



# PhilGEPS

Philippine Government Electronic Procurement System

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Philippine Government  
Procurement Opportunities

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## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 10024924  
**Procuring Entity** MARITIME INDUSTRY AUTHORITY (MARINA)  
**Title** PROCUREMENT OF 200 PCS. MULTIPLE OUTPUT POWER BANK WITH CABLE WITH LASER PRINT ENGRAVE  
**Area of Delivery** Metro Manila

|  |  |                              |                     |
|--|--|------------------------------|---------------------|
| <b>Solicitation Number:</b>              | 2023-07-320  | <b>Status</b>                | <b>Pending</b>      |
| <b>Trade Agreement:</b>                  | Implementing Rules and Regulations   |                              |                     |
| <b>Procurement Mode:</b>                 | Negotiated Procurement - Small Value Procurement (Sec. 53.9)   | <b>Associated Components</b> | 1                   |
| <b>Classification:</b>                   | Goods  |                              |                     |
| <b>Category:</b>                         | Tokens and Awards  | <b>Bid Supplements</b>       | 0                   |
| <b>Approved Budget for the Contract:</b> | PHP 360,000.00   |                              |                     |
| <b>Delivery Period:</b>                  | 30 Day/s   | <b>Document Request List</b> | 0                   |
| <b>Client Agency:</b>                    |  |                              |                     |
| <b>Contact Person:</b>                   | ATTY. SHARON L. DE CHAVEZ - ALEDO<br>The BAC Chairperson<br>c/o BAC Office, 10th Floor, MARINA Bldg.<br>A. Bonifacio Drive cor. 20th Street,<br>Port Area<br>Manila<br>Metro Manila<br>Philippines 1018<br>63-2-85246518<br><br>bacsec@marina.gov.ph | <b>Date Published</b>        | 10/08/2023          |
|  |  | <b>Last Updated / Time</b>   | 09/08/2023 10:18 AM |
|  |  | <b>Closing Date / Time</b>   | 16/08/2023 12:00 PM |

#### Description

PROCUREMENT OF 200 PCS. MULTIPLE OUTPUT POWER BANK WITH CABLE WITH LASER PRINT ENGRAVE

Please see attached files or you may visit <https://marina.gov.ph/small-value-procurement/>

Quotations, including documentary requirements, received after the deadline shall not be accepted. For quotations submitted via electronic mail, the date and time of receipt indicated in the e-mail shall be considered.

**Created by** ATTY. SHARON L. DE CHAVEZ - ALEDO

**Date Created** 09/08/2023

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Republic of the Philippines  
DEPARTMENT OF TRANSPORTATION



## MARITIME INDUSTRY AUTHORITY

### REQUEST FOR QUOTATION

DATE: \_\_\_\_\_

Name of Company : \_\_\_\_\_

Address : \_\_\_\_\_

Business Permit Number : \_\_\_\_\_

Company TIN : \_\_\_\_\_

PhilGEPS Registration Number (required): \_\_\_\_\_

Name of Representative & Designation : \_\_\_\_\_

The **Maritime Industry Authority (MARINA)** through its Bids and Awards Committee (BAC), intends to **PROCURE MULTIPLE OUTPUT POWERBANK WITH CABLE FOR THE PHILIPPINE CANDIDATURE TO THE IMO COUNCIL UNDER THE CATEGORY C FOR BIENNIUM 2024-2025** in accordance with Section 53.9 (Negotiated Procurement – Small Value Procurement) of the Updated 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184. The Approved Budget for the Contract (ABC) is **Three Hundred Sixty Thousand Pesos only (Php360,000.00)**. The period for the performance of the obligations shall not go beyond of the appropriations for this Procurement Project.

Please quote your **best offer** for the item/s described herein, **subject to the Terms and Conditions** provided at the last page of this Request for Quotation (RFQ). Submit your quotation duly signed by your representative **not later than 11 August 2023** at the MARINA BAC Office located at 10<sup>th</sup> Floor MARINA Building, Bonifacio Drive cor., 20<sup>th</sup> Street, Port Area, Manila, Philippines.

A copy of your **Valid PhilGEPS Registration, Business/Mayor's Permit and Omnibus Sworn Statement** are required to be submitted along with your signed quotation/proposal.

For any clarification, you may contact Ms. Ellerie Torrente or Ms. Kristen Nicole Velasco at telephone no. **(+632) 8524-6518** or email address at [bacsec@marina.gov.ph](mailto:bacsec@marina.gov.ph)

  
ATTY. SHARON L. DE CHAVEZ-ALEDO  
BAC Chairperson

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BIDS AND AWARDS COMMITTEE

A. Bonifacio Avenue corner 20th Ave. corner Railroad Street, South Harbor, Port Area, Manila  
(+632) 8524-6518 | [marina.gov.ph](http://marina.gov.ph) | [bacsec@marina.gov.ph](mailto:bacsec@marina.gov.ph)

**INSTRUCTIONS:**

- (1) Accomplish this RFQ correctly and accurately.
- (2) Do not alter the content of this form in any way.
- (3) All technical specifications are mandatory. Failure to comply with any of the mandatory requirements will disqualify your quotation.
- (4) Failure to follow these instructions will disqualify your entire quotation.

Supplier must state here either **"Comply"** or any equivalent term in the column "Supplier's Statement of Compliance" against each of the individual parameters of each specification. Please quote your **best offer** for the item/s below. Please do not leave any blank items. Indicate **"0"** if item being offered is for free.

After having carefully read and accepted the Terms and Conditions in the Request for Quotation, hereunder is our quotation for the item/s as follows:

**S P E C I F I C A T I O N S**

| PROCUREMENT FOR MULTIPLE OUTPUT POWERBANK WITH CABLE FOR THE PHILIPPINE CANDIDATURE TO THE IMO COUNCIL UNDER THE CATEGORY C FOR BIENNIUM 2024-2025 |  |                                    |                           |                            |
|--|--|------------------------------------|---------------------------|----------------------------|
| Item   | Description  | Supplier's Statement of Compliance | Unit Cost (Vat Inclusive) | Total Cost (Vat Inclusive) |
|  | <p><b>Two hundred (200) pieces of Multiple Output Power Bank with Cable with laser print engrave.</b></p> <p><b>SPECIFICATIONS :</b></p> <ol style="list-style-type: none"><li>1. 10000 mAh</li><li>2. 1x USB Port</li><li>3. High – Speed Charge</li><li>4. Micro USB Input Overvoltage Protect</li><li>5. Built-in cables with led lamp</li><li>6. Lightning/ Micro USB /Type – C Port</li><li>7. Lightning Output - 5V (1.5A)</li><li>8. Micro USB Output - 5V (2.1A)</li><li>9. Type – C Output – 5V (2.1A)</li><li>10. USB Output – 5V (2.1A)</li><li>11. Micro USB Input – 5V (2.0A)</li></ol> |                                    |                           |                            |

*\*The above quoted prices are inclusive of all costs and applicable taxes.*

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Position/Designation

\_\_\_\_\_  
Office Telephone No.

\_\_\_\_\_  
Fax/Mobile No.

\_\_\_\_\_  
Email Address/es

This schedule of requirements stipulates the period of delivery of the items covered by the RFQ to the official address of the procuring entity. Deliveries should be made within office hours and on regular working days or on the date as may be stipulated in the contract.

## SCHEDULE OF REQUIREMENTS

| PROCUREMENT FOR A SERVICE PROVIDER FOR THE COMPREHENSIVE PREVENTIVE MAINTENANCE AND REPAIR SERVICE (CPMRS) OF THE ELEVATORS AND ESCALATORS |   |  |  |
|--|---|--|--|
| Item   | Description   | Delivery Term  | Bidders Statement of Compliance in Delivery Date |
|  | <p><b>INCLUSIONS</b></p> <p>It includes the procurement of two hundred (200) pieces of Multiple Output Power Bank with Cable with laser print engrave. The layouts and designs will be provided by the end-user as ANNEX A.</p> <p>The project shall be posted thru Philippine Government Electronic Procurement System (PhilGEPS). The winning service provider will commence the preparation and deliver the final product, to the end-user</p>   | The items shall be delivered thirty (30) calendar days from receipt of the Notice to Proceed and Purchase Order. |  |
|  | <p><b>SPECIFICATIONS:</b></p> <ol style="list-style-type: none"> <li>1. 10000 mAh</li> <li>2. 1x USB Port</li> <li>3. High – Speed Charge</li> <li>4. Micro USB Input Overvoltage Protect</li> <li>5. Built-in cables with led lamp</li> <li>6. Lightning/ Micro USB /Type – C Port</li> <li>7. Lightning Output - 5V (1.5A)</li> <li>8. Micro USB Output - 5V (2.1A)</li> <li>9. Type – C Output – 5V (2.1A)</li> <li>10. USB Output – 5V (2.1A)</li> <li>11. Micro USB Input – 5V (2.0A)</li> </ol>   |  |  |
|  | <p><b>DOCUMENTARY REQUIREMENTS</b></p> <ol style="list-style-type: none"> <li>1.PhilGEPS Registration</li> <li>2.Business/Mayor's Permit</li> <li>3.Omnibus Sworn Statement               <ol style="list-style-type: none"> <li>3.1 To attach duly notarized Special Power of Attorney (If representing the owner of a sole proprietorship.)</li> <li>3.2 To attach duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable if representing a Partnership, Corporation, Cooperative, or Joint venture).</li> </ol> </li> </ol> |  |  |

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Position/Designation

\_\_\_\_\_  
Office Telephone No.

\_\_\_\_\_  
Fax/Mobile No.

\_\_\_\_\_  
Email Address/es

**FINANCIAL OFFER**

| <b>PROCUREMENT MULTIPLE OUTPUT POWERBANK WITH CABLE FOR THE<br/>PHILIPPINE CANDIDATURE TO THE IMO COUNCIL UNDER THE CATEGORY C FOR<br/>BIENNIUM 2024-2025</b> |   |
|---|---|
| <b>Approved Budget for the Contract (ABC)</b>   | <b>Total Offered Quotation</b>  |
| <p style="text-align: center;"><b>Three Hundred Sixty Thousand Pesos<br/>only (Php360,000.00)</b></p>   | <p>In words: _____<br/>_____<br/>_____</p> <p>In figures: _____<br/>_____<br/>_____</p> |

**Terms of Payment:**

The MARINA shall pay the selected bidder within fifteen (15) days after full delivery and acceptance by the end-user through Advice to Debit Account (ADA).

The selected bidder shall provide a Land Bank of the Philippines (LBP) account otherwise bank charges shall be borne by the said bidder pursuant to Department of Budget and Management Circular Letter No. 2013-16.

**Payment Details:**

*Banking Institution :* \_\_\_\_\_

*Account Number :* \_\_\_\_\_

*Account Name :* \_\_\_\_\_

*Branch :* \_\_\_\_\_

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Position/Designation

\_\_\_\_\_  
Office Telephone No.

\_\_\_\_\_  
Fax/Mobile No.

\_\_\_\_\_  
Email Address/es

### TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of *thirty (30) calendar days* from the date of submission.
3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Quotations, including documentary requirements, received after the deadline shall not be accepted. For quotations submitted via electronic mail, the date and time of receipt indicated in the e-mail shall be considered.
6. Award of contract shall be made to lowest calculated and responsive quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
8. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
9. The MARINA shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
10. In case two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the MARINA-BAC shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
11. **Payment shall be processed after delivery and upon the submission of the required supporting documents, in accordance with existing accounting rules and regulations. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the supplier's account.**
12. Liquidated damages equivalent to one tenth of one percent (0.1%) of value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The MARINA shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract without prejudice to other courses of action and remedies open to it.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Position/Designation

Page 6

Office Telephone No.

Fax/Mobile No.

Email Address/es

**TERMS OF REFERENCE (TOR) FOR THE PROCUREMENT OF MULTIPLE OUTPUT  
POWERBANK WITH CABLE FOR THE PHILIPPINE CANDIDATURE TO THE IMO  
COUNCIL UNDER THE CATEGORY C FOR BIENNIUM 2024-2025**

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**I. INTRODUCTION**

The Maritime Industry Authority (MARINA), a government agency established pursuant to Presidential Decree No. 474 and attached to the Department of Transportation (DOTr), wishes to invite quotations from interested persons/entities/service-providers to provide the needed logistical requirements for the **Procurement of Multiple Output Power Bank with Cable as tokens for the Philippine Candidature to the IMO Council under Category C for Biennium 2024-2025**.

**II. INCLUSIONS**

It includes the procurement of **two hundred (200) pieces of Multiple Output Power Bank with Cable** with laser print engrave. The layouts and designs will be provided by the end-user as ANNEX A.

The project shall be posted thru Philippine Government Electronic Procurement System (PhilGEPS). The winning service provider will commence the preparation and deliver the final product, to the end-user.

**III. DOCUMENTARY REQUIREMENTS**

1. PhilGEPS Registration
2. Business/Mayor's Permit
3. Omnibus Sworn Statement
  - 3.1 To attach duly notarized Special Power of Attorney (If representing the owner of a sole proprietorship.)
  - 3.2 To attach duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable if representing a Partnership, Corporation, Cooperative, or Joint venture).

**IV. SPECIFICATIONS**

1. 10000 mAh
2. 1x USB Port
3. High – Speed Charge
4. Micro USB Input Overvoltage Protect
5. Built-in cables with led lamp
6. Lightning/ Micro USB /Type – C Port
7. Lightning Output - 5V (1.5A)
8. Micro USB Output - 5V (2.1A)

9. Type – C Output – 5V (2.1A)
10. USB Output – 5V (2.1A)
11. Micro USB Input – 5V (2.0A)

#### V. PERIOD OF DELIVERY

The items shall be delivered thirty (30) calendar days from receipt of the Notice to Proceed and Purchase Order.

#### VI. BUDGET


The total cost for the procurement of Multiple Output Power Bank with Cable shall be **THREE HUNDRED SIXTY THOUSAND PESOS ONLY (Php360,000.00)**, inclusive of Value- Added Tax (VAT), which shall be charged against OSS budget for the Fiscal Year 2023.

#### VII. PAYMENT TERMS

The MARINA shall pay the selected bidder within fifteen (15) days after full delivery and acceptance by the end-user through Advice to Debit Account (ADA).

The selected bidder shall provide a Land Bank of the Philippines (LBP) account otherwise bank charges shall be borne by the said bidder pursuant to Department of Budget and Management Circular Letter No. 2013-16.

Prepared by:

  
MS. JUDY L. HONRADO  
Chief, CSMID

  
MS. PRECILA C. JARA  
Officer-in-Charge  
Overseas Shipping Service (OSS)

Reviewed by:

  
MS. BUENA G. RAMOS  
Head TWG for Small Value Procurement

  
Atty. SHARON L. DE CHAVEZ – ALEDO  
Chairperson, BAC

Approved by:

  
Atty. HERNANI N. FABIA  
Administrator

## ANNEX A




Multiple Output Power Bank with Cable

**ANNEX A**

Front engrave:

**PHILIPPINES**  
**IMO COUNCIL**  
**CATEGORY C**

JLH/ANH  
OSS CSMID 1291

|  <div style="text-align: center;">           Republic of the Philippines<br/>           Department of Transportation and Communications<br/> <b>MARITIME INDUSTRY AUTHORITY</b><br/><br/> <b>PURCHASE REQUEST</b> </div> |      |   |          |                             |                   |
|---|------|---|----------|-----------------------------|-------------------|
| Office:   |      | OVERSEAS SHIPPING SERVICE   |          | PR No.: <u>2023-07-320</u>  |                   |
| Division/Section:   |      | CSMID   |          | SAI No.: <u>06 JUL 2023</u> |                   |
| Item No.  | Unit | Item Description  | Quantity | Unit Cost                   | Total Cost        |
|   |      | PROCUREMENT OF TOKENS FOR THE PHILIPPINE CANDIDATURE TO THE IMO COUNCIL UNDER CATEGORY C FOR 2024 - 2025 BIENNIUM | 200      |                             | 360,000.00        |
| <div style="border: 1px solid black; padding: 5px; display: inline-block;">           INCLUDED IN THE APP FY <u>2025</u><br/>           CERTIFIED BY <u>[Signature]</u><br/> <u>MELLANIE T. BALIN</u><br/>           Chief, Administrative Services         </div>  |      |   |          |                             |                   |
| <b>Total</b>  |      |   |          |                             | <b>360,000.00</b> |
| Requisitioning Officer: <u>[Signature]</u>  |      |   |          |                             |                   |
| Signature: <u>[Signature]</u>   |      |   |          |                             |                   |
| Printed Name: <u>MS. PRECILA C. JARA</u>  |      |   |          |                             |                   |
| Designation: <u>Officer-in-Charge, OSS</u>  |      |   |          |                             |                   |
| Purpose: <u>PROCUREMENT OF TOKENS FOR THE PHILIPPINE CANDIDATURE TO THE IMO COUNCIL UNDER CATEGORY C FOR 2024 - 2025 BIENNIUM</u>   |      |   |          |                             |                   |
| <b>CERTIFICATION</b>  |      |   |          |                             |                   |
| <input checked="" type="checkbox"/> FUNDS AVAILABLE<br><input type="checkbox"/> NO FUNDS AVAILABLE  |      |   |          |                             |                   |
| <u>[Signature]</u><br><b>ATTY. MABIVIC S. RAMOS</b><br>CHIEF, BUDGET DIVISION   |      |   |          |                             |                   |
| <input type="checkbox"/> Approved <span style="margin-left: 200px;"><input type="checkbox"/> Disapproved</span>   |      |   |          |                             |                   |
| PR Approver: <u>[Signature]</u>   |      |   |          |                             |                   |
| Signature: <u>[Signature]</u>   |      |   |          |                             |                   |
| Printed Name: <u>Atty. HERNANI M. FABIA</u>   |      |   |          |                             |                   |
| Designation: <u>Administrator</u> <u>nu 2/7/23</u>  |      |   |          |                             |                   |
| Note: Please indicate specific purpose other than "for official use of the Office",<br>(e.g. monthly regular supplies, as per APP, special projects, etc.)  |      |   |          |                             |                   |

## Omnibus Sworn Statement (Revised)

*[shall be submitted with the Bid]*

REPUBLIC OF THE PHILIPPINES )  
CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

### AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

*[If a sole proprietorship:]* I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

*[If a partnership, corporation, cooperative, or joint venture:]* I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

*[If a sole proprietorship:]* As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

*[If a partnership, corporation, cooperative, or joint venture:]* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

*[If a sole proprietorship:]* The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical

Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a partnership or cooperative:]* None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a corporation or joint venture:]* None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
  - a. Carefully examining all of the Bidding Documents;
  - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
  - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_ day of \_\_\_, 20\_\_ at \_\_\_\_\_, Philippines.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]*

*[Insert signatory's legal capacity]*

Affiant

***[Jurat]***

*[Format shall be based on the latest Rules on Notarial Practice]*