



Central Portal for
Philippine Government
Procurement Opportunities

Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9859544

Procuring Entity MARITIME INDUSTRY AUTHORITY (MARINA)

Title SUPPLY, DELIVERY & INSTALLATION OF NETWORK AND ROUGHING-INS MATERIALS FOR THE RELOCATION OF DATA CABINET, NVR AND CCTV MONITOR FOR THE MARINA CENTRAL OFFICE

Area of Delivery Metro Manila

Solicitation Number:	2023-05-241	Status	Pending
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1
Classification:	Goods - General Support Services		
Category:	Information Technology Parts & Accessories & Perip	Bid Supplements	0
Approved Budget for the Contract:	PHP 446,590.00		
Delivery Period:	30 Day/s	Document Request List	0
Client Agency:			
Contact Person:	ATTY. SHARON L. DE CHAVEZ - ALEDO The BAC Chairperson c/o BAC Office, 10th Floor, MARINA Bldg. A. Bonifacio Drive cor. 20th Street, Port Area Manila Metro Manila Philippines 1018 63-2-85246518 bacsec@marina.gov.ph	Date Published	17/06/2023
		Last Updated / Time	16/06/2023 18:19 PM
		Closing Date / Time	22/06/2023 12:00 PM

Description

SUPPLY, DELIVERY & INSTALLATION OF NETWORK AND ROUGHING-INS MATERIALS FOR THE RELOCATION OF DATA CABINET, NVR AND CCTV MONITOR FOR THE MARINA CENTRAL OFFICE

Please see attached files.

You may visit our website at www.marina.gov.ph (under transparency tab)

Created by ATTY. SHARON L. DE CHAVEZ - ALEDO

Date Created 16/06/2023

PURCHASE REQUEST

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TERMS OF REFERENCE

SUPPLY, DELIVERY, AND INSTALLATION OF NETWORK & ROUGHING-INS MATERIALS FOR THE RELOCATION OF DATA CABINET, NVR AND CCTV MONITOR (FROM 12TH TO 9th FLOOR, MARINA CENTRAL OFFICE BLDG.)

The Maritime Industry Authority (MARINA) is a government agency established pursuant to Presidential Decree No. 474 and attached to the Department of Transportation (DOTr). In compliance with the Republic Act No. 9184 known as the "Government Procurement Reform Act", the MARINA will be requesting a quotation for the Supply, Delivery, and Installation of network and roughing-ins materials for the relocation of data cabinet, NVR, and cctv monitor (from 12th to 9th door, MARINA Central Office Building).

A. Objective

To procure network and roughing-ins materials for the relocation of data cabinet, NVR, and CCTV monitor (from 12th to 9th door, MARINA Central Office Building) and for the implementation of corrective actions to audit observations and recommendations rejoinder of COA dated 03 April 2023 regarding the full utilization of Data Center Facility Equipment, CCTV with Facial Recognition Surveillance System and Security Door Access System.

B. Approved Budget for the Contract

The Approved Budget of the Contract (ABC) is Four Hundred Forty Six Thousand and Five Hundred Ninety Pesos (Php446,590.00)., inclusive of VAT and other applicable government taxes to be charged against the General Appropriations Act FY 2023.

C. Deliverables and Scope of Work

Item	Deliverables	Quantity	Unit
1	100 meter-CAT6 UTP Cables	3	rolls
2	8" x 8" x 4" cable tray w/ cover	8	pcs
3	1" pvc pipe	10	pcs
4	1" pvc connector w/locknut	10	pcs



5	1" pvc elbow	2	pcs
6	3/4" pvc pipe	10	pcs
7	3/4" pvc connector with locknut	10	pcs
8	3/4" pvc elbow	5	pcs
9	1/2" pvc pipe	10	pcs
10	1/2" pvc connector with locknut	10	pcs
11	1/2" elbow	5	pcs
12	1" strut channel	2	pcs
13	1" strut clamp	10	pcs
14	3/4" strut clamp	10	pcs
15	1/2" strut clamp	10	pcs
16	5/16" treaded round bar	2	pcs
17	5/16" nut and washer	50	pcs
18	5/16" nut and washer	50	pcs
19	8" x 8" x 4" pullbox screw type cover	2	pcs
20	2" x 4" pvc square box with cover	5	pcs
21	Pvc junction box with cover	5	pcs
22	5/16" sds drillbit	1	pc
23	3/8" drillbit metal	3	pcs
24	1" pvc flexible hose	1	roll
25	Hacksaw blade	2	pcs
26	Masking tape	1	pc

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27	Electrical tape	1	pc
28	8" cable tie (black)	200	pcs

- Supply , delivery, and installation of all the network and rouging-ins materials
- Relocation of data cabinet, NVR, and cctv monitor (from 12th to 9th door, MARINA Central Office Building).
- Testing and commissioning

D. MARINA Requirements

1. In addition to the provisions of RA 9184 and its IRR, the supplier/s must be in the ICT services/business for the past 3 years (minimum).

E. Other Requirements

1. One (1) year warranty (parts and service) on all deliverables/items.
2. During the warranty period, the winning supplier shall provide technical personnel free of charge to service the delivered/installed network and roughing-in materials.

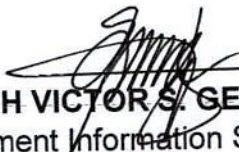
F. Delivery Schedule

1. The network and rouging-ins materials must be delivered and installed within thirty (30) days upon receipt of the Notice to Proceed (NTP).
2. Deliveries should be made within office hours and on regular working days.
3. MARINA shall impose penalty of 1/10 of 1% if the total value of the undelivered order for each day of delay as liquidated damages after the specified allowable number of days to deliver the units.

G. Terms of Payment

The payment shall be done within fifteen (15) to thirty (30) working days upon submission of complete documents including, delivery, testing, and upon issuance of Inspection and Acceptance Report by the authorized/designated representatives of MARINA.

Prepared by:


JOSEPH VICTOR S. GENERATO PhD
Management Information Systems Service
Division Chief-Information Technology Division

Recommending Approval:


LINA Y. MAQUERA
Management Information Systems Service
OIC-Director

Reviewed by:


JOHN GUARDAYA
Head, TWG-IT


ATTY. SHARON D. ALEJO
Chairperson, BAC

APPROVED/DISAPPROVED


Atty. HERNANI N. FABIA
Administrator
DOTR SOA 2013-10



REQUEST FOR QUOTATION

DATE: _____

Name of Company : _____

Address : _____

Business Permit Number : _____

Company TIN Number : _____

PhilGEPS Registration Number (required): _____

Name of Representative & Designation : _____

The Maritime Industry Authority (MARINA) through its Bids and Awards Committee (BAC), intends to procure for the **Supply Delivery and Installation of Network and Roughing-Ins Materials for the Relocation of Data Cabinet, NVR And CCTV Monitor (From 12th Floor To 9th Floor, Marina Central Office Building)** in accordance with Section 53.9 (Small Value Procurement) of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184. The Approved Budget for the Contract (ABC) is **Four Hundred Forty-Six Thousand Five Hundred Ninety Pesos (P446,590.00)**. The period for the performance of the obligations shall not go beyond of the appropriations for this Procurement Project.

Please quote your **best offer** for the item/s described herein, **subject to the Terms and Conditions** provided at the last page of this Request for Quotation (RFQ). Submit your quotation duly signed by your representative **not later than 22 June 2023** at the MARINA BAC Office located at 10th Floor MARINA Building, Bonifacio Drive cor., 20th Street, Port Area, Manila, Philippines.

A copy of your **Valid Business/Mayor's Permit¹, PhilGEPS Registration, and Omnibus Sworn Statement²** are required to be submitted along with your signed quotation/proposal.

For any clarification, you may contact Ms. Ellerie Torrente or Ms. Kristen Nicole Velasco at telephone no. **(+632) 8524-6518** or email address at **bacsec@marina.gov.ph**


ATTY. SHARON D. ALEJO
BAC Chairperson

¹ an expired Business or Mayor's permit with Official Receipt of renewal application, subject to submission of the Business or Mayor's permit after award of contract

² an unnotarized Omnibus Sworn Statement subject to compliance therewith after award of contract.

INSTRUCTIONS:

- (1) Accomplish this RFQ correctly and accurately.
- (2) Do not alter the content of this form in any way.
- (3) All technical specifications are mandatory. Failure to comply with any of the mandatory requirements will disqualify your quotation.
- (4) Failure to follow these instructions will disqualify your entire quotation.

Supplier's must state here either "**Comply**" or **any equivalent term** in the column "Supplier's Statement of Compliance" against each of the individual parameters of each specification. Please quote your **best offer** for the item/s below. Please do not leave any blank items. Indicate "0" if item being offered is for free.

After having carefully read and accepted the Terms and Conditions in the Request for Quotation, hereunder is our quotation for the item/s as follows:

Item No.	Description/Technical Specifications	Quantity	Unit	Supplier's Statement of Compliance	Unit Cost (VAT inclusive)	Total Cost (VAT inclusive)
1	100 meter-CAT6 UTP Cables	3	rolls			
2	8" x 8" x 4" cable tray w/ cover	8	pcs			
3	1" pvc pipe	10	pcs			
4	1" pvc connector w/locknut	10	pcs			
5	1" pvc elbow	2	pcs			
6	¾" pvc pipe	10	pcs			
7	¾" pvc connector w/locknut	10	pcs			
8	¾" pvc elbow	5	pcs			
9	½" pvc pipe	10	pcs			
10	½" pvc connector w/locknut	10	pcs			
11	½" pvc elbow	5	pcs			
12	1" strut channel	2	pcs			
13	1" strut clamp	10	pcs			
14	¾" strut clamp	10	pcs			
15	½" strut clamp	10	pcs			
16	5/16" treaded round bar	2	pcs			
17	5/16" nut and washer	50	pcs			
18	5/16" drop and anchor	50	pcs			
19	8" x 8" x 4" pullbox screw type cover	2	pcs			
20	2" x 4" pvc square box with cover	5	pcs			
21	Pvc junction box with cover	5	pcs			
22	5/16" sds drillbit metal	1	pc			
23	3/8" drillbit metal	3	pcs			
24	1" pvc flexible hose	1	roll			

25	Hacksaw blade	2	pcs			
26	Masking tape	1	pc			
27	Electrical tape	1	pc			
28	8" cable tie (black)	200	pcs			
	<ul style="list-style-type: none"> Supply, delivery, and installation of all the network and roughing-ins materials Relocation of data cabinet, NVR, and CCTV monitor (from 12th to 9th floor, MARINA Central Office Building) Testing and commissioning 					
	MARINA Requirements <ul style="list-style-type: none"> The supplier must be in the ICT services/business for the past 3 years (minimum) 					
	Other Requirements <ul style="list-style-type: none"> One (1) year warranty (parts and service) on all deliverables/items. During the warranty period, the winning supplier shall provide technical personnel free of charge to service the delivered/installed network and roughing-in materials. 					

Signature over Printed Name

Position/Designation

Office Telephone No.

Fax/Mobile No.

Email Address/es

SCHEDULE OF REQUIREMENTS

The delivery schedule expressed as week/months stipulates hereafter a delivery date, which is the date to the project site.

Item No.	Description			Delivery Schedule	Supplier's Statement of Compliance
1	100 meter-CAT6 UTP Cables	3	rolls	<p>1. The network and roughing-ins materials must be delivered and installed within thirty (30) days upon receipt of Notice to Proceed (NTP)</p> <p>2. Deliveries should be made within office hours and on regular working days.</p> <p>3. MARINA shall impose penalty of 1/10 of 1% if the total value of the undelivered order for each day of delay as liquidated damages after the specified allowable number of days to deliver the unit</p>	
2	8" x 8" x 4" cable tray w/ cover	8	pcs		
3	1" pvc pipe	10	pcs		
4	1" pvc connector w/locknut	10	pcs		
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	<ul style="list-style-type: none"> The supplier must be in the ICT services/business for the past 3 years (minimum) 				
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Signature over Printed Name

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<u>FINANCIAL OFFER</u>	
Approved Budget for the Contract	Total Offered Quotation
<p>Four Hundred Forty-Six Thousand Five Hundred Ninety Pesos</p> <p>(Php 446,590.00)</p>	<p>In words: _____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>In figures: _____</p> <p>_____</p> <p>_____</p> <p>_____</p>

<i>Terms of Payment:</i>	Payment shall be done within fifteen (15) to thirty (30) working days upon submission of complete documents including deliver, testing, and upon issuance of Inspection and Acceptance Report by the authorized/designated representatives of MARINA.
Banking Institution:	
Account Number:	
Account Name:	
Branch:	

Signature over Printed Name

Position/Designation

Office Telephone No.

Fax/Mobile No.

Email Address/es

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of *thirty (30) calendar days* from the date of submission.
3. Price quotation, denominated in Philippine peso, shall include all taxes, duties and/or other charges payable relative to the items described in the RFQ.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. **All submission in response to the RFQ shall be in hard copy only. Submission in electronic copies shall not be entertained.**
6. Award of contract shall be made to lowest calculated and responsive quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
8. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
9. The MARINA shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
10. In case two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the MARINA-BAC shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
11. **Payment shall be processed after delivery and upon the submission of the required supporting documents, in accordance with existing accounting rules and regulations. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the supplier's account.**
12. Liquidated damages equivalent to one tenth of one percent (0.1%) of value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The MARINA shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract. Without prejudice to other courses of action and remedies open to it.

Signature over Printed Name

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Division Chief-Information Technology Division

Recommending Approval:


LINA Y. MAQUERA
Management Information Systems Service
OIC-Director

Reviewed by:


JOHN GUARDAYA
Head, TWG-IT


ATTY. SHARON D. ALEJO
Chairperson, BAC

APPROVED/DISAPPROVED


Atty. HERNANI N. FABIA
Administrator
DOTR SOA 2013-10

PURCHASE REQUEST

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