



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9066427
Procuring Entity MARITIME INDUSTRY AUTHORITY (MARINA)
Title SUPPLY AND DELIVERY OF MARITIME BOOKS
Area of Delivery Metro Manila

Solicitation Number:	2022-08-426 & 2022-09-461	Status	Pending
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Books, Maps and Other Publications	Date Published	30/09/2022
Approved Budget for the Contract:	PHP 166,300.00	Last Updated / Time	29/09/2022 14:50 PM
Delivery Period:	7 Day/s	Closing Date / Time	05/10/2022 13:00 PM
Client Agency:			
Contact Person:	DIR. ARSENIO F. LINGAD II The BAC Chairperson c/o BAC Office, 10th Floor, MARINA Bldg. A. Bonifacio Drive cor. 20th Street, Port Area Manila Metro Manila Philippines 1018 63-2-85246518 bacsec@marina.gov.ph		

Description

SUPPLY AND DELIVERY OF MARITIME BOOKS

Please see attached files.

You may visit our website at www.marina.gov.ph under Transparency Tab.

Created by DIR. ARSENIO F. LINGAD II

Date Created 29/09/2022



Republic of the Philippines
DEPARTMENT OF TRANSPORTATION



MARITIME INDUSTRY AUTHORITY

REQUEST FOR QUOTATION

DATE: _____

Name of Company : _____

Address : _____

Business Permit Number : _____

Company TIN Number : _____

PhilGEPS Registration Number (required): _____

Name of Representative & Designation : _____

The **Maritime Industry Authority (MARINA)** through its Bids and Awards Committee (BAC) intends to **PROCURE FOR THE SUPPLY AND DELIVERY OF MARITIME BOOKS** for its **Management Information and Systems Service (MISS)** for CY 2022 in accordance with Section 53.9 (Negotiated Procurement – Small Value Procurement) of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184. The Approved Budget for the Contract (ABC) is **One Hundred Sixty Six Thousand Three Hundred Pesos only (P166,300.00)**. The period for the performance of the obligations shall not go beyond of the appropriations for this Procurement Project.

Please quote your **best offer** for the item/s described herein, **subject to the Terms and Conditions** provided at the last page of this Request for Quotation (RFQ). Submit your quotation duly signed by your representative **not later than 05 of October 2022** at the MARINA BAC Office located at 10th Floor MARINA Building, Bonifacio Drive cor., 20th Street, Port Area, Manila, Philippines.

A copy of your **2022 Business/Mayor's Permit¹**, **PhilGEPS Registration Number** and **Omnibus Sworn Statement²** are required to be submitted along with your signed quotation/proposal.

For any clarification, you may contact Ms. Ellerie Torrente or Ms. Kristen Nicole Velasco at telephone no. **(+632) 8524-6518** or email address at bacsec@marina.gov.ph

DIR. ARSENIO F. LINGAD II
BAC CHAIRPERSON

¹ In case of recently expired Mayor's/Business permit, it shall be accepted together with its official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted after award of contract but before payment in accordance with item 6.2 of Government Procurement Policy Board (GPPB) Resolution No. 09-2020.

² In case of Unnotarized Omnibus Sworn Statement, it shall be accepted, provided that the notarized Omnibus Sworn Statement shall be submitted after award of contract but before payment in accordance with item 6.3 of GPPB No. 09-2020

²Manually filed tax returns or filed through the EFPS

BIDS AND AWARDS COMMITTEE

A. Bonifacio Avenue corner 20th Ave. corner Railroad Street, South Harbor, Port Area, Manila

(+632) 8524-6518 | marina.gov.ph | 2021marinabac@gmail.com

INSTRUCTIONS:

- (1) Accomplish this RFQ correctly and accurately.
- (2) Do not alter the content of this form in any way.
- (3) All technical specifications are mandatory. Failure to comply with any of the mandatory requirements will disqualify your quotation.
- (4) Failure to follow these instructions will disqualify your entire quotation.

Supplier's must state here either "**Comply**" or any equivalent term in the column "Supplier's Statement of Compliance" against each of the individual parameters of each specification. Please quote your **best offer** for the item/s below. Please do not leave any blank items. Indicate "**0**" if item being offered is for free.

After having carefully read and accepted the Terms and Conditions in the Request for Quotation, hereunder is our quotation for the item/s as follows:

S P E C I F I C A T I O N S / R E Q U I R E M E N T S
SUPPLY AND DELIVERY OF MARITIME BOOKS

Item	Description	Supplier's Statement of Compliance	Unit Cost (Vat Inclusive)	Total Cost (Vat Inclusive)																																					
1 LOT	Specifications — The supplier shall deliver brand new maritime books which are the most current publication and in good and non-defective condition as specified in the Annex to this TOR and forms part of it.																																								
	ANNEX "A"																																								
		<table border="1"><thead><tr><th>Book Title</th><th>International Standard Book Number (ISBN)</th><th>QUANTITY</th></tr></thead><tbody><tr><td>SOLAS Consolidated Edition 2020</td><td>ISBN 978-92-801-1690-8</td><td>6</td></tr><tr><td>High Speed Craft (2000 HSC) Code, 2021 Edition</td><td>ISBN: 9789280142402</td><td>1</td></tr><tr><td>Polar Code, 2016 Edition</td><td>ISBN 978-92-801-1628 1 (9789280116281)</td><td>1</td></tr><tr><td>Fire Safety Systems (FSS) Code, 2015 Edition</td><td>ISBN: 978-92-801-1601-4 (9789280116014)</td><td>1</td></tr><tr><td>ISM Code and Guidelines, 2018 Edition</td><td>ISBN: 9789280116960</td><td>2</td></tr><tr><td>IMO Member State Audit Scheme (IMSAS), 2015</td><td>ISBN 978-92-801-1591-8 (9789280115918)</td><td>2</td></tr><tr><td>Casualty Investigation Code, 2008 Code</td><td>IMO I128E</td><td>1</td></tr><tr><td>MARPOL Consolidated Edition 2017</td><td>ISBN: 978-92-801-1657-1</td><td>1</td></tr><tr><td>Ballast Water Management (BWM) Convention, 2004 Edition</td><td>IMO I620m</td><td>1</td></tr><tr><td>Anti-Fouling Convention, 2005 Edition</td><td>ISBN: 9789280122916</td><td>1</td></tr><tr><td>Cargo Stowage and Securing (CSS)</td><td>ISB: 9789280115369</td><td>1</td></tr></tbody></table>	Book Title	International Standard Book Number (ISBN)	QUANTITY	SOLAS Consolidated Edition 2020	ISBN 978-92-801-1690-8	6	High Speed Craft (2000 HSC) Code, 2021 Edition	ISBN: 9789280142402	1	Polar Code, 2016 Edition	ISBN 978-92-801-1628 1 (9789280116281)	1	Fire Safety Systems (FSS) Code, 2015 Edition	ISBN: 978-92-801-1601-4 (9789280116014)	1	ISM Code and Guidelines, 2018 Edition	ISBN: 9789280116960	2	IMO Member State Audit Scheme (IMSAS), 2015	ISBN 978-92-801-1591-8 (9789280115918)	2	Casualty Investigation Code, 2008 Code	IMO I128E	1	MARPOL Consolidated Edition 2017	ISBN: 978-92-801-1657-1	1	Ballast Water Management (BWM) Convention, 2004 Edition	IMO I620m	1	Anti-Fouling Convention, 2005 Edition	ISBN: 9789280122916	1	Cargo Stowage and Securing (CSS)	ISB: 9789280115369	1			
	Book Title	International Standard Book Number (ISBN)	QUANTITY																																						
	SOLAS Consolidated Edition 2020	ISBN 978-92-801-1690-8	6																																						
	High Speed Craft (2000 HSC) Code, 2021 Edition	ISBN: 9789280142402	1																																						
	Polar Code, 2016 Edition	ISBN 978-92-801-1628 1 (9789280116281)	1																																						
	Fire Safety Systems (FSS) Code, 2015 Edition	ISBN: 978-92-801-1601-4 (9789280116014)	1																																						
	ISM Code and Guidelines, 2018 Edition	ISBN: 9789280116960	2																																						
	IMO Member State Audit Scheme (IMSAS), 2015	ISBN 978-92-801-1591-8 (9789280115918)	2																																						
	Casualty Investigation Code, 2008 Code	IMO I128E	1																																						
	MARPOL Consolidated Edition 2017	ISBN: 978-92-801-1657-1	1																																						
	Ballast Water Management (BWM) Convention, 2004 Edition	IMO I620m	1																																						
Anti-Fouling Convention, 2005 Edition	ISBN: 9789280122916	1																																							
Cargo Stowage and Securing (CSS)	ISB: 9789280115369	1																																							

Code, 2021 Edition					
IMSBC Code and Supplement, 2020 Edition	ISBN: 978-928011-659-5	1			
STCW including 2010 Manila Amendments, 2017 amendments	ISBN: 9789280116359	4			
Total Number of Books		23			

**The above quoted prices are inclusive of all costs and applicable taxes.*

Signature over Printed Name

Position/Designation

Office Telephone No.

Fax/Mobile No.

Email Address/es

The delivery schedule expressed as week/months stipulates hereafter a delivery date, which is the date to the project site.

SCHEDULE OF REQUIREMENTS
SUPPLY AND DELIVERY OF MARITIME BOOKS

Item	Description	Delivery Term	Bidders Statement of Compliance in Delivery Date																																													
S1 LOT	<p>Specifications</p> <p>— The supplier shall deliver brand new maritime books which are the most current publication and in good and non-defective condition as specified in the Annex to this TOR and forms part of it.</p> <p>ANNEX “A”</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 45%;">Book Title</th> <th style="width: 30%;">International Standard Book Number (ISBN)</th> <th style="width: 25%;">QUANTITY</th> </tr> </thead> <tbody> <tr> <td>SOLAS Consolidated Edition 2020</td> <td>ISBN 978-92-801-1690-8</td> <td style="text-align: center;">6</td> </tr> <tr> <td>High Speed Craft (2000 HSC) Code, 2021 Edition</td> <td>ISBN: 9789280142402</td> <td style="text-align: center;">1</td> </tr> <tr> <td>Polar Code, 2016 Edition</td> <td>ISBN 978-92-801-1628 1 (9789280116281)</td> <td style="text-align: center;">1</td> </tr> <tr> <td>Fire Safety Systems (FSS) Code, 2015 Edition</td> <td>ISBN: 978-92-801-1601-4 (9789280116014)</td> <td style="text-align: center;">1</td> </tr> <tr> <td>ISM Code and Guidelines, 2018 Edition</td> <td>ISBN: 9789280116960</td> <td style="text-align: center;">2</td> </tr> <tr> <td>IMO Member State Audit Scheme (IMSAS), 2015</td> <td>ISBN 978-92-801-1591-8 (9789280115918)</td> <td style="text-align: center;">2</td> </tr> <tr> <td>Casualty Investigation Code, 2008 Code</td> <td>IMO I128E</td> <td style="text-align: center;">1</td> </tr> <tr> <td>MARPOL Consolidated Edition 2017</td> <td>ISBN: 978-92-801-1657-1</td> <td style="text-align: center;">1</td> </tr> <tr> <td>Ballast Water Management (BWM) Convention, 2004 Edition</td> <td>IMO I620m</td> <td style="text-align: center;">1</td> </tr> <tr> <td>Anti-Fouling Convention, 2005 Edition</td> <td>ISBN: 9789280122916</td> <td style="text-align: center;">1</td> </tr> <tr> <td>Cargo Stowage and Securing (CSS) Code, 2021 Edition</td> <td>ISB: 9789280115369</td> <td style="text-align: center;">1</td> </tr> <tr> <td>IMSBC Code and Supplement, 2020 Edition</td> <td>ISBN: 978-928011-659-5</td> <td style="text-align: center;">1</td> </tr> <tr> <td>STCW including 2010 Manila Amendments, 2017 amendments</td> <td>ISBN: 9789280116359</td> <td style="text-align: center;">4</td> </tr> <tr> <td>Total Number of Books</td> <td></td> <td style="text-align: center;">23</td> </tr> </tbody> </table>	Book Title	International Standard Book Number (ISBN)	QUANTITY	SOLAS Consolidated Edition 2020	ISBN 978-92-801-1690-8	6	High Speed Craft (2000 HSC) Code, 2021 Edition	ISBN: 9789280142402	1	Polar Code, 2016 Edition	ISBN 978-92-801-1628 1 (9789280116281)	1	Fire Safety Systems (FSS) Code, 2015 Edition	ISBN: 978-92-801-1601-4 (9789280116014)	1	ISM Code and Guidelines, 2018 Edition	ISBN: 9789280116960	2	IMO Member State Audit Scheme (IMSAS), 2015	ISBN 978-92-801-1591-8 (9789280115918)	2	Casualty Investigation Code, 2008 Code	IMO I128E	1	MARPOL Consolidated Edition 2017	ISBN: 978-92-801-1657-1	1	Ballast Water Management (BWM) Convention, 2004 Edition	IMO I620m	1	Anti-Fouling Convention, 2005 Edition	ISBN: 9789280122916	1	Cargo Stowage and Securing (CSS) Code, 2021 Edition	ISB: 9789280115369	1	IMSBC Code and Supplement, 2020 Edition	ISBN: 978-928011-659-5	1	STCW including 2010 Manila Amendments, 2017 amendments	ISBN: 9789280116359	4	Total Number of Books		23	Complete delivery shall be made within seven (7) days after receipt of the Notice to Proceed	
	Book Title	International Standard Book Number (ISBN)	QUANTITY																																													
	SOLAS Consolidated Edition 2020	ISBN 978-92-801-1690-8	6																																													
	High Speed Craft (2000 HSC) Code, 2021 Edition	ISBN: 9789280142402	1																																													
	Polar Code, 2016 Edition	ISBN 978-92-801-1628 1 (9789280116281)	1																																													
	Fire Safety Systems (FSS) Code, 2015 Edition	ISBN: 978-92-801-1601-4 (9789280116014)	1																																													
	ISM Code and Guidelines, 2018 Edition	ISBN: 9789280116960	2																																													
	IMO Member State Audit Scheme (IMSAS), 2015	ISBN 978-92-801-1591-8 (9789280115918)	2																																													
	Casualty Investigation Code, 2008 Code	IMO I128E	1																																													
	MARPOL Consolidated Edition 2017	ISBN: 978-92-801-1657-1	1																																													
	Ballast Water Management (BWM) Convention, 2004 Edition	IMO I620m	1																																													
	Anti-Fouling Convention, 2005 Edition	ISBN: 9789280122916	1																																													
	Cargo Stowage and Securing (CSS) Code, 2021 Edition	ISB: 9789280115369	1																																													
	IMSBC Code and Supplement, 2020 Edition	ISBN: 978-928011-659-5	1																																													
	STCW including 2010 Manila Amendments, 2017 amendments	ISBN: 9789280116359	4																																													
Total Number of Books		23																																														
	<p>Documentary Requirements</p> <p>— The service providers/suppliers must submit the following requirements together with the letter of intent/quotations</p> <p>1. Mayor or Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located; and</p>		4																																													

	<p>2. Valid PhilGEPS Registration Certificate. 3. Omnibus Sworn Statement</p>		
	<p>Instructions to Interested Entities</p> <p>1. Quotations shall be written with the company's letterhead signed by the company's head/representative.</p> <p>2. Complete delivery shall be made within seven (7) days after receipt of the Notice to Proceed.</p>		

Signature over Printed Name

Position/Designation

Office Telephone No.

Fax/Mobile No.

Email Address/es

FINANCIAL OFFER
SUPPLY AND DELIVERY OF MARITIME BOOKS

Approved Budget for the Contract (ABC)	Total Offered Quotation
One Hundred Sixty Six Thousand Three Hundred Pesos only (P166,300.00)	<p style="text-align: center;">In words: _____ _____ _____</p> <p style="text-align: center;">In figures: _____ _____ _____</p>

Terms of Payment:

- The MARINA shall pay the selected bidder at least thirty (30) days after full delivery and acceptance by the end-user through the List of Due and Demandable Accounts Payable with Advice to Debit Account (LDDAP-ADA).
- The selected bidder shall provide a Landbank of the Philippines (LBP) account otherwise bank charges will be borne by the said bidder pursuant to Department of Budget and Management Circular Letter No. 2013-16.

Payment Details:

Banking Institution : _____

Account Number : _____

Account Name : _____

Branch : _____

Signature over Printed Name

Position/Designation

Office Telephone No.

Fax/Mobile No.

Email Address/es

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of *thirty (30) calendar days* from the date of submission.
3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. **All submissions in response to this RFQ shall be in hard copy only. Soft copies will not be entertained.**
6. Award of contract shall be made to lowest calculated and responsive quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
8. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
9. The MARINA shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
10. In case two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the MARINA-BAC shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
11. **Payment shall be processed after delivery and upon the submission of the required supporting documents, in accordance with existing accounting rules and regulations. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the supplier's account.**
12. Liquidated damages equivalent to one tenth of one percent (0.1%) of value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The MARINA shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract. Without prejudice to other courses of action and remedies open to it.

Signature over Printed Name

Position/Designation