



# 2022 ANNUAL PLANS & BUDGET







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**PLANS AND BUDGET FOR FY 2022**

**Office: DOMESTIC SHIPPING SERVICE (DSS)**

<b>Approved NEP for CY 2022</b>	<b>4,631,000.00</b>
Budgetary Requirements for CY 2022	3,298,720.00
Charged to ATF	0.00
Savings / Deficit	1,332,280.00
Excess of NEP (New Spending)	0.00

P/A/Ps	Timelines	BUDGET		Remarks
		REGULAR/ NEP	ATF	
<b>MANDATORY REQUIREMENTS</b>				
a. Office Supplies Expenses	2022	150,000.00	-	
b. Fuel, Oil and Lubricants Expenses	2022	70,000.00	-	
c. Postage and Courier Services	2022	10,000.00	-	
d. Mobile	2022	54,000.00	-	Director 2500/month 3 Chiefs 1500/month Driver 500/month
e. Landline	2022	33,000.00	-	2750 per month
f. Repairs and Maintenance - Motor Vehicles	2022	50,000.00	-	
g. Taxes, Duties and Licenses	2022	2,200.00	-	For MV registration
h. Fidelity Bond Premiums	2022	5,000.00	-	
i. Labor and Wages	2022	450,000.00	-	3 Job Orders
j. Transportation and Delivery Expenses	2022	324,000.00	-	OIC-Director 17000/month OIC-Chief - 10,000/month
k. Zoom Subscription	2022	15,000.00	-	Zoom Subscription
<b>Sub-Total</b>		<b>1,163,200.00</b>	<b>0.00</b>	

<b>MIDP/PGS COMMITMENTS</b>				
a.	Rules on the Acquisition of Yacht, Personal Watercrafts and/ or Other Boats intended for Personal or Commercial Operations	December	100,000.00	-
b.	Amendment of MC 2006-03, "Revised Guidelines in the Accreditation of Domestic Shipping Enterprises or Entities"	June	100,000.00	-
c.	Amendment of MC 2008-07, "Revised Rules on the Assessment and Collection of Annual Tonnage Fee (ATF)"	March	100,000.00	-
d.	Amendment of MC 2011-04 and 2017-02, "Revised Rules on the Temporary Utilization of Foreign-Registered Ships within the National Territory" and "Rules on the Temporary Utilization of Foreign-Registered Highly Specialized Ships within the National Territory"	June	100,000.00	-
e.	Amendment of MC 2013-02, "Revised Rules for the Registration, Documentation and Deletion of Ships Operating in Philippine Waters"	September	100,000.00	-
f.	Amendment of MC DS-2019-01, "Rules on the Registration, Licensing and Operation of Recreational Boats"	June	100,000.00	-
g.	Amendment of MC 125, "Adoption of Passenger Service Rating System (PSRS) and General Provision for Implementation"	November	80,000.00	-
h.	Status Report on the Implementation of the Phase 1 of Maritime Route Rationalization and Information System (MARIS)	October	50,000.00	-
i.	Administrative Order on Conduct of Market Study and Survey	June	5,000.00	-
<b>Sub-Total</b>			<b>735,000.00</b>	<b>0.00</b>
<b>GAD/PWD/SENIOR CITIZEN - RELATED ACTIVITIES</b>				
a.	Conduct pilot testing of survey questionnaires relative to GAD/PWD/Senior Citizen related concerns (part of the Amendment of MC 125)	November	700,000.00	-
<b>Sub-Total</b>			<b>700,000.00</b>	<b>0.00</b>
<b>MEETINGS/CONFERENCE/INTERNATIONAL &amp; LOCAL COMMITMENTS</b>				
a.	Mandatory Continuing Legal Education (MCLE)	2022	25,000.00	-
b.	Meetings/Conferences Within and Outside the Country	2022	300,000.00	-
<b>Sub-Total</b>			<b>325,000.00</b>	<b>0.00</b>

<b>CAPABILITY TRAINING</b>				
a.	Basic Policy Development Processess	2022	80,000.00	-
b.	Course on Advanced Monitoring and Evaluation (M&E)	2022	100,000.00	-
c.	Trainings/Workshops in Conductings Market Surveys and MARIS	2022	100,000.00	-
<b>Sub-Total</b>			<b>280,000.00</b>	<b>0.00</b>
<b>OFFICE SPECIFIC ACTIVITIES</b>				
a.	Mid-Year Office Performance Assessment and Target Setting Workshop	2022	11,760.00	-
b.	Year-end Office Performance Assessment and Target Setting Workshop	2022	11,760.00	-
c.	Team Building	2022	72,000.00	- (14 personnel)
<b>Sub-Total</b>			<b>95,520.00</b>	<b>0.00</b>
<b>TOTAL</b>			<b>3,298,720.00</b>	<b>0.00</b>

**PLANS AND BUDGET FOR FY 2022**

**Office: ENFORCEMENT SERVICE (ES)**

<b>Approved NEP for CY 2022</b>	<b>2,553,000.00</b>
Budgetary Requirements for CY 2022	2,673,000.00
Charged to ATF	1,622,000.00
Savings / Deficit	-120,000.00
Excess of NEP (New Spending)	3,429,500.00

P/A/Ps	Timelines	REGULAR/ NEP	BUDGET		Remarks
			Excess of NEP	ATF	
<b>MANDATORY REQUIREMENTS</b>					
a. Office Supplies Expenses	2022	258,000.00	-	-	
b. Fuel, Oil and Lubricants Expenses	2022	120,000.00	-	-	
c. Postage and Courier Services	2022	5,000.00	-	-	
d. Mobile	2022	60,000.00	-	-	
e. Landline	2022	60,000.00	-	-	
f. Repairs and Maintenance - Motor Vehicles	2022	30,000.00	-	-	
g. Taxes, Duties and Licenses	2022	2,200.00	-	-	
h. Fidelity Bond Premiums	2022	3,000.00	-	-	
i. Labor and Wages	2022	1,665,000.00	535,000.00	-	
j. Representation and Transportation Allowance	2022	240,000.00	-	-	
k. ICT Software Subscription	2022	15,000.00	-	-	
<b>Sub-Total</b>	2022	<b>2,458,200.00</b>	<b>535,000.00</b>	<b>0.00</b>	

c.	Investigation Maritime Accidents/Incidents and Complaints	2022	-	600,000.00	-	
d.	Implementation of OPLAN (Holy Week, Balik Eskuwela, Undas and Kapaskuhan)	2022	-	100,000.00	-	
<b>Sub-Total</b>			<b>0.00</b>	<b>1,200,000.00</b>	<b>0.00</b>	
<b>MIDP/PGS COMMITMENTS</b>						
a.	Memorandum of Agreement with different Government Agencies	2022	43,200.00	-	-	
b.	Formulation/creation of Administrative Orders, Memorandum Circuars and other Policies.	2022	30,000.00	20,000.00	-	
<b>Sub-Total</b>			<b>73,200.00</b>	<b>20,000.00</b>	<b>0.00</b>	
<b>MEETINGS/CONFERENCE/INTERNATIONAL &amp; LOCAL COMMITMENTS</b>						
a.	Attending International Commitments (ASEAN Regional Forum, MAIF, MAIFA)	2022	-	784,900.00	-	computation is based on in person participation of the ES from previous attendance by 2 personell.
b.	Conduct of Mid-Year and Year End Office Performance Assessment and Target Setting	2022	-	205,600.00	-	
c.	Team Building	2022	-	84,000.00	-	
<b>Sub-Total</b>			<b>0.00</b>	<b>1,074,500.00</b>	<b>0.00</b>	
<b>CAPABILITY TRAINING</b>						
a.	Maritime Safety Basic Training ES Personnel (MARPOL, Casualty Investigation, COLREG)	2022		300,000.00	300,000.00	
b.	Special Course / Advance Training ES Personnel (BOSH, ICAD, Procurement Processing and other international relevant training)	2022		300,000.00	300,000.00	
<b>Sub-Total</b>			<b>0.00</b>	<b>600,000.00</b>	<b>600,000.00</b>	
<b>OFFICE SPECIFIC ACTIVITIES</b>						
a.	Mid-Year Office Performance Assessment and Target Setting Workshop	June	16,800.00	-	-	
b.	Year-end Office Performance Assessment and Target Setting Workshop	November	16,800.00	-	-	
c.	Team Building	July	108,000.00	-	-	
d.	Personnel Protective Equipment (Hard Hat Safety Shoes, Inspection Jackets, Hazmat Suit) and Inspection Bags	2022	-	-	900,000.00	
e.	Drone	2022	-	-	80,000.00	



f. Camera DSLR	2022	-	-	42,000.00
<b>Sub-Total</b>		<b>141,600.00</b>	<b>0.00</b>	<b>1,022,000.00</b>
<b>TOTAL</b>		<b>2,673,000.00</b>	<b>3,429,500.00</b>	<b>1,622,000.00</b>

**PLANS AND BUDGET FOR FY 2022**

**Office: FRANCHISING SERVICE (FS)**

<b>Approved NEP for CY 2022</b>	<b>1,921,000.00</b>
Budgetary Requirements for CY 2022	1,964,000.00
Charged to ATF	96,150,000.00
Savings / Deficit	-43,000.00
Excess of NEP (New Spending)	2,048,200.00

P/A/Ps	Timelines	BUDGET			Remarks
		REGULAR/ NEP	EXCESS OF NEP	ATF	
<b>MANDATORY REQUIREMENTS</b>					
a. Communication Expense (Mobile)	2022	72,000.00	-	-	
b. Communication Expense (Landline)	2022	20,400.00	-	-	
c. ICT Software Subscription (Zoom)	2022	8,964.00	-	-	
d. Office Supplies Expenses	2022	70,000.00	70,000.00	-	Based on historical records and as per recommendation of budget
e. Postage and Courier Services	2022	7,000.00	-	-	
f. Printing and Publication Expenses	2022	180,000.00	-	-	
g. Fuel, Oil and Lubricants Expenses	2022	180,000.00	-	-	
h. Manpower Requirements (JO)	2022	419,649.12	-	-	
i. Annual Membership/License Due	2022	10,000.00	-	-	
<b>Sub-Total</b>		<b>968,013.12</b>	<b>70,000.00</b>	<b>0.00</b>	

<b>MIDP/PGS COMMITMENTS</b>						
a.	Memorandum Circular on MARINA Rules and Regulations on the Registration and Licensing of Wooden Hulled Tourist Boats	2022	50,046.88	380,000.00	200,000.00	For Public Consultation and publication
b.	Revised Rules and Regulation on the Mandatory Crew Insurance Coverage	2022	20,000.00	30,000.00	-	
c.	Terms of Reference (TOR) for FY 2023 for the Procurement of Consultancy Services for the conduct of feasibility study for the unbundling of shipping	2022	66,000.00		-	Meetings
d.	2022 MARINA Revised Rules of Practice and Procedure (MRRPP)	2022	20,000.00	55,000.00	-	Meetings
e.	Maritime Industry Development Plan (MIDP) Program 3 – Coastal and Inland Waterways Transport System (CIWTS):	2022	37,000.00	-	-	Meetings
	a. MOA with LLDA, PPA, PCG, shipping operators, and affected LGU					
	b. Annual Status Report on the Development of Coastal and Inland Waterways Transport System					
f.	Consultancy Fee	2022	-	-	95,750,000.00	Estimated budget
g.	Assessment of MC No. 2016-02 on the Phasing out of Wooden-hulled ships carrying passengers (6 Regions)	2022	60,000.00	484,000.00	200,000.00	
h.	Implementation on the Oversight functions of FS (Including Orientation) (6 Regions)	2022	400,000.00	54,000.00	-	
i.	MARINA Advisories and Administrative Orders	as may be assigned/ required	24,000.00	25,000.00	-	Meals for TWG Meetings - no travels
<b>Sub-Total</b>			<b>677,046.88</b>	<b>1,028,000.00</b>	<b>96,150,000.00</b>	
<b>MEETINGS/CONFERENCE/INTERNATIONAL &amp; LOCAL COMMITMENTS</b>						
a.	National Lawyers Convention	1st Semester	40,000.00	-	-	
b.	Mandatory Continuing Legal Education (MCLE)	1st Semester	75,000.00	25,000.00	-	
c.	International Commitments (BIMP-EAGA)	2022	65,000.00	290,000.00	-	3 estimated international travels for 2022
d.	Representation Expenses for local/MARINA/Inter Agency Meetings (meals)	2022	50,000.00	-	-	
<b>Sub-Total</b>			<b>230,000.00</b>	<b>315,000.00</b>	<b>0.00</b>	
<b>CAPABILITY TRAINING</b>						
a.	BARMM Orientation	2nd Semester	-	135,200.00	-	Based on commitment with BARMM
<b>Sub-Total</b>			<b>0.00</b>	<b>135,200.00</b>	<b>0.00</b>	

OFFICE SPECIFIC ACTIVITIES						
a.	Mid-Year Office Performance Assessment and Target Setting Workshop	1st Sem 2022	10,920.00	-	-	
b.	Year-end Office Performance Assessment and Target Setting Workshop	2nd Sem 2022	10,920.00	-	-	
c.	Team Building	2022	67,100.00	-	-	With travel expense Including clothing expense and contingency expense
d.	Support to MRO NCR	2022		500,000.00	-	
	<b>Sub-Total</b>		<b>88,940.00</b>	<b>500,000.00</b>	<b>0.00</b>	
	<b>TOTAL</b>		<b>1,964,000.00</b>	<b>2,048,200.00</b>	<b>96,150,000.00</b>	

**PLANS AND BUDGET FOR FY 2022**

**Office: LEGAL SERVICE (LS)**

**Budgetary Requirements for CY 2022**

**12,719,552.83**

P/A/Ps	Timelines	BUDGET		Remarks
		REGULAR/ NEP	ATF	
<b>MANDATORY REQUIREMENTS</b>				
a. Mandatory Expense (EME)	2022	116,400.00	-	
b. Telephone	2022	24,384.00	-	
c. Mobile	2022	78,000.00	-	
d. Office Supplies Expenses	2022	596,368.83	-	
e. Labor and Wages (Job Order )	2022	620,000.00	-	
f. Labor and Wages (Contract of Service Personnel)	2022	1,056,000.00	-	
g. Legal Services	2022	180,000.00	-	
h. ICT Software Subscription (Zoom)	2022	12,000.00	-	
<b>Sub-Total</b>		<b>2,683,152.83</b>	<b>0.00</b>	

<b>MIDP/PGS COMMITMENTS</b>					
a.	Rules of Practice and Procedure	2022	2,400,000.00	-	
b.	Amendment of PD 474	2022	50,000.00	-	
c.	Amendment/Revision of RA 9295	2022	2,400,000.00	-	
d.	MOU with BFAR on Data Generation and Sharing of agreement for fishing vessels above 3GT	2022	25,000.00	-	
e.	MOU with DILG on Data Generation and Sharing of agreement for fishing vessels 3GT and below	2022	25,000.00	-	
f.	MOU with MARINA BARMM for pilot testing of Municipal Fishing Vessel Information System	2022	150,000.00	-	
g.	EO/DO for establishment of Inter-Agency Committee for the drafting of Philippine Ship Registration Act	2022	50,000.00	-	
h.	MOA with the University of the Philippines for the Development of a Philippine Industry Research Agenda	2022	50,000.00	-	
i.	Enhanced National Interest Analysis for the Ratification/Accession of the following IMO Conventions for Endorsement to MOAO, DFA: Hazardous and Noxious Substance (HNS)	2022	300,000.00	-	
j.	Refiling of the Bill relating to the implementation of IMO instruments	2022	50,000.00	-	
<b>Sub-Total</b>			<b>5,500,000.00</b>	<b>0.00</b>	
<b>MEETINGS/CONFERENCE/INTERNATIONAL &amp; LOCAL COMMITMENTS</b>					
a.	Attendance in IOPC Meeting	March and November	250,000.00	-	Face to face / Online
b.	Pre-board and MARINA Board Meetings	2022	80,000.00	-	Face to face / Online
<b>Sub-Total</b>			<b>330,000.00</b>	<b>0.00</b>	

<b>CAPABILITY TRAINING</b>				
a.	MCLE	2022	70,000.00	-
b.	IMLI	OctoberJuly	3,000,000.00	-
c.	LS Proposed Learning and Development Program*	2022	200,000.00	-
<b>Sub-Total</b>			<b>3,270,000.00</b>	<b>0.00</b>
<b>OFFICE SPECIFIC ACTIVITIES</b>				
a.	MARINA Lawyers' Convention*	May	800,000.00	-
b.	LS Mid-year Performance Assessment*	June	16,800.00	-
c.	LS Year-end Performance Assessment*	November	16,800.00	-
d.	LS Team Building*	October	102,800.00	-
<b>Sub-Total</b>			<b>936,400.00</b>	<b>0.00</b>
<b>TOTAL</b>			<b>12,719,552.83</b>	<b>0.00</b>

**PLANS AND BUDGET FOR FY 2022**

**Office: MANPOWER DEVELOPMENT SERVICE (MDS)**

<b>Approved NEP for CY 2022</b>	<b>48,148,000.00</b>
Budgetary Requirements for CY 2022	74,669,840.00
Charged to ATF	69,288,000.00
Savings / Deficit	-26,521,840.00
Excess of NEP (New Spending)	0.00

P/A/Ps	Timelines	BUDGET		Remarks
		REGULAR/ NEP	ATF	
<b>MANDATORY REQUIREMENTS</b>				
a. MOOE for Entitled Officials (EME)	2022	116,400.00	-	
b. MOOE for Entitled Officials (Mobile)	2022	66,000.00	-	
c. MOOE for Entitled Officials (RATA)	2022	120,000.00	-	
d. Landline Expenses	2022	92,000.00	-	
e. Zoom Subscription	2022	19,200.00	-	
f. Internet Subscription Expenses	2022	533,256.00	-	
g. Manpower Requirements (Job Order)	2022	7,425,242.88	-	JOs including satellite offices in NCR
h. Postage and Courier Services	2022	282,000.00	-	
i. Other Supplies and Materials Expenses	2022	500,000.00	-	
j. Printing and Publication Expenses	2022	300,00.00	-	
k. Office Supplies Expenses	2022	1,221,600.33	-	
l. Electricity Expenses	2022	387,741.19	-	



m.	Water Expenses	2022	39,999.60	-
<b>Sub-Total</b>			<b>10,803,440.00</b>	<b>0.00</b>
<b>MARITIME SAFETY IMPLEMENTATION/SEAFARER'S CERTIFICATION</b>				
a.	Conduct of Certificate of Marine Profession (CMP) Licensure Examination (Per diem and Daily Traveling Expenses)	2022	704,000.00	-
b.	Conduct of MDS Customized Training Courses (MBST with GST, Boat Handling and Safe Navigation, Engine Operation for Motorbanca)	2022	300,000.00	-
c.	Accreditation	2022	-	1,200,000.00
d.	Monitoring	2022	140,800.00	-
e.	Inspection	2022	140,000.00	-
f.	Conduct of CMP and Harbor Pilot Examination (Travelling Expenses)	2022	200,000.00	-
g.	Calibration and translation of Certificate of Marine Profession (CMP) Test Questions into Filipino and Local Dialects	2022	912,000.00	-
h.	Course Development	2022	150,000.00	-
	Pilot testing of new courses			
	a. Training Course for Boat handling and Safe Navigation for Seafarers Onboard Motorbanca and			
	b. Engine Operation and Maintenance for Seafarers Onboard Motorbanca			
<b>Sub-Total</b>			<b>2,546,800.00</b>	<b>1,200,000.00</b>

**MIDP/PGS COMMITMENTS**

a.	MARINA Circular 2012-03 Revised Rules in the Conduct of E	2022	100,000.00	-	
<b>Sub-Total</b>			<b>100,000.00</b>	<b>0.00</b>	

**MEETINGS/CONFERENCE/INTERNATIONAL & LOCAL COMMITMENTS**

a.	Staff Development	2022	100,000.00	-	
b.	Mid-Year Office Performance Assessment and Target Setting Workshop	June	50,000.00	-	
c.	Year-end Office Performance Assessment and Target Setting Workshop	November	50,000.00	-	
<b>Sub-Total</b>			<b>200,000.00</b>	<b>0.00</b>	

**OFFICE SPECIFIC ACTIVITIES**

a.	Procurement of SID Cards and Consumables	February - April	50,000,000.00	-	-Php 24,954,560.00 per GAA but MFAS re-aligned the budget and make it <b>50 Million</b> for SID cards and Consumables
b.	Procurement of SRB Printer Consumables	February - April	7,357,500.00	-	-Budget adjusted and allocated for item C
c.	Procurement of Additional SID Laminates and Ribbon	January - March	2,762,500.00	-	
d.	Replacement of damaged parts of SID/SRB equipment	July	312,300.00	-	-In lieu of the procurement of SRB Barcode stickers
e.	Procurement of 184,800 SID Cards and Consumables for 2023 consumption	October - December	-	46,200,000.00	
f.	SID/SRB System Maintenance and Technical Support	October - December	-	18,000,000.00	

g.	SID/SRB Back-up Equipment	October - December	-	3,888,000.00
h.	Procurement of ID Cards including laminate PVC card size: 54mmx86mm; card thickness: 30mil	January - March	237,300.00	-
i.	Procurement of Blank Security Paper	July - September	350,000.00	-
	<b>Sub-Total</b>		<b>61,019,600.00</b>	<b>68,088,000.00</b>
	<b>TOTAL</b>		<b>74,669,840.00</b>	<b>69,288,000.00</b>

**PLANS AND BUDGET FOR FY 2022**

**Office: General Management Service (GMS)**

<b>Approved NEP for CY 2022</b>	<b>96,120,000.00</b>
Budgetary Requirements for CY 2022	<b>96,120,000.00</b>
Charged to ATF	0.00
Savings / Deficit	0.00
Excess of NEP (New Spending)	0.00

P/A/Ps	Timelines	BUDGET		Remarks
		REGULAR/ NEP	ATF	
<b>MANDATORY REQUIREMENTS</b>				
a. Internet Subscription Expenses	2022	5,208,000.00	-	
b. Landline	2022	520,000.00	-	
c. Mobile	2022	220,000.00	-	
d. Postage and Courier Services	2022	1,000,000.00	-	
e. Confidential Expenses	2022	600,000.00	-	Consistent with NEP
f. Extraordinary and Miscellaneous Expenses	2022	537,600.00	-	
g. Janitorial Services	2022	8,400,000.00	-	Consistent with PPMP
h. Security Services	2022	12,000,000.00	-	Consistent with PPMP
i. Labor and Wages	2022	18,000,000.00	-	Based on 2021 Obligations
j. Rents - Building and Structures	2022	1,980,000.00	-	Rental for Storage Room

k.	Rents - Equipment	2022	528,000.00	-	
l.	Rents - Land	2022	22,872.00	-	Rental of Land
m.	Representation Expenses	2022	6,000,000.00	-	Requirements of Maritime Attache in London
n.	Other Professional Services	2022	12,000,000.00	-	Based on 2021 Obligations
o.	Motor Vehicles	2022	1,200,000.00	-	
p.	Fuel, Oil and Lubricants Expenses	2022	2,498,000.00	-	
q.	Office Supplies Expenses	2022	3,708,000.00	-	Consistent with NEP
r.	Fidelity Bond Premiums	2022	50,000.00	-	
s.	Insurance Expenses	2022	4,000,000.00	-	
t.	Taxes, Duties and Licenses	2022	300,000.00	-	
u.	Training Expenses	2022	6,000,000.00	-	
v.	Traveling Expenses - Local	2022	1,500,000.00	-	
w.	Traveling Expenses - Foreign	2022	1,000,000.00	-	Reserved for Foreign Travel of Officials
x.	Electricity Expenses	2022	9,800,000.00	-	
y.	Water Expenses	2022	1,200,000.00	-	
	<b>Sub-Total</b>		<b>91,324,472.00</b>	<b>0.00</b>	

**MARINA WIDE ACTIVITIES**

a.	Programs on rewards and incentives for service excellence (PRAISE)	2022	500,000.00	-
b.	Memorabilia for Loyalty Awardees	2022	500,000.00	-
<b>Sub-Total</b>			<b>1,000,000.00</b>	<b>0.00</b>

**OFFICE SPECIFIC ACTIVITIES**

a.	HRMIS Maintenance Enhancement	2022	500,000.00	-
b.	Building Maintenance	2022	2,000,000.00	-
c.	Contingency Fund	2022	1,295,528.00	-
<b>Sub-Total</b>			<b>3,795,528.00</b>	<b>0.00</b>
<b>TOTAL</b>			<b>96,120,000.00</b>	<b>0.00</b>

**PLANS AND BUDGET FOR FY 2022**

**Office: MANAGEMENT INFORMATION SYSTEM SERVICE (MISS)**

<b>Approved NEP for CY 2022</b>	<b>3,014,000.00</b>
Budgetary Requirements for CY 2022	4,292,898.12
Charged to ATF	0.00
Savings / Deficit	-1,278,898.12
Excess of NEP (New Spending)	1,695,000.00

P/A/Ps	Timelines	BUDGET		Remarks
		REGULAR/ NEP	ATF	
<b>MANDATORY REQUIREMENTS</b>				
a. Extraordinary and Miscellaneous Expense	2022	116,400.00	-	
b. Telephone - Mobile Allowance	2022	66,000.00	-	1 Director - P2500/2 DCs - P1500
c. Office Supplies Expenses	2022	593,178.12	-	subject to data under APP CSE
d. Fuel, Oil and Lubricants Expenses	2022	20,000.00	-	
f. ICT Software Subscription / Zoom Subscription	2022	15,000.00	-	
g. Communication Expenses / Email Hosting	2022	995,000.00	-	
h. Labor and Wages	2022	1,450,000.00	-	5 Job Order Personnel
i. ICT Equipments	2022	271,320.00	-	pending.
<b>Sub-Total</b>		<b>3,526,898.12</b>	<b>0.00</b>	
<b>NEW SPENDING / NOT INCLUDED IN THE REGULAR NEP</b>				
a. Internet Subscription	2022	600,000.00	-	NEW SPENDING : Additional internet service provider for back up
b. Electrical Materials & Equipment	2022	995,000.00	-	NEW SPENDING : Electrical Materials & Equipment for the upgrading of electrical system of server room 9th floor - to accommodate servers of different applications being developed.

c.	CCTV for Server Room	2022	100,000.00	-	NEW SPENDING : CCTV for server room
<b>Sub-Total</b>			<b>1,695,000.00</b>	<b>0.00</b>	
<b>MARINA WIDE ACTIVITIES</b>					
a.	Preparation/Formulation of the ISSP		250,000.00	-	
b.	Establishment of MARINA Library		100,000.00	-	Purchase of e-books/reference materials (initial)
c.	Printing/Publication of 2022 Statistical report, user manuals (for application systems developed in-house and implemented) and others		50,000.00	-	
<b>Sub-Total</b>			<b>400,000.00</b>	<b>0.00</b>	
<b>CAPABILITY TRAININGS</b>					
a.	Database Design and Other ICT-related Trainings		125,000.00	-	
b.	Non-IT related Seminars and Trainings		125,000.00	-	
<b>Sub-Total</b>			<b>250,000.00</b>	<b>0.00</b>	
<b>OFFICE SPECIFIC ACTIVITIES</b>					
a.	Year-End Office Performance Assessment and Target Setting Workshop	July	20,000.00	-	
b.	Mid-Year Office Performance Assessment and Target Setting Workshop	November	20,000.00	-	
c.	MISS Team Building	December	76,000.00	-	
<b>Sub-Total</b>			<b>116,000.00</b>	<b>0.00</b>	
<b>TOTAL</b>			<b>4,292,898.12</b>	<b>0.00</b>	



**PLANS AND BUDGET FOR FY 2022**

**Office: MARITIME SAFETY SERVICE (MSS)**

<b>Approved NEP for CY 2022</b>	<b>2,556,000.00</b>
Budgetary Requirements for CY 2022	3,601,540.00
Charged to ATF	7,701,500.00
Savings / Deficit	-1,045,540.00
Excess of NEP (New Spending)	0.00

P/A/Ps	Timelines	BUDGET		Remarks
		REGULAR/ NEP	ATF	
<b>MANDATORY REQUIREMENTS</b>				
a. Communication Expenses - Mobile	2022	73,200.00	-	
b. Postage and Courier Services	2022	10,000.00	-	
c. Office Supplies Expenses	2022	350,000.00	-	
d. Accountable Forms Expenses	2022	453,500.00	-	
e. Labor and Wages (JO)	2022	720,000.00	-	- JOs for MSS;1 JOs for MRO-NCR Safety Unit
f. Fuel oil and Lubricants	2022	180,000.00	-	
g. Repair and Maintenance - Motor Vehicles	2022	150,000.00	-	
h. Taxes, Duties and Licenses	2022	2,200.00	-	
i. Fidelity Bond	2022	2,000.00	-	
j. Gmail	2022	1,500.00	-	
k. Zoom	2022	20,000.00	-	
<b>Sub-Total</b>		<b>1,962,400.00</b>	<b>0.00</b>	

<b>MARITIME SAFETY IMPLEMENTATION/SEAFARER'S CERTIFICATION</b>				
a.	Assessment	2022	325,000.00	
d.	Procurement of Personal Protective Equipment (PPE) and other devices for ship safety inspection and survey			
	Hard hat	August	-	46,500.00
				12 MSS Personnel+ 11 MSS, MRO-NCR Personnel 2 OADM+2 ODAO+ 2 ODAP + 2DED
	Work wear, Inspection Jacket and Pants	August	-	186,000.00
				12 MSS Personnel+ 11 MSS, MRO-NCR Personnel 2 OADM+2 ODAO+ 2 ODAP + 2DED
	Safety Shoes	August	-	186,000.00
				12 MSS Personnel+ 11 MSS, MRO-NCR Personnel 2 OADM+2 ODAO+ 2 ODAP + 2DED
	Inspection Bag	August	-	217,000.00
				12 MSS Personnel+ 11 MSS, MRO-NCR Personnel 2 OADM+2 ODAO+ 2 ODAP + 2DED
e.	Subscription Expenses - relevant to Ship Safety Inspection/Survey			
	KR-Con	2022	-	35,000.00
	Internet subscription for inspectors	2022	-	552,000.00
				ISS Personnel+11 MSS, MRO-NCR Personnel
	<b>Sub-Total</b>		<b>325,000.00</b>	<b>1,222,500.00</b>
<b>EMSA/IMSAS/IMO COMMITMENTS</b>				
a.	Circular Adopting the IBC Code for Philippine-Registered Vessels	January - June	-	225,000.00
b.	Revised Rules on the Carriage of Dangerous Goods in Packaged Form (IMDG Code) for Philippine-Registered Vessels	January - June	-	225,000.00
c.	Circular adopting IMSBC Code to Philippine Registered Vessels Operating in the International Trade	July - December	-	225,000.00
d.	Circular Adopting the CSS Code for Philippine Registered Vessels Operating In the International Trade	July - December	-	125,000.00
	<b>Sub-Total</b>		<b>0.00</b>	<b>800,000.00</b>

**MIDP/PGS COMMITMENTS**

a.	Philippine Ship Safety Rules and Regulations (Revised PMMRR) for Cargo/Tanker A and B	March	-	1,294,500.00	330,000 air fare of MROs+120,000 air fare of MSS and SRS; 270,000 printing and publication; 495,000 for meals and accomodation of 55 pax for 5 days, +10% Contingency fund (49,500) +30,000 representation for TWG meetings
b.	Philippine Ship Safety Rules and Regulations (Revised PMMRR) for Coastal and Inland Waterways	January - June	-	1,294,500.00	330,000 air fare of MROs+120,000 air fare of MSS and SRS; 270,000 printing and publication; 495,000 for meals and accomodation of 55 pax for 5 days, +10% Contingency fund (49,500) +30,000 representation for TWG meetings
c.	Infographics (print and videos) and IED on Maritime Safety	April	-	60,000.00	
d.	Training Proposal on Ship Survey for Implementation of PG Class.	May	5,000.00	-	
e.	2nd Public Consultation on the Ratification of the Cape Town Agreement (CTA) 2012	July	15,000.00	-	
f.	Maritime Safety Forum/Stakeholders' Meeting with the Administrator	March	30,000.00	-	
g.	Circular on the Establishment of Philippine Government Classification for Philippine-Registered Domestic Ships	June	85,000.00	-	
h.	Circular on Classification Requirements for Philippine-Registered Domestic Ships	June	85,000.00	-	
i.	Administrative Order on the Internal Creation of a Philippine Government Classification	March	5,000.00	-	
j.	Revised Circular of MC 152 (Drydocking Regulations)	March	85,000.00	-	
k.	Advisories as instructed by MARINA Management (Printing and Publication Expense)	January - December	100,000.00	-	
<b>Sub-Total</b>			<b>410,000.00</b>	<b>2,649,000.00</b>	

<b>MEETINGS/CONFERENCE/INTERNATIONAL &amp; LOCAL COMMITMENTS</b>					
a.	Attendance to IMO MSC Meetings	April and October	-	1,000,000.00	For 2 MSS personnel per session
b.	Attendance to IMO MEPC Meetings	May and November	-	1,000,000.00	For 2 MSS personnel per session
c.	Training of Philippine Government (PG) Class Surveyors	2022	5,000.00	-	
d.	MARINA Auditors Convention	September	25,000.00	-	
e.	Review of 3S Manual Workshop	June	-	725,000.00	
f.	Training on ISM Code Auditor's Course	2022	675,000.00	-	
<b>Sub-Total</b>			<b>705,000.00</b>	<b>2,725,000.00</b>	
<b>CAPABILITY TRAININGS</b>					
a.	Continuing Professional Development (CPD)	May and November	-	180,000.00	
<b>Sub-Total</b>			<b>0.00</b>	<b>180,000.00</b>	
<b>OFFICE SPECIFIC ACTIVITIES</b>					
a.	Mid - Year Office Performance Assessment and Target Setting	May	22,680.00	-	420 x 27 pax x 2 days
b.	Year - End Office Performance Assessment and Target Setting	Nov	22,680.00	-	420 x 27 pax x 2 days
c.	Team Building		138,780.00	-	2,200 x 27 pax x 2 days; T-shirt 300 x pax; 10% Contingency expenses of meals and
d.	Maritime Safety Information and Management System (MSIMS)	Mar	-	125,000.00	
e.	Policy Orientation Workshop	Apr	15,000.00	-	
<b>Sub-Total</b>			<b>199,140.00</b>	<b>125,000.00</b>	
<b>TOTAL</b>			<b>3,601,540.00</b>	<b>7,701,500.00</b>	

**PLANS AND BUDGET FOR FY 2022**

**Office: OVERSEAS SHIPPING SERVICE (OSS)**

<b>Approved NEP for CY 2022</b>	<b>9,662,000.00</b>
Budgetary Requirements for CY 2022	<b>9,448,000.00</b>
Charged to ATF	0.00
Savings / Deficit	214,000.00
Excess of NEP (New Spending)	0.00

P/A/Ps	Timelines	BUDGET		Remarks
		REGULAR/ NEP	ATF	
<b>MANDATORY REQUIREMENTS</b>				
a. EME	2022	116,400.00	-	EME of OIC, OSS
b. Communication Expenses - Mobile	2022	84,000.00	-	1 Director - 2,500 3 Division Chiefs - 4,500
c. Communication Expenses - Landline	2022	21,000.00	-	1,700 average per month
d. OSS Supplies and Materials	2022	1,375,700.41	-	Aligned with the submission of OSS on APP - CSE; including the supplies of OSS MRO-NCR
e. Fuel, Oil and Lubricants	2022	80,000.00	-	Yearly consumption
f. Postage and Courier	2022	50,000.00	-	
g. Motor Vehicle (Repairs and Maintenance)	2022	100,000.00	-	
h. Salary of Job Order	2022	200,000.00	-	Salary of one (1) AA for 1 year with premium (this is ok)
i. Salary of Contract of Service	2022	520,000.00	-	Salary of one Technical Personnel at PhP40,000 per month for 12 months with premium
j. Hiring of Technical Consultant for IMSAS	2022	720,000.00	-	Salary of one Technical Personnel at PhP60,000 per month for 12 months (this is ok)
k. Representation and Transportation Allowance	2022	120,000.00	-	RATA of OIC ISDD
l. Zoom Account Subscription	July	20,000.00	-	
m. KR-Con Subscription	February	15,000.00	-	
<b>Sub-Total</b>		<b>3,422,100.41</b>	<b>0.00</b>	

<b>EMSA/IMSAS/IMO COMMITMENTS</b>						
<b>IMO Related Activities</b>						
a.	Conduct of MAGIC Meetings	2022	11,000.00	-		MAGIC TWG
b.	Facilitation/Coordination of GISIS related activities	2022	11,000.00	-	PPA, PCG, OTS, MARINA-OSS/MSS/ES	
c.	IMO Committee and Sub-Committee Meetings (Pre-Delegation/Post-Del Meetings)	2022	33,000.00	-	concerned service units and agencies	
d.	Attendance to IMO (III Code)	2022	500,000.00	-	concerned service units and agencies	
e.	Attendance to IMO (TC)	2022	250,000.00	-	concerned service units and agencies	
<b>Hosting of IMO and other International Workshop</b>						
f.	Hosting of two (2) IMO Workshops	2022	1,000,000.00	-		
<b>IMSAS Preparation</b>						
g.	IMSAS Assessment	2022	300,000.00	-		for discussion
h.	Inter-Agency Writeshop on PAQ	2022	100,000.00	-		
i.	IMSAS Webinars	2022	200,000.00	-		IMSAS TWG
j.	MARINA IMSAS TWG Meeting	2022	60,000.00	-		MARINA Internal Committee
k.	Conduct of IMSAS TWG meetings	2022	40,000.00	-		IMSAS TWG
l.	Conduct of IMSAS Council meetings	2022	20,000.00	-		IMSAS Council
m.	Conduct of ICCRIMC meetings	2022	40,000.00	-		ICCRIMC TWG
n.	Conduct of ICCRIMC Committee meetings	2022	20,000.00	-		ICCRIMC Committee
o.	Procurement of Hard Drive	2022	50,000.00	-		
p.	IMSSEA (Flag State Administration)	2022	250,000.00	-	to be included under IMSAS meetings/IMSAS Council	
q.	Issuance of Memorandum of Cooperation between IMO and Philippines for IMSAS 2023	2022				
<b>Sub-Total</b>			<b>2,885,000.00</b>	<b>0.00</b>		

<b>MIDP/PGS COMMITMENTS</b>					
<b>Promotion of Philippine Ship Registry</b>					
a.	Review of the draft Bill on Ship Registry	continuing	20,000.00	-	Support to LS; TWG Meetings
a.	Policy Review of OSS/IMO regulations and issuances	2022	20,000.00	-	Inventory of IMO docs
c.	Drafting of MCs related to Overseas Shipping	2022	50,000.00	-	TWG Meeting and Publication
d.	Drafting of Flag Advisories/MCs on IMO Conventions	2022	200,000.00	-	TWG Meeting and Publication
<b>Sub-Total</b>			<b>290,000.00</b>	<b>0.00</b>	
<b>MEETINGS/CONFERENCE/INTERNATIONAL &amp; LOCAL COMMITMENTS</b>					
<b>ASEAN related activities</b>					
a.	Participation in ASEAN MTWG Meetings	2022	300,000.00	-	ODAO/OSS
b.	STOM	2022	-	-	budget c/o OADM
c.	ASEAN Regional Forum (ARF)	2022	300,000.00	-	2 representatives
d.	APEC (TPTWG, TMM)	2022	150,000.00	-	Support to PPS
<b>Bilateral Merchant Shipping Agreement</b>					
e.	Foster continuous support on Bilateral and Plurilateral Undertakings	2022	-	-	
f.	Convening of NEDA TRM Sub Committee on Shipping Meeting	2022	11,000.00	-	Inter-agency
g.	Commitment to the MOA between MARINA and SBMA	2022	100,000.00	-	
<b>Sub-Total</b>			<b>861,000.00</b>	<b>0.00</b>	
<b>CAPABILITY TRAININGS</b>					
a.	Training of OSS Personnel	2022	250,000.00	-	
<b>Sub-Total</b>			<b>250,000.00</b>	<b>0.00</b>	

OFFICE SPECIFIC ACTIVITIES					
a.	Conduct of Mid-Year Office Performance Assessment and Target Setting	June	21,000.00	-	25 personnel x P420 per day x 2 days
b.	Conduct of Year End Office Performance Assessment and Target Setting	November	21,000.00	-	25 personnel x P420 per day x 2 days
c.	Team Building	November	130,000.00	-	(25 personnel x P2200 per day x 2 days) - 110,000 tshirt - 25 x 300 = 7,500 miscellaneous - 11,000
<b>Preparation for ISO Certification</b>					
a.	Review of QSS Manual and Management Review - (review and rationalization of core processes)	2022	-	-	
b.	Internal Quality Audit - OSS	2022	5,000.00	-	OSS, QMD STCWO
c.	OSS Management Review Meeting	2022	5,000.00	-	OSS, QMD STCWO
d.	Follow up audit	2022	5,000.00	-	OSS, QMD STCWO
<b>Additional Plantilla Positions for OSS</b>					
e.	Additional positions for CSMID and ISDD; Creation of Ship Registry Division	2022	-	-	Still to workout for the remaining positions with DBM
f.	Creation of Five (5) Maritime Attache	2022	-	-	DOTr, DFA, DBM
g.	Conduct of Semi-Annual Consultation with the OSS Stakeholders	2022	150,000.00	-	private stakeholders
h.	Printing of Information Materials	2022	100,000.00	-	e-copy
i.	Printing of OSS Biennial Report	2022	250,000.00	-	e-copy
j.	Support to MRO NCR	2022	1,000,000.00	-	1,000,000.00
k.	CONTINGENCY FUND	2022	52,899.59	-	Fund for unscheduled meeting/activities of OSS
<b>Sub-Total</b>			<b>1,739,899.59</b>	<b>0.00</b>	
<b>TOTAL</b>			<b>9,448,000.00</b>	<b>0.00</b>	



**PLANS AND BUDGET FOR FY 2022**

**Office: PLANNING AND POLICY SERVICE (PPS)**

<b>Approved NEP for CY 2022</b>	<b>1,526,000.00</b>
Budgetary Requirements for CY 2022	1,991,680.00
Charged to ATF	0.00
Savings / Deficit	-465,680.00
Excess of NEP (New Spending)	11,153,085.20

P/A/Ps	Timelines	BUDGET			Remarks
		REGULAR/ NEP	EXCESS OF NEP	ATF	
<b>MANDATORY REQUIREMENTS</b>					
a.	Communication Expenses (Mobile)	2022	102,000.00	-	-
b.	Communication Expenses (Landline)	2022	24,000.00	-	-
c.	ICT Software Subscription (Zoom, etc)	2022	12,000.00	-	-
d.	Manpower Requirements (COS)	2022	-	1,829,435.52	-
e.	Manpower Requirements (Job Order)	2022	-	615,418.32	-
f.	Manpower Requirements (COS)	2022	-	2,313,231.36	-
<b>Sub-Total</b>			<b>138,000.00</b>	<b>4,758,085.20</b>	<b>0.00</b>
<b>MIDP/PGS COMMITMENTS</b>					
a.	2021 Situationer Report on the Philippine Shipping Industry	June	-	50,000.00	-
b.	MOU with the DOT for the inclusion of the MIDP Program on the development of shipping services for tourist destination areas in the Philippine National Tourism Agenda	May	-	10,000.00	-
c.	Development of IEC Materials including Short Promotional Videos for Inland and Coastal waterways.	June	-	500,000.00	-
f.	2022 National Maritime Safety Summit	September	-	1,500,000.00	-
g.	MOA with the University of the Philippines for the Development of a Philippine Maritime Industry Research Agenda	June	-	50,000.00	-
h.	Updated Maritime Industry Development Plan [2021 version]	June	-	20,000.00	-

i.	MOA with the PSA for the Identification of the Maritime Industry separate from other major industries as classified by the PSA and Shipping Share to Consumer Price Index (CPI) by Commodities	June	-	12,000.00	-
l.	Policy on Implementation of Stakeholders' Client Satisfaction Survey	May	-	24,000.00	-
r.	Policy on the Preparation of Annual Plans and Budget	June	-	12,000.00	-
s.	Report on Quarterly Assessment of the approved Annual Plans and Budget for 2022	April, July, October	-	80,000.00	-
v.	Proficiency Revalida of the MARINA Performance Governance System	November	-	1,200,000.00	-
x.	Updated 10 Year Maritime Industry Development Plan [2021]including Publication	June	-	750,000.00	-
z.	Maritime Industry Development National Summit	April	-	1,000,000.00	-
b.b.	E-Survey Questionnaire and Semestral Analysis of Stakeholders Issues and Concerns [ Dissemination thru barcode]	July, December	-	50,000.00	-
c.c.	Policy Adopting the MARINA Strategic Communication Plan	March	-	12,000.00	-
e.e.	Tour of Duty Report of VADM Robert A Empedrad AFP (Ret)	June	-	150,000.00	-
f.f.	Compendium on FAQs from Stakeholders	May	-	100,000.00	-
g.g.	2021 MARINA Accomplishment Report in Corporate Format	April	-	5,000.00	-
<b>Sub-Total</b>			<b>0.00</b>	<b>5,525,000.00</b>	<b>0.00</b>

<b>MARINA WIDE ACTIVITIES</b>						
a.	MARINA Mid-Year Performance Assessment and Planning Conference	July	500,000.00	-	-	
b.	MARINA Year-End Performance Assessment and Planning Conference	1st Week of December	500,000.00	-	-	Charged to GMS
c.	National Maritime Celebration	September	50,000.00	-	-	
<b>Sub-Total</b>			<b>1,050,000.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>GAD - SPECIFIC ACTIVITIES</b>						
a.	Maritime Industry GAD Summit	May	100,000.00	-	-	
b.	Consultancy Service for the Review of MARINA's Gender Mainstreaming Evaluation Framework (GMEF) Tool	2nd Semester	150,000.00	-	-	
c.	Women's Month Celebration - Forum/Seminar	March	-	50,000.00	-	Charged to GMS
d.	18-day campaign to End VAW - Forum/Seminar on GAD-related laws particularly on Solo Parent Act, Magna Carta of Women, VAWC Act, Anti-Sexual Harassment Act.	November	-	50,000.00	-	Charged to GMS
<b>Sub-Total</b>			<b>250,000.00</b>	<b>100,000.00</b>	<b>0.00</b>	
<b>PWD / SENIOR CITIZEN - RELATED ACTIVITIES</b>						
a.	Formulation of Plans and Programs for 2023	2nd Semester	10,000.00	-	-	
<b>Sub-Total</b>			<b>10,000.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>CAPABILITY TRAININGS</b>						
a.	PPS Learning and Development Plan	2022	250,000.00	-	-	
b.	Workshop for the Preparation of 2023 MARINA Annual Plans and Budget	July	50,000.00	-	-	
c.	Project Management Training	July	-	200,000.00	-	
<b>Sub-Total</b>			<b>300,000.00</b>	<b>200,000.00</b>	<b>0.00</b>	

<b>MEETINGS/CONFERENCE/INTERNATIONAL &amp; LOCAL COMMITMENTS</b>					
a.	Meetings on Management Committee (MANCOM)	2022	50,000.00	-	-
b.	Meeting on Multi-Sector Governance System (MSGC)	2022	20,000.00	-	-
c.	SPMS PMT Meetings	March and September	10,000.00	-	-
<b>Sub-Total</b>			<b>80,000.00</b>	<b>0.00</b>	<b>0.00</b>
<b>OFFICE SPECIFIC ACTIVITIES</b>					
a.	Mid-year Office Performance Assessment and Target Setting Workshop	July	20,160.00	-	-
b.	Year-end Office Performance Assessment and Target Setting Workshop	November	20,160.00	-	-
c.	Team Building	December	123,360.00	-	-
d.	<b>PADMO Activities</b>				
	Monthly Newsletter	2022	-	-	-
	Coffee Table Book	November or December	-	250,000.00	-
	Corporate Video and Other Photo and Video	2022	-	300,000.00	-
	Presidential Action Center	2022	-	-	-
	Photo Support	2022	-	-	-
	Media Briefing	2022	-	20,000.00	-
<b>Sub-Total</b>			<b>163,680.00</b>	<b>570,000.00</b>	<b>0.00</b>
<b>TOTAL</b>			<b>1,991,680.00</b>	<b>11,153,085.20</b>	<b>0.00</b>

**PLANS AND BUDGET FOR FY 2022**

**Office: SHIPYARD REGULATIONS SERVICE (SRS)**

<b>Approved NEP for CY 2022</b>	<b>4,758,000.00</b>
Budgetary Requirements for CY 2022	6,021,936.00
Charged to ATF	807,500.00
Savings / Deficit	-1,263,936.00
Excess of NEP (New Spending)	0.00

P/A/Ps	Timelines	BUDGET		Remarks
		REGULAR/ NEP	ATF	
<b>MANDATORY REQUIREMENTS</b>				
a. Office Supplies Expenses	2022	150,000.00	-	
b. Fuel, Oil and Lubricants Expenses	2022	100,000.00	-	
c. Postage and Courier Services	2022	15,000.00	-	
d. Mobile	2022	78,000.00	-	Director - 2,500 per month 2 Chiefs - 3000 per month Secretary and Driver - 500 per month
e. Landline	2022	43,200.00	-	
f. Repairs and Maintenance - Motor Vehicles	2022	50,000.00	-	
g. Taxes, Duties and Licenses	2022	2,200.00	-	
h. Fidelity Bond Premiums	2022	2,000.00	-	
i. Contract of Service	2022	540,000.00	-	
j. ICT Software Subscription	2022	20,000.00	-	
<b>Sub-Total</b>		<b>1,000,400.00</b>	<b>0.00</b>	

**MARITIME SAFETY IMPLEMENTATION/SEAFARER'S CERTIFICATION**

a.	Revised Circular on the Rules and Regulations on the Accreditation of Marine Surveying Companies/ Entities (Amending MC 94 and MC 108)	March	80,000.00	-
b.	Internal Evaluation/ Assessment of MRO Systems and Implementation of SRS-related Policies/ Circulars	September	520,000.00	-
c.	Continues processing of all SRS-Related applications	2022	200,000.00	-
d.	Procurement of Personal Protective Equipment (PPE) and other devices for ship safety inspection and survey			
	Hard hat	August	-	22,500.00 10 SRS Personnel + 5 MRO NCR Personnel (1,500 ea)
	Work wear, Inspection Jacket and Pants	August	-	90,000.00 10 SRS Personnel + 5 MRO NCR Personnel (6,000 ea)
	Safety Shoes	August	-	90,000.00 10 SRS Personnel + 5 MRO NCR Personnel (6,000 ea)
	Inspection Bag	August	-	105,000.00 10 SRS Personnel + 5 MRO NCR Personnel (7,000 ea)
	<b>Sub-Total</b>		<b>800,000.00</b>	<b>307,500.00</b>

**EMSA/IMSAS/IMO COMMITMENTS**

a.	Attendance to IMO MSC (2 meetings)	April & November		
b.	Attendance to IMO MEPC (2 meetings)	Jun. & December		
c.	Attendance to IMO Sub-Committee on SDC (1 meeting)	January	1,750,000.00	-
d.	Attendance to OECD (2 meetings)	March & November		
e.	Attendance to ISWG-GHG (11 and 12)	March & May		
	<b>Sub-Total</b>		<b>1,750,000.00</b>	<b>0.00</b>

**MIDP/ PGS COMMITMENTS**

a.	Rule Book on the Construction of Steel-hulled Ships for Philippine Domestic Shipping (P6-6.4)	November 2022	250,000.00	-
b.	Moratorium on the Compliance to ISO Requirements for Class C Shipyards engaging in Ship Repair under MC 2019-02	June	60,000.00	-
c.	RIA on the Revision of MC 2015-08 - Damage Stability	November	60,000.00	-
d.	Revised Circular on the Registration and Licensing of Boatbuilding/ Repairing Entities (Amending MC 2015-09)	January	100,000.00	-
e.	Rules and Regulations on the Issuance of Boatbuilder Permit to Entities Intending to engage in Boatbuilding/Repairing Activities	January	100,000.00	-
f.	Conduct of the 2021 SBSR Capability and Capacity Survey and Assessment <ul style="list-style-type: none"> <li>• 1st Quarter (Data Gathering)</li> <li>• 2nd Quarter (Data Analysis)</li> </ul>	November	500,000.00	-
g.	Administrative Order on the Certification of MARINA Surveyors, Inspectors and Auditors	June	-	-
h.	MARINA Advisory on the Prioritization of Shipyards on the Dry-docking of Philippine-Registered Domestic Ships	February	15,000.00	-
i.	MARINA Advisory on the Precautionary Measures on Protective Coating and Corrosion Prevention of Ship's Hull and other	January	15,000.00	-
j.	Rules on the Implementation of the Shipyards Regulation Service Information Management System (SRSIMS)	February	60,000.00	-
k.	MARINA Advisory on the Guidelines for the Implementation of Safety Seals for Domestic Passenger Ships	June	15,000.00	-
l.	Concept Paper on the Development of Design and Safety Standards for Fishing Boats	December	50,000.00	500,000.00
m.	Concept Paper on the Development of prescribed designs and safety standards for CIWTS boats/ ships	December	5,000.00	-
n.	Rules and Regulations on the Implementation on Ship's Energy and Efficiency Management Plan (SEEMP) and Data Collection System (DCS) for Fuel Oil Consumption for all Philippine Registered Ships		81,536.00	-
o.	Advisory on the Regulations on Energy Efficiency for Ships and IMO's Strategy in Reducing Greenhouse Gases (Full EEXI)	June	40,000.00	-
p.	Advisory on Tree Planting for SBSR Entities per DENR EO 25-2011	June	15,000.00	-
q.	Revised Rules and Regulations on Intact Stability Requirements of Philippine Registered Ships	January	85,000.00	-

r.	Stakeholders' Consultation Forum on Marine Environment Protection • IEC on Marine Plastic Litter	September	25,000.00	-
<b>Sub-Total</b>			<b>1,476,536.00</b>	<b>500,000.00</b>
<b>GAD - RELATED ACTIVITIES</b>				
a.	Mental Health Awareness for SBSR Sector	July	25,000.00	-
<b>Sub-Total</b>			<b>25,000.00</b>	<b>0.00</b>
<b>MEETINGS/CONFERENCE/INTERNATIONAL &amp; LOCAL COMMITMENTS</b>				
a.	PHILMARINE Conference	June	25,000.00	-
b.	Continious Professional Development			
	Philippine Society of Mechanical Engineers Convention	October	20,000.00	-
	Institute of Integrated Electrical Engineers of the Philippines Convention	November	20,000.00	-
	Society of Naval Architects and Marine Engineers Convention	October	70,000.00	-
	Philippine Institute of Civil Engineers Conference	November	10,000.00	-
c.	MARINA MOA with other Agencies			
	Activities related to the Memorandum of Agreements (MOAs) with PN	January-November	20,000.00	-
	- Orientation of Marine Environment Protection Policies of Cooperation Agreements between MARINA and JSMEA	January-November	20,000.00	-
	Cooperation Agreements between MARINA and KOSEC	January-November	20,000.00	-
	Memorandum of Agreements (MOAs) with the following Agencies/Organizations (P5-5.4):	June	5,000.00	-
	- AFAB			
	- SBMA			
	- PHIVIDEC			
	Activities related to the Memorandum of Agreements (MOAs) with PN	June	20,000.00	-
	- Orientation of Marine Environment Protection Policies of MARINA (P10)			
	Activities related to the Memorandum of Agreements (MOAs) with TESDA on Skills Development for SBSR (Shipyard) Workers Project (P5-5.5 & P9)		20,000.00	-
	- SBSR Industry Board			



	Report on activities related to the Memorandum of Agreements (MOAs) with PCIEERD-STMTA on Research & Development - Ongoing Phase 2 PORTEC Project on Invasive Species PORTEC Project (P10.2) - Use of Cleaner Alternative Source of Fuel or Renewable Energy (P10)		50,000.00	-
d.	National Shipyard Convention	November	50,000.00	-
	<b>Sub-Total</b>		<b>350,000.00</b>	<b>0.00</b>
<b>CAPABILITY TRAININGS</b>				
a.	Training on Intact Stability Track 2 – Inclining Test & Lightweight Survey	October	200,000.00	-
b.	Training on Intact Stability Track 3 – Use of MAX Surf/ Naval Architecture Software	September	150,000.00	-
	<b>Sub-Total</b>		<b>350,000.00</b>	<b>0.00</b>
<b>OFFICE SPECIFIC ACTIVITIES</b>				
a.	SRS Policy Orientation and Training for MC SR 2021-01, SR 2021-02, SR 2021-03, SR 2021-04 and SR 2021-05	March & August	50,000.00	-
b.	SRS Annual Office Staff Training Plan 2022	May	20,000.00	-
c.	Mid-year Office Performance Assesment and Target Setting Workshop	May	100,000.00	-
d.	Year-end Office Performance Assesment and Target Setting Workshop	November	100,000.00	-
	<b>Sub-Total</b>		<b>270,000.00</b>	<b>0.00</b>
	<b>TOTAL</b>		<b>6,021,936.00</b>	<b>807,500.00</b>

**PLANS AND BUDGET FOR FY 2022**

**Office: STANDARDS OF TRAINING, CERTIFICATION AND WATCHKEEPING OFFICE (STCWO)**

<b>Approved NEP for CY 2022</b>	<b>88,488,000.00</b>
Budgetary Requirements for CY 2022	<b>88,488,000.00</b>
Charged to ATF	0.00
Savings / Deficit	0.00
Excess of NEP (New Spending)	38,595,967.01

P/A/Ps	Timelines	REGULAR/ NEP	BUDGET		Remarks
			Excess of NEP	ATF	
<b>MANDATORY REQUIREMENTS</b>					
a. Office Supplies Expenses	2022	12,499,954.01	-	-	
b. Other Supplies and Materials	2022	609,900.00	2,678,500.00	-	
c. Fuel, Oil and Lubricants Expenses	2022	120,000.00	-	-	
d. Telephone Expenses - Mobile	2022	660,000.00	-	-	
e. Telephone Expenses - Landline	2022	264,000.00	-	-	
f. Internet Expenses	2022	600,000.00	-	-	MRO-NCR
g. Postage and Courier Services	2022	36,000.00	-	-	
h. Rent Expenses -Equipment	2022	144,000.00	-	-	
i. Repairs and Maintenance - Motor Vehicle	2022	90,000.00	-	-	
j. Taxes Duties and Licenses (Annual Registration of Vehicles)	2022	6,000.00	-	-	
k. Fidelity Bond Premium	2022	30,000.00	-	-	
l. Electricity Expenses	2022	684,000.00	-	-	MRO-NCR
m. Water Expenses	2022	24,000.00	-	-	MRO-NCR
n. Subscription Expenses (Zoom, Google Drive, and Web Application CANVA)	2022	270,600.00	-	-	
o. Petty Cash Replenishment	2022	100,000.00	-	-	

p.	Other Professional Services	2022	5,664,905.73	4,927,950.27	-	
q.	Labor and Wages	2022	29,658,650.00	7,675,150.00	-	Including MRO-NCR
r.	Other General Services	2022	18,000.00	-	-	
s.	Extraordinary and Miscellaneous Expenses	2022	271,200.00	-	-	
t.	Procurement of Public Cloud Based Services (Cloud Based Hosting )	2022	5,000,000.00	-	-	
u.	Maintenance of Smarthrow Cabinet (ICT Equipment-system maintenance)	2022	200,000.00	-	-	
v.	Maintenance of Email System (ICT Equipment-system maintenance )	2022	200,000.00	-	-	
w.	Supply, Delivery, Installation and Configuration of Network Monitoring System (Disaster Recover and Backup Solution )	September	200,000.00	-	-	
x.	Intrusion and Detection System (Data Center and Network Security Solution Subscription )	September - December	200,000.00	-	-	
y.	Secure Socket Layer Certifications Subscription for Website Domain Security and Cloudflare (Business Plan Subscription) Content Delivery Network (CDN) (Data Center and Network Security Solution Subscription )	September - December	100,000.00	-	-	
z.	ICT Equipment-system maintenance and upgrading	2022	250,000.00	-	-	
a.a	Subscription of Firewall License (Renewal)	April - December	300,000.00	-	-	
a.b	Procurement of Blank Security Paper (BSP)	January	20,350,000.00	5,087,500.00	-	
a.c	Procurement of Inspection, Monitoring, and Surveillance equipment	2022	-	1,209,700.00	-	
a.d	Procurement of MARINA ID supplies and equipment	2022	-	1,639,950.00	-	
a.e	Lease to Own Server	2022	-	990,000.00	-	
a.f	Repairs and Maintenance - Machinery and Equipment ICT	2022	-	200,000.00	-	
a.g	Representation Expenses (RA)	2022	-	50,000.00	-	
a.h	Transportation and Delivery Expenses (TA)	2022	-	50,000.00	-	
<b>Sub-Total</b>			<b>78,551,209.74</b>	<b>24,508,750.27</b>	<b>0.00</b>	

<b>MARITIME SAFETY IMPLEMENTATION/SEAFARER'S CERTIFICATION</b>					
a.	Conduct of Inspection	January - November	2,825,490.44	1,606,409.56	-
b.	Re-Certification Audit ISO 9001:2015	January	28,200.00	256,680.00	-
c.	Surveillance Audit of Bureau Veritas to the STCW Office	November	100,000.00	213,500.00	-
d.	Conduct of Monitoring	February - November	1,336,385.28	1,345,466.72	-
e.	Conduct of Surveillance	February - November	122,268.00	707,412.00	-
f.	Conduct of Assessment	February - November	895,221.54	538,278.46	-
g.	Conduct of Internal Quality Audit including follow-up verification	2022	-	432,600.00	-
<b>Sub-Total</b>			<b>5,307,565.26</b>	<b>5,100,346.74</b>	<b>0.00</b>
<b>EMSA/IMSAS/IMO COMMITMENTS</b>					
a.	22nd RP-Netherlands Joint Committee on Maritime Affairs (Bilateral Agreement)	March	180,000.00	72,000.00	-
b.	Independent Evaluation under Regulation I/8 of STCW Convention, as amended	March and June	3,289,800.00	53,200.00	-
c.	Negotiation of Bilateral Agreements	February - June	50,000.00	20,000.00	-
d.	Attendance to IMO Meetings	as per IMO Preliminary Programme of Meetings for 2022	-	3,536,500.00	-
e.	Asia-Pacific Economic Cooperation - Seafarer Excellence Network (APEC-SEN)	June and October	-	226,000.00	-
<b>Sub-Total</b>			<b>3,519,800.00</b>	<b>3,907,700.00</b>	<b>0.00</b>

<b>MIDP/PGS COMMITMENTS</b>						
a.	Review of policy of the Assessment of Competence in the Support Level.	July - December	200,000.00	-	-	200,000.00
b.	Policy on the Conduct of Surveillance	January - June	113,125.00	5,250.00	-	113,125.00
c.	Publication of Rules and Regulations on the Accreditation of Maritime Training Institutions and Assessment Centers	April	200,000.00	-	-	200,000.00
d.	Publication of Revised Rules and Regulations on the Accreditation of Instructors and Assessors of Approved Training Courses Conducted by Maritime Training Institutions (MTIs) and Assessors of Assessment of Competence Conducted by Assessment Centers (ACs)	April	140,000.00	-	-	140,000.00
e.	Submission of Policy on the Implementation of Measures to Manage Seafarers seafarer-related concerns in social media and other digital media platforms (MARCH 2022)	March	4,500.00	1,800.00	-	4,500.00
f.	Publication of various STCW Policies and Advisories	August	-	100,000.00	-	-
g.	Revised Rules of Procedures in Administrative Investigation of cases involving violations committed by Maritime Training Institutions and Filipino Seafarers and the corresponding table of penalties	August	-	150,000.00	-	-
<b>Sub-Total</b>			<b>657,625.00</b>	<b>257,050.00</b>	<b>0.00</b>	
<b>MARINA WIDE ACTIVITIES</b>						
a.	Day of the Filipino Seafarer	June	100,000.00	-	-	
b.	National Maritime Week	September	-	100,000.00	-	
<b>Sub-Total</b>			<b>100,000.00</b>	<b>100,000.00</b>	<b>0.00</b>	
<b>MEETINGS/CONFERENCE/INTERNATIONAL &amp; LOCAL COMMITMENTS</b>						
a.	Mid-Year Office Performance Assessment and Target Setting Workshop	May	25,000.00	-	-	
b.	Year-End Office Performance Assessment and Target Setting Workshop	November	25,000.00	300,000.00	-	
c.	Conduct of STCW Forum	March, June, September and December	23,000.00	9,200.00	-	
d.	Managment Review Meeting	June	16,800.00	33,320.00	-	
e.	Conduct of Orientation on the revised IRR of R.A. No. 10635	March	50,000.00	-	-	
f.	Conduct of Virtual Consultaiton regarding the Updated Write-Up of the MIDP Program Relating to the Promotion and Development of Competitive and skilled Maritime Professionals (For SEAFARERS) (WRITE-UP JUNE 2022)	March - May	13,500.00	5,400.00	-	
g.	Orientation/ Calibration/ Workshop Seminar on the Existing & Newly approved STCW Circulars and Guidelines related to Processing of STCW Certificates and MARINA ID	April, July and November	-	84,000.00	-	
h.	Calibration on Revised Circulars on Accreditation	April - June and October	-	215,600.00	-	

i.	Calibration on Accreditation Division's Procedures and SPT	April - June	-	44,800.00	-
j.	Calibration Workshop on Policies and System for the Conduct of Assessment of Competence of EAD.	2022	-	21,000.00	-
k.	Calibration of Proctors/Invigilations	2022	-	42,000.00	-
l.	Consultative Meetings with SMEs from January 2022 to March 2022 and July 2022 to September 2022 ( To be Hosted by Executive Director)	2022	-	31,200.00	-
m.	Zonal Orientation of MHEIs on the approved revised joint circular (with stakeholders)	2022	-	34,300.00	-
n.	Calibration Workshop for MHEI Monitoring Evaluators (with CHED)	2022	-	57,400.00	-
o.	Calibration Workshop for MTI and AC Monitoring Evaluators	2022	-	28,000.00	-
p.	Conduct of Meetings for STCW Advisory Council, 12 Meetings	2022	-	13,500.00	-
q.	Calibration of Auditors	June	-	213,500.00	-
r.	MET Conference (MOA between IAMU and MARINA)	April	-	315,000.00	-
s.	Public Orientation on the Memorandum Circular SC No. 2021-02	2022	-	34,300.00	-
t.	Orientation and calibration Workshop on the Revision of JCMMC No. 01 s. 2018 for MHEIs Monitoring Evaluators (with CHED)	2022	-	34,300.00	-
<b>Sub-Total</b>			<b>153,300.00</b>	<b>1,516,820.00</b>	<b>0.00</b>
<b>CAPABILITY TRAININGS</b>					
a.	STCWO Learning and Development (Capacity Enhancement and Training Related 150 pax x 4,000 for 2 days)	2022	-	600,000.00	-
b.	STCWO Learning and Development (ISO 9001:2015 Internal Quality Audit - AD)	2022	-	342,000.00	-
c.	STCWO Learning and Development (IMO Model Course 6.09 - AD)	2022	-	22,000.00	-
d.	STCWO Learning and Development (IMO Model Course 3.12 - AD)	2022	-	50,000.00	-
e.	STCWO Learning and Development (ISO 9001:2015 Lead Auditor's Course - AD)	2022	-	264,000.00	-
f.	STCWO Learning and Development (ISO 9001:2015 Quality Management Systems Internal Audit - QMD)	2022	-	189,500.00	-
g.	STCWO Learning and Development (Root Cause Analysis and Corrective Action Planning - QMD)	2022	-	47,000.00	-
h.	STCWO Learning and Development (Control of Documented Information – A course for Document Managers and Document Controllers - QMD)	2022	-	379,000.00	-
i.	Cybersecurity Awareness Seminar for STCW Personnel - ICTMD)	2022	-	15,000.00	-
			<b>0.00</b>	<b>1,908,500.00</b>	<b>0.00</b>

**OFFICE SPECIFIC ACTIVITIES**

a.	Design and Development Training Standards for Refresher Course on ATOTCO, ATCTCO and ATLGTCO	MAR-MAY 2022	33,000.00	70,200.00	-
b.	Standardization of 2nd and 3rd year level Course Packages for BSMT and BSMarE	JAN & MAR 2022	90,000.00	189,000.00	-
c.	Research Collaboration with NMP	March and June	9,000.00	53,600.00	-
d.	Review and revision of SHS Maritime Program	June	12,000.00	54,800.00	-
e.	Submission of STCWO Situationer Report on the Philippine Manpower Industry 2021 (on JUNE 2022)	June	4,500.00	1,800.00	-
f.	Preparation of updated FAQs on seafarer-related policies and production of infographics (DIGITAL)	March	50,000.00	-	-
g.	STCWO Books/Ebooks	2022	-	335,000.00	-
h.	Oathtaking	2022	-	60,000.00	-
i.	Design and development of the 4th year level courses	2022	-	251,600.00	-
j.	Revision of Training Standards issued under STCW Advisory 2019-05 (Minor)	2022	-	70,000.00	-
k.	Design and Development of MARINA Training Standard for Train the Trainers in coordination with MARTI	2022	-	100,400.00	-
l.	Design and development of E-TRB	2022	-	50,400.00	-
m.	Updating of MISMO (Legal Module)	2022	-	10,000.00	-
n.	Updating of Surveillance Accreditation and Monitoring Information System (Legal Module)	2022	-	10,000.00	-
o.	Updating of Surveillance Accreditation and Monitoring Information System (Additional Function for Surveillance Division and Monitoring Division)	2022	-	10,000.00	-
p.	Updating of MISMO (Surveillance, Accreditation and Monitoring Module)	2022	-	10,000.00	-
q.	Development of Training Record Book Portal	2022	-	20,000.00	-
<b>Sub-Total</b>			<b>198,500.00</b>	<b>1,296,800.00</b>	<b>0.00</b>
<b>TOTAL</b>			<b>88,488,000.00</b>	<b>38,595,967.01</b>	<b>0.00</b>

**PLANS AND BUDGET FOR FY 2022**

**Office: MRO I & II (LA UNION)**

<b>Approved NEP for CY 2022</b>	<b>5,920,000.00</b>
Budgetary Requirements for CY 2022	5,920,000.00
Charged to ATF	3,459,260.00
Savings / Deficit	0.00
Excess of NEP (New Spending)	0.00

P/A/Ps	Timelines	BUDGET		Remarks
		REGULAR/ NEP	ATF	
<b>MANDATORY REQUIREMENTS</b>				
a. Traveling Expenses - Local	2022	131,000.00	-	
b. Office Supplies Expenses	2022	200,000.00	-	Based on APP-CSE 2022 submitted to MFAS on 09 Aug 2021-P200,005.97
c. Accountable Forms Expenses	2022	6,000.00	350,000.00	100 pads
d. Fuel, Oil and Lubricants Expenses	2022	120,000.00	-	
e. Electricity Expenses	2022	960,000.00	-	80,000 monthly including Cagayan EO & Pangasinan EO
f. Postage and Courier Services	2022	12,000.00	-	
g. Mobile	2022	72,000.00	-	RD - 2,500 monthly; Section Heads - 1,000 monthly (1); 300.00 monthly (6); Driver - 150.00 monthly
h. Landline	2022	108,000.00	-	8,700 monthly
i. Internet Subscription Expenses	2022	132,000.00	-	11,281.25 monthly
j. Extraordinary and Miscellaneous Expenses	2022	116,000.00	-	9,700 monthly



k.	Auditing Services	2022	6,000.00	-	
l.	Janitorial Services	2022	288,000.00	-	1 JO - 500 per day; includes 20% premium
m.	Security Services	2022	324,000.00	-	26,880 monthly for 2 security guards
n.	Other General Services	2022	240,000.00	-	
o.	Motor Vehicles	2022	50,000.00	-	
p.	Taxes, Duties and Licenses	2022	9,000.00	-	
q.	Fidelity Bond Premiums	2022	13,000.00	-	
r.	Insurance Expenses	2022	58,000.00	-	
s.	Labor and Wages	2022	1,500,000.00	652,800.00	10 JOs - 600 per day; 1 JO - 500 per day; includes 20% premium
t.	Representation Expenses	2022	15,000.00	-	
u.	Transportation and Delivery Expenses	2022	12,000.00	-	
v.	Rents - Building and Structures	2022	1,488,000.00	112,200.00	133,350 monthly includes 10% increase annually
w.	Rents - Living Quarters	2022	48,000.00	-	RD - 4,000 monthly
x.	Other Subscription Expenses	2022	12,000.00	-	Zoom - 800 monthly
<b>Sub-Total</b>			<b>5,920,000.00</b>	<b>1,115,000.00</b>	

<b>MARITIME SAFETY IMPLEMENTATION/SEAFARER'S CERTIFICATION</b>				
a.	Safety Inspection/Registration/Certification/Monitoring	2022	-	1,221,400.00
b.	Maritime Safety Awareness Campaign	May & October	-	82,500.00
c.	Risk Mitigated Coordinated Response	2022	-	20,000.00
e.	Oplan Semana Santa/Summer Vacation	April - May	-	122,000.00
f.	Oplan Balik Eskwela	June	-	18,000.00
g.	Oplan Undas	November	-	24,300.00
h.	Oplan Kapaskuhan	Dec & Jan	-	37,700.00
j.	Multi-Sectoral Advisory Board (MSAB)	Quarterly	-	60000.00
k.	MARINA-PCG-PPA Forum	Quarterly	-	20000.00
m.	Monitoring of the Implementation of MC 2016-02	May & October	-	82,500.00
n.	MBST & Licensing of BC and MTM	January - December	-	360,500.00
<b>Sub-Total</b>			<b>0.00</b>	<b>2,048,900.00</b>

<b>MARINA WIDE ACTIVITIES/PWD/SENIOR CITIZENS/GAD</b>				
a.	National Women's Month Celebration	March	-	15,000.00
b.	MARINA Anniversary	June	-	10,000.00
c.	National Seafarer's Day	June	-	35,000.00
d.	National Maritime Week	September	-	50,000.00
<b>Sub-Total</b>			<b>0.00</b>	<b>110,000.00</b>
<b>GAD - SPECIFIC ACTIVITIES</b>				
a.	WIMAPHIL Chapter Organization	2022	-	20,000.00
b.	18-Day Campaign to End VAW	2022	-	30,000.00
c.	Conduct of Mid-Year & Year-End Assessment and Planning Session on GAD	2022	-	45,360.00
<b>Sub-Total</b>			<b>0.00</b>	<b>95,360.00</b>
<b>MEETINGS/CONFERENCE/INTERNATIONAL &amp; LOCAL COMMITMENTS</b>				
a.	Regional Directors' Meeting	January - December	-	40,000.00
b.	GACPA/PICPA	August	-	10,000.00
c.	HR Symposium	May	-	10,000.00
d.	SONAME	August	-	20,000.00
e.	MARINA Lawyer's Convention	November	-	10,000.00
<b>Sub-Total</b>			<b>0.00</b>	<b>40,000.00</b>

<b>CAPABILITY TRAININGS</b>				
a.	Trainings outside MARINA	June and November	-	25,000.00
b.	Co-Initiated Trainings	January - December	-	20,000.00
c.	Technical Trainings	January - December	-	20,000.00
<b>Sub-Total</b>			<b>0.00</b>	<b>65,000.00</b>
<b>OFFICE SPECIFIC ACTIVITIES</b>				
a.	APB Quarterly Assessment/Formulation of APB	January - December	-	10,000.00
b.	Mid-Year Office Performance Assessment and Target Setting	May	-	22,680.00
c.	Year-End Office Performance Assessment and Target Setting	November	-	22,680.00
e.	MARINA Wide - Mid-Year Performance Assessment and Target Setting	June	-	25,000.00
f.	MARINA Wide - Year-End Performance Assessment and Target Setting	December	-	25,000.00
g.	Meeting (Inter-agency Meetings)	January - December	-	12,000.00
<b>Sub-Total</b>			<b>0.00</b>	<b>80,360.00</b>
<b>TOTAL</b>			<b>5,920,000.00</b>	<b>3,459,260.00</b>

**PLANS AND BUDGET FOR FY 2022**

**Office: MRO IV (BATANGAS)**

<b>Approved NEP for CY 2022</b>	<b>10,693,000.00</b>
Budgetary Requirements for CY 2022	15,933,505.00
Charged to ATF	3,919,800.00
Savings / Deficit	-5,240,505.00
Excess of NEP (New Spending)	0.00

P/A/Ps	Timelines	BUDGET		Remarks
		REGULAR/ NEP	ATF	
<b>MANDATORY REQUIREMENTS</b>				
a. Traveling Expenses - Local	2022	97,200.00	-	
b. Training Expenses	2022	537,473.00	-	
c. Office Supplies Expenses	2022	500,000.00	-	
d. Fuel, Oil and Lubricants Expenses	2022	540,000.00	-	
e. Other Supplies and Materials Expenses	2022	540,000.00	-	
f. Water Expenses	2022	120,000.00	-	
g. Electricity Expenses	2022	1,560,000.00	-	
h. Postage and Courier Services	2022	75,000.00	-	
i. Mobile	2022	318,000.00	-	
j. Landline	2022	190,000.00	-	

<b>k.</b>	Internet Subscription Expenses	2022	194,000.00	-
<b>l.</b>	Cable, Satellite, Telegraph and Radio Expenses	2022	7,200.00	-
<b>m.</b>	Extraordinary and Miscellaneous Expenses	2022	98,400.00	-
<b>n.</b>	Legal Services	2022	5,000.00	-
<b>o.</b>	Auditing Services	2022	39,600.00	-
<b>p.</b>	Janitorial Services	2022	456,000.00	-
<b>q.</b>	Security Services	2022	264,000.00	-
<b>r.</b>	Buildings	2022	120,000.00	-
<b>s.</b>	Office Equipment	2022	106,000.00	-
<b>t.</b>	Information and Communication Technology Equipmen	2022	11,000.00	-
<b>u.</b>	Motor Vehicles	2022	252,000.00	-
<b>v.</b>	Taxes, Duties and Licenses	2022	47,000.00	-
<b>w.</b>	Fidelity Bond Premiums	2022	15,750.00	-
<b>x.</b>	Insurance Expenses	2022	34,000.00	-
<b>y.</b>	Labor and Wages	2022	5,100,000.00	-
<b>z.</b>	Printing and Publication Expenses	2022	186,000.00	-
<b>a.a</b>	Representation Expenses	2022	215,000.00	-

<b>b.b</b>	Rents - Building and Structures	2022	3,384,382.00	-
<b>c.c</b>	ICT Software Subscription	2022	12,000.00	-
<b>d.d</b>	Library and Other Reading Materials Subscription Expenses	2022	4,000.00	-
<b>e.e</b>	Other Subscription Expenses	2022	6,000.00	-
<b>Sub-Total</b>			<b>15,035,005.00</b>	<b>0.00</b>
<b>MARITIME SAFETY IMPLEMENTATION/SEAFARER'S CERTIFICATION</b>				
a.	<b>REGULATORY AND SUPERVISORY</b>			
	1. Safety Inspection / Registration / Certification / Monitoring	1st to 4th Quarter	-	1570800.00
	2. Enhanced Inter-Agency Enforcement			
	2.1 OPLAN Semana Santa	2nd Quarter	-	120600.00
	2.2 OPLAN Balik Eskwela	June	-	117000.00
	2.3 OPLAN Undas	November	-	117000.00
	2.4 OPLAN Paskwa	December and January	-	115200.00

<b>b. PROMOTIONAL AND DEVELOPMENT</b>					
3. Maritime Safety Awareness Campaign	1st to 4th Quarter	-	200,000.00		Traveling
4. Risk Mitigation and Coordinated Response	1st to 4th Quarter	-	50,000.00		
5. Intensified Safety Awareness Program					
5.1 Multi-Sectoral Advisory Board	Quarterly	-	51,000.00		Computed at 30 participants for 4 forums
5.2 MARINA-PCG-PPA Forum	1st & 3rd Quarter	-	12,600.00		Computed at 15 participants for 2 forums
5.3 Promotion and development of domestic shipping	1st to 4th Quarter	-	1,565,600.00		
<b>Sub-Total</b>		<b>0.00</b>	<b>3,919,800.00</b>		
<b>MARINA WIDE ACTIVITIES/PWD/SENIOR CITIZENS/GAD</b>					
a. Marina Anniversary	2nd Quarter	31,500.00	-		
b. Seafarer's Day	2nd Quarter	35,000.00	-		
c. National Maritime Week	3rd Quarter	50,000.00	-		
<b>Sub - total</b>		<b>116,500.00</b>	<b>0.00</b>		



<b>MEETINGS/CONFERENCE/INTERNATIONAL &amp; LOCAL COMMITMENTS</b>				
a.	Regional Director's Meeting	1st to 4th Quarter	75,000.00	-
b.	NEDA CALABARZON and MIMAROPA	1st to 4th Quarter	25,000.00	-
<b>Sub-Total</b>			<b>100,000.00</b>	<b>0.00</b>
<b>CAPABILITY TRAININGS</b>				
a.	HR Trainings	1st to 4th Quarter	25,000.00	-
b.	GAD Trainings	2nd Quarter	300,000.00	-
<b>Sub-Total</b>			<b>325,000.00</b>	<b>0.00</b>
<b>OFFICE SPECIFIC ACTIVITIES</b>				
a.	Year End Office Performance Assessment and Target Setting	4th Quarter	31,500.00	-
b.	Mid Year Office Performance Assessment and Target Setting	2nd Quarter	31,500.00	-
c.	MARINA Wide - Mid/Year End Performance Assessment and Target Setting	2nd to 4th Quarter	25,000.00	-
d.	Team Building	1st to 4th Quarter	385,500.00	- (75 personnel x P2200 per day x 2 days) - 330,000 tshirt - 27 x 300 = 22,500 miscellaneous - 33,000
<b>Sub-Total</b>			<b>473,500.00</b>	<b>0.00</b>
<b>TOTAL</b>			<b>15,933,505.00</b>	<b>3,919,800.00</b>

**PLANS AND BUDGET FOR FY 2022**

**Office: MRO V (LEGASPI)**

<b>Approved NEP for CY 2022</b>	<b>5,822,000.00</b>
Budgetary Requirements for CY 2022	5,294,780.00
Charged to ATF	1,336,000.00
Savings / Deficit	527,220.00
Excess of NEP (New Spending)	3,020,800.00

P/A/Ps	Timelines	BUDGET		Remarks
		REGULAR/ NEP	ATF	
<b>MANDATORY REQUIREMENTS</b>				
a. Office Supplies Expenses	2022	300,000.00	-	
b. Fuel, Oil and Lubricants Expenses	2022	350,000.00	-	
c. Other Supplies and Materials Expenses	2022		-	
d. Water Expenses	2022	64,000.00	-	
e. Electricity Expenses	2022	650,000.00	-	
f. Postage and Courier Services	2022	49,000.00	-	
g. Mobile	2022	115,000.00	-	1 director- 2,500 monthly
h. Internet Subscription Expenses	2022	81,000.00	-	8 section heads - 600 monthly 6,700 per month
i. Extraordinary and Miscellaneous Expenses	2022	116,400.00	-	
j. Legal Services	2022	13,000.00	-	

k.	Auditing Services	2022	10,000.00	-	
l.	Repairs and Maintenance - Office Equipment	2022	10,000.00	-	
m.	Repairs and Maintenance - Motor Vehicles	2022	152,000.00	-	
n.	Taxes, Duties and Licenses	2022	49,000.00	-	
o.	Fidelity Bond Premiums	2022	43,000.00	-	
p.	Insurance Expenses	2022	10,000.00	-	Building insurance
q.	Labor and Wages	2022	2,350,000.00	-	
r.	Rents - Building and Structures	2022	141,000.00	-	
<b>Sub-Total</b>			<b>4,503,400.00</b>	<b>0.00</b>	
<b>NEW SPENDING / NOT INCLUDED IN THE REGULAR NEP</b>					
a.	Accountable Forms Expenses		425,000.00	-	New Spending/Not included in the MRO V
		2022			
b.	Landline		90,000.00	-	New Spending/Not included in the MRO V
		2022			
c.	Other Professional Services		188,000.00	-	New Spending/Not included in the MRO V
		2022			
d.	Janitorial Services		188,000.00	-	New Spending/Not included in the MRO V
		2022			
e.	Repairs and Maintenance - ICT Equipments		20,000.00	-	New Spending/Not included in the MRO V
		2022			
f.	Insurance Expenses		500,000.00	-	New Spending/Not included in the MRO V
		2022			
g.	Labor and Wages		521,800.00	-	New Spending/Not included in the MRO V
		2022			
h.	Other Maintenance and Operating Expenses		288,000.00	-	New Spending/Not included in the MRO V
		2022			
i.	Building Insurance		500,000.00	-	New Spending/Not included in the MRO V
		2022			
j.	Building Repairs		300,000.00	-	New Spending/Not included in the MRO V
		2022			
<b>Sub-Total</b>			<b>3,020,800.00</b>	<b>0.00</b>	

<b>MARITIME SAFETY IMPLEMENTATION/SEAFARER'S CERTIFICATION</b>					
a.	Multi-Sector Advisory Board	January - December	-	510,000.00	30 participants, 1 day, 4 forums
b.	OPLAN Biyaheng Ayos				
a.	Oplan Semana Santa	2nd Quarter	-	120,000.00	21 Personnel, 8 days, 6 ports/locations
b.	Oplan Balik Eskwela	2nd Quarter	-	120,000.00	21 Personnel, 8 days, 6 ports/locations
c.	Oplan Undas	4th Quarter	-	120,000.00	21 Personnel, 8 days, 6 ports/locations
d.	Oplan Kapaskuhan	1st & 4th Quarter	-	120,000.00	21 Personnel, 8 days, 6 ports/locations
c.	MBST	Q1 and Q3	-	10,000.00	5 personnel, 2 days, 4 MBST
d.	Compliance Monitoring	Q1-Q4	-	216,000.00	7 personnel, 2 times per month (frequency of travel), 6 provinces in Bicol
f.	Mobile Registration	Q1 and Q3	-	120,000.00	7 personnel, once a month (frequency of travel), 6 provinces in Bicol
<b>Sub-Total</b>			<b>0.00</b>	<b>1,336,000.00</b>	
<b>MARINA WIDE ACTIVITIES</b>					
a.	National Women's Month	1st Quarter	30,000.00	-	
b.	MARINA Anniversary	2nd Quarter	18,000.00	-	42 pax, 420 per pax, 5,000 miscellaneous expense
c.	National Seafarer's Day	2nd Quarter	35,000.00	-	
d.	National Maritime Week	3rd Quarter	50,000.00	-	
<b>Sub-Total</b>			<b>133,000.00</b>	<b>0.00</b>	
<b>MEETINGS/CONFERENCE/INTERNATIONAL &amp; LOCAL COMMITMENTS</b>					
a.	Regional Directors' Meeting		25,000.00	-	
<b>Sub-Total</b>			<b>25,000.00</b>	<b>0.00</b>	

<b>CAPABILITY TRAININGS</b>		
a. Personnel Trainings	50,000.00	-
b. GAD Programs	291,100.00	-
<b>Sub-Total</b>	<b>341,100.00</b>	<b>0.00</b>
<b>OFFICE SPECIFIC ACTIVITIES</b>		
a. Year-end Office Performance Assessment and Target	17,640.00	-
b. Mid-year Office Performance Assessment and Target	17,640.00	-
c. Team Building	207,000.00	-
d. MARINA-wide Mid-year and Year-end Office Performance Assessment and Target	50,000.00	-
<b>Sub-Total</b>	<b>292,280.00</b>	<b>0.00</b>
<b>TOTAL</b>	<b>5,294,780.00</b>	<b>1,336,000.00</b>

**PLANS AND BUDGET FOR FY 2022**

**Office: MRO VI (ILOILO)**

<b>Approved NEP for CY 2022</b>	<b>8,445,000.00</b>
Budgetary Requirements for CY 2022	8,445,000.00
Charged to ATF	1,000,000.00
Savings / Deficit	0.00
Excess of NEP (New Spending)	1,962,000.00

P/A/Ps	Timelines	BUDGET		Remarks
		REGULAR/ NEP	ATF	
<b>MANDATORY REQUIREMENTS</b>				
a. Office Supplies Expenses	2022	400,000.00	-	
b. Accountable Forms Expenses	2022	350,000.00	-	
c. Fuel, Oil and Lubricants Expenses	2022	180,000.00	-	Iloilo - 3 Vehicles Bacolod - 1 Vehicle
d. Water Expenses	2022	180,000.00	-	Iloilo - P12,000 monthly Bacolod - P3,000 monthly
e. Electricity Expenses	2022	1,000,000.00	-	
f. Postage and Courier Services	2022	36,000.00	-	
g. Mobile	2022	174,000.00	-	Director - 2,500 ; 6 Section Heads - 1, 500; 3 Hotlines - 500; Driver – 500; Secretary – 500
h. Landline	2022	48,000.00	-	Iloilo PLDT - 2,500; BEO PLDT - 1,500
i. Internet Subscription Expenses	2022	168,000.00	-	Iloilo Globe - 4,000; Iloilo PLDT - 4,000; BEO Globe - 2,500; BEO PLDT - 3,500
j. Extraordinary and Miscellaneous Expenses	2022	116,000.00	-	
k. Other Professional Services	2022	20,000.00	-	
l. Janitorial Services	2022	284,000.00	-	Iloilo - 2 Utility Staff; Bacolod - 1 Utility Staff

m.	Security Services	2022	1,080,000.00	-	Iloilo - 3 Security Guards (P73,000 monthly); Bacolod - 2 Security Guards (47,000 monthly)
n.	Repairs and Maintenance - Buildings	2022	30,000.00	-	
o.	Repairs and Maintenance - Office Equipment	2022	30,000.00	-	
p.	Repairs and Maintenance - ICT Equipment	2022	30,000.00	-	
q.	Repairs and Maintenance - Motor Vehicles	2022	30,000.00	-	
r.	Repairs and Maintenance - Furniture and Fixtures	2022	30,000.00	-	
s.	Taxes, Duties and Licenses	2022	20,000.00	-	
t.	Fidelity Bond Premiums	2022	60,000.00	-	
u.	Insurance Expenses	2022	40,000.00	-	
v.	Labor and Wages	2022	2,160,000.00	-	
w.	Printing and Publication Expenses	2022	64,000.00	-	
x.	Transportation and Delivery Expenses	2022	12,000.00	-	
y.	Rents - Building and Structures	2022	189,000.00	-	Iloilo - Warehouse Rental Bacolod - Office Rental
<b>Sub-Total</b>			<b>6,731,000.00</b>	<b>0.00</b>	
<b>NEW SPENDING / NOT INCLUDED IN THE REGULAR NEP</b>					
a.	Security Services	2022	360,000.00	-	New Spending/Not included in the MRO VI
b.	Labor and Wages	2022	1,602,000.00	-	New Spending/Not included in the MRO VI
<b>Sub-Total</b>			<b>1,962,000.00</b>	<b>0.00</b>	
<b>MARITIME SAFETY IMPLEMENTATION/SEAFARER'S CERTIFICATION</b>					
a.	<b>Maritime Safety Implementation</b>				
a.	Safety Inspection	January - December	216,000.00	-	5 engrs x 24 travels per year x 1,800 per diem

b.	Registration	January - December	216,000.00	-	5 engs x 24 travels per year x 1,800 per diem
c.	Certification	January - December	216,000.00	-	5 engs x 24 travels per year x 1,800 per diem
d.	Monitoring	January - December	216,000.00	-	5 engs x 24 travels per year x 1,800 per diem
<b>b.</b>	<b>Enhanced Inter-Agency Enforcement</b>				
a.	OPLAN Semana Santa/Summer Vacation	April - May	41,000.00	-	Six (6) Technical Personnel, Twelve (12) Non-Technical Staff, Six (6) Ports, 10 days, Misc. Exp (Printing of Tarpaulin)
b.	OPLAN Balik Eskwela	June	41,000.00	-	Six (6) Technical Personnel, Twelve (12) Non-Technical Staff, Six (6) Ports, 5 days, Misc. Exp (Printing of Tarpaulin)
c.	OPLAN Undas	November	41,000.00	-	Six (6) Technical Personnel, Twelve (12) Non-Technical Staff, Six (6) Ports, 5 days, Misc. Exp (Printing of Tarpaulin)
d.	OPLAN Paskwa	December	41,000.00	-	Six (6) Technical Personnel, Twelve (12) Non-Technical Staff, Six (6) Ports, 10 days, Misc. Exp (Printing of Tarpaulin)
<b>c.</b>	<b>Intensified Safety Awareness Program</b>				
a.	Multi-Sectoral Advisory Board (MSAB)	Quarterly	12,000.00	-	30 participants x 100 snacks x 4 times
b.	MARINA-PCG-PPA Forum	Quarterly	12,000.00	-	30 participants x 100 snacks x 4 times
<b>d.</b>	<b>Promotion and Development of the Domestic Shipping Industry</b>				
a.	Conduct of Market Study pursuant to MC 2016-02	April - December	-	150,000.00	ig Expense = 1,500Representation Expense = 18,900
b.	Organization and Development Training for Officers of Associations and Cooperatives / Institutional Support Mechanism	October - December	-	85,000.00	ants x P420 = 33,600Representation Expense = 51,400
<b>f.</b>	<b>Enhancement of Maritime Safety</b>				
a.	ISM Orientation/ Updating of DPAs in Iloilo and Bacolod	November - December	-	100,000.00	!0 x 2 areas = 42,000Representation Expense = 58,000
b.	Training of Officers and Crew for Modernized Vessels (Safe Navigation and Collision Regulation)	July - December	-	190,000.00	!0 x 3 areas = 70,300Representation Expense = 24,000
c.	Maritime Safety Awareness Campaign cum	Le: April - December	-	100,000.00	! per diem = 90,000Representation Expense = 10,000



d.	MBST and Oral Assessment for Boat Captain I and Motorman	April - December	-	200,000.00 per diem = 180,000	Representation Expense = 20,000
<b>g. Enhanced Inter-Agency Enforcement</b>					
a.	Vessel Monitoring	April - December	-	150,000.00	ig Expense = 1,500 Representation Expense = 18,900
b.	One Stop Shop (OSS) for Crew Change	January - December	-	25,000.00	Salary and Travel Claims of One (1) Job Order Personnel
<b>Sub-Total</b>			<b>1,052,000.00</b>	<b>1,000,000.00</b>	
<b>MARINA WIDE ACTIVITIES</b>					
a.	MARINA Anniversary	June	20,000.00	-	45 personnel x P420 = 18,900
b.	National Women's Month Celebration	March	5,000.00	-	45 personnel x P100 = 4,500 (GAD Activity)
c.	Seafarer's Day	June	50,000.00	-	ous - 16,250 (with integration of GAD Activity)
d.	National Maritime Week	September	50,000.00	-	ous - 16,250 (with integration of GAD Activity)
e.	PWD/Senior Citizen Related Activities	January - December		-	Integrated with other Activities
f.	GAD-Specific Activities	January - December	40,000.00	-	l x P420 x 2 times = 37,800 Miscellaneous - 2,200
<b>Sub-Total</b>			<b>165,000.00</b>	<b>0.00</b>	

<b>MEETINGS/CONFERENCE/INTERNATIONAL &amp; LOCAL COMMITMENTS</b>					
a.	Regional Director's Conference (RDC)	January - December	40,000.00	-	Travelling Expenses of RD
b.	GACPA/PICPA	August	10,000.00	-	Training and Registration Fees (2 participants)
c.	SONAME	August	20,000.00	-	Training and Registration Fees (3 participants)
d.	MARINA Lawyer's Convention	November	10,000.00	-	Training and Registration Fees (2 participants)
<b>Sub-Total</b>			<b>80,000.00</b>	<b>0.00</b>	
<b>CAPABILITY TRAININGS</b>					
a.	HR Trainings	June - December	20,000.00	-	45 personnel x P420 = 18,900
b.	Technical Trainings	January - December	10,000.00	-	Continuing Professional Development for Technical Staff (Electrical Engrs, Civil Engrs, Mechanical Engrs)
<b>Sub-Total</b>			<b>30,000.00</b>	<b>0.00</b>	
<b>OFFICE SPECIFIC ACTIVITIES</b>					
a.	Mid Year Office Performance Assessment and Target Setting	June	50,000.00	-	45 personnel x P420 x 2 days = 37,800
b.	Year End Office Performance Assessment and Target Setting	December	50,000.00	-	45 personnel x P420 x 2 days = 37,800
c.	Team Building	2nd Quarter	237,000.00	-	
d.	MARINA Wide - Mid/Year End Performance Assessment and Target Setting	June - December	50,000.00	-	45 personnel x P2,200 x 2 days = 198,000 3 participants including RD
<b>Sub-Total</b>			<b>387,000.00</b>	<b>0.00</b>	
<b>TOTAL</b>			<b>8,445,000.00</b>	<b>1,000,000.00</b>	

**PLANS AND BUDGET FOR FY 2022**

**Office: MARINA TRAINING INSTITUTE (BACOLOD)**

Budgetary Requirements for CY 2022 7,289,000.00

P/A/Ps		Timelines	BUDGET	Remarks
<b>MANDATORY REQUIREMENTS</b>				
a.	Utilities Expenses	2022	1,200,000.00	Electricity, Water and Internet Subscription Expenses
b.	Manpower Requirements	2022	2,527,000.00	Security Guards, Utilities and Job Orders
c.	Carpentry Works	2022	754,000.00	
d.	Painting Works	2022	156,000.00	
e.	Tile Works	2022	379,000.00	
f.	Waterproofing and Concrete Topping Works	2022	903,000.00	
g.	Pump Electrical Installation	2022	126,000.00	
h.	Sewer Pipe Installation	2022	69,000.00	
i.	Elevator Pit Works	2022	123,000.00	
j.	Perimeter Fence	2022	1,052,000.00	
<b>TOTAL</b>			<b>7,289,000.00</b>	

**PLANS AND BUDGET FOR FY 2022**

**Office: MRO VII (CEBU)**

<b>Approved NEP for CY 2022</b>	<b>16,746,000.00</b>
Budgetary Requirements for CY 2022	16,746,000.00
Charged to ATF	1,500,000.00
Savings / Deficit	0.00
Excess of NEP (New Spending)	0.00

P/A/Ps	Timelines	BUDGET		Remarks
		REGULAR/ NEP	ATF	
<b>MANDATORY REQUIREMENTS</b>				
a. Office Supplies Expenses	2022	840,000.00	-	
b. Accountable Forms Expenses	2022	120,000.00	-	
c. Fuel, Oil and Lubricants Expenses	2022	360,000.00	-	
d. Water Expenses	2022	348,000.00	-	29k monthly
e. Electricity Expenses	2022	1,600,000.00	-	
f. Postage and Courier Services	2022	240,000.00	-	
g. Mobile	2022	144,000.00	-	1 director - 2,500 monthly 10 section heads - 300 monthly
h. Landline	2022	18,000.00	-	
i. Internet Subscription Expenses	2022	335,000.00	-	100mbps - 2,016; innove - 11,640; pldt 50 mbps - 5,000; pldt 100mbps - 8,960
j. Extraordinary and Miscellaneous Expenses	2022	116,400.00	-	9,700 per month
k. Legal Services	2022	12,000.00	-	
l. Janitorial Services	2022	780,000.00	-	
m. Security Services	2022	1,008,000.00	-	
n. Repairs and Maintenance - Office Equipment	2022	36,000.00	-	

o.	Repairs and Maintenance - Motor Vehicles	2022	200,000.00	-	
p.	Taxes, Duties and Licenses	2022	60,000.00	-	
q.	Fidelity Bond Premiums	2022	12,000.00	-	
q.	Insurance Expenses	2022	25,000.00	-	
r.	Labor and Wages	2022	6,600,000.00	-	
s.	Printing and Publication Expenses	2022	60,000.00	-	
t.	Transportation and Delivery Expenses	2022	50,000.00	-	petty cash
u.	Rents - Building and Structures	2022	735,000.00	-	Tagbilaran - 35,000 Dumaguete - 26,250
v.	ICT Software Subscription	2022	57,600.00	-	zoom
w.	Other Subscription Expenses	2022	12,000.00	-	Gmail Storage
<b>Sub-Total</b>			<b>14,794,500.00</b>	<b>0.00</b>	
<b>MARITIME SAFETY IMPLEMENTATION/SEAFARER'S CERTIFICATION</b>					
a.	INTENSIFIED SAFETY AWARENESS PROGRAM				
a.	MSAB	ayAugustNovember	75,000.00	-	80pax X 420/meal X 3 events =100,800.00
b.	PCG-CPA-PPA-MARINA Forum				70pax X 420/meal X 2 events=58,800 plus Misc of 2,400=P61,200
c.	Boat Building and Fabrication Workshop	May - November	-	210,000.00	60pax X 420/meal x 2 events=50,400  Tonnage Fee - Boat Building Workshop, April 2022 Activity, venue P45,000, speaker P10,000, am snack for 100pax xP100perpax=P10,000, plus pm snack of P10,000, plus lunch of 100pax at P220per pax =P22,000 plus supplies and kit of P8,000 = total of P 105,000 and for activity of May 2022 - the same expenses of April 2022 of P105,000

d.	Service Contractor Seminar for Stakeholders	May - November	-	210,000.00	60pax X 420/meal x 2 events=50,400  Tonnage Fee - Service Contractor Seminar, June 2022 Activity, venue P45,000, speaker P10,000, am snack for 100pax xP100perpax=P10,000, plus pm snack of P10,000, plus lunch 100pax at P220per pax=P22,000 plus supplies and kit of P8,000 = total of P 105,000 and for activity of August 2022 - the same expenses of June 2022 of P105,000
e.	Best Practices in Shipbuilding workshop	May - November	-	210,000.00	60pax X 420/meal x 2 events=50,400  Tonnage Fee - Best Practices in Shipbuilding Workshop, September 2022 Activity, venue P45,000, speaker P10,000, am snack for 100pax xP100perpax=P10,000, plus pm snack of P10,000, plus lunch 100 pax at P220per pax=P22,000 plus supplies and kit of P8,000 = total of P 105,000 and for activity of October 2022 - the same expenses of September 2022 of P105,000
f.	ISM Forum	May - November	-	225,000.00	Tonnage Fee - ISM Forum-workshop, October 2022 Activity, venue P45,000, speaker P15,000, am snack for 100pax xP100perpax=P10,000, plus pm snack of P10,000, lunch 100 pax at P220per pax=P22,000 plus supplies and kit of P10,500 = total of P 112,500 and for activity of November 2022 - the same expenses of October 2022 of P112,501
g.	Safety Forum	May - November	-	210,000.00	Tonnage Fee - Safety Forum-Workshop, November 2022 Activity, venue P45,000, speaker P10,000, am snack for 100pax xP100perpax=P10,000, plus pm snack of P10,000, plus lunch 100 pax at P220per pax=P22,000 plus supplies and kit of P8,000 = total of P 105,000 and for activity of December 2022 - the same expenses of November 2022 of P105,001
h.	STCW Forum	May - November	-	150,000.00	60pax X 420/meal=25,200  Tonnage Fee -STCW Forum -May 2022 supplies for the activity P5,000 and representation of P45,000 and for August 2022 supplies P5,000 and representation P45,000 and for November 2022 supplies P5,000 and P45,000 for representation
i.	RDC -Local Conference	January - December	85,000.00	-	
b.	SAFETY STANDARD IMPLEMENTATION				
a.	Safety Inspection	April - December	180,000.00	-	
b.	Certification- MBST	April - December	-	135,000.00	

c.	Monitoring/Enforcement/Compliance/Tonnage Measurement & Stability/Calculation & Veriification	April - December	90,000.00	-
d.	Market Study	May - August - November	-	150,000.00
d.	ENHANCED INTER-AGENCY ENFORCEMENT			
a.	OPLAN Kapaskuhan	December-Jan	105,000.00	-
b.	OPLAN Semana Santa	April	55,000.00	-
c.	OPLAN Undas	November	55,000.00	-
d.	OPLAN Balik Eskwela	June	55,000.00	-
e.	RISK MITIGATION & COORDINATED RESPONSE			
a.	Investigation Maritime Incidents	Jan-Dec	120,000.00	-
<b>Sub-Total</b>			<b>820,000.00</b>	<b>1,500,000.00</b>
<b>MARINA WIDE ACTIVITIES</b>				
a.	Day of the Filipino seafarer	June	127,000.00	-
b.	MARINA Anniversary	June	50,000.00	-
c.	National Maritime Week	September	150,000.00	-
d.	SPMS-Mid & yearend- MARINA wide	June and December	36,000.00	-

e.	MARINA Cultural & Athletic Activity	December	52,500.00	-
f.	MARINA General Assembly	April	20,000.00	-
<b>Sub-Total</b>			<b>435,500.00</b>	<b>0.00</b>
<b>MEETINGS/CONFERENCE/INTERNATIONAL &amp; LOCAL COMMITMENTS</b>				
a.	IMO & related trainings	Per invitation	120,000.00	-
<b>Sub-Total</b>			<b>120,000.00</b>	<b>0.00</b>
<b>CAPABILITY TRAININGS</b>				
a.	Training & Seminar at Civil Service	January - December	60,000.00	-
b.	Professional Continuing Education	January - December	60,000.00	-
<b>Sub-Total</b>			<b>120,000.00</b>	<b>0.00</b>
<b>OFFICE SPECIFIC ACTIVITIES</b>				
a.	Team Building	February	120,000.00	-
b.	MARINA Wide - Mid/Year End Performance Assessment and Target Setting	June and December	36,000.00	-
c.	GAD Activity	January - December	300,000.00	-
<b>Sub-Total</b>			<b>456,000.00</b>	<b>0.00</b>
<b>TOTAL</b>			<b>16,746,000.00</b>	<b>1,500,000.00</b>



**PLANS AND BUDGET FOR FY 2022**

**Office: MRO VIII (TACLOBAN)**

<b>Approved NEP for CY 2022</b>	<b>11,138,000.00</b>
Budgetary Requirements for CY 2022	12,408,590.00
Charged to ATF	0.00
Savings / Deficit	-1,270,590.00
Excess of NEP (New Spending)	3,062,400.00

P/A/Ps	Timelines	BUDGET		Remarks
		REGULAR/ NEP	ATF	
<b>MANDATORY REQUIREMENTS</b>				
a. Repairs and Maintenance - Motor Vehicles	2022	80,000.00	-	2 service vehicles
b. Repairs and Maintenance - ICT	2022	40,000.00	-	
c. Repairs and Maintenance - Office Equipment	2022	22,000.00	-	
d. Fuel, Oil and Lubricants Expenses	2022	240,000.00	-	2 service vehicles
e. Insurance Expenses	2022	98,300.00	-	
f. Rents - Building and Structures	2022	2,472,000.00	-	
g. Water Expenses	2022	19,200.00	-	
h. Electricity Expenses	2022	600,000.00	-	
i. Telephone - Mobile	2022	228,000.00	-	
j. Telephone - Landline	2022	39,000.00	-	
k. Internet Subscription Expenses	2022	240,000.00	-	
l. Cable, Satellite, Telegraph and Radio Expenses	2022	19,200.00	-	

m.	Office Supplies Expenses	2022	825,650.00	-	
n.	Accountable Forms Expenses	2022	360,000.00	-	
o.	Postage and Courier Services	2022	60,000.00	-	
p.	Extraordinary and Miscellaneous Expenses	2022	116,400.00	-	
q.	Legal Services	2022	12,600.00	-	
q.	Security Services	2022	264,000.00	-	1 Security Guard
r.	Fidelity Bond Premiums	2022	6,000.00	-	
s.	Labor and Wages	2022	1,902,500.00	-	20 Job Order personnel
t.	Transportation and Delivery Expenses	2022	12,000.00	-	
<b>Sub-Total</b>			<b>7,656,850.00</b>	<b>0.00</b>	
<b>NEW SPENDING / NOT INCLUDED IN THE REGULAR NEP</b>					
a.	Accountable Forms Expenses		3,062,400.00	-	
<b>Sub-Total</b>			<b>3,062,400.00</b>	<b>0.00</b>	
<b>MARITIME SAFETY IMPLEMENTATION/SEAFARER'S CERTIFICATION</b>					
a.	INTENSIFIED SAFETY AWARENESS	January - December			MSAB, MARINA-PCG-PPA Consultative Forum
a.	Multi-Sector Advisory Board		90,000.00	-	
b.	MARINA-PCG-PPA Forum		90,000.00	-	

b.	ENHANCED INTER AGENCY ENFORCEMENT	January - December		Port monitoring and inspection of vessels during OPLAN Kapaskuhan, Kapistahan, Semana Santa, Balik Eskwela, Undas
a.	OPLAN Kapaskuhan		35,000.00	-
b.	OPLAN Semana Santa		30,000.00	-
c.	OPLAN Undas		15,000.00	-
d.	OPLAN Balik Eskwela		15,000.00	-
e.	OPLAN Kapistahan		15,000.00	-
c.	SAFETY STANDARDS IMPLEMENTATION	January - December		Registration, Certification, Monitoring, Safety Inspection of vessels
a.	Registration			
	<i>Advertising Expenses</i>		120,000.00	-
	<i>Labor and Wages</i>		203,400.00	-
	<i>Traveling Expenses - Local</i>		40,000.00	-
b.	Certification			
	<i>Labor and Wages</i>		778,200.00	-
	<i>Traveling Expenses - Local</i>		20,000.00	-
c.	Monitoring			
	<i>Printing and Publication Expenses</i>		20,000.00	-
	<i>Labor and Wages</i>		1,173,200.00	-
	<i>Traveling Expenses - Local</i>		80,000.00	-
d.	Safety Inspection			

	<i>Labor and Wages</i>		420,700.00	-	
	<i>Traveling Expenses - Local</i>		142,000.00	-	
d	RISK MITIGATION AND COORDINATED RESPONSES	January - December			
a.	Investigation/Inspection		40,000.00	-	Investigation/Inspection of vessels.
	<b>Sub-Total</b>		<b>3,327,500.00</b>	<b>0.00</b>	
<b>MARINA WIDE ACTIVITIES/PWD/SENIOR CITIZENS/GAD</b>					
a.	MARINA ANNIVERSARY	2nd Quarter	31,800.00	-	53 x 600 meals/snacks for personnel and clients/stakeholders and othe misc exp
b.	MRO8 ANNIVERSARY	4th Quarter	31,800.00	-	53 x 600 meals/snacks for personnel and clients/stakeholders and othe misc exp
c.	DAY OF THE FILIPINO SEAFARER	2nd Quarter	40,000.00	-	1 day celebration
d.	NATIONAL MARIITME WEEK	3rd Quarter	67,000.00	-	1 week celebration
e.	MARINA CULTURAL & ATHLETIC ACTIVITY	January - December	79,500.00	-	53 x 1500 maximum per personnel as per GAA
	<b>Sub-Total</b>		<b>250,100.00</b>	<b>0.00</b>	
<b>MEETINGS/CONFERENCE/INTERNATIONAL &amp; LOCAL COMMITMENTS</b>					
a.	WORKSHOPS				
a.	Formulation of APB	March	18,000.00	-	
b.	Mid-Year Office Performance Assessment and Target Setting Workshop	June	44,520.00	-	53 PERSONNEL X 420 X 2 DAYS
c.	Year-End Office Performance Assessment and Target Setting Workshop	November	44,520.00	-	53 PERSONNEL X 420 X 2 DAYS
d.	Team Building	February	273,100.00	-	(53 personnel x P2200 per day x 2 days) - 233,200 tshirt - 53 x 300 = 15,900 miscellaneous - 24,000
e.	MARINA Wide Mid Year/ Year End Performance Assessment and Target Setting Workshop	June and November	75,000.00	-	3 REPRESENTATIVES PER REGION (venue and accommodation c/o MCO)

b.	CONFERENCES	Janaury - December			
a.	Regional Director's Conference		120,000.00	-	
b.	MARINA Lawyer's Annual Convention		31,000.00	-	
c.	PAGBA		31,000.00	-	
d.	PICPA		31,000.00	-	
e.	HR Symposium		31,000.00	-	
f.	SONAME		31,000.00	-	
c.	TRAININGS	Janaury - December	120,000.00	-	CO-Initiated
d.	MEETINGS	Janaury - December			
	Staff Meeting		144,000.00	-	
	Inter-agency		60,000.00	-	Staff Meeting and Inter-Agency Meeting
	<b>Sub-Total</b>		<b>1,054,140.00</b>	<b>0.00</b>	
<b>CAPABILITY TRAININGS</b>					
a.	TRAININGS	Janaury - December	120,000.00	-	Orientation for newly hired personnel, supervisory trainings, VOW, technical writing, leadership trainings and other CSC trainings
	<b>Sub-Total</b>		<b>120,000.00</b>	<b>0.00</b>	
	<b>TOTAL</b>		<b>12,408,590.00</b>	<b>0.00</b>	

**PLANS AND BUDGET FOR FY 2022**

**Office: MRO IX (ZAMBOANGA)**

<b>Approved NEP for CY 2022</b>	<b>6,094,000.00</b>
Budgetary Requirements for CY 2022	6,367,480.00
Charged to ATF	3,470,000.00
Savings / Deficit	-273,480.00
Excess of NEP (New Spending)	180,000.00

P/A/Ps	Timelines	BUDGET		Remarks
		REGULAR/ NEP	ATF	
<b>MANDATORY REQUIREMENTS</b>				
a. Office Supplies Expenses	2022	460,000.00	-	
b. Accountable Forms Expenses	2022	5,000.00	-	Blank Security Form
c. Fuel, Oil and Lubricants Expenses	2022	150,000.00	-	
d. Water Expenses	2022	48,000.00	-	
e. Electricity Expenses	2022	360,000.00	-	
f. Postage and Courier Services	2022	28,000.00	-	
g. Mobile	2022	30,000.00	-	
h. Landline	2022	28,000.00	-	
i. Internet Subscription Expenses	2022	204,000.00	-	
j. Cable, Satellite, Telegraph and Radio Expenses	2022	5,400.00	-	
k. Extraordinary and Miscellaneous Expenses	2022	116,400.00	-	
l. Security Services	2022	168,000.00	-	
m. Office Equipment	2022	15,000.00	-	

n.	Motor Vehicles	2022	110,000.00	-
o.	Taxes, Duties and Licenses	2022	6,000.00	-
p.	Fidelity Bond Premiums	2022	60,000.00	-
q.	Insurance Expenses	2022	62,000.00	-
q.	Labor and Wages	2022	2,020,000.00	-
r.	Printing and Publication Expenses	2022	72,000.00	-
s.	Rents - Building and Structures	2022	1,652,000.00	-
t.	ICT Software Subscription	2022	8,000.00	-
<b>Sub-Total</b>			<b>5,607,800.00</b>	<b>0.00</b>

#### NEW SPENDING / NOT INCLUDED IN THE REGULAR NEP

a.	Office Supplies Expenses	2022	380,000.00	-
b.	Accountable Forms Expenses	2022	300,000.00	-
c.	Labor and Wages	2022	80,000.00	-
d.	Capability Trainings	2022	100,000.00	-
<b>Sub-Total</b>			<b>180,000.00</b>	<b>0.00</b>

#### MARITIME SAFETY IMPLEMENTATION/SEAFARER'S CERTIFICATION

a.	Conduct of Maritime Safety Awareness (Lecturs on recent Maritime Safety Policies amendments)	1st quarter/ 2nd quarter	-	20,000.00
b.	Intensify Compliance of Safety Rules and Regulations (Conduct random monitoring inspection onboard domestic vessels)	1st to 4th quarter	-	72,000.00
c.	Safety Standards Implementation		-	-
a.	Certification	3rd quarter	5,000.00	-
b.	Seafarers Certification	1st to 4th quarter	136,260.00	-

c. Monitoring/Safety Inspection	3rd quarter	18,000.00	-
d. Registration	3rd quarter	5,000.00	-
d. Risk Mitigation and Coordinated Response	2022	-	253,000.00
e. Enhanced Inter-Agency Enforcement (OPLANs)	2022	150,000.00	-
f. Multi-Sectoral Advisory Board	2022	40,000.00	-
g. PCG-PPA-MARINA Forum	2022	51,000.00	-
<b>Sub-Total</b>		<b>405,260.00</b>	<b>345,000.00</b>
<b>MIDP/PGS COMMITMENTS</b>			
a. Conduct meetings on the security concerned (ISPS) w	1st & 2nd Quarter	-	250,000.00
b. Collaboration with BARM on creationmaritime hub i.e d	1st - 4th Quarter	-	700,000.00
c. Installation of Floating Strategic Unit (FSU)for storage c	2nd Quarter	-	125,000.00
d. Revised of Barter trade to promote the cruise tourism(n	Quarterly	-	350,000.00
e. Collaboration with the BARM for downloading of MARII	2nd & 3rd Quarter	-	200,000.00
Collaboration with Bureau of Customs on the establishr	Quarterly	-	500,000.00
Coordination with Law Enforcement Agencies :	Quarterly	-	750,000.00
Bureau of Custom on Anti-smuggling		-	50,000.00
DOJ on Anti-Trafficking in Persons Act		-	50,000.00



PDEA on anti-illegal drugs campaign		-	50,000.00	
AFP (PN) on anti-terrorism act		-	50,000.00	
PNP, NBI, CIDG on cyber and anti- organized crimes.		-	50,000.00	
<b>Sub-Total</b>		<b>0.00</b>	<b>3,125,000.00</b>	
<b>MARINA WIDE ACTIVITIES/PWD/SENIOR CITIZENS/GAD</b>				
a. Enhanced Inter-Agency Enforcement (OPLANs)	2022	150,000.00	-	
b. MARINA Anniversary	2022	17,640.00	-	
c. Day of the Filipino Seafarer	2nd quarter 2022	35,500.00	-	
<b>Sub-Total</b>		<b>203,140.00</b>	<b>0.00</b>	
<b>MEETINGS/CONFERENCE/INTERNATIONAL &amp; LOCAL COMMITMENTS</b>				
a. PCG-MARINA-PPA Forum	1st Quarter	40,000.00	-	
b. Multi-Sectoral Advisory Board	Quarterly	51,000.00	-	
<b>Sub-Total</b>		<b>91,000.00</b>	<b>0.00</b>	
<b>OFFICE SPECIFIC ACTIVITIES</b>				
a. MARINA Lawyer's Convention	2nd Quarter	25,000.00	-	
b. Mid Year Office Performance Assessment & Target Se	2nd Quarter	17,640.00	-	
c. Year End Office Performance Assessment & Target Se	4th Quarter	17,640.00	-	
d. Team Building	2nd Quarter	207,000.00	-	
<b>Sub-Total</b>		<b>60,280.00</b>	<b>0.00</b>	
<b>TOTAL</b>		<b>6,367,480.00</b>	<b>3,470,000.00</b>	

**PLANS AND BUDGET FOR FY 2022**

**Office: MRO X (CAGAYAN)**

<b>Approved NEP for CY 2022</b>	<b>5,047,000.00</b>
Budgetary Requirements for CY 2022	5,047,000.00
Charged to ATF	2,596,060.00
Savings / Deficit	<b>0.00</b>
Excess of NEP (New Spending)	<b>1,955,000.00</b>

P/A/Ps	Timelines	REGULAR/ NEP	BUDGET		Remarks
			Excess of NEP	ATF	
<b>MANDATORY REQUIREMENTS</b>					
a. Office Supplies Expenses	2022	649,320.00	-	-	
b. Accountable Forms Expenses	2022	-	180,000.00	-	
c. Fuel, Oil and Lubricants Expenses	2022	170,000.00	-	-	
d. Cable, Satellite, Telegraph and Radio Expenses	2022	12,000.00	-	-	
e. Water Expenses	2022	10,000.00	-	-	
f. Electricity Expenses	2022	540,000.00	-	-	
g. Postage and Courier Services	2022	45,000.00	-	-	
h. Mobile	2022	70,000.00	-	-	director - 2500 hotlines/callcenter - 300 monthly satellite - 300 monthly; communication allowance for employees WFH maximum P300
i. Landline	2022	36,000.00	-	-	
j. Internet Subscription Expenses	2022	183,000.00	-	-	
k. Extraordinary and Miscellaneous Expenses	2022	116,400.00	-	-	
l. Janitorial Services	2022	132,000.00	-	-	
m. Security Services	2022	204,000.00	430,000.00	-	

n.	Repairs and Maintenance - Motor Vehicles	2022	60,000.00	-	-	only 1 out of 4 MV is operational
o.	Repairs and Maintenance - ICT	2022	11,000.00	150,000.00	-	
p.	Repairs and Maintenance - Office Equipment	2022	30,000.00	-	-	
q.	Repairs and Maintenance - Buildings and other structures	2022	11,000.00	100,000.00	-	
r.	Repairs and Maintenance - Machinery	2022	-	150,000.00	-	
s.	Taxes, Duties and Licenses	2022	7,000.00	-	-	
t.	Fidelity Bond Premiums	2022	12,000.00	-	-	
u.	Insurance Expenses	2022	22,000.00	30,000.00	-	
v.	Labor and Wages	2022	1,476,000.00	420,000.00	-	
w.	Printing and Publication Expenses	2022	15,000.00	-	-	
x.	Rents - Building and Structures	2022	730,000.00	-	-	
y.	ICT Software Subscription	2022	9,000.00	108,000.00	-	zoom 5 licenses (Globe/Esco)
<b>Sub-Total</b>			<b>4,550,720.00</b>	<b>1,568,000.00</b>	<b>0.00</b>	
<b>MARITIME SAFETY IMPLEMENTATION/SEAFARER'S CERTIFICATION</b>						
a.	Enhanced Inter Agency Enforcement	Q1,Q2,Q4	-	-	986,600.00	
	1. OPLAN Semana Santa, Kapistahan, Undas, Kapaskuhan		29,160.00	-	130,680.00	Tubod/Ozamiz/Iligan (3 days x 3 personnel x 4 Oplans x P1800 ; Bamlingoan/Caminguin (3 days x 3 personnel x 4 Oplans x P1800 ); CDO/Opol (14 days x 3 personnel x \$ Oplans x P180)
b.	Intensified Safety Awareness Program	2022	-	-	205,800.00	
	1. Multi Sectoral Advisory Board	2022	6,300.00	-	44,100.00	1 day x 4 quarters x 30 pax x P420
	2. PCG MARINA PPA FORUM	2022	4,200.00	-	16,800.00	1 day x 4 qtrs x 15 pax x P420
c.	Safety Standards Implementation	2022	-	-	887,600.00	

1. Monitoring					frequency of travel, no of locations, no. of personnel
1.1.Shipboard Audit	2022	10,800.00	-	10,800.00	2 days x 4 quarters x 3 pax x P900
1.2.Company Audit	2022	2,520.00	-		2 Companies x 3 pax x P420
1.3.Tonnage Ad-measurement of Ship	2022	10,800.00	-	10,800.00	2 days x 4 quarters x 3 pax x P900
1.4.Shipyard Annual Inspection of Facility	2022	2,520.00	-	-	2 Shipyards x 3 pax x P420
1.5.Monitoring on MHEIs and MTIs by STCW	2022	5,400.00	-	-	3 days x 1 year x 2 pax x P900
1.6.STCW Forum		2,520.00	-	-	1 day x 6 pax x P420
2. Safety Inspection					frequency of travel, no of locations, no. of personnel
2.1.Safety Inspection Survey	Monthly	16,200.00	-	113,400.00	4 days x 12 months x 3 pax x P900
2.2.Loadline Inspection Survey	2022	10,800.00	-	10,800.00	2 days x 4 quarters x 3 pax x P900
2.3.Minimum Service Standard 134, 65/65A and Load	2022	10,800.00	-	10,800.00	2 days x 4 quarters x 3 pax x P900
3. Certification					frequency of travel, no of locations, no. of personnel
3.1. Modified Basic Training (MBST)	2022	12,600.00	-	37,800.00	3 days x 4 quarters x 10 personnel x P420
3.2.Testimonial Examination for 50GT	2022	5,040.00	-	5,040.00	1 day x 4 quarters x 6 pax x P420
3.3.Testimonial examination for Above 50GT	2022	5,040.00	-	5,040.00	1 day x 4 quarters x 6 pax x P420
4. Registration					frequency of travel, no of locations, no. of personnel
4.1. Mobile Registration	2022	9,000.00			1 day x 2 locations x 10 pax x P900
d. Risk Mitigation and Coordinated Response	2022	5,400.00	-	120,000.00	1 day x 4 quarters x 3 pax x P900
<b>Sub-Total</b>		<b>149,100.00</b>	<b>0.00</b>	<b>2,596,060.00</b>	
<b>MARINA WIDE ACTIVITIES</b>					
a. MARINA Anniversary	2nd Quarter	11,900.00	-	-	
b. National Maritime Week	3rd Quarter	25,000.00	-	-	
c. Seafarer's Day	2nd Quarter	20,100.00	-	-	
<b>Sub-Total</b>		<b>57,000.00</b>	<b>0.00</b>	<b>0.00</b>	

**MEETINGS/CONFERENCE/INTERNATIONAL & LOCAL COMMITMENTS**

a. Conferences	2022			
1. Regional Director's Conference		14,400.00	-	-
2. GACPA		-	10,000.00	-
3. HR Symposium		5,000.00	5,000.00	-
4. MARINA Lawyer's Annual Convention		5,000.00	5,000.00	-
5. PICPA		5,000.00	5,000.00	-
6. SONAME		10,000.00	30,000.00	-
7. PAGBA		-	20,000.00	-
8. IIEE		-	20,000.00	-
9. PICE		-	10,000.00	-
b. Trainings	2022			-
1. Training conducted in Region X (Civil Service Commisisin)				-
1.1. Value Orientation Workshop or Alay sa Bayan		4,000.00	-	-
1.2. Supervisory Dev Course (SDC)Track I		-	10,000.00	-
1.3. Supervisory Dev Course (SDC)Track II		-	10,000.00	-
1.4. Supervisory Dev Course (SDC)Track III		-	10,000.00	-
2. Trainings withing Region X thru other government agencies				-
2.1. Training on Enhance Automotive mechanic/maintenance		-	4,000.00	-
2.2. Government Accounting Manual (GAM)		-	6,000.00	-

2.3. Law on Procurement RA 9184	-	4,000.00	-
2.4. Philgeps Training	-	4,000.00	-
2.5. Disposal of Records and Properties	-	4,000.00	-
2.6. Enhanced NGAS and Budget System	-	4,000.00	-
3. In house training-MRO X			-
3.1. Technical Writing	-	5,000.00	-
4. Technical training (conducted in the Central Office)			-
4.1. ISM Auditors Course	-	8,000.00	-
4.2. Maritime Incident/Accident Investigation	-	16,000.00	-
4.3. Training on Tonnage Adm Calculation	-	8,000.00	-
4.4. Design and construction of boats using fiberglass	-	16,000.00	-
4.5. Paralegal Training	-	8,000.00	-
4.6. Market Study Routes Training	-	8,000.00	-
<b>Sub-Total</b>	<b>43,400.00</b>	<b>230,000.00</b>	<b>0.00</b>

## CAPABILITY TRAININGS

a. Gender and Development	2nd Quarter and 3rd Quarter		
a.1. Continuous collaboration with women's groups organizations such as Women in Maritime Philippines to ensure that the concerns of women in the maritime sector are integrated in the plans and programs	10,000.00	-	-
a.2. Promotion of Women in maritime during the Women's Day celebration	5,000.00	-	-
a.3. Conduct of consultation meetings with stakeholders/operators on gender related concerns, affecting women, children, and senior citizen passengers	10,000.00	-	-
a.4. Conduct of gender sensitivity trainings on basic safety and handling of women and children passengers on board motorbanca	10,000.00	-	-
a.5. Conduct of Gender Analysis of the services core functions using the Harmonized and Department Guidelines (HGDG)	-	15,000.00	-
a.6. Attendance to Women's Month activities and other GAD related trainings and seminars, and activities conducted by the government and non-government organizations	-	10,000.00	-
a.7. Conduct of forum/ seminars for the 18-day campaign to End VAW	-	5,000.00	-
a.8. Regular meetings of the GAD Focal Point TWG every 3rd week of the month (quarterly)	-	15,000.00	-
a.9. Conduct of Gender Analysis of the MARINA's Implementation of GAD using GMEF tool	-	20,000.00	-
a.10. Continuous conduct of GAD 101 Training-GST and Gender Mainstreaming Program	-	10,000.00	-
a.11. Conduct of Seminar on GAD related laws particularly on Solo Parent Act, Magna Carta of Women, VAWC Act, Anti sexual Harassment Act	-	15,000.00	-

a.12. Conduct of Focused Group Discussion for broad-based assessment ASH policy Revision and re-issuance of Organic ASH policy		-	20,000.00	-	-
a.13..Continuous updating and maintenance of GAD corner		-	2,000.00	-	-
a.14. Conduct of training on Gender-Fair language		-	5,000.00	-	-
a.15. Integrate GAD perspective in all HR Trainings of MARINA		-	40,000.00	-	-
<b>Sub-Total</b>			<b>35,000.00</b>	<b>157,000.00</b>	<b>0.00</b>
<b>OFFICE SPECIFIC ACTIVITIES</b>					
a. First Quarter Office and GAD Assessment Workshop	1st Quarter		13,020.00	-	-
b. Mid-Year Office Performance Assessment and Target Setting Workshop	2nd Quarter		13,020.00	-	-
c. Third Quarter Office and GAD Assessment Workshop	3rd Quarter		13,020.00	-	-
d. Year-End Office Performance Assessment and Target Setting Workshop	4th Quarter		13,020.00	-	-
e. Teambuilding	2nd Quarter		159,700.00	-	-
<b>Sub-Total</b>			<b>211,780.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL</b>			<b>5,047,000.00</b>	<b>1,955,000.00</b>	<b>2,596,060.00</b>



**PLANS AND BUDGET FOR FY 2022**

**Office: MRO XI (DAVAO)**

<b>Approved NEP for CY 2022</b>	<b>10,250,000.00</b>
Budgetary Requirements for CY 2022	10,250,000.00
Charged to ATF	0.00
Savings / Deficit	0.00
Excess of NEP (New Spending)	0.00

P/A/Ps	Timelines	BUDGET		Remarks
		REGULAR/ NEP	ATF	
<b>MANDATORY REQUIREMENTS</b>				
a. Office Supplies Expenses	2022	450,000.00	-	
b. Other Supplies and Materials Expenses	2022	150,000.00	-	
c. Accountable Forms Expenses	2022	150,000.00	-	
d. Fuel, Oil and Lubricants Expenses	2022	250,000.00	-	
e. Cable, Satellite, Telegraph and Radio Expenses	2022	7,200.00	-	
f. Water Expenses	2022	15,000.00	-	
g. Electricity Expenses	2022	720,000.00	-	
h. Postage and Courier Services	2022	36,000.00	-	

i.	Mobile	2022	60,000.00	-	Director - 2,500; 5 section heads - 200 monthly; 3 hotlines - 250 monthly; 1 driver - 200 monthly; Secretary - 200 monthly
j.	Landline	2022	90,000.00	-	
k.	Internet Subscription Expenses	2022	275,000.00	-	
l.	Extraordinary and Miscellaneous Expenses	2022	116,400.00	-	9,700 monthly
m.	Legal Services	2022	2,000.00	-	
n.	Janitorial Services	2022	324,000.00	-	
o.	Security Services	2022	420,000.00	-	
p.	Repairs and Maintenance - Motor Vehicles	2022	150,000.00	-	
q.	Repairs and Maintenance - ICT	2022	85,000.00	-	35 units Theoretical Examination Computers , 13 units evaluators MDS/STCW
r.	Repairs and Maintenance - Office Equipment	2022	48,452.00	-	
s.	Taxes, Duties and Licenses	2022	15,000.00	-	

t.	Fidelity Bond Premiums	2022	30,000.00	-	
u.	Insurance Expenses	2022	30,000.00	-	
v.	Labor and Wages	2022	1,640,000.00	-	
w.	Printing and Publication Expenses	2022	40,000.00	-	
x.	Transportation and Delivery Expenses	2022	60,000.00	-	
y.	Rents - Building and Structures	2022	4,020,000.00	-	
z.	Other Subscription Expenses	2022	9,588.00	-	
<b>Sub-Total</b>			<b>9,193,640.00</b>	<b>0.00</b>	
<b>MARITIME SAFETY IMPLEMENTATION/SEAFARER'S CERTIFICATION</b>					
a.	Oplan Byaheng Ayos	January - December	60,000.00	-	Five (5) technical personnel and three (3) non-technical support assigned, OPLAN SUMMER -10 DAYS BALIK ESKWELA - 5 DAYS UNDAS - 10 DAYS KRISMAS -10 DAYS Five locations 1. STA ANA PORT 2. DAVSAM PORT 3. MAYWESS PORT 4. KM 11 SASA 5. KM 9 SASA PARADISE

b.	Interagency Meeting	Semestral	50,000.00	-	
c.	MBS Trainings	Quarterly	50,000.00	-	
d.	Safety Standards Implementation			-	
a.	Monitoring		20,000.00	-	5 technical personnel
b.	Safety Inspection		20,000.00	-	5 technical personnel
c.	Certification		20,000.00	-	5 technical personnel
d.	Registration		20,000.00	-	5 technical personnel
<b>Sub-Total</b>			<b>240,000.00</b>	<b>0.00</b>	
<b>MIDP/PGS COMMITMENTS</b>					
a.	Inputs to programs/ draft MCs as required under the MIDP	as required	20,000.00	-	
<b>Sub-Total</b>			<b>20,000.00</b>	<b>0.00</b>	
<b>MARINA WIDE ACTIVITIES</b>					
a.	Celebration of the National Women's Month	March	10,000.00	-	
b.	Day of the Filipino Seafarer Celebration	25 June	100,000.00	-	
c.	National Maritime Week Celebration	September	100,000.00	-	
d.	MARINA Anniversary	June	25,000.00	-	
<b>Sub-Total</b>			<b>235,000.00</b>	<b>0.00</b>	
<b>MEETINGS/CONFERENCE/INTERNATIONAL &amp; LOCAL COMMITMENTS</b>					
a.	MSAB Meetings	Quarterly	42,000.00	-	25 personnel x 420 pesos x 4 quarters
b.	RDC Meetings	Quarterly	80,000.00	-	
<b>Sub-Total</b>			<b>122,000.00</b>	<b>0.00</b>	

<b>CAPABILITY TRAININGS</b>				
a.	GAD Seminar	Quarterly	80,000.00	-
b.	CSC Trainings	January - December	80,000.00	-
c.	GACPA/PICPA	2022	20,000.00	-
	MCLE	2022	10,000.00	-
d.				
	<b>Sub-Total</b>		<b>190,000.00</b>	<b>0.00</b>
<b>OFFICE SPECIFIC ACTIVITIES</b>				
a.	Mid-Year Office Performance Assessment and Target Setting Workshop	June	12,180.00	-
b.	Year-End Office Performance Assessment and Target Setting Workshop	December	12,180.00	-
c.	Team Building	February	150,000.00	-
d.	MARINA Wide Mid Year/ Year End Performance Assessment and Target Setting Workshop	June and November	75,000.00	-
	<b>Sub-Total</b>		<b>249,360.00</b>	<b>0.00</b>
	<b>TOTAL</b>		<b>10,250,000.00</b>	<b>0.00</b>

**PLANS AND BUDGET FOR FY 2022**

**Office: MRO XII (GEN. SANTOS)**

<b>Approved NEP for CY 2022</b>	<b>4,386,000.00</b>
Budgetary Requirements for CY 2022	4,386,060.00
Charged to ATF	754,900.00
Savings / Deficit	-60.00
Excess of NEP (New Spending)	230,000.00

P/A/Ps	Timelines	BUDGET		Remarks
		REGULAR/ NEP	ATF	
<b>MANDATORY REQUIREMENTS</b>				
a. Office Supplies Expenses	2022	200,000.00	-	
b. Accountable Forms Expenses	2022	15,000.00	-	
c. Fuel, Oil and Lubricants Expenses	2022	160,000.00	-	
d. Cable, Satellite, Telegraph and Radio Expenses	2022	6,000.00	-	
e. Water Expenses	2022	35,000.00	-	
f. Electricity Expenses	2022	600,000.00	-	
g. Postage and Courier Services	2022	20,000.00	-	
h. Mobile	2022	30,000.00	-	RD 2,500/month
i. Landline	2022	15,000.00	-	
j. Internet Subscription Expenses	2022	192,000.00	-	
k. Extraordinary and Miscellaneous Expenses	2022	116,400.00	-	
l. Other Professional Services	2022	5,000.00	-	
m. Repairs and Maintenance - Office Equipment	2022	15,000.00	-	
n. Repairs and Maintenance - Motor Vehicles	2022	60,000.00	-	

o.	Taxes, Duties and Licenses	2022	5,000.00	-	
p.	Fidelity Bond Premiums	2022	15,000.00	-	
q.	Insurance Expenses	2022	22,000.00	-	
r.	Labor and Wages	2022	1,440,000.00	-	
s.	Printing and Publication Expenses	2022	30,000.00	-	
t.	Transportation and Delivery Expenses	2022	2,000.00	-	Petty Cash
u.	Rents - Building and Structures	2022	750,000.00	-	Building - 59,136 Security Quarters - 3,360
v.	ICT Software Subscription	2022	15,000.00	-	Zoom Subscription
w.	Other Subscription Expenses	2022	10,000.00	-	Newspaper Subscription
<b>Sub-Total</b>			<b>3,758,400.00</b>	<b>0.00</b>	
<b>NEW SPENDING / NOT INCLUDED IN THE REGULAR NEP</b>					
a.	Office Supplies Expenses	2022	50,000.00	-	
b.	Fuel, Oil and Lubricants Expenses	2022	90,000.00	-	
c.	Electricity Expenses	2022	50,000.00	-	
d.	Internal Meetings	2022	20,000.00	-	
e.	Kapatirang Komunikasyon sa SOCSKSARGEN	2022	20,000.00	-	specific to region 12
<b>Sub-Total</b>			<b>230,000.00</b>	<b>0.00</b>	
<b>MARITIME SAFETY IMPLEMENTATION/SEAFARER'S CERTIFICATION</b>					
a.	Oplan Biyaheng Ayos	Quarterly			
	OPLAN Semana Santa	April	-	58,800.00	
	OPLAN Balik Eskwela	June - August	-	11,000.00	
	OPLAN Undas	November	-	60,800.00	
	OPLAN Kapaskuhan	Decemeber	-	60,800.00	

b.	MSAB	Quarterly	51,000.00	40,000.00
c.	Mobile Registration	2nd Quarter	-	138,000.00
d.	Safety Inspection/Certification/Monitoring	Quarterly	-	288,000.00
e.	Risk Mitigation and Coordination Response	Quarterly	-	22,500.00
	MBST & Licensing of BC/MTM	Quarterly	-	75,000.00
<b>Sub-Total</b>			<b>51,000.00</b>	<b>754,900.00</b>
<b>MARINA WIDE ACTIVITIES</b>				
a.	National Women's Month	1st Quarter	30,000.00	-
b.	MARINA Anniversary	2nd Quarter	13,000.00	-
c.	Seafarers Day	3rd Quarter	30,000.00	-
d.	Maritime Week	3rd Quarter	50,000.00	-
<b>Sub-Total</b>			<b>123,000.00</b>	<b>0.00</b>
<b>MEETINGS/CONFERENCE/INTERNATIONAL &amp; LOCAL COMMITMENTS</b>				
b.	Inter-Agency Meetings	January - December	40,000.00	-
c.	RDC Meetings	January - December	30,000.00	-
<b>Sub-Total</b>			<b>70,000.00</b>	<b>0.00</b>
<b>CAPABILITY TRAININGS</b>				
a.	CSC Related Trainings	January - December	30,000.00	-
b.	GAD and GST Seminars	2nd Quarter and 4th Quarter	40,000.00	-
c.	SONAME/GACPA/MCLE Conventions/Seminars/HR Trainings	3rd Quarter	50,000.00	-
d.	Teambuilding		149,300.00	-
<b>Sub-Total</b>			<b>269,300.00</b>	<b>0.00</b>



**OFFICE SPECIFIC ACTIVITIES**

a.	MidYear Assessment	2nd Quarter	12,180.00	-	
b.	Year End Assessment	4th Quarter	12,180.00	-	
c.	MRO12 Anniversary	4th Quarter	20,000.00	-	specific to region 12
d.	Tuna Congress	3rd Quarter	20,000.00	-	specific to region 12
e.	MARINA wide MidYear and YearEnd Assessment		50,000.00	-	
	<b>Sub-Total</b>		<b>114,360.00</b>	<b>0.00</b>	
	<b>TOTAL</b>		<b>4,386,060.00</b>	<b>754,900.00</b>	

**PLANS AND BUDGET FOR FY 2022**

**Office: MRO XIII (CARAGA)**

<b>Approved NEP for CY 2022</b>	<b>5,211,000.00</b>
Budgetary Requirements for CY 2022	5,165,430.00
Charged to ATF	40,000.00
Savings / Deficit	45,570.00
Excess of NEP (New Spending)	0.00

P/A/Ps	Timelines	BUDGET		Remarks
		REGULAR/ NEP	ATF	
<b>MANDATORY REQUIREMENTS</b>				
a. Office Supplies Expenses	2022	280,000.00	-	
b. Fuel, Oil and Lubricants Expenses	2022	120,000.00	-	
c. Cable, Satellite, Telegraph and Radio Expenses	2022	33,000.00	-	
d. Water Expenses	2022	12,000.00	-	
e. Electricity Expenses	2022	600,000.00	-	
f. Postage and Courier Services	2022	15,000.00	-	
g. Mobile	2022	84,000.00	-	
h. Landline	2022	120,000.00	-	
i. Extraordinary and Miscellaneous Expenses	2022	116,400.00	-	
j. Repairs and Maintenance - Motor Vehicles	2022	200,000.00	-	
k. Repairs and Maintenance - Building	2022	50,000.00	-	

l.	Repairs and Maintenance - ICT Equipment	2022	30,000.00	-
m.	Taxes, Duties and Licenses	2022	10,000.00	-
n.	Fidelity Bond Premiums	2022	10,000.00	-
o.	Insurance Expenses	2022	58,000.00	-
p.	Labor and Wages	2022	2,160,000.00	-
q.	Printing and Publication Expenses	2022	15,000.00	-
r.	Rents - Building and Structures	2022	240,000.00	-
s.	ICT Software Subscription	2022	10,000.00	-
t.	Other Subscription Expenses	2022	6,000.00	-
<b>Sub-Total</b>			<b>4,169,400.00</b>	<b>0.00</b>
<b>MARITIME SAFETY IMPLEMENTATION/SEAFARER'S CERTIFICATION</b>				
a.	Multi-Sector Advisory Board	January - December	42,000.00	-
b.	OPLAN Biyaheng Ayo	January - December	91,000.00	-
c.	MBST	1st Quarter and 3rd Quarter	40,000.00	-
d.	Training on Boat Handling & Safe Navigation	2nd Quarter	-	20,000.00
e.	Training on Engine Operation & Maintenance for Motorbanca	3rd Quarter	-	20,000.00
f.	Compliance Monitoring	January - December	45,000.00	-
g.	Monitoring of the Implementation of MC 2016-02	January - December	25,000.00	-

h.	Mobile Registration	1st Quarter and 3rd Quarter	40,000.00	-
<b>Sub-Total</b>			<b>283,000.00</b>	<b>40,000.00</b>
<b>MARINA WIDE ACTIVITIES</b>				
a.	Semestral GAD assesement and planning	2nd Quarter and 4th Quarter	40,750.00	-
b.	Celebration of the National Women's Month	1st Quarter	10,000.00	-
c.	Day of the Filipino Seafarer Celebration	2nd Quarter	70,000.00	-
d.	National Maritime Week Celebration	3rd Quarter	50,000.00	-
<b>Sub-Total</b>			<b>170,750.00</b>	<b>0.00</b>
<b>MEETINGS/CONFERENCE/INTERNATIONAL &amp; LOCAL COMMITMENTS</b>				
a.	Inter-Agency Meeting	January - December	25,000.00	-
b.	Regional Directors Meeting	January - December	40,000.00	-
c.	Regional Development Council - Infrastructure Develc	January - December	10,000.00	-
<b>Sub-Total</b>			<b>75,000.00</b>	<b>0.00</b>
<b>CAPABILITY TRAINING</b>				
a.	Trainings outside MARINA	2nd Quarter and 3rd Quarter	80,000.00	-
<b>Sub-Total</b>			<b>80,000.00</b>	<b>0.00</b>

**OFFICE SPECIFIC ACTIVITIES**

a.	Mid-Year Office Performance Assessment and Target Setting Workshop	13,440.00	-
b.	Monthly Home Visitation	120,000.00	-
c.	Year-End Office Performance Assessment and Target Setting Workshop	13,440.00	-
d.	Teambuilding	165,400.00	-
e.	MARINA Wide Mid Year/Year End	75,000.00	-
	<b>Sub-Total</b>	<b>387,280.00</b>	<b>0.00</b>
	<b>TOTAL</b>	<b>5,165,430.00</b>	<b>40,000.00</b>

