

MARITIME INDUSTRY AUTHORITY Indicative Annual Procurement Plan for FY 2024 (NON-CSE)

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
				Advertisement/ Posting of Bids/RFI/RF	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020101000	I. Traveling Expense 1. Airfare 1.1 Cebu Pacific 1.2 PAL	MRO V	Government Fares Agreement Government Fares Agreement	N/A	N/A	N/A	N/A	GoP	395,000 0 0	395,000 0 0		
5020101000	2. Compliance Monitoring and Oplan Ligtas Biyahe 5.1 Semana Santa 5.2 Balik Eskwela 5.3 Undas 5.4 Pasko	ES-MRO V	Shopping/NP-Small Value Procurement	03/01/2024 8/1/2024 10/4/2024 12/3/2024	N/A N/A N/A N/A	3/11/2024 8/12/2024 10/14/2024 12/18/2024	3/12/2024 8/13/2024 10/15/2024 12/17/2024	GoP	140,000	35,000 35,000 35,000 35,000		
5020201000	II. Training Mobile Registration, GAD Activities, Mid-year and Year End Assessment, MBST, Seminars/Trainings to be conducted by each services and other government agencies	All services MRO V	Shopping/NP-Small Value Procurement	1st, 2nd, 3rd and 4th quarter of 2024	N/A	1st, 2nd, 3rd and 4th quarter of 2024	1st, 2nd, 3rd and 4th quarter of 2024	GoP	255,000	295,000		
5028903000	III. Representation 1. Maritime Celebrations								450,000	450,000		
5020301000	1.1. Seafarer Day Celebration 1.2. Maritime Week Celebration	MDS/STCW MFAS	Shopping/NP-Small Value Procurement Shopping/NP-Small Value Procurement	05/10/2024 09/02/2024	N/A N/A	05/20/2024 08/12/2022	05/23/2024 09/15/2022					
	IV. Purchase of Office Supplies and Equipment	MRO V	Shopping					GoP	391,000	391,000		APP-CSE 2024
	Q1			01/17/2024	N/A	02/05/2024	02/27/2024					
	Q2			04/08/2024	N/A	05/16/2024	05/23/2024					
5020302000	Q3			07/25/2024	N/A	08/19/2024	09/02/2024					
	Q4			10/24/2024	N/A	11/04/2024	11/14/2024					
	V. Purchase of Accountable Forms							GoP	420,000	420,000		
	1. ORChecks 2. BSP No prefix (new form for REG, SSC, MSC)	Cashier MSS/DSS/SRS	NP-53.5 Agency-to-Agency NP-53.5 Agency-to-Agency	N/A N/A	N/A N/A	2nd quarter 2024 1st quarter 2024	3rd quarter 2024 2nd quarter 2024					Direct procurement at NPO & LBP
	3. SID/SRB/Stickers/BSP Blank Forms for CMP/DCC/SIB/COP	MDS/STCW	NP-53.5 Agency-to-Agency	N/A	N/A	1st quarter 2024	2nd quarter 2024					Procurement is through MARINA Central Office
	5. CPC Forms	FS	NP-53.5 Agency-to-Agency	N/A	N/A	1st quarter 2024	2nd quarter 2024					
	VI. Repair and Maintenance of Office Equipment and other machinery and equipment	MRO V	NP-53.2 Emergency Cases	N/A	N/A			GoP	106,000	106,000		

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5021305 0 03	VII. Repair and Maintenance of Info. And Comm. Tech./Equipment	MRO V	NP-53.2 Emergency Cases	N/A	N/A			GOP	37,000	37,000		
5021306 0 01	VIII. Repair and Maintenance of Motor Vehicles	MRO V	NP-53.2 Emergency Cases	N/A	N/A			GOP	100,000	100,000		
5023902 0 00	IX. Printing/Photocopy	MRO V	Shopping	monthly	N/A	monthly	monthly	GOP	55,000	55,000		
5020401 0 00	X. Water Expenses	MRO V	NP-53.5 Agency-to-Agency	N/A	N/A	monthly	monthly	GOP	72,000	72,000		
5020402 0 00	XI. Electricity Expenses	MRO V	NP-53.5 Agency-to-Agency	N/A	N/A	monthly	monthly	GOP	720,000	720,000		
5020502 0 01	XII. Telephone-Mobile	MRO V	NP-53.9 - Small Value Procurement		N/A	monthly	monthly	GOP	115,000	115,000		
5020502 0 02	XIII. Telephone-Landline	MRO V	NP-53.9 - Small Value Procurement	N/A	N/A	monthly	monthly	GOP	80,000	80,000		
5020503 0 00	XIV. Internet Subscription Expenses	MRO V	NP-53.9 - Small Value Procurement	N/A	N/A	monthly	monthly	GOP	80,000	80,000		
5020501 0 00	XV. Postage and Carrier Services	MRO V	NP-53.5 Agency-to-Agency	monthly	N/A	monthly	monthly	GOP	50,000	50,000		
5020309 0 00	XVI. Fuel, Oil and Lubricants	MRO V	NP-53.9 - Small Value Procurement		N/A			GOP	360,000	360,000		
5020201 0 01	XVII. ICT Training/ICT Office Supplies	MRO V	NP-53.9 - Small Value Procurement	1st quarter	N/A	2nd quarter	3rd quarter	GOP	60,000	60,000		
5021003 0 00	XVIII. Extraordinary and Miscellaneous Expenses	MRO V	NP-53.9 - Small Value Procurement		N/A			GOP	117,000	117,000		
5021101 0 00	XIX. Legal Services	MRO V	NP-53.9 - Small Value Procurement		N/A			GOP	20,000	20,000		
5021102 0 00	XX. Auditing Services	MRO V	NP-53.9 - Small Value Procurement		N/A			GOP	10,000	10,000		
5021199 0 00	XXI. Security Services	MRO V	NP-53.9 - Small Value Procurement		N/A			GOP	188,000	188,000		
5021202 0 00	XXII. Janitorial Services	MRO V	Competitive Bidding	1st quarter	2nd quarter	3rd quarter	4th quarter	GOP	188,000	188,000		
5021501 0 01	XXIII. Taxes, Duties and Licenses	MRO V	NP-53.5 Agency-to-Agency	N/A	N/A			GOP	59,000	59,000		
5021502 0 00	XXIV. Fidelity Bond Premiums	MRO V	NP-53.5 Agency-to-Agency	N/A	N/A			GOP	40,000	40,000		
5021503 0 00	XXV. Insurance	MRO V	NP-53.5 Agency-to-Agency	N/A	N/A			GOP	40,000	40,000		
5021601 0 00	XXVI. Labor and Wages	MRO V	Job Order	N/A	N/A	15th of the month	30th of the month	GOP	2,231,000	2,231,000		

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5029904 0 00	XXVII. Transportation and Delivery	MRO V	NP-53.9 - Small Value Procurement		N/A			GoP	10,000	10,000		
5029905 0 01	XXVIII. Rent - Building and Structure	MRO V	NP-53.10 Lease of Real Property and Venue	N/A	N/A			GoP	108,000	108,000		
5029999 0 99	XXIX. Other Maintenance and Operating Requirements	MRO V	NP-53.9 - Small Value Procurement		N/A			GoP	120,000	120,000		
TOTAL									6,522,080	6,622,000		

Prepared by:

MELISSA B. CESTINA
Acting Supply Officer

Certified Funds Available/Certified Appropriate Funds Available:

IRENE A. CARGILLO
Accountant

NIDA A. RICAFORT
Budget Officer

Recommending Approval:

BERNARDITA T. MUASSAB
Administrative Officer IV

Approved:

ATTY. MAXIMO I. BAÑARES, JR.
Director, MRO V