Relevant Capacity - pertains to the capacity or position/rank with the same functions or tasks being performed by Ratings Forming Part of a Navigational Watch, OS, AB or Boatswain under the supervision of the Master or the qualified Deck Officer. This shall be supported by a Certificate of Seagoing Service and Job Description attested by the shipping company or manning agency, crew list duly signed by the ship master and contract of employment;

7. Revalidation – means establishing continued professional competence by a seafarer in order to renew a certificate required to be revalidated at an interval not exceeding five (5) years from the date of issuance thereof in accordance with Regulation I/11 of the STCW Convention, 1978 as amended, or maintaining the required standards of competence in accordance with Sections A-II/1, A-II/2 and A-IV/2 of the STCW Code, as applicable;

8. Supernumerary Capacity – means capacity of a seafarer who is not part of the minimum ship's safe manning complement, undertaking a training program with emergency duties;

9. Training Record Book – means a document developed and issued by the Administration or approved in accordance with its existing rules and requirements that is used to record the practical training and experience at sea by a candidate for certification as Officer-In-Charge of a Watch. It contains detailed information about the progress of the tasks and duties undertaken to provide an evidence that a structured program of onboard training has been completed;

Article IV

GENERAL PROVISIONS

Section 4. The issuance of COC for Masters, Chief Mates, and Officers in Charge of a Navigational Watch on seagoing ships of 500 gross tonnage or more and GMDSS Radio Operators under this Circular shall be in accordance with the following regulations of the STCW Convention, 1978, as amended:

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1. Regulation II/1 for Officers in Charge of a Navigational Watch on seagoing ships of 500 gross tonnage or more;
2. Regulation II/2, paragraph 1 for Masters and Chief Mates on seagoing ships of 3,000 gross tonnage or more;
3. Regulation II/2, paragraph 3 and 4 for Masters and Chief Mates on seagoing ships of between 500 and 3,000 gross tonnage; and
4. Regulation IV/2 for GMDSS Radio Operators on ships required to participate in the GMDSS.

Section 5. Every Master and Officer applying for issuance and revalidation of COC under this Circular shall comply with the following general requirements:

1. Proof of identity;
2. Must be not less than 18 years of age at the time of application; and
3. Meet the standards of Medical Fitness specified in Section A-I/9 of the STCW Code.

Section 6. In accordance with Section A-I/2, paragraph 5 of the STCW Code, the seagoing service required for issuance of COC under this Circular shall be in accordance with the prescribed gross tonnage (GT) specified under the STCW Regulation governing the COC being applied for.

Section 7. Revalidation of COC at interval of not exceeding five (5) years from the date of issuance of the certificate shall be mandatory in accordance with Regulation I/11 of the STCW Convention, 1978, as amended.

Section 8. Whenever there is an amendment to the STCW Convention, the Administration shall determine the need for requiring the holders of COC issued under the old standards to undergo appropriate updating training. Thus, the holder of such COC shall present the Certificate of Training Completion of the necessary updating training prior to revalidation or issuance of a COC in higher capacity.

Section 9. All applications for revalidation must be filed three (3) months before the date of expiration of the COC to be revalidated in accordance with Section 21 of this Circular. An affidavit of explanation for late filing shall be required for submission and shall be charged an additional fee of P500.00.

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However, no additional fee shall be imposed if the late filing was due to any of the following reasons/circumstances:

1. Death of immediate family member;
2. Seafarers with Medical condition/illness; and
3. Force majeure.

Documentary evidence to prove any of the above circumstance shall be required for submission along with the Affidavit.

An expired COC may be revalidated based on the options provided under Section 22 hereof.

Section 10. Practical assessment to be used as evidence of continued professional competence for revalidation of COC under this circular must be taken within six (6) months before application for revalidation.

Section 11. A holder of COC which is lost or damaged or with erroneous information entry shall apply for its replacement. A certificate will be issued upon compliance with the requirements set forth in Section 25 of this Circular.

Section 12. Only MARINA-approved training course(s) and assessment of competence shall be accepted for purposes of issuance or revalidation of COC.

Section 13. Application for issuance or revalidation including replacement of COC under this Circular shall be filed by the applicant seafarers online through the MARINA Integrated Seafarers Management Online (MISMO) system.

The MISMO online appointment system is free of charge. In order to access the MISMO system, the seafarer shall first create/secure a MISMO account following the steps in Section 27 hereof.

Seafarers applying for certification under this Circular are enjoined from securing online appointment through fixers. Dealing with fixers is considered as an act of fraud and misrepresentation and is penalized under Section 35 of this Circular and other relevant laws.

Section 14. Manning/crewing agencies or shipping companies, through its authorized MARINA-accredited Liaison Officer, may be allowed to file an expedite processing of application for issuance and

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revalidation of COC of their seafarers in cases of exceptional and emergency situation only, such as and similar to the following:

1. Replacement/substitution of a crew member(s) due to injury, serious illness or death;
2. Replacement/substitution of crew member as recommended by the ship master due to incompetence, physical or mental condition, habitual drunkenness or criminal conduct; or
3. For seafarers currently serving onboard with extended contract but whose certificate will be expiring.

In order to avoid the expedite processing of documents, manning/crewing agencies or shipping companies are encouraged to have a pool of seafarers with appropriate certificates with at least 1 year validity period as part of good practice.

Section 15. As provided under Regulation I/14 of the STCW Convention, 1978, as amended, it shall be the responsibility of the manning/crewing agency or shipping company to ensure that each seafarer assigned to any of its ships holds an appropriate certificate in accordance with the provisions of the Convention and as established by the Administration.

Manning/Crewing agencies or shipping companies shall also ensure that the STCW certificates are duly signed by the holders/seafarers and shall upload the duly signed certificate into the MISMO account of the seafarer.

Non-compliance with this provision may result to the rejection of succeeding applications under this Circular.

Section 16. The concerned manning/crewing agencies or shipping companies and accredited Liaison Officers shall ensure the authenticity and completeness of the documents/records of the seafarers encoded or uploaded into the MISMO system.

Section 17. As holders of information, it shall be the responsibility of the concerned institutions/agencies to encode into the MISMO system, within the prescribed period, the records and information regarding the training, medical fitness, sea service records of the seafarers, education and assessment of competence, as shown in the table below:

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Institution/ Agency	Information to be Encoded	Prescribed period to encode into MISMO system
MTI	<ul style="list-style-type: none"> Name of MTI Training Course Batch No. Location STCW Regulation Date the training started Date of training completion Class Link 	Within one (1) working day after completion of the training course
DOH- Accredited Medical Facilities for Seafarers	<ul style="list-style-type: none"> Name of Medical Facility Medical Practitioner PRC License ID No. Date of Medical Exam Expiration Date Findings 	Within two (2) working days after completion of medical examination
Manning Agency/ Shipping Company	<ul style="list-style-type: none"> Name of Vessel Type of vessel Flag of Registry IMO No. GRT kW Ship's Trade Date and place of embarkation Date and place of disembarkation Position/Rank 	Within three (3) working days from disembarkation of the seafarer.
MHEI	<ul style="list-style-type: none"> Name of School Degree / Course Year started the first-year study of the course Year Graduated S.O. No. / Resolution No. Date Issued Issued by 	Within three (3) working days after the issuance of the Special Order
Assessment Center	<ul style="list-style-type: none"> Name of School Name of Assessment Center Type of Assessment Batch No. Location Class Link Application No. Date the assessment started Date of completion Assessment Result 	Within one (1) working day after completion of the assessment.

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Upon effectivity of this Circular, only information regarding education, training, assessment, medical fitness and seagoing service encoded into the MISMO system by MHEIs, MTIs, ACs, DOH-accredited Medical Facilities for Seafarers, and Manning/Crewing Agencies or Shipping Companies, respectively, shall be accepted for issuance or revalidation of COC. In order to access the MISMO system, the above-mentioned institutions shall first create/secure a MISMO account pursuant to Section 28 hereof.

The concerned institutions shall be held fully liable for the veracity of the information encoded into the MISMO system.

The compliance of the above institutions with their reportorial responsibilities under this Circular shall be verified/checked during the joint monitoring activities of MARINA and CHED.

Section 18. The provisions of Republic Act No. 10173, otherwise known as the “Data Privacy Act of 2012” on protection of confidentiality, preservation of the integrity, and promotion of the availability of data authorized use shall apply.

Article V SPECIFIC PROVISIONS

Section 19. Every seafarer applying for issuance of COC under this Circular shall comply with the specific requirements, as follows:

1. Regulation II/1 – Officers-In-Charge of a Navigational Watch on seagoing ships of 500 gross tonnage or more

1.1. completed the approved Bachelor of Science in Marine Transportation (BSMT) program;

1.2 have approved seagoing service of:

a) not less than twelve (12) months of structured onboard training as Deck Cadet or Apprentice Mate documented in an approved Training Record Book, **OR**

b) not less than thirty-six (36) months in the Deck Department either as Ratings Forming Part of a Navigational Watch (Ordinary Seaman), or Able Seafarer Deck, or Boatswain, or other relevant capacity in the Deck Department approved by the Administration;

1.3 performed Bridge Watchkeeping duties under the supervision of the Master or a qualified Officer for a period of not less than six (6) months during the required seagoing service;

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1.4 completed the approved training course for GMDSS Radio Operator;

1.5 meet the standard of competence specified in Section A-VI/1, paragraph 2 for Basic Training, Section A-VI/2, paragraphs 1 to 4 for SCRB, Section A-VI/3, paragraphs 1 to 4 for Advanced Fire Fighting and Section A-VI/4, paragraphs 1 to 3 for Medical First Aid of the STCW Code.

1.6 meet the standards of competence specified in:

- a) Section A-IV/2 of the STCW Code by passing the MARINA prescribed assessment of competence for GMDSS Radio Operators; **AND**
- b) Section A-II/1 of the STCW Code by passing the MARINA prescribed assessment of competence for Officers-In-Charge of a Navigational Watch.

2. Regulation II/2, paragraphs 1 and 2 – Masters and Chief Mates on seagoing ships of 3,000 gross tonnage or more

2.1 meet the requirements for certification as an Officer-In-Charge of a Navigational Watch on ships of 500 gross tonnage or more;

2.2 approved seagoing service of:

- a) **for certification as Chief Mate**, not less than twelve (12) months as an Officer-In-Charge of a Navigational Watch on ships of 3,000 gross tonnage or more, and
- b) **for certification as Master:**
 - i. not less than thirty-six (36) months as an Officer-In-Charge of a Navigational Watch on ships of 3,000 gross tonnage or more, **OR**
 - ii. not less than twelve (12) months as an Officer-In-Charge of a Navigational Watch plus twelve (12) months as Chief Mate on ships of 3,000 gross tonnage or more;

2.3 meet the standard of competence specified in Section A-VI/4, paragraphs 4 to 6 for Medical Care of the STCW Code;

2.4 completed an approved Management Level Course for Marine Deck Officers; **AND**

2.5 meet the standards of competence specified in Section A-II/2 of the STCW Code by passing the MARINA prescribed assessment of competence for Management Level Marine Deck Officers.

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3. Regulation II/2, paragraphs 3 and 4 – Masters and Chief Mates on seagoing ships of between 500 and 3,000 gross tonnage

3.1 for certification as Chief Mate, meet the requirements for certification as an Officer-In-Charge of a Navigational Watch on ships of 500 gross tonnage or more;

3.2 for certification as Master:

a) meet the requirements for certification as an Officer-In-Charge of a Navigational Watch on ships of 500 gross tonnage or more; **AND**

b) have approved seagoing service of not less than 36 months as an Officer-In-Charge of a Navigational Watch on ships of between 500 and 3,000 gross tonnage, **OR** not less than twelve (12) months as an Officer-In-Charge of a Navigational Watch plus twelve (12) months as Chief Mate on ships of between 500 and 3,000 gross tonnage;

3.3 meet the standard of competence specified in Section A-VI/4, paragraphs 4 to 6 for Medical Care of the STCW Code;

3.4 completed the approved Management Level Course for Marine Deck Officers; **AND**

3.5 meet the standards of competence specified in Section A-II/2 of the STCW Code by passing the MARINA prescribed assessment of competence for Management Level Marine Deck Officers.

4. Regulation IV/2 – GMDSS Radio Operators on ships required to participate in the GMDSS

4.1 completed approved training course for GMDSS Radio Operators;

4.2 meet the standards of competence specified in Section A-IV/2 of the STCW Code by passing the MARINA prescribed Theoretical and Practical Assessment of competence for GMDSS Radio Operators.

Section 20. Seafarers applying for issuance of COC as *Officer-In-Charge of a Navigational Watch* who started their First-Year BSMT study on or before SY 2012-2013, must complete an approved Updating Training for Officers-In-Charge of a Navigational Watch.

Section 21. Masters, Chief Mates, Officers-In-Charge of a Navigational Watch and GMDSS Radio Operators applying for revalidation under this Circular shall:

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1. have completed seagoing service in the capacity appropriate to the certificate to be revalidated, for a period of at least:
 - 1.1 twelve (12) months in total during the preceding five (5) years prior to revalidation, **OR**
 - 1.2 three (3) months in total during the preceding six months immediately prior to revalidating;
2. evidence of meeting the standards of Medical Fitness specified in Section A-I/9 of the STCW Code; **AND**
3. completed the updating training (s) as may be necessary and applicable at the time of revalidation.

Section 22. Master, Chief Mate, Officers-In-Charge of a Navigational Watch and GMDSS Radio Operator who do not meet the required seagoing service, may demonstrate continued professional competence to revalidate their COC through either of the following:

1. pass the practical assessment prescribed by the Administration appropriate to the certificate to be revalidated; **OR**
2. successfully completed the approved training course prescribed by the Administration for purposes of revalidation appropriate to the certificate to be revalidated; **OR**
3. approved seagoing service, performing functions appropriate to the certificate held, for a period of not less than three (3) months in a supernumerary capacity, or in a lower officer rank than that for which the certificate held is valid immediately prior to taking up the rank for which the certificate held is valid. However, this seagoing service in supernumerary capacity cannot be used as an option for the revalidation of expired certificate or COC.

Section 23. Masters and Chief Mates holding COC on seagoing ships of between 500 and 3,000 gross tonnage who wish to be issued a COC in such capacity for service on seagoing ships of 3,000 gross tonnage or more, shall provide evidence of approved seagoing service as follows:

1. **for certification as Chief Mate**, not less than twelve (12) months as an Officer-In-Charge of a Navigational Watch on ships of 3,000 gross tonnage or more within the preceding five (5) years before application of the COC, and
2. **for certification as Master:**
 - 2.1 not less than thirty-six (36) months as an Officer-In-Charge of a Navigational Watch on ships of 3,000 gross tonnage or more within the preceding five (5) years before application of the COC, **OR**

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2.2 not less than twelve (12) months as an Officer-In-Charge of a Navigational Watch plus twelve (12) months as Chief Mate on ships of 3,000 gross tonnage or more within the preceding five (5) years before application of the COC.

Section 24. Subject to Section 14 hereof, applications for expedite processing shall comply with the following requirements in addition to the documentary requirements enumerated in Annex-A of this Circular, as applicable:

1. For expedite application, the following additional documents shall be submitted and uploaded into the MISMO account of the seafarer:

- 1.1 Letter request from the shipping company/manning agency duly signed by its authorized official/s, and must bear the official logo of the company stating therein the reason or circumstance;
- 1.2 Documentary evidence of the reason or circumstance for requesting expedite processing stated in the letter request;
- 1.3 Overseas Employment Certificate (OEC) from the Philippine Overseas Employment Administration (POEA); and
- 1.4 Contract of Employment duly approved by the POEA.

2. For applications filed on behalf of the seafarer who is currently serving on board ship, the following documents shall be submitted and uploaded in the MISMO system:

- 2.1 Letter request from the shipping company/manning agency duly signed by its authorized official/s, and must bear the official logo of the company stating the reason or circumstance thereof;
- 2.2 Documentary evidence of the reason or circumstance for requesting expedite processing stated in the letter request;
- 2.3 Duly notarized Affidavit of Undertaking or Certification from the shipping company/manning agency;
- 2.4 Ship's Crew List;
- 2.5 New Contract of Employment approved by the POEA in case of promotion; or
- 2.6 Duly notarized Affidavit in case of lost or damaged COC or with erroneous information therein. The Affidavit should state the circumstances of the loss or damage or the erroneous details of information and give a description of the certificate.

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Liaison Officers shall bring the original copy of the above documents and present to the designated Document Evaluator, for verification and validation.

Section 25. Seafarers applying personally for **replacement** of COC that was lost or damaged or with erroneous information shall comply with the following requirements:

1. Duly notarized Affidavit stating the circumstances of the loss or damage or the erroneous information in the COC and give a description of the certificate; and
2. Provide any government-issued identification document.

In case the seafarer is onboard the ship, the duly designated liaison officer shall upload the following documents into the MISMO system and bring the original copy of the same for presentation to the designated Document Evaluator, for verification and validation:

1. Letter from the concerned manning agency / crewing agency / shipping company requesting for the replacement of the COP duly signed by authorized official;
2. Affidavit of Loss or Damage;
3. Employment contract approved by the POEA;
4. Oath of undertaking; and,
5. Ship's crew list.

Article VI DOCUMENTARY REQUIREMENTS

Section 26. Seafarers applying for issuance or revalidation of COC shall comply with the documentary requirements corresponding to the COC being applied for provided in **Annex A**.

A seafarer may be required to present additional supporting documents during the evaluation of his/her application for certification under this Circular.

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Article VII

STEPS FOR CREATION OF MISMO ACCOUNT

Section 27. For MISMO account of Seafarers:

Step 1. Go to MARINA Online Appointment System website by clicking this link

<https://online-appointment.marina.gov.ph>.

Step 2. Click "Sign-up".

Step 3. Click "Register New Account".

Step 4. Fill-in all required information on the template shown on the screen. Make sure to enter your working address.

Step 5. Click the "I accept the term and conditions".

Step 6. Click the "Register" button. This message will appear on your screen "You have successfully registered in our system. Please check your email to activate your account".

Step 7. Check your registered email address and open the link sent by the administration to verify and activate the MISMO account.

Step 8. Upon signing-in to your MISMO Account, fill-up your "Personal Information", and then click "Save Changes".

Section 28. For creation of their MISMO accounts, MTIs, Assessment Centers (ACs), Manning/Crewing Agencies, Shipping companies, DOH-accredited medical clinics for seafarers, and MHEIs, shall apply through a letter of intent with the Information and Communications Technology Management Division (ICTMD) of the MARINA at email address: stcw_ictmd@marina.gov.ph to secure their MISMO account.

Article VIII

VALIDITY OF CERTIFICATES

Section 29. COCs issued under this Circular shall be valid for five (5) years reckoned from the date of issuance.

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Article IX

PROCEDURES FOR ISSUANCE OR REVALIDATION OF COC UNDER THIS CIRCULAR

Section 30. The application for issuance, revalidation and replacement of COC under the MISMO system goes through the following processes:

1. Initial online evaluation
2. Final evaluation
3. Printing of COC
4. Validation of printed COC
5. Releasing of COC

Candidates applying for issuance, revalidation and replacement of COC under this Circular shall follow the procedures/steps shown in the process flow diagram in **Annex B**.

Article X

FORMAT OF COC

Section 31. The COC to be issued under this Circular is shown in **Annex C** which is in accordance with the format provided in Section A-I/2 paragraph 1 of the STCW Code, which already incorporated the endorsement attesting its issue as required by Article VI of the STCW Convention.

Previously issued Certificate of Competency (COC) and Certificate of Endorsement (COE) attesting the issue of the COC shall remain valid until their expiration date.

Article XI

VERIFICATION OF COC

Section 32. COCs issued under this Circular can be verified through the verification portal available at <https://online-appointment.marina.gov.ph/verify-id-certificate> where the following information can be confirmed:

1. The name of the seafarer to whom such certificate or other qualification was issued, its relevant number, date of issue and date of expiry;
2. The capacity in which the holder may serve and any limitations attaching thereto; and
3. The functions the holder may perform, the levels authorized and any limitations attached thereto.

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Article XII

FEES AND OTHER CHARGES

Section 33. Applicants for COCs as herein provided shall pay the corresponding fees and other charges, through the MARINA authorized payment center, as follows:

<i>Type of Application</i>	<i>Regular processing fee</i>	<i>Expedite / Onboard processing fee</i>
Issuance of COC	P1,030.00 (inclusive of documentary stamp tax)	P1,530.00 (inclusive of documentary stamp tax)
Revalidation of COC		
Replacement of COC		

An additional fee of P500.00 shall be imposed for late filing of application for revalidation subject to exemptions under Section 9 hereof.

The seafarer applicant may opt to personally claim the COC upon its release or authorize the MARINA to have it delivered through an authorized courier service provider upon payment of an additional courier service fee.

Article XIII

GROUND FORS SUSPENSION/REVOCATION OF COC

Section 34. The COC may be suspended or revoked by the Administration, after due process, for any of the following grounds:

1. Declaration by a competent medical practitioner of permanent disability to be engaged onboard and receipt of payment for such disability; Provided, That, if the certificate of the concerned seafarer is still valid, the same shall be deemed revoked (Adopted from Section V.6 of MC MD No. 2019-01);
2. Falsification of seafarer's certificates;
3. Final conviction of a crime involving moral turpitude; and
4. Any act of misrepresentation for the purpose of securing COC such as giving false testimonies or falsified documents

The holder of a COC that is suspended or revoked shall promptly surrender it as directed by the Administration. Suspended or revoked COC will not be re-instated. The seafarer may apply for new COC when he/she has been issued legal clearance by the Administration.

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Article XIV PENALTY CLAUSE

Section 35. Engaging in any act/s of misrepresentation for purpose of securing certificate of proficiency such as giving of false testimonies or falsified documents, engaging in any acts of misrepresentation or use, submission or presentation of fake, fraudulent or tampered documents shall be meted with the following fines and penalties:

1. Seafarers

First Violation – P100,000.00 and disqualification to Apply for Certificate of Competency (COC) for three (3) months from the receipt of the decision/order or resolution

Second Violation - P200,000.00 and disqualification to Apply for Certificate of Competency (COC) for six (6) months from the receipt of the decision/order or resolution

Third Violation - Perpetual disqualification to apply for Certificate of Competency (COC)

2. Liaison Officers (LOs)

LOs shall be penalized with the following for submission of spurious/tampered and/or unauthorized document:

First violation – P50,000 and suspension for six (6) months of Certificate of Accreditation from the receipt of the decision/order or resolution

Second violation – P100,000 and revocation of and perpetual disqualification to apply for Certificate of Accreditation from the receipt of the decision/order or resolution

3. Manning Agencies

Manning agencies shall be penalized with the following for submission of false statement or misrepresentation, fraudulent or spurious or tampered licenses, documents, and/or certificates where they or any of their accredited LOs have consented or participated in the tampering/misrepresentation or in securing the questioned licenses, documents, and/or certificates from any source:

First violation – P500,000 and suspension of the Certificate of Accreditation for one (1) year from the receipt of the decision/order or resolution

Second violation – P1,000,000 and revocation of and perpetual disqualification to apply for the Certificate of Accreditation from the receipt of the decision/order or resolution

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4. MTIs and ACs

MTIs and ACs shall be penalized with the following for encoding false information into the MISMO System required in the processing of Certificate of Proficiency and/or Certificate of Competency:

First Violation – P500,000.00 fine and suspension of Certificate of Accreditation involving the training course/assessment applied for the COP for one (1) year from the receipt of the decision/order or resolution

Second Violation – P1,000,000.00 fine and revocation of and perpetual disqualification to apply for Accreditation involving the training course/assessment applied for COP from the receipt of the decision/order or resolution

The commission of the above violation is without prejudice to any criminal liability that may be imposed under applicable laws.

Article XV REPEALING CLAUSE

Section 36. STCW Circular No. 2018-06 and any existing MARINA and STCW Circulars, rules and regulations which are contrary to or inconsistent with this Circular are hereby superseded, repealed or amended accordingly.

Article XVI SEPARABILITY CLAUSE

Section 37. If any provision or part of this Circular is declared by any competent authority to be invalid or unconstitutional, the remaining provisions or parts hereof shall remain in full force and effect and shall continue to be valid and effective.

Article XVI EFFECTIVITY

Section 38. This STCW Circular shall take effect fifteen (15) days following its publication in a newspaper of general circulation and submission to the Office of the National Administrative Register (ONAR).

Done in the City of Manila, Philippines on February 11, 2021.

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DOCUMENTARY REQUIREMENTS

for the Issuance, Revalidation and Replacement of
Certificate of Competency (COC)

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CHECKLIST OF REQUIREMENTS	
I. FOR ISSUANCE OF COC	
1. COC for Officer in Charge of a Navigational Watch (OIC-NW) on Ships of 500 GT or more under Regulation II/1 of the STCW Convention, 1978, as amended	
a.	Passed the Theoretical Examination for Deck Operational Level
b.	Passed the Practical Assessment for Deck Operational Level
c.	Valid COPs in BT, SCRIB, AFF, MEFA and COC for GMDSS Radio Operator
d.	Transcript of Records (TOR) in Bachelor of Science in Marine Transportation (BSMT) with Special Order number or Certification, Authentication and Verification (CAV) or Resolution Number for MHEIs authorized to graduate students without prior CHED approval in the form of SO; AND Certificate of Training Completion in Updating Training programs for OIC-NW (Part A and Part B) under STCW Circular 2015-03, if the applicant seafarer started first year of BSMT study on or before SY 2012-2013. NOTE: Applicant seafarers who started their First-Year BSMT study from SY 2013-2014 onwards are EXEMPTED to take Updating Training for OIC-NW (Part A and Part B)
e.	Approved seagoing service on ship of 500 GT or more of: <ul style="list-style-type: none"> i. not less than twelve (12) months of structured onboard training as Deck Cadet or Apprentice Mate documented in an approved Training Record Book, OR ii. not less than thirty-six (36) months in the Deck Department either as Ratings Forming Part of a Navigational Watch (Ordinary Seaman), or Able Seafarer Deck, or Boatswain, or other relevant capacity in the Deck Department approved by the Administration;
f.	Valid Medical Certificate in PEME format
2. COC for GMDSS Radio Operator under Regulation IV/2 of the STCW Convention, 1978, as amended	
a.	Valid COPs in BT, SCRIB, AFF, and MEFA
b.	Certificate of Training Completion on approved training course for GMDSS Radio Operator
c.	Passed the Theoretical Examination for GMDSS Radio Operator
d.	Passed the Practical Assessment for GMDSS Radio Operator
e.	Valid Medical Certificate in PEME format
3. COC for Chief Mate on Ships of 3,000 GT or more under Regulation II/2, paragraph 1 of the STCW Convention, 1978, as amended	
a.	Passed the Theoretical Examination for Deck Management Level
b.	Passed the Practical Assessment for Deck Management Level

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c. Valid COPs in BT, SCRIB, AFF, MEFA and MECA
d. TOR and Updating Training programs for Officer in Charge of a Navigational watch (Part A & Part B) under STCW Circular 2015-03, if applicant seafarer started the first year BSMT study on or before SY 2012-2013 and in order to qualify to take the Management Level Course for Marine Deck Officers.
<i>NOTE: Applicant seafarers who started their First-Year BSMT study from SY 2013-2014 onwards are EXEMPTED to take Updating Training for OIC-NW (Part A and Part B)</i>
e. Certificate of Training Completion in the new Management Level Course (MLC) for Marine Deck Officers OR Certificate of Training Completion in Updating Course for MLC for Marine Deck Officers, as applicable, under MARINA Circular 2014-01.
f. Approved Seagoing Service of not less than 12 months as OIC-NW on ship of 3,000 gross tonnage or more.
g. Valid Medical Certificate in PEME format
4. COC for Chief Mate on Ships of between 500 GT and 3,000 GT under Regulation II/2, paragraph 3 of the STCW Convention, 1978, as amended
a. Passed the Theoretical Examination for Deck Management Level
b. Passed the Practical Assessment for Deck Management Level
c. Valid COC as OIC-NW
d. Valid COPs in BT, SCRIB, AFF, MEFA and MECA
e. TOR and Updating Training programs for Officer in Charge of a Navigational watch (Part A & Part B) under STCW Circular 2015-03, if applicant seafarer started the first year BSMT study on or before SY 2012-2013 and in order to qualify to take the Management Level Course for Marine Deck Officers.
<i>NOTE: Applicant seafarers who started their First-Year BSMT study from SY 2013-2014 onwards are EXEMPTED to take Updating Training for OIC-NW (Part A and Part B).</i>
f. Certificate of Training Completion in the new Management Level Course (MLC) for Marine Deck Officers OR Certificate of Training Completion in Updating Course for MLC for Marine Deck Officers, if applicable, under MARINA Circular 2014-01.
g. Approved Seagoing Service of not less than 12 months as OIC-NW on ship of between 500 GT and 3,000 gross tonnage.
h. SIRB/SRB first page and entries
i. Valid Medical Certificate in PEME format
5. COC for Master on Ships of 3,000 GT or more under Regulation II/2, paragraph 1 of the STCW Convention, 1978, as amended
a. Passed the Theoretical Examination for Deck Management Level
b. Passed the Practical Assessment for Deck Management Level
c. Valid COC as OIC-NW and/or COC as Chief Mate
d. Valid COPs in BT, SCRIB, AFF, MEFA and MECA
e. Approved seagoing service on ship of 3,000 gross tonnage or more of: <ul style="list-style-type: none"> i. not less than 36 months as OIC-NW; OR ii. not less than 12 months as OIC-NW plus 12 months as Chief Mate
f. SIRB/SRB first page and entries
g. TOR and Updating Training for Officer in Charge of a Navigational Watch (Part A & Part B under STCW Circular 2015-03), if applicant seafarer started the

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first year BSMT study on or before SY 2012-2013 and in order to qualify to take the Management Level Course for Marine Deck Officers.

NOTE: Applicant seafarers who started their First-Year BSMT study from SY 2013-2014 onwards are **EXEMPTED** to take Updating Training for OIC-NW (Part A and Part B).

h. Certificate of Training Completion in MLC for Marine Deck Officer **OR** Certificate of Training Completion in Updating Course for MLC for Marine Deck Officer if applicable, under MARINA Circular 2014-01.

i. Valid Medical Certificate in PEME format

6. COC for Master on Ships of between 500 GT and 3,000 GT under Regulation II/2, paragraph 3 of the STCW Convention, 1978, as amended

a. Passed the Theoretical Examination for Deck Management Level

b. Passed the Practical Assessment for Deck Management Level

c. Valid COC as OIC-NW or COC as Chief Mate

d. Valid COPs in BT, SCRB, AFF, MEFA and MECA

e. Approved seagoing service on ships of between 500 and 3,000 gross tonnage:

i. not less than 36 months as OIC-NW; **OR**

ii. not less than 12 months as OIC-NW plus 12 months as Chief Mate

f. Updating Training programs for Officer in Charge of a Navigational watch (Part A & Part B) under STCW Circular 2015-03, if applicant seafarer started the first year BSMT study on or before SY 2012-2013 and in order to qualify to take the Management Level Course for Marine Deck Officers.

NOTE: Applicant seafarers who started their First-Year BSMT study from SY 2013-2014 onwards are **EXEMPTED** to take Updating Training for OIC-NW (Part A and Part B)..

g. Certificate of Training Completion in the new Management Level Course (MLC) for Marine Deck Officers **OR** Certificate of Training Completion in Updating Course for MLC for Marine Deck Officers, if applicable, under MARINA Circular 2014-01.

h. Valid Medical Certificate in PEME format

II. FOR REVALIDATION OF COC

1. COC for Officer in Charge of a Navigational Watch (OIC-NW) on Ships of 500 GT or more under Regulation II/1 of the STCW Convention, 1978, as amended

a. Valid COPs in BT, SCRB, AFF, and MEFA.

b. Valid COC as OIC-NW & COC for GMDSS Radio Operator

NOTE: If expired COC, may complete and pass the practical assessment prescribed by the Administration appropriate to the certificate to be revalidated.

c. Approved seagoing service on ship of 500 gross tonnage or more as OIC NW for a period of not less than:

i. three (3) months within the last six (6) months; **OR**

ii. twelve (12) months within the last five (5) years

NOTE: OIC-NW who do not meet the required seagoing service, may demonstrate continued professional competence to revalidate their COC through either of the following:

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- i. pass the practical assessment prescribed by the Administration appropriate to the certificate to be revalidated; **OR**
- ii. successfully completed the approved training course prescribed by the Administration for purposes of revalidation appropriate to the certificate to be revalidated; **OR**
- iii. approved seagoing service, performing functions appropriate to the certificate held, for a period of not less than three (3) months in a supernumerary capacity, or in a lower officer rank than that for which the certificate held is valid immediately prior to taking up the rank for which the certificate held is valid.

d. SIRB/SRB first page and entries

e. Valid Medical Certificate in PEME format

2. COC for CHIEF MATE on Ships of 3,000 GT or more under Regulation II/2 paragraph 1 of the STCW Convention, 1978, as amended

a. Valid COPs in BT, SCRB, AFF, MEFA & MECA

b. Valid COC as Chief Mate

NOTE: If expired COC, may complete and pass Practical Assessment prescribed by the Administration appropriate to the certificate to be revalidated.

c. Approved seagoing service on ship of 3,000 gross tonnage or more as Chief Mate for a period of not less than:

- i. three (3) months within the last six (6) months; **OR**
- ii. twelve (12) months within the last five (5) years

NOTE: Chief Mate who do not meet the required seagoing service, may demonstrate continued professional competence to revalidate their COC through either of the following:

- i. pass the practical assessment prescribed by the Administration appropriate to the certificate to be revalidated; **OR**
- ii. successfully completed the approved training course prescribed by the Administration for purposes of revalidation appropriate to the certificate to be revalidated; **OR**
- iii. approved seagoing service, performing functions appropriate to the certificate held, for a period of not less than three (3) months in a supernumerary capacity, or in a lower officer rank than that for which the certificate held is valid immediately prior to taking up the rank for which the certificate held is valid.

d. SIRB/SRB first page and entries

e. Valid Medical Certificate in PEME format

3. COC for CHIEF MATE on Ships of between 500 and 3,000 GT under Regulation II/2 paragraph 3 of the STCW Convention, 1978, as amended

a. Valid COPs in BT, SCRB, AFF, MEFA & MECA

b. Valid COC as Chief Mate

NOTE: If expired COC, may complete and pass Practical Assessment prescribed by the Administration appropriate to the certificate to be revalidated.

c. Approved seagoing service on ship of between 500 and 3,000 gross tonnage as Chief Mate for a period of not less than:

- i. three (3) months within the last six (6) months; **OR**
- ii. twelve (12) months within the last five (5) years

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NOTE: Chief Mate who do not meet the required seagoing service, may demonstrate continued professional competence to revalidate their COC through either of the following:

- i. pass the practical assessment prescribed by the Administration appropriate to the certificate to be revalidated; **OR**
- ii. successfully completed the approved training course prescribed by the Administration for purposes of revalidation appropriate to the certificate to be revalidated; **OR**
- iii. approved seagoing service, performing functions appropriate to the certificate held, for a period of not less than three (3) months in a supernumerary capacity, or in a lower officer rank than that for which the certificate held is valid immediately prior to taking up the rank for which the certificate held is valid.

d. SIRB/SRB first page and entries

e. Valid Medical Certificate in PEME format

4. COC for MASTER on Ships of 3,000 GT or more under Regulation II/2 paragraph 1 of the STCW Convention, 1978, as amended

a. Valid COPs in BT, SCRB, AFF, MEFA & MECA

b. Valid COC as Master Mariner

NOTE: If expired COC, may complete and pass Practical Assessment prescribed by the Administration appropriate to the certificate to be revalidated

c. Approved seagoing service on ships of 3,000 gross tonnage or more as Master Mariner for a period of not less than:

- i. three (3) months within the last six (6) months; **OR**
- ii. twelve (12) months within the last five (5) years

NOTE: Master who do not meet the required seagoing service, may demonstrate continued professional competence to revalidate their COC through either of the following:

- i. pass the practical assessment prescribed by the Administration appropriate to the certificate to be revalidated; **OR**
- ii. successfully completed the approved training course prescribed by the Administration for purposes of revalidation appropriate to the certificate to be revalidated; **OR**
- iii. approved seagoing service, performing functions appropriate to the certificate held, for a period of not less than three (3) months in a supernumerary capacity, or in a lower officer rank than that for which the certificate held is valid immediately prior to taking up the rank for which the certificate held is valid.

d. SIRB/SRB first page and entries

e. Valid Medical Certificate in PEME format

5. COC for MASTER on Ships of between 500 and 3,000 GT under Regulation II/2 paragraph 3 of the STCW Convention, 1978, as amended

a. Valid COPs in BT, SCRB, AFF, MEFA & MECA

b. Valid COC as Master Mariner

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<p>NOTE: <i>If expired COC, may complete and pass Practical Assessment prescribed by the Administration appropriate to the certificate to be revalidated.</i></p>
<p>c. Approved seagoing service on ship of between 500 and 3,000 gross tonnage as Chief Mate for a period of not less than:</p> <ul style="list-style-type: none"> i. three (3) months within the last six (6) months; OR ii. twelve (12) months within the last five (5) years <p>NOTE: <i>Master who do not meet the required seagoing service, may demonstrate continued professional competence to revalidate their COC through either of the following:</i></p> <ul style="list-style-type: none"> i. <i>pass the practical assessment prescribed by the Administration appropriate to the certificate to be revalidated; OR</i> ii. <i>successfully completed the approved training course prescribed by the Administration for purposes of revalidation appropriate to the certificate to be revalidated; OR</i> iii. <i>approved seagoing service, performing functions appropriate to the certificate held, for a period of not less than three (3) months in a supernumerary capacity, or in a lower officer rank than that for which the certificate held is valid immediately prior to taking up the rank for which the certificate held is valid.</i>
d. SIRB/SRB first page and entries
e. Valid Medical Certificate in PEME format
<p>6. COC for GMDSS RADIO OPERATORS</p>
<p>a. Valid COPs in BT, SCRIB, AFF, and MEFA</p>
<p>b. COC as GMDSS Radio operator</p> <p>NOTE: <i>If expired COC, must complete and pass Practical Assessment prescribed by the Administration appropriate to the certificate to be revalidated.</i></p>
<p>c. Approved seagoing service on ship of 500 gross tonnage or more as OIC-NW or GMDSS Radio Operator for a period of not less than:</p> <ul style="list-style-type: none"> i. three (3) months within the last six (6) months; OR ii. twelve (12) months within the last five (5) years <p>NOTE: <i>GMDSS Radio Operator who do not meet the required seagoing service, may demonstrate continued professional competence to revalidate their COC through either of the following:</i></p> <ul style="list-style-type: none"> i. <i>pass the practical assessment prescribed by the Administration appropriate to the certificate to be revalidated; OR</i> ii. <i>successfully completed the approved training course prescribed by the Administration for purposes of revalidation appropriate to the certificate to be revalidated; OR</i> iii. <i>approved seagoing service, performing functions appropriate to the certificate held, for a period of not less than three (3) months in a supernumerary capacity, or in a lower officer rank than that for which the certificate held is valid immediately prior to taking up the rank for which the certificate held is valid.</i>
d. SIRB/SRB first page and entries
e. Valid Medical Certificate in PEME format

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III. FOR REPLACEMENT OF COC

1. Duly notarized Affidavit in case of lost or damaged COC or if the COC has wrong information entry.

The Affidavit should state the circumstances of the loss or damage or the wrong details of information, and give description of the certificate/s to be replaced.

2. In case the seafarer is onboard ship:
 - letter from the concerned manning agency / crewing agency / shipping company requesting for the replacement of the COC duly signed by authorized official;
 - Affidavit of Loss or Damage
 - employment contract approved by the POEA;
 - Oath of undertaking; and
 - ship's crew list.

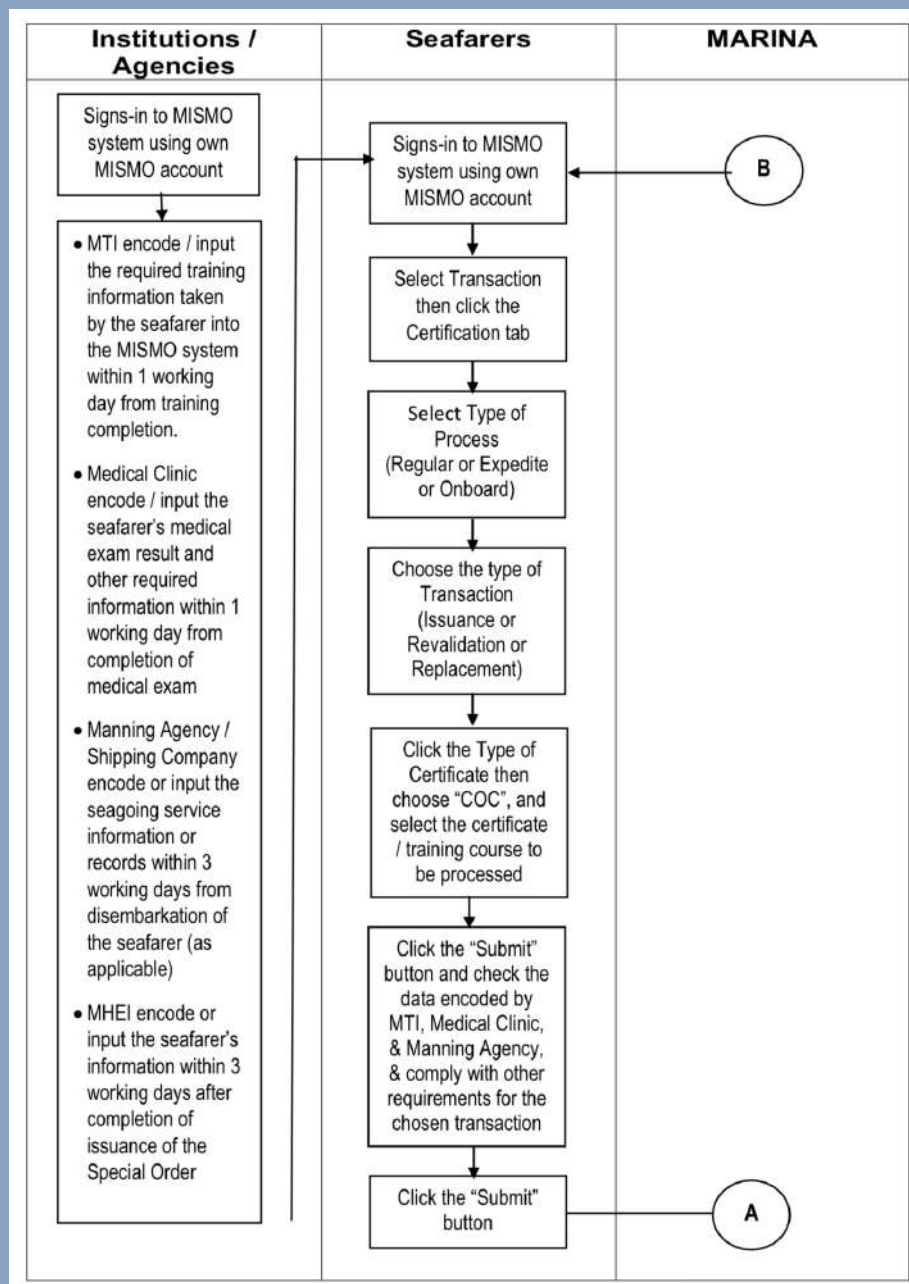
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PROCESS FLOW DIAGRAM for the Issuance, Revalidation and Replacement of COC under this Circular

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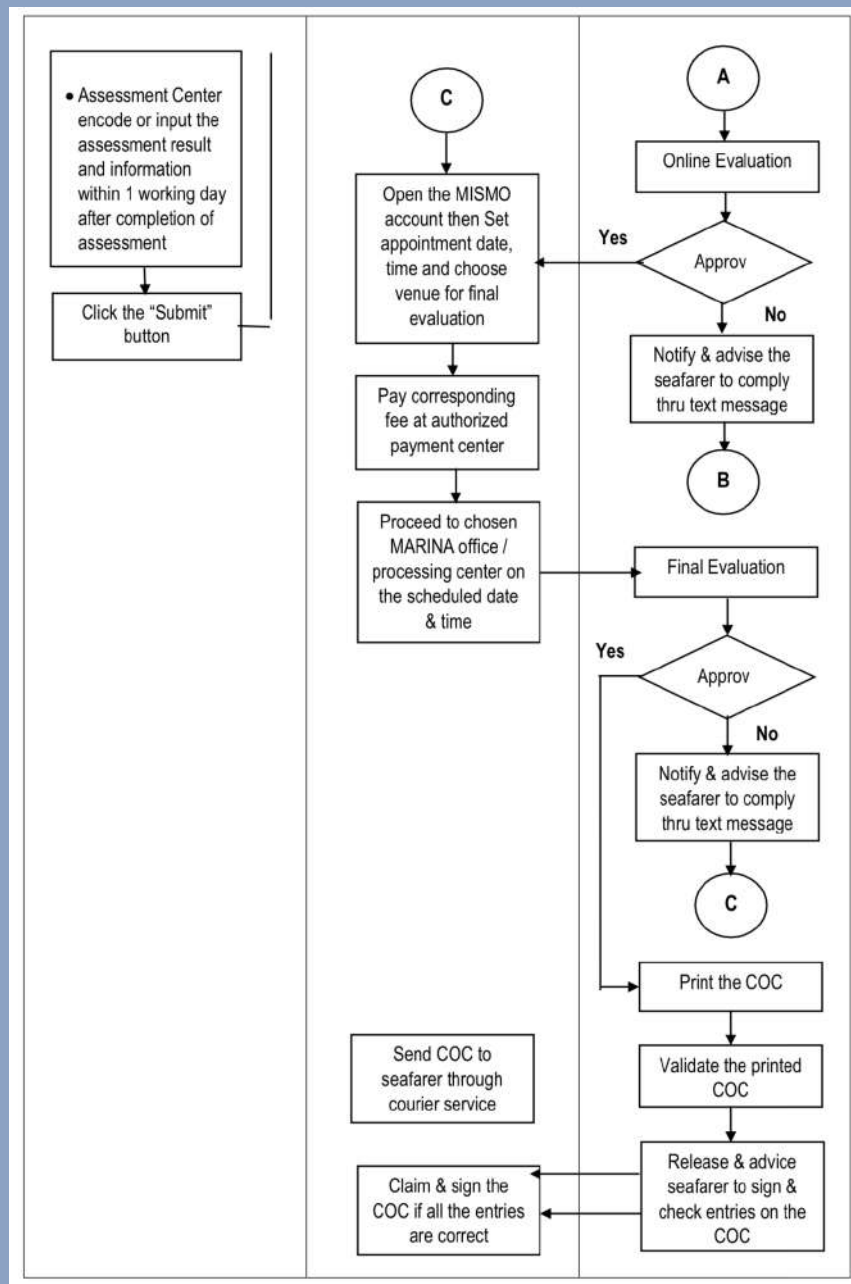
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PROCESS FLOW DIAGRAM for the Issuance, Revalidation and Replacement of COC under this Circular

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ANNEX – C



REPUBLIC OF THE PHILIPPINES

CERTIFICATE ISSUED UNDER THE PROVISIONS OF THE INTERNATIONAL CONVENTION ON STANDARDS OF TRAINING, CERTIFICATION AND WATCHKEEPING FOR SEAFARERS (STCW CONVENTION), 1978, AS AMENDED

The Government of the Republic of the Philippines,
through the Maritime Industry Authority (MARINA), certifies that

(NAME OF SEAFARER)

has been found duly qualified in accordance with the provisions of Regulation _____ of the STCW Convention, 1978, as amended, and has been found competent to perform the following functions, at the level specified, subject to any limitation indicated, as follows:

FUNCTION	LEVEL	LIMITATIONS APPLYING (IF ANY)

The lawful holder of this certificate may serve in the following capacity or capacities specified in the applicable safe manning requirements of the Administration:

CAPACITY	LIMITATIONS APPLYING (IF ANY)



VADM ROBERT A EMPEDRAD AFP (Ret)
Administrator

MARITIME INDUSTRY AUTHORITY
Bonifacio Drive corner 20th Street, Port Area,
Manila 1018 Philippines
Telephone No.: (02) 8523-9078 / (02) 8524-2895

This certificate must be kept available in its original form on board the ship on which the lawful holder is serving as required under Regulation I/2, paragraph 11 of the Convention.

Certificate No. : _____
Issued on : _____
Date of Expiry : _____
Date of birth : _____

Passport size
Photo of the
Seafarer

Signature of the holder of the certificate: _____

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V.7. *Memorandum Circular No. SC-2021-04*
Series of 2021

MC NO. SC - 2021 - 04

REVISED RULES IN THE ISSUANCE AND REVALIDATION OF CERTIFICATE OF PROFICIENCY (COP) FOR BASIC TRAINING, SURVIVAL CRAFT AND RESCUE BOATS OTHER THAN FAST RESCUE BOATS, FAST RESCUE BOATS, ADVANCED FIRE FIGHTING, MEDICAL FIRST AID, MEDICAL CARE, SHIP SECURITY OFFICER, AND SECURITY-AWARENESS TRAINING AND SEAFARERS WITH DESIGNATED SECURITY DUTIES UNDER CHAPTER VI OF THE STCW CONVENTION, 1978, AS AMENDED

MARCH 23, 2021

Pursuant to Presidential Decree (PD) No. 474, Republic Act No. 10635 and its Implementing Rules and Regulations (IRR), the International Convention on Standards of Training, Certification and Watchkeeping for Seafarers, 1978, as amended (STCW Convention, 1978, as amended), Republic Act No. 11032 otherwise known as the "Ease of Doing Business and Efficient Government Service Delivery Act of 2018", Republic Act No. 11261 otherwise known as the "First Time Job Seekers Assistance Act", and Republic Act No. 10173 also known as the "Data Privacy Act of 2012", the following rules and requirements are hereby adopted and promulgated, thus:

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V.7. Memorandum Circular No. SC-2021-04 Series of 2021

Article I OBJECTIVE

Section 1. The objective of this Circular is to prescribe the rules and requirements in the issuance and revalidation of COP for Basic Training, Survival Craft and Rescue Boats other than Fast Rescue Boats, Fast Rescue Boats, Advanced Fire Fighting, Medical First Aid, Medical Care, Ship Security Officer, and Security—Awareness Training & Seafarers with Designated Security Duties under Chapter VI of the STCW Convention, 1978, as amended.

The revision is part of the continual improvement of the certification policies and their harmonization with the MARINA Integrated Seafarers Management Online (MISMO) system which will further strengthen our compliance with the STCW Convention, 1978, as amended.

Article II COVERAGE

Section 2. This Circular shall cover seafarers applying for issuance and revalidation of COP for Basic Training, Survival Craft and Rescue Boats Other Than Fast Rescue Boats, Fast Rescue Boats, Advanced Fire Fighting, Medical First Aid, Medical Care, Ship Security Officer, And Security—Awareness Training & Seafarers with Designated Security Duties under Chapter VI of the STCW Convention, 1978, as amended.

Seafarers of any nationality who have completed approved training course in the Philippines may also apply for any certificate under this Circular.

Article III DEFINITION OF TERMS

Section 3. For purposes of this Circular, the terms below shall be defined as follows:

1. **Administration** – means the Maritime Industry Authority (MARINA);
2. **Approved** – means approved by the Administration;

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3. **First Time Jobseekers** – refers to a Filipino citizen, who is actively seeking employment, locally or abroad, for the first time, as certified by the barangay of which he/she is a resident for the said purpose, particularly:

- a. Graduates from all schools, colleges, and universities, and learning institutions offering technical-vocational courses;
- b. Under RA No. 11261, a graduate is a Filipino who finished a bachelor's degree from any college or university, or completed a technical-vocational course from any learning institution in the Philippines, as well as high school graduates who have completed the K-12 program;
- c. An early school leaver or out of school youth (OSY);
- d. A person who has never been employed, not presently employed or engaged in education or training, who was not previously enrolled in any educational institution or who has not finished secondary education;
- e. A student taking a leave of absence from an institution offering college or tertiary education or from a technical-vocational course; or
- f. Any person intending to work while enrolled in any school, college, university, or learning institution offering technical and vocational courses;

4. **MISMO System** – means the MARINA Integrated Seafarers' Management Online (MISMO) System which is a digital platform used for all transactions of seafarers and MARINA stakeholders relevant to assessment of competence and certification of seafarers. It aims to reduce processing time, streamline processes and requirements, and eliminate corrupt practices; and

5. **Revalidation** – means establishing continued professional competence by a seafarer in order to renew a certificate required to be revalidated at an interval not exceeding five (5) years from the date of issuance thereof in accordance with Regulation I/11 of the STCW Convention, 1978 as amended, and maintaining the required standards of competence in accordance with Sections A-VI/1 to A-VI/3 of the STCW Code, as applicable.

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V.7. *Memorandum Circular No. SC-2021-04* *Series of 2021*

Article IV GENERAL PROVISIONS

Section 4. The issuance of COP to seafarers under this Circular shall be in accordance with the following Regulations under Chapter VI of the STCW Convention, 1978, as amended:

1. Regulations VI/1 for Basic Training (BT);
2. Regulation VI/2 for Survival Craft and Rescue Boats other than Fast Rescue Boats (SCRB) and for Fast Rescue Boats (FRB);
3. Regulation VI/3 for Advanced Fire Fighting (AFF);
4. Regulation VI/4 for Medical First Aid (MEFA) and for Medical Care (MECA);
5. Regulation VI/5 for Ship Security Officer (SSO); and
6. Regulation VI/6 for Security Awareness Training and Seafarers with Designated Security Duties (SAT-SDSD).

Section 5. Revalidation at an interval not exceeding five (5) years from the date of issuance of the following certificates shall be mandatory in accordance with the pertinent sections of the STCW Code:

1. COP in Basic Training pursuant to Section A-VI/1, paragraphs 3 and 4;
2. COP in Survival Craft and Rescue Boats other than Fast Rescue Boats pursuant to Section A-VI/2, paragraphs 5 and 6;
3. COP in Fast Rescue Boats pursuant to Section A-VI/2, paragraphs 11 and 12; and
4. COP in Advanced Fire Fighting pursuant to Section A-VI/3, paragraphs 5 and 6.

Section 6. In accordance with the STCW Convention, 1978, as amended, the following COPs are **not** subject to revalidation:

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V.7. Memorandum Circular No. SC-2021-04 Series of 2021

1. COP in Medical First Aid;
2. COP in Medical Care;
3. COP in Ship Security Officer; and
4. COP in Security Awareness Training and Seafarers with Designated Security Duties.

Section 7. All applications for issuance and revalidation including replacement of COP shall be filed by the seafarers online through the MARINA Integrated Seafarers Management Online (MISMO) system.

The MISMO online appointment system is free of charge. In order to access the MISMO system, the seafarer shall first create/secure a MISMO account following the steps in Section 23 hereof.

Seafarers applying for certification under this Circular are enjoined from securing online appointment through fixers. Dealing with fixers is considered as an act of fraud and misrepresentation and is penalized under Section 32 of this Circular and other relevant laws.

Section 8. Manning/crewing agencies or shipping companies, through its authorized MARINA-accredited Liaison Officer, may be allowed to file for the expedite processing of application for issuance and revalidation of COP of their seafarers in cases of exceptional and emergency situation only, such as or similar to the following:

1. Replacement/substitution of a crew member(s) due to injury, serious illness or death;
2. Replacement/substitution of crew member as recommended by the ship master due to incompetence, physical or mental condition, habitual drunkenness or criminal conduct; or
3. For seafarers currently serving onboard with extended contract but whose certificates has expired or will be expiring soon.

In order to avoid the expedite processing of documents, manning/crewing agencies or shipping companies are encouraged to have a pool of seafarers with appropriate certificates with at least 1 year validity period as part of good practice.

Section 9. All applications for revalidation must be filed three (3) months before the date of expiration of the COP to be revalidated. An affidavit explaining the reason for late filing shall be required for submission and shall be charged an additional fee of P500.00. However, no additional fee shall be charged if the late filing was due to any of the following reasons/circumstances only:

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V.7. *Memorandum Circular No. SC-2021-04* *Series of 2021*

1. Death of immediate family member;
2. Seafarers with medical condition/illness; and
3. Force majeure.

Documentary evidence to prove any of the above circumstance shall be required for submission along with the affidavit.

The application for revalidation of an **expired COP** shall be treated as a new application for issuance of COP. The applicant shall be required to comply with the applicable requirements in Section 16 hereof.

Section 10. A holder of a COP which is lost or damaged or with erroneous information or entry shall apply for its replacement. A certificate will be issued upon compliance with the requirements set forth in Section 19 of this Circular.

Section 11. As provided under Regulation I/14 of the STCW Convention, 1978, as amended, it shall be the responsibility of the manning/crewing agencies or shipping companies and their accredited Liaison Officers to ensure that each seafarer assigned to any of its ships shall hold an appropriate certificate in accordance with the provisions of the Convention and as established by the Administration.

Manning/Crewing agencies or shipping companies shall also ensure that the STCW certificates are duly signed by the holders/seafarers and shall upload the duly signed certificate into the MISMO account of the seafarer.

Non-compliance with this provision may result to the rejection of succeeding applications under this Circular.

Section 12. The concerned manning/crewing agencies or shipping companies and accredited Liaison Officers shall ensure the authenticity and completeness of the documents/records of the seafarers encoded or uploaded into the MISMO system.

Section 13. As holders of information, it shall be the responsibility of the concerned institutions/agencies to encode into the MISMO system, within the prescribed period, the records and information regarding the training, medical fitness, and sea service records of the seafarers, as shown in the table below:

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Institution / Agency	Records of seafarer	Prescribed period to encode into MISMO system
MTI	<ul style="list-style-type: none"> • Training Course • Batch No. • Location • STCW Regulation • Date the training started • Date of training completion • Class link 	Within one (1) working day after completion of the training course
DOH-Accredited Medical Facilities for Seafarer	<ul style="list-style-type: none"> • Name of Medical Facility • Medical Practitioner • PRC License ID • Date of Medical Exam • Expiration Date • Findings 	Within two (2) working days after completion of medical examination
Manning Agency / Shipping Company	<ul style="list-style-type: none"> • Name of Vessel • Type of Vessel • Flag of Registry • IMO No. • GRT • kW • Ship's Trade • Date and Place of Embarkation • Date and Place of Disembarkation • Position/Rank 	Within three (3) working days from disembarkation of the seafarer

Upon effectivity of this Circular, only information regarding training, medical fitness and seagoing service encoded into the MISMO system by MTIs, DOH-accredited Medical Facilities for Seafarers, and Manning/Crewing Agencies or Shipping Companies, respectively, shall be accepted for issuance or revalidation of COP.

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In order to access the MISMO system, the above-mentioned institutions shall first create/secure a MISMO account following the steps in Section 24 hereof.

The concerned institutions shall be held fully liable for the veracity of the information encoded into the MISMO system.

Training that was taken or completed within two (2) years before the date of application may still be accepted for issuance or revalidation of COP provided that the required information relative thereto is encoded by the concerned training provider, and that the five (5) year validity shall be reckoned from the completion date of the training or refresher course.

The compliance of the above institutions with their reportorial responsibilities under this Circular shall be verified/checked during the monitoring and surveillance activities of MARINA.

Section 14. Every seafarer applying for issuance and revalidation of COP under the relevant provisions of Chapter VI of STCW Convention, 1978, as amended shall comply with the following general requirements:

1. Proof of identity;
2. Must be not less than 18 years of age at the time of application; **AND,**
3. Meet the standards of Medical Fitness specified in Section A-I/9 of the STCW Code.

Section 15. The provisions of Republic Act No. 10173, otherwise known as the “Data Privacy Act of 2012”, on protection of confidentiality, preservation of the integrity, and promotion of the availability of data authorized use shall apply.

Article V SPECIFIC PROVISIONS

Section 16. Every seafarer applying for **issuance of COP** under this Circular shall comply with the specific requirements, as follows:

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1. Regulation VI/1, paragraph 2 – COP in Basic Training

- a) Has completed an approved course in Basic Training in accordance with Section A-VI/1 of the STCW Code; **AND**
- b) Meet the appropriate standard of competence specified under Section A-VI/1 of STCW Code.

2. Regulation VI/2, paragraph 1 – COP in Survival Craft, Rescue Boats Other Than Fast Rescue Boats

- a) Has completed an approved training course in Survival Craft, Rescue Boats Other Than Fast Rescue Boats and have approved seagoing service of not less than six (6) months; **AND**
- b) Meet the standard of competence for certificates of proficiency in survival craft and rescue boats, set out in Section A-VI/2, paragraphs 1 to 4 of the STCW Code.

3. Regulation VI/2, paragraph 2 – COP in Fast Rescue Boats

- a) Be the holder of a valid COP in Survival Craft and Rescue Boats other than Fast Rescue Boats;
- b) Has completed an approved training course in Fast Rescue Boats; **AND**
- c) Meet the standard of competence for COP in Fast Rescue Boats, set out in Section A-VI/2, paragraphs 7 to 10 of the STCW Code.

4. Regulation VI/3 – COP in Advance Fire Fighting

- a) Has completed approved training course in Advanced Training in Fighting Fire; **AND**
- b) Meet the standard of competence specified under Section A-VI/3, paragraphs 1 to 4 of the STCW Code.

5. Regulation VI/4, paragraph 1 – COP in Medical First Aid

- a) Has completed an approved training course in Medical First Aid; **AND**

V. STCW MEMORANDUM CIRCULARS

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b) Meet the standard of competence in medical first aid specified in Section A-VI/4, paragraphs 1 to 3 of the STCW Code.

6. Regulation VI/4, paragraph 2 – COP in Medical Care

a) Has completed an approved training course in Medical Care; **AND**

b) Meet the standard of competence in Medical Care specified in Section A-VI/4, paragraphs 4 to 6 of the STCW Code.

7. Regulation VI/5 – COP in Ship Security Officer

a) Has approved seagoing service of not less than 12 months;

b) Has completed an approved training course for Ship Security Officer; **AND**

c) Meet the standard of competence for COP as Ship Security Officer set out in Section A-VI/5, paragraphs 1 to 4 of the STCW Code.

8. Regulation VI/6 – COP in Security Awareness Training and Seafarers with Designated Security Duties

a) Completed an approved training course for Security Awareness Training and Seafarers with Designated Security Duties; **AND**

b) Meet the appropriate standard of competence specified in Section A-VI/6, paragraphs 1 to 4 and in paragraphs 6 to 8 of the STCW Code.

Section 17. Seafarers applying for **revalidation of COPs** under this Circular shall comply with the specific requirements, as follows:

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COP TO BE REVALIDATED	SPECIFIC REQUIREMENTS FOR REVALIDATION
1. COP in Basic Training	<p>a) approved seagoing service for a period of at least twelve (12) months in total within five (5) years, OR three (3) months in total within six (6) months prior to the date of revalidation; AND</p> <p>b) completed an approved Refresher Course in Basic Training; OR</p> <p>c) if the applicant for revalidation does not meet the required seagoing service, he must complete an approved course in Basic Training.</p>
2. COP in Survival Craft and Rescue Boats other than fast rescue boats	<p>a) approved seagoing service for a period of at least twelve (12) months in total within five (5) years, OR three (3) months in total within six (6) months prior to the date of revalidation; AND</p> <p>b) completed an approved Refresher Course in Survival Craft and Rescue Boats other than fast rescue boats; OR</p> <p>c) if the applicant for revalidation does not meet the required seagoing service, he must complete an approved training course in Survival Craft and Rescue Boats other than fast rescue boats.</p>
3. COP in Fast Rescue Boats	<p>a) Valid COP in SCRB;</p> <p>b) approved seagoing service for a period of at least twelve (12) months in total within five (5) years, OR three (3) months in total within six (6) months prior to the date of revalidation onboard ship fitted with Fast Rescue Boat; AND</p> <p>c) completed an approved Refresher Course in Fast Rescue Boats; OR</p> <p>d) if the applicant for revalidation does not meet the required seagoing service, he must complete an approved training course in Fast Rescue Boats.</p>
4. COP in Advanced Fire Fighting	<p>a) approved seagoing service for a period of at least twelve (12) months in total within five (5) years, OR three (3) months in total within six (6) months prior to the date of revalidation; AND</p> <p>b) completed an approved Refresher Course in Advanced Fire Fighting; OR</p> <p>c) if the applicant for revalidation does not meet the required seagoing service, he must complete an approved course in Advanced Fire Fighting.</p>

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Article VI OTHER REQUIREMENTS

Section 18. Subject to Section 8 above, applications for expedite processing shall comply with the following requirements in addition to the documentary requirements enumerated in Annex-A of this Circular, as applicable:

1. For expedite application, the following additional documents shall be submitted and uploaded into the MISMO account of the seafarer:

- a) Letter request from the shipping company/manning agency duly signed by its authorized official/s, and must bear the official logo of the company stating therein the reason or circumstance;
- b) Documentary evidence of the reason or circumstance stated in the letter request for expedite processing;
- c) Overseas Employment Certificate (OEC) from the Philippine Overseas Employment Administration (POEA); and
- d) Contract of Employment duly approved by the POEA.

2. For applications filed on behalf of the seafarer who is currently serving on board ship, the following documents shall be submitted and uploaded in the MISMO system:

- a) Letter request from the shipping company/manning agency duly signed by its authorized official/s, and must bear the official logo of the company stating the reason or circumstance thereof;
- b) Documentary evidence of the reason or circumstance stated in the letter request for expedite processing;
- c) Duly notarized Affidavit of Undertaking or Certification from the shipping company/manning agency;
- d) Ship's Crew List;
- e) New Contract of Employment approved by the POEA in case of promotion; or

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f) Duly notarized Affidavit in case of lost or damaged COP or with erroneous information therein. The Affidavit should state the circumstances of the loss or damage or the erroneous details of information and give a description of the certificate.

Liaison Officers shall bring the original copy of the above documents and present to the designated Document Evaluator, for verification and validation.

Section 19. Seafarers applying personally for **replacement** of COP that was lost or damaged or with wrong information entry shall comply with the following requirements:

1. Duly notarized Affidavit stating the circumstances of the loss or damage or the wrong information entry in the COP and give a description of the certificate; and
2. Any government issued identification document.

In case the seafarer is onboard the ship, the duly designated liaison officer shall upload the following documents into the MISMO system and bring the original copy of the same for presentation to the designated Document Evaluator, for verification and validation:

1. Letter from the concerned manning agency / crewing agency / shipping company requesting for the replacement of the COP duly signed by authorized official;
2. Affidavit of Loss or Damage;
3. Employment contract approved by the POEA;
4. Oath of undertaking; and
5. Ship's crew list.

Section 20. First Time Jobseekers applying for issuance of COP in BT and/or SDSD shall, in addition to the abovementioned general and specific requirements, as applicable, shall submit and upload into the MISMO system the following requirements:

1. SRB/SID or any valid government identification document;
2. Barangay Certification that the applicant is a first-time job seeker and a resident of the issuing barangay for at least six (6) months as of the issuance date of such document using the format annexed to Memorandum Circular No. SC-2019-02; and
3. Oath of Undertaking accomplished by the first-time job seeker and executed before the Punong

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Barangay or the latter's authorized officer in accordance with the format annexed to Memorandum Circular No. SC-2019-02.

Section 21. STCW mandatory training courses required for the issuance or revalidation of COP under this Circular shall be taken **ONLY** from Maritime Training Institutions (MTIs) offering MARINA-approved training courses.

Article VII

DOCUMENTARY REQUIREMENTS

Section 22. Seafarers applying for issuance or revalidation of COP shall comply with the documentary requirements corresponding to the COP being applied for provided in **Annex A**.

A seafarer may be required to present additional supporting documents during the evaluation of his/her application for certification under this Circular.

Article VIII

STEPS FOR CREATION OF MISMO ACCOUNT

Section 23. For MISMO account of Seafarers:

Step 1. Go to MARINA Online Appointment System website by clicking this link

<https://online-appointment.marina.gov.ph>.

Step 2. Click "Sign-up".

Step 3. Click "Register New Account".

Step 4. Fill-in all required information on the template shown on the screen. Make sure to enter your working address.

Step 5. Click the "I accept the term and conditions".

Step 6. Click the "Register" button. This message will appear on your screen "You have successfully registered in our system. Please check your email to activate your account".

Step 7. Check your registered email address and open the link sent by the administration to verify and activate the MISMO account.

Step 8. Upon signing-in to your MISMO Account, fill-up your "Personal Information", and then click "Save Changes".

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Section 24. For creation of their MISMO accounts, MTIs, Manning/Crewing Agencies, Shipping companies, and DOH-accredited Medical Facilities for Seafarers, shall apply through a letter of intent with the Information and Communications Technology Management Division (ICTMD) of the MARINA at email address: stcw_ictmd@marina.gov.ph to secure their MISMO account.

Article IX

PROCEDURES FOR ISSUANCE OR REVALIDATION OF COP UNDER CHAPTER VI OF THE STCW CONVENTION, 1978, AS AMENDED

Section 25. In general, the application for issuance, revalidation and replacement of COP under the MISMO system goes through the following processes:

1. Initial online evaluation
2. Final evaluation
3. Printing of COP
4. Validation of printed COP
5. Releasing of COP

Candidates applying for issuance, revalidation and replacement of COP under this Circular shall follow the procedures/steps shown in the process flow diagram in **Annex B**.

Section 26. Notwithstanding Section 25, there will be **no need for initial online evaluation** for the following type of applications:

1. Application for **issuance** of COP in BT, SDSD, ATFF, FRB, MEFA, and MECA; and
2. Application for issuance of COP in BT and SDSD filed by a *First-Time Job Seeker*. Under Memorandum Circular No. SC-2019-02 which set forth the MARINA guidelines in the implementation of Republic Act No. 11261, otherwise known as the "First Time Job Seekers Assistance Act", **no fees and charges** shall be collected from the first-time jobseeker applying for the issuance of COP in BT and/or SDSD, subject however, to the requirements in Section 20 above.

Article X

VALIDITY OF COP

Section 27. The COP under this Circular shall have the following validity:

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<i>Type of Certificate</i>	<i>Validity period</i>
1. COP in BT	Five (5) years from date of issuance / revalidation if application is filed within 6 months upon completion of the training. Otherwise, the 5 years validity shall reckon from the date of completion of the training.
2. COP in SCRB	
3. COP in AFF	
4. COP in FRB	
5. COP in MEFA	Unlimited
6. COP in MECA	
7. COP in SSO	
8. COP in SDSD	

Article XI FORMAT OF COP

Section 28. The COP shall contain the information provided under Section B-I/2 paragraph 5 of the STCW Code, and shall be in a format shown in the Annex C.

COPs issued prior to the effectivity of this Circular shall remain valid until their expiration date.

Article XII VERIFICATION OF COP

Section 29. COPs issued under this Circular can be verified through the verification portal available at <https://online-appointment.marina.gov.ph/verify-id-certificate>.

Article XIII GROUNDS FOR SUSPENSION/REVOCAION OF COP

Section 30. The COP may be suspended or revoked by the Administration, after due process, for any of the following grounds:

1. Declaration by a competent medical practitioner of permanent disability to be engaged onboard and receipt of payment for such disability; Provided, That, if the certificate of the concerned seafarer is still valid, the same shall be deemed revoked;
2. Falsification of seafarer's certificates;
3. Final conviction of a crime involving moral turpitude; and

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4. Any act of misrepresentation for the purpose of securing COP such as giving false testimonies or falsified documents.

The holder of a COP that is suspended or revoked shall promptly surrender it as directed by the Administration. Any suspended or revoked COP will not be re-instated. The seafarer may apply for new COP when he/she has been issued legal clearance by the Administration.

Article XIV FEES AND OTHER CHARGES

Section 31. Applicants for COPs as herein provided shall pay the corresponding fees and other charges, through the MARINA authorized payment center, as follows:

<i>Type of Application</i>	<i>Regular processing fee</i>	<i>Expedite / Onboard processing fee</i>
Issuance of COP	P230.00 (inclusive of documentary stamp tax)	P630.00 (inclusive of documentary stamp tax)
Revalidation of COP		
Replacement of COP		

An additional fee of P500.00 shall be imposed for late filing of application for revalidation subject to exemptions under Section 9 hereof.

The seafarer applicant may opt to personally claim the COP upon its release or authorize the MARINA to have it delivered through an authorized courier service provider upon payment of an additional courier service fee.

Article XV PENALTY CLAUSE

Section 32. Engaging in any act/s of misrepresentation for purpose of securing certificate of proficiency such as giving of false testimonies or falsified documents, or use, submission or presentation of falsified, fraudulent or tampered documents shall be meted with the following fines and penalties:

1. Ratings (Support level)

First Violation - P50,000.00 and disqualification to Apply for Certificate of Proficiency (COP) for three (3) months from the receipt of the decision/order or resolution.

V. STCW MEMORANDUM CIRCULARS

V.7. Memorandum Circular No. SC-2021-04 Series of 2021

Second Violation – P100,000.00 and disqualification to Apply for Certificate of Proficiency (COP) for six (6) months from the receipt of the decision/order or resolution.

Third Violation - Perpetual disqualification to apply for Certificate of Proficiency (COP).

2. Officers

First Violation – P100,000.00 and disqualification to Apply for Certificate of Proficiency (COP) for three (3) months from the receipt of the decision/order or resolution.

Second Violation - 200,000.00 and disqualification to Apply for Certificate of Proficiency (COP) for six months (6) from the receipt of the decision/order or resolution.

Third Violation - Perpetual disqualification to apply for Certificate of Proficiency (COP).

3. Liaison Officers (LOs)

LOs shall be penalized with the following for submission of spurious/tampered and/or unauthorized document:

First violation – P50,000 and suspension for six (6) months of Certificate of Accreditation from the receipt of the decision/order or resolution.

Second violation – P100,000 and revocation of and perpetual disqualification to apply for Certificate of Accreditation from the receipt of the decision/order or resolution.

4. Manning Agencies

Manning agencies shall be penalized with the following for submission of false statement or misrepresentation, fraudulent or spurious or tampered licenses, documents, and/or certificates where they or any of their accredited LOs have consented or participated in the tampering/misrepresentation or in securing the questioned licenses, documents, and/or certificates from any source:

First violation – P500,000 and suspension of the Certificate of Accreditation for one (1) year from the receipt of the decision/order or resolution.

Second violation – P1,000,000 and revocation of and perpetual disqualification to apply for the Certificate of Accreditation from the receipt of the decision/order or resolution.

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5. MTIs and ACs

MTIs and ACs shall be penalized with the following for encoding false information into the MISMO System required in the processing of Certificate of Proficiency and/or Certificate of Competency:

First Violation – P500,000.00 fine and suspension of Certificate of Accreditation involving the training course/assessment applied for the COP for one (1) year from the receipt of the decision/order or resolution.

Second Violation – P1,000,000.00 fine and revocation of and perpetual disqualification to apply for Accreditation involving the training course/assessment applied for COP from the receipt of the decision/order or resolution.

The commission of the above violation is without prejudice to any civil and/or criminal liability that may be imposed under applicable laws.

Article XVI

REPEALING CLAUSE

Section 33. STCW Circular No. 2018-05, STCW Advisory No. 2020-01 and any existing MARINA and STCW Circulars, rules and regulations which are contrary to or inconsistent with this Circular are hereby superseded, repealed or amended accordingly.

Article XVII

SEPARABILITY CLAUSE

Section 34. If any provision or part of this Circular is declared by any competent authority to be invalid or unconstitutional, the remaining provisions or parts hereof shall remain in full force and effect and shall continue to be valid and effective.

Article XVIII

EFFECTIVITY

Section 35. This STCW Circular shall take effect fifteen (15) days following its publication in a newspaper of general circulation and submission to the Office of the National Administrative Register (ONAR).

Done in the City of Manila, Philippines on February 11, 2021.

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V.7. Memorandum Circular No. SC-2021-04 Series of 2021



DOCUMENTARY REQUIREMENTS for the Issuance, Revalidation and Replacement of Certificate of Proficiency (COP)

PAGE 1 OF 2

CHECKLIST OF REQUIREMENTS**	
I. FOR ISSUANCE OF COP	
1. COP in Basic Training (BT)	
a.	Certificate of Training Completion for BT
b.	SIRB/SRB first page or any valid government ID or birth certificate
c.	Valid Medical Certificate in PEME format
2. COP in Survival Craft and Rescue Boats other than Fast Rescue Boats (SCRB)	
a.	Certificate of Training Completion for SCRIB
b.	Approved Seagoing service of not less than six (6) months
c.	SIRB/SRB first page and entries
d.	Valid Medical Certificate in PEME format
3. COP in Fast Rescue Boats (FRB)	
a.	Certificate of Training Completion for PFRB
b.	Valid COP in SCRIB
c.	Valid Medical Certificate in PEME format
4. COP in Advance Fire Fighting (AFF)	
a.	Certificate of Training Completion for AFF
b.	SIRB/SRB first page or any valid government ID or birth certificate
c.	Valid Medical Certificate in PEME format
5. COP in Medical First Aid (MeFA)	
a.	Certificate of Training Completion for MeFA
b.	SIRB/SRB first page or any valid government ID or birth certificate
c.	Valid Medical Certificate in PEME format
6. COP in Medical Care (MeCA)	
a.	Certificate of Training Completion for MeCa
b.	Valid Medical Certificate in PEME format
c.	SIRB/SRB first page or any valid government ID or birth certificate
7. COP in Ship Security Office (SSO)	
a.	Certificate of Training Completion for SSO
b.	Approved Seagoing service of not less than twelve (12) months
c.	SIRB/SRB first page and entries
d.	Valid Medical Certificate in PEME format
8. COP in Security Awareness Training and Seafarers with Designated Security Duties (SDSD)	
a.	Certificate of Training Completion for SDSD
b.	SIRB/SRB first page or any valid government ID or birth certificate
c.	Valid Medical Certificate in PEME format
II. FOR REVALIDATION OF COP	
1. COP in Basic Training (BT)	
a.	Valid COP in BT
b.	Approved seagoing service for a period of at least twelve (12) months in total within the last five (5) years OR three (3) months in total within the last six (6) months prior to the date of revalidation.
c.	Certificate of Training Completion for Refresher Course in BT, OR Certificate of Training Completion in BT (full course) if expired COP in BT or if applicant does not meet the required seagoing service.
d.	Medical Certificate in PEME format

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V.7. Memorandum Circular No. SC-2021-04 Series of 2021



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DOCUMENTARY REQUIREMENTS

for the Issuance, Revalidation and Replacement of
Certificate of Proficiency (COP)

2. COP in Survival Craft and Rescue Boats other than Fast Rescue Boats (SCRB)
a. Valid COP in SCRБ
b. Approved seagoing service for a period of at least twelve (12) months in total within the last five (5) years, OR three (3) months in total within the last six (6) months prior to the date of revalidation.
c. Certificate of Training Completion for Refresher Course in SCRБ, OR Certificate of Training Completion in SCRБ (full course), if expired COP in SCRБ or if applicant does not meet the required seagoing service.
d. Medical Certificate in PEME format
3. COP in Fast Rescue Boats (FRB)
a. Valid COPs in SCRБ and FRB
b. Approved seagoing service for a period of at least twelve (12) months in total within the last five (5) years, OR three (3) months in total within the last six (6) months prior to the date of revalidation onboard ship fitted with FRB.
c. Certificate of Training Completion for Refresher Course in FRB, OR Certificate of Training Completion in FRB (full course), if expired COP in FRB or if applicant does not meet the required seagoing service.
d. Medical Certificate in PEME format
4. COP in Advance Fire Fighting (AFF)
a. Valid COP in AFF
b. Approved seagoing service for a period of at least twelve (12) months in total within five (5) years, OR three (3) months in total within six (6) months prior to the date of revalidation.
c. Certificate of Training Completion for Refresher Course in AFF, OR Certificate of Training Completion in AFF (full course), if expired COP in AFF or if applicant does not meet the required seagoing service.
d. Medical Certificate in PEME format
III. FOR REPLACEMENT OF COP
1. Duly notarized Affidavit in case of lost or damaged COP or if the COP has wrong information entry. <i>The Affidavit should state the circumstances of the loss or damage or the wrong details of information, and give description of the certificate/s to be replaced.</i>
2. In case the seafarer is onboard ship: 2) letter from the concerned manning agency / crewing agency / shipping company requesting for the replacement of the COP duly signed by authorized official; 3) Affidavit of Loss or Damage 4) employment contract approved by the POEA; 5) Oath of undertaking; and 6) Ship's crew list.

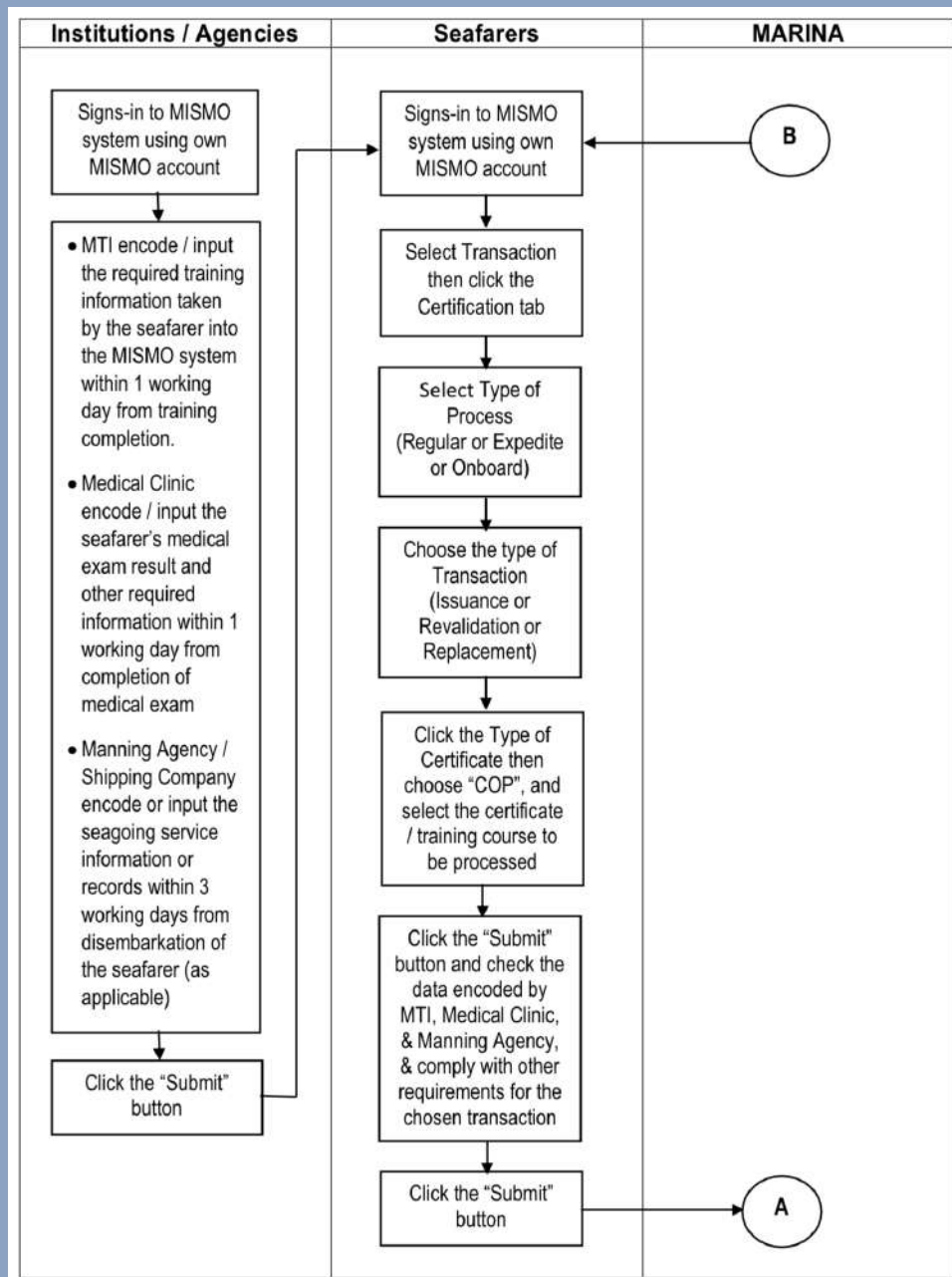
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PROCESS FLOW DIAGRAM for Issuance, Revalidation and Replacement of COP under this Circular

PAGE 1 OF 2



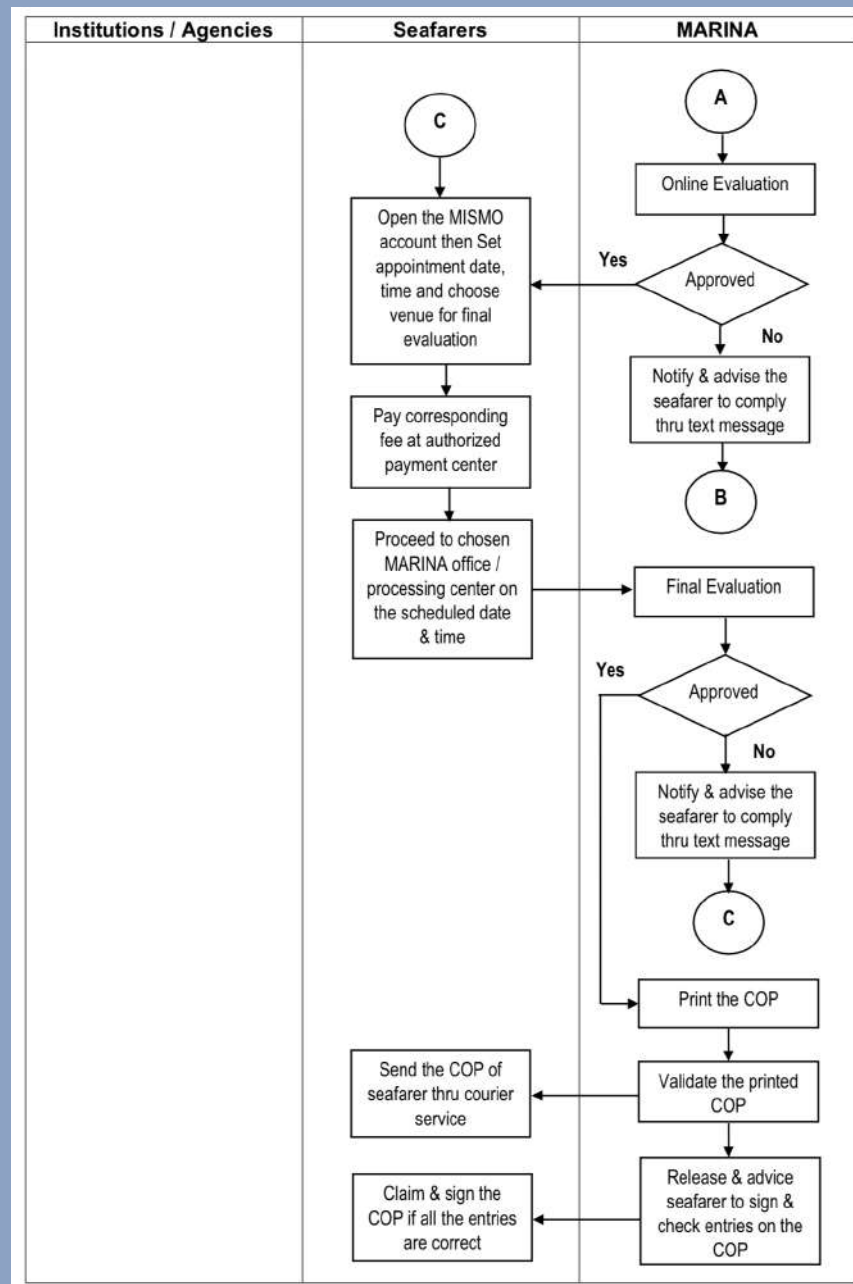
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PROCESS FLOW DIAGRAM for Issuance, Revalidation and Replacement of COP under this Circular

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ANNEX – C



REPUBLIC OF THE PHILIPPINES

**CERTIFICATE OF PROFICIENCY
ISSUED UNDER THE PROVISIONS OF THE INTERNATIONAL CONVENTION ON
STANDARDS OF TRAINING, CERTIFICATION AND WATCHKEEPING FOR
SEAFARERS (STCW CONVENTION), 1978, AS AMENDED**

The Government of the Republic of the Philippines, through the
Maritime Industry Authority (MARINA),

certifies that

(NAME OF THE SEAFARER)

has successfully completed the approved training course in

(TITLE OF THE TRAINING COURSE)

in accordance with Regulation ____ of the STCW Convention, 1978, as amended
and has been found qualified after passing the assessment
under Section A-_____ of the STCW Code.

Certificate Number : _____

Date of Issue : _____

Date of Expiry : _____

Date of birth of the seafarer: _____



Passport
size
Photo of
the Seafarer

VADM ROBERT A EMPEDRAD AFP (Ret)
Administrator

MARITIME INDUSTRY AUTHORITY

Bonifacio Drive corner 20th Street, Port Area,
Manila 1018 Philippines
Telephone No.: (02) 8523-9078 / (02) 8524-2895

Signature of the holder : _____

This certificate must be kept available in its original form on board the ship on which the lawful holder is serving as required under Regulation 1/2, paragraph 11 of the above-mentioned Convention.

V. STCW MEMORANDUM CIRCULARS

V.8. *Memorandum Circular No. SC-2021-05*
Series of 2021

MC NO. SC-2021-05

**REVISED RULES AND MANDATORY
MINIMUM REQUIREMENTS IN THE
ISSUANCE AND REVALIDATION OF
CERTIFICATE OF PROFICIENCY (COP)
FOR SEAFARERS SERVING ON TANKER
SHIPS, SHIPS SUBJECT TO THE IGF
CODE AND SHIPS OPERATING IN POLAR
WATERS UNDER CHAPTER V OF THE
STCW CONVENTION, 1978, AS AMENDED**

MARCH 23, 2021

Pursuant to Presidential Decree (PD) No. 474 Republic Act No. 10635 and its Implementing Rules and Regulations (IRR), the International Convention on Standards of Training, Certification and Watchkeeping for Seafarers, 1978, as amended (STCW Convention, 1978, as amended), Republic Act No. 11032 otherwise known as the "*Ease of Doing Business and Efficient Government Service Delivery Act of 2018*" and Republic Act No. 10173 also known as the "*Data Privacy Act of 2012*", the following rules and requirements are hereby adopted and promulgated, thus:

Article I
OBJECTIVE

Section 1. The objective of this Circular is to prescribe the rules and requirements in the issuance and revalidation of COP under Chapter V of the STCW Convention, 1978, as amended, for seafarers serving on Tanker Ships, Ships subject to the IGF Code, and Ships Operating in Polar Waters.

V. STCW MEMORANDUM CIRCULARS

V.8. *Memorandum Circular No. SC-2021-05* *Series of 2021*

The revision is part of the continual improvement of the certification policies and their harmonization with the MARINA Integrated Seafarers Management Online (MISMO) system which will further strengthen our compliance with the STCW Convention, 1978, as amended.

Article II COVERAGE

Section 2. This Circular shall cover seafarers applying for issuance and revalidation of COP under Chapter V of the STCW Convention, 1978, as amended, for service on Tanker Ships, Ships subject to the IGF Code, and Ships Operating in Polar Waters.

Seafarers of any nationality, who have completed the approved training course in the Philippines may also apply for any certificate under this Circular.

Article III DEFINITION OF TERMS

Section 3. For purposes of this Circular, the terms below shall be defined as follows:

- a) **Administration** – means the Maritime Industry Authority (MARINA);
- b) **Approved** – means approved by the Administration;
- c) **MISMO System** – means the MARINA Integrated Seafarers' Management Online (MISMO) System which is a digital platform used for all transactions of seafarers and MARINA stakeholders relevant to the assessment of competence and certification of seafarers. It aims to reduce processing time, streamline processes and requirements, and eliminate corrupt practices;
- d) **Other Personnel** – means any person serving on board Tanker Ships, Ships subject to the IGF Code and Ships Operating in Polar Waters other than the Master, Officers and Ratings;
- e) **Person with immediate responsibility** – means a person being in a decision-making capacity with respect to loading, discharging, care in transit, handling of cargo, tank cleaning, or other cargo-related operations;

V. STCW MEMORANDUM CIRCULARS

V.8. Memorandum Circular No. SC-2021-05 Series of 2021

f) **Polar Code** – refers to the International Code for Ships Operating in Polar Waters, as defined in SOLAS regulation XIV/1.1;

g) **Polar Waters** – means Arctic waters and/or the Antarctic area, as defined in SOLAS Regulations XIV/1.2 to XIV/1.4;

h) **Record of Assessment (ROA)** – refers to the document indicating the name of the assessee who have demonstrated the relevant competence and where the outcome of their assessment is recorded as certified by the qualified assessor and training director of a Maritime Training Institution (MTI);

i) **Revalidation** – means establishing continued professional competence by a seafarer in order to renew a certificate required to be revalidated at an interval not exceeding five (5) years from the date of issuance thereof in accordance with Regulation I/11 of the STCW Convention, 1978 as amended, and maintaining the required standards of competence in accordance with Sections A-V/1-1, A-V/1-2, A-V/3 and A-V/4 of the STCW Code.

j) **Supernumerary Capacity** – means capacity of a seafarer who is not part of the ship's safe manning complement, undertaking a training program with emergency duties;

k) **The IGF Code** – refers to the International Code of Safety for Ships Using Gases or Other Low-Flashpoint Fuels, as defined in SOLAS Regulation II-1/2.29; and

l) **Training Record Book** – means a document developed and issued by the Administration or approved in accordance with its existing rules and requirements that is used to record the practical training and experience at sea by a candidate while serving in a supernumerary capacity on board a tanker ship. It contains detailed information about the progress of the tasks and duties undertaken to provide an evidence that a structured program of onboard training has been completed.

Article IV GENERAL PROVISIONS

Section 4. The issuance of COPs to seafarers under this Circular shall be in accordance with the following regulations under Chapter V of the STCW Convention, 1978, as amended, to wit:

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- a) Regulations V/1-1 and V/1-2 for Master, Chief Engineer Officer, Chief Mate, Second Engineer Officer, Officer-In-Charge of Navigational Watch, Officer-In-Charge of an Engineering Watch and Ratings on Oil, Chemical and Liquefied Gas Tankers;
- b) Regulation V/3 for Master, Chief Engineer Officer, Second Engineer Officer, Officer-In-Charge of an Engineering Watch, Ratings and other personnel serving onboard ships subject to the IGF Code; and
- c) Regulation V/4 for Master, Chief Mate and Officer-In-Charge of a Navigational Watch serving onboard ships operating in Polar Waters.

Section 5. Revalidation at an interval not exceeding five (5) years from the date of issuance of the certificates mentioned below shall be mandatory in accordance with the requirements of STCW Convention, 1978, as amended, for:

- a) Officers holding COP in Basic Training for Oil and Chemical Cargo Operations and Basic Training for Liquefied Gas Tanker Cargo Operations and Master, Chief Engineer Officer, Chief Mate, Second Engineer Officer, Officer in Charge of a Navigational Watch, Officer in Charge of an Engineering Watch, and Ratings holding COP in Advanced Training for Oil, Chemical or Liquefied Gas Tanker Cargo Operations under Regulation I/11, paragraph 3;
- b) Master, Chief Mate and Officers in Charge of a Navigational Watch holding COP in Basic or Advanced Training for Ships Operating in Polar Waters under Regulation I/11, paragraph 4; and
- c) Master, Engineer Officers, Ratings and other personnel holding COP in Basic or Advanced Training for Service on Ships subject to the IGF Code under Regulation V/3, paragraph 12 in relation to Table B-I/2 of the STCW Code.

Section 6. In accordance with the STCW Convention, 1978, as amended, the following COPs issued to Ratings are **not** subject to revalidation:

1. COP in Basic Training for Oil and Chemical Tanker Cargo Operations; and
2. COP in Basic Training for Liquefied Gas Tanker Cargo Operations..

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Section 7. All applications for issuance and revalidation, including replacement of COPs, shall be filed online by the seafarer through the MARINA Integrated Seafarers Management Online (MISMO) system

The MISMO online appointment system is free of charge. In order to access the MISMO system, the seafarer shall first create or secure a MISMO account following the steps in Section 23 hereof.

Seafarers applying for certification under this Circular are enjoined from securing online appointment through fixers. Dealing with fixers is considered as an act of fraud and misrepresentation and is penalized under Section 31 of this Circular and other relevant laws.

Section 8. Manning/crewing agencies or shipping companies, through its authorized MARINA-accredited Liaison Officer, may be allowed to file for the expedite processing of application for issuance and revalidation of COP of their seafarers in cases of exceptional and emergency situation only, such as or similar to the following:

1. Replacement/substitution of a crew member(s) due to injury, serious illness or death;
2. Replacement/substitution of crew member as recommended by the ship master due to incompetence, physical or mental condition, habitual drunkenness or criminal conduct; or
3. For seafarers currently serving onboard with extended contract but whose certificates will be expiring.

In order to avoid the expedite processing of documents, manning/crewing agencies or shipping companies are encouraged to have a pool of seafarers with appropriate certificates with at least 1 year validity period as part of good practice.

Section 9. All applications for revalidation must be filed three (3) months before the date of expiration of the COP to be revalidated. An affidavit explaining the reason for late filing shall be required for submission and shall be charged an additional fee of P500.00. However, no additional fee shall be charged if the late filing was due to any of the following reasons/circumstances:

1. Death of immediate family member;

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2. Seafarers with Medical condition/illness; and

3. Force majeure.

Documentary evidence to prove any of the above circumstance shall be required for submission along with the affidavit.

Application for revalidation of **expired COP** shall be treated as a new application for issuance of COP and shall be required to comply with the applicable requirements in Section 16 hereof.

Section 10. A holder of COP which is lost or damaged or with erroneous information or entry shall apply for its replacement. A certificate will be issued upon compliance with the requirements set forth in Section 19 of this Circular.

Section 11. As provided under Regulation I/14 of the STCW Convention, 1978, as amended, it shall be the responsibility of the manning/crewing agencies or shipping companies and their accredited Liaison Officers to ensure that each seafarer assigned to any of its ships shall hold an appropriate certificate in accordance with the provisions of the Convention and as established by the Administration.

Manning/Crewing agencies or shipping companies shall also ensure that the STCW certificates are duly signed by the holders/seafarers and shall upload the duly signed certificate into the MISMO account of the seafarer.

Non-compliance with this provision may result to the rejection of succeeding applications under this Circular.

Section 12. The concerned manning/crewing agencies or shipping companies and their accredited Liaison Officers shall ensure the authenticity and completeness of the seafarer's documents/records being encoded and/or uploaded into the MISMO system.

Section 13. As holders of information, it shall be the responsibility of the concerned institutions/agencies to encode into the MISMO system, within the prescribed period, the records and information regarding the training, medical fitness, and sea service records of the seafarers, as shown in the table below:

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Institution / Agency	Information to be Encoded	Prescribed period to encode into MISMO system
MTI	<ul style="list-style-type: none"> • Training Course • Batch No. • Location • STCW Regulation • Date the training started • Date of training completion • Class Link • Record or evidence of passing the Assessment in an approved <u>BTOCTCO</u> or <u>BTLGTCO</u>, as appropriate (<i>applicable for applicants with approved seagoing service on tanker ships but without approved training in <u>BTOCTCO</u> or <u>BTLGTCO</u></i>) 	Within one (1) working day after completion of the training course
DOH-Accredited Medical Facilities for Seafarer	<ul style="list-style-type: none"> • Name of Medical Facility • Medical Practitioner • PRC License ID • Date of Medical Exam • Expiration Date • Findings 	Within two (2) working days after completion of medical examination
Manning Agency / Shipping Company	<ul style="list-style-type: none"> • Name of Vessel • Type of Vessel • Flag of Registry • IMO No. • GRT • kW • Ship's Trade • Date and Place of Embarkation • Date and Place of Disembarkation • Position/Rank 	Within three (3) working days from disembarkation of the seafarer.

Upon effectivity of this Circular, only information regarding training, medical fitness and seagoing service encoded into the MISMO system by MTIs, DOH-accredited Medical Facilities for Seafarers, and Manning/Crewing Agencies or Shipping Companies, respectively, shall be accepted for issuance or revalidation of COP.

In order to access the MISMO system, the above-mentioned institutions shall first create/secure a MISMO account following the steps in Section 24 hereof.

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The concerned institutions shall be held fully liable for the veracity of the information encoded into the MISMO system.

Training that was taken or completed within two (2) years before the date of application may still be accepted for issuance or revalidation of COP provided that the required information relative thereto is encoded by the concerned training provider, and that the five (5) year validity shall be reckoned from the completion date of the training or refresher course.

The compliance of the above institutions with their reportorial responsibilities under this Circular shall be verified/checked during the monitoring and surveillance activities of MARINA.

Section 14. Every seafarer applying for issuance and revalidation of COP under the relevant provisions of Chapter V of the STCW Convention, 1978, as amended shall comply with the following general requirements:

1. Proof of identity;
2. Must not be less than 18 years of age at the time of application; **AND**,
3. Meet the standards of Medical Fitness specified in Section A-I/9 of the STCW Code.

Section 15. The provisions of Republic Act No. 10173, otherwise known as the “Data Privacy Act of 2012”, providing for the protection of confidentiality, preservation of the integrity, and promotion of the availability of data authorized use shall apply.

Article V SPECIFIC PROVISIONS

Section 16. Every seafarer applying for issuance of COP under this Circular shall comply with the specific requirements, as follows:

a) Regulation V/1-1, paragraph 2 – COP in Basic Training for Oil and Chemical Tanker Cargo Operations

- i) Meet the standards of medical fitness specified in Section A-I/9 of the STCW Code;
- ii) Has valid COP in Basic Training in accordance with the provisions of Section A-VI/1 of the STCW Code; **AND**

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iii) Has at least three (3) months of approved seagoing service on Oil or Chemical Tankers and meet the standard of competence specified in Section A-V/1-1, paragraph 1 of the STCW Code, **OR** has completed approved Basic Training for Oil and Chemical Tanker Cargo Operations (BTOCTCO) and meet the standard of competence specified in Section A-V/1-1, paragraph 1 of the STCW Code.

To meet the standard of competence specified in Section A-V/1-1, paragraph 1 of the STCW Code, the applicant shall undertake the written examination and practical assessment of an approved training in BTOCTCO offered by authorized MTIs. The concerned MTI shall encode the result or record of assessment into the MISMO system.

b) Regulation V/1-1, paragraph 4 – COP in Advanced Training for Oil Tanker Cargo Operations

- i) Meet the standards of medical fitness specified in Section A-I/9 of the STCW Code;
- ii) Has valid COP in Basic Training for Oil and Chemical Tanker Cargo Operations;
- iii) While qualified for certification in Basic Training for Oil and Chemical Tanker Cargo Operations, has completed:
 - 1) at least three (3) months of approved seagoing service on Oil Tankers, **OR**
 - 2) at least one month of approved onboard training on Oil Tankers, in a supernumerary capacity, which includes at least three (3) loading and three (3) unloading operations and is documented in an approved training record book taking into account guidance in Section B-V/1. If the three-loading and three-unloading criteria cannot be achieved within the one-month onboard training period, then the period of onboard training should be extended until these criteria have been satisfactorily achieved; **AND**
- iv) Has completed approved Advanced Training for Oil Tanker Cargo Operations and meet the standard of competence specified in Section A-V/1-1, paragraph 2 of the STCW Code.

c) Regulation V/1-1, paragraph 6 – COP in Advanced Training for Chemical Tanker Cargo Operations

- i) Meet the standards of medical fitness specified in Section A-I/9 of the STCW Code;
- ii) Has valid COP in Basic Training for Oil and Chemical Tanker Cargo Operations;
- iii) While qualified for certification in Basic Training for Oil and Chemical Tanker Cargo Operations, has completed

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- 1) at least three (3) months of approved seagoing service on chemical tankers, **OR**
- 2) at least one month of approved onboard training on chemical tankers, in a supernumerary capacity, which includes at least 3 loading and 3 unloading operations and is documented in an approved training record book taking into account guidance in Section B-V/1. If the three-loading and three-unloading criteria cannot be achieved within the one-month onboard training period, then the period of onboard training should be extended until these criteria have been satisfactorily achieved; **AND**

iv) Has completed approved Advance Training for Chemical Tanker Cargo Operations and meet the standard of competence specified in Section A-V/1-1, paragraph 2 of the STCW Code.

d) Regulation V/1-2, paragraph 2 – COP in Basic Training for Liquefied Gas Tanker Cargo Operations

- i) Meet the standards of medical fitness specified in Section A-I/9 of the STCW Code;
- ii) Has valid COP in Basic Training in accordance with provisions of Section A-VI/1 of the STCW Code; **AND**
- iii) Has at least three (3) months of approved seagoing service on Liquefied Gas Tankers and meet the standard of competence specified in Section A-V/1-2, paragraph 1 of the STCW Code, **OR** have completed approved Basic Training for Liquefied Tanker Cargo Operations (BTLGTCO) and meet the standard of competence specified in Section A-V/1-2.

To meet the standard of competence specified in Section A-V/1-2, paragraph 1 of the STCW Code, the applicant shall undertake the written exam and practical assessment of an approved training in BTLGTCO offered by authorized MTIs. The concerned MTI shall encode the result or record of assessment into the MISMO system.

e) Regulation V/1-2, paragraph 4 – COP in Advanced Training for Liquefied Gas Tanker Cargo Operations

- i) Meet the standards of medical fitness specified in Section A-I/9 of the STCW Code;
- ii) Has valid COP in Basic Training for Liquefied Gas Tanker Cargo Operations;
- iii) While qualified for certification in Basic Training for Liquefied Gas Tanker Cargo Operations, has completed:

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- 1) at least three (3) months of approved seagoing service on liquefied gas tankers, **OR**
- 2) at least one (1) month of approved onboard training on liquefied gas tankers, in a supernumerary capacity, which includes at least three (3) loading and three (3) unloading operations and is documented in an approved training record book taking into account guidance in Section B-V/1. If the three-loading and three-unloading criteria cannot be achieved within the one-month onboard training period, then the period of onboard training should be extended until these criteria have been satisfactorily achieved; **AND**

iv) Has completed approved Advance Training for Liquefied Gas Tanker Cargo Operations and meet the standard of competence specified in section A-V/1-2, paragraph 2 of the STCW Code.

f) Regulation V/3, paragraphs 5 and 6– COP in Basic Training for Service on Ships Subject to the IGF Code

- i) Meet the standards of medical fitness specified in section A-I/9 of the STCW Code; **AND**
- ii) Has completed the approved Basic Training for Service on Ships subject to the IGF Code in accordance with their capacity, duties and responsibilities as set out in Table A-V/3-1 and meet the standard of competence as specified in Section A-V/3-1, paragraph 1.1.2 of the STCW Code. **OR**
- iii) Seafarers who have been qualified and certified according to Regulation V/1-2, paragraphs 2 and 5, or Regulation V/1-2, paragraphs 4 and 5 on Liquefied Gas Tankers, are to be considered as having met the requirements specified in section A-V/3, paragraph 1 for Basic Training for Service on Ships subject to the IGF Code.

g) Regulation V/3, paragraphs 8 and 9 – COP in Advanced Training Service on Ships Subject to the IGF Code

- i) Meet the standards of medical fitness specified in section A-I/9 of the STCW Code;
- ii) Has valid COP in Basic Training for Ships Subject to the IGF Code;
- iii) While holding the COP in Basic Training for Ships Subject to the IGF Code, has completed:

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1. approved Advanced Training for Service on Ships subject to the IGF Code in accordance with their capacity, duties and responsibilities as set out in Table A-V/3-2 and meet the standard of competence as specified in Section A-V/3, paragraph 2 of the STCW Code; **AND**
 2. at least one (1) month of approved seagoing service that includes a minimum of three (3) bunkering operations onboard ships subject to the IGF Code. Two of the three (3) bunkering operations may be replaced by approved simulator training on bunkering operations as part of the approved training in Advanced Training for Service on Ships subject to the IGF Code;
- iv) Masters, Engineer Officers and any person with immediate responsibility for the care and use of fuels on ships subject to the IGF Code who have been qualified and certificated according to the standards of competence specified in Section A-V/1-2, paragraph 2 for service on Liquefied Gas Tankers are to be considered as having met the requirements specified in Section A-V/3, paragraph 2 for Advanced Training for Service on Ships subject to the IGF Code, provided they have:
- 1) Met the requirements of Regulation V/3, paragraph 6;
 - 2) Met the bunkering requirements of paragraph 8.2 of Regulation V/3 or have participated in conducting three (3) cargo operations onboard the liquefied gas tanker; **AND**
 - 3) Completed sea going service of three (3) months in the previous five years onboard:
 - (a) ships subject to the IGF Code; or
 - (b) tankers carrying as cargo, fuels covered by the IGF Code; or
 - (c) ships using gases or low flashpoint fuel as fuel.
- h) Regulation V/4, paragraph 2 – COP in Basic Training for Ships Operating in Polar Waters**
- i) Meet the standards of medical fitness specified in section A-I/9 of the STCW Code; **AND**
 - ii) Completed an approved Basic Training for Ships Operating in Polar Waters and meet the standard of competence specified in Section A-V/4, paragraph 1 of the STCW Code.
- i) Regulation V/4, paragraphs 3 and 4 – COP in Advanced Training for Ships Operating in Polar Waters**
- i) Meet the standards of medical fitness specified in section A-I/9 of the STCW Code;
 - ii) Has valid COP of Basic Training for Ships Operating in Polar Waters;

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- iii) Has at least two (2) months of approved seagoing service in the deck department, at management level or while performing duties at the operational level, within polar waters or other equivalent approved seagoing service in areas with ice regimes, in different regions and during the winter seasons replicating the conditions in the Arctic and the Antarctic regions; **AND**
- iv) Has completed approved Advanced Training for Ships Operating in Polar Waters and meet the standard of competence specified in section A-V/4, paragraph 2 of the STCW Code.

Section 17. Seafarers applying for revalidation of the following COPs under this Circular shall comply with the specific requirements, as follows:

COP TO BE REVALIDATED	SPECIFIC REQUIREMENTS FOR REVALIDATION
a) COP in Basic Training for Oil and Chemical Tanker Cargo Operations of Master, Chief Engineer Officer, Chief Mate, Second Engineer Officer, Officer in Charge of a Navigational Watch (OICNW) and Officer in Charge of an Engineering Watch (OICEW)	i. approved seagoing service for a period of at least three (3) months in total within five (5) years prior to the date of revalidation onboard Oil or Chemical Tanker OR completed an approved Basic Training for Oil and Chemical Tanker Cargo Operations; AND ii. evidence of meeting the standards of Medical Fitness specified in Section A-I/9 of the STCW Code
b) COP in Advanced Training for Oil Tanker Cargo Operations of Master, Chief Engineer Officer, Chief Mate, Second Engineer Officer, OICNW, OICEW and Ratings	i. approved seagoing service for a period of at least three (3) months in total within five (5) years prior to revalidation in the capacity as Master, Chief Engineer Officer, Chief Mate, Second Engineer Officer, OIC-NW, OIC-EW or Ratings, as appropriate, onboard Oil Tanker OR completed an approved Advanced Training for Oil Tanker Cargo Operations; AND ii. evidence of meeting the standards of Medical Fitness specified in Section A-I/9 of the STCW Code.

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<p>c) COP in Advanced Training for Chemical Tanker Cargo Operations of Master, Chief Engineer Officer, Chief Mate, Second Engineer Officer, OICNW, OICEW and Ratings</p>	<p>i. approved seagoing service for a period of at least three (3) months in total within five (5) years prior to revalidation in the capacity as Master, Chief Engineer Officer, Chief Mate, Second Engineer Officer, OIC-NW, OIC-EW or Ratings, as appropriate, onboard Chemical Tanker OR completed an approved Advanced Training for Chemical Tanker Cargo Operations; AND</p> <p>ii. evidence of meeting the standards of Medical Fitness specified in Section A-I/9 of the STCW Code.</p>
<p>d) COP in Basic Training for Liquefied Gas Tanker Cargo Operations of Master, Chief Engineer Officer, Chief Mate, Second Engineer Officer, OICNW and OICEW</p>	<p>i. approved seagoing service for a period of at least three (3) months in total within five (5) years prior to the date of revalidation onboard Liquefied Gas Tanker OR completed an approved Basic Training for Liquefied Gas Tanker Cargo Operations; AND</p> <p>ii. evidence of meeting the standards of Medical Fitness specified in Section A-I/9 of the STCW Code</p>
<p>e) COP in Advanced Training for Liquefied Gas Tanker Cargo Operations of Master, Chief Engineer Officer, Chief Mate, Second Engineer Officer, OIC- NW, OIC-EW and Ratings</p>	<p>i. approved seagoing service for a period of at least three (3) months in total within five (5) years prior to revalidation in the capacity as Master, Chief Engineer Officer, Chief Mate, Second Engineer Officer, OIC-NW, OIC-EW or Ratings, as appropriate, onboard Liquefied Gas Tanker OR completed an approved Advanced Training for Liquefied Gas Tanker Cargo Operations; AND</p> <p>ii. evidence of meeting the standards of Medical Fitness specified in Section A-I/9 of the STCW Code.</p>

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<p>f) COP in Basic Training for Ships Operating in Polar Waters of Master, Chief Mate and Officer in Charge of a Navigational Watch</p>	<p>i. approved seagoing service for a period of at least two (2) months in total within five (5) years prior to revalidation in the capacity either as Master, Chief Mate or Officer in Charge of a Navigational Watch, as appropriate onboard Ships Operating in Polar Waters, OR</p> <p>evidence of passing the assessment in an approved Basic Training for Ships Operating in Polar Waters, OR</p> <p>completed an approved Basic Training for Ships Operating in Polar Waters; AND</p> <p>ii. evidence of meeting the standards of Medical Fitness specified in Section A-I/9 of the STCW Code</p>
<p>g) COP in Advanced Training for Ships Operating in Polar Waters of Master and Chief Mate</p>	<p>i. approved seagoing service for a period of at least two (2) months in total within five (5) years prior to revalidation in the capacity either as a Master or Chief Mate, as appropriate onboard Ships Operating in Polar Waters, OR</p> <p>evidence of passing the assessment in an approved Advanced Training for Ships Operating in Polar Waters, OR</p> <p>completed an approved Advanced Training for Ships Operating in Polar Waters; AND</p> <p>ii. evidence of meeting the standards of Medical Fitness specified in Section A-I/9 of the STCW Code</p>
<p>h) COP in Basic Training for Service on Ships subject to the IGF Code</p>	<p>i. completed Refresher in Basic Training for Service on Ships subject to the IGF Code; AND</p> <p>ii. evidence of meeting the standards of Medical Fitness specified in Section A-I/9 of the STCW Code</p>

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<p>i) COP in Advanced Training for Service on Ships subject to the IGF Code of Master, Chief Engineer Officer, Second Engineer Officer, Officer in Charge of an Engineering Watch, and all personnel with immediate responsibility for the care and use of fuels and fuel systems on ships subject to the IGF Code</p>	<p>i. completed Refresher in Advanced Training for Service on Ships subject to the IGF Code, AND</p> <p>ii. evidence of meeting the standards of Medical Fitness specified in Section A-I/9 of the STCW Code</p>
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Article VI

OTHER REQUIREMENTS

Section 18. Subject to Section 8 hereof, applications for expedite processing shall comply with the following requirements in addition to the documentary requirements enumerated in Annex-A of this Circular, as applicable:

1. For expedite application, the following additional documents shall be submitted and uploaded into the MISMO account of the seafarer:

- a) Letter request from the shipping company/manning agency duly signed by its authorized official/s, and must bear the official logo of the company stating therein the reason or circumstance;
- b) Documentary evidence of the reason or circumstance stated in the letter request for expedite processing;
- c) Overseas Employment Certificate (OEC) from the Philippine Overseas Employment Administration (POEA); and
- d) Contract of Employment duly approved by the POEA.

2. For applications filed on behalf of the seafarer who is currently serving on board ship, the following documents shall be submitted and uploaded in the MISMO system:

- a) Letter request from the shipping company/manning agency duly signed by its authorized official/s, and must bear the official logo of the company stating the reason or circumstance thereof;
- b) Documentary evidence of the reason or circumstance stated in the letter request for expedite processing;
- c) Duly notarized Affidavit of Undertaking or Certification from the shipping company/manning agency;

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- d) Ship's crew list;
- e) New Contract of Employment approved by the POEA, in case of promotion; or
- f) Duly notarized Affidavit in case of lost or damaged COP or with erroneous information therein.
The Affidavit should state the circumstances of the loss or damage or the erroneous details of information and give a description of the certificate.

Liaison Officers shall bring the original copy of the above documents and present to the designated Document Evaluator, for verification and validation.

Section 19. Seafarers applying personally for **replacement** of COP that was lost or damaged or with erroneous information shall comply with the following requirements:

1. Duly notarized Affidavit stating the circumstances of the loss or damage or the erroneous information in the COP and give a description of the certificate; and
2. Provide any government-issued identification document.

In case the seafarer is onboard the ship, the duly designated liaison officer shall upload the following documents into the MISMO system and bring the original copy of the same for presentation to the designated Document Evaluator, for verification and validation:

1. Letter from the concerned manning agency / crewing agency / shipping company requesting for the replacement of the COP duly signed by authorized official;
2. Affidavit of Loss or Damage;
3. Employment contract approved by the POEA;
4. Oath of undertaking; and,
5. Ship's crew list.

Section 20. STCW mandatory training courses required for the issuance or revalidation of COP under this Circular shall be taken **ONLY** from Maritime Training Institutions (MTIs) offering MARINA-approved courses.

Section 21. COP for Basic Training on Oil and Chemical Tanker Cargo Operations and COP for Basic Training in Liquefied Gas Tanker Cargo Operations issued to Ratings, may be accepted for issuance of

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COP for Advanced Training on Oil and Chemical Tanker Cargo Operation and COP for Advanced Training on Liquefied Gas Tanker Cargo Operations provided that it was issued or used onboard takers within the last five (5) years prior to application.

Article VII

DOCUMENTARY REQUIREMENTS

Section 22. Seafarers applying for issuance or revalidation of COP shall comply with the documentary requirements corresponding to the COP being applied for provided in **Annex A.**

A seafarer may be required to present additional supporting documents during the evaluation of his/her application for certification under this Circular.

Article VIII

STEPS FOR CREATION OF MISMO ACCOUNT

Section 23. For MISMO account of Seafarers:

Step 1. Go to MARINA Online Appointment System website by clicking this link

<https://onlineappointment.marina.gov.ph>.

Step 2. Click "Sign-up".

Step 3. Click "Register New Account".

Step 4. Fill-in all required information on the template shown on the screen. Make sure to enter your working address.

Step 5. Click the "I accept the term and conditions".

Step 6. Click the "Register" button. This message will appear on your screen "You have successfully registered in our system. Please check your email to activate your account".

Step 7. Check your registered email address and open the link sent by the Administration to verify and activate the MISMO account.

Step 8. Upon signing-in to your MISMO Account, fill-up your "Personal Information", and then click "Save Changes".

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Section 24. For creation of their MISMO accounts, MTIs, Manning/Crewing Agencies, Shipping companies, and DOH-accredited Medical Facilities for Seafarers, shall apply through a letter of intent with the Information and Communications Technology Management Division (ICTMD) of the MARINA at email address: stcw_ictmd@marina.gov.ph to secure their MISMO account.

Article IX

PROCEDURES FOR ISSUANCE AND REVALIDATION OF COP UNDER CHAPTER V OF THE STCW CONVENTION, 1978, AS AMENDED

Section 25. In general, the application for issuance, revalidation and replacement of COP goes through the following processes:

1. Initial online evaluation
2. Final evaluation
3. Printing of COP
4. Validation of printed COP
5. Releasing of COP

Candidates applying for issuance, revalidation and replacement of COP under this Circular shall follow the procedures/steps shown in the process flow diagram in **Annex B**.

Article X

VALIDITY OF COP

Section 26. The COP under this Circular shall have the following validity:

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Type of Certificate	Validity period	
	For Ratings	For Masters and Officers
1. COP in <u>BTOCTO</u>	Unlimited	Five (5) years from date of issuance / revalidation if application is filed within 6 months upon completion of the training. Otherwise, the 5 years validity shall <u>reckon</u> from the date of completion of the training.
2. COP in <u>BTLGTCO</u>		
3. COP in <u>ATOTCO</u>		
4. COP in <u>ATCTCO</u>		
5. COP in <u>ATLGTCO</u>		
6. COP in <u>BTSSIC</u>		
7. COP in <u>ATSSIC</u>		
8. COP in <u>BTSOPW</u>	Not applicable	
9. COP in <u>ATSOPW</u>		

Article XI FORMAT OF COP

Section 27. The COP shall contain the information provided under Section B-I/2 paragraph 5 of the STCW Code and shall be in a format shown in the **Annex C**.

COPs issued prior to the effectivity of this Circular shall remain valid until their expiration date.

Article XII VERIFICATION OF COP

Section 28. COPs issued under this Circular can be verified through the verification portal available at <https://online-appointment.marina.gov.ph/verify-id-certificate>.

Article XIII GROUNDS FOR SUSPENSION/REVOCAION OF COP

Section 29. The COP may be suspended or revoked by the Administration, after due process, for any of the following grounds:

1. Declaration by a competent medical practitioner of permanent disability to be engaged onboard and receipt of payment for such disability; Provided, that, if the certificate of the concerned seafarer is still valid, the same shall be deemed revoked;

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2. Falsification of seafarer's certificates;
3. Final conviction of a crime involving moral turpitude; and
4. Any act of misrepresentation for the purpose of securing COP such as giving false testimonies or falsified documents.

The holder of a COP that is suspended or revoked shall promptly surrender it as directed by the Administration. Suspended or revoked COP will not be re-instated. The seafarer may apply for new COP when he/she has been issued legal clearance by the Administration.

Article XIV

FEES AND OTHER CHARGES

Section 30. Applicants for COPs as herein provided shall pay the corresponding fees and other charges, through the MARINA authorized payment center, as follows:

<i>Type of Application</i>	<i>Regular processing fee</i>	<i>Expedite / Onboard processing fee</i>
Issuance of COP	P230.00 (inclusive of documentary stamp tax)	P630.00 (inclusive of documentary stamp tax)
Revalidation of COP		
Replacement of COP		

An additional fee of P500.00 shall be imposed for late filing of application for revalidation subject to exemptions under Section 9 hereof.

The seafarer applicant may opt to personally claim the COP upon its release or authorize the MARINA to have it delivered through an authorized courier service provider upon payment of an additional courier service fee.

Article XV

PENALTY CLAUSE

Section 31. Engaging in any act/s of misrepresentation for purpose of securing certificate of proficiency such as giving of false testimonies or falsified documents, engaging in any acts of misrepresentation or use, submission or presentation of fake, fraudulent or tampered documents shall be meted with the following fines and penalties:

1. Ratings (Support Level)

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First Violation - P50,000.00 and disqualification to Apply for Certificate of Proficiency (COP) for three (3) months from the receipt of the decision/order or resolution.

Second Violation – P100,000.00 and disqualification to Apply for Certificate of Proficiency (COP) for six (6) months from the receipt of the decision/order or resolution.

Third Violation - Perpetual disqualification to apply for Certificate of Proficiency (COP).

2. Officers

First Violation – P100,000.00 and disqualification to Apply for Certificate of Proficiency (COP) for three (3) months from the receipt of the decision/order or resolution.

Second Violation - 200,000.00 and disqualification to Apply for Certificate of Proficiency (COP) for six months (6) from the receipt of the decision/order or resolution.

Third Violation - Perpetual disqualification to apply for Certificate of Proficiency (COP).

3. Liaison Officers (LOs)

LOs shall be penalized with the following for submission of spurious/tampered and/or unauthorized document:

First violation – P50,000 and suspension for six (6) months of Certificate of Accreditation from the receipt of the decision/order or resolution.

Second violation – P100,000 and revocation of and perpetual disqualification to apply for Certificate of Accreditation from the receipt of the decision/order or resolution.

4. Manning Agencies

Manning agencies shall be penalized with the following for submission of false statement or misrepresentation, fraudulent or spurious or tampered licenses, documents, and/or certificates where they or any of their accredited LOs have consented or participated in the tampering/misrepresentation or in securing the questioned licenses, documents, and/or certificates from any source:

First violation – P500,000 and suspension of the Certificate of Accreditation for one (1) year from the receipt of the decision/order or resolution.

Second violation – P1,000,000 and revocation of and perpetual disqualification to apply for the Certificate of Accreditation from the receipt of the decision/order or resolution.

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5. MTIs and ACs

MTIs and ACs shall be penalized with the following for encoding false information into the MISMO System required in the processing of Certificate of Proficiency and/or Certificate of Competency:

First Violation – P500,000.00 fine and suspension of Certificate of Accreditation involving the training course/assessment applied for the COP for one (1) year from the receipt of the decision/order or resolution.

Second Violation – P1,000,000.00 fine and revocation of and perpetual disqualification to apply for Accreditation involving the training course/assessment applied for COP from the receipt of the decision/order or resolution.

The commission of the above violation is without prejudice to any civil and/or criminal liability that may be imposed under applicable laws.

Article XV REPEALING CLAUSE

Section 32. STCW Circular No. 2018-05, STCW Advisory No. 2020-01 and any existing MARINA and STCW Circulars, rules and regulations which are contrary to or inconsistent with this Circular are hereby superseded, repealed or amended accordingly.

Article XVI SEPARABILITY CLAUSE

Section 33. If any provision or part of this Circular is declared by any competent authority to be invalid or unconstitutional, the remaining provisions or parts hereof shall remain in full force and effect and shall continue to be valid and effective.

Article XVII EFFECTIVITY

Section 34. This STCW Circular shall take effect fifteen (15) days following its publication in a newspaper of general circulation and submission to the Office of the National Administrative Register (ONAR).

Done in the City of Manila, Philippines on February 11, 2021.

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DOCUMENTARY REQUIREMENTS

for the Issuance, Revalidation and Replacement of Certificate of Proficiency (COP) for Seafarers Serving on Tanker Ships, Ships Subject to the IGF Code and Ships Operating in Polar Waters under Chapter V of the STCW Convention, 1978, as amended

CHECKLIST OF REQUIREMENTS	
I. FOR ISSUANCE OF COP	
1. COP in Basic Training for Oil and Chemical Tanker Cargo Operations (BTOCTCO)	
a. Valid COP in BT	
b. Certificate of Training Completion for BTOCTCO OR Approved seagoing service of at least 3 months on Oil or Chemical Tankers and records or evidence of passing the assessment in an approved BTOCTCO	
c. Valid Medical Certificate in PEME format	
2. COP in Advance Training for Oil Tanker Cargo Operations (ATOTCO)	
a. Valid COP in BTOCTCO	
b. Certificate of Training Completion for ATOTCO	
c. While qualified for certification in Basic Training for Oil and Chemical Tanker Cargo Operations, has completed an approved seagoing service of at least three (3) months on Oil Tankers, OR at least 1 month of approved onboard training on Oil Tankers, in supernumerary capacity, which includes at least 3 loading and 3 unloading operations and documented in an approved training record book; AND	
d. Valid Medical Certificate in PEME format	
3. COP in Advance Training for Chemical Tanker Cargo Operations (ATCTCO)	
a. Valid COP in BTOCTCO	
b. Certificate of Training Completion in ATCTCO	
c. While qualified for certification in Basic Training for Oil and Chemical Tanker Cargo Operations, has completed an approved seagoing service of at least 3 months on Chemical Tankers, OR at least 1 month of approved onboard training, in supernumerary capacity, which includes at least 3 loading and 3 unloading operations and is documented in an approved training record book; AND	
d. Valid Medical Certificate in PEME format	
4. COP in Basic Training for Liquefied Gas Tanker Cargo Operations (BTLGTCO)	
a. Valid COP in BT	
b. Certificate of Training Completion in BTLGTCO, OR Approved seagoing service of at least 3 months on Liquefied Gas Tankers and records or evidence of passing the assessment in an approved BTLGTCO	
c. Valid Medical Certificate in PEME format	
5. COP in Advance Training for Liquefied Gas Tanker Cargo Operations (ATLGTCO)	
a. Valid COP in BTLGTCO	
b. Certificate of Training Completion in ATLGTCO	
c. While qualified for certification in Basic Training for Liquefied Gas Tanker Cargo Operations, has completed an approved seagoing service of at least 3 months on Liquefied Gas Tankers, OR at least 1 month of approved seagoing service onboard training on Liquefied Gas Tankers, in a supernumerary capacity, which includes at least 3 loading and 3 unloading operations and is documented in an approved training record book;	
d. Valid Medical Certificate in PEME format	
6. COP in Basic Training for Service on Ships Subject to the IGF Code (NOTE: Seafarers who are holders of valid COP in BTLGTCO are qualified for issuance of COP in Basic Training for Service on Ships subject to the IGF Code)	

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DOCUMENTARY REQUIREMENTS

for the Issuance, Revalidation and Replacement of Certificate of Proficiency (COP) for Seafarers Serving on Tanker Ships, Ships Subject to the IGF Code and Ships Operating in Polar Waters under Chapter V of the STCW Convention, 1978, as amended

a. Certificate of training completion for Basic Training for Service on Ships subject to the IGF Code
b. SIRB/SRB first page and entries
c. Valid Medical Certificate in PEME format
7. COP in Advanced Training for Service on Ships Subject to the IGF Code
a. Valid COP in Basic Training for Service on Ships Subject to the IGF Code
b. Valid Medical Certificate in PEME format
c. While holding COP in Basic Training for Service on Ships Subject to the IGF Code, has
i. Certificate of training completion for Advanced Training for Service on Ships subject to IGF Code; AND
ii. Has an approved seagoing service of at least 1 month that includes a minimum of 3 bunkering operations onboard ships subject to the IGF Code. Two (2) of the 3 bunkering operations may be replaced by approved simulator training on bunkering operations as part of the approved training in Advanced Training for Ships subject to the IGF Code.
d. Masters, Engineer Officers and any person with immediate responsibility for the care and use of fuels on ships subject to the IGF Code who have been qualified and certificated according to the standards of competence specified in Section A-V/1-2, paragraph 2 for service on Liquefied Gas Tankers are to be considered as having met the requirements specified in Section A-V/3, paragraph 2 for Advanced Training for Ships subject to the IGF Code, provided they have:
i. Met the requirements of Regulation V/3, paragraph 6; AND
ii. Met the bunkering requirements of paragraph 8.2 of Regulation V/3 or have participated in conducting three (3) cargo operations onboard the liquefied gas tanker; AND
iii. Completed sea going service of three (3) months in the previous five (5) years onboard:
1. ships subject to the IGF Code; or
2. tankers carrying as cargo, fuels covered by the IGF Code; or
3. ships using gases or low flashpoint fuel as fuel.
8. COP in Basic Training for Ships Operating in Polar Waters
a. Certificate of Training Completion in Basic Training for Ships Operating in Polar Waters.
b. Valid Medical Certificate in PEME format
c. SIRB/SRB first page and entries
9. COP in Advance Training for Ships Operating in Polar Waters
a. Valid COP in Basic Training for Ships Operating in Polar Waters
b. Certificate of Training Completion in Advance Training for Ships Operating in Polar Waters. AND; Has at least two (2) months of approved seagoing service in the deck department at management level or while performing duties at the operational level, within polar waters or other equivalent approved seagoing service in areas with ice regimes, in different regions and during the winter seasons replicating the conditions in the Arctic and the Antarctic regions;
c. Valid Medical Certificate in PEME format
II. FOR REVALIDATION OF COP
1. COP in Basic Training for Oil and Chemical Tankers Cargo Operations (BTOCTCO) of Master, Chief Engineer Officer, Chief Mate, Second Engineer Officer, Officer in Charge of a Navigational Watch, and Officer in Charge of an Engineering Watch
a. Valid COP in BTOCTCO
b. Approved seagoing service for a period of at least three (3) months in total within the last five (5) years prior to the date of revalidation onboard Oil or Chemical Tanker, OR

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DOCUMENTARY REQUIREMENTS

for the Issuance, Revalidation and Replacement of Certificate of Proficiency (COP) for Seafarers Serving on Tanker Ships, Ships Subject to the IGF Code and Ships Operating in Polar Waters under Chapter V of the STCW Convention, 1978, as amended

	Certificate of Training Completion in BTOCTCO, if expired COP in BTOCTCO or if applicant does not meet the required seagoing service.
	c. Medical Certificate in PEME format
2.	COP in Advanced Training for Oil Tanker Cargo Operations (ATOTCO) of Master, Chief Engineer Officer, Chief Mate, and Second Engineer Officer
	a. Valid COP in ATOTCO
	b. Medical Certificate in PEME format
	c. Approved seagoing service for a period of at least three (3) months in total within the last five (5) years prior to the date of revalidation in the capacity as Master, Chief Engineer Officer, Chief Mate, and Second Engineer Officer, as appropriate, onboard Oil Tanker, OR Certificate of Training Completion in ATOTCO, if expired COP in ATOTCO or if applicant does not meet the required seagoing service.
3.	COP in Advanced Training for Chemical Tanker Cargo Operations (ATCTCO) of Master, Chief Engineer Officer, Chief Mate, and Second Engineer Officer
	a. Valid COP in ATCTCO
	b. Approved seagoing service for a period of at least three (3) months in total within the last five (5) years prior to the date of revalidation in the capacity as Master, Chief Engineer Officer, Chief, or Second Engineer Officer, as appropriate, onboard Chemical Tanker, OR Certificate of Training Completion in ATOTCO, if expired COP in ATCTCO or if applicant does not meet the required seagoing service.
	c. Medical Certificate in PEME format
4.	COP in Basic Training for Liquefied Gas Tanker Cargo Operations (BTLGTCO) of Master, Chief Engineer Officer, Chief Mate, Second Engineer Officer, Officer in Charge of a Navigational Watch, and Officer in Charge of an Engineering Watch
	a. Valid COP in BTLGTCO
	b. Approved seagoing service for a period of at least three (3) months in total within the last five (5) years prior to the date of revalidation onboard Liquefied Gas Tanker, OR Certificate of Training Completion in BTLGTCO, if expired COP in BTLGTCO or if applicant does not meet the required seagoing service.
	c. Medical Certificate in PEME format
5.	COP in Advanced Training for Liquefied Gas Tanker Cargo Operations (ATLGTCO) of Master, Chief Engineer Officer, Chief Mate, and Second Engineer Officer
	a. Valid COP in ATLGTCO
	b. Medical Certificate in PEME format
	c. Approved seagoing service for a period of at least three (3) months in total within the last five (5) years prior to the date of revalidation in the capacity as Master, Chief Engineer Officer, Chief, or Second Engineer Officer, as appropriate, onboard Liquefied Gas Tanker, OR Certificate of Training Completion in ATLGTCO, if expired COP in ATLGTCO or if applicant does not meet the required seagoing service.
6.	COP in Basic Training for Ships Operating in Polar Waters of Master, Chief Mate and Officer-in-Charge of a Navigational Watch
	a. Approved seagoing service for at least 2 months in total within the last 5 years prior to revalidation in the capacity as Master, Chief Mate or OIC of a Navigational Watch onboard ships operating in Polar Waters, OR Evidence of passing the assessment in an approved Basic Training for Ships Operating in Polar Waters, OR Certificate of Training Completion in Basic Training for Ships Operating in Polar Waters
	b. Valid Medical Certificate in PEME format
	c. SIRB/SRB first page and entries
7.	COP in Advance Training for Ships Operating in Polar Waters for Master and Chief Mate

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DOCUMENTARY REQUIREMENTS

for the Issuance, Revalidation and Replacement of Certificate of Proficiency (COP) for Seafarers Serving on Tanker Ships, Ships Subject to the IGF Code and Ships Operating in Polar Waters under Chapter V of the STCW Convention, 1978, as amended

- a. Approved seagoing service of at least 2 months in total within the Last 5 years prior to revalidation in the capacity either as a Master or Chief Mate onboard ships operating in Polar Waters, **OR**
Evidence of passing the assessment in an approved Advanced Training for Ships operating in Polar Waters, **OR**
Certificate of Training Completion in Advanced Training for Ships Operating in Polar Waters.

- b. Valid Medical Certificate in PEME format

8. COP in Basic Training for Service on Ships subject to the IGF Code

- a. Certificate of Training Completion on Refresher in Basic Training for Service on Ships subject to the IGF Code.

- b. Valid Medical Certificate in PEME format

9. COP in Advanced Training for Service on Ships subject to the IGF Code of Master, Chief Engineer Officer, Second Engineer Officer, Officer-in-Charge of an Engineering Watch, and all personnel with immediate responsibility for the care and use of fuels and fuel systems on ships subject to the IGF Code

- a. Certificate of Training Completion on Refresher in Advanced Training for Service on Ships subject to the IGF Code.

- b. Valid Medical Certificate in PEME format

III. FOR REPLACEMENT OF COP

1. For seafarers applying personally:

- Duly notarized Affidavit in case of lost or damaged COP or if the COP has wrong information entry. (*The Affidavit should state the circumstances of the loss or damage or the wrong details of information, and give description of the certificate/s to be replaced.*)
- Any government-issued identification document

2. In case the seafarer is onboard ship:

- Letter from the concerned manning agency / crewing agency / shipping company requesting for the replacement of the COP duly signed by authorized official;
- Affidavit of Loss or Damage
- Employment contract approved by the POEA;
- Oath of undertaking; and
- Ship's crew list.

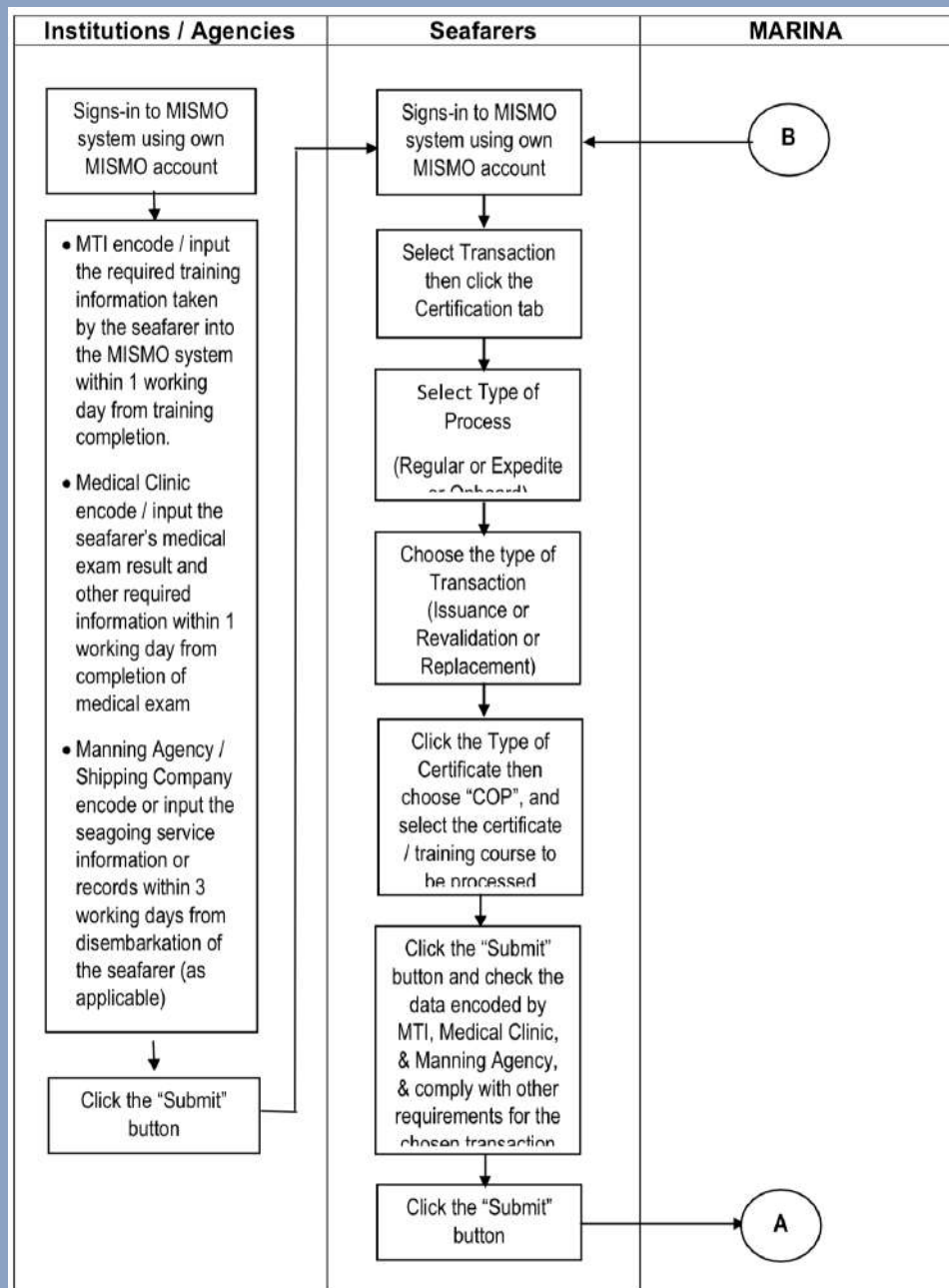
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PROCESS FLOW DIAGRAM for Issuance, Revalidation and Replacement of COP under this Circular



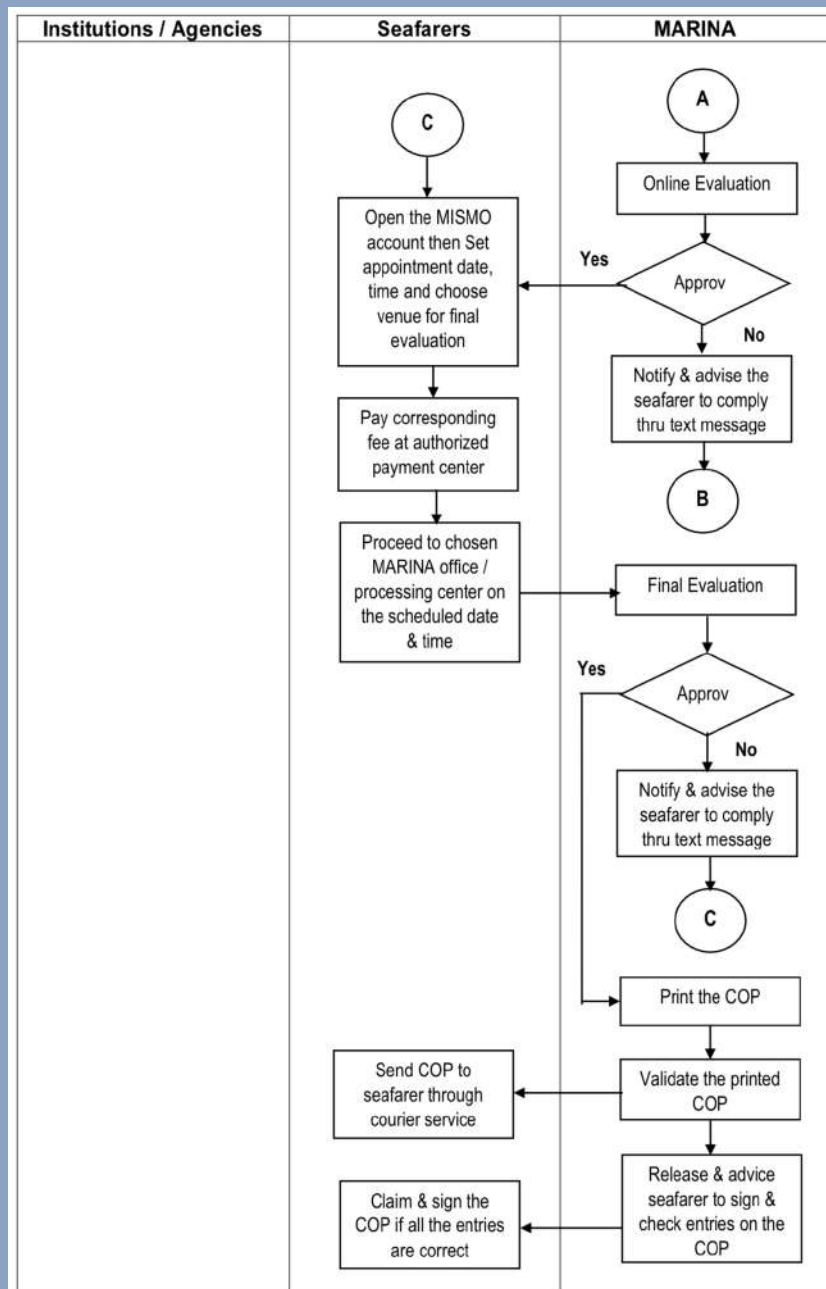
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PROCESS FLOW DIAGRAM for Issuance, Revalidation and Replacement of COP under this Circular



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ANNEX – C



REPUBLIC OF THE PHILIPPINES

**CERTIFICATE OF PROFICIENCY
ISSUED UNDER THE PROVISIONS OF THE INTERNATIONAL CONVENTION ON
STANDARDS OF TRAINING, CERTIFICATION AND WATCHKEEPING FOR
SEAFARERS (STCW CONVENTION), 1978, AS AMENDED**

The Government of the Republic of the Philippines, through the
Maritime Industry Authority (MARINA),

certifies that

_____ **(NAME OF THE SEAFARER)** _____

has successfully completed the approved training course in

_____ **(TITLE OF THE TRAINING COURSE)** _____

in accordance with Regulation ____ of the STCW Convention, 1978, as amended
and has been found qualified after passing the assessment
under Section A-_____ of the STCW Code.

Certificate Number : _____
Date of Issue : _____
Date of Expiry : _____
Date of birth of the seafarer: _____



Passport
size
Photo of the
Seafarer

VADM ROBERT A EMPEDRAD AFP (Ret)
Administrator
MARITIME INDUSTRY AUTHORITY
Bonifacio Drive corner 20th Street, Port Area,
Manila 1018 Philippines
Telephone No.: (02) 8523-9078 / (02) 8524-2895

Signature of the holder : _____

This certificate must be kept available in its original form on board the ship on which the lawful holder is serving as required under Regulation I/2, paragraph 11 of the above-mentioned Convention.

V. STCW MEMORANDUM CIRCULARS

V.9. *Memorandum Circular No. SC-2021-06*
Series of 2021

MC NO. SC-2021-06

**REVISED RULES AND MANDATORY
MINIMUM REQUIREMENTS IN THE
ISSUANCE AND REVALIDATION OF
CERTIFICATE OF COMPETENCY (COC)
FOR CHIEF ENGINEER OFFICERS,
SECOND ENGINEER OFFICERS,
OFFICERS IN CHARGE OF AN
ENGINEERING WATCH IN A MANNED
ENGINE-ROOM OR DESIGNATED DUTY
ENGINEER OFFICER IN
PERIODICALLY UNMANNED ENGINE-
ROOM AND ELECTRO-TECHNICAL
OFFICERS SERVING ON SEAGOING
SHIPS POWERED BY MAIN
PROPULSION MACHINERY OF 750 KW
PROPULSION POWER OR MORE
UNDER CHAPTER III OF THE STCW
CONVENTION, 1978, AS AMENDED**

MARCH 23, 2021

Pursuant to Presidential Decree (PC) No. 474, Republic Act No. 10635 and its Implementing Rules and Regulations (IRR), the International Convention on Standards of Training, Certification and Watchkeeping for Seafarers, 1978, as amended (STCW Convention, 1978, as amended), Republic Act No.

V. STCW MEMORANDUM CIRCULARS

V.9. Memorandum Circular No. SC-2021-06 Series of 2021

11032 otherwise known as the "*Ease of Doing Business and Efficient Government Service Delivery Act of 2018*", and Republic Act No. 10173 also known as the "*Data Privacy Act of 2012*", the following rules and requirements are hereby adopted and promulgated, thus:

Article I OBJECTIVE

Section 1. The objective of this Circular is to prescribe the rules and requirements in the issuance and revalidation of COC for Chief Engineer Officers, Second Engineer Officers, Officers in Charge of an Engineering Watch in a manned engine-room or designated duty engineer officer in a periodically unmanned engine-room and Electro-Technical Officers serving on seagoing ships powered by main propulsion machinery of 750 kW propulsion power or more in accordance with Chapter III of the STCW Convention, 1978, as amended.

The revision is part of the continual improvement of the certification policies and their harmonization with the MARINA Integrated Seafarers Management Online (MISMO) system which will further strengthen compliance with the STCW Convention, 1978 as amended.

Article II COVERAGE

Section 2. This Circular shall cover the following seafarers applying for issuance and revalidation of COC under Chapter III of the STCW Convention, 1978, as amended:

1. Chief Engineer Officers and Second Engineer Officers on seagoing ships powered by main propulsion machinery of 3,000 kW propulsion power or more;
2. Chief Engineer Officers and Second Engineer Officers on seagoing ships powered by main propulsion machinery of between 750 kW and 3,000 kW propulsion power;
3. Officers in Charge of an Engineering Watch in a manned engine-room or designated duty engineer officer in a periodically unmanned engine-room on seagoing ships powered by main propulsion machinery of 750 kW propulsion power or more; and
4. Electro-Technical Officers serving on seagoing ships powered by main propulsion machinery of 750 kW propulsion power or more.

V. STCW MEMORANDUM CIRCULARS

V.9. Memorandum Circular No. SC-2021-06 Series of 2021

Seafarers of any nationality who have completed the approved maritime education in the Philippines including the required training courses and assessment of competence and who met the requirements for certification under this Circular may also apply for any certificate hereof.

Article III DEFINITIONS

Section 3. For purposes of this Circular, the terms below shall be defined as follows:

1. **Administration** — means the Maritime Industry Authority (MARINA);
2. **Approved**— means approved by the Administration,
3. **Approved Test** — for purposes of revalidation, shall refer to the Practical Assessment prescribed by the Administration as one of the means of establishing continued professional competence as provided under Section A1/11 of the STCW code,
4. **Approved Training Course** — for purposes of revalidation, shall refer to the training prescribed by the Administration as one of the means of establishing continued professional competence as provided under Section A-WII of the STCW code;
5. **MISMO System** - means the MARINA Integrated Seafarers' Management Online (MISMO) System which is a digital platform used for all transactions of seafarers and MARINA stakeholders relevant to assessment of competence and certification of seafarers. It aims to reduce processing time, streamline processes and requirements and eliminate corrupt practices;
6. **Revalidation** — means establishing continued professional competence by a seafarer in order to renew a certificate required to be revalidated at an interval not exceeding five (5) years from the date of issuance thereof in accordance with Regulation 1/1 1 of the STCW Convention, 1978 as amended, or maintaining the required standards of competence in accordance with Sections A-III/I, A-III/2, A-III/3 and A-III/6 of the STCW Code, as applicable;
7. **Supernumerary Capacity**— means capacity of a seafarer who is not part of the minimum ship's safe manning complement, undertaking a training program with emergency duties

V. STCW MEMORANDUM CIRCULARS

V.9. Memorandum Circular No. SC-2021-06 Series of 2021

8. **Training Record Book** — means a document developed and issued by the Administration or approved in accordance with its existing rules and requirements that is used to record the practical training and experience at sea by a candidate for certification as Officer-In-Charge of a Watch. It contains detailed information about the progress of the tasks and duties undertaken to provide an evidence that a structured program of onboard training has been completed;

Article IV

GENERAL PROVISIONS

Section 4. The issuance of COC for Chief Engineer Officers, Second Engineer Officers, Officers in Charge of an Engineering Watch and Electro-Technical Officers under this Circular shall be in accordance with the following regulations of the STCW Convention, 1978, as amended:

- a) Regulation 111/1 for Officer in Charge of an Engineering Watch in a manned engine- room or designated duty engineer officer in a periodically unmanned engine-room on seagoing ships powered by main propulsion machinery of 750 kW propulsion power or more;
- b) Regulation 111/2 for Chief Engineer Officers and Second Engineer Officers on ships powered by main propulsion machinery of 3,000 kW propulsion power or more;
- c) Regulation 111/3 for Chief Engineer Officers and Second Engineer Officers on ships powered by main propulsion machinery of between 750 kW and 3,000 kW propulsion power; and
- d) Regulation 111/6 for Electro-technical Officers serving on seagoing ships powered by main propulsion machinery of 750 kW propulsion power or more.

Section 5. Every Chief Engineer Officer, Second Engineer Officer, Officer-In-Charge of an Engineering Watch and Electro-Technical Officer applying for issuance and revalidation of COC under this Circular shall comply with the following general requirements.

1. Proof of identity;
2. Must be not less than 18 years of age at the time of application; AND
3. Meet the standards of Medical Fitness specified in Section A-1/9 of the STCW Code.

Section 6. In accordance with Section A-1/2, paragraph 5 of the STCW Code, the seagoing service which is required for the issuance of COC under this Circular shall be in accordance with the prescribed kilowatt (kW) propulsion power specified under the STCW Regulation governing the COC being applied for.

V. STCW MEMORANDUM CIRCULARS

V.9. *Memorandum Circular No. SC-2021-06* *Series of 2021*

Section 7. The revalidation of COC at intervals not exceeding five (5) years from the date of issuance of the certificate is mandatory in accordance with Regulation I/11 of the STCW Convention, 1978, as amended.

Section 8. Whenever there is an amendment to the STCW Convention, the Administration shall determine the need to require the holders of COC issued under the old standards to undergo appropriate updating training. Thus, the holder of such COC shall present the Certificate of Training Completion of the necessary updating training prior to revalidation or issuance of a COC in higher capacity.

Section 9. All applications for revalidation must be filed three (3) months before the date of expiration of the COC to be revalidated in accordance with Section 21 of this Circular. An affidavit explaining the reason for late filing shall be required for submission and shall be charged an additional fee of P500.00. However, no additional fee shall be imposed if the late filing was due to any of the following reasons/circumstances:

1. Death of immediate family member;
2. Seafarers with Medical condition/illness; and
3. Force majeure.

Documentary evidence to prove any of the above circumstance shall be required for submission along with the affidavit.

An expired COC may be revalidated based on the options provided under Section 22 hereof.

Section 10. Practical assessment to be used as evidence of continued professional competence for revalidation of COC under this Circular must be taken within six (6) months before application for revalidation.

Section 11. A holder of COC which is lost or damaged or with erroneous information or entry shall apply for its replacement. A certificate will be issued upon compliance with the requirements set forth in Section 26 of this Circular.

Section 12. Only MARINA-approved training course(s) and assessment of competence shall be accepted for purposes of issuance or revalidation of COC.

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V.9. Memorandum Circular No. SC-2021-06 Series of 2021

Section 13. Application for issuance and revalidation including replacement of COC under this Circular shall be filed online by the applicant seafarers through the MARINA Integrated Seafarers Management Online (MISMO) system.

The MISMO online appointment system is free of charge. In order to access the MISMO system, the seafarer shall first create/secure a MISMO account following the steps in Section 28 hereof.

Seafarers applying for certification under this Circular are enjoined from securing online appointment through fixers. Dealing with fixers is considered as an act of fraud and misrepresentation and is penalized under Section 36 of this Circular and other relevant laws.

Section 14. Manning/crewing agencies or shipping companies, through its authorized MARINA-accredited Liaison Officer, may be allowed to file for the expedite processing of application for issuance and revalidation of COC of their seafarers in cases of exceptional and emergency situation only, such as and similar to the following:

1. Replacement/substitution of a crew member(s) due to injury, serious illness or death;
2. Replacement/substitution of crew member as recommended by the ship master due to incompetence, physical or mental condition, habitual drunkenness or criminal conduct.
3. For seafarers currently serving onboard with extended contract but whose certificate will be expiring.

In order to avoid the expedite processing of documents, manning/crewing agencies or shipping companies are encouraged to have a pool of seafarers with appropriate certificates with at least 1 year validity period as part of good practice.

Section 15. As provided under Regulation 1/14 of the STCW convention, 1978, as amended, it shall be the responsibility of the manning/crewing agency or shipping company to ensure that each seafarer assigned to any of its ships holds an appropriate certificate in accordance with the provisions of the Convention and as established by the Administration.

Manning/Crewing agencies or shipping companies shall also ensure that the STCW certificates are duly signed by the holders/seafarers and shall upload the duly signed certificate into the MISMO account of the seafarer.

Non-compliance with this provision may result to the rejection of succeeding applications under this Circular.

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Section 16. The concerned manning/crewing agencies or shipping companies and accredited Liaison Officers shall ensure the authenticity and completeness of the documents/records of the seafarers encoded or uploaded into the MISMO system.

Section 17. As holders of information, it shall be the responsibility of the concerned institutions/agencies to encode into the MISMO system within the prescribed period the records and information regarding the training, medical fitness, education, sea service of the seafarers, and assessment of competence, as shown in the table below:

Institution / Agency	Information to be Encoded	Prescribed period to encode into MISMO system
MTI	<ul style="list-style-type: none"> • Name of MTI Training Course • Batch No. • Location • STCW Regulation • Date the training started • Date of training completion • Class Link 	Within one (1) working day after completion of the training course
DOH-Accredited Medical Facilities for Seafarer	<ul style="list-style-type: none"> • Name of Medical Facility • Medical Practitioner • PRC License ID • Date of Medical Exam • Expiration Date • Findings 	Within two (2) working days after completion of medical examination
Manning Agency / Shipping Company	<ul style="list-style-type: none"> • Name of Vessel • Type of Vessel • Flag of Registry • IMO No. • GRT kW • Ship's Trade • Date and Place of Embarkation • Date and Place of Disembarkation • Position/ Rank 	Within three (3) working days from disembarkation of the seafarer.

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MHEI	<ul style="list-style-type: none"> • Name of School • Degree / Course • Year started the first-year study of the course • Year Graduate • S.O. No. or Resolution No • Date Issued • Issued by 	Within three (3) working days after the issuance of the Special Order
Assessment Center	<ul style="list-style-type: none"> • Name of Assessment Center • Type of Assessment • Batch No. • Location • Class Link • Application No. • Date the assessment started • Date of Completion • Assessment Result 	Within one (1) working day after completion of the assessment

Upon effectivity of this Circular, only information regarding education, training assessment, medical fitness and seagoing service encoded into the MISMO system by MHEIs, MTIs, ACS, DOH-accredited Medical Facilities for Seafarers, and Manning/Crewing Agencies or Shipping Companies, respectively, shall be accepted for issuance or revalidation of COC. In order to access the MISMO system, the above-mentioned institutions shall first create/secure a MISMO account following the steps in Section 29 hereof.

The concerned institutions shall be held fully liable for the veracity of the information encoded into the MISMO system

The compliance of the above institutions with their reportorial responsibilities under this Circular shall be verified/checked during the monitoring and surveillance activities of MARINA and CHED.

Section 18. The provisions of Republic Act No. 10173, otherwise known as the "Data Privacy Act of 2012" on protection of confidentiality, preservation of the integrity, and promotion of the availability of data authorized use shall apply.

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Article V SPECIFIC PROVISIONS

Section 19. Every seafarer applying for issuance of COC under this Circular shall comply with the specific requirements, as follows:

1. Regulation 111/1 — Officer-In-Charge of an Engineering Watch on seagoing ships powered by main propulsion machinery of 750 kW propulsion power or more

1.1 Completed an approved Bachelor of Science in Marine Engineering (BSMarE) program which includes workshop skills training required under Regulation III/1 of the STCW Convention, 1978, as amended;

1.2 have approved seagoing service of:

a) not less than twelve (12) months of structured onboard training as Engine Cadet or Apprentice Engineer documented in an approved Training Record Book, **OR**

b) not less than thirty (36) months wherein not less than 30 months of which shall be seagoing service in the engine department as Ratings Forming Part of an Engineering Watch or Wiper or Fitter or Oiler or Motorman or Able Seafarer Engine or other relevant capacity with similar function under the supervision of the Chief Engineer Officer or qualified engine officer, to be supported by a Certificate of Seagoing Service and job description attested by the shipping company or manning agency, crew list duly signed by the ship's master and approved contract of employment, and the six (6) months' workshop skills training;

1.3 performed, during the required seagoing service, engine-room watchkeeping duties under the supervision of the Chief Engineer Officer or a qualified Engineer Officer for a period of not less than six (6) months.

1.4 meet the standards of competence specified in Section A-VI/1, paragraph 2 for Basic Training, Section A-VI/2, paragraphs 1 to 4 for SCRB, Section A-VI/3, paragraphs 1 to 4 for Advanced Fire Fighting and Section A-VI/4, paragraphs 1 to 3 for Medical First Aid of the STCW Code;

1.5 meet the standards of competence specified in Section A-III/I of the STCW Code by passing the MARINA prescribed assessment of competence for Officers-In-Charge of an Engineering Watch on seagoing ships powered by main propulsion machinery of 750 kW propulsion power or more.

2. Regulation III/2 — Chief Engineer Officers and Second Engineer Officers on seagoing ships powered by main propulsion machinery of 3,000 kW propulsion power or more

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2.1 meet the requirements for certification as an Officer-In-Charge of an Engineering Watch on seagoing ships powered by main propulsion machinery of 750 kW propulsion power or more;

2.2 have approved seagoing service of

a) **for certification as Second Engineer Officer**, not less than twelve (12) months as Officer-In-Charge of an Engineering Watch on seagoing ships powered by main propulsion machinery of 3,000 kW propulsion power or more, and

b) **for certification as Chief Engineer Officer:**

i. not less than thirty-six (36) months as Officer-In-Charge of an Engineering Watch on seagoing ships powered by main propulsion machinery of 3,000 kW propulsion power or more, OR

ii. not less than twelve (12) months as Officer-In-Charge of an Engineering Watch plus twelve (12) months as Second Engineer Officer on seagoing ships powered by main propulsion machinery of 3,000 kW propulsion power or more;

2.3 meet the standard of competence specified in Section A-VI/4, paragraphs 4 to 6 for Medical Care of the STCW Code;

2.4 completed an approved Management Level Course for Marine Engineer Officers; **AND**

2.5 meet the standards of competence specified in Section A-III/2 of the STCW Code by passing the MARINA prescribed assessment of competence for Management Level Marine Engineer Officers.

3. Regulation III/3 — Chief Engineer Officers and Second Engineer Officers on ships powered by main propulsion machinery of between 750 kW and 3,000 kW propulsion power

3.1 meet the requirements for certification as an Officer-In-Charge of an Engineering Watch on seagoing ships powered by main propulsion machinery of 750 kW propulsion power or more;

3.2 have approved seagoing service of:

a) **for certification as Second Engineer Officer**, not less than 12 months of approved seagoing service as Officer-In-Charge of an Engineering Watch on seagoing ships powered by main propulsion machinery of between 750 kW and 3,000 kW propulsion power, and

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b) **for certification as Chief Engineer Officer**, not less than twelve (12) months as Officer-In-Charge of an Engineering Watch plus twelve (12) months as Second Engineer Officer on seagoing ships powered by main propulsion machinery of between 750 kW and 3,000 kW propulsion power;

3.3 meet the standard of competence specified in Section A-VI/4 paragraphs 4 to 6 for Medical Care of the STCW Code,

3.4 completed an approved Management Level Course for Marine Engineer Officers; **AND**

3.5 meet the standards of competence specified in Section A-III/2 of the STCW Code by passing the MARINA prescribed assessment of competence for Management Level Marine Engineer Officers.

4. Regulation III/6 — Electro-technical Officers serving on seagoing ships powered by main propulsion machinery of 750 kW propulsion power or more

4.1 completed an approved Electro-Technical Officer (ETO) training course which includes four (4) months of workshop skills training required under Regulation III/6 of the STCW Convention, 1978, as amended;

4.2 have approved seagoing service of:

a) not less than eight (8) months of structured onboard training as ETO Cadet, documented in an approved Training Record Book (TRB), **OR**

b) not less than thirty-two (32) months of seagoing service in the engine department either as Master Electrician or Senior Electrician or Chief Electrician or Electrician or any other relevant capacity with the same functions or tasks which shall be evidence or supported by a Certificate of Seagoing Service and job description attested by the shipping company or manning agency, crew list duly signed by the ship's master and approved contract of employment.

4.3 meet the standards of competence specified in Section A-VI/I, paragraph 2 for Basic Training, Section A-VI/2, paragraphs 1 to 4 for PSCRB, Section A-VI/3, paragraphs 1 to 4 for Advanced Fire Fighting and Section A-VI/4, paragraphs 1 to 3 for Medical First Aid of the STCW Code;

4.4 meet the standards of competence specified in Section A-III/6 of the STCW Code by passing the MARINA prescribed assessment of competence for ETO.

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COCs that would be issued to Chief Engineer Officer and Second Engineer Officer for seagoing service on ships powered by main propulsion machinery of between 750 kW and 3,000 kW propulsion power or 3,000 kW propulsion power more shall have a limitation as **"Not valid for service on ships powered by "marine steam turbine" or "marine gas turbine"** as those knowledge requirements are not part of the Management Level Course prescribed by the Administration.

However, the said limitation may be removed from the COC, provided, the applicant seafarer has completed approved training on marine steam turbine or marine gas turbine.

Section 20. Seafarers applying for issuance of COC as Officer-In-Charge of an Engineering Watch who started their First-year BSMarE study on or before SY 20122013, must complete an approved Updating Training for Officers-In-Charge of an Engineering Watch;

Section 21. Chief Engineer Officer, Second Engineer Officer, Officer in Charge of an Engineering Watch and Electro-Technical Officer applying for revalidation of COC under this Circular shall:

1. have completed seagoing service in the capacity appropriate to the certificate to be revalidated for a period of at least:
 - 1.1 twelve (12) months in total during the preceding five (5) years prior to revalidation, **OR**
 - 1.2 three (3) months in total during the preceding six (6) months immediately prior to revalidating;
2. have evidence of meeting the standards of Medical Fitness specified in Section A-I/9 of the STCW Code; **AND**
3. completed the updating training(s) as may be necessary and applicable at the time of Revalidation

Section 22. Chief Engineer Officer, Second Engineer Officer, Officer-in-Charge of an Engineering Watch and Electro-Technical Officer who do not meet the required seagoing service, may demonstrate continued professional competence to revalidate their COC through either of the following:

1. pass the practical assessment prescribed by the Administration appropriate to the certificate to be revalidated; **OR**

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2. successfully completed the approved training course prescribed by the Administration for purposes of revalidation appropriate to the certificate to be revalidated; **OR**

3. completed approved seagoing service, performing functions appropriate to the certificate held, for a period of not less than three (3) months in a supernumerary capacity, or in a lower officer rank than that for which the certificate held is valid immediately prior to taking up the rank for which the certificate held is valid. However, this seagoing service in a supernumerary capacity cannot be used as an option for the revalidation of expired certificate or COC.

Section 23. Chief Engineer Officers and Second Engineer Officers holding COC on ships powered by main propulsion machinery of between 750 kW and 3,000 kW propulsion power who wish to be issued a COC in such capacity for service on ships powered by main propulsion machinery of 3,000 kW propulsion power or more, shall provide evidence of approved seagoing service as follows:

1. **for certification as Second Engineer Officer**, not less than twelve (12) months as Officer-In-Charge of an Engineering Watch on seagoing ships powered by main propulsion machinery of 3,000 kW propulsion power or more within the preceding five (5) years before application of the COC, and

2. **for certification as Chief Engineer Officer:**

2.1 not less than thirty-six (36) months as Officer-In-Charge of an Engineering Watch on seagoing ships powered by main propulsion machinery of 3,000 kW propulsion power or more, **OR**

2.2 not less than twelve (12) months as Officer-In-Charge of an Engineering Watch plus twelve (12) months as Second Engineer Officer on seagoing ships powered by main propulsion machinery of 3,000 kW propulsion power or more within the preceding five (5) years before application of the COC.

Section 24. Pursuant to Regulation III/3, paragraph 3 of the STCW Convention, 1978, as amended, the COC issued to Second Engineer Officers on ships powered by main propulsion machinery of 3,000 kW or more shall be endorsed for service as Chief Engineer Officer on ships powered by main propulsion machinery of less than 3,000 kW.

Section 25. Subject to Section 14, applications for expedite processing shall comply with the following requirements in addition to the documentary requirements enumerated in Annex-A of this Circular, as applicable:

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1. For expedite application, the following additional documents shall be submitted and uploaded into the MISMO account of the seafarer:

- 1.1 Letter request from the shipping company/manning agency duly signed by its authorized official/s, and must bear the official logo of the company stating therein the reason or circumstance;
- 1.2 Documentary evidence of the reason or circumstance stated in the letter request for expedite processing;
- 1.3 Overseas Employment Certificate (OEC) from the Philippine Overseas Employment Administration (POEA); and
- 1.4 Contract of Employment duly approved by the POEA.

2. For applications filed on behalf of the seafarer who is currently serving on board ship, the following documents shall be submitted and uploaded in the MISMO system.

- 2.1 Letter request from the shipping company/manning agency duly signed by its authorized official/s, and must bear the official logo of the company stating therein the reason or circumstance;
- 2.2 Documentary evidence of the reason or circumstance stated in the letter request for expedite processing;
- 2.3 Duly notarized Affidavit of Undertaking or Certification from the shipping company/manning agency;
- 2.4 Ship's crew list;
- 2.5 New Contract of Employment approved by the POEA in case of promotion; or
- 2.6 Duly notarized Affidavit in case of lost or damaged COC or with erroneous information therein. The Affidavit should state the circumstances of the loss or damage or the erroneous details of information and give a description of the certificate.

Liaison Officers shall bring the original copy of the above documents and present to the designated Document Evaluator, for verification and validation.

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Section 26. Seafarers applying personally for **replacement** of COC that was lost or damaged or with erroneous information shall comply with the following requirements:

1. Duly notarized Affidavit stating the circumstances of the loss or damage or the erroneous information in the COC and give a description of the certificate; and
2. Provide any government-issued identification document.

In case the seafarer is onboard the ship, the duly designated liaison officer shall upload the following documents and bring the original copy of the same for presentation to the designated Document Evaluator, for verification and validation.

1. Letter from the concerned manning agency / crewing agency / shipping company requesting for the replacement of the COP duly signed by authorized official;
2. Affidavit of Loss or Damage;
3. Employment contract approved by the POEA;
4. Oath of undertaking; and
5. Ship's crew list.

Article VI DOCUMENTARY REQUIREMENTS

Section 27. Seafarers applying for issuance or revalidation of COC shall comply with the documentary requirements corresponding to the COC being applied for provided in **Annex A**.

A seafarer may be required to present additional supporting documents during the evaluation of his/her application for certification under this Circular.

Article VII STEPS FOR CREATION OF MISMO ACCOUNT

Section 28. For MISMO account of Seafarers:

- Step 1. Go to MARINA Online Appointment System website by clicking this link
<https://online-appointment.marina.gov.ph>.

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Step 2. Click "Sign-up"

Step 3. Click "Register New Account".

Step 4. Fill-in all required information on the template shown on the screen. Make sure to enter your working address.

Step 5. Click the "I accept the term and conditions"

Step 6. Click the "Register" button. This message will appear on your screen "You have successfully registered in our system. Please check your email to activate your account".

Step 7. Check your registered email address and open the link sent by the administration to verify and activate the MISMO account.

Step 8. Upon signing-in to your MISMO Account, fill-up your "Personal Information", and then click "Save Changes".

Section 29. For creation of their MISMO accounts, MTIs, Assessment Centers (ACS) Manning/Crewing Agencies, Shipping companies, DOH-accredited medical clinics for seafarers, and MHEIs, shall apply through a letter of intent with the Information Technology and Communication Management Division (ITCMD) of the MARINA at email address: stcw_ictmd@marina.gov.ph to secure their MISMO account.

Article VIII

VALIDITY OF CERTIFICATES

Section 30. COCs issued under this Circular shall be valid for five (5) years reckoning from the date of issuance.

Article IX

PROCEDURES FOR ISSUANCE OR REVALIDATION OF COC UNDER THIS CIRCULAR

Section 31. The application for issuance, revalidation and replacement of COC under the MISMO system goes through the following processes:

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1. Initial online evaluation
2. Final evaluation
3. Printing of COC
4. Validation of printed COC
5. Releasing of COC

Candidates applying for issuance, revalidation and replacement of COC under this Circular shall follow the procedures/steps shown in the process flow diagram in **Annex B**.

Article X FORMAT OF COC

Section 32. The COC to be issued under this Circular is shown in **Annex C** which is in accordance with the format provided in Section A-I/2 paragraph 1 of the STCW Code, which already incorporated the endorsement attesting its issue as required by Article VI of the STCW Convention.

Previously issued Certificate of Competency (COC) and Certificate of Endorsement (COE) attesting the issue of the COC shall remain valid until their expiration date.

Article XI VERIFICATION OF COC

Section 33. COCs issued under this Circular can be verified through the verification portal available at <https://online-appointment.marina.gov.ph/verify-id-certificate> where the following information can be confirmed.

1. The name of the seafarer to whom such certificate or other qualification was issued, its relevant number, date of issue and date of expiry;
2. The capacity in which the holder may serve and any limitations attaching thereto; and
3. The functions the holder may perform, the levels authorized and any limitations attached thereto.

Article XII FEES AND OTHER CHARGES

Section 34. Applicants for COCs as herein provided shall pay the corresponding fees and other charges, through the MARINA authorized payment center, as follows:

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Type of Application	Regular processing fee	Expedite / Onboard processing fee
Issuance of COC	P1,030.00	P1,530.00
Revalidation of COC	(inclusive of documentary stamp tax)	(inclusive of documentary stamp tax)
Replacement of COC		

An additional fee of P500.00 shall be imposed for late filing of application for revalidation subject to exemptions under Section 9 hereof.

The seafarer applicant may opt to personally claim the COC upon its release or authorize the MARINA to have it delivered through an authorized courier service provider upon payment of an additional courier service fee.

Article XIII

GROUNDS FOR SUSPENSION/REVOCAION OF COC

Section 35. The COC may be suspended or revoked by the Administration, after due process, for any of the following grounds:

1. Declaration by a competent medical practitioner of permanent disability to be engaged onboard and receipt of payment for such disability; provided that, if the certificate of the concerned seafarer is still valid, the same shall be deemed automatically revoked (Adopted from Section V.6 of MC MD No. 2019-01);
2. Falsification of seafarer's certificates
3. Final conviction of a crime involving moral turpitude; and
4. Any act of misrepresentation for the purpose of securing COC such as giving false testimonies or falsified documents.

The holder of a COC that is suspended or revoked shall promptly surrender it as directed by the Administration. Suspended or revoked COC will not be re-instated. The seafarer may apply for new COC when he/she has been issued legal clearance by the Administration.

Article XIV

PENALTY CLAUSE

Section 36. Engaging in any act/s of misrepresentation for purpose of securing certificate of proficiency such as giving of false testimonies or falsified documents, engaging in any acts of misrepresentation or use, submission or presentation of fake, fraudulent or tampered documents shall be meted with the following fines and penalties:

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1. Seafarers

First Violation — P 100,000.00 and disqualification to Apply for Certificate of Competency (COC) for three (3) months from the receipt of the decision/order or resolution

Second Violation - P200,000.00 and disqualification to Apply for Certificate of Competency (COC) for six (6) months from the receipt of the decision/order or resolution.

Third Violation - Perpetual disqualification to apply for Certificate of Competency (COC).

2. Liaison Officers (LOS)

LOS shall be penalized with the following for submission of spurious/tampered and/or unauthorized document:

First violation — P50, 000 and suspension for six (6) months of Certificate of Accreditation from the receipt of the decision/order or resolution

Second violation — P 100,000 and revocation of and perpetual disqualification to apply for Certificate of Accreditation from the receipt of the decision/order or resolution

3. Manning Agencies

Manning agencies shall be penalized with the following for submission of false statement or misrepresentation, fraudulent or spurious or tampered licenses, documents, and/or certificates where they or any of their accredited LOs have consented or participated in the tampering/misrepresentation or in securing the questioned licenses, documents, and/or certificates from any source:

First violation — P500,000 and suspension of the Certificate of Accreditation for one (1) year from the receipt of the decision/order or resolution

Second violation — P1, 000, 000 and revocation of and perpetual disqualification to apply for the Certificate of Accreditation from the receipt of the decision/order or resolution

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4. MTIs and ACs

MTIs and ACs shall be penalized with the following for encoding false information into the MISMO System required in the processing of Certificate of Proficiency and/or Certificate of Competency:

First Violation — P500,000.00 fine and suspension of Certificate of Accreditation involving the training course/assessment applied for the COP for one (1) year from the receipt of the decision/order or resolution

Second Violation — P1,000,000.00 fine and revocation of and perpetual disqualification to apply for Accreditation involving the training course/assessment applied for COP from the receipt of the decision/order or resolution

The commission of the above violation is without prejudice to any criminal liability that may be imposed under applicable laws.

Article XV REPEALING CLAUSE

Section 37. STCW Circular No. 2018-07 and any existing MARINA and STCW Circulars, rules and regulations which are contrary to or inconsistent with this Circular are hereby superseded, repealed or amended accordingly

Article XVI SEPARABILITY CLAUSE

Section 38. If any provision or part of this Circular is declared by any competent authority to be invalid or unconstitutional, the remaining provisions or parts hereof shall remain in full force and effect and shall continue to be valid and effective.

Article XVII EFFECTIVITY

Section 39. This STCW Circular shall take effect fifteen (15) days following its publication in a newspaper of general circulation and submission to the Office of the National Administrative Register (ONAR).

Done in the City of Manila, Philippines on February 11, 2021.

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DOCUMENTARY REQUIREMENTS

for the Issuance, Revalidation and Replacement of
Certificate of Competency (COC)

CHECKLIST OF REQUIREMENTS	
I. FOR ISSUANCE OF COC	
1. COC for Officer in Charge of an Engineering Watch (OIC-EW) on ships powered by main propulsion machinery of 750kW propulsion power or more	
a.	Passed the Theoretical Examination for Engine Operational Level
b.	Passed the Practical Assessment for Engine Operational Level
c.	Valid COPs in BT, SCRIB, AFF, MEFA
d.	Transcript of Records (TOR) in Bachelor of Science in Marine Engineering (BSMarE) with S.O number or CAV or Resolution Number for MHEIs authorized to graduate students without prior CHED approval in a form of SO; AND Certificate of Training Completion in Updating Training programs for OIC-EW (Part A & Part B) under STCW Circular 2015-03, if the applicant seafarer started first year of BSMT study on or before SY 2012-2013. NOTE: Applicant seafarers who started their First-Year BSMarE study from SY 2013-2014 onwards are EXEMPTED to take Updating Training for OIC-EW (Part A and Part B)
e.	Approved seagoing service on ships powered by main propulsion machinery of 750kW propulsion power or more: <ol style="list-style-type: none"> not less than twelve (12) months of structured onboard training as Engine Cadet or Apprentice Engineer documented in an approved Training Record Book, OR not less than thirty (36) months wherein not less than 30 months shall be seagoing service as Ratings Forming Part of an Engineering Watch or Wiper or Fitter or Oiler or Motorman or Able Seafarer Engine or other relevant capacity with similar function under the supervision of the Chief Engineer Officer or qualified engine officer, to be supported by a Certificate of Seagoing Service and job description attested by the shipping company or manning agency, crew list duly signed by the ship's master and approved contract of employment, and the 6 months workshop skills training.
f.	Valid Medical Certificate in PEME format
2. COC for SECOND ENGINEER OFFICER on seagoing ships powered by main propulsion machinery of 3,000 kW propulsion power or more under Regulation III/2 of the STCW Convention, 1978, as amended	
a.	Passed the Theoretical Examination for Engine Management Level
b.	Practical Assessment for Engine Management Level
c.	Valid COPs in BT, SCRIB, AFF, MEFA and MECA
d.	TOR and Updating Training programs for OIC-EW (Part A & Part B) under STCW Circular 2015-03, if applicant seafarer started the first year BSMarE

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DOCUMENTARY REQUIREMENTS

for the Issuance, Revalidation and Replacement of
Certificate of Competency (COC)

	study on or before SY 2012-2013 and in order to qualify to take the Management Level Course for Marine Engine Officers.
	NOTE: Applicant seafarers who started their First-Year BSMarE study from SY 2013-2014 onwards are EXEMPTED to take Updating Training for OIC-EW (Part A and Part B)
e.	Certificate of Training Completion in MLC for Marine Engineer Officers OR Certificate of Training Completion in Updating Course for MLC for Marine Engineer Officers, if applicable, under MARINA Circular 2014-01.
f.	Approved Seagoing Service of not less than 12 months as OIC-EW on ship powered by main propulsion machinery of 3,000kW propulsion power or more
g.	SIRB/SRB first page and entries
h.	Valid Medical Certificate in PEME format
3.	COC for CHIEF ENGINEER OFFICER on seagoing ships powered by main propulsion machinery of 3,000 kW propulsion power or more under Regulation III/2 of the STCW Convention, 1978, as amended
a.	Passed the Theoretical Examination for Engine Management Level
b.	Practical Assessment for Engine Management Level
c.	Valid COC as OIC-EW and/or COC as Second engineer Officer
d.	Valid COPs in BT, SCRIB, AFF, MEFA and MECA
e.	Approved seagoing service on ship powered by main propulsion machinery of 3,000kW propulsion power or more of: <ol style="list-style-type: none"> i. not less than 36 mos. as OIC-EW; OR ii. not less than 12 months as OIC-EW plus 12 months as Second Engineer Officer
f.	SIRB/SRB first page and entries
g.	TOR and Updating Training programs for OIC-EW (Part A & Part B) under STCW Circular 2015-03, if applicant seafarer started the first year BSMarE study on or before SY 2012-2013 and in order to qualify to take the Management Level Course for Marine Engine Officers.
	NOTE: Applicant seafarers who started their First-Year BSMarE study from SY 2013-2014 onwards are EXEMPTED to take Updating Training for OIC-EW (Part A and Part B)
h.	Certificate of Training Completion in MLC for Marine Engine Officers OR Certificate of Training Completion in Updating Course for MLC for Marine Engineer Officers, if applicable, under MARINA Circular 2014-01.
i.	Valid Medical Certificate in PEME format
4.	COC for SECOND ENGINEER OFFICER on seagoing ships powered by main propulsion machinery of between 750kW and 3,000 kW propulsion power or more under Regulation III/3 of the STCW Convention, 1978, as amended
a.	Passed the Theoretical Examination for Engine Management Level
b.	Practical Assessment for Engine Management Level
c.	Valid COC as OIC-EW
d.	Valid COPs in BT, SCRIB, AFF, MEFA and MECA
e.	TOR and Updating Training programs for OIC-EW (Part A & Part B) under STCW Circular 2015-03, if applicant seafarer started the first year BSMarE study on or before SY 2012-2013 and in order to qualify to take the Management Level Course for Marine Engine Officers.

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DOCUMENTARY REQUIREMENTS for the Issuance, Revalidation and Replacement of Certificate of Competency (COC)

<p>NOTE: Applicant seafarers who started their First-Year BSMarE study from SY 2013-2014 onwards are EXEMPTED to take Updating Training for OIC-EW (Part A and Part B).</p>	
f.	Certificate of Training Completion in MLC for Marine Engineer Officers OR Certificate of Training Completion in Updating Course for MLC for Marine Engineer Officers, if applicable, under MARINA Circular 2014-01.
g.	Approved Seagoing Service of not less than 12 months as OIC-EW on ship powered by main propulsion machinery of between 750kW and 3,000kW propulsion power or more
h.	SIRB/SRB first page and entries
i.	Valid Medical Certificate in PEME format
5.	COC for CHIEF ENGINEER OFFICER on seagoing ships powered by main propulsion machinery of between 750kW and 3,000 kW propulsion power or more under Regulation III/3 of the STCW Convention, 1978, as amended
a.	Passed the Theoretical Examination for Engine Management Level
b.	Practical Assessment for Engine Management Level
c.	Valid COPs in BT, SCRIB, AFF, MEFA and MECA
d.	Approved seagoing service on ship powered by main propulsion machinery of between 750kW and 3,000kW propulsion power or more of: <ul style="list-style-type: none"> i. not less than 36 mos. as OIC-EW; OR ii. not less than 12 months as OIC-EW plus 12 months as Second Engineer Officer
e.	SIRB/SRB first page and entries
f.	TOR and Updating Training programs for OIC-EW (Part A & Part B) under STCW Circular 2015-03, if applicant seafarer started the first year BSMarE study on or before SY 2012-2013 and in order to qualify to take the Management Level Course for Marine Engine Officers.
<p>NOTE: Applicant seafarers who started their First-Year BSMarE study from SY 2013-2014 onwards are EXEMPTED to take Updating Training for OIC-EW (Part A and Part B).</p>	
g.	Certificate of Training Completion in MLC for Marine Engine Officers OR Certificate of Training Completion in Updating Course for MLC for Marine Engine Officers, if applicable, under MARINA Circular 2014-01.
h.	Valid Medical Certificate in PEME format
II. FOR REVALIDATION OF COC	
1. COC for OIC-EW	
a.	Valid COPs in BT, SCRIB, AFF, and MEFA.
b.	Valid COC as OIC EW
<p>NOTE: If expired COC, may complete and pass the practical assessment prescribed by the Administration appropriate to the certificate to be revalidated</p>	
c.	Approved seagoing service on ship powered by main propulsion machinery of 750kW propulsion power or more as OIC-EW for a period of not less than: <ul style="list-style-type: none"> i. three (3) months within the last six (6) months; OR ii. twelve (12) months within the last five (5) years
<p>NOTE: OIC-EW who do not meet the required seagoing service, may demonstrate continued professional competence to revalidate their COC through either of the following:</p>	

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DOCUMENTARY REQUIREMENTS

for the Issuance, Revalidation and Replacement of
Certificate of Competency (COC)

<ul style="list-style-type: none"> i. pass the <i>practical assessment</i> prescribed by the Administration appropriate to the certificate to be revalidated; OR ii. successfully completed the <i>approved training course</i> prescribed by the Administration for purposes of revalidation appropriate to the certificate to be revalidated; OR iii. completed approved seagoing service, performing functions appropriate to the certificate held, for a period of not less than three (3) months in a supernumerary capacity, or in a lower officer rank than that for which the certificate held is valid immediately prior to taking up the rank for which the certificate held is valid.
d. SIRB/SRB first page and entries
e. Valid Medical Certificate in PEME format
2. COC for Second Engineer Officer on seagoing ships powered by main propulsion machinery of 3,000 kW propulsion power or more under Regulation III/2 of the STCW Convention, 1978, as amended
a. Valid COPs in BT, SCRIB, AFF, MEFA and MECA
b. Valid COC as Second Engineer Officer NOTE: <i>If expired COC, may complete and pass the practical assessment prescribed by the Administration appropriate to the certificate to be revalidated</i>
c. Approved seagoing service on ship powered by main propulsion machinery of 3000kW propulsion power or more as Second Engineer for a period of not less than: <ul style="list-style-type: none"> i. three (3) months within the last six (6) months; OR ii. twelve (12) months within the last five (5) years <p>NOTE: Second Engineer Officer who do not meet the required seagoing service, may demonstrate continued professional competence to revalidate their COC through either of the following:</p> <ul style="list-style-type: none"> i. pass the <i>practical assessment</i> prescribed by the Administration appropriate to the certificate to be revalidated; OR ii. successfully completed the <i>approved training course</i> prescribed by the Administration for purposes of revalidation appropriate to the certificate to be revalidated; OR iii. completed approved seagoing service, performing functions appropriate to the certificate held, for a period of not less than three (3) months in a supernumerary capacity, or in a lower officer rank than that for which the certificate held is valid immediately prior to taking up the rank for which the certificate held is valid.
d. SIRB/SRB first page and entries
e. Valid Medical Certificate in PEME format
3. COC for Chief Engineer Officer on seagoing ships powered by main propulsion machinery of 3,000 kW propulsion power or more under Regulation III/2 of the STCW Convention, 1978, as amended
a. Valid COPs in BT, SCRIB, AFF, MEFA and MECA
b. Valid COC as Chief Engineer Officer NOTE: <i>If expired COC, may complete and pass the practical assessment prescribed by the Administration appropriate to the certificate to be revalidated</i>

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DOCUMENTARY REQUIREMENTS for the Issuance, Revalidation and Replacement of Certificate of Competency (COC)

- c. Approved seagoing service on ship powered by main propulsion machinery of 3000kW propulsion power or more as Chief Engineer for a period of not less than:
- i. three (3) months within the last six (6) months; **OR**
 - ii. twelve (12) months within the last five (5) years

NOTE: Chief Engineer Officer who do not meet the required seagoing service, may demonstrate continued professional competence to revalidate their COC through either of the following:

1. pass the *practical assessment* prescribed by the Administration appropriate to the certificate to be revalidated; **OR**
2. successfully completed the *approved training course* prescribed by the Administration for purposes of revalidation appropriate to the certificate to be revalidated; **OR**
3. completed approved seagoing service, performing functions appropriate to the certificate held, for a period of not less than three (3) months in a supernumerary capacity, or in a lower officer rank than that for which the certificate held is valid immediately prior to taking up the rank for which the certificate held is valid.

d. SIRB/SRB first page and entries

e. Valid Medical Certificate in PEME format

4. COC for Second Engineer Officer on seagoing ships powered by main propulsion machinery of between 750kW and 3,000 kW propulsion power or more under Regulation III/3 of the STCW Convention, 1978, as amended

a. Valid COPs in BT, SCRB, AFF, MEFA and MECA

b. Valid COC as Second Engineer Officer

NOTE: If expired COC, may complete and pass the *practical assessment* prescribed by the Administration appropriate to the certificate to be revalidated

- c. Approved seagoing service on ship powered by main propulsion machinery of between 750kW and 3000kW propulsion power or more as Second Engineer for a period of not less than:
- i. three (3) months within the last six (6) months; **OR**
 - ii. twelve (12) months within the last five (5) years

NOTE: Second Engineer Officer who do not meet the required seagoing service, may demonstrate continued professional competence to revalidate their COC through either of the following:

1. pass the *practical assessment* prescribed by the Administration appropriate to the certificate to be revalidated; **OR**
2. successfully completed the *approved training course* prescribed by the Administration for purposes of revalidation appropriate to the certificate to be revalidated; **OR**
3. completed approved seagoing service, performing functions appropriate to the certificate held, for a period of not less than three (3) months in a supernumerary capacity, or in a lower officer rank than that for which the certificate held is valid immediately prior to taking up the rank for which the certificate held is valid.

d. SIRB/SRB first page and entries

e. Valid Medical Certificate in PEME format

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for the Issuance, Revalidation and Replacement of
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5. COC for Chief Engineer Officer on seagoing ships powered by main propulsion machinery of between 750kW and 3,000 kW propulsion power or more under Regulation III/3 of the STCW Convention, 1978, as amended

- a. Valid COPs in BT, SCRB, AFF, MEFA and MECA
- b. Valid COC as Chief Engineer Officer

NOTE: If expired COC, may complete and pass the practical assessment prescribed by the Administration appropriate to the certificate to be revalidated

- c. Approved seagoing service on ship powered by main propulsion machinery of between 750kW and 3000kW propulsion power or more as Chief Engineer for a period of not less than:
 - i. three (3) months within the last six (6) months; **OR**
 - ii. twelve (12) months within the last five (5) years

NOTE: Chief Engineer Officer who do not meet the required seagoing service, may demonstrate continued professional competence to revalidate their COC through either of the following:

1. pass the *practical assessment* prescribed by the Administration appropriate to the certificate to be revalidated; **OR**
2. successfully completed the *approved training course* prescribed by the Administration for purposes of revalidation appropriate to the certificate to be revalidated; **OR**
3. completed approved seagoing service, performing functions appropriate to the certificate held, for a period of not less than three (3) months in a supernumerary capacity, or in a lower officer rank than that for which the certificate held is valid immediately prior to taking up the rank for which the certificate held is valid.

- d. SIRB/SRB first page and entries

- e. Valid Medical Certificate in PEME format

6. COC for ELECTRO-TECHNICAL OFFICERS (ETO)

- a. Valid COPs in BT, SCRB, AFF, MEFA
- b. Valid COC for ETO

NOTE: If expired COC, may complete and pass the practical assessment prescribed by the Administration appropriate to the certificate to be revalidated

- c. Approved seagoing service on ship powered by main propulsion machinery of 750kW propulsion power or more for a period of not less than:
 - i. twelve (12) months within the last five (5) years as ETO prior to the date of application; **OR**
 - ii. three (3) months within the last 6 months as ETO prior to the date of application

NOTE: Chief Engineer Officer who do not meet the required seagoing service, may demonstrate continued professional competence to revalidate their COC through either of the following:

1. pass the *practical assessment* prescribed by the Administration appropriate to the certificate to be revalidated; **OR**
2. successfully completed the *approved training course* prescribed by the Administration for purposes of revalidation appropriate to the certificate to be revalidated; **OR**

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Certificate of Competency (COC)

3. completed approved seagoing service, performing functions appropriate to the certificate held, for a period of not less than three (3) months in a supernumerary capacity, or in a lower officer rank than that for which the certificate held is valid immediately prior to taking up the rank for which the certificate held is valid.
d. SIRB/SRB first page and entries
e. Valid Medical Certificate in PEME format
III. FOR REPLACEMENT OF COC
<p>1. Duly notarized Affidavit in case of lost or damaged COC or if the COC has wrong information entry.</p> <p><i>The Affidavit should state the circumstances of the loss or damage or the wrong details of information, and give description of the certificate/s to be replaced.</i></p>
<p>2. In case the seafarer is onboard ship:</p> <ul style="list-style-type: none"> • letter from the concerned manning agency / crewing agency / shipping company requesting for the replacement of the COC duly signed by authorized official; • Affidavit of Loss or Damage • employment contract approved by the POEA; • Oath of undertaking; and • ship's crew list.

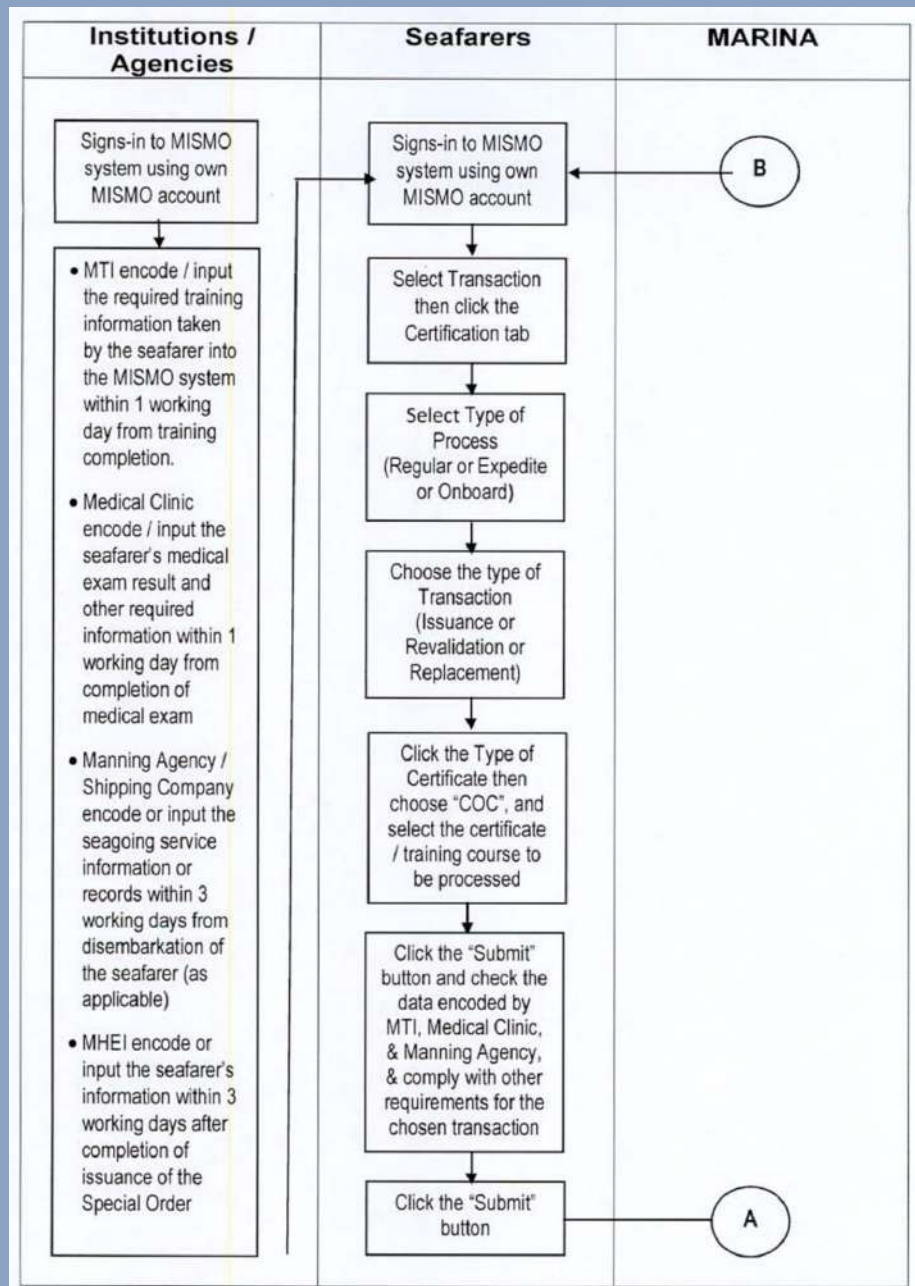
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PROCESS FLOW DIAGRAM for Issuance, Revalidation and Replacement of COC under this Circular



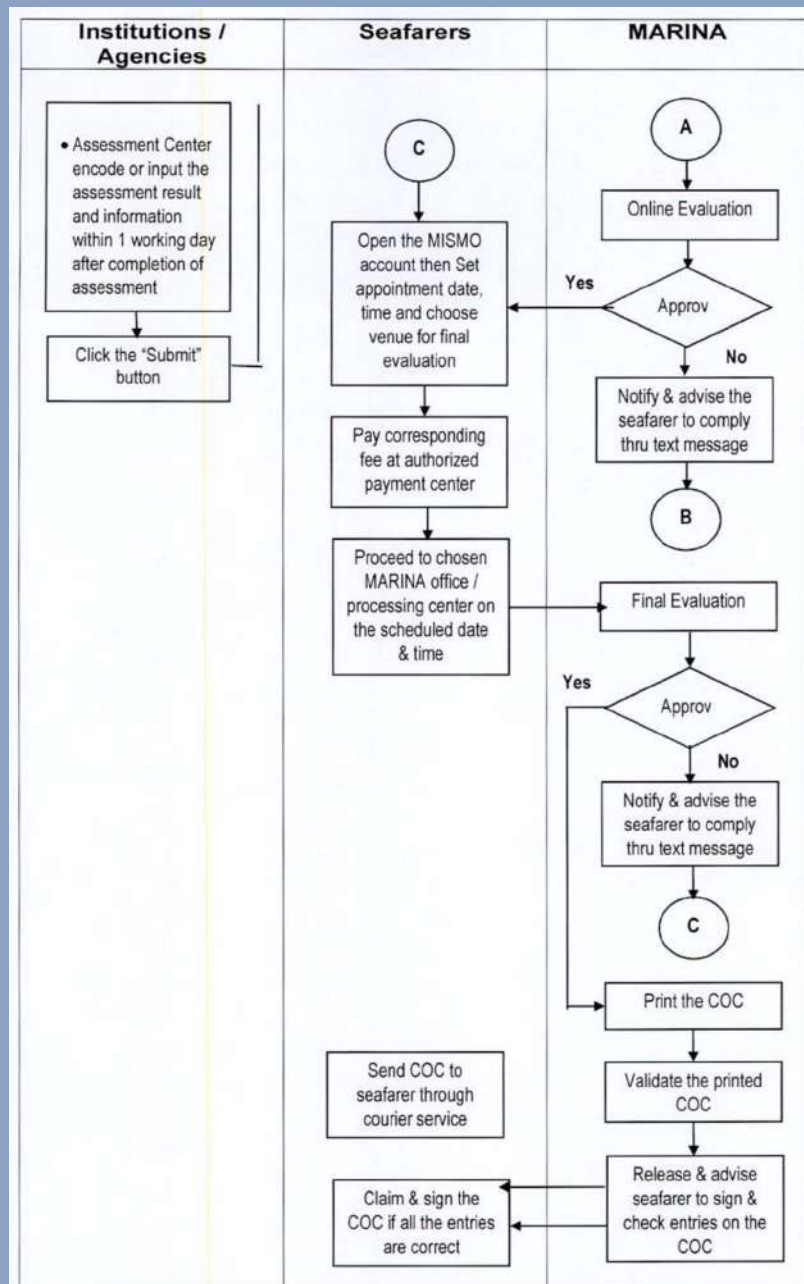
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PROCESS FLOW DIAGRAM for Issuance, Revalidation and Replacement of COC under this Circular




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V.9. Memorandum Circular No. SC-2021-06 Series of 2021



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ANNEX – C



REPUBLIC OF THE PHILIPPINES

CERTIFICATE ISSUED UNDER THE PROVISIONS OF THE INTERNATIONAL CONVENTION ON STANDARDS OF TRAINING, CERTIFICATION AND WATCHKEEPING FOR SEAFARERS (STCW CONVENTION), 1978, AS AMENDED

The Government of the Republic of the Philippines,
through the Maritime Industry Authority (MARINA), certifies that


(NAME OF SEAFARER)

has been found duly qualified in accordance with the provisions of Regulation _____ of the STCW Convention, 1978, as amended, and has been found competent to perform the following functions, at the level specified, subject to any limitation indicated, as follows:

FUNCTION	LEVEL	LIMITATIONS APPLYING (IF ANY)

The lawful holder of this certificate may serve in the following capacity or capacities specified in the applicable safe manning requirements of the Administration:

CAPACITY	LIMITATIONS APPLYING (IF ANY)



VADM ROBERT A EMPEDRAD AFP (Ret)
Administrator
MARITIME INDUSTRY AUTHORITY
Bonifacio Drive corner 20th Street, Port Area,
Manila 1018 Philippines
Telephone No.: (02) 8523-9078 / (02) 8524-2895

This certificate must be kept available in its original form on board the ship on which the lawful holder is serving as required under Regulation I/2, paragraph 11 of the Convention.

Certificate No. : _____

Issued on : _____

Date of Expiry : _____

Date of birth : _____

Signature of the holder of the certificate: _____

Passport size
Photo of the
Seafarer

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V. STCW MEMORANDUM CIRCULARS

V.10. Memorandum Circular No. SC-2021-07 Series of 2021

MC NO. SC - 2021 - 07

FEES AND CHARGES RELATING TO THE IMPLEMENTATION OF THE STCW CONVENTION, 1978, AS AMENDED

JUNE 06, 2021

Pursuant to the provisions of RA 10635, and its IRR, the Public Service Act, as amended; Executive Order No. 292 (Administrative Code of 1987); Executive Order No. 197, s. 2000 and DOF-NEDA Joint Circular No. 1-2013 and other pertinent laws, decrees, rules and regulations, the following fees and charges are hereby prescribed:

SCHEDULE OF FEES AND CHARGES	
CERTIFICATION DIVISION	
Type of Application	Fees & Charges (Php)*
1. Certificate of Proficiency (COP)	
a. Issuance/Revalidation/Replacement	
• Regular	200.00
• Expedite/Onboard	600.00
2. Certificate of Competency (COC)	
a. Issuance/Revalidation/Replacement	
• Regular	1,000.00
• Expedite/Onboard	1,500.00
3. Issuance of MARINA ID	250.00

V. STCW MEMORANDUM CIRCULARS

V.10. Memorandum Circular No. SC-2021-07 Series of 2021

3. Issuance of MARINA ID	250.00
4. Surcharge for the late filing of revalidation of COP and COC	500.00
5. Certified True copy (CTC) of COP/COC/Marina ID	100.00
6. Certification of Authenticity I and other Certifications	300.00
Certification of Enhanced Support Level Program (ESLP)/ Certification, Authentication and Verification (CAV)	300.00
EXAMINATION AND ASSESSMENT DIVISION	
1 .Theoretical Examination for Officers	
<ul style="list-style-type: none"> Initial Schedule I Reschedule / Resit / Retake 	1, 000.00
2.Theoretical Examination for Global Maritime Distress and Safe System GMDSS Radio Operators	
<ul style="list-style-type: none"> Initial Schedule I Reschedule / Resit I Retake 	500.00
3.Certificate of Passing the Theoretical Examination	250.00
4. Authentication of Professional Regulation Commission (PRC) Examination Results	300.00
Certified True Copy (CTC) of Certificate of Passing the Theoretical Examination	100.00
ACCREDITATION DIVISION	
1.Application for Course Approval of Maritime Training Institutions (MTIs)	
<ul style="list-style-type: none"> Filing Fee 	1,000.00/course
<ul style="list-style-type: none"> Inspection Fee -to be paid prior to the conduct of the inspection 	1,000.00/course
<ul style="list-style-type: none"> Accreditation Fee — to be paid upon approval 	10,400.00/course
2. Application for Approval of Assessment of Competence Based on the Different Levels of Responsibility of the Assessment Centers (ACS)	
<ul style="list-style-type: none"> Filing Fee 	1,000.00/assessment of competence per level of responsibility
<ul style="list-style-type: none"> Inspection Fee - to be paid prior to the conduct of the inspection 	1,000.00/assessment of competence per level of responsibility
<ul style="list-style-type: none"> Accreditation Fee— to be paid upon approval 	10,400.00/ assessment of competence per level of responsibility

V. STCW MEMORANDUM CIRCULARS

V.10. Memorandum Circular No. SC-2021-07 Series of 2021

3. Application Fee for the Accreditation of Instructor and Assessor	500.00/course
4. Certificate of Accreditation for Instructor and Assessor	500.00/course
5. Surcharge for the expired Certificate of Accreditation	500.00
6. Surcharge for Replacement of Lost/ Damaged Certificate of Accreditation	500.00
7. Reprinting of Certificate of Accreditation due to change of name and updating of record	500.00
8. Certified True Copy (CTC) for Certificate of Accreditation	100.00
9. Other Certification	300.00
OTHER MISCELLANEOUS FEES	
Legal Clearance	300.00

*excluding other applicable government online processing fees

MARINA rules, regulations and issuances inconsistent herewith are hereby repealed, amended or modified accordingly.

All other provisions of MARINA Circular 2015-05, not otherwise inconsistent herewith, shall remain in full force and effect.

This MARINA Circular shall take effect fifteen (15) days after its publication in a newspaper of general circulation.

Manila, Philippine 09 of June, 2021.

VI. MARINA ADVISORIES

VI.1. MARINA Advisory 2020-56

EXTENSION OF THE VALIDITY OF STCW CERTIFICATES

JULY 24, 2020

The COVID-19 pandemic has continuously and severely affecting the crew changes. As a consequence, there are still numerous Filipino seafarers who could not be safely repatriated or disembarked due to travel restrictions being imposed by several countries.

In view of the foregoing and taking a pragmatic and practical approach with regard to the extension of the validity of seafarer's certificates as emphasized by IMO Circular Letter No. 4204/Add.5/Rev.1 dated 02 April 2020, all STCW certificates of Filipino seafarers currently serving onboard ships that are expiring on **01 August 2020 to 31 August 2020** shall be deemed extended for a period of six (6) months from the date of expiry without the need to file for an application at the MARINA.

The concerned shipping companies shall demonstrate their responsibilities as required under Regulation I/14 and Section A-I/14 of the STCW Convention, 1978, as amended. Further, all concerned manning/crewing agencies are hereby directed to submit to MARINA the list of their crewmember/s whose validity of STCW certificate/s have been extended pursuant to this Advisory. An electronic copy of the said information shall be submitted via e-mail at certificate_extension@mail.marina.gov.ph following the attached template.

This Advisory shall take effect immediately.

TO:

ALL SEAFARERS,
MANNING/SHIPPING
COMPANIES, SHIP
OWNERS AND
OPERATORS AND ALL
CONCERNED

VI. MARINA ADVISORIES

VI.1. MARINA Advisory 2020-56

(Company letterhead and logo)

Date: _____

The Executive Director
Office of the Executive Director
STCW Office
Maritime Industry Authority

Dear Sir/Madam:

Hereunder are the names of our crewmember/s whose STCW certificate/s have been extended pursuant to MARINA Advisory _____.

Name of Seafarer	Capacity / Position	Extended Certificate (COP/COE/COE)	Date of Expiry of Certificate	Name of Ship	Name of Shipowner	IMO Number & Flag of ship

For your information and reference.

Very truly yours,

(Name & signature of authorized official)

VI. MARINA ADVISORIES

VI.2. MARINA Advisory 2020-57

SEAFARER-RELATED GUIDELINES IN VIEW OF THE DECLARATION OF MECQ IN METRO MANILA, CAVITE, LAGUNA, RIZAL AND BULACAN

AUGUST 03, 2020

TO:

ALL MANNING/SHIPPING
COMPANIES, OWNERS AND
OPERATORS, GOVERNMENT
AND PRIVATE
STAKEHOLDERS,
SEAFARERS AND ALL
CONCERNED

In view of the directive of the President to revert Metro Manila, Cavite, Laguna, Rizal and Bulacan to Modified Enhanced Community Quarantine (MECQ) from 04 to 18 August 2020 due to the surge in the number of COVID-19 cases and taking into consideration the Omnibus Guidelines on the Implementation of Community Quarantine in the Philippines prescribed by the Inter-Agency Task Force for the Management of Emerging Infectious Diseases (IATF-MEID), the following guidelines are hereby issued:

1. ISSUANCE OF STCW CERTIFICATES

1. The filing of applications of Certificates of Proficiency, Competency and Endorsement (COP, COC, COE) shall still be accepted via the MARINA Integrated Seafarers Management Online (MISMO) System following the no-contact processing of applications.
2. The processing center for STCW Certificates at the Parañaque Integrated Terminal Exchange (PITX) shall be closed throughout the duration of the MECQ. Seafarers with confirmed appointments at the PITX from 04 to 18 August shall be accommodated from 19 August 2020 or upon the lifting of the MECQ. A new schedule shall be posted in the MARINA website and other official social media platforms, once available.
3. Seafarers and manning/shipping companies may opt to book their appointments for issuance of STCW Certificates in other MARINA Regional Offices not covered by the ECQ.

VI. MARINA ADVISORIES

VI.2. MARINA Advisory 2020-57

4. Expedite applications may be accepted for processing at the MARINA Central Office provided that it is filed within 5 working days before the departure of the seafarer. Such applications shall be filed only by the manning/shipping company's authorized Liaison Officer and supported by pertinent documents showing that the seafarer is scheduled for deployment.
5. The extension of validity of expiring STCW Certificates, as deemed necessary, shall be covered by a separate Advisory.

II. ISSUANCE OF SEAFARERS RECORD BOOK AND OTHER MDS RELATED ISSUANCE

1. Filing of applications before the Manpower Development Service (MDS) through Online Appointment System (OAS) shall still be accepted and the new schedule of appointments will be posted.
2. Seafarers with confirmed appointments affected during the duration of the declared Modified Enhanced Community Quarantine (MECQ) at the Central Office, POEA and PITX shall be rescheduled and will be accommodated starting 19 August 2020 or upon the resumption of operation or lifting of the MECQ.
3. Processing Center at SM Manila shall remain operational and will accept seafarers with confirmed appointments and **expedite application** for the issuance of SID/SRB, provided the following requirements are complied with:
 - a. *Notarized Company Employment Contract;*
 - b. *Letter Request from Company for Expedited Processing;*
 - c. *Confirmed Travel Ticket should be at least three (3) days prior departure date;*
4. The extension of validity of expiring SIRB, as deemed necessary, is covered by a separate Advisory.
5. Issuance of DCOC, CMP and ID shall be accommodated at the MDS Office 2nd Floor MARINA Main Building. While application for processing may be filed through email address torresrolliejames@vahoo.com or erwin.lanestosa@yahoo.com.

VI. MARINA ADVISORIES

VI.2. MARINA Advisory 2020-57

III. CONDUCT OF TRAINING, EXAMINATION AND ASSESSMENT

1. Pursuant to Section 2(4)(c)(viii) Of the above-mentioned IATF-MEID Resolution, the conduct of all MARINA-accredited maritime training courses, as well practical assessments, in the areas under the MECQ may continue subject to compliance with MARINA Advisory No. 2020-36, Series of 2020 and its subsequent amendments.
2. The final evaluation for the theoretical examination scheduled from 04 to 18 August 2020 at Manila is suspended. Seafarers with scheduled appointment for final evaluation on the said dates shall be rescheduled to later date.
3. All seafarers affected by the suspension of the conduct of theoretical examination shall be rescheduled without forfeiture of payment.
4. The new schedule of theoretical examination and final evaluation shall be provided by the Examination and Assessment Division (EAD) to respective seafarers through text message and E-mail. On the other hand, the rescheduling of practical assessment shall be coordinated with the concerned Assessment Center.

IV. APPROVAL OF COURSE PROGRAMS AND ACCREDITATION OF ASSESSMENT CENTERS

The provision of MARINA Advisory 2020-36 is hereby amended to state that *"The training course approval of Maritime Training Institutions (MTIs) and the accreditation of Assessment Centers (ACS) that expired or are expiring between the period of 01 March to 31 December 2020 are hereby provisionally extended for six (6) months from the date of their expiry, subject to the submission of the filled-up pro-forma application and subject to the monitoring and surveillance activities by MARINA."*

All are advised to regularly check the MARINA website and its official social media accounts for announcements and updates. Inquiries and concerns can likewise be lodged via contactcenter@marina.gov.ph.

For information and guidance of all concerned.

VI. MARINA ADVISORIES

VI.3. MARINA Advisory 2020-58

AMENDMENT TO MARINA ADVISORY NO. 2020-48 EXTENDING THE COVERAGE OF EXPIRING SIRB/SRB FOR SEAFARERS CURRENTLY ONBOARD SHIPS OPERATING BOTH IN DOMESTIC AND OVERSEAS DURING COVID 19 PANDEMIC

JULY 30, 2020

TO:

ALL MANNING
AGENCIES, SHIPPING
COMPANIES, OWNERS
AND OPERATORS,
STAKEHOLDERS,
SEAFARERS AND ALL
CONCERNED

In the interest of the service, and with reference to MARINA Advisory No. 2020-48 dated 03 July 2020 issued by the Maritime Industry Authority (MARINA) which provides that:

"All Seafarer's Record Book (SRB) or Seafarer's Identification and Record Book (SIRB) expiring on board between 13 March 2020 to 31 July 2020 shall be provisionally extended until 31 December 2020.....xx.

Notice is hereby given of its further amendment, to provide as follows:

"All Seafarer's Record Book (SRB) or Seafarer's Identification and Record Book (SIRB) expiring on board between 13 March 2020 to 31 August 2020 shall be provisionally extended until 31 December 2020, and shall be deemed valid without filing for an application for its renewal at the MARINA. xxx."

Further, seafarers who are not on board are hereby directed to RENEW their SIRB/SRB six (6) months prior to its expiration.

The remaining provision of MARINA Advisory 2020-48 is still valid. All other Advisories inconsistent herewith are hereby repealed accordingly.

This Advisory shall take effect immediately.

VI. MARINA ADVISORIES

VI.4. MARINA Advisory 2020-59

ADDENDUM TO MARINA ADVISORY 2020-36 ON THE CONDUCT OF TRAINING DURING GENERAL COMMUNITY QUARANTINE (GCQ)

AUGUST 10, 2020

TO:

ALL MARITIME TRAINING
INSTITUTIONS (MTIs) AND
ASSESSMENT CENTERS
(ACS)

In the best interest of service and in view of the rising number of confirmed cases of COVID-19 in the country, all concerned are hereby informed of the following, to wit:

1. MTIs with approved Post Enhanced Community Quarantine (ECQ) Operation Plan shall be allowed to implement the Blended Learning Mode of training, subject to compliance with the guidelines stipulated in *Annex A*. Such compliance shall be recorded using the checklist in *Annex B*;
2. Applications together with the duly accomplished self-assessment column of the checklist (Annex B) and other pertinent documents shall be submitted to the Office of the Executive Director through Accreditation Division of the MARINA-STCW Office at this e-mail address stcw_accr@marina.gov.ph;
3. MTIs may conduct the Blended Learning Mode of training upon receipt of an acknowledgement from the Office of the Executive Director through the Accreditation Division; and
4. MTIs whose application is found in order is granted a provisional authority valid for (6) months to undergo blended learning, i.e. face-to-face and online, subject to monitoring and surveillance until further guidance is issued by MARINA.

For information and compliance.

VI. MARINA ADVISORIES

VI.4. MARINA Advisory 2020-59



PAGE 1 OF 3

GUIDELINES

for the Conduct of Blended Learning

I. Rationale

In the light of the health crisis brought about by Coronavirus Disease 2019 (COVID-19), there is a need to adopt an alternative mode of delivery of training courses in order to minimize face-to-face contact between the trainee and the instructor and control the spread of the disease.

Online distance eLearning is currently the preferred alternative delivery of training and assessment taking advantage of technological developments and provide a convenient platform for the student and the provider.

This Advisory shall not in any way reduce the content of face-to-face classes lower than 50%.

II. Coverage

All Maritime Training Institutions (MTIs) authorized to conduct STCW Mandatory Training Courses with approved Post Enhanced Community Quarantine (ECQ) Operation Plan are covered under these guidelines.

Authorized providers of professional courses such as the Training Course for Instructors (IMO Model Course 6.09), Examination and Assessment of Seafarers (IMO Model Course 3.12) and Train the Simulators Trainers (IMO Model Course 6.10) shall also be covered in these guidelines.

III. Implementation

a. The Blended Learning shall be adopted in delivering the MARINA approved courses that require the use of training equipment and learning systems in performing trainer-supervised practice sessions and/or assessment.

b. Components

- The Blended Learning shall be delivered using the Face-to-Face and eLearning platforms.
- The Face-to-Face component (practical exercise and assessment) shall be conducted at the MTIs main office or practical site.
- The eLearning component shall be conducted online using Digital Platforms or Learning Management System (LMS).

VI. MARINA ADVISORIES

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GUIDELINES

for the Conduct of Blended Learning

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c. Criteria and Conditions

The applicant MTI shall be required to submit the following:

- Course Timetable and Instructors Guide (IG) that reflect the mix of Face-to-Face and Online learning modalities;
- Description of the equipment to be used to carry out the online components of the program;
- Instructional and Learning Materials in digital format;
- Description of the Learning Management System for Online Learning;
- Dedicated account of the Online Distance Learning Program for MARINA STCW Office for accreditation, monitoring and surveillance purposes;
- Training certificate of instructors and assessors on Train the Trainer online distance learning; and
- Certificate on familiarization on digital platform that they will use.

IV. Facilities and Equipment

1. MTIs and trainees are required to maximize the use of technology to support learning and teaching, which includes the following:

- Availability of Devices — Laptops, mobile phones, tablets or desktops
- Operating System and Internet Connectivity — Fast and reliable
- Digital Platforms or LMS must be set-up

2. MTIs shall have a multi-media or learning resource center to provide technical support to instructors in the development and implementation of IT-enabled and IT-mediated instructional materials as well as for use of trainees.

V. MTIs Management Responsibility

1. MTIs shall decide on the most viable form of blended learning and teaching that they will utilize based on their capability, existing condition, national government agency guidelines and local government unit advisories.

2. MTIs shall develop their learning continuity and capacity plan which shall reflect the framework and system for the transition and integration of blended learning approaches anchored on the existing tools and resources of the institution, capability of staff and faculty members.

VI. MARINA ADVISORIES

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GUIDELINES

for the Conduct of Blended Learning

PAGE 3 OF 3

3. On the management of trainees, MTIs shall provide mechanisms to inform and orient trainees on the training system to be implemented, such as:

- Learning activities
- Schedule of lessons and assessment/s
- Monitoring of students engagement
- Assessment system
- Feedback

4. The systems and procedures for the transition to blended learning should be disseminated to all officials, teaching and non-teaching staff which shall be part of Quality Management System.

5. MTIs should implement mechanisms for trainees to receive/access printed or digital instructional materials through courier, designated pick up points or through digital platforms.

6. MTIs shall establish means for trainee and instructor engagement/communication which may include Short Message Service (SMS), electronic mail (email), chat, instant messaging, and other means whichever is convenient, appropriate, and available in order to ensure personalized, effective, efficient, and timely mentoring and feedback mechanisms.

7. MTIs may explore partnerships with relevant agencies and organizations to strengthen and/or complement existing resources or connectivity to ensure uninterrupted learning of the students.

8. MTIs shall ensure that health and safety protocols are maintained at all times. Further, they also establish means to remind students, teachers and other school personnel on the health and safety protocols through the display of reminders in conspicuous areas within the school premises.

9. MTIs shall provide the MARINA-STCW Office Accreditation, Monitoring and Surveillance Division access to their system for Blended/eLearning.

10. The records of implementation of the said guidelines must be made available at all time as well as accessible for monitoring and/or surveillance purposes.



VI. MARINA ADVISORIES

VI.4. MARINA Advisory 2020-59



CHECKLIST FOR THE REQUIREMENTS to Conduct Blended Learning

PAGE 1 OF 3

	Republic of the Philippines DEPARTMENT OF TRANSPORTATION MARITIME INDUSTRY AUTHORITY STCW Office						
Checklist for the Requirements to Conduct Blended Learning							
Name of Applicant MTI:		Address:					
Training Course Applied for:		Date of Application:					
Bases of Evaluation: 1. MARINA Advisory No. _____ 2. MARINA Circular No. 2013 – 01 3. STCW Circular No. 2018-02 and STCW Advisory No. 2019-05							
Key Areas	Requirements	Documents to be submitted	Self-Assessment (To be accomplished by Applicant MTI)		Documentary Review (To be accomplished by STCW Office Designated Evaluator)		Remarks
			Completed	Not Completed	Completed	Not Completed	
Implementation	Components 1. The Blended Learning shall be delivered using the Face-to-Face and e-Learning platforms. 2. The Face-to-Face component (practical exercise and assessment) shall be conducted at the MTIs main office or practical site. 3. The eLearning component shall be conducted online using Learning Management System (LMS).	Quality Standard System Manual specifying policies and procedures in the conduct blended learning					
	Criteria and Conditions In the implementation of the Blended Learning, the following documents/ evidences shall be submitted: 1. Timetable and Instructors Guide (IG) that reflects the mix of Face-to-Face and Online learning modalities. 2. The equipment needed to carry out the online components of the program. 3. Instructional and Learning Materials, digital format; 4. Learning Management System (LMS) for Online Learning 5. Training certificate of instructors and assessors on Train the Trainer online distance learning 6. Certificate on familiarization on digital platform that they will use	<ul style="list-style-type: none"> • Course timetable and Instructor's Guide • Photos of equipment to be used • Digital copy of instructional and learning materials • Document of software or proof of installation of LMS • Training certificate • Certificate 					

VI. MARINA ADVISORIES

VI.4. MARINA Advisory 2020-59



CHECKLIST FOR THE REQUIREMENTS to Conduct Blended Learning

PAGE 2 OF 3

Key Areas	Requirements	Documents to be submitted	Self-Assessment (To be accomplished by Applicant MTI)		Documentary Review (To be accomplished by STCW Office Designated Evaluator)		Remarks
			Complied	Not Complied	Complied	Not Complied	
Facilities and Equipment	1. MTIs and trainees are required to maximize the use of technology to support learning and teaching, which includes the following: <ul style="list-style-type: none"> • Availability of Devices – Laptops, mobile phones, tablets or desktops • Operating System and Internet Connectivity – Fast and reliable • LMS set-up 	<ul style="list-style-type: none"> • Photos of Devices - Laptops, mobile phones, tablets or desktops. • Description with photos of Operating System and Internet Connectivity indicating the speed (Mbps) • Description with photos of software LMS installed 					
	2. MTIs shall have a multi-media or learning resource center to provide technical support to instructors in the development and implementation of IT-enabled and IT-mediated instructional materials as well as for use of trainees.	Description with photos of the multi-media or learning resource center/ department					
MTIs Management Responsibility	1. MTIs shall decide on the most viable form of blended learning and teaching that they will utilize based on their capability, existing condition, national government agency guidelines and local government unit advisories. 2. MTIs shall develop their learning continuity and capacity plan which shall reflect the framework and system for the transition and integration of blended learning approaches anchored on the existing tools and resources of the institution, capability of staff and faculty members. 3. On the management of trainees, MTIs shall provide mechanisms to inform and orient trainees on the training system to be implemented, such as: <ul style="list-style-type: none"> • Learning activities • Schedule of lessons and assessment/s • Monitoring of students' engagement • Grading system • Feedback 4. The systems and procedures for the transition to Blended learning should be disseminated to all officials, teaching and non-teaching staff which may be in the form of a policy document such as a <u>guidebook/manual/letter</u> .	<ul style="list-style-type: none"> • QSS Manual Quality Standard System Manual specifying policies and procedures in the conduct blended learning • Training and Assessment System Manual with provisions on the implementation of blended learning • Applicable Forms 					

VI. MARINA ADVISORIES

VI.4. MARINA Advisory 2020-59



CHECKLIST FOR THE REQUIREMENTS to Conduct Blended Learning

PAGE 3 OF 3

Key Areas	Requirements	Documents to be submitted	Self-Assessment (To be accomplished by Applicant MTI)		Documentary Review (To be accomplished by STCWO CMOE Designated Evaluator)		Remarks
			Complied	Not Complied	Complied	Not Complied	
MTIs Management Responsibility	5. MTIs should implement mechanisms for students to receive/access printed or digital instructional materials through courier, designated pick up points or through digital platforms.						
	6. MTIs shall establish means for trainee and instructor engagement/ communication which may include Short Message Service (SMS), electronic mail (email), chat, instant messaging, and other means whichever is convenient, appropriate, and available in order to ensure personalized, effective, efficient, and timely mentoring and feedback mechanisms.						
	7. MTIs shall ensure that health and safety protocols are maintained at all times. MTIs shall also establish means to remind students, teachers and other school personnel of the health and safety protocols through the display of reminders in conspicuous areas within the school premises.						
	8. MTIs shall provide the MARINA-STCWO Office Accreditation, Monitoring and Surveillance Division access to their system.						
MTIs Management Responsibility	9. MTIs shall provide the MARINA-STCWO Office Accreditation, Monitoring and Surveillance Division access to their system for Blended Learning.						
	10. The records of implementation of the said guidelines must be made available during the conduct of monitoring and/or surveillance.						

VI. MARINA ADVISORIES

VI.5. MARINA Advisory 2020-60

CONDUCT OF THEORETICAL EXAMINATION IN THE MARINA REGIONAL OFFICES (MROS) V, VII AND XI

AUGUST 05, 2020

With reference to the conduct of Theoretical Examination in the MARINA Regional Offices (MRO), all concerned are hereby informed of the following:

1. The conduct of theoretical examination in the MROs VI (Iloilo), VII (Cebu) and XI (Davao) under the MARINA Board Examination (MBE)-Old System as contained in STCW Circular Nos. 2014-08 to 13 and 2016-17 shall resume beginning August 2020. The specific schedule shall be posted in a separate notice.
2. The conduct of theoretical examinations in MROs VI (Iloilo), VII (Cebu) and XI (Davao) under the New System as prescribed by STCW Circular Nos. 2018-08 and 2018-09 is temporarily suspended until December 2020. Examinees may transfer their theoretical examination to the MARINA Central Office (MCO) starting **19 August 2020** without forfeiture of payment.

For assistance, concerned examinees may send their queries and concerns through Email at stcwo_ead@marina.gov.ph.

For guidance of all concerned.

TO:

ALL SEAFARERS,
SHIPPING COMPANIES,
CREWING AND MANNING
AGENCIES, AND OTHER
ENTITIES CONCERNED

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VI.6. MARINA Advisory 2020-61

IMO CIRCULARS PROVIDING GUIDELINES ON CREW CHANGES DURING COVID-19 PANDEMIC

JULY 16, 2020

Notice is hereby given that due to the on-going COVID-19 restrictions and noting IMO Circular Letter No.4204/Add.14- Coronavirus (COVID-19) – Recommended framework of protocols for ensuring safe ship crew changes and travel during the coronavirus (COVID-19) pandemic, the following Member States have issued and developed framework of protocols or guidelines for the purpose of effecting ship crew changes and were coursed through IMO Circular Letter:

1. IMO Circular Letter No. No.4221/Add.5, 02 July 2020

Communication from the Government of the People's Republic of China providing Guidance on the prevention and control of COVID-19 on board (Version 3.0);

2. IMO Circular Letter No.4230/Add.9, 01 July 2020

Communication from the Government of the Republic of Panama;

3. IMO Circular Letter No.4283/Add.1, 01 July 2020

Communication from the Government of the Republic of Vanuatu;

4. IMO Circular Letter No.4204/Add.22/Rev.1

25 June 2020 Coronavirus (COVID-19) – Singapore Crew Change Guidebook

5. IMO Circular Letter No.4251/Add.1, 26 June 2020

Communication from the Republic of Cyprus;

6. IMO Circular Letter No.4228/Add.3, 22 June 2020

Communication from the Government of the Kingdom of the Netherlands;

7. IMO Circular Letter No.4305, 18 June 2020

Communication from the Swiss Confederation;

8. IMO Circular Letter No.4232/Add.4, 16 June 2020

Communication from the Government of Georgia;

9. IMO Circular Letter No.4272/Add.1, 05 June 2020

Communication from the Government of the Republic of Estonia;

10. IMO Circular No.4231/Add.5, 19 May 2020

Communication from the Government of the Kingdom of Norway;

11. IMO Circular No.4293, 21 May 2020

Communication from the Government of the Gabonese Republic;

TO:

ALL CONCERNED GOVERNMENT AGENCIES, FLAG STATES, PORT CONTROL AUTHORITIES, SHIPOWNERS/BAREBOAT CHARTERERS/SHIP OPERATORS /SHIP MANAGERS/ SHIP MASTERS OF PHILIPPINE-REGISTERED OVERSEAS SHIPS, LICENCED MANNING AGENCIES, FILIPINO SEAFARERS ON BOARD, AND OTHER CONCERNED ENTITIES

The IMO Circular Letters can be viewed and downloaded at <https://marina.gov.ph/marina-advisory-flag-state-administration-advisory/>.

The MARINA will make a periodic review on IMO Circular Letters relating to ship crew changes and inform all stakeholders accordingly.

For the information and guidance of all concerned.

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VI.7. MARINA Advisory 2020-62

JOINT CIRCULAR NO. 01- GUIDELINES FOR THE ESTABLISHMENT OF THE PHILIPPINES GREEN LANE TO FACILITATE THE SPEEDY AND SAFE TRAVELS OF SEAFARERS, INCLUDING THEIR SAFE AND SWIFT DISEMBARKATION, AND CREW CHANGE DURING THE COVID-19 PANDEMIC

JULY 16, 2020

TO:

ALL CONCERNED GOVERNMENT AGENCIES, FLAG STATES, PORT CONTROL AUTHORITIES, SHIPOWNERS/BAREBOAT CHARTERERS/SHIP OPERATORS /SHIP MANAGERS/ SHIP MASTERS OF PHILIPPINE-REGISTERED OVERSEAS SHIPS, LICENCED MANNING AGENCIES, FILIPINO SEAFARERS ON BOARD, AIRLINES AND OTHER CONCERNED ENTITIES

As the coronavirus (COVID-19) pandemic continues and noting the substantial challenges being faced by the global shipping industry to effect crew changes, the Philippines, through the cooperative and collective efforts of the following agencies – the Department of Justice and the Bureau of Immigration; the Department of Labor and Employment (DOLE) and the Philippine Overseas Employment Administration (POEA) and the Overseas Workers Welfare Administration (OWWA); the Department of Transportation (DOTr) and the Maritime Industry Authority (MARINA), and the Manila International Airport Authority (MIAA); the Department of Interior and Local Government (DILG); the Department of Health (DOH) and the Bureau of Quarantine and the Philippine Health Insurance Corporation (Philhealth); the Philippine Coast Guard (PCG); and the Department of Foreign Affairs – has caused the issuance of Joint Circular No.1, providing guidelines for the establishment of the Philippines Green Lane to facilitate the speedy and safe travels of seafarers, including their safe and swift disembarkation, and crew change during the COVID-19 pandemic.

Joint Circular No. 1 was issued to give attention to the recommended framework of protocols for ensuring safe ship crew changes and travel during the coronavirus (COVID-19) pandemic under IMO Circular Letter No.4204/Add.14 and to recognize the vital importance of the seafarers to the maintenance of global supply chains.

The copy of the said Joint Circular can be viewed and downloaded at <https://marina.gov.ph/marina-advisory-flag-state-administration-advisory/>.

For the information and compliance of all concerned.

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VI.8. MARINA Advisory 2020-63

REVALIDATION OF STCW CERTIFICATES OF FILIPINO SEAFARERS AMID CHALLENGES CAUSED BY COVID-19

AUGUST 14, 2020

TO:

ALL SEAFARERS,
LICENSED MANNING
AGENCIES/SHIPPING
COMPANIES, MARITIME
TRAINING INSTITUTIONS,
ASSESSMENT CENTERS
AND ALL CONCERNED

In view of the challenges brought about by the COVID-19 outbreak in the conduct of trainings of seafarers and revalidation of STCW certificates; and pursuant to the provision of IMO Circular Letter No. 4204/Add.5/Rev.1 dated 02 April 2020 which encouraged the issuing Administration and the Port State control authorities to take a pragmatic and practical approach with regard to the extension of certificates and endorsement, as strictly necessary, in accordance with the STCW Convention, 1978, as amended, the following guidelines shall be prescribed and adopted by Maritime Industry Authority (MARINA):

1. Application for revalidation of **Certificate of Proficiency (COP)**, whether expired and/or without the required refresher training, shall be accepted and processed, provided the applicant seafarer has completed seagoing service performing the duties appropriate to the certificate held, for a period of at least:

1.1 Twelve (12) months in total during the last 3 years prior to revalidation; OR

1.2 Three (3) months in total during the last 6 months immediately prior to revalidating;

2. COP in tanker courses shall be accepted for revalidation, even if it is expired, provided the applicant seafarer has completed approved seagoing service, performing the duties appropriate to the tanker certificate held, for a period of at least 3 months in total during the preceding 5 years;

3. Revalidation of **Certificate of Competency (COC)** shall be accepted and processed, whether expired or not, provided the applicant seafarer has completed seagoing service in the capacity appropriate to the COC to be revalidated, for a period of at least:

VI. MARINA ADVISORIES

VI.8. *MARINA Advisory 2020-63*

3.1 Twelve (12) months in total during the preceding five (5) years prior to revalidation, OR

3.2 Three (3) months in total during the preceding 6 months immediately prior to revalidating.

Seafarers applying for revalidation of COP and COC under this Advisory shall meet the standards of medical fitness specified in Section A-I/9 of the STCW Code, and a valid medical certificate from the DOH-accredited medical clinic shall be submitted / encoded into the MISMO system;

4. Only seafarers who are scheduled for deployment within 10 calendar days from the date of the application are qualified under this Advisory. Applications under this Advisory shall be filed for expedited processing through the MISMO system and shall be facilitated only by the authorized Liaison Officer of the concerned licensed manning agency / shipping company. Documentary requirements for expedite application shall be uploaded into the MISMO system, as follows:

4.1 Letter from concerned licensed manning agency duly signed by authorized official requesting for the expedited processing of the application of its seafarer; and

4.2 POEA-approved employment contract.

5. COP and COC revalidated pursuant to this Advisory shall have a validity period of **one (1) year only** from the date of issuance. Whenever the revalidation of any of these certificates is to be carried out, the applicant seafarer shall comply with the requirements for revalidation and the five (5) year validity date shall be reckoned from the original expiration date of the previous certificate.

Notwithstanding the above, applications for revalidation of COP and COC of seafarers with complete documentary requirements are continuously accepted and processed through the MISMO system and shall be given a validity period of five (5) years in accordance with the pertinent circulars.

This Advisory shall take effect immediately and shall be valid only until **31 October 2020** unless sooner revoked or a separate advisory was issued extending the validity of this Advisory.

For strict compliance.

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VI.9. MARINA Advisory 2020-64

EXTENSION OF VALIDITY OF STCW CERTIFICATES

AUGUST 14, 2020

The actions taken worldwide and within Philippines, as a result of the COVID-19 pandemic, has severely affected the ship to shore interactions, including the crew changes. For that reason, the maritime industry stakeholders are seeking longer extension of validity of the STCW certificates of their Filipino crew who could not be safely repatriated or disembarked as yet due to travel restrictions imposed by several countries.

TO:

ALL SEAFARERS,
LICENSED MANNING
AGENCIES/SHIPPING
COMPANIES, SHIP
OWNERS AND
OPERATORS AND ALL
CONCERNED

In response thereof and consistent with the IMO Circular Letter No. 4204/Add.5/Rev.1 dated 02 April 2020 which encouraged the issuing Administration and the Port State control authorities to take a pragmatic and practical approach with regard to the extension of the validity of seafarer's certificates and endorsement, as strictly necessary, in accordance with the STCW Convention, 1978, as amended, notice is hereby given that all STCW certificates of Filipino seafarers currently serving onboard ships which are expiring during the period **01 September 2020 to 31 October 2020** shall be extended for a period of six (6) months from the date of expiry without the need to file for an application at the MARINA.

All concerned manning/crewing agencies and shipping companies are hereby directed to submit to MARINA the list of their crewmember/s whose validity of STCW certificate/s have been extended pursuant to this Advisory. An electronic copy of the said information shall be submitted via e-mail at certificate_extension@mail.marina.gov.ph following the attached template in Annex A.

This Advisory shall take effect immediately.

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VI.9. MARINA Advisory 2020-64



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(Company letterhead and logo)

Date: _____

The Executive Director
Office of the Executive Director
STCW Office
Maritime Industry Authority

Dear Sir/Madam:

Hereunder are the names of our crewmember/s whose STCW certificate/s have been extended pursuant to MARINA Advisory _____.

Name of Seafarer	Capacity / Position	Extended Certificate (COP/COC/COE)	Date of Expiry of Certificate	Name of Ship	Name of Ship owner	IMO Number & Flag of ship

For your information and reference.

Very truly yours,

(Name & signature of authorized official)

CD-0021 SEAFARER-RELATED GUIDELINES IN VIEW OF THE DECLARATION OF THE ENHANCED COMMUNITY QUARANTINE IN ENTIRE LUZON AND OTHER AREAS

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VI. MARINA ADVISORIES

VI.10. MARINA Advisory 2020-66

FURTHER EXTENSION OF THE VALIDITY OF STCW CERTIFICATES AS A TEMPORARY CONTINGENCY MEASURE AMIDST THE COVID-19 PANDEMIC

AUGUST 28, 2020

TO:

ALL SEAFARERS, LICENSED
MANNING AGENCIES (LMAS)
/SHIPPING COMPANIES,
SHIP OWNERS AND
OPERATORS,
STAKEHOLDERS AND ALL
CONCERNED

The actions taken worldwide and within Philippines, as a result of the COVID-19 pandemic, has severely affected the conduct of trainings, revalidation of certificates, and the ship to shore interactions including the crew changes. For that reason, the Maritime Industry Authority realized the need for a longer extension of validity of the STCW certificates of Filipino seafarers to gain continued employment opportunities.

To alleviate the plight of the Filipino seafarer, the Maritime Industry Authority (MARINA) adopts IMO Circular Letter No. 4204/Add.5/Rev.1 dated 02 April 2020 which encourages the issuing Administration and the Port State Control authorities to take a pragmatic and practical approach with regard to the extension of the validity of seafarer's certificates and endorsement, as strictly necessary, in accordance with the STCW Convention, 1978, as amended.

THEREFORE, notice is hereby given that all STCW certificates issued by the MARINA which are expiring **between 01 September 2020 to 31 December 2020 (dates inclusive)** shall be extended for a period of **one (1) year** from the date of expiry of the certificate without need to file for an application at the MARINA. **This applies to all STCW certificates of all Filipino seafarers who are both onboard or ashore at the time of the expiry of their certificates and who are compliant with the following provisions of the STCW Convention, 1978, as amended:**

VI. MARINA ADVISORIES

VI.10. MARINA Advisory 2020-66

1. Completed approved seagoing service performing duties appropriate to the certificate held, for a period of at least:
 - a. Twelve (12) months in total during the last 5 years prior to revalidation; OR
 - b. Three (3) months in total during the last 6 months immediately prior to revalidating;
2. For Certificate of Proficiency (COP) in tanker courses, the seafarer must have completed approved seagoing service performing the duties appropriate to the tanker certificate held, for a period of at least 3 months in total during the preceding 5 years;
3. Meet the standards of medical fitness specified in Section A-I/9 of the STCW Code.

FURTHER, all seafarers are encouraged to apply for revalidation of their Certificate of Competency (COC) and COP after completing their online/offline courses, as applicable to their certificate to be revalidated at the earliest opportunity in accordance with the standard requirements for revalidation. In which case, the 5 year validity date shall be reckoned from the original expiration date of the previous certificate.

FURTHERMORE, the provisions of MARINA Advisory No. 2020-64, Series of 2020 and all other issuances which are contrary to this Advisory are hereby rescinded.

The concerned licensed manning agencies and shipping companies are required to ensure that their crew are compliant with the above-mentioned STCW requirements, and are hereby directed to submit to MARINA the list of their crewmember/s whose validity of STCW certificate/s have been extended pursuant to this Advisory. An electronic copy of the said information shall be submitted via e-mail at certificate_extension@mail.marina.gov.ph following the attached template in Annex A.

This Advisory shall take effect immediately.

VI. MARINA ADVISORIES

VI.11. MARINA Advisory 2020-67

EXTENDING THE COVERAGE OF EXPIRING SIRB/SRB FOR SEAFARERS CURRENTLY ONBOARD SHIPS AND ASHORE OPERATING BOTH IN DOMESTIC AND OVERSEAS

AUGUST 28, 2020

TO:

ALL SEAFARERS,
LICENSED MANNING
AGENCIES/SHIPPING
COMPANIES, SHIP
OWNERS AND
OPERATORS,
STAKEHOLDERS AND
ALL CONCERNED

The actions taken worldwide and within Philippines, as a result of the COVID-19 pandemic, has severely affected the ship to shore interactions, and to facilitate employment including the conduct of crew changes. For that reason, the Maritime Industry Authority realized the need for a longer extension of validity of the Seafarer's Record Book (SRB) or Seafarers Identification and Record Book (SIRB) of Filipino seafarers who could not disembark their vessels and be safely repatriated due to travel restrictions imposed by several countries.

To alleviate the plight of the Filipino seafarer, and with reference to MARINA Advisory no. 2020-58 dated 30 July 2020, notice is here given of its further amendment, to provide as follows:

"All Seafarer's Record Book (SRB) or Seafarer's Identification and Record Book (SIRB) currently serving on board ships and ashore expiring between 13 March 2020 to 31 December 2020 shall be extended for a period of one (1) year from the date of expiry without the need to file for an application at the MARINA."

FURTHER, seafarers who are not on board are hereby directed to RENEW their SIRB/SRB six (6) months prior to its expiration.

FURTHERMORE, the provisions of MARINA Advisory No. 2020-58, Series of 2020 and all other issuances which are contrary to this Advisory are hereby ordered rescinded.

FINALLY, all concerned manning/crewing agencies and shipping companies are hereby directed to submit to MARINA the list of their crewmember/s whose validity of SRB and SIRB have been extended pursuant to this Advisory. An electronic copy of the said information shall be submitted via e-mail at mds@marina.gov.ph following the attached template in Annex A.

This Advisory shall take effect immediately.

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VI.11. MARINA Advisory 2020-67



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ANNEX A

(Company letterhead and logo)

Date: _____

The Director
Manpower Development Service
Maritime Industry Authority

Dear Sir/Madam:

Hereunder are the names of (Name of Company) crewmember/s whose SIRB/SRB have been extended pursuant to MARINA Advisory No. _____ dated _____.

Name of Seafarer	Capacity / Position	Date of Expiry	Name of Ship	Name of Ship owner	IMO Number & Flag of ship (as applicable)

For your information and reference.

Very truly yours,

(Name & signature of authorized official)

VI. MARINA ADVISORIES

VI.12. MARINA Advisory 2020-68

AMENDMENT TO MARINA ADVISORY NO. 2020-18 [ISSUED ON 20 MARCH 2020]

JULY 13, 2020

TO:

ALL MANNING/SHIPPING
COMPANIES, OWNERS AND
OPERATORS,
STAKEHOLDERS,
SEAFARERS AND ALL
CONCERNED

In view of the declaration lifting the enhanced community quarantine (ECQ) and placing the entire National Capital Region (NCR) and other areas in the Philippines under general community quarantine (GCQ) effective 01 June 2020, MARINA is now accepting complaint and pleadings via electronic mail (email) through the following official addresses:

- Legal Service — ls@marina.gov.ph
- STCWO Legal Division — stcw_Id@mail.marina.gov.ph
- Franchising Service — fs@marina.gov.ph

Corollary to this, the following guidelines are hereby implemented for cases pending before the MARINA Legal Service, Franchising Service and STCWO Legal Division:

1. All pending cases and cases filed within the effectivity of this Advisory shall be heard and resolved by summary proceedings. These cases shall be resolved based on the pleadings and supporting documents duly filed by the parties.
2. The deadline for the filing of motions for reconsideration, appeals or petitions concerning Orders, Resolutions or Decisions issued by the MARINA Central Office, falling due from 16 April 2020 to 31 July 2020 is extended for thirty (30) calendar days reckoned from last day of filing as appearing in the Order, Resolution or Decision subject of reconsideration or appeal.
3. These guidelines shall be adopted by the Central Office and MROs operating on a work-from-home arrangement.

This Advisory supersedes the 20 March 2020 MARINA Advisory No. 2020-18.

For the information and guidance of all concerned.

VI. MARINA ADVISORIES

VI.13. MARINA Advisory 2020-71

GUIDELINES ON THE IMPLEMENTATION OF REMOTE INSPECTION/ RE-INSPECTION RELATIVE TO THE CONDUCT OF COURSE APPROVAL OF MARITIME TRAINING INSTITUTIONS (MTIS) AND OTHER MARINA-AUTHORIZED TRAINING PROVIDERS (OMATPS) AND ACCREDITATION OF ASSESSMENT CENTERS, INCLUDING THE CONDUCT OF MONITORING AND SURVEILLANCE ACTIVITIES

SEPTEMBER 18, 2020

Pursuant to Republic Act No. 10635 and its Implementing Rules and Regulations (IRR) and the International Convention on Standards of Training, Certification and Watchkeeping (STCW) for Seafarers, 1978, as amended, the following guidelines are hereby promulgated and adopted:

RATIONALE AND BACKGROUND

In response to the COVID-19 pandemic, it is imperative that innovative measures have to be established to continue processing the applications of MTIs, ACs and OMATPs for course approval and accreditation, monitoring, and surveillance of the same without compromising the safety and health of the MARINA STCW Office Evaluation Team (ET) and the institutions' personnel. The approach on the method of evaluation will entail the remote evaluation of the MTIs'/ACs'/OMATPs' capability to provide quality training and assessment.

TO:

MARITIME TRAINING INSTITUTIONS (MTIS) ASSESSMENT CENTERS (ACS), OTHER MARINA-AUTHORIZED TRAINING PROVIDERS (OMATPS) AND ALL OTHERS CONCERNED

VI. MARINA ADVISORIES

VI.13. *MARINA Advisory 2020-71*

Specifically, the ET will be looking into the MTIs'/ACs'/OMATPs' compliance with existing MARINA Circulars and MARINA Advisory Nos. 2020-36, 2020-59 and other related issuances. This will be carried out virtually through the use of telecommunication devices where discussions and/or presentations are done remotely between the representatives of the institution and the ET in various locations.

I. SCOPE AND COVERAGE

This covers the general guidelines in the implementation of the remote evaluation for the purpose of accreditation, monitoring and surveillance of MTIs, ACs and OMATPs in lieu of the on-site evaluation in compliance with MARINA Circular No. 2013-01, STCW Circular No. 2015-10, other relevant MARINA issuances and their subsequent amendments.

II. GUIDELINES

A. MTIS' / ACS' / OMATPS' RESPONSIBILITIES

1. The MTIs/ACs/OMATPs shall ensure that all the details in the key areas of evaluation, facilities, equipment and instruments/publications under verification shall conform to the specifications of the document(s) submitted and are readily available.
2. During the evaluation, the MTIs/ACs/OMATPs shall ensure a stable internet connection that will allow its personnel to communicate with the members of the ET. The concerned MARINA STCW Office Division shall be provided by the MTIs/ACs/OMATPs concerned the platform and link of the remote evaluation. The use of headphones or earphones are encouraged for a more effective correspondence.
3. Should there be issues or concerns relative to the conduct of the remote evaluation, the MTIs/ACs/OMATPs shall inform the MARINA STCW Office through the Division which will conduct the evaluation immediately upon receipt of notice. Failure to receive confirmation shall be construed to mean that the MTIs/ACs/OMATPs has agreed to proceed with the remote evaluation on the date and time reflected in the notice.
4. For purposes of granting access to the ET, all concerned are hereby directed to submit to the MARINA STCW Office not later than fifteen (15) days from the effectivity of this Advisory the following information via MARINA Integrated Seafarers' Management Online (MISMO) System:

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1	Name of the Institution:	
2	Training Site Address:	
3	Practicum Site Address:	
4	Main Contact Person:	
5	Mobile Number:	
6	Electronic Mail Address:	
7	Mobile Number:	
8	Electronic Mail Address:	
9	Internet / CCTV Access (Training Site) and or other Alternate Telecommunication Platform (e.g. Zoom	
10	Internet / CCTV Access (Practicum Site) and or other Alternate Telecommunication Platform e.g. Zoom :	
11	Dedicated Account on the Online Distance Learning Program for MARINA STCW Office (as applicable)	

5. Reiterated as additional responsibility of the MTIs/ACs/OMTPs is the compliance to STCW Advisory 2019-06 issued on 14 August 2019 with emphasis on the submission of the following Reports, previously required by Memorandum Circular No. 2013-01 which shall now be submitted to the Administration thru the MISMO System:

- a. Enrolment Reports must now include **Class links** (for those offering blended learning mode of training) which must be submitted on or before the start of the training / practical assessment;
- b. Training Completion and Records of Assessments (TCROAs) within three (3) days after assessments; and
- c. Results of Assessment (ROA) to be submitted within 24 hours after completion of the practical assessment.

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VI.13. *MARINA Advisory 2020-71*

B. MARINA STCW OFFICE'S RESPONSIBILITIES

1. In order to have an efficient and effective conduct of the remote evaluation, the MARINA STCW Office, through the respective Divisions, shall ensure that the ET members shall be provided with pertinent documents of the MTIs/ACs/OMTPs to be evaluated.
2. The respective Divisions shall prepare the Notice of Evaluation and Special Order for the conduct of the remote evaluation.
3. The MARINA STCW Office shall ensure the availability of its personnel who will join the remote evaluation on the date and time set by the Division.
4. The MARINA STCW Office shall ensure that its personnel who will be joining the remote evaluation shall be provided with a stable internet connection that will enable them to have a smooth and uninterrupted communication with the other members of the ET and the MTI's/AC's/OMTP's personnel.
5. The schedule of the remote evaluation may be postponed in case of circumstances beyond the control of MARINA.
6. The MARINA STCW Office, through the Accreditation and Monitoring Divisions, except the Surveillance Division, shall give the MTIs/ACs/OMTPs concerned, a three (3) day notice for the conduct of the evaluation with the names of personnel who will be involved in the evaluation process.

III. CONDUCT OF REMOTE EVALUATION

1. The Lead Evaluator shall conduct a Pre-evaluation Meeting with the ET discussing the assignment of each member.
2. With the presence of the MTI's/AC's/OMTP's representatives, the Lead Evaluator shall preside the Opening Meeting and explain the following:
 - Key area/s covered
 - Scope and objective of the remote evaluation

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- Sequence of the remote evaluation
- Methods and procedures to be used
- Composition of the evaluation team and their respective assignment/s
- Confidentiality of the findings and other information

3. All activities in the course of remote evaluation shall be controlled and recorded by the ET and the institution shall provide a dedicated personnel to assist the ET during the whole duration of the evaluation.

4. The conduct of evaluation shall follow in real time the Evaluation Plan which specifies the key areas to be covered. Any changes therewith shall be mutually agreed upon by both parties.

5. Once the remote evaluation has been completed, the ET shall discuss / agree on the results of their evaluation.

6. The ET shall conduct a Closing Meeting, ideally, with the same MTL's/AC's/OMTP's personnel or its representative/s who attended the Opening Meeting to discuss the results of the evaluation.

IV. EFFECTIVITY

This Advisory shall take effect immediately.

For strict compliance.

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VI.14. MARINA Advisory 2020-72

OBSERVANCE OF STRICT VIGILANCE FOR THE CREW CHANGE AMIDST THE COVID-19 PANDEMIC IN PHILIPPINE WATERS, SPECIFICALLY IN MANILA BAY AND BATANGAS BAY

SEPTEMBER 22, 2020

This is to inform all concerned on the 2020 IFC Spot Commentary 1/20 2020 dated 4 September 2020 on the issue of "Observations of Theft, Robbery, and Piracy at Sea (TRAPS) Incidents in Manila and Batangas Bay, Philippines. Based on the said document, IFC has observed an increase in the number of theft, robbery, and piracy at sea incidents from January to August 2020 during the COVID19 pandemic, specifically within Manila Bay and Batangas Bay, Philippines. These two locations, are among the "area of concern" with ten (10) incidents recorded.

The increase in the number of ships in the designated anchorage in Manila Bay and Batangas Bay was due to the declaration of Manila as a **GREEN Zone for crew change** to help seafarers, both Filipinos and foreign nationals, to take their vacation after being stranded on board ship due to lockdown. Given this situation, the theft and robbers were able to conduct their illegal activities by sneaking to the ships with low freeboards and targeting seafarers onboard who are considered unarmed and non-combatant.

In view of these reported incidents, all concerned are hereby reminded to be **extra vigilance and watchful of possible theft, robbery and piracy attacks** while effecting crew change in the said areas including the analytical insights into the incidents and the perpetrators' observed modus operandi.

Further, in order to safeguard the lives of seafarers from the perpetrators, both onboard Philippine registered ships and foreign flag ships, during crew change within the area of concern, the Administration recommends to adopt the following measures provided by IFC and to be implemented while transiting Philippine waters or anchored within the areas of concern:

TO:

ALL CONCERNED GOVERNMENT AGENCIES, DOMESTIC AND OVERSEAS SHIPPING COMPANIES, MANNING AGENCIES, FLAG STATES WITH SHIPS TRANSITTING PHILIPPINE WATERS, SHIPOWNERS/BAREBOAT CHARTERERS/OPERATORS/SHIP MANAGERS/ SHIPMASTERS AND SEAFARERS ON BOARD PHILIPPINE-REGISTERED SHIPS, AND OTHER CONCERNED ENTITIES

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1. Activate the ship's Automatic Identification System (AIS) at all times;
2. Timely reporting to the local authorities;
3. Increase vigilance in watch-keeping and deploy additional lookouts. Be wary of suspicious small boats approaching. Take a photo of the suspicious boat and send it to IFC.
4. Participate in the IFC Voluntary Community Reporting (VCR) System and provide a status update, while in transit, as much as possible;
5. Use of CCTV cameras for coverage of vulnerable areas (if available);
6. Keep ship's whistle, searchlights, and foghorn ready for immediate use;
7. Secure or lift external ladders to prevent their use and to restrict external access to the bridge;
8. Deploy Self-Protection Measures (SPM), eg. Rig the water spray hoses and foam monitors in a fixed position. Evasive manoeuvres have also been proven to deter perpetrators in the areas of concern;
9. Secure all doors and hatches, providing access to the accommodation and machinery spaces; and,
10. Rig safety precautionary measures on the anchor cable hawse pipe while anchored.

The measures as herein given shall be incorporated in the safety management systems (SMS) of companies operating Philippine-registered ships.

All concerned are likewise enjoined to coordinate and immediately report any suspicious individuals or groups to concerned government agencies and in the IFC with contact details as follows, for any possible assistance:

1. Maritime Industry Authority (MARINA)
Email: contactcenter@marina.gov.ph
2. Batangas Maritime Regional Office (MR04)
Email: mro4@marina.gov.ph
3. Philippine Coast Guard Action Center
MMS Radio — Channel 16

Mobile No.: +63 917 842 8249
Tel No.: +63 8527-8481 local 6136
Email: pcgcomcen@coastguard.gov.ph

4. Information Fusion Center (Singapore)
Phone Number : +65 9626 8965 and +65 6594 57289
Email: IFC DO@defence.gov.sg

Finally, please be informed that a copy of the above-mentioned document from IFC can be downloaded at the MARINA website at www.marina.gov.ph.

For the information, guidance and strict compliance of all concerned.

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VI.15. MARINA Advisory 2020-73

EXTENSION AND REVALIDATION OF STCW CERTIFICATES AS A TEMPORARY CONTINGENCY MEASURE AMIDST THE COVID-19 PANDEMIC

SEPTEMBER 22, 2020

TO:

ALL SEAFARERS,
LICENSED MANNING
AGENCIES
(LMAS)/SHIPPING
COMPANIES, SHIP OWNERS
AND OPERATORS,
STAKEHOLDERS AND ALL
CONCERNED

The actions taken worldwide and within Philippines, as a result of the COVID-19 pandemic, has severely affected the conduct of trainings, revalidation of certificates, and the ship to shore interactions including the crew changes. For that reason, the maritime industry stakeholders are seeking longer extension of validity of the STCW certificates of Filipino seafarers to gain continued employment opportunity on board ships.

In response thereto, the Maritime Industry Authority (MARINA) adopts IMO Circular Letter No. 4204/Add.5/Rev.1 dated 02 April 2020 which encourages the issuing Administration and the Port State Control authorities to take a pragmatic and practical approach with regard to the extension of the validity of seafarer's certificates and endorsement, as strictly necessary, in accordance with the STCW Convention, 1978, as amended.

THEREFORE, notice is hereby given that all STCW certificates issued by the MARINA which are expiring **between 13 March 2020 to 31 December 2020 (dates inclusive)** shall be extended for a period of **one (1) year** from the date of expiry of the certificate without need to file for an application at the MARINA. **This applies to all STCW certificates of all Filipino seafarers who are both ONBOARD or ASHORE at the time of the expiry of their certificates;**

- The concerned licensed manning agencies and shipping companies are required to ensure that their crew are compliant with the above-mentioned STCW requirements, and are hereby directed to submit to MARINA the list of their crewmember/s whose validity of STCW certificate/s have been

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extended pursuant to this Advisory. An electronic copy of the said information shall be submitted via e-mail at certificate_extension@mail.marina.gov.ph following the attached template in **Annex A**.

REVALIDATION AND EXPEDITE PROCESSING

1. All applications for revalidation of certificates of seafarers who were affected by the suspension and/or unavailability of trainings and assessments even where the COP and COC have expired or expiring within the period 13 March 2020 to 31 October 2020 will still be processed as revalidation and be given five (5) years validity from the date of issuance subject to the compliance of complete documentary requirements;
2. Applications for revalidation of STCW certificates without the required refresher trainings and/or practical assessment of competence, shall be accepted and processed on line, COP and COC revalidated pursuant to this advisory shall have a validity period of **one (1) year only** from the date of issuance subject to the following:
 - 2.1. Only seafarers who are scheduled for deployment within 10 calendar days from the date of application are qualified under this advisory and has completed the seagoing service for a period of at least:
 - 2.1.1 Twelve (12) months in total during the last 5 years prior to revalidation; OR
 - 2.1.2 Three (3) months in total during the last 6 months immediately prior to revalidating;
 - 2.2 COP in tanker courses shall be accepted for revalidation, even if expired, provided the applicant seafarer has completed approved seagoing service, performing the duties appropriate to the tanker certificate held, for a period of at least 3 months in total during the preceding 5 years;
 - 2.3 Seafarers applying for revalidation of COP and COC shall meet the standards of medical fitness specified in Section A-I/9 of the STCW Code, and a valid medical certificate from the DOH-accredited medical clinic shall be submitted / encoded into the MISMO system;
3. Applications under this Advisory shall be filed for expedited processing through the Liaison Officer of concerned licensed manning agency/shipping company.

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Documentary requirements for the expedite application shall be uploaded into the MISMO system as follows:

3.1 Letter from concerned licensed manning agency duly signed by authorized official requesting for expedited processing of the application of its seafarer; and

3.2 POEA-approved employment contract.

FURTHER, all seafarers are encouraged to apply for revalidation of their Certificate of Competency (COC) and COP after completing their online/offline courses, as applicable to their certificate to be revalidated at the earliest opportunity in accordance with the standard requirements for revalidation. In which case, the 5-year validity date shall be reckoned from the original expiration date of the previous certificate.

FURTHERMORE, the provisions of MARINA Advisory Nos. 2020-63 and 2020-66, Series of 2020 and all other issuances which are contrary to this Advisory are hereby rescinded.

This Advisory shall take effect immediately and shall be valid until 31 December 2020 unless sooner revoked or a separate advisory was issued extending the validity of this Advisory.

For strict compliance.

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VI.15. MARINA Advisory 2020-73



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(Company letterhead and logo)

Date: _____

The Executive Director
Office of the Executive Director
STCW Office
Maritime Industry Authority

Dear Sir/Madam:

Hereunder are the names of our crewmember/s whose STCW certificate/s have been extended pursuant to MARINA Advisory _____.

Name of Seafarer	Capacity / Position	Extended Certificate (COP/COC/COE)	Date of Expiry of Certificate	Name of Ship	Name of Ship owner	IMO Number & Flag of ship

For your information and reference.

Very truly yours,

(Name & signature of authorized official)

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VI.16. MARINA Advisory 2020-81

GUIDELINES FOR SEAFARERS ENTERING THE REPUBLIC OF PANAMA FOR THE PURPOSE OF EMBARKATION AND REPATRIATION AS ESTABLISHED IN EXECUTIVE DECREE NO. 1089 OF 23 SEPTEMBER 2020

OCTOBER 30, 2020

Pursuant to the Note No. E.M.P. 467/141020 dated 14 October 2020 from the Embassy of the Republic of Panama, the entry of seafarers for the purpose of shipment and repatriation to the said country will be subject to Executive Decree No. 1089 of 23 September 2020, which establishes:

Article 2: Any person, be he/she a Panamanian national, resident, or foreigner, who intends to enter the national territory, will present upon arrival in the country, certificate of PCR test or negative antigen, with a maximum of forty-eight (48) hours and may enter to the country without having to comply with mandatory isolation, once complying with all the biosecurity measures established by the Ministry of Health.

Article 3: Any person, be he/she a Panamanian national, resident, or foreigner, who, upon arrival in the country, does not bear a certificate of PCR test or negative antigen, as indicated in Article 2 of this Executive Decree, will be obliged to undergo a rapid test, prior to registration at the airport immigration, which will be charged at the traveler's expense.

Depending on the result of the test, the following measures will be applied:

1. If the rapid test result is negative, the person will be exempted from mandatory isolation.
2. If the swab / PCR or antigen test is positive, the person will undergo a mandatory isolation in a hospital hotel designated by the Ministry of Health. Seven (7) days later, an antigen test will be performed. If the result is positive, he/she must complete the fourteen (14) day isolation and if the result is negative, the isolation period ends.

Therefore, shipping agencies, shipping lines or legal representatives has to comply with the new measures established by the Ministry of Health of the Republic of Panama as of the date indicated and until further notice.

In the same manner, the requirements of the Modalities regarding the last edition of the Guidelines for Crew Change will continue to be administered by the Panama Maritime Authority (AMP). The shipping agencies will be responsible for complying with immigration and logistics processes with the airlines.

This Advisory can be viewed and downloaded at the MARINA website at www.marina.gov.ph.

For the information of all concerned.

TO:

ALL SHIPPING COMPANIES,
SHIPOWNERS/BAREBOAT
CHARTERERS/SHIP
OPERATORS/SHIP MANAGERS,
SHIP MASTERS OF PHILIPPINE-
REGISTERED OVERSEAS SHIPS,
LICENSED MANNING AGENCIES,
FILIPINO SEAFARERS
ONBOARD, AND OTHER CONCERNED
ENTITIES

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VI.17. MARINA Advisory 2020-83

FURTHER EXTENSION OF THE REVALIDATION PERIOD FOR STCW CERTIFICATES AS A TEMPORARY CONTINGENCY MEASURE AMIDST THE COVID-19 PANDEMIC

NOVEMBER 16, 2020

The actions taken worldwide and within the Philippines as a result of the COVID-19 pandemic, has severely affected the conduct of trainings, revalidation of certificates, and the ship to shore interactions including effecting crew changes. For this reason, the maritime industry stakeholders are seeking for a longer extension of validity of the STCW certificates of Filipino seafarers to gain continued employment opportunity on board ships.

In response thereto, the Maritime Industry Authority (MARINA) adopts IMO Circular Letter No. 4204/Add.5/Rev.1 dated 02 April 2020 which encourages the issuing Administration and Port State Control authorities to take a pragmatic and practical approach with regard to the extension of the validity of seafarer's certificates and endorsement, as strictly necessary, in accordance with the STCW Convention, 1978, as amended.

In view thereof, the following guidelines relative to the extension of the validity and revalidation of the STCW certificates are hereby issued:

I. EXTENSION OF THE VALIDITY OF STCW CERTIFICATES

1. All STCW certificates issued by the MARINA that have expired or are expiring **between the period of 13 March 2020 to 31 December 2020 (dates inclusive)** shall be extended for a period of **one (1) year** from the date of expiry of the certificate without the need to file for an application at the MARINA. **This applies to all STCW certificates of all Filipino seafarers who are both ONBOARD or ASHORE at the time of the expiry of their certificates and who are compliant with the following provisions of the STCW Convention, 1978, as amended:**

TO:

ALL SEAFARERS,
LICENSED MANNING
AGENCIES
(LMAS)/SHIPPING
COMPANIES, SHIP OWNERS
AND OPERATORS,
STAKEHOLDERS AND ALL
CONCERNED

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- a. Completed approved seagoing service performing duties appropriate to the certificate held, for a period of at least:
 - (i) Twelve (12) months in total during the last 5 years prior to revalidation; OR,
 - (ii) Three (3) months in total during the last 6 months immediately prior to revalidating;
- b. For Certificate of Proficiency (COP) in tanker courses, the seafarer must have completed approved seagoing service performing the duties appropriate to the tanker certificate held, for a period of at least 3 months in total during the preceding 5 years; and
- c. Meet the standards of medical fitness specified in Section A-I/9 of the STCW code.

2. The concerned licensed manning agencies and shipping companies are required to ensure that the crew are compliant with the above-mentioned STCW requirements, and are hereby directed to submit to MARINA the list of their crewmember/s whose validity of STCW certificate/s have been extended pursuant to this Advisory. An electronic copy of the said information shall be submitted via email at certificate_extension@mail.marina.gov.ph following the attached template in Annex A.

II. REVALIDATION AND EXPEDITE PROCESSING

1. All application for revalidation of certificates of seafarers that have expired or are expiring within the period **13 March 2020 to 31 December 2020** will still be processed as revalidation, and the revalidated COP or Certificate of Competency (COC) shall be given five (5) years validity from the date of their issuance subject to full compliance with the documentary requirements;
2. Applications for revalidation of STCW certificates without the required refresher trainings and/or practical assessment of competence shall be accepted and processed, and the corresponding COC or COP to be issued shall have a validity period of **one (1) year** only from the date of issuance subject to compliance with the following:
 - a. Only seafarers who are scheduled for deployment within the 10 calendar days from the date of application are qualified under this advisory;
 - b. Applicant seafarers must have completed approved seagoing service performing duties appropriate to the certificate held, for a period of at least:

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- (i) Twelve (12) months in total during the last 5 years prior to revalidation; OR
- (ii) Three (3) months in total during the last 6 months immediately prior to revalidating;

c. COP in tanker courses shall be accepted for revalidation, even if expired, provided the applicant seafarer has completed seagoing service, performing the duties appropriate to the tanker certificate held, for a period of at least three (3) months in total during the preceding 5 years;

d. Seafarers applying for revalidation of COP and COC shall meet the standards of medical fitness specified in Section A-I/9 of the STCW Code, and a valid medical certificate from the DOH-accredited medical clinic shall be submitted / encoded into the MISMO System;

Applications under this Advisory shall be filed for expedited processing through the Liaison Officer of concerned licensed manning agency/shipping company.

Documentary requirements for the expedite application shall be uploaded into the MISMO system as follows:

- 2.1 Letter of concerned licensed manning agency duly signed by authorized official requesting for expedited processing of the application of its seafarer;
- 2.2 POEA-approved employment contract; and,
- 2.3 OEC- overseas employment certificate

FURTHER, all seafarers are encouraged to apply for revalidation of their Certificate of Competency (COC) and Certificate of Proficiency (COP) after completing their online/offline courses, as applicable to their certificate to be revalidated at the earliest opportunity in accordance with the standard requirements for revalidation. In which case, the 5-year validity date shall be reckoned from the original expiration date of the previous certificate.

FURTHERMORE, the provisions of MARINA Advisory No. 2020-73, Series of 2020 and all other issuances which are contrary to this Advisory are hereby rescinded.

This Advisory shall take effect immediately and shall be valid until 31 December 2020 unless sooner revoked or a separate advisory was issued extending the validity of this Advisory.

For strict compliance.

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VI.17. MARINA Advisory 2020-83



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(Company letterhead and logo)

Date: _____

The Executive Director
Office of the Executive Director
STCW Office
Maritime Industry Authority

Dear Sir/Madam:

Hereunder are the names of our crewmember/s whose STCW certificate/s have been extended pursuant to MARINA Advisory _____.

Name of Seafarer	Capacity / Position	Extended Certificate (COP/COC/COE)	Date of Expiry of Certificate	Name of Ship	Name of Ship owner	IMO Number & Flag of ship

For your information and reference.

Very truly yours,

(Name & signature of authorized official)

VI. MARINA ADVISORIES

VI.18. MARINA Advisory 2020-87

REVISED COMPETENCY MAPPING FOR THE PRACTICAL ASSESSMENT OF MARINE DECK AND ENGINEER OFFICERS

DECEMBER 03, 2020

TO:

ALL SEAFARERS, SHIPPING
COMPANIES, CREWING AND
MANNING AGENCIES,
ASSESSMENT CENTERS
AND OTHER ENTITIES
CONCERNED

Pursuant to Section 7 of STCW Circular Nos. 2018-08 and 2018-09, as amended on the Revised Rules and Mandatory Requirements in the Assessment of Competence of Seafarers under the Relevant Provisions Of Chapters II, III and IV of the STCW Convention, 1978 as amended, stipulates that:

"The practical assessment shall be designed and developed in accordance with the criteria for evaluating competence as provided in Column 4 of the particular table of competence under the STCW Code and the Competency Mapping prepared by the Administration."

Relative to the above provision and as part of the continual improvement, please be advised that the Administration has approved the revision of the following Competency Mapping per level of responsibility hereto attached to be used as basis by all Assessment Centers in the creation of practical assessment scenarios. As part of the approval process, the practical assessment scenarios will be subjected to the usual validation of the Board of Examiners (BOE) in coordination with the Accreditation Division.

*Annex I Deck Management Level
Annex II Deck Operational Level/
Annex III Engine Management Level
Annex IV Engine Operational Level
Annex V GMOSS Radio Operator
Annex VI Electro-Technical Officers*

For guidance and compliance.

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VI.19. MARINA Advisory 2020-88

FURTHER EXTENSION OF THE REVALIDATION PERIOD FOR STCW CERTIFICATES AS A TEMPORARY CONTINGENCY MEASURE AMIDST THE COVID-19 PANDEMIC

DECEMBER 09, 2020

The actions taken worldwide and within Philippines, as a result of the COVID-19 pandemic, has severely affected the conduct of trainings, revalidation of certificates, and the ship to shore interactions including effecting crew changes.

In response thereto, the Maritime Industry Authority (MARINA) adopts IMO Circular Letter No. 4204/Add.5/Rev.1 dated 02 April 2020 which encourages the issuing Administration and the Port State Control authorities to take a pragmatic and approach with regard to the extension of the validity of seafarer's certificates and endorsement, as strictly necessary, in accordance with the STCW Convention, 1978, as amended.

In view thereof, the following guidelines relative to the extension of the validity and revalidation of the STCW certificates are hereby issued.

I. EXTENSION OF THE VALIDITY OF STCW CERTIFICATES

1. All STCW certificates issued by MARINA that are expiring between the period **01 January 2021 to 30 June 2021 (dates inclusive)** shall be extended for a period of **one (1) year** from the date of expiry of the certificate without need to file for an application at the MARINA. **This applies to all STCW certificates of all Filipino seafarers who are both ONBOARD or ASHORE at the time of the expiry of their certificates and who are compliant with the following provisions of the STCW Convention, 1978 as amended:**

TO:

ALL SEAFARERS,
LICENSED MANNING
AGENCIES
(LMAS)/SHIPPING
COMPANIES, SHIP OWNERS
AND OPERATORS,
STAKEHOLDERS AND ALL
CONCERNED

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- a. Completed approved seagoing service performing duties appropriate to the certificate held, for a period of at least:
 - (i) Twelve (12) months in total during the last 5 years prior to revalidation; **OR**
 - (ii) Three (3) months in total during the last 6 months immediately prior to revalidating;
 - b. For Certificate of Proficiency (COP) in tanker courses, the seafarer must have completed seagoing service performing the duties appropriate to the tanker certificate held, for a period of at least three (3) months in total during the preceding 5 years;
 - c. Meet the standards of medical fitness specified in Section A-I/9 of the STCW Code.
2. The concerned licensed manning agencies and shipping companies are required to ensure that the crew are compliant and the above-mentioned STCW requirements, and are hereby directed to submit to MARINA the list of their crewmember/s whose validity of STCW certificate/s have been extended pursuant to this Advisory. An electronic copy of the said information shall be submitted via email at certificate_extension@mail.marina.gov.ph following the attached template in Annex A.

II. REVALIDATION AND EXPEDITE PROCESSING

1. All application for revalidation of certificates of seafarers that have expired or are expiring within the period **01 January 2021 to 30 June 2021** will still be processed as revalidation, and the revalidated COP or Certificate of Competency (COC) shall be given five (5) years validity from the date of their issuance subject to full compliance of complete documentary requirements;
2. Applications for revalidation of STCW certificates without the required refresher trainings and/or practical assessment of competence shall be accepted and processed, and the corresponding COC or COP to be issued shall have a validity period of **one (1) year only** from the date of issuance subject to compliance with the following:
 - a. Only seafarers who are scheduled for deployment within 10 calendar days from the date of application are qualified under this advisory;
 - b. Applicant seafarers must have completed the seagoing service performing duties appropriate to the certificate held, for a period of at least:

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- (iii) Twelve (12) months in during the last 5 years prior to revalidation; **OR**
- (iv) Three (3) months in total during the last 6 months immediately prior to revalidating;

- c. COP in tanker courses shall be accepted for revalidation, even if expired, provided the applicant seafarer has completed seagoing service, performing the duties appropriate to the tanker certificate held, for a period of at least three (3) months in total during the preceding 5 years;
- d. Seafarers applying for revalidation of COP and COC shall meet the standards of medical fitness specified in Section A-I/9 of the STCW Code, and a valid medical certificate from the DOH-accredited medical clinic shall be submitted / encoded into the MISMO System;

Applications under this Advisory shall be filed for expedited processing through the Liaison Officer of concerned licensed manning agency/shipping company.

Documentary requirements for the expedite application shall be uploaded into the MISMO system as follows:

- a. Letter of concerned licensed manning agency duly signed by authorized official requesting for expedited processing of the application of its seafarer, and
- b. POEA-Approved Employment contract
- c. OEC- Overseas Employment Certificate

FURTHER, all seafarers are encouraged to apply for revalidation of their Certificate of Competency (COC) and Certificate of Proficiency (COP) after completing their online/offline courses, as applicable to their certificate to be revalidated at the earliest opportunity in accordance with the standard requirements for revalidation. In which case, the 5-year validity date shall be reckoned from the original expiration date of the previous certificate.

FURTHERMORE, the provisions of other issuances which are contrary to this Advisory are hereby rescinded.

This Advisory shall take effect immediately and shall be valid until 30 June 2021 unless sooner revoked or a separate advisory was issued extending the validity of this Advisory.

For strict compliance.

VI. MARINA ADVISORIES

VI.19. MARINA Advisory 2020-88



PAGE 1 OF 1

(Company letterhead and logo)

Date: _____

The Executive Director
Office of the Executive Director
STCW Office
Maritime Industry Authority

Dear Sir/Madam:

Hereunder are the names of our crewmember/s whose STCW certificate/s have been extended pursuant to MARINA Advisory _____.

Name of Seafarer	Capacity / Position	Extended Certificate (COP/COC/COE)	Date of Expiry of Certificate	Name of Ship	Name of Ship owner	IMO Number & Flag of ship

For your information and reference.

Very truly yours,

(Name & signature of authorized official)

VI. MARINA ADVISORIES

VI.20. MARINA Advisory 2020-89

RESUMPTION ON THE ISSUANCE / RENEWAL / REPLACEMENT OF MARINA LICENSE ID

DECEMBER 03, 2020

TO:

ALL SEAFARERS,
LICENCED MANNING
AGENCIES, OTHER
MARITIME ENTITIES AND
ALL CONCERNED

Pursuant to Republic Act No. 10635 and its IRR and other policies related to the licensing of Filipino seafarers and to provide them the required document for professional identification, notice is hereby given that the STCW Office resumes the issuance/renewal/replacement of MARINA License ID for Marine Deck Officers, Marine Engineer Officers and Electro-Technical Officers effective immediately.

The relevant provisions under **STCW Circular** Nos. **2016-09** and **2018-01** are hereby re-implemented. However, the process under the new SRN contact details/website is hereby updated, as follows:

1. Sign up at MARINA—MISMO <https://online-appointment.marina.gov.ph> to secure a Seafarer's Registration Number (SRN);
2. Once SRN is issued you can now proceed and Sign In;
3. Open Account and access Certification then select License.

Furthermore, STCW Advisory 2019 -11 dated 18 November 2019 effecting the suspension/termination on the issuance of subject License ID is hereby rescinded accordingly.

For the information and guidance of all concerned.

VI. MARINA ADVISORIES

VI.21. MARINA Advisory 2020-90

GUIDELINES ON THE IMPLEMENTATION OF MARINE STEAM TURBINE (MST) TRAINING COURSE

DECEMBER 09, 2020

Pursuant to Republic Act No. 10635 and its Implementing Rules and Regulations (IRR), the Maritime Industry Authority (MARINA) as a single Maritime Administration is mandated to implement and enforce the International Convention on Standards of Training, Certification and Watchkeeping for Seafarers, 1978, as amended (STCW Convention, 1978, as amended).

In line with the implementation of the training course on Marine Steam Turbine, all concerned are hereby informed of the following:

The existing approved education and training prescribed for Chief Engineer Officers and Second Engineer Officers under MARINA Circular No. 2014-01, Annex II (New MLC for Marine Engine Officers) indicates in the Course Framework (Part A) an Exemption provision stating that *"...since topics about Steam and Gas Turbine relating to marine propulsion plant machinery were not covered by this New Management Level Course for Marine Engineer Officers, a "limitation on Steam and Gas Turbines" shall be indicated in the Certificates of Competency (COCs) of successful candidates for certification."*

Similarly, Section 13, Article V of the Revised Rules and Mandatory Minimum Requirements in the Issuance and Revalidation of Certificates of Competency (COC) for Chief Engineers, Second Engineers, and OIC Engineering Watch (STCW Circular 2018-07) provides that the COC that would be issued to Chief Engineer Officer and Second Engineer Officer for service on ships powered by main propulsion machinery of between 750 kW and 3,000 kW propulsion power or 3,000 kW propulsion power or more shall have a limitation as *"Not valid for service on ships powered by "marine steam turbine" or "marine gas turbine" as those knowledge requirements are not part of the Management Level Course prescribed by the Administration."*

TO:

MARITIME TRAINING INSTITUTIONS (MTIS), OTHER MARINA-AUTHORIZED TRAINING PROVIDERS (OMATPS) AND ALL OTHERS CONCERNED

VI. MARINA ADVISORIES

VI.21. *MARINA Advisory 2020-90*

With the actual deployment of Filipino marine engineer officers to ships with marine steam turbine propulsion plant machinery, the training course on Marine Steam Turbine was developed and approved by this Administration, to be implemented in the following manner:

1. Taking the Marine Steam Turbine (MST) training course is optional. It shall only be required to be completed, in addition to the New MLC for Marine Engineer Officers (based on MARINA Circular No. 2014-01 — Annex II), by those who will be serving onboard ships with marine steam turbine propulsion plant machinery.
2. Upon completion of the MST training course and having complied with all the requirements stated in Section 13.b of STCW Circular No. 2018-07, the Certificate of Competency (COC) that will be issued shall only have a limitation as **"Not valid for service on ships powered by Marine Gas Turbine."**
3. In revalidating the COC of a Chief Engineer Officer or Second Engineer Officer who have served onboard ships with marine steam turbine propulsion plant machinery, the required period of seagoing service stated in Section 15 of STCW Circular No. 2018-07 must be fully complied with.

Since the Marine Steam Turbine (MST) training course is part of the approved education and training requirements for Chief Engineer and Second Engineer officers, the following guidelines shall apply to Maritime Training Institutions (MTIs) who will seek approval to offer the said training course:

1. The offering of MST is **optional to MTIs with existing approved New MLC for Marine Engineer Officers training course** based on MARINA Circular 2014-01. Applications from MTIs with existing management level course shall be, however, subject to the usual approval process.
2. The inclusion of Marine Steam Turbine (MST) training course shall be **mandatory for MTIs who will apply for the first time to offer the New MLC for Marine Engineer Officers** under MARINA Circular No 2014-01.

For strict compliance.

VI. MARINA ADVISORIES

VI.22. MARINA Advisory 2020-91

FURTHER AMENDMENT OF MARINA ADVISORY 2020-67 ON EXTENDING THE COVERAGE OF EXPIRING SIRB/SRB FOR SEAFARERS CURRENTLY ONBOARD SHIPS OPERATING BOTH IN DOMESTIC AND OVERSEAS

DECEMBER 18, 2020

TO:

ALL SEAFARERS,
LICENCED MANNING
AGENCIES, SHIP OWNERS
AND OPERATORS,
STAKEHOLDERS, AND ALL
CONCERNED

To facilitate the conduct of crew change, the Maritime Industry Authority realized the need for another extension of validity of the Seafarers' Record Book (SRB) or Seafarers' Identification and Record Book (SIRB) of Filipino seafarers who could not disembark their vessels and be safely repatriated due to travel restrictions imposed by several countries.

To alleviate the plight of the Filipino seafarer, and with reference to the MARINA Advisory No. 2020-67 dated 28 August 2020, notice is hereby given of its further amendment, to provide as follows:

"All Seafarer's Record Book (SRB) or Seafarer's Identification and Record Book (SIRB) expiring between 01 January 2021 to 30 June 2021 shall be extended for a period of one (1) year from the date of expiry without the need to file for its renewal at the MARINA. This applies to SRB or SIRB of all Filipino Seafarers who are ONBOARD or ASHORE at the time of the expiry of their respective SIRB or SRB. xxx."

FURTHER, all seafarers on board ships plying international routes are hereby directed to apply for their respective Seafarers' Identity Document (SID).

FINALLY, all concerned manning/crewing agencies and shipping companies are hereby directed to submit to MARINA the list of their crew members whose validity of SIRB/SRB have been extended pursuant to this Advisory. An electronic copy of the said information shall be submitted via e-mail at mds@marina.gov.ph following the attached template in Annex A.

This Advisory shall take effect immediately.

VI. MARINA ADVISORIES

VI.23. MARINA Advisory 2020-93

CLARIFICATION ON THE REQUIREMENT OF MARITIME TRAINING SUPERVISORS

DECEMBER 22, 2020

Pursuant to Presidential 474, Act No. 10635 and its Implementing

Rules and (IRR) and consistent with Section A-I/6 of the STCW Code, supervision function of in-service training conducted by qualified instructor and assessor on seafarers intended to be used qualifying for certification under the STCW Convention, 1978, as amended, shall now be assumed by the MTIs' Training Manager (TM) or Training Director (TD) It is expected that the MTI's TM or TD shall be required to have full

understanding of the training programme and the specific objectives for each type of training being conducted. This change in requirement shall be reflected in the MTI's Quality Standards System (QSS) and will be readily available for verification by all interested parties. This will not require accreditation from the Administration.

The modification introduced will be reflected in the ongoing review to revise MARINA Circular 2013-01, series of 2012 and STCW Circular No. 2014-04 and other similar MARINA-STCW Office issuances.

This Advisory shall take effect immediately.

For strict compliance.

TO:

ALL MARITIME
TRAINING
INSTITUTIONS (MTIS)
AND ALL OTHERS
CONCERNED

VI. MARINA ADVISORIES

VI.24. MARINA Advisory 2020-94

CONDUCT OF ASSESSMENT OF COMPETENCE FOR MARINE DECK AND ENGINEER OFFICERS UNDER THE OLD SYSTEM

JANUARY 04, 2021

This has reference to the conduct of practical assessment under STCW Circular Nos. 2014-08 to 2014-13 and 2016-17 (Old System). Pursuant to Memorandum Circular No. SC-2020-02, all seafarers who took the assessment of competence under the old system shall be allowed to complete and pass such assessment until 31 December 2020 only.

Taking into consideration the delayed crew change and travel restrictions due to COVID-19 pandemic, the Administration has amended the aforementioned Circular to further extend the deadline for the seafarers to complete and pass the assessment under the Old System until 30 June 2021 under Memorandum Circular No. 2020-03, Series of 2020. However, MC 2020-03 is still subject for posting and publication and shall only take effect fifteen (15) days following its publication in a newspaper of general circulation and submission to the Office of the National Administrative Registrar (ONAR).

While observing the posting and publication requirement but adopting practical and pragmatic approach in order not to prejudice, hence, ensuring the continuous employment of Filipino seafarers, notice is hereby given that the conduct of the theoretical examination and practical assessment under STCW Circular Nos. 2014-08 to 2014-13 and 2016-17 (Old System) may still be administered beyond 31 December 2020 under MC No. 2020-02 and until 30 June 2021 as per the newly issued MC 2020-03.

For the guidance of all concerned.

TO:

ALL MARITIME
TRAINING
INSTITUTIONS (MTIS)
AND ALL OTHERS
CONCERNED

VI. MARINA ADVISORIES

VI.25. MARINA Advisory 2021-01

LIFTING OF THE MORATORIUM ON THE ACCEPTANCE OF APPLICATIONS FOR THE APPROVAL OF MARITIME TRAINING COURSES AND ASSESSMENT CENTERS

JANUARY 07, 2021

TO:

ALL MARITIME TRAINING
INSTITUTIONS (MTIS)
ALL ASSESSMENT
CENTERS (ACS) OTHER
STAKEHOLDERS AND
PARTIES CONCERNED

Notice is hereby given that pursuant to PD 474, Republic Act No. 10635 and its Implementing Rules and Regulations (IRR), the Standards of Training, Certification and Watchkeeping for Seafarers, 1978, as amended, and after the study conducted, this Authority adopts the following, thus:

1. Recognizing the effort of Maritime Training Institutions (MTIs) in providing quality of education and training for Filipino Seafarers.
2. Recognizing the effort of Assessment Centers (ACS) in assessing the competence of Filipino Seafarers.
3. Recognizing further the role of MTIs and ACS as indispensable partners in implementing training and assessment requirements as mandated under the STCW Convention, 1978, as amended.
4. Encouraging fair and just competition in the delivery and conduct of training and assessment for Filipino Seafarers.
5. The existing advisories on moratorium concerns review and updating of rules for the inspection and accreditation of maritime training courses/programs and competency mapping.

Now therefore, this Authority hereby puts into effect the following:

VI. MARINA ADVISORIES

VI.25. *MARINA Advisory 2021-01*

1. This Advisory expressly repeals STCW Advisory No. 2017-16 and thus, the moratorium on the accreditation of maritime training courses is lifted effectively.
2. This Advisory expressly repeals STCW Advisory No. 2018-02 and thus, the moratorium on the accreditation of assessment centers is lifted effectively.
3. Existing and newly formed MTIs that intend to offer programs or courses shall be required to comply with the requirements prescribed in Annex "A" hereof.
4. Existing and newly formed ACS that intend to offer assessment of competency shall be required to comply with the requirements prescribed in Annex "B" hereof.
5. In addition to the requirements prescribed in paragraphs 3 and 4 hereof, MTIs and ACS that intend to offer programs or courses and assessment of competency shall likewise comply with the existing MARINA circulars, policies, rules and regulations in the accreditation of Maritime Training Programs or Courses and Assessment of Competency.
6. Submission of fraudulent or fake documents or usage of cloned, imitation, or pirated equipment and/or simulators shall be ground for disapproval of the application for the accreditation.
7. Submissions must be done electronically through cloud or google drive or by sending it to stcw_accr@marina.gov.ph.
8. For queries and/or other concerns on this subject, please email directly to stcw_accr@marina.gov.ph.

All other issuances that are contrary to this Advisory are hereby modified and/or rescinded accordingly.

This Advisory shall take effect immediately.

VI. MARINA ADVISORIES

VI.25. MARINA Advisory 2021-01



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REQUIREMENTS

for the Issuance of Certificate of Course Approval Offered
by Maritime Training Institutions

A. DOCUMENTARY REQUIREMENTS

1. Form 1 – Letter of Application under Oath signed by the president or owner.
2. Form 2 – Self Assessment of Compliance to Course Program.
3. Form 3 – Qualifications of Instructors, Assessors and Training Director.
4. Form 4 – Inventory of Training Equipment.
5. Form 5 – Inventory of Teaching Aids/Reference.
6. Form 6 – Checklist for the Administrative Requirements such as:
 - Certified true copy of Securities and Exchange Commission (SEC) Registration and Articles of Incorporation / Articles of Partnership for partnership of Department of Trade and Industry (DTI) Registration Certificate for single proprietorship;
 - Proof of ownership of lot and building or contract of lease;
 - Certified true copy of Safety Occupancy Certificates and Fire Safe Clearance;
 - Affidavit of Undertaking for Group Insurance Scheme for all trainees;
 - Location Plan of lecture and practical training site;
 - Center Floor Plan (office, classroom, practical training, library plus facilities, etc.);
 - Accessibility to medical services; and
 - Employment Contract of Instructors, Assessors and Training Director.
7. Form 9 – Training Completion and Records of Assessment (TCROA) Report Form for the course being applied.
8. Submission of Assessment Tools for both written and practical assessment of trainees guided by Part E (Course Assessment) of STCW Advisory 2019-05 and Instructional Materials and Practical Training Exercises for the course/s concerned;

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VI.25. MARINA Advisory 2021-01



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REQUIREMENTS

for the Issuance of Certificate of Course Approval Offered
by Maritime Training Institutions

9. Processes and procedures duly documented in the Quality Standard System certified by a recognized certifying body.

10. Affidavit of Undertaking signed by the president or owner of the MTI stating in substance and in principle that the MTI shall:

- .1 Ensure the integrity and honesty of the personnel and officials involved in the conduct of training and adhere to fair practices in conducting training with the ultimate aim of producing highly competent seafarers;
- .2 Strictly adhere and comply with all the provisions of the circulars for accreditation and that any violation hereof shall be a ground for revocation, cancellation or suspension of the Certificate of Accreditation;
- .3 Amenable to unscheduled or unannounced inspection to be conducted by any authorized MARINA personnel; and
- .4 Undertake to hold the Monitoring, Surveillance, METSS, BOMDO, BOMEQ, BOERA, BODRA and Accreditation teams of MARINA free from any legal suits or actions in the conduct of inspections as mandated by this Authority.

Note: Forms will be made available at the STCW Office Website (www.stcw.marina.gov.ph) or you may send an email to stcw_accr@marina.gov.ph

B. FACILITIES (minimum requirements)

1. Administrative Office
2. Registration Area
3. Accounting Area
4. Reception Area
5. Faculty Area
6. Comfort Room

C. EQUIPMENT

Submit List of Equipment or simulators per course including proof of ownership of the equipment.

D. INSTRUCTOR AND ASSESSOR

Submit list of Instructor and Assessor per course including the required documents as per relevant circulars.

VI. MARINA ADVISORIES

VI.25. MARINA Advisory 2021-01



PAGE 1 OF 2

REQUIREMENTS

for the Issuance of Certificate of Accreditation as
Assessment Center

A. DOCUMENTARY REQUIREMENTS

1. A duly accomplished application form supported by the following documents:
 - .1 Letter of Application under Oath signed by the president/owner or authorized representative of the AC;
 - .2 Certified true copy of Securities and Exchange Commission (SEC) Registration and Articles of Incorporation / Articles of Partnership for partnership of Department of Trade and Industry (DTI) Registration Certificate for sole proprietorship;
 - .3 Company Profile (A short narrative regarding the company, the company's officials and their updated resumes with colored head photographs including the organization structure);
 - .4 Business permit;
 - .5 Fire Safety Inspection Certificate;
 - .6 Quality Standard System duly certified by a recognized certifying body; and
 - .7 Certificate of Ownership of the lot and building or notarized contract of lease.
2. Proof of ownership of the equipment.
3. Floor Plan of the AC.
4. Set of Guidelines and Procedures in the administration of Theoretical Examination and Practical Assessment as per applicable STCW Circulars.
5. Affidavit of Undertaking signed by the President or Owner of the MAC stating in substance that the AC shall perform all duties and responsibilities of an accredited AC as enumerated in item 10 of the STCW Circular No. 2015-10 and that all the documents submitted are authentic.
6. Specimen signature of the MAC's authorized signatories.
7. List of Assessors and copies of certificate of accreditation.
8. Submission of Practical Scenarios based on the latest course mapping available.

VI. MARINA ADVISORIES

VI.25. MARINA Advisory 2021-01



PAGE 2 OF 2

REQUIREMENTS

for the Issuance of Certificate of Accreditation as
Assessment Center

9. Affidavit of Undertaking signed by the president or owner of the AC stating in substance and in principle that the AC shall:

- .1 Ensure the integrity and honesty of the personnel and officials involved in the conduct of assessment and adhere to fair practices in conducting assessment with the ultimate aim of producing highly competent seafarers;
- .2 Strictly adhere and comply with all the provisions of the circulars for accreditation and that any violation hereof shall be a ground for revocation, cancellation or suspension of the Certificate of Accreditation;
- .3 Amenable to unscheduled or unannounced inspection to be conducted by any authorized MARINA personnel; and
- .4 Undertake to hold the Monitoring, Surveillance, METSS, BOMDO, BOMEQ, BOERA, BODRA, Examination and Assessment Division (EAD) and Accreditation teams of MARINA free from any legal suits or actions in the conduct of inspections as mandated by this Authority.

B. FACILITIES (minimum requirements)

1. Administrative Office
2. Assessors' Office
3. Registration Area
4. Reception Area
5. Records Section
6. Briefing and debriefing Area
7. Holding Area
8. Comfort Rooms
9. Real-time Audio and Video Monitoring System and Facilities

C. EQUIPMENT

Submit List of Equipment or simulators per assessment of competency including proof of ownership of the equipment.

D. ASSESSOR

Submit list of accredited Assessors per assessment of competency and the required documents as per relevant circulars.

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VI.26. MARINA Advisory 2021-05

REITERATION OF THE TRANSITORY PROVISION OF MARINA CIRCULAR NO. 2019-01, "RULES AND REGULATIONS IN THE ISSUANCE OF SEAFARER'S RECORD BOOK (SRB) AND SEAFARER'S IDENTITY DOCUMENT (SID)

FEBRUARY 04, 2021

TO:

ALL SHIPPING COMPANIES,
OWNERS AND OPERATORS,
MANNING AGENCIES,
STAKEHOLDERS,
SEAFARERS AND ALL
CONCERNED

Notice is hereby given providing clarification as to the interpretation of Section VIII, "Transitory Provision" of MARINA Circular No. 2019-01, to wit:

1. Seafarers holding valid Seafarer's Identification and Record Books (SIRB) need not apply for Seafarer's Identity Document (SID). The SIRBs continues to serve as identification documents for Filipino Seafarers.
2. The issuance of Seafarer's Record Books (SRBs) together with the Seafarer's Identity Documents becomes mandatory only upon expiration of their current SIRBs.
3. Nonetheless, application for the issuance of SID shall be optional for Filipino seafarers holding valid SIRB. However, issuance of SID and SRB shall be applied 6 months prior to the expiration of the SIRB.
4. Filipino Seafarers on-board ships trading domestic waters are not required to have SIDs

For the information and guidance of all concerned.

VI. MARINA ADVISORIES

VI.27. MARINA Advisory 2021-07

GUIDELINES ON THE SUBMISSION OF PRACTICAL ASSESSMENT REPORTS, ISSUANCE OF CERTIFICATE OF PASSING THE PRACTICAL ASSESSMENT AND OTHER RELATED MATTERS

FEBRUARY 03, 2021

TO:

ALL ASSESSMENT
CENTERS (ACS)

Pursuant to STCW Circular 2015-10 which pertains to the Policies, Rules and Regulations on the Accreditations of Assessment Centers (ACS) for the Conduct of Theoretical Examination and Practical Assessment and in view of the implementation of the MARINA Integrated Seafarers Management Online (MISMO) System, the following guidelines on the submission of practical assessment reports, issuance of Certificate of Passing the Practical Assessment and other related matters for practical assessment under Chapters II, III and IV of the STCW Convention, 1978, as amended are hereby adopted:

I. GENERAL GUIDELINES

a. Submission of the following reports and issuance of relevant Certificate shall be in accordance with the template annexed to this Advisory:

- Annex A Certificate of Passing the Practical Assessment;
- Annex B Practical Assessment Anecdotal Record (PAAR);
- Annex C Results of Assessment (ROA);
- Annex D Summary Report of Assessment; and
- Annex E Monthly Schedule of Assessment.

VI. MARINA ADVISORIES

VI.27. MARINA Advisory 2021-07

b. The submission of the following reports and encoding of relevant information shall be done through the MISMO System using AC's respective MISMO Account:

Subject	Deadline of Submission
Encoding of enrolled candidates	At least one (1) working day prior to the conduct of Practical Assessment
Encoding of results of assessment	Within one (1) working day after the conduct of practical assessment
Submission ROA	Within one (1) working day after the conduct of practical assessment

c. The following reports shall be submitted through STCW Office's relevant email address:

Report	Email Address	Deadline of Submission
PAAR	stcwo_ead@marina.gov.ph	Within one (1) working day after the conduct of assessment
Monthly Schedule of Assessment	stcwo_ead@marina.gov.ph; stcw_monitoring@marina.gov.ph; stcw_surveillance@marina.gov.ph; stcw_accre@marina.gov.ph; and to respective BOE email address: stcwo_bomdo@marina.gov.ph stcwo_bomeo@marina.gov.ph deckratingboard@marina.gov.ph engineringboard@marina.gov.ph	For existing ACS: Every second Friday of the preceding month For newly-accredited ACs: Five (5) days prior to the actual conduct of practical assessment Revision shall be submitted two (2) weeks prior to the actual conduct of assessment subject to the approval of the Administration.
Summary Report of Assessment	stcwo_ead@marina.gov.ph	Shall be submitted in a monthly basis. Every second working day of the month.

VI. MARINA ADVISORIES

VI.27. MARINA Advisory 2021-07

For purposes of uniformity and traceability, the following file name, code, and email subject shall be adopted:

Coding:

LEVEL OF ASSESSMENT	CODE
Deck Management Level	PAD-MNGT
Deck Operational Level	PAD-OIC
Engine Management Level	PAE-MNGT
Engine Operational Level	PAE-OIC
GMDSS Radio Operator	GMDSS
Ratings Forming Part of a Navigational Watch	RFPNW
Able Seafarer Deck	ABD
Ratings Forming Part of an Engineering Watch	RFPEW
Able Seafarer Engine	ABE
Electro-Technical Officers	ETO
Electro-Technical Ratings	ETR

File Name and Email subject format:

PA-AR — Date of Assessment (MMDDYYYY) — Level of Assessment Code — AC Name

e.g.: PAAR-0152020-RFPNW-XXXXX

Monthly Schedule of Assessment — Period of Assessment (MMYYYY) - Name of AC

e.g.: Monthly Schedule of Assessment — 012021-XXXXX

Summary Report of Assessment — Period of Assessment (MMYYYY) — Name of AC

e.g.: Summary Report of Assessment — 012021-XXXXX

d. The Certificate of Passing the Practical Assessment shall be issued by the Assessment Centers to the respective candidates after passing the practical assessment. ACS are reminded to ensure that the regulations under the relevant STCW Circulars are appropriately cited.

e. The conduct of practical assessment are being monitored by the Examination and Assessment Division (EAD) and the Board of Examiners (BOE) remotely. ACS shall ensure accessibility of its real-

VI. MARINA ADVISORIES

VI.27. MARINA Advisory 2021-07

time audio and video monitoring system. However, in case of sudden suspension of work in MARINA Central Office and as required by the Administration, the submission of the recorded practical assessment through flash drive/CDs shall be required one (1) working day after the conduct of the assessment.

For newly accredited ACS, they shall secure a schedule for the installation and configuration of CCTV application at the EAD at least one (1) week prior to the start of its operations. Subsequently, they shall provide its login credentials for the remote monitoring.

f. The practical assessment shall be conducted from Monday to Friday, 6:00 AM to 5:00 PM only. The conduct of practical assessment during regular and/or special non-working holidays and as suspended by the Administration is strictly prohibited.

II. GUIDELINES ON THE TRANSITION FROM STCW CIRCULAR NOS. 2014-08 TO 2014-13 AND 2016-17 (OLD SYSTEM) TO STCW CIRCULAR NOS. 2018-08 AND 2018-09

Assessment Centers shall ensure no mix-up of candidates under the Old System and the New System. Upon enrollment, the AC shall require all candidates to present their Certificate of Passing the Theoretical Examination together with their Practical Assessment Application Number to identify the appropriate assessment for them. For easier identification, below are the features of the said Certificates under the relevant system:

Report	New System	Old System
BOE Signature	x	√
Documentary Stamp	x	√
Dry Seal	x	√
QR Code incorporating the bearer's full name and SRN	√	x
Notation that the bearer of Certificate is qualified to take the Practical Assessment	√	x
Notation as to until when to complete and pass the assessment of competence	√	x
System generated	√	x

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VI.27. MARINA Advisory 2021-07

III. GUIDELINES FOR THE CONDUCT OF PRACTICAL ASSESSMENT UNDER THE NEW SYSTEM

a. **Practical Assessment Permit is no longer** required for candidates under the New System. The Candidates **only need to present the system generated Application Number** sent via text message or reflected in the MISMO Accounts of seafarer-candidate. All ACS are given discretion to establish a procedure in their quality system in providing every candidate a copy of their practical assessment scores.

However, due to the ongoing transition, candidates under the New System also receive a system generated Practical Assessment Permit in their MISMO accounts, Assessment Centers are advised to just disregard it as these permits are intended only for candidates under the Old System.

b. Practical assessment under the New System shall have its own Batch Number with the following format:

Sequence Number — Current Year (New System)

e.g.: 001-2021 (New System)

c. The rules on practical assessment provided in Section 15 of STCW Circular Nos. 2018-08 and 2018-09, supported by its Erratum, shall be observed at all times.

d. Appropriate number of STCW Circular shall be cited in the Certificate of Passing the Practical Assessment:

- STCW Circular No. 2018-08 for Deck Operational and Management Level, and the GMDSS Radio Operator, and
- STCW Circular No. 2018-09 for Engine Operational and Management Level, and Electro-Technical Officers (ETO).

e. Provision under Section 11 of the STCW Circular Nos. 2018-08 and 2018-09 is hereby reiterated and shall be observed at all times wherein it is stated that Maritime Training Institutions (MTIs) or Maritime Higher Education Institution (MHEIs) that are at the same time accredited as ACS are prohibited to conduct practical assessment to their own trainees or students for purposes of qualifying for the issuance of any certificates mandated under the STCW Convention, 1978, as amended.

For guidance and strict compliance.

VI. MARINA ADVISORIES

VI.28. MARINA Advisory 2021-10

NEWLY APPROVED TRAINING STANDARDS

MARCH 02, 2021

TO:

ALL MARITIME TRAINING
INSTITUTIONS AND OTHER
STAKEHOLDERS AND
PARTIES CONCERNED

Notice is hereby given that pursuant to STCW Advisory No. 2019-05 "Clarifications and Supplemental Guidelines on the Implementation of STCW Circular No. 2018-02 Entitled "Standards for Mandatory Training Courses under the STCW Convention, 1978, as amended, the following training standards for tanker courses are now available and can be downloaded from the STCW Office Website:

- Basic Training for Oil and Chemical Tanker Cargo Operations (BTOCTCO);
- Advanced Training for Oil Tanker Cargo Operations (ATOTCO);
- Advanced Training for Chemical Tanker Cargo Operations (ATCTCO);
- Basic Training for Liquefied Tanker Cargo Operations (BTLGTCO); and
- Advanced Training for Liquefied Tanker Cargo Operations (ATLGTCO).

Training providers with valid course approval are hereby directed to comply and adhere with the new training standards within the period of **ninety (90) days** effective **15 February 2021**.

Further, be informed that these courses are subject to inspection and monitoring. If there are findings noted during inspection and monitoring and not addressed within the prescribed period, you shall be notified to cease and desist offering the course.

For the guidance and strict compliance of all concerned.

VI. MARINA ADVISORIES

VI.29. MARINA Advisory 2021-11

EXTENSION OF IMPLEMENTATION OF MARINA ADVISORY 2020-59 (BLENDED LEARNING MODE OF TRAINING)

MARCH 02, 2021

In the interest of the service and in consideration of general public safety, as well as the extension of the General Community Quarantine (GCQ) in Metro Manila and other parts of the country, notice is hereby given that the implementation of **MARINA Advisory 2020-59** is further extended until the **STCW Circular No. 2016-12** has been reviewed, revised, approved and issued for implementation by the Maritime Administration.

For the information and guidance of all concerned.

TO:

ALL MARITIME TRAINING
INSTITUTIONS (MTIS),
ASSESSMENT CENTERS
(ACS), SEAFARERS,
MANNING/CREWING/
SHIPPING COMPANIES AND
ALL CONCERNED

VI. MARINA ADVISORIES

VI.30. MARINA Advisory 2021-12

SUSPENSION OF EXPEDITE PROCESSING OF APPLICATIONS FILED THROUGH LIAISON OFFICERS OF LOCAL MANNING AGENCIES (LMAS)

MARCH 07, 2021

TO:

ALL SEAFARERS, LOCAL
MANNING AGENCIES
(LMAS), MARITIME
STAKEHOLDERS AND ALL
CONCERNED

Notice is hereby given to all concerned that effective on **Monday, 08 March 2021** the Expedite Processing of application for seafarers' STCW certificates such as Certificates of Competency (COC) and Certificates of Proficiency (COP) filed thru the LMAs Liaison Officers is hereby **suspended** until further notice. Further, all accredited Liaison Officers are also **suspended** to transact business with MARINA relative to these documents.

Applications for expedite processing will only be allowed when filed personally by the seafarer-applicants or as requested by concerned LMAs on a case-by-case basis.

For guidance and strict compliance

VI. MARINA ADVISORIES

VI.31. MARINA Advisory 2021-16

SEAFARER-RELATED GUIDELINES IN VIEW OF THE DECLARATION OF THE ENHANCED COMMUNITY QUARANTINE IN NCR PLUS FROM MARCH 29 TO APRIL 4, 2021

MARCH 28, 2021

TO:

ALL MANNING/SHIPPING
COMPANIES, OWNERS AND
OPERATORS,
STAKEHOLDERS,
SEAFARERS, AND ALL
CONCERNED

In view of the declaration of the Enhanced Community Quarantine (ECQ) in NCR, Bulacan, Cavite, Laguna and Rizal — designated as "NCR Plus" starting **29 March 2021 to 04 April 2021** under IATF Resolution No. 106-A and pursuant to the Omnibus Guidelines on the Implementation of Community Quarantine in the Philippines, the following guidelines for the conduct of trainings, examination and assessments, and issuance of STCW certificates are hereby implemented:

I. ISSUANCE OF STCW RELATED CERTIFICATES

1. **Only expedite** applications for COC/COP of seafarers will be processed from **29 - 31 March 2021** at the MARINA Central Office.
2. All other seafarers with **confirmed COP/COC-related appointments** from 29-31 March 2021 for the issuance, revalidation or replacement of COP, COC/COE within NCR Plus **shall be rescheduled from 5 April 2021**.

A new schedule shall be posted in the MARINA website (www.marina.gov.ph) and official social media platforms once available.

3. The filing of application for COP/COC is still accepted online via MISMO until 31 March 2021 (Wednesday) at 12:00 midnight.

The **MISMO** will be under **preventive maintenance** starting on 01 April 2021 (Thursday) at 12:01 AM until 05 April 2021 (Monday) at 12:01AM.

VI. MARINA ADVISORIES

VI.31. MARINA Advisory 2021-16

II. CONDUCT OF TRAINING, EXAMINATIONS AND ASSESSMENT

1. All scheduled **theoretical examination and final evaluation of theoretical examination** applications from **29 — 31 March 2021** at the MARINA Central Office is hereby **temporarily suspended**. All affected seafarers shall be rescheduled to later date without forfeiture of their payment.

The **New Schedule of Theoretical Examination and Final Evaluation** shall be provided by the Examination and Assessment Division (EAD) of the STCW Office to respective examinees through **text message or SMS and e-mail**.

Seafarers who will not be able to take the examination or attend the final evaluation on the given date may still request to reschedule their transaction to later available date through SMS or email. **IT IS NOT NECESSARY TO REPORT PERSONALLY AT THE MARINA Office to secure new schedule.**

2. The conduct of **ALL practical assessments of Assessment Centers (ACS) within the NCR Plus** shall likewise be **suspended during the period of ECQ**.

Upon the lifting of the ECQ, affected ACS are hereby advised to reschedule all affected seafarers in accordance with their approved Post-ECQ Operation Plan.

3. All **scheduled face-to-face classes and practical assessments** of all Maritime Training Institutions (MTIs) located in the NCR Plus are hereby **suspended** during the ECQ.

Affected MTIs are advised to reschedule the affected classes/assessments to a later date. Upon lifting of the ECQ, MTIs are directed to implement their Post-ECQ Operation Plan before resuming their operations.

III. PUBLIC ASSISTANCE

All stakeholders are enjoined to report to the Surveillance Division, STCW Office email address: stcw.surveillance@marina.gov.ph, those institutions who failed to comply with this Advisory.

Inquiries and concerns of seafarers and concerned maritime institution/s can be lodged via the following email addresses:

contactcenter@marina.gov.ph

[stcw cert@marina.gov.ph](mailto:stcw_cert@marina.gov.ph)

[stcwo ead@marina.gov.ph](mailto:stcwo_ead@marina.gov.ph)

The above schedules are subject to change depending on the lifting of the ECQ in NCR Plus and other affected areas.

For the information and guidance of all concerned.

VI. MARINA ADVISORIES

VI.32. MARINA Advisory 2021-18

TERMINATION/CANCELLATION ON THE ISSUANCE OF THE STCW CERTIFICATE OF ENDORSEMENT (COE) IN THE CERTIFICATION OF FILIPINO SEAFARERS WHO SERVE THE CAPACITY AS MARINE DECK AND MARINE ENGINE OFFICERS

MARCH 26, 2021

TO:

ALL SEAFARERS, MANNING
AGENCIES, OTHER
MARITIME ENTITIES AND
ALL CONCERNED

Notice is hereby given that the issuance of STCW Certificate of Endorsement (COE) which had been previously issued in tandem with the Certificate of Competency (COC) in the certification of Filipino seafarers who serve in the capacity as Marine Deck and Marine Engine Officers pursuant to Chapter II and Chapter III of the STCW Convention, 1978 as amended, is **now terminated effective immediately.**

The issuance of Certificate of Endorsement or COE which serves as an endorsement attesting its issuance is already incorporated in our existing Certificate of Competency or COC. Hence, its continued issuance is hereby officially terminated.

For the information and guidance of all concerned.

VI. MARINA ADVISORIES

VI.33. MARINA Advisory 2021-21

REVISED TRAINING STANDARDS UNDER STCW ADVISORY 2019-05

APRIL 08, 2021

TO:

ALL MANNING/SHIPPING
COMPANIES, OWNERS AND
OPERATORS, STAKEHOLDERS,
SEAFARERS, AND ALL
CONCERNED

Pursuant to the approval of the revisions made to the training standards of the following STCW mandatory training courses under STCW Advisory No. 2019-05, notice is hereby given that they are now available for viewing at the STCW Office website as follows:

- Personal Survival Techniques (under Basic Training full course);
- Refresher Course on Basic Training (Personal Survival Techniques); and
- Refresher Course on Fast Rescue Boat.

MTIs with valid course approval on the above-named training courses are required to submit the following documents as evidence of compliance with the revised training standards to the Accreditation Division, STCW Office by email to: stcw_accre@marina.gov.ph or through a cloud-based storage facility that would require permission to access from the owner:

1. picture of the required additional training equipment;
2. revised course package (Parts A-E);
3. Practical Exercise Sheet for the additional practical exercise/s;
4. Assessment Tools (written-and practical assessment for the additional practical exercise); and
5. Instructional materials for the additional topics.

The above requirements must be submitted within sixty (60) calendar days for BT-PST and RCBT-PST and thirty (30) calendar days for RCFRB from the issuance of the training standards in the MARINA official website. MTIs who fail to comply within the prescribed period are mandated to stop offering the said course/s until full compliance with the above requirements are made.

Further, be informed that these courses are subject to inspection and monitoring. If there are findings noted during inspection and monitoring and not addressed within the prescribed period, the MTIs shall be notified to cease and desist offering the course.

Moreover, after conducting the course based on the revised training standards for at least two (2) batches, the MTIs are required to submit copies of the following records of implementation to the Research and Development Division, STCW Office through email at stcwo_rdd@marina.gov.ph:

- Accomplished exercise sheets;
- Accomplished practical assessment tools; and
- Results of Post Training Evaluation.

For the guidance and strict compliance of all concerned.

VI. MARINA ADVISORIES

VI.34. MARINA Advisory 2021-22

STRICT IMPLEMENTATION OF THE ONLINE APPOINTMENT SYSTEM (OAS) FOR THE SEAFARER RECORD BOOK (SRB) AND SEAFARER IDENTIFICATION DOCUMENT (SID) SYSTEM

APRIL 20, 2021

In the interest of the service and in line with the continuing efforts to automate the frontline services of the Agency, the following guidelines shall be adopted for the implementation of the Online Appointment System (OAS) of the Seafarer Record Book (SRB) and Seafarer Identification Document (SID) System.

1. The SRB/SID Online Appointment System (OAS) shall be strictly implemented nationwide for all applications for the issuance of Seafarer Record Books (SRBs) and Seafarer Identification Documents (SIDs) effective Tuesday, 20 April 2021. Applications shall be lodged through the SRB/SID portal at <https://sidsrb.marina.gov.ph/>.
2. No walk-in application shall be entertained commencing on the date mentioned above.
3. Expedite application may be allowed on a case-by-case basis but the same will undergo internal approval process. It must be applied by the Licensed Manning Agency/Shipping company through <https://srbsidexpedite.marina.gov.ph/> and it must be supported by the following:
 - a. Request Letter for Expedite Processing by the Authorized Company representative bearing the company logo and the company official email address. No action shall be made if the request letter uses email addresses such as those, but not limited to, gmail.com; yahoo-com; aol.com, among others free emails.

TO:

ALL SEAFARERS, SHIPPING COMPANIES, LICENSED MANNING AGENCIES, BAREBOAT CHARTERERS, AND ALL OTHERS CONCERNED

VI. MARINA ADVISORIES

VI.34. MARINA Advisory 2021-22

- b. Affidavit of Undertaking;
 - c. Confirmed E-Ticket/s of the concerned seafarer/s; and,
 - d. Approved POEA Contract/s or notarized company contract with the concerned seafarer.
4. Transfer of venue and date may be allowed for expedite applications if supported by the documentary requirements mentioned in the preceding item.
5. Expedite applications shall go through an approval process:
- a. If processed at the Central Office and the National Capital Region, they shall be decided by the Office of the Deputy Administrator for Planning (ODAP) after initial evaluation by the Management Information and Systems Service (MISS), if the point of embarkation of the concerned seafarer is within Metro Manila for air travel and in Luzon provinces for ports hosting international ports for crew change;
 - b. If processed at the Regional Office, they shall be decided by the Concerned Regional Director/ Officer-in-Charge after initial evaluation by designated staff of the said Regional Office provided that the point of embarkation of the concerned seafarer is located within the jurisdiction of the said Regional Office.
6. Application for Expedite Processing shall be available on-line and QR coded when printed. The seafarer shall present the document attesting prior approval to the concerned MARINA Office, copy of which shall also be provided to the MARINA Office where final action on the application shall take place.
7. Upon the approval of this Advisory, the MARINA shall open slots for SRB/SID applications for all its processing Offices nationwide until 31 August 2021. Additional SRB/SID slots will be added in the ensuing months.
8. While it ensures to the public the integrity of the SRB/SID system, the MARINA strongly encourages all concerned seafarers to process their on-line application by themselves or through the assistance of their family members, if necessary. Seafarers shall be responsible for any untoward circumstance should they decide to seek the assistance of third persons, aside from family members.

For the guidance and information of all concerned.

VI. MARINA ADVISORIES

VI.35. MARINA Advisory 2021-23

CLARIFICATION/REITERATION OF STCW ADVISORY NO. 2019-05 ON THE IMPLEMENTATION OF STCW CIRCULAR NO. 2018-02 ENTITLED "STANDARDS FOR MANDATORY TRAINING COURSES UNDER STCW CONVENTION," 1978, AS AMENDED

MAY 07, 2021

Pursuant to Republic Act no. 10635 and its Implementing Rules and Regulations (IRR), the Maritime Industry Authority (MARINA) as Single Maritime Administration is mandated to implement and enforce the 1978 International Convention on Standards of Training, Certification and Watchkeeping, as amended. In line with this, all concerned are hereby informed that pursuant to STCW Circular 2018-02 the following courses are not included in the Mandatory Training Courses:

1. Management Level Course (MLC) for Marine Deck and Engine Officers
2. Operational Level Course (OLC) for Marine Deck and Engine Officers
3. Electro-Technical Officers (ETO)
4. Electro-Technical Ratings (ETR)

Relative to this, all concerned are further informed that pursuant to STCW Circulars No. 2018-08 and 2018-09, as amended, on the Minimum Requirements in the Assessment of Competence of Seafarers, the following Training Courses per Function shall only be required from Seafarers who failed three (3) times in their examination or assessment on said Function:

1. Management Level Course (MLC) for Marine Deck and Engine Officers
2. Operational Level Course (OLC) for Marine Deck and Engine Officer
3. Electro-Technical Officers (ETO)

For the guidance and strict compliance of all concerned.

TO:

ALL SEAFARERS, MARITIME
TRAINING INSTITUTIONS
(MTIS), ASSESSMENT CENTERS
(ACS), MANNING AGENCIES,
SHIPPING COMPANIES, AND
OTHER MARITIME INDUSTRY
STAKEHOLDERS CONCERNED

VI. MARINA ADVISORIES

VI.36. MARINA Advisory 2021-27

DEFERMENT OF PENALTY UNDER SECTION 9 OF MARINA CIRCULAR NOS. MC- SC 2021-03, MC-SC 2021-04, MC-SC 2021-05 AND MC-SC 2021-06

MAY 12, 2021

Notice is hereby given that the Maritime Industry Authority or MARINA defers the implementation of **Section 9** of **MARINA CIRCULAR NOS MC SC 2021-03; MC SC 2021-04; MC SC 2021-05 and MC SC 2021-06** which states that:

All applications for revalidation must be filed three (3) months before the date of expiration of the COP/COC to be revalidated. An affidavit explaining the reason for late filing shall be required for submission and shall be charged an additional fee of P500.00.

Therefore, Section 9. of the above Circulars imposing penalty for late filing or revalidation of COP / COC is **hereby deferred effective immediately.**

For the information and guidance of all concerned.

TO:

ALL SEAFARERS, MANNING
AGENCIES, OTHER
MARITIME ENTITIES AND
ALL CONCERNED

VI. MARINA ADVISORIES

VI.37. MARINA Advisory 2021-28

REGISTRATION OF FILIPINO SEAFARERS SCHEDULED FOR DEPLOYMENT WITHIN THE NEXT 90 DAYS TO THE VACCINATION PROGRAM OF THE GOVERNMENT

MAY 25, 2021

TO:

ALL REGISTERED SHIPPING COMPANIES, LICENSED MANNING AGENCIES AND ALL OTHERS CONCERNED

In the interest of the service and in order for qualified Filipino seafarers scheduled for deployment within the next ninety (90) days commencing on 01 July 2021 and who are eligible to receive their required doses in June 2021 and thereafter under the COVID 19 vaccination program of the government, all registered shipping companies and licensed manning agencies are hereby advised to prepare and submit their deployment plan for the period covering July to September 2021 to the Maritime Industry Authority (MARINA) by accomplishing the template attached to this Advisory.

All submissions must be sent through email at miss@marina.gov.ph with copy to odap@marina.gov.ph not later than at the close of business on Wednesday, 26 May 2021.

For qualified seafarers due for inoculation in June 2021 and whose schedule of deployment is July 2021, the designated and primary vaccination center shall be the AMOSUP Seamen's Hospital Manila with address at San Jose St., Intramuros, Manila.

For those whose deployment is scheduled beginning August 2021, seafarers through their Licensed Manning Agencies shall be given the option to choose their vaccination sites, as follow:

1. AMOSUP Seaman's Hospital in Manila for seafarers staying in Metro Manila;
2. AMOSUP Seaman's Hospital in Davao for seafarers residing in Davao;
3. AMOSUP Seaman's Hospital in Iloilo for seafarers residing in Iloilo;
4. AMOSUP Seaman's Hospital in Cebu for seafarers residing in Cebu;
5. Local Government Units for seafarers whose residential location is more practical and convenient for their inoculation.

It shall be the responsibility of LMAs to remind their seafarers of the schedule and venue of their vaccination. Any amendment to their deployment plan shall be communicated electronically to the MARINA through the email address mentioned above.

This Advisory shall take effect immediately.

VI. MARINA ADVISORIES

VI.38. MARINA Advisory 2021-29

FURTHER EXTENSION OF THE VALIDITY OF STCW CERTIFICATES AS A TEMPORARY CONTINGENCY MEASURES AMIDST THE COVID-19 PANDEMIC

JUNE 01, 2021

The actions taken worldwide and within the Philippines, as a result of the COVID-19 pandemic, has severely affected the conduct of trainings, revalidation of certificates, and ship to shore interactions including effecting crew changes.

In response thereto, the Maritime Industry Authority (MARINA) adopts IMO Circular Letter No. 4204/Add.5/Rev.1 dated 02 April 2020 which encourages the issuing Administration and the Port State Control authorities to take a pragmatic and practical approach with regard to the extension of the validity of seafarer's certificates and endorsement, as strictly necessary, in accordance with the STCW Convention, 1978, as amended.

In view thereto, the following guidelines relative to the extension of the validity of the STCW certificates are hereby issued.

1. All STCW certificates previously extended by virtue of earlier issued MARINA Advisories bearing reference numbers "MA-2020-83", "MA-2020-73", "MA-2020-66", and "MA-2020-64" (all series of 2020) but were not re-validated up to now due to lack of refresher training as applicable to their certificate to be revalidated shall be **extended up to 31 December 2021** without the need to file for an application of extension at the MARINA. This applies to all seafarers who are both ONBOARD or ASHORE on the date of issue of this Advisory

2. All STCW certificates issued by MARINA that are expiring between the period **01 July 2021 to 31 December 2021** (dates inclusive) shall be extended for a period of **one (1) year** from the date of expiry of the certificates without the need to file for an application of extension at the MARINA. This applies only to all seafarers who are ONBOARD on the date of issue of this Advisory.

TO:

ALL SEAFARERS, LICENCED
MANNING AGENCIES
(LMAS), SHIPPING
COMPANIES, SHIP OWNERS
AND OPERATORS,
STAKEHOLDERS AND ALL
CONCERNED

VI. MARINA ADVISORIES

VI.38. MARINA Advisory 2021-29

3. The concerned licensed manning agencies and shipping companies are required to ensure that the crew are compliant with the above-mentioned STCW requirements, and are hereby directed to submit to MARINA the list of their crewmember/s whose validity of STCW certificate/s have been extended pursuant to this Advisory. An electronic copy of the said information shall be submitted via email at certificate_extension@mail_marina.gov.ph following the attached template in Annex A.

In spite of this extension, all seafarers are hereby encouraged to apply for revalidation of their Certificates of Competency (COC) and Certificates of Proficiency (COP) after completing their online/offline courses, as applicable to their certificate to be revalidated at the earliest opportunity in accordance with the standard requirements for revalidation. In which case, the 5-year validity date shall be reckoned from the original expiration date of the previous certificates.

This Advisory shall take effect immediately and shall be valid until 31 December 2021 unless sooner revoked or a separate advisory was issued extending the validity of this Advisory.

For the guidance and strict compliance of all concerned.

VI. MARINA ADVISORIES

VI.38. MARINA Advisory 2021-29



PAGE 1 OF 1

(Company letterhead and logo)

Date: _____

The Executive Director
Office of the Executive Director
STCW Office
Maritime Industry Authority

Dear Sir/Madam:

Hereunder are the names of our crewmember/s whose STCW certificate/s have been extended pursuant to MARINA Advisory _____.

Name of Seafarer	Capacity / Position	Extended Certificate (COP/COC)	Date of Expiry of Certificate	Name of Ship	Name of Ship owner	IMO Number & Flag of ship

For your information and reference.

Very truly yours,

(Name & signature of authorized official)

VI. MARINA ADVISORIES

VI.39. MARINA Advisory 2021-32

FURTHER AMENDMENT OF MARINA ADVISORY NO. 2020-91 ON EXTENDING THE COVERAGE OF EXPIRING SIRB/SRB FOR SEAFARERS CURRENTLY ONBOARD SHIPS OPERATING BOTH IN DOMESTIC AND OVERSEAS

JUNE 11, 2021

TO:

ALL SEAFARERS,
LICENSED MANNING
AGENCIES / SHIPPING
COMPANIES, SHIP OWNERS
AND OPERATORS,
STAKEHOLDERS AND ALL
CONCERNED

To facilitate the conduct of crew change, the Maritime Industry Authority realized the need for another extension of validity of the Seafarers' Record Book (SRB) or Seafarer's Identification and Record Book (SIRB) of Filipino seafarers who could not disembark their vessels and be safely repatriated due to travel restrictions imposed by several countries.

To alleviate the plight of the Filipino seafarer, and with reference to the MARINA Advisory No. 2020-91 dated 18 December 2020, notice is hereby given of its further amendment, to provide as follows:

"All Seafarer's Record Book (SRB) or Seafarers' Identification and Record Book (SIRB) expiring between 01 July 2021 to 31 December 2021 shall be extended for a period of one (1) year from the date of expiry without the need to file for its renewal at the MARINA. This applies to SRB or SIRB of all Filipino Seafarers who are ONBOARD at the time of the expiry of their respective SIRB or SRB. xxx. "

FURTHER, all concerned manning/crewing agencies and shipping companies are hereby directed to submit to MARINA the list of their crew members whose validity of SIRB/SRB have been extended pursuant to this Advisory. An electronic copy of the said information shall be submitted via e-mail at mds@marina.gov.ph following the attached template in Annex A.

This Advisory shall take effect immediately.

VI. MARINA ADVISORIES

VI.40. MARINA Advisory 2021-37

COMPETENCY MAPPING FOR THE PRACTICAL ASSESSMENT OF MARINE DECK AND ENGINE RATINGS

JULY 07, 2021

TO:

PRACTICAL
ASSESSMENT CENTERS
(PACS)

Pursuant to Annex 1 of STCW Circular Nos. 2017-03 to 2017-07 on the guide for the Practical Assessment of Competence for Ratings under the relevant provision of Chapters II and III of the STCW Convention, 1978, as amended and as part of the continual improvement, please be advised that the Administration has approved the revision of the following Competency Mapping for Support Level of Responsibility hereto attached to be used as basis by all Practical Assessment Centers in the creation of practical assessment scenarios:

1. Ratings Forming Part of a Navigational Watch
2. Able Seafarer Deck
3. Ratings Forming Part of an Engineering Watch
4. Able Seafarer Engine
5. Electro-Technical Ratings

As part of the approval process, the practical assessment scenarios will be subjected to the usual validation of the Board of Examiners (BOE) in coordination with the Accreditation Division.

For guidance and compliance.

VI. MARINA ADVISORIES

VI.41. MARINA Advisory 2021-39

NEW GUIDELINES ON THE PROCESSING OF EXPEDITE APPLICATIONS FOR THE ISSUANCE AND REVALIDATION OF STCW CERTIFICATES

JUNE 16, 2021

Notice is hereby given that effective 14 July 2021 the Certification Division, STCW Office (NCR Central) will process and accept **EXPEDITE** applications for issuance and revalidation of STCW Certificates to seafarer-applicants even without the submission of the following required documents:

1. Letter request from the manning agencies;
2. Overseas Employment Certificate (OEC);
3. POEA Contract;
4. Flight details (E-ticket)

Manning agencies however, which are applying in behalf of their seafarers who are onboard and those in quarantine facilities shall remain in status quo to submit the above documents for expedite process.

Further, only seafarer-applicants with an appointment date same time of his/her application thru their MISMO account shall be accepted for processing, and have to upload the documentary requirements on the corresponding COC or COP being applied.

Payment for Expedite processing shall be in accordance with MARINA Circular No. SC2021-07 with the amount per certificate of P 600.00 for COP and P 1,500.00 for COC.

For your information and guidance.

TO:

ALL SEAFARERS, MANNING
AGENCIES, MARITIME
STAKEHOLDERS AND ALL
CONCERNED

VI. MARINA ADVISORIES

VI.42. MARINA Advisory 2021-41

ROLL-OUT OF 30K MODERNA VACCINES

JULY 26, 2021

Following its receipt of Thirty Thousand (30,000) doses of Moderna COVID19 vaccines, the Maritime Industry Authority (MARINA) will undertake a nationwide rollout of the aforementioned vaccines to all seafarers who are scheduled for deployment within the next ninety (90) days. To facilitate the orderly deployment of these vaccines, the following guidelines shall be adopted:

1. Due to limited allocations, it shall be the responsibility of Licensed Manning Agencies and Domestic Shipping Companies to register their seafarers by filling out the attached excel file which contains several sheets corresponding specific locations with additional instructions.
2. Register your manning agency and upload the Excel file thru this link <https://forms.ale/6hNaZqbs14eVv7fq7>. Each LMA/Domestic Shipping Company must only have one (1) file to be uploaded.
3. Deadline of submission is on Tuesday, 27 July 2021 at 1200hrs. The MARINA Technical Working Group for the COVID19 Vaccination of Seafarers will evaluate the volume of submissions and will reply with the final confirmed list, date and time slot by the end of day. Please do not send seafarers at the site if they are not confirmed.
4. Seafarers who have received any kind of vaccination (Polio, Hepa etc.) within the last 14 days will not be allowed for Covid-19 vaccination.
5. On the day of vaccination, please remind your seafarers to:
 - a. Arrive at the venue at least 15 minutes before his time slot. Do not arrive too early nor too late to avoid congestion at the site.
 - b. Bring the following to avoid any delays:
 - i. Seaman's book or Seafarer's ID. Photocopy is acceptable.
 - ii. Printed registration form with QR code (Applicable only to all AMOSUP locations and Bataan)
 - c. Wear facemask and face shield and observe physical distancing at all times.
 - d. Take maintenance medications, if any, before going to the site.
 - e. Get enough sleep day before the scheduled vaccination.
6. The date for the 2nd Dose is scheduled after 28 days. Exact schedule will be indicated in the vaccination card, and time slot will be the same as the 1st dose.

TO:

ALL LICENSED MANNING
AGENCIES, DOMESTIC
SHIPPING COMPANIES,
SEAFARERS AND ALL
OTHERS CONCERNED

For the guidance of all concerned.

VI. MARINA ADVISORIES

VI.43. MARINA Advisory 2021-42

APPLICATION ON THE ISSUANCE OF CERTIFICATE OF COMPETENCY (COC) OF ALL OFFICER-SEAFARERS ALREADY ASSESSED BY THE PROFESSIONAL REGULATIONS COMMISSION (PRC)

JULY 27, 2021

Notice is hereby given that all Seafarers, notably Marine Deck and Marine Engineer Officers, who already obtained and passed in full their theoretical and practical assessment from the Professional Regulation Commission (PRC) but have not yet secured their Certificates of Competency (COC) under the MARINA could file and process their application with the STCW Office of MARINA, subject to compliance with the following requirements:

1. Passed the MARINA prescribed practical assessment appropriate to their respective level of competence under the new assessment system;
2. Has valid COP in BT, SCRIB, AFF, MEFA & MECA;
3. Valid Medical Certificate in PEME Format; and
4. Valid COC for GMDSS Radio Operator (for OIC-NW only)

Likewise, seafarers who are PRC passers and holders of MARINA Certificate of Competency (COC) as Chief Mate or Second Engineer Officers **with seagoing service in that capacity** and are compliant with the following requirements shall be allowed for the issuance of COC for Master or COC for Chief Engineer based on the Matrix below:

TO:

ALL SEAFARERS, MANNING
AGENCIES, MARITIME
STAKEHOLDERS AND ALL
CONCERNED

VI. MARINA ADVISORIES

VI.43. MARINA Advisory 2021-42

Certification	Capacity	Requirements				Medical Certificate
		Tonnage Limitation	Seagoing service within the last 5 years		Ancillary trainings	
COC	Master	3,000gt or more	12 months as OIC-NW	12 months as Chief Mate	BT, SCRB, AFF, MEFA, MECA	Valid
	Master	500gt and 3,000 gt	12 months as OIC-NW	12 months as Chief Mate	BT, SCRB, AFF, MEFA, ME-CA	Valid

Certification	Capacity	Requirements				Medical Certificate
		Tonnage Limitation	Seagoing service within the last 5 years		Ancillary trainings	
COC	Chief Engineer	3,000kW propulsion power	12 months as OIC-EW	12 months Second Engineer	BT, SCRB, AFF, MEFA	Valid
	Chief Engineer	750kW and 3,000kW	12 months as OIC-EW	12 months Second Engineer	BT, SCRB, AFF, MEFA	Valid

In view of the full implementation of the 2010 Manila Amendments, seafarers who are PRC Passers with MARINA COC as Chief Mate or Second Engineer Officers, or Officers-in-Charge - Navigational Watch and Engineering Watch **but without seagoing service in that capacity** and seafarers who are PRC passers serving on ships engaged in the domestic trade shall undergo the Practical Assessment appropriate to their respective levels of competencies under the new system and comply with other requirements.

In order to apply the seafarer shall sign up at MARINA—MISMO <https://online-appointment.marina.gov.ph> to secure a Seafarer's Registration Number (SRN), if SRN is issued he/she can now proceed and Sign In at the MISMO System.

For guidance and strict compliance of all concerned.

VI. MARINA ADVISORIES

VI.44. MARINA Advisory 2021-43

SEAFARER-RELATED GUIDELINES DURING ENHANCED COMMUNITY QUARANTINE (ECQ)

JULY 31, 2021

TO:

ALL MANNING/SHIPPING
COMPANIES, OWNERS AND
OPERATORS,
STAKEHOLDERS,
SEAFARERS, AND ALL
CONCERNED

In view of the declaration of Enhanced Community Quarantine (ECQ) in the National Capital Region (NCR) per IATF Resolution No. 130-A, Series of 2021, issued on July 29, 2021, starting 06 August 2021 to 20 August 2021 and other areas nationwide, coverage dates may vary for other areas outside NCR, and pursuant to the Omnibus Guidelines on the Implementation of Community Quarantine in the Philippines, the following guidelines are hereby implemented for the conduct of trainings, examination and assessments, and issuance of STCW certificates:

I. ISSUANCE OF STCW RELATED CERTIFICATES

1. Only expedite applications for COC/COP of seafarers will be processed from 06 - 20 August 2021 at the MARINA Central Office.

Only those seafarers who **have confirmed appointments for expedite application with complete expedite requirements (including verified flight ticket within two days from date of application)** will be processed during ECQ at the MARINA Central Office, Port Area, Manila.

Strictly no walk-in applicants will be accepted.

2. All other seafarers with confirmed COP/COC-related appointments from 06 - 20 August 2021 for the issuance, revalidation or replacement of COP, COC within NCR and other similarly situated areas nationwide shall be rescheduled starting 23 August 2021 for the former and upon the lifting of ECQ in other areas nationwide for the latter.

New schedules shall be posted in the MARINA website (www.marina.gov.ph) and official social media platforms once available.

II. CONDUCT OF TRAINING, EXAMINATIONS AND ASSESSMENTS

1. All **scheduled** face-to-face classes and practical assessments of all Maritime Training Institutions (MTIs) located in the NCR and other similarly situated areas, are hereby **suspended** during the ECQ.

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VI. MARINA ADVISORIES

VI.44. MARINA Advisory 2021-43

Affected MTIs are advised to reschedule the affected classes/assessments to a later date. Upon lifting of the ECQ, MTIs are directed to implement their Post- ECO Operation Plan before resuming their operations.

2. All scheduled **THEORETICAL EXAMINATIONS** starting August 06, 2021 at the MARINA Central Office, Port Area Manila, **are hereby temporarily suspended**. All affected examinees scheduled from August 06-13, 2021, will be moved to August 02-05, 2021 and will be notified thru SMS/email.

For those who are scheduled from August 16 - 31, 2021, a new Schedule of Theoretical Examination shall be provided by the Examination & Assessment Division (EAD) of the STCW Office to affected examinees through SMS/emails once the ECO is lifted.

Online & Final Evaluations for Theoretical Examination will still continue, as scheduled, since they can be done through online and **NO PERSONAL APPEARANCE IS NEEDED** at the MARINA Central Office.

3. The conduct of **PRACTICAL ASSESSMENTS** of the Assessment Centers (ACs) within the NCR and other similarly situated affected areas, shall likewise be suspended during the ECQ period.

Online & Final Evaluations for Practical Assessment will still push through as scheduled since they can be done through online and **NO PERSONAL APPEARANCE IS NEEDED** at the MARINA Central Office.

Upon the lifting of the ECQ, affected ACs are hereby advised to reschedule all affected seafarers in accordance with their approved Post-ECQ Operation Plan.

For clarifications, you may send an email at stcwo_ead@marina.gov.ph or call at **(02) 8526 1049**.

III. PUBLIC ASSISTANCE

All stakeholders are enjoined to report to the Surveillance Division, STCW Office with email address, stcw_surveillance@marina.gov.ph or stcw_sd@mail.marina.gov.ph those institutions who failed to comply with this Advisory.

Inquiries and concerns of seafarers and maritime institution/s can be lodged via the following email addresses:

contactcenter@marina.gov.ph	stcw_accre@marina.gov.ph
stcw_cert@marina.gov.ph	stcwo_ead@marina.gov.ph

The above schedules are subject to change depending on the lifting of the ECQ in NCR and other similarly affected areas.

For the information and guidance of all concerned.

VI. MARINA ADVISORIES

VI.45. MARINA Advisory 2021-45

ADOPTION AND IMPLEMENTATION OF EQUIVALENCY ON THE REVALIDATION OF CERTIFICATE OF COMPETENCY (COC) FOR SEAFARERS HAVING PERFORMED FUNCTIONS CONSIDERED TO BE EQUIVALENT TO THE SEAGOING SERVICE REQUIRED IN PARAGRAPH 1.1 IN COMPLIANCE TO PARAGRAPH 1.2 OF SECTION A-I/11 OF THE STCW CONVENTION 1978, AS AMENDED

AUGUST 03, 2021

Notice is hereby given that pursuant to PD 474, Republic Act No. 10636 and its Implementing Rules and Regulations (IRR), the Standards of Training, Certification and Watchkeeping for Seafarers, as amended, this Authority hereby adopts and implements the Equivalency on the Revalidation of Certificate of Competency (COC) for Seafarers having performed functions considered to be equivalent to the seagoing service required in paragraph 1.1 (Approved seagoing service, performing functions appropriate to the certificate held) in compliance to paragraph 1.2 of section A-I/11 of the said Convention subject to the following conditions:

1. All Merchant Marine Officers whose Job Experiences and Services which did not qualify the actual seagoing service requirements onboard vessels but possessed technical relevance as STCW or maritime-related services shall be considered and accepted in the revalidation/re-issuance of Certificate of Competency (COC).
2. Subject services presented by the seafarers shall be in accordance with the prescribed standards of competence under the Convention using the Matrix of Equivalence. (Annex A)

In view of this implementation, the following are the requirements in the application for the revalidation of Certificate of Competency (COC):

1. Valid MARINA License ID
2. Relevant documents based on the Matrix of Equivalence to be uploaded in the Officer's MISMO account

For guidance and strict compliance of all concerned.

TO:

ALL SEAFARERS, MANNING
AGENCIES, OTHER
MARITIME ENTITIES AND
ALL CONCERNED

VI. MARINA ADVISORIES

VI.45. MARINA Advisory 2021-45



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ANNEX A			
MATRIX OF EQUIVALENCE			
No.	STCW or Maritime-Related Services	Specific Duties/ Responsibilities Functions considered to be equivalent to seagoing service for revalidation of certificates	Relevant and Supporting Documents
1.	Service as active Naval or Coast Guard Officer in the Philippines under the guidance of Section B-IX of the STCW Code and Philippine Merchant Marine Officers Act of 1998 (1:1 Equivalence)	Serving <u>Marine Deck and Engineer Officers on board PN Vessel, PCG vessel, BFAR, NAMRIA, DENR and other similar ships or vessels</u> owned by the Philippine government in the performance of their duties	Contract of Employment or Special Order or similar Orders or Contract of Project-Based Agreement or
2.	Actual period of service as Sea or Harbor Pilot (1:1 Equivalence)	<u>Master Mariner cum Harbor Pilot responsible in the domestic pilotage operations</u> , issuing instructions to ship pilots and captains as they navigate the complex waterways...guiding super tanker, cruise ship and similar type of vessels into port or anchorage.	Contract of Employment
3.	Service in the Administration, specific to STCW-related tasks (2:1 Equivalence)	Functioned as: <u>Board of Examiners (BOE);</u> <u>Subject Matter Expert (SME);</u> <u>METSS;</u> <u>Technical Person: Technical Inspector, Technical Auditor, Course Developer, Ad-Hoc Committee or TWG member</u>	Contract of Employment or Special Assignment or Contract of Project-Based Programs
4.	Actual days of service as an Accredited Instructor Assessor of Competence for an Approved Education and Training Program (AETP) in an MHEI (2:1 Equivalence)	Actual days of service as <u>Member of the Faculty, Supervisor, Dean, Shipboard Training Officer</u> and/ OR <u>Faculty, Professor, Teacher</u> for the K-12 program Senior High School-Maritime Track or SHS Maritime Program, Technical-Vocational Programs	Contract of Employment or Project-Based agreement
5.	Actual days in service as an Accredited Instructor, (*Supervisor) or Assessor of Competence in an Approved Training Program (ATP) in an MTI (2:1 Equivalence)	Actual days in service as an <u>Accredited Instructor</u> (*Supervisor) or <u>Assessor or Competence in a Maritime Practical Assessment Center</u> covering maritime-related functions for (F1, F2, F3, and F4, as applicable) under the operational and management level	Contract of Employment or Project-Based Agreement
6.	Service onboard as Instructor or Assessor of Competence (2:1 Equivalence)	<u>Marine Deck or Marine Engineer Officers</u> Engaged in activities as Trainer, Instructor or Assessor of competence on board ship or ashore	Contract of Employment / Crew list
7.	Other such functions which require by regulation, an equivalent level of Certificate of Competency (COC) to perform while serving on land but not limited to the following: (2:1 Equivalence)	<u>Superintendent</u> in a shipping company while in the conduct of table top and actual shipboard audit in a Master or Chief Engineer capacity; OR <u>Mooing Master</u> or <u>Person in Overall Advisory Control (POAC)</u> to include Marine Deck and Engineer Officers or equivalent capacity in a Ship-to-Ship Tanker Operations; OR <u>Crewing Manager/Officer</u> handling direct interview and examination of applicant for marine deck and marine engineer officers of no less than 100 applications or contracts during the last five (5) years; OR <u>SIRE Vetting Inspector</u> (Ship Inspection Report Program); OR other maritime-related functions / position or capacity but not limited to Marine Surveyor, Harbor Master, Port Captain, Fleet Manager, Chief Operating Officer, CSO Quality/ ISM: Quality Assurance Manager, Designated Person and Assistant On-Board Personnel, among others	Contract of Employment or Project-Based Agreement or Appointment or similar agreements

- *Items 1 and 2; those in active service and Harbor Pilots in domestic trade shall be granted 1:1 Equivalence*
- *Items 3 to 7; Every two (2) days of in-service experience ashore is equivalent to one (1) day of sea going service (2:1 ratio for year of seagoing service) or (2:1 Equivalence)*

- *Section A-I/11, Revalidation of Certificates, STCW Convention 1978, as amended; Professional competence*

1. *Continued professional competence as required under Regulation A-I/11 shall be established by:*

- .1 *approved seagoing service, performing functions appropriate to the certificate held, for a period of at least*
 - .1.1 *twelve (12) months in total during the preceding five years.*
 - .1.2 *three (3) months in total during the preceding six (6) months immediately prior to revalidating; or*
- .2 *having performed functions considered to be equivalent to the seagoing service required in paragraph 1.1;*

VI. MARINA ADVISORIES

VI.46. MARINA Advisory 2021-46

SUBMISSION OF TRAINING / ASSESSMENT REPORTS USING THE DESIGNATED MARINA INTEGRATED SEAFARER MANAGEMENT ONLINE (MISMO) ACCOUNT

JULY 28, 2021

TO:

ALL MANNING/SHIPPING COMPANIES, OWNERS AND OPERATORS, STAKEHOLDERS, SEAFARERS, AND ALL CONCERNED

Pursuant to the Implementation of the MARINA Integrated Seafarer Management Online (MISMO) System and implementation of remote inspection/re-inspection, all Maritime Training Institution (MTIs) and Assessment Centers (ACS) are hereby directed **to encode and submit** the following records I reports using their respective MISMO account:

TRAINING / ASSESSMENT REPORTS	DEADLINE OF SUBMISSION / ENCODING
Enrollment Report (RE)	Prior to the start of the training
Training Completion and Record of Assessment (TCROA)	Within three (3) days after assessments
List of Candidates	At least one (1) working day prior to the conduct of practical assessment
Record of Assessment (ROA)	Within 24 hours after completion of practical assessment

Further, reiteration made for MTIs and ACs **to ensure that class links** encoded in the MISMO are readily accessible for the Administration at any given time.

Submissions made through emails shall no longer be accepted/recognized. Non-compliance of the aforementioned shall constitute a violation under the existing MARINA Circulars and its subsequent amendments.

Relative thereto, all other issuances or parts thereof inconsistent herewith are hereby superseded. This Advisory shall take effect immediately.

For the guidance and strict compliance of all concerned.

VI. MARINA ADVISORIES

VI.47. MARINA Advisory 2021-47

GUIDELINES RELATIVE TO THE TRAINING AND PROCESSING OF CERTIFICATES FOR SEAFARERS SERVING THE DOMESTIC SHIPS AND THE ISSUANCE OF SEAFARER'S RECORD BOOK (SRB) AND SEAFARER'S IDENTITY DOCUMENT (SID) DURING THE ENHANCED COMMUNITY QUARANTINE

AUGUST 01, 2021

In view of the escalation of the risk classification of the National Capital Region (NCR) to Enhanced Community Quarantine (ECQ) starting 06 to 20 August 2021 under IATF Resolution No. 130-A dated 29 July 2021, and other areas nationwide (coverage dates may vary for other areas outside NCR) and pursuant to the Omnibus Guidelines on the Implementation of Community Quarantine in the Philippines, the following guidelines are hereby implemented relative to the conduct of approved training courses and issuance of certificates for seafarers serving the domestic ships and the processing of SID and SRB during the ECQ:

I. CONDUCT OF APPROVED TRAINING COURSES FOR SEAFARERS SERVING THE DOMESTIC SHIPS

1. All scheduled face-to-face classes and practical assessments under the approved training courses of all Maritime Training Institutions (MTIs) for seafarers serving the domestic ships, located in the NCR and other areas that are placed under or affected by the ECQ, shall be **suspended** during the ECQ period. In view thereof, all MTIs concerned are hereby advised to reschedule the affected classes and practical assessments to a later date after the ECQ.

Upon lifting of the ECQ, the said MTIs are directed to implement their Post-ECQ Operation Plan before resuming their operations.

II. PROCESSING OF CERTIFICATES AND OTHER DOCUMENTS CONCERNING SEAFARERS SERVING THE DOMESTIC SHIPS

1. The filing and processing of the following certificates and documents shall also be temporarily suspended during the ECQ period and will resume on 23 August 2021 or upon the lifting of the ECQ:

TO:

ALL LICENSED MANNING AGENCIES,
SHIPPING COMPANIES, SHIP
OWNERS/OPERATORS, SEAFARERS,
MARITIME TRAINING INSTITUTIONS
(MTIS) OFFERING TRAINING COURSES
FOR SEAFARERS SERVING THE
DOMESTIC SHIPS AND ALL OTHER
MARITIME STAKEHOLDERS
CONCERNED

VI. MARINA ADVISORIES

VI.47. MARINA Advisory 2021-47

- a. Certificate of Marine Profession (CMP) License and Identification Card (ID);
- b. Domestic Certificate of Competency (DCOC);
- c. Seafarer's Identification Booklet (SIB);
- d. Harbor Pilots License and ID; and
- e. Certificate of Accreditation of training programs (new or renewal) for seafarers serving the domestic ships.

2. **CMP ID, DCOC, SIB and Harbor Pilots ID** that are **expiring during the ECQ period** shall be **deemed automatically extended for a period of three (3) months** from the date of expiry thereof. However, seafarers holding such expiring documents may opt to apply for renewal at any of the MARINA Regional Offices which are not affected by the declaration of the ECQ.

III. PROCESSING AND ISSUANCE OF SRB AND SID

1. The **filing and processing of regular applications for issuance of SRB and SID** shall be **temporarily suspended during the ECQ period** and will resume on 23 August 2021 or upon lifting of the ECQ.

2. Seafarers with confirmed application/appointment for issuance of SRB/SID from 06-20 August 2021 shall be accommodated starting 23 August 2021 onwards or upon lifting of the ECQ. If necessary, further information and guidance will be sent to affected seafarers, via e-mail and SMS, based on the contact details they provided in the MARINA Online Appointment System (OAS).

3. On the other hand, the **filing and processing of expedite applications for issuance of SRB/SID** will still continue at the Manpower Development Service (MDS) of the MARINA Central Office Building during the ECQ, **only for seafarers who are scheduled for deployment during the ECQ period or within the month of August 2021**. For this purpose, the MARINA — OAS will be available to **accommodate the filing of application for expedite processing only**.

Local Manning Agencies (LMAs) are hereby reminded that the filing and processing of the said expedite application shall be in accordance with the guidelines and requirements as provided under MARINA Advisory No. 2021-22. When filing for expedite application, LMAs must ensure that their seafarer(s) already has a confirmed application/appointment for issuance of SRB/SID in the MARINA Central Office. Otherwise, the expedite processing of SRB/SID cannot be processed at the MDS.

IV. PUBLIC ASSISTANCE

For inquiries or further clarifications, all concerned may send an email at mds@marina.gov.ph or call at (02) 8524 6517.

Please note that the above-mentioned schedules may be subject to change depending on the IATF guidelines that may further be issued relative to the lifting of ECQ.

For the information and guidance of all concerned.

VI. MARINA ADVISORIES

VI.48. MARINA Advisory 2021-48

GUIDELINES ON STCW RELATED ACTIVITIES DURING THE MODIFIED ENHANCED COMMUNITY QUARANTINE IN NCR AND SOME AREAS BEGINNING AUGUST 23 TO AUGUST 31, 2021

AUGUST 21, 2021

Notice is hereby given that in View of the lifting of Enhanced Community Quarantine (ECQ) and the implementation of Modified Enhanced Community Quarantine (MECQ) in the National Capital Region (NCR) starting 21 August 2021 and other areas nationwide, coverage dates may vary for other areas outside NCR, the conduct of the following activities shall be allowed subject to implementation of strict health protocols:

1. ISSUANCE OF STCW RELATED CERTIFICATES

The MARINA Central Office (MCO), PITX, SM Manila Satellite Office, MARINO Partylist Action Center Satellite Office and other Satellite Offices will resume to accommodate applications for COC/COP starting 23 August 2021. Only those seafarers who have confirmed appointments/schedule of releasing of COC/COP will be processed.

2. CONDUCT OF TRAINING, EXAMINATIONS AND ASSESSMENTS

a. All face-to-face classes and practical assessments of all Maritime Training Institutions (MTIs) may resume operations and are advised to reschedule the affected classes/assessments to a later date upon lifting of the ECQ. MTIs are directed to implement their Post-ECQ Operation Plan before resuming their operations.

b. The scheduled conduct of Theoretical Examination starting 23 August 2021 at the MARINA Central Office, Port Area, Manila will be pushed through. All examinees affected by the suspension of the previously scheduled examinations during ECQ will be notified via email/text message for the new schedule.

c. All Assessment Centers may resume their operations upon lifting of the ECQ and advised to reschedule all affected candidates in accordance with their Post-ECQ Plan before resuming their operations.

For any inquiries or concerns, please email to the following:

Accreditation Division — stcw_accre@marina.gov.ph

Certification Division — stcw_cert@marina.gov.ph

Examination and Assessment Division — stcwo_ead@marina.gov.ph

Public Information Division — pid_stcw@marina.gov.ph

For guidance and strict compliance of all concerned.

TO:

ALL SEAFARERS, MANNING AGENCIES, MARITIME STAKEHOLDERS, AND ALL CONCERNED

VI. MARINA ADVISORIES

VI.49. MARINA Advisory 2021-49

ADDITIONAL GUIDELINES ON THE REVALIDATION OF CERTIFICATE OF PROFICIENCY (COP) ISSUED UNDER REGULATION VI/1, VI/2 AND VI/3, AND IN ACCORDANCE WITH SECTIONS A-VI/1, A-VI/2 AND A-VI/3 OF THE 2010 MANILA AMENDMENTS TO THE STCW CONVENTION

AUGUST 26, 2021

Notice is hereby given that pursuant to PD 474, Republic Act No. 10635 and its Implementing Rules and Regulations (IRR), and in compliance to the 2010 Manila Amendments to the Standard of Training, Certification, and Watchkeeping for Seafarers; this Authority hereby adopts the following:

1. Seafarers qualified in accordance with Section A-VI/1, A-VI/2 and A-VI/3 shall be required, every five (5) years, to provide evidence of having maintained the required standard of competence.
2. Seafarers with onboard training and experience, 12 months for every five (5) years, for maintaining the required standard of competence set out in Table A-VI/1-1, A-VI/1-2, A-VI/2-1, A-VI/2-2, A-VI/3 shall be accepted as evidence in lieu of the corresponding refresher training.

In view of this implementation, the following are the requirements in the application for the revalidation of Certificate of Proficiency (COP) on Basic Training (BT), Survival Craft and Rescue Boat (SCRB), Fast Rescue Boat (FRB) and Advanced Firefighting (AFF):

1. Seagoing service of not less than 12 months
2. Attestation or any document from the Ship's Captain / Ship Owners / Manning Agencies that said onboard training and other practical trainings were undertaken by the said seafarer.

For guidance and strict compliance of all concerned.

TO:

ALL SEAFARERS, MARITIME
TRAINING INSTITUTIONS,
SHIP OWNERS, MANNING
AGENCIES, OTHER ENTITIES
AND INDIVIDUALS
CONCERNED

VI. MARINA ADVISORIES

VI.50. MARINA Advisory 2021-50

CLARIFICATIONS ON THE PROVISIONS UNDER THE MARINA ADVISORY 2021-07

AUGUST 19, 2021

TO:

ALL ASSESSMENT
CENTERS (ACS) AND
OTHER ENTITIES
CONCERNED

Pursuant to STCW Circular 2015-10 which pertains to the Policies, Rules and Regulations on the Accreditation of Assessment Centers (ACs) for the Conduct of Theoretical Examination and Practical Assessment, clarifications on the pertinent provisions under MARINA Advisory No. 2021-07 on the submission of practical assessment reports, issuance of Certificate of Passing the Practical Assessment and other related matters for practical assessment are hereby issued, to wit:

a. ACs shall ensure accessibility of its real-time audio and video monitoring system. The conduct of practical assessment shall not commence if it cannot be remotely accessed by the Board of Examiners (BOE) and the Examination and Assessment Division (EAD).

In circumstances wherein the aforementioned monitoring system of the respective AC stopped to function at the middle of the assessment, or in case of sudden suspension of work in MARINA Central Office as declared by the MARINA Administration, the submission of the recorded practical assessment contained in a flash drive/CDs shall be required one (1) working day after the conduct of the assessment.

Although the conduct of practical assessment is being remotely monitored, ACs shall ensure that the CCTV recordings are available with them for the period of five (5) working days from the date of assessment. The BOE may require its submission, when necessary, through letter.

Newly accredited ACs shall secure a schedule for the installation and configuration of CCTV application at the EAD at least one (1) week prior to the start of its operations. Subsequently, they shall provide its login credentials for the remote monitoring.

b. The practical assessment shall be conducted from Monday to Friday, 8:00 AM to 5:00 PM only. The BOE shall provide the Scenario Set Number for the day one (1) hour before the practical assessment. If there is scheduled assessment in the afternoon, another Set Number shall be given by the BOE. The conduct of practical assessment during regular and/or special non-working holidays and as suspended by the Administration is strictly prohibited.

All ACs shall observe the below schedule in the conduct of practical assessment and shall reflect in their Monthly Schedule of Assessment starting **01 September 2021**:

VI. MARINA ADVISORIES

VI.50. MARINA Advisory 2021-50

Day	Schedule of Assessment	
	Management and Operational Level	Support Level
Monday	Deck and Engine (Resit)	Deck and Engine (Resit)
Tuesday and Thursday	Deck (Regular)	Deck and Engine (Regular)
Wednesday and Friday	Engine (Regular)	

To ensure uninterrupted service for seafarers in case there is unforeseen holiday, the conduct of practical assessment supposedly for that day may be moved one (1) day earlier to holiday or one (1) day after the holiday upon approval by the Administration.

c. The conduct of familiarization on the use of the simulator and laboratory to be used for the practical assessment on the same day of actual practical assessment is strictly prohibited. It shall be conducted a day or days prior the practical assessment. Likewise, the said familiarization activity shall not be used for the orientation and review of the given scenario.

d. The use of cellular phones or any other medium of communications which are not included in the practical assessment scenario shall be strictly prohibited for candidates during the practical assessment.

e. The duty assessor shall not be allowed to roam around all areas of assessment room in order to fully observe non-intervention in the conduct of practical assessment by the candidates. To strengthen its implementation, the assessor's room shall have a real-time audio and video monitoring system which shall be accessible at MARINA's Practical Assessment Monitoring Room.

f. To further ensure that the Administration's policies, rules and regulations on the conduct of practical assessment are complied with, an unannounced/random onsite monitoring at ACS shall also be conducted by BOE. They may be accompanied by EAD personnel or other STCW Office personnel. ACS shall provide full cooperation with the Administration in the conduct of the aforementioned activity by providing all the necessary documents and making available all personnel involved in the assessment for possible inquiry.

g. ACs shall provide an official Telephone Number (primary) or Mobile Number (secondary) to the BOE and EAD for purposes of communication with them during the conduct of practical assessment.

This Advisory shall take effect immediately.

For the guidance and strict compliance of all concerned.

VI. MARINA ADVISORIES

VI.51. MARINA Advisory 2021-53

REGISTRATION OF FILIPINO SEAFARERS IN THE MARINA COVID-19 VACCINATION PORTAL

SEPTEMBER 09, 2021

TO:

ALL LICENSED MANNING AGENCIES/SHIPPING COMPANIES/OPERATOR/CHARTERERS, FILIPINO SEAFARERS AND ALL OTHERS CONCERNED

In support of the government's effort to accelerate the inoculation of Filipino seafarers against the corona virus disease (COVID) and in order to facilitate the verification of vaccination records, particularly those that may be undertaken by port state control authorities, all persons and entities mentioned above are enjoined to undertake or disseminate the following information:

1. All Licensed Manning Agencies, Shipping Companies, Charterers, Domestic Shipping or Boat Operators are requested to make mandatory for their seafarers to register in the MARINA COVID 19 Vaccination Registration Portal at <https://seafarers-covac.marina.gov.ph>.

a. Upon registration, seafarers who have received or completed their vaccination shots must update their records by uploading the vaccination record or card they received from or issued by appropriate authorities within and outside of the Philippines.

b. Seafarers who have yet to receive their COVID19 vaccines shall likewise be required for those who intend to avail of the vaccine in MARINA led inoculation drive for Filipino seafarers. The list to be generated shall be the basis for the request for the allocation for vaccines which when available, the MARINA will communicate to waitlisted seafarers of the date, venue and time for their vaccination.

2. Licensed Manning Agencies and Domestic Shipping Companies that have not yet enrolled in the MARINA COVID 19 Vaccination Registration Portal are advised to send email to covax@mail.marina.gov.ph for the creation of their accounts containing the following: Name of LMA or Domestic Shipping Company; Name of Authorized Representative and email address of the Authorized Representative. Thereafter, Log-In Credentials for Manning shall be sent to the registered email address.

VI. MARINA ADVISORIES

VI.51. *MARINA Advisory 2021-53*

3. Filipino seafarers without a licensed manning agency as yet and those who are intending to be employed on-board ship and are in possession of a valid Seafarers' Record Book (SRB) or a valid Seafarers' Identification Document (SID) are likewise directed to comply with Item 1 (a) and (b) above.

4. If and when Port State Control authorities in the future will undertake verification of vaccination details of Filipino seafarers, particularly those employed in ocean-going ships, the MARINA will only attest as to the existence or non-existence of such record in its database. Further, the MARINA shall not be held responsible for the failure of a seafarer to update his/her record if such or similar situation will arise while in foreign ports.

5. Consistent with the provisions of RA 10173 otherwise known as the Data Privacy Act of 2012, vaccination record of a Filipino seafarer, subject to his consent, if existing in the database, may be shared and used as basis solely for the issuance of an internally recognized vaccination card that may be entered into mutual arrangement between the MARINA and the designated competent authority.

6. Instructional guide on how to navigate the MARINA COVID19 Vaccination Registration Portal may be accessed or downloaded at <https://marina.gov.ph/wp-content/uploads/2021/09/COVAX.pdf>.

This Advisory shall take effect immediately.

VI. MARINA ADVISORIES

VI.52. MARINA Advisory 2021-54

GUIDELINES ON STCW RELATED ACTIVITIES DURING THE GENERAL COMMUNITY QUARANTINE (GCQ) WITH ALERT LEVEL 4 FROM 16 TO 30 SEPTEMBER 2021

SEPTEMBER 17, 2021

In view of the declaration of **Alert Level 4** in Metro Manila for the period **16-30 September 2021** by the Inter-Agency Task Force for the Management of Emerging Infectious Diseases (IATF-EID) which ratified the "GUIDELINES ON THE PILOT IMPLEMENTATION OF ALERT LEVELS SYSTEM FOR COVID-19 RESPONSE IN THE NATIONAL CAPITAL REGION", the following guidelines are hereby implemented for the issuance of STCW certificates, conduct of trainings, examination and assessments:

TO:

ALL SEAFARERS, LICENSED
MANNING AGENCIES (LMAS),
MARITIME TRAINING
INSTITUTIONS (MTIS),
ASSESSMENT CENTERS
(ACS), STAKEHOLDERS AND
ALL CONCERNED

I. ISSUANCE OF STCW RELATED CERTIFICATES

1. Expedite applications for COC/COP of seafarers will continue to be processed at the MARINA Central Office, Port Area, Manila. Only those seafarers **with complete expedite requirements (including verifiable flight ticket within two days from date of application)** will be processed.
2. All three (3) MARINA Satellite Offices in Metro Manila, namely: **SM Manila, PITX and Marino Action Center**, will continue to process STCW Certificates and will be open to serve seafarer-applicants and all concerned during Alert Level 4

While inside the MARINA premises, strict implementation of physical distancing and wearing of face masks and face shields shall be observed. Tagging along of companions by the seafarer-applicants are likewise strictly prohibited to avoid crowding.

VI. MARINA ADVISORIES

VI.52. MARINA Advisory 2021-54

II. CONDUCT OF TRAINING, EXAMINATIONS AND ASSESSMENTS

1. The conduct of all MARINA-accredited maritime training courses, as well as practical assessments, in the areas under Alert Level 4, may continue subject to compliance with MARINA Advisory No. 2021-48, series of 2021.

2. The Theoretical Examinations starting September 16, 2021 at the MARINA Central Office, Port Area Manila, will push through as scheduled.

Online & Final Evaluations for Theoretical Examination will still continue, as scheduled and no personal appearance is needed at the MARINA Central Office.

3. All Assessment Centers may continue to conduct their operations starting September 16, 2021 in accordance with their Post-ECQ Plan.

For clarifications, you may send an email at stcwo_ead@marina.gov.ph or call at (02) 8526 1049.

III. PUBLIC ASSISTANCE

All stakeholders are enjoined to report to the Surveillance Division, STCW Office with email address, stcw_surveillance@marina.gov.ph or stcw_sd@mail.marina.gov.ph those institutions who failed to comply with this Advisory.

Inquiries and concerns of seafarers and maritime institution/s can be lodged via the following email addresses:

contactcenter@marina.gov.ph

stcw_cert@marina.gov.ph

stcw_accre@marina.gov.ph

stcwo_ead@marina.gov.ph

For the information and guidance of all concerned.

VI. MARINA ADVISORIES

VI.53. MARINA Advisory 2021-55

ADDITIONAL GUIDELINES ON THE PROCESSING OF STCW CERTIFICATES BY LICENSED MANNING AGENCY PURSUANT TO MARINA ADVISORY NO. 2021-12, ENTITLED "SUSPENSION OF EXPEDITE PROCESSING OF APPLICATIONS FILED THROUGH LO OF LMAS"

SEPTEMBER 30, 2021

Notice is hereby given that pursuant to PD 474, Republic Act No. 10635 and its Implementing Rules and Regulations (IRR), and the Standards of Training, Certification and Watchkeeping for Seafarers, as amended, this Authority hereby adopts and implements the following guidelines relative to the processing of STCW certificate applications on a case to case basis and in order to eliminate unauthorized transactions of company representatives:

TO:

ALL SEAFARERS,
LICENSED MANNING
AGENCIES (LMAS) AND
ALL CONCERNED

1. Expedite applications filed by Licensed Manning Agency on behalf of the seafarers shall be allowed only on those seafarers who are already undergoing quarantine for deployment purposes. The following documents shall be submitted via courier or any authorized company messenger to the Certification Division:
 - a. Letter request/Transmittal from the shipping company/manning agency duly signed by its authorized official/s, and must bear the official logo of the company indicating reason or circumstance behind the request;
 - b. A verifiable Certification from the quarantine facility for crews undergoing quarantine,
 - c. Valid Overseas Employment Certificate (OEC);
 - d. Contract of Employment duly approved by the POEA; and
 - e. Verifiable confirmed E-ticket if joining ship in other country or Bureau of Immigration (BI) issued Embarkation Permit;

2. For onboard processing applications filed by Licensed Manning Agency on behalf of the seafarers, the following documents shall be submitted via courier or any authorized company representative to the Certification Division:

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- a. Letter request from the shipping company/manning agency duly signed by its authorized official/s, and must bear the official logo of the company indicating reason or circumstance behind the request;
- b. Embarkation entry duly signed by the Ship's Captain as appearing in the SIRB/SRB,
- c. First page of Passport/Letter of Guarantee from BOI (if local embarkation) and page with departure stamp;
- d. Page of Passport with arrival stamp stating the airport destination;
- e. Duly notarized Affidavit of Undertaking or Certification from the shipping company/manning agency;
- f. Ship's Crew List;
- g. New Contract of Employment approved by the POEA in case of promotion;
- h. Overseas Employment Certificate; and
- i. Duly notarized Affidavit in case of lost or damaged COP or with erroneous information therein. The Affidavit should state the circumstances of the loss or damage or the erroneous details of information and give a description of the certificate.

3. Upon receipt of the documents for expedite and onboard processing, courier or authorized company representative must immediately leave the premises of the Certification Division and just monitor the status of the application filed via MISMO.

4. The MARINA Advisory 2021-39, entitled "NEW GUIDELINES ON THE PROCESSING OF EXPEDITE APPLICATIONS FOR THE ISSUANCE AND REVALIDATION OF STCW CERTIFICATES" is hereby **suspended** until further notice. Processing of the same shall be allowed only to those Seafarers who are due for departure within two (2) days and must present the required expedite processing documents which can only be availed at the MARINA Central Office.

This Advisory shall take effect immediately.

For guidance and strict compliance.

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MANDATORY UPLOADING OF SIGNED CERTIFICATE OF COMPETENCY (COC) AND CERTIFICATE OF PROFICIENCY (COP)

NOVEMBER 18, 2021

TO:

ALL SEAFARERS,
LICENSED MANNING
AGENCIES (LMAS),
SHIPPING COMPANIES AND
ALL CONCERNED

Pursuant to Presidential Decree 474, Republic Act 10635 and its Implementing Rules and Regulation (IRR), and in view of the implementation of the MARINA Integrated Seafarers Management Online (MISMO) system, all seafarers, manning/ crewing agencies and shipping companies are hereby directed that all Certificates of Competency (COC) and Certificates of Proficiency (COP) processed through company representatives shall be duly signed by the seafarer and the same be uploaded in the MISMO account of the certificate holders.

Non-compliance with this provision may result to the rejection of succeeding applications under Chapters II, III, IV, V and VI of the STCW Convention, 1978, as amended.

Relative thereto, this reiteration is in accordance with the Section 15 of MARINA Memorandum Circular Nos. SC-2021-03 and SC-2021-06, likewise with the Section 11 of MARINA Memorandum Circular Nos. SC-2021-04 and SC-2021-05.

Moreover, Manning/Crewing agencies and Shipping Companies shall ensure the smooth implementation of said relevant provisions.

This Advisory shall take effect immediately.

For information and strict compliance of all concerned.

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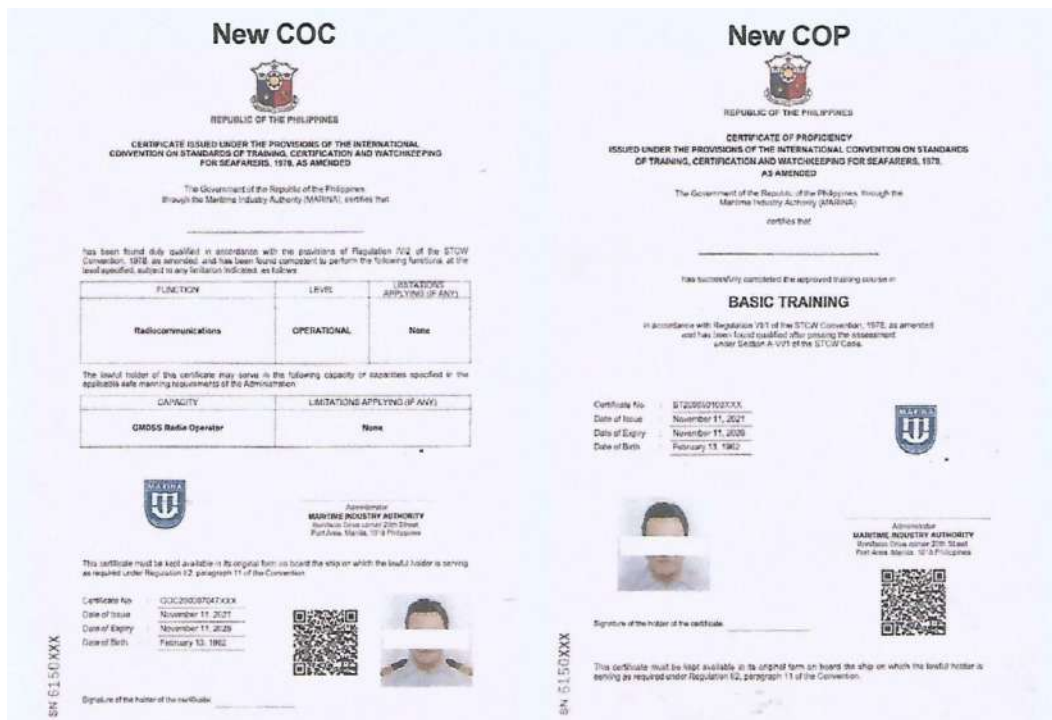
VI.55. MARINA Advisory 2021-65

NEW CERTIFICATES OF COMPETENCY (COC) AND CERTIFICATES OF PROFICIENCY (COP) FORMATS

NOVEMBER 18, 2021

TO:
ALL SEAFARERS,
LICENSED MANNING
AGENCIES (LMAS) AND
ALL CONCERNED

Notice is hereby given that, pursuant to Presidential Decree 474, Republic Act 10635 and its Implementing Rules and Regulation, and all applicable provisions of MARINA Memorandum Circulars SC-2021-03, SC-2021-04, SC-2021-05 and SC-2021-b6, effective 09 November 2021 the MARINA has issued new formats for its **Certificates of Competency (COC) and Certificates of Proficiency (COP)**, samples of which are shown below. The said change in format was already communicated on 04 November 2021 to the International Maritime Organization (IMO) with a request that the same be likewise disseminated to All IMO Members, Intergovernmental Organizations and Non-Governmental Organizations in Consultative Status.



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1. Scan the QR code using a mobile phone. It will prompt you to the MISMO website.



2. Select under Verification Type, **COP/COC/COE (MISMO ISSUED)** and input the **Serial Number (ex. SN 61234567)** located at the bottom left portion of the Certificate, then it will show the details of the certificate.



3. If the details of the certificate/s will not appear, either return the same to MARINA and relay the information to the Releasing Personnel; OR call the Certification Division, STCW Office, Manila at **(63 2) 85365175**; OR send a scanned copy of the said Certificate/s to stcw_cert@marina.gov.ph

For information and guidance.

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VI.56. MARINA Advisory 2021-66

IMPLEMENTATION OF THE MARINA COMPETENCY REVIEWER PORTAL (CRP)

NOVEMBER 22, 2021

TO:

ALL SEAFARERS AND
OTHER ENTITIES
CONCERNED

As part of the initiative of the Administration to provide an equal opportunity to all qualified seafarers for the Merchant Marine Officers' theoretical examination, notice is hereby given that this Authority shall implement the MARINA Competency Reviewer Portal, otherwise known as the "MARINA CRP" effective immediately.

The MARINA CRP is an online platform designed to help the aspiring seafarers in the preparation for their Theoretical Examination for Merchant Marine Officers. It hosts diagnostic examination; provides accessibility to examination questions and answers that can be reviewed by the candidate; and allows them to take mock examinations prior to setting a schedule for their actual examination.

This portal shall be accessed by all seafarers with approved application for Regular and Re-sit theoretical examination in accordance with the guidelines herein attached as Annex A.

This shall be applicable to all seafarers whose applications for theoretical examination were approved starting the approval date of this Advisory.

All approved seafarer-applicants may secure the examination schedule on the following MARINA examination venues starting the below reflected dates:

MARINA Examination Venues	Start Date of Examination
MARINA Central Office	05 January 2021
MARINA Regional Office VI (Iloilo)	17 January 2021
MARINA Regional Office VII (Cebu)	
MARINA Regional Office XI (Davao)	

For the guidance and strict compliance of all concerned.

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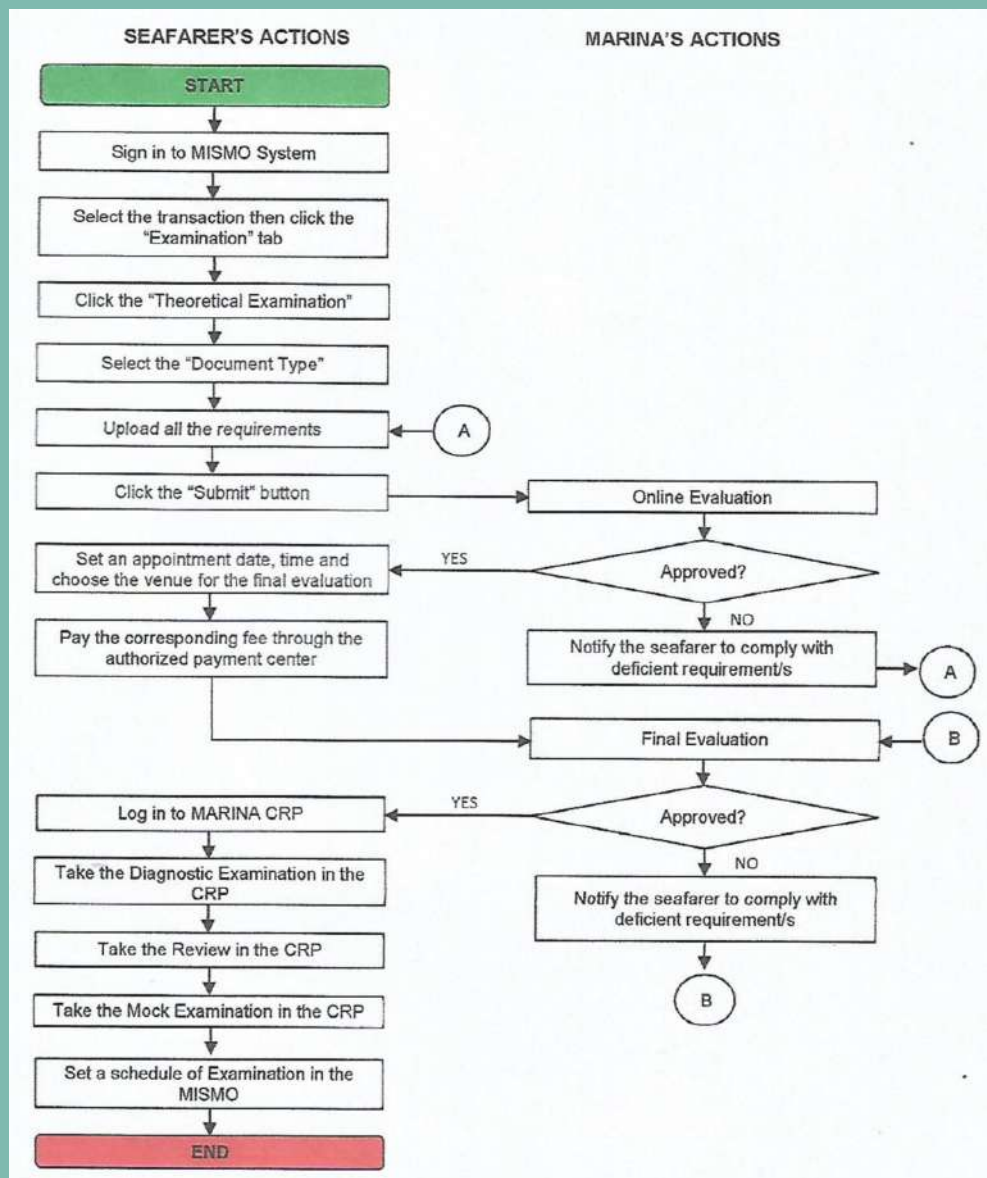


GUIDELINES FOR SEAFARERS on the Use of MARINA Competency Reviewer Portal (CRP)

PAGE 1 OF 4

I. Process Flow of Application for Theoretical Examination

All seafarers who wish to take the theoretical examination for Merchant Marine Officers shall observe the below process.



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GUIDELINES FOR SEAFARERS

on the Use of MARINA Competency Reviewer Portal (CRP)

II. Login Instructions

1. Upon approval of your application in the final evaluation, you will receive a notification through SMS that you may already access the MARINA CRP through <https://online-review.marina.gov.ph>. Enter your SRN and your MISMO Account password to log in.

Note: You may only login to a maximum of two (2) devices for the entire duration of your review. Only one device can be logged in at a time.

2. Upon entering the login information, an authentication code will be sent to your MISMO registered email address. Open your email and follow the instruction indicated therein.

Note: It is important that you know the login credentials of your MISMO registered email address. Otherwise, update your email address in your MISMO Account to receive the authentication code.

3. Upon successful login, the terms and conditions will appear on the MARINA CRP homepage. Read it carefully and understand all provisions before clicking the "Accept" button. Thereafter, the General Instructions on the use and accessibility of the MARINA CRP may now be viewed.

4. In case of three (3) failed login attempts, your account will automatically be locked. You may request to the MARINA System Administrator to unlock and reset your account by sending an email to crp@mail.marina.gov.ph.

5. For security purposes, the CRP account which is idle for 10 minutes will be logged-out automatically.

III. General Instructions

The MARINA CRP has three (3) stages — (1) Diagnostic Examination, (2) Online Review, and (3) Mock Examination. Hereunder are the general instructions to be observed for each stage as well as the instructions in setting your actual examination schedule. This can also be found in the homepage of your MARINA CRP Account.

STEP 1: Take Diagnostic Exam.

- If you are a regular candidate or first-time taker, it is the first stage of the preparation where you will be able to assess your current theoretical competence prior to undergoing the review using CRP.

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GUIDELINES FOR SEAFARERS

on the Use of MARINA

Competency Reviewer Portal (CRP)

- After completing this exam, your actual scores per Competence will appear. Thus, it will help you identify the areas that you need to focus on.
- If you will be taking re-sit, the diagnostic examination is only optional. You may skip this stage and proceed directly to the Reviewer section. Once you skipped the Diagnostic Exam, you will no longer be able to access this page.

STEP 2: Review

- After successfully completing the Diagnostic Exam, the **Reviewer** section will be enabled.
- **For Regular/First-Time Taker:**
 - You will be given an opportunity to review the test items in the portal for a **maximum of 360 hours**.
- **For Resit:**
 - You will be given an opportunity to review the test items in the portal for a **maximum of 120 hours**.
- Upon reaching a minimum of **120 hours** (for Regular/First-Time Taker) or 60 hours (for Resit) review time, you will have an option to take the Mock Examination. Otherwise, if you are not yet ready to take the Mock Examination, you may continue taking the review.
- The allotted time will start running upon clicking the "**START**" button. It will only stop by either of the following:
 - a. by clicking the "**STOP**" button that can be found under the remaining running time;
 - b. once the review per competence has been completed;
 - c. by closing the web browser; or
 - d. if the Reviewer section is idle for ten (10) minutes.
- Once you have reached the maximum allowable time for review, this section will automatically close and you will be automatically directed to the mock examination.
- **Important:** You are required to complete a minimum of **120 hours** (for Regular/First-Time Taker) or **60 hours** (for Resit) review time to proceed with the Mock Examination which is a pre-requisite for the scheduling of your actual theoretical examination at your chosen MARINA designated examination venue.

STEP 3: Take Mock Examination

- It serves as a practice before the official examination to give a better perspective of what kind of question will appear on the said exams.
- You may take a **maximum of three (3)** mock examinations.

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GUIDELINES FOR SEAFARERS

on the Use of MARINA

Competency Reviewer Portal (CRP)

- After completing and passing the first mock examination, you will have an option to **set your official schedule of examination** through the MARINA Integrated Seafarers Management Online (MISMO) System. Otherwise, you shall continue taking the review as long as you still have remaining time in the Reviewer section and take the second mock examination.
- After completing the three (3) mock examinations, your account at CRP will automatically be deactivated and you will be redirected to the MISMO System for the scheduling of your actual theoretical examination schedule.
- This section has the same design as the MARINA Competency Assessment System (MCAS). Thus, you will be able to familiarize yourself with the system that will be used in the actual examination.

STEP 4: Set your Examination Schedule

- After completing and passing at least one (1) mock examination, you could already set your official examination schedule through the MISMO System.
- Once you set your examination schedule, it can no longer be changed.
- If you were not able to attend your examination, you may apply for the rescheduling of your examination through the MISMO System.
 - For First-Time Taker, just click **Select Transaction > Examination > Reschedule with Payment or Reschedule without Payment**, then fill out the needed information and upload your Examination Permit, Valid Medical Certificate, and additional supporting documents, if any.
 - For Resit (those with failed Function/s), just click **Select Transaction > Examination > Resit with Payment or Resit without Payment**, then fill out the needed information and upload your Examination Permit, Valid Medical Certificate, and additional supporting documents, if any.
- **Important:** If you failed to attend on the scheduled date of examination whether first-time taker or resit, you may apply for another date of your examination through the MISMO System. However, you will not be able to access the CRP except if you applied for **Reschedule Without Payment** or **Resit Without Payment**, as applicable, and provided that your original examination or last examination date, as applicable, was scheduled six (6) months ago or beyond. The Reschedule/Resit Without Payment is only applicable to the candidates under the following circumstances:
 - a. Force majeure (before and during examination);
 - b. Death of immediate member of family as evidenced by a death certificate;
 - c. Medical condition accompanied by a medical certificate; or
 - d. Immediate deployment supported by Certificate of Sea Service and SIRB/SRB.

IV. Specific Instructions in Navigating the System

The detailed guidelines on how to navigate each section of the MARINA CRP can be found in your MARINA CRP account.

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GUIDELINES ON THE ISSUANCE OF STCW RELATED CERTIFICATES, CONDUCT OF TRAINING, EXAMINATION AND ASSESSMENT IN ACCORDANCE TO RESOLUTION NO. 147 SERIES OF 2021 BY THE INTER-AGENCY TASK FORCE (IATF) FOR THE MANAGEMENT OF EMERGING INFECTIOUS DISEASES (MEID)

NOVEMBER 22, 2021

TO:

ALL SEAFARERS, LICENSED MANNING AGENCIES (LMAS), MARITIME TRAINING INSTITUTIONS (MTIS), ASSESSMENT CENTERS, STAKEHOLDERS AND ALL CONCERNED

In view of the declaration of **Alert Level 2** in the National Capital Region for the period **05 November to 21 November 2021** by the IATF-MEID and amendment on the Guidelines on the Implementation of Alert Levels Systems for COVID-19 Response in Pilot Areas with reference to the IATF Resolution No. 147 series of 2021 dated 04 November 2021, the following guidelines are hereby implemented for the issuance of STCW certificates, conduct of training, examination and assessment:

A. ISSUANCE OF STCW RELATED CERTIFICATES

1. Expedite applications for COC/COP of seafarers will continue to be processed at the MARINA Central Office, Port Area, Manila. Only those seafarers **with complete expedite requirements (including verifiable flight ticket within two days from date of application)** will be processed.
2. All three (3) MARINA Satellite Offices in Metro Manila, namely, **SM Manila, PITX and Marino Action Center**, will continue to process STCW Certificates and will be open to serve seafarer-applicants and all concerned during **Alert Level 2**.

While inside the MARINA premises, strict implementation of physical distancing and wearing of face masks shall be observed. Tagging along of companions by the seafarer-applicants are **not advised** to avoid crowding.

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B. CONDUCT OF TRAINING, EXAMINATION AND ASSESSMENT

1. The conduct of MARINA-approved maritime training courses by MTIs and practical assessment by accredited ACs through face-to-face in the areas under **Alert Level 2** may now be resumed. The said institutions may now operate at **100% maximum intake capacity** provided that all trainees/candidates are fully vaccinated and provided further that safety protocols imposed by respective LGUs shall be observed.
2. The conduct of MARINA-approved maritime training courses by MTIs and practical assessment by accredited ACs through face-to-face in the areas under **Alert Level 3** may now be resumed. The said institutions may now operate at **70% intake capacity** provided that all trainees/candidates are fully vaccinated and provided further that safety protocols imposed by respective LGUs shall be observed.
3. The Theoretical Examinations at the MARINA Central Office, Port Area Manila, will push through as scheduled.

Online & Final Evaluations for Theoretical Examination will still continue, as scheduled and no personal appearance is needed at the MARINA Central Office.

For clarifications, you may send an email at stcwo_ead@marina.gov.ph or call at **(02) 8526 1049**.

C. PUBLIC ASSISTANCE

All stakeholders are enjoined to report to the Surveillance Division, STCW Office with email address, stcw_surveillance@marina.gov.ph or stcw_sd@mail.marina.gov.ph those institutions who failed to comply with this Advisory.

Inquiries and concerns of seafarers, maritime training institutions and assessment centers can be lodged via the following email addresses:

contactcenter@marina.gov.ph

stcw_cert@marina.gov.ph

stcw_accr@marina.gov.ph

stcwo_ead@marina.gov.ph

For the information and guidance of all concerned.

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REPUBLIC OF THE PHILIPPINES
INTER-AGENCY TASK FORCE
 FOR THE MANAGEMENT OF EMERGING INFECTIOUS DISEASES

RESOLUTION NO. 147

Series of 2021

November 04, 2021

WHEREAS, Section 15 Article II of the 1987 Constitution states that the State shall protect and promote the right to health of the people and instill health consciousness among them;

WHEREAS, Section 2 (b) of Executive Order No. 168 (s.2014) mandates the Inter-Agency Task Force for the Management of Emerging Infectious Diseases (IATF) to prevent and/or minimize the entry of suspected or confirmed patients with emerging infectious diseases into the country;

WHEREAS, on September 10, 2020, the President issued Proclamation No. 1218 (s.2021) further extending the period of the State of Calamity throughout the Philippines until September 12, 2021, unless earlier lifted or extended as circumstances may warrant;

WHEREAS, the Department of Health (DOH), the University of the Philippines-Philippine Genome Center (UP-PGC), and the University of the Philippines-National Institutes of Health (UP-NIH) biosurveillance have detected B.1.1.7 (Alpha), B.1.351 (Beta), and P.1 (Gamma) variants of SARS-CoV-2 in the Philippines. The DOH, UP-PGH, and UP-NIH have likewise confirmed the presence of the B.1.617 (Delta) variant that was first detected in India;

WHEREAS, the continued implementation of proactive measures and restrictions must be put in place to slow down the surge in COVID-19 cases, stop further spread of variants, buy time for the health system to cope, and to protect more lives.

NOW, THEREFORE, BE IT RESOLVED, as it is hereby resolved, that the IATF approves the following:

A. The recommendations of the sub-Technical Working Group on Data Analytics are adopted, the specifics of which are as follows:

1. Alert level assignments shall be based on data that is nearest to the implementation date. Beginning 01 December 2021, Alert Level assignments shall be determined at every 15th and 30th of the month.

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REPUBLIC OF THE PHILIPPINES
INTER-AGENCY TASK FORCE
 FOR THE MANAGEMENT OF EMERGING INFECTIOUS DISEASES

Escalations may be done at any time in the middle of the implementation period, as warranted. However, de-escalations can only be done at the end of the two-week assessment period.

2. The National Capital Region shall be deescalated to Alert Level 2 beginning 05 November 2021 until 21 November 2021; and
 3. The National Task Force Against COVID-19 (NTF), with the Regional Task Forces and Regional Inter-Agency Task Forces, are directed to provide weekly feedback on the progress and implementation on all areas identified for Alert Level System rollout to the Inter-Agency Task Force.
- B. To clarify the allowed movement of persons under varying alert levels of the Guidelines on the Implementation of Alert Levels System for COVID-19 Response in Pilot Areas, the same shall be amended as follows:

SECTION [4] GUIDELINES FOR AREAS UNDER ALERT LEVEL 3.
The following protocols shall be observed in areas placed under Alert Level 3, except for portions thereof under granular lockdown:

1. Intrazonal and interzonal **movement** shall be allowed. **However**, reasonable restrictions may be **imposed** by the LGUs, which should not be stricter as those prescribed under **higher alert levels** and subject to the oversight, monitoring, and evaluation of their respective RIATF. Provided, that those below eighteen (18) years of age, and those belonging to the vulnerable population, shall be allowed access to obtain essential goods and services, or for work in permitted industries and offices in accordance with existing labor laws, rules, and regulations. Individual outdoor exercises shall also be allowed for all ages regardless of comorbidities or vaccination status.

xxx

SECTION [5] GUIDELINES FOR AREAS UNDER ALERT LEVEL 2.
The following protocols shall be observed in areas placed under Alert Level 2, except for portions thereof under granular lockdown:

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REPUBLIC OF THE PHILIPPINES
INTER-AGENCY TASK FORCE
 FOR THE MANAGEMENT OF EMERGING INFECTIOUS DISEASES

1. Intrazonal and interzonal **movement** shall be allowed. **However**, reasonable restrictions may be **imposed** by the LGUs, which should not be stricter as those prescribed under **higher alert levels** and subject to the oversight, monitoring, and evaluation of their respective RIATF.

xxx

SECTION [6] GUIDELINES FOR AREAS UNDER ALERT LEVEL 1.

The following protocols shall be observed in areas placed under Alert Level 1, except for portions thereof under granular lockdown:

1. Intrazonal and interzonal **movement** shall be allowed without regard to age and comorbidities.


xxx

C. To measure the success of the implementation of the NTF-approved Phase IV of the National Action Plan Against COVID-19 (NAP Phase IV), the following recovery indices shall be used:

1. Infection management:
 - a. Number of severe and critical cases per month
 - b. Time gap from detection to isolation; and
 - c. Tests per case.
2. Vaccine Roll-out:
 - a. Total vaccine doses administered per capita;
 - b. New vaccine doses administered per capita; and
 - c. Fully vaccinated individuals.
3. Socio-Economic Recovery:
 - a. Purchasing Managers' Index by IHS Markit;
 - b. Google mobility to retail and recreation; and
 - c. Number of commercial airline passengers.

RESOLVED FURTHER, that the Chairperson and the Co-Chairperson shall be duly authorized to sign this Resolution for and on behalf of the Inter-Agency Task Force.

APPROVED during the 147th Inter-Agency Task Force Meeting, as reflected in the minutes of the meeting, held this November 04, 2021, via video conference.


FRANCISCO T. DUQUE III
 Secretary, Department of Health
 IATF Chairperson


KARLO ALEXEI B. NOGRALES
 Secretary, Office of the Cabinet Secretariat
 IATF Co-Chairperson

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REPUBLIC OF THE PHILIPPINES
INTER-AGENCY TASK FORCE
 FOR THE MANAGEMENT OF EMERGING INFECTIOUS DISEASES

CERTIFICATION

This is to certify that:

1. I am presently an Undersecretary of the Department of Health;
2. I am the Head of the Secretariat of the Inter-Agency Task Force (IATF) on the Management of Emerging Infectious Diseases created under Executive Order No. 168, (s.2014) and chaired by the Department of Health (DOH);
3. The IATF Secretariat holds office in the DOH Main Office, San Lazaro Compound, Tayuman, Sta. Cruz, Manila;
4. I am the custodian of the records of the IATF, including the Minutes of Meetings and Resolutions;
5. In the Regular Meeting of the IATF held on **04 November 2021** via teleconference during which a quorum was present and acted throughout, IATF Resolution No. **147** was unanimously approved and adopted;
6. The foregoing resolution has been signed by Secretary Francisco T. Duque III and/or Secretary Karlo Alexei B. Nograles upon the authority of the IATF Members;
7. The aforesaid resolution has not been altered, modified nor revoked and the same is now in full force and effect;
8. I am executing this Certification for whatever legitimate purpose this may serve.

IN WITNESS WHEREOF, I have hereunto affixed my signature this **4th** day of November 2021, Manila.


 ATTY. CHARADE B. MERCADO-GRANDE
 Undersecretary of Health
 Head Secretariat, IATF

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VI.58. MARINA Advisory 2021-69

INVENTORY OF COVID-19 VACCINATED SEAFARERS AND SHORE-BASED PERSONNEL

NOVEMBER 25, 2021

In support of the government's efforts to accelerate the inoculation of Filipino seafarers and shore-based personnel against the Corona virus (COVID-19) and in order to facilitate the collection of vaccination data, all persons or entities mentioned above are enjoined to provide the Maritime Industry Authority (MARINA) the following information:

- 1.Number of fully vaccinated sea-based personnel;
- 2.Number of unvaccinated sea-based personnel;
- 3.Number of fully vaccinated shore-based personnel; and,
4. Number of unvaccinated shore-based personnel.

You are hereby advised to send the requested data to jpsolon@marina.gov.ph.

Thank you for your cooperation.

TO:

ALL LICENSED MANNING
AGENCIES/SHIPPING
COMPANIES/CHARTERERS
AND ALL OTHERS
CONCERNED

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VI.59. MARINA Advisory 2021-76

FURTHER EXTENSION OF THE VALIDITY OF STCW CERTIFICATES

DECEMBER 23, 2021

TO:

ALL SEAFARERS, LICENSED
MANNING AGENCIES (LMAS),
SHIPPING COMPANIES, SHIP
OWNERS AND OPERATORS
MARITIME STAKEHOLDERS
AND ALL CONCERNED

The effects of the COVID-19 virus are still felt worldwide and at the very least continue to severely influence the conduct of trainings, revalidation of certificates and proved to also give some restrictions on ship to shore interactions, including crew changes.

In response thereto, the Maritime Industry Authority (MARINA) endures to adopt IMO Circular Letter No. 4204/Add.5/Rev.1 and continues to adhere in taking a pragmatic and practical approach pertaining to the extension of the validity of the seafarer's certificates, as strictly necessary, in accordance with the STCW Convention, 1978, as amended, to continue the contingency measures to deal with the situation.

In this consideration, the following guidelines on the extension of the validity of the STCW certificates are hereby issued.

1. All STCW certificates which will be expiring **ONBOARD** between the period, 01 January 2022 to 30 June 2022 shall be extended for one (1) year from the date of the expiry of the certificate/s and there is no need to file for an application for extension at the MARINA.
2. For purposes of compliance, the concerned LMAs and shipping companies are hereby directed to submit to MARINA the list of their crewmember/s whose validity of STCW certificates/s have been extended pursuant to this Advisory. An electronic copy of the said information shall be submitted via email at certificate_extension@mail.marina.gov.ph following the attached template in **Annex A**.
3. Nevertheless, all seafarers are hereby encouraged to apply for the revalidation of their COCs and COPs after completing their trainings, as applicable to their certificates to be revalidated at the earliest opportunity pursuant to the standard requirements for revalidation. In which case, the 5-year validity date shall be reckoned from the original expiration date of the previous certificates.

This Advisory shall take effect immediately and shall be valid until 30 June 2022 unless sooner revoked or repealed.

For the guidance and strict compliance of all concerned.

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(Company letterhead and logo)

Date: _____

The Executive Director
Office of the Executive Director
STCW Office
Maritime Industry Authority

Dear Sir/Madam:

Hereunder are the names of our crewmember/s whose STCW certificate/s have been extended pursuant to MARINA Advisory _____.

Name of Seafarer	Capacity / Position	Extended Certificate (COP/COC/COE)	Date of Expiry of Certificate	Name of Ship	Name of Ship owner	IMO Number & Flag of ship

For your information and reference.

Very truly yours,

(Name & signature of authorized official)



[Read More](#)

Department of Transportation

<https://dotr.gov.ph/>

Maritime Industry Authority

<https://marina.gov.ph/>



MARINA STCW ADMINISTRATION OFFICE

<https://stcw.marina.gov.ph/>

-  MARINA Building, Bonifacio Drive cor. 20th Street, Port Area, Manila, Philippines
-  stcw@marina.gov.ph / pid_stcw@marina.gov.ph
-  0939-3032884/0916-315-48-12
-  <https://www.facebook.com/DOTrMARINAPH/>

MARINA-STCWO BULLETIN: ISSUANCES FOR SEAFARERS AMID THE PANDEMIC