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Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 10112516
Procuring Entity MARITIME INDUSTRY AUTHORITY (MARINA)
Title PROCUREMENT OF CIRCUIT BREAKER FOR THE USE OF MARINA CENTRAL OFFICE BUILDING (2ND POSTING)
Area of Delivery Metro Manila

| | | | |
|--|--|------------------------------|---------------------|
| Solicitation Number: | 2023-05-249 | Status | Pending |
| Trade Agreement: | Implementing Rules and Regulations | | |
| Procurement Mode: | Negotiated Procurement - Small Value Procurement (Sec. 53.9) | Associated Components | 1 |
| Classification: | Goods | | |
| Category: | Electrical Supplies | Bid Supplements | 0 |
| Approved Budget for the Contract: | PHP 534,935.00 | | |
| Delivery Period: | 7 Day/s | Document Request List | 0 |
| Client Agency: | | | |
| Contact Person: | ATTY. SHARON L. DE CHAVEZ - ALEDO The BAC Chairperson c/o BAC Office, 10th Floor, MARINA Bldg. A. Bonifacio Drive cor. 20th Street, Port Area Manila Metro Manila Philippines 1018 63-2-85246518 bacsec@marina.gov.ph | Date Published | 08/09/2023 |
| | | Last Updated / Time | 07/09/2023 16:38 PM |
| | | Closing Date / Time | 14/09/2023 15:00 PM |

Description

PROCUREMENT OF CIRCUIT BREAKER FOR THE USE OF MARINA CENTRAL OFFICE BUILDING (2ND POSTING)

Please see attached files or you may visit <https://marina.gov.ph/small-value-procurement/>

Quotations, including documentary requirements, received after the deadline shall not be accepted. For quotations submitted via electronic mail, the date and time of receipt indicated in the email shall be considered.

Created by ATTY. SHARON L. DE CHAVEZ - ALEDO

Date Created 07/09/2023

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REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF TRANSPORTATION
MARITIME INDUSTRY AUTHORITY

REQUEST FOR QUOTATION

DATE: _____

Name of Company : _____

Address : _____

Business Permit Number : _____

Company TIN Number : _____

PhilGEPS Registration Number (required): _____

Name of Representative & Designation : _____

The Maritime Industry Authority (MARINA) through its Bids and Awards Committee (BAC), intends to **PROCURE CIRCUIT BREAKER FOR THE USE OF MARINA CENTRAL OFFICE BUILDING** in accordance **Section 53.9 (Small Value Procurement)** of the Updated 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184. The Approved Budget for the Contract (ABC) is **Five Hundred Thirty-Four Thousand and Nine Hundred and Thirty-Five Pesos (P534,935.00)**. The period for the performance of the obligations shall not go beyond of the appropriations for this Procurement Project.

Please quote your **best offer** for the item/s described herein, **subject to the Terms and Conditions** provided at the last page of this Request for Quotation (RFQ). Submit your quotation duly signed by your representative **not later than 14 of September 2023** at the MARINA BAC Office located at 10th Floor MARINA Building, Bonifacio Drive cor., 20th Street, Port Area, Manila, Philippines.

A copy of your **2023 Business/Mayor's Permit¹, PhilGEPS Registration Number, Omnibus Sworn Statement², Latest Income/Business Tax Return³ and DTI Business Registration, CDA Registration or SEC Certificate** are required to be submitted along with your signed quotation/proposal.

For any clarification, you may contact Ms. Ellerie Torrente or Ms. Kristen Nicole Velasco at telephone no. (+632) 8524-6518 or email address at bacsec@marina.gov.ph


ATTY. SHARON D. ALEJO
BAC Chairperson

¹ In case of recently expired Mayor's/Business permit, it shall be accepted together with its official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted after award of contract but before payment in accordance with item 6.2 of Government Procurement Policy Board (GPPB) Resolution No. 09-2020.

² In case of Unnotarized Omnibus Sworn Statement, it shall be accepted, provided that the notarized Omnibus Sworn Statement shall be submitted after award of contract but before payment in accordance with item 6.3 of GPPB No. 09-2020

³Manually filed tax returns or filed through the EFPS

BIDS AND AWARDS COMMITTEE

A. Bonifacio Avenue corner 20th Ave. corner Railroad Street, South Harbor, Port Area, Manila
(+632) 8524-6518 | marina.gov.ph | 2021marinabac@gmail.com

INSTRUCTIONS:

- (1) Accomplish this RFQ correctly and accurately.
- (2) Do not alter the content of this form in any way.
- (3) All technical specifications are mandatory. Failure to comply with any of the mandatory requirements will disqualify your quotation.
- (4) Failure to follow these instructions will disqualify your entire quotation.

Supplier's must state here either **"Comply"** or **any equivalent term** in the column "Supplier's Statement of Compliance" against each of the individual parameters of each specification. Please quote your **best offer** for the item/s below. Please do not leave any blank items. Indicate **"0"** if item being offered is for free.

After having carefully read and accepted the Terms and Conditions in the Request for Quotation, hereunder is our quotation for the item/s as follows:

S P E C I F I C A T I O N S

| PROCUREMENT OF CIRCUIT BREAKER FOR THE USE OF MARINA CENTRAL OFFICE BUILDING | | | | | | |
|--|---|-----|------|------------------------------------|---------------------------|----------------------------|
| Item | Item Description | QTY | Unit | Supplier's Statement of Compliance | Unit Cost (Vat Inclusive) | Total Cost (Vat Inclusive) |
| 1 | 1. Circuit Breaker 40 AMPS Bolt-On (Single Phase) | 1 | PC | | | |
| | 2. Circuit Breaker 50 AMPS Bolt-On (Single Phase) | 1 | PC | | | |
| | 3. Circuit Breaker 75 AMPS Bolt-On/3 Pole (Three Phase) | 1 | PC | | | |
| | 4. Circuit Breaker 160 AMPS Bolt-On/3 Pole (Three Phase) | 1 | PC | | | |
| | 5. Circuit Breaker 300 AMPS Bolt-On/3 Pole (Three Phase) | 1 | PC | | | |
| | 6. Circuit Breaker 350 AMPS Bolt-On/3 Pole (Three Phase) | 1 | PC | | | |
| | 7. Circuit Breaker 400 AMPS Bolt-On/3 Pole (Three Phase) | 1 | PC | | | |
| | 8. Circuit Breaker 2000 AMPS Bolt-On/3 Pole (Three Phase) | 1 | PC | | | |

*The above quoted prices are inclusive of all costs and applicable taxes *

Signature over Printed Name

Position/Designation

Office Telephone No.

Fax/Mobile No.

Email Address/es

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The delivery schedule expressed as week/months stipulates hereafter a delivery date, which is the date to the project site.

SCHEDULE OF REQUIREMENTS

| PROCUREMENT OF CIRCUIT BREAKER FOR THE USE OF MARINA CENTRAL OFFICE BUILDING | | | | | |
|--|---|-----|------|--|------------------------------------|
| Item | Item Description | QTY | Unit | Delivery Term | Supplier's Statement of Compliance |
| 1 | 1. Circuit Breaker 40 AMPS Bolt-On (Single Phase) | 1 | PC | The term of Delivery will be for the period of seven (7) days, effective upon receipt of Notice to Proceed (NTP) and Purchase Order (PO) | |
| | 2. Circuit Breaker 50 AMPS Bolt-On (Single Phase) | 1 | PC | | |
| | 3. Circuit Breaker 75 AMPS Bolt-On/3 Pole (Three Phase) | 1 | PC | | |
| | 4. Circuit Breaker 160 AMPS Bolt-On/3 Pole (Three Phase) | 1 | PC | | |
| | 5. Circuit Breaker 300 AMPS Bolt-On/3 Pole (Three Phase) | 1 | PC | | |
| | 6. Circuit Breaker 350 AMPS Bolt-On/3 Pole (Three Phase) | 1 | PC | | |
| | 7. Circuit Breaker 400 AMPS Bolt-On/3 Pole (Three Phase) | 1 | PC | | |
| | 9. Circuit Breaker 2000 AMPS Bolt-On/3 Pole (Three Phase) | 1 | PC | | |

Signature over Printed Name

Position/Designation

Office Telephone No.

Fax/Mobile No.

Email Address/es

E L I G I B I L I T Y R E Q U I R E M E N T S

| PROCUREMENT OF CIRCUIT BREAKER FOR THE USE OF MARINA CENTRAL OFFICE BUILDING | | |
|--|--|---|
| Item | Description | Training Provider's Statement of Compliance |
| 1 | MARINA REQUIREMENTS The provider shall comply and submit the following together with the quotation: 1. DTI Business Registration, CDA Registration or SEC Certificate; 2. Valid PhilGEPS Registration/PhilGEPS Registration Number; 3. Updated Business/Mayor's Permit; 4. Income / Business Tax Return; 5. Omnibus Sworn Statement 5.1 To attach duly notarized Special Power of Attorney (If representing the owner of a sole proprietorship); and 5.2 To attach duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable if representing a Partnership; Corporation, Cooperative, or Joint Venture. | |

Signature over Printed Name

Position/Designation

Office Telephone No.

Fax/Mobile No.

Email Address/es

FINANCIAL OFFER

PROCUREMENT OF CIRCUIT BREAKER FOR THE USE OF MARINA CENTRAL OFFICE BUILDING

| Approved Budget for the Contract (ABC) | Total Offered Quotation |
|---|-------------------------|
| Five Hundred Thirty-Four Thousand and Nine Hundred and Thirty-Five Pesos (P534,935.00) | In words: _____ |
| | _____ |
| | _____ |
| | In figures: _____ |
| | _____ |
| | _____ |
| | _____ |

Terms of Payment:

The payment shall be made within thirty (30) days upon receipt of Billing Invoice/ SOA and upon issuance of inspection and Acceptance of Report by MARINA.

Payment Details:

Banking Institution : _____

Account Number : _____

Account Name : _____

Branch : _____

Signature over Printed Name

Position/Designation

Office Telephone No.

Fax/Mobile No.

Email Address/es

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of *thirty (30) calendar days* from the date of submission.
3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Quotations, including documentary requirements, received after the deadline shall not be accepted. For quotations submitted via electronic mail, the date and time of receipt indicated in the e-mail shall be considered.
6. Award of contract shall be made to lowest calculated and responsive quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
8. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
9. The MARINA shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
10. In case two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the MARINA-BAC shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
11. **Payment shall be processed after delivery and upon the submission of the required supporting documents, in accordance with existing accounting rules and regulations. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the supplier's account.**
12. Liquidated damages equivalent to one tenth of one percent (0.1%) of value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The MARINA shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract. Without prejudice to other courses of action and remedies open to it.

Signature over Printed Name

Position/Designation

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TERMS OF REFERENCE (TOR)

**PROCUREMENT OF CIRCUIT BREAKER FOR THE USE OF MARINA
CENTRAL OFFICE BUILDING**

**MARINA Building, 20th street cor. A Bonifacio Drive,
Port Area (South), Manila**

TERMS OF REFERENCE (TOR)

PROCUREMENT OF CIRCUIT BREAKER FOR THE USE OF MARINA CENTRAL OFFICE BUILDING

Building at 20th Street cor. Rail Road Street cor. Bonifacio Drive, South
Harbor Manila

1. PURPOSE

The purpose of the procurement is to have spare materials for the immediate replacement of busted/defective Circuit Breakers in the MARINA Central Office building to ensure continuous operation and public service of the MARINA.

2. APPROVED BUDGET OF THE CONTRACT

The total Approved Budget for the Contract (ABC) for this procurement is Five Hundred Thirty-Four Thousand and Nine Hundred and Thirty-Five Pesos (Php534,935.00), inclusive of all applicable national and local taxes. Chargeable to the FY 2023 General Appropriation Act (GAA).

3. SPECIFICATIONS

| QTY | UNIT | ITEM DESCRIPTION |
|-----|------|--|
| 1 | PC | CIRCUIT BREAKER 40 AMPS BOLT-ON (SINGLE PHASE) |
| 1 | PC | CIRCUIT BREAKER 50 AMPS BOLT-ON (SINGLE PHASE) |
| 1 | PC | CIRCUIT BREAKER 75 AMPS BOLT-ON/3 POLE (THREE PHASE) |
| 1 | PC | CIRCUIT BREAKER 160 AMPS BOLT-ON/3 POLE (THREE PHASE) |
| 1 | PC | CIRCUIT BREAKER 300 AMPS BOLT-ON/3 POLE (THREE PHASE) |
| 1 | PC | CIRCUIT BREAKER 350 AMPS BOLT-ON/3 POLE (THREE PHASE) |
| 1 | PC | CIRCUIT BREAKER 400 AMPS BOLT-ON/3 POLE (THREE PHASE) |
| 1 | PC | CIRCUIT BREAKER 2000 AMPS BOLT-ON/3 POLE (THREE PHASE) |

4. DELIVERY TERM

The term of delivery will be for the period of seven (7) days, effective upon receipt of the Notice to Proceed (NTP) and Purchase Order (PO).

5. PAYMENT TERM

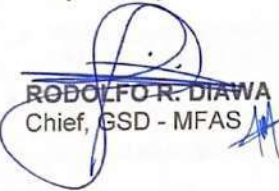
The payment shall be made within thirty (30) days upon receipt of Billing Invoice/ SOA and upon issuance of inspection and Acceptance of Report by MARINA.

6. ELIGIBILITY REQUIREMENTS

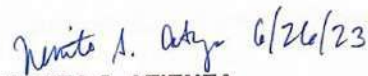
Prospective bidders shall have to submit the following documents together with the Quotation:

1. DTI Business Registration, CDA Registration, or SEC Certificate
2. Valid PhilGEPS Registration/ PhilGEPS Registration Number
3. Updated Business/Mayor's Permit
4. Income/Business Tax Return
5. Omnibus Sworn Statement
 - 5.1 To attach duly notarized Special Power of Attorney (if representing the owner of a sole proprietorship).
 - 5.2 To attach duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable if representing a Partnership, Corporation, Cooperative, or Joint venture).


Prepared by:



RODOLFO R. DIAWA
Chief, GSD - MFAS

Recommending Approval:


NENITA S. ATIENZA
Director II, MFAS

Reviewed by:


BUENA G. RAMOS
IT Officer IV, MISS as
Head TWG


Atty. SHARON D. ALEJO
Director II, LS as
BAC Chairperson

APPROVED / DISAPPROVED:

For: 
ATTY. HERNANI N. FABIA
Administrator 7/18/2023



Republic of the Philippines
Department of Transportation and Communications
MARITIME INDUSTRY AUTHORITY

PURCHASE REQUEST

| Office: | | MFAS | PR No.: 2023-05-249 | | |
|-------------------|------|---------------------------------------|----------------------|--------------|-------------------|
| Division/Section: | | GSD | SAI No.: 16 MAY 2023 | | |
| Item No. | Unit | Item Description | Quantity | Unit Cost | Total Cost |
| 1 | pc | CIRCUIT BREAKER 40 AMPS(single phase) | 1 | | 4,100.00 |
| 2 | pc | CIRCUIT BREAKER 50 AMPS(single phase) | 1 | | 4,100.00 |
| 3 | pc | CIRCUIT BREAKER 75 AMPS(3 phase) | 1 | | 6,160.00 |
| 4 | pc | CIRCUIT BREAKER 160 AMPS(3 phase) | 1 | | 13,000.00 |
| 5 | pc | CIRCUIT BREAKER 300 AMPS(3 phase) | 1 | | 42,380.00 |
| 6 | pc | CIRCUIT BREAKER 350 AMPS(3 phase) | 1 | | 43,600.00 |
| 7 | pc | CIRCUIT BREAKER 400 AMPS (3 phase) | 1 | | 45,950.00 |
| 8 | pc | CIRCUIT BREAKER 2000 AMPS (3 phase) | 1 | | 375,645.00 |
| | | XXXXXXXXXXXX | | | |
| | | | | Total | 534,935.00 |

Requisitioning Officer:

Signature:

Printed Name:

RODOLFO R. DIAWA

Designation:

CHIEF, DIVISION

Purpose:

for emergency replacement of main circuit breaker

CERTIFICATION

☒

FUNDS AVAILABLE

☐

NO FUNDS AVAILABLE

Atty. MAR VICS. RAMOS, CPA

Chief, Budget Division

☒

Approved

☐

Disapproved

PR Approver:

Signature:

Printed Name:

Atty. HERNANI N. FABIA

Designation

ADMINISTRATOR

INCLUDED IN THE APP FY 2023
CERTIFIED BY

MELLANIE T. BALIN

SUB. MFAS-116173 C...cer

Omnibus Sworn Statement (Revised)

[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical

Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]