



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 10401659  
**Procuring Entity** MARITIME INDUSTRY AUTHORITY (MARINA)  
**Title** SUPPLY, DELIVERY OF VIDEO AND AUDIO EQUIPMENT FOR THE STCWO CONFERENCE ROOM  
**Area of Delivery** Metro Manila

<b>Solicitation Number:</b>	2023-11-511	<b>Status</b>	<b>Pending</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations		
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Associated Components</b>	1
<b>Classification:</b>	Goods - General Support Services		
<b>Category:</b>	Audio and Visual Equipment	<b>Bid Supplements</b>	0
<b>Approved Budget for the Contract:</b>	PHP 115,600.00		
<b>Delivery Period:</b>	15 Day/s	<b>Document Request List</b>	0
<b>Client Agency:</b>			
<b>Contact Person:</b>	ATTY. SHARON L. DE CHAVEZ - ALEDO The BAC Chairperson c/o BAC Office, 10th Floor, MARINA Bldg. A. Bonifacio Drive cor. 20th Street, Port Area Manila Metro Manila Philippines 1018 63-2-85246518  bacsec@marina.gov.ph	<b>Date Published</b>	07/12/2023
		<b>Last Updated / Time</b>	06/12/2023 15:14 PM
		<b>Closing Date / Time</b>	11/12/2023 12:00 PM

#### Description

SUPPLY, DELIVERY OF VIDEO AND AUDIO EQUIPMENT FOR THE STCWO CONFERENCE ROOM

Please see attached files or you may visit <https://marina.gov.ph/small-value-procurement/>

Quotations, including documentary requirements, received after the deadline shall not be accepted. For quotations submitted via electronic mail, the date and time of receipt indicated in the e-mail shall be considered.

**Created by** ATTY. SHARON L. DE CHAVEZ - ALEDO

**Date Created** 06/12/2023

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF TRANSPORTATION  
MARITIME INDUSTRY AUTHORITY

## REQUEST FOR QUOTATION

DATE: \_\_\_\_\_

Name of Company : \_\_\_\_\_

Address : \_\_\_\_\_

Business Permit Number : \_\_\_\_\_

Company TIN Number : \_\_\_\_\_

PhilGEPS Registration Number (required): \_\_\_\_\_

Name of Representative & Designation : \_\_\_\_\_

The HRMDD - MFAS through its Bids and Awards Committee (BAC), intends to **PROCURE SUPPLY, DELIVERY OF VIDEO AND AUDIO EQUIPMENT FOR THE STCWO CONFERENCE ROOM** for CY 2023 in accordance with **Section 53.9 (Small Value Procurement)** of the Updated 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184. The Approved Budget for the Contract (ABC) is **One Hundred Fifteen Thousand and Six Hundred Pesos (P115,600.00)**. The period for the performance of the obligations shall not go beyond of the appropriations for this Procurement Project.

Please quote your **best offer** for the item/s described herein, **subject to the Terms and Conditions** provided at the last page of this Request for Quotation (RFQ). Submit your quotation duly signed by your representative not later than 11 of **DECEMBER 2023** at the MARINA BAC Office located at 10<sup>th</sup> Floor MARINA Building, Bonifacio Drive cor., 20<sup>th</sup> Street, Port Area, Manila, Philippines.

A copy of your 2023 Business/Mayor's Permit<sup>1</sup>, PhilGEPS Registration Number, and Omnibus Sworn Statement<sup>2</sup> are required to be submitted along with your signed quotation/proposal.

For any clarification, you may contact the BAC Secretariat at telephone no. (+632) 8524-6518 or email address at [bacsec@marina.gov.ph](mailto:bacsec@marina.gov.ph)

  
DIR. ARSENIO F. LINGAD II  
BAC Vice Chairperson

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BIDS AND AWARDS COMMITTEE

A. Bonifacio Avenue corner 20th Ave. corner Railroad Street, South Harbor, Port Area, Manila  
(+632) 8524-6518 | [marina.gov.ph](mailto:marina.gov.ph) | [2021marinabac@gmail.com](mailto:2021marinabac@gmail.com)

**INSTRUCTIONS:**

- (1) Accomplish this RFQ correctly and accurately.
- (2) Do not alter the content of this form in any way.
- (3) All technical specifications are mandatory. Failure to comply with any of the mandatory requirements will disqualify your quotation.
- (4) Failure to follow these instructions will disqualify your entire quotation.

Supplier must state here either **"Comply"** or **any equivalent term** in the column "Supplier's Statement of Compliance" against each of the individual parameters of each specification. Please quote your **best offer** for the item/s below. Please do not leave any blank items. Indicate **"0"** if item being offered is for free.

After having carefully read and accepted the Terms and Conditions in the Request for Quotation, hereunder is our quotation for the item/s as follows:

**SPECIFICATIONS****PROCUREMENT OF SUPPLY, DELIVERY OF VIDEO AND AUDIO EQUIPMENT FOR THE STCWO CONFERENCE ROOM**

STAFF CONFERENCE ROOM

Item	Description	Training Provider's Statement of Compliance	Unit Cost (Vat Inclusive)	Total Cost (Vat Inclusive)						
1	<table><tr><th>AUDIO SYSTEM</th><th>Unit</th><th>Qty</th></tr><tr><td>Wall Mounted Speaker<ul style="list-style-type: none"><li>- 2-Way Professional Speaker System 450W KR-310</li><li>- 10 inch Speaker</li><li>- Power Handling 450W</li><li>- Impedance: 8 ohms</li><li>- Freq. Resp. 50Hz-2-KHz</li><li>- Sensitivity: 90dB</li><li>- Dimension: W-33cm L-30cm-H-42cm</li><li>- With Pole Mount (Free Wall Bracket)</li></ul>Qty: two (2) pcs per set</td><td>Set 2 pcs/set</td><td>1</td></tr></table>	AUDIO SYSTEM	Unit	Qty	Wall Mounted Speaker <ul style="list-style-type: none"><li>- 2-Way Professional Speaker System 450W KR-310</li><li>- 10 inch Speaker</li><li>- Power Handling 450W</li><li>- Impedance: 8 ohms</li><li>- Freq. Resp. 50Hz-2-KHz</li><li>- Sensitivity: 90dB</li><li>- Dimension: W-33cm L-30cm-H-42cm</li><li>- With Pole Mount (Free Wall Bracket)</li></ul> Qty: two (2) pcs per set	Set 2 pcs/set	1			
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2	Public Address Amplifier 500W+500W main channel surround sound karaoke amplifier 2 mic input with USB/BT with EQ input bass mid and treble control	unit	1							
3	HDMI Cable (10m)	unit	2							
4	<table><tr><th>VIDEO SYSTEMS</th><th>Unit</th><th>Qty</th></tr><tr><td>75" LED TV (SMART) Picture Display<ul style="list-style-type: none"><li>- Display Type: 4K UHD</li></ul></td><td>unit</td><td>1</td></tr></table>	VIDEO SYSTEMS	Unit	Qty	75" LED TV (SMART) Picture Display <ul style="list-style-type: none"><li>- Display Type: 4K UHD</li></ul>	unit	1			
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75" LED TV (SMART) Picture Display <ul style="list-style-type: none"><li>- Display Type: 4K UHD</li></ul>	unit	1								

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<ul style="list-style-type: none"> <li>- Display Resolution: 4K Ultra HD (3,840 x 2,160)</li> <li>- Backlight Type: Direct</li> <li>- Refresh Rate: 60Hz Native</li> </ul> <p>Picture (Processing)</p> <ul style="list-style-type: none"> <li>- a5 AI Processor 4K Gen6</li> <li>- AI Upscaling: 4K Upscaling</li> <li>- AI Brightness Control: Yes</li> <li>- HDR (High Dynamic Range): HDR10/HLG</li> <li>- Filmmaker ModeTM: Yes</li> <li>- Dynamic Tone Mapping: Yes</li> <li>- Picture Mode: 9 modes (vivid, standard, eco, cinema, sports, game, filmmaker, ISF bright room, ISF dark room)</li> <li>- Works with Apple Airplay2: Yes</li> <li>- Smartphone Remote App: Yes</li> <li>- Full Web Browser: Yes</li> <li>- Sports Alert: Yes</li> <li>- Room to Room Share: Yes(Receiver)</li> <li>- Family Setting: Yes</li> <li>- USB Camera Compatible: Yes</li> </ul> <p>Gaming</p> <ul style="list-style-type: none"> <li>- HGIG: Yes</li> <li>- Game Optimizer: Yes</li> </ul> <p>Smart TV</p> <ul style="list-style-type: none"> <li>- Intelligent Voice Recognition: Yes</li> <li>- Magic Remote Control: Yes</li> <li>- Works with Apple Airplay2: Yes</li> <li>- Smartphone Remote App: Yes</li> <li>- Full Web Browser: Yes</li> <li>- Sports Level: Yes</li> <li>- Room to Room Share: Yes</li> <li>- Family Settings: Yes</li> <li>- USB Camera Compatible: Yes</li> </ul> <p>Audio</p> <ul style="list-style-type: none"> <li>- Audio Output: 20W</li> <li>- Speaker System: 2.0 channel</li> <li>- Speaker Direction: Down Firing</li> <li>- AI Sound: AI Sound Pro (virtual 5.1.2 up-mix)</li> <li>- Clear Voice Pro: Yes</li> <li>- AI Acoustic Tuning: Yes</li> <li>- Sound Mode Share: Yes</li> <li>- Simultaneous Audio Output: Yes</li> <li>- Bluetooth Surround Ready: Yes (2 way playback)</li> <li>- Audio Codec: AC4, AC3 (Dolby Digital), EAC3, HE-AAC AAC, MP2, MP3,PCM, WMA, apt-X (refer to manual)</li> </ul>						
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<p><b>Connectivity</b></p> <ul style="list-style-type: none"> <li>- HDMI Input : 3ea (support eARC, ALLM as specified in HDMI2)</li> <li>- HDMI Audio Return Channel: eARC(HDMI2)</li> <li>- USB Input: 2ea (v2.0)</li> <li>- WiFi: Yes</li> <li>- Bluetooth Support: Yes</li> <li>- Ethernet Input: 1ea</li> <li>- CI Slot: 1ea</li> <li>- RF Input (Antenna/Cable): 2ea</li> <li>- SPDIF (Optical Digital Audio Out): 1ea</li> </ul> <p><b>Accessibility:</b></p> <ul style="list-style-type: none"> <li>- High Contrast: Yes</li> <li>- Gray Scale: Yes</li> <li>- Invert Colors: Yes</li> </ul> <p><b>Power</b></p> <ul style="list-style-type: none"> <li>- Power Supply (voltage, Hz): AC100- 240V 50-60Hz</li> <li>- Standby Power Consumption: under 0.5W</li> </ul> <p><b>Weights</b></p> <ul style="list-style-type: none"> <li>- TV Dimensions without Stand (WxHxD,mm): 1678x964x59.9</li> <li>- TV Dimensions with Stand (WxHxD,mm): 1678x1027x361</li> <li>- Packaging Dimensions (WxHxD,mm): 1820 x115 x200</li> <li>- TV Stand (WxD,mm): 1344 x 361</li> <li>- TV Weight without Stand (kg): 31.4</li> <li>- TV Weight Stand (kg): 31.8</li> <li>- Packaging Weight (kg): 40.7</li> <li>- Vesa Mounting (WxH, mm): 400 x400</li> </ul> <p><b>Accessories:</b></p> <ul style="list-style-type: none"> <li>- Remote: Yes</li> <li>- Remote Control Batteries: Yes</li> </ul>					
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*\*The above quoted prices are inclusive of all costs and applicable taxes.*

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Position/Designation

\_\_\_\_\_  
Office Telephone No.

\_\_\_\_\_  
Fax/Mobile No.

\_\_\_\_\_  
Email Address/es

The delivery schedule expressed as week/months stipulates hereafter a delivery date, which is the date to the project site.

**SCHEDULE OF REQUIREMENTS**  
**PROCUREMENT OF SUPPLY, DELIVERY OF VIDEO AND AUDIO EQUIPMENT**  
**FOR THE STCWO CONFERENCE ROOM**

Item	Description	Delivery Term	Training Provider's Statement of Compliance																		
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<p><b>General Scope of Services:</b></p> <ol style="list-style-type: none"><li>1. The winning supplier warrants that it shall strictly conform to all the Terms and Conditions of this Terms of Reference.</li><li>2. The winning supplier shall supply, deliver the video and audio equipment within <b>Fifteen (15) calendar days</b> upon receipt of Purchase Order/Notice to Proceed.</li><li>3. The prospective supplier shall provide picture of the items being offered.</li><li>4. All bids shall be considered as fixed prices and not subject to price escalation during contract implementation.</li><li>5. The prospective supplier who accepted a Purchase Order and Notice to Proceed but failed to deliver the required Goods within the time called for in the purchase order shall be disqualified in participating from future procurement activities of MARINA. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its Revised IRR against the supplier</li></ol>				

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	<p>6. Any offer for added feature, material and/or service shall be at no additional cost to procuring office.</p>		
	<p><b>Warranty Period:</b></p> <ol style="list-style-type: none"> <li>1. One (1) year warranty on parts and services.</li> <li>2. After Sales Service and Support during the warranty period, all reported defects shall be completely/satisfactorily repaired/replaced by the winning supplier.</li> </ol>		
	<p><b>Qualifications of Bidder:</b></p> <ol style="list-style-type: none"> <li>1. The Bidder must submit a valid PHILGEPS registration.</li> <li>2. The Bidder must submit at least two (2) satisfactory performance certificate from the past clients with in the past three (3) years.</li> <li>3. The Bidder must submit a valid Mayor's/Business Permit</li> <li>4. The Bidder must submit an Omnibus Sworn Statement               <ol style="list-style-type: none"> <li>4.1. To attach duly notarized Special Power of Attorney (If representing the owner of a sole proprietorship), or</li> <li>4.2. To attach duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable if representing a Partnership, Corporation, Cooperative, or Joint venture.</li> </ol> </li> </ol>		

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Position/Designation

\_\_\_\_\_  
Office Telephone No.

\_\_\_\_\_  
Fax/Mobile No.

\_\_\_\_\_  
Email Address/es

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Page

# FINANCIAL OFFER

## PROCUREMENT OF SUPPLY, DELIVERY OF VIDEO AND AUDIO EQUIPMENT FOR THE STCWO CONFERENCE ROOM

Approved Budget for the Contract (ABC)	Total Offered Quotation
One Hundred Fifteen Thousand Six Hundred Pesos Only ( <u>P115,600.00</u> )	In words: _____
	_____
	_____
	In figures: _____
	_____

### Terms of Payment:

1. Send Bill Arrangement;
2. Within fifteen to thirty (15-30) calendar days upon receipt of billing invoice/Statement of Account for one (1) year payment; and
3. Payment shall be made through List of Due and Demandable Accounts Payable with Advice to Debit Account (LDDAP-ADA);
4. The supplier shall provide the bank Account wherein payment will be credited. Preferably Landbank Account otherwise, bank charges shall be borne by the supplier.

### Payment Details:

Banking Institution : \_\_\_\_\_

Account Number : \_\_\_\_\_

Account Name : \_\_\_\_\_

Branch : \_\_\_\_\_

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Position/Designation

\_\_\_\_\_  
Office Telephone No.

\_\_\_\_\_  
Fax/Mobile No.

\_\_\_\_\_  
Email Address/es

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Page

#### TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of *thirty (30) calendar days* from the date of submission.
3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Quotations, including documentary requirements, received after the deadline shall not be accepted. For quotations submitted via electronic mail, the date and time of receipt indicated in the e-mail shall be considered.
6. Award of contract shall be made to lowest calculated and responsive quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
8. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
9. The MARINA shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
10. In case two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the MARINA-BAC shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
11. **Payment shall be processed after delivery and upon the submission of the required supporting documents, in accordance with existing accounting rules and regulations. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the supplier's account.**
12. Liquidated damages equivalent to one tenth of one percent (0.1%) of value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The MARINA shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract. Without prejudice to other courses of action and remedies open to it.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Position/Designation



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF TRANSPORTATION  
MARITIME INDUSTRY AUTHORITY

**TERMS OF REFERENCE**

**SUPPLY, DELIVERY OF VIDEO AND AUDIO EQUIPMENT FOR THE STCWO  
CONFERENCE ROOM**

**I. Background:**

The Maritime Industry Authority (MARINA), a government agency established pursuant to Presidential Decree No. 474 (1974) and attached to the Department of Transportation (DoTr), wishes to receive quotations from interested Service Providers for the supply, delivery of video and audio equipment for the STCWO conference room.

**II. Objective:**

To procure a set of video and audio equipment system for the STCWO conference room. Service will be provided based on the terms and conditions stipulated in this TOR.

**III. Budget:**

The Approved Budget of the Contract is **One Hundred Fifteen Thousand Six Hundred Pesos Only (P115,600.00)**, which will be charged against the MARINA Central Office funds FY 2023.

**IV. Detailed Technical Specifications:**

This Terms of Reference (TOR) is composed of **One (1) Lot**:

Item	Description	Unit	Qty
	<b>AUDIO SYSTEM</b>		
1	Wall Mounted Speaker <ul style="list-style-type: none"><li>- 2-Way Professional Speaker System 450W KR-310</li><li>- 10 inch Speaker</li><li>- Power Handling 450W</li><li>- Impedance: 8 ohms</li><li>- Freq. Resp. 50Hz-2-KHz</li><li>- Sensitivity: 90dB</li><li>- Dimension: W-33cm L-30cm-H-42cm</li><li>- With Pole Mount (Free Wall Bracket)</li><li>- Qty: two (2) pcs per set</li></ul>	Set 2 pcs/set	1
2	Public Address Amplifier <ul style="list-style-type: none"><li>- 500W+500W main channel surround sound karaoke amplifier 2 mic input with USB/BT with EQ input bass mid and treble control</li></ul>	unit	1
3	HDMI Cable (10m)	unit	2
	<b>VIDEO SYSTEMS</b>		
4	75" LED TV (SMART) Picture Display	unit	1

	<ul style="list-style-type: none"> <li>- Display Type: 4K UHD</li> <li>- Display Resolution: 4K Ultra HD (3,840 x 2,160)</li> <li>- Backlight Type: Direct</li> <li>- Refresh Rate: 60Hz Native</li> </ul> <p>Picture (Processing)</p> <ul style="list-style-type: none"> <li>- α5 AI Processor 4K Gen6</li> <li>- AI Upscaling: 4K Upscaling</li> <li>- AI Brightness Control: Yes</li> <li>- HDR (High Dynamic Range): HDR10/HLG</li> <li>- Filmmaker ModeTM: Yes</li> <li>- Dynamic Tone Mapping: Yes</li> <li>- Picture Mode: 9 modes (vivid, standard, eco, cinema, sports, game, filmmaker, ISF bright room, ISF dark room)</li> <li>- Works with Apple Airplay2: Yes</li> <li>- Smartphone Remote App: Yes</li> <li>- Full Web Browser: Yes</li> <li>- Sports Alert: Yes</li> <li>- Room to Room Share: Yes(Receiver)</li> <li>- Family Setting: Yes</li> <li>- USB Camera Compatible: Yes</li> </ul> <p>Gaming</p> <ul style="list-style-type: none"> <li>- HGIG: Yes</li> <li>- Game Optimizer: Yes</li> </ul> <p>Smart TV</p> <ul style="list-style-type: none"> <li>- Intelligent Voice Recognition: Yes</li> <li>- Magic Remote Control: Yes</li> <li>- Works with Apple Airplay2: Yes</li> <li>- Smartphone Remote App: Yes</li> <li>- Full Web Browser: Yes</li> <li>- Sports Level: Yes</li> <li>- Room to Room Share: Yes</li> <li>- Family Settings: Yes</li> <li>- USB Camera Compatible: Yes</li> </ul> <p>Audio</p> <ul style="list-style-type: none"> <li>- Audio Output: 20W</li> <li>- Speaker System: 2.0 channel</li> <li>- Speaker Direction: Down Firing</li> <li>- AI Sound: AI Sound Pro (virtual 5.1.2 up-mix)</li> <li>- Clear Voice Pro: Yes</li> <li>- AI Accoustic Tuning: Yes</li> <li>- Sound Mode Share: Yes</li> <li>- Simultaneous Audio Output: Yes</li> <li>- Bluetooth Surround Ready: Yes (2 way playback)</li> <li>- Audio Codec: AC4, AC3 (Dolby Digital), EAC3, HE-AAC AAC, MP2, MP3,PCM, WMA, apt-X (refer to manual)</li> </ul> <p>Connectivity</p> <ul style="list-style-type: none"> <li>- HDMI Input : 3ea (support eARC, ALLM as specified in HDMI2)</li> <li>- HDMI Audio Return Channel: eARC(HDMI2)</li> <li>- USB Input: 2ea (v2.0)</li> </ul>		
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	<ul style="list-style-type: none"> <li>- WiFi: Yes</li> <li>- Bluetooth Support: Yes</li> <li>- Ethernet Input: 1ea</li> <li>- CI Slot: 1ea</li> <li>- RF Input (Antenna/Cable): 2ea</li> <li>- SPDIF (Optical Digital Audio Out): 1ea</li> </ul> <p>Accessibility:</p> <ul style="list-style-type: none"> <li>- High Contrast: Yes</li> <li>- Gray Scale: Yes</li> <li>- Invert Colors: Yes</li> </ul> <p>Power</p> <ul style="list-style-type: none"> <li>- Power Supply (voltage, Hz): AC100- 240V 50-60Hz</li> <li>- Standby Power Consumption: under 0.5W</li> </ul> <p>Weights</p> <ul style="list-style-type: none"> <li>- TV Dimensions without Stand (WxHxD,mm): 1678x964x59.9</li> <li>- TV Dimensions with Stand (WxHxD,mm): 1678x1027x361</li> <li>- Packaging Dimensions (WxHxD,mm): 1820 x115 x200</li> <li>- TV Stand (WxD,mm): 1344 x 361</li> <li>- TV Weight without Stand (kg): 31.4</li> <li>- TV Weight Stand (kg): 31.8</li> <li>- Packaging Weight (kg): 40.7</li> <li>- Vesa Mounting (WxH, mm): 400 x400</li> </ul> <p>Accessories:</p> <ul style="list-style-type: none"> <li>- Remote: Yes</li> <li>- Remote Control Batteries: Yes</li> </ul>		
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#### V. General Scope of Services:

1. The winning supplier warrants that it shall strictly conform to all the Terms and Conditions of this Terms of Reference.
2. The winning supplier shall supply, deliver the video and audio equipment within **Fifteen (15) calendar days** upon receipt of Purchase Order/Notice to Proceed.
3. The prospective supplier shall provide picture of the items being offered.
4. All bids shall be considered as fixed prices and not subject to price escalation during contract implementation.
5. The prospective supplier who accepted a Purchase Order and Notice to Proceed but failed to deliver the required Goods within the time called for in the purchase order shall be disqualified in participating from future procurement activities of MARINA. This is without prejudice to the

imposition of other sanctions prescribed under R.A. 9184 and its Revised IRR against the supplier

6. Any offer for added feature, material and/or service shall be at no additional cost to procuring office.

**VI. Warranty Period:**

1. One (1) year warranty on parts and services.
2. After Sales Service and Support during the warranty period, all reported defects shall be completely/satisfactorily repaired/replaced by the winning supplier.

**VII. Qualifications of Bidder:**

1. The Bidder must submit a valid PHILGEPS registration.
2. The Bidder must submit at least two (2) satisfactory performance certificate from the past clients with in the past three (3) years.
3. The Bidder must submit a valid Mayor's/Business Permit
4. The Bidder must submit an Omnibus Sworn Statement
  - 4.1. To attach duly notarized Special Power of Attorney (If representing the owner of a sole proprietorship), or
  - 4.2. To attach duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable if representing a Partnership, Corporation, Cooperative, or Joint venture.

**VIII. Terms of Payment:**

1. Send Bill Arrangement;
2. Within fifteen to thirty (15-30) calendar days upon receipt of billing invoice/Statement of Account for one (1) year payment; and
3. Payment shall be made through List of Due and Demandable Accounts Payable with Advice to Debit Account (LDDAP-ADA);
4. The supplier shall provide the bank Account wherein payment will be credited. Preferably Landbank Account otherwise, bank charges shall be borne by the supplier.


Prepared by:

  
GALILEO M. GARCIA, CPA  
Chief-ASD, STCWO

Recommending approval:

  
for SAMUEL L. BATALLA  
Executive Director, STCWO

Reviewed by:

  
BUENA G. RAMOS  
Head, TWG for SVP

  
for ATTY. SHARON D. ALEDO  
Chairperson, MARINA BAC

APPROVED / DISAPPROVED:

  
Atty. HERNANI N. FABIA  
Administrator

TOR-video-audioequipment2023  
Date: 09 August 2023  
Version: 2nd draft





REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF TRANSPORTATION  
MARITIME INDUSTRY AUTHORITY

## PURCHASE REQUEST

Office: **STCW OFFICE**

Division/Section: ASD

Date Request:

PR No.: 2023-11-511

SAI No.: 09 NOV 2023

[illegible]

Requisitioning Officer

Signature: \_\_\_\_\_

Printed Name:

Designation

**SAMUEL P. BATAIL**

Executive Director

MARINA, STCW Office

Purpose:	
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For official use of the STCW Office.  
(to be installed at the STCWO Conference Room)

## CERTIFICATION

- ☒ FUNDS AVAILABLE (CO)  
☐ NO FUNDS AVAILABLE

Atty. MARIVIC S. RAMOS

Chief, Budget Division

☐ Approved☐ Disapproved

PR Approver

Signature: \_\_\_\_\_

Printed Name:

Designation

Atty. HERNANI N. FABIA

Administrator

**Note:** Please indicate specific purpose other than "for official use of the Office."  
(e.g. monthly regular supplies, as per APP, special projects, etc.)

## Omnibus Sworn Statement (Revised)

*[shall be submitted with the Bid]*

REPUBLIC OF THE PHILIPPINES )  
CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

### AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

*[If a sole proprietorship:]* I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

*[If a partnership, corporation, cooperative, or joint venture:]* I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

*[If a sole proprietorship:]* As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

*[If a partnership, corporation, cooperative, or joint venture:]* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

*[If a sole proprietorship:]* The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical

Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a partnership or cooperative:]* None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a corporation or joint venture:]* None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
  - a. Carefully examining all of the Bidding Documents;
  - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
  - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_ day of \_\_\_, 20\_\_\_ at \_\_\_\_\_, Philippines.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]*

*[Insert signatory's legal capacity]*  
Affiant

**[Jurat]**

*[Format shall be based on the latest Rules on Notarial Practice]*