



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF TRANSPORTATION
MARITIME INDUSTRY AUTHORITY
PANGASIWAAN NG KALAKALANG PANDAGAT
<http://www.marina.gov.ph>



MEMORANDUM CIRCULAR NO. MD-2024-01
Series of 2024

TO : ALL SEAFARERS, PORT STATE CONTROL AUTHORITIES, SHIPPING COMPANIES, MANNING AGENCIES AND ALL OTHER CONCERNED ENTITIES

SUBJECT : THE 2023 POLICIES, STANDARDS AND GUIDELINES FOR THE ISSUANCE, REVOCATION AND REISSUANCE OF SEAFARER'S RECORD BOOK (SRB) AND SEAFARER'S IDENTITY DOCUMENT (SID)

Pursuant to Presidential Decree No. 474, Republic Act No. 9295 and in compliance with the Seafarer's Identity Documents Convention (Revised), 2003 (ILO Convention No. 185), these rules and regulations are hereby adopted and prescribed:

I. Objectives

1. To enhance the prescribed rules and regulations in the issuance of SID in consonance with the following objectives of ILO 185 Convention:
 - 1.1 To promote national and international modern security for border control, immigration and verification of seafarer's identification;
 - 1.2 To enhance the security features of the Filipino seafarers' identification document and ensure its global interoperability and reliability:
 - 1.2.1 Minimizing the formalities, documentary requirements and procedures associated with the arrival, stay and departure of ships engaged in international voyages;
 - 1.2.2 Ensure that the privileges of facilitated border crossing for shore leave, transit, transfer and repatriation are provided only to genuine seafarers.

2. To enhance existing system and further streamline the processes and requirements in the issuance of SRB.

II. Coverage

All Filipino seafarers, at least 18 years of age, engaged in any capacity onboard ships 35GT and above and fishing vessels 50GT and above shall be issued a Seafarer's Record Book (SRB). Likewise, fishermen or fish workers onboard fishing vessels 3GT and above authorized to operate in international waters shall also be issued SRB.

Filipino seafarers who will go onboard vessels plying the international trade shall be issued a Seafarer's Identity Document (SID).

III. Exception

This Circular shall not apply to seafarers onboard ships below 35GT and fishing vessels below 50GT. They shall be covered by a separate Memorandum Circular. Likewise, fishermen or fish workers onboard fishing vessels of 3GT and above operating in Philippine Waters shall be exempted from the issuance of SRB and SID.

Further, the same shall not apply to seafarers onboard warships, naval vessels, naval auxiliaries and other ships owned or operated by the Philippine government and engaged only in governmental, non-commercial service.

IV. Definition of Terms

For purposes of this Circular on the issuance of SRB and SID, the following terms are defined:

1. **Administration** refers to the Maritime Industry Authority.
2. **Cadet/cadette** refers to a student enrolled in Bachelor of Science in Marine Transportation (BSMT) or Bachelor of Science in Marine Engineering (BSMARE) Program or Senior High School graduate under Maritime Track (Technical Vocational and Livelihood).
3. **Company** refers to the ship owner/operator, principal, manning and/or crewing agency.
4. **Company Representative** refers to a person who is not a crew of the ship and whose presence onboard is for a specific purpose other than to perform navigation, operation and management function.
5. **Competent Authority** refers to any administrative agency or office vested with quasi-judicial or judicial jurisdiction to hear and adjudicate any action to enforce a right.

6. **Desertion**, in maritime law, refers to the act by which a seafarer deserts and abandons a ship or vessel, in which he/she had engaged to perform a voyage, before the expiration of his/her time, and without leave. By desertion, in maritime law, is meant, not a mere unauthorized absence from the ship, without leave, but an unauthorized absence from the ship with an intention not to return to his/her service; or as it is often expressed, *animo non revertendi*, that is, with an intention to desert.
7. **Fishing Vessel** refers to any boat or other watercraft equipped to be used for taking of fishery species, aiding or assisting one (1) or more vessels in the performance of any activity relating to fishing, including, but not limited to, preservation, supply, storage, refrigeration or processing.
8. **Fisherman or Fish Worker** refers to the personnel onboard fishing vessels of 3GT and above, participating in the preparation/maintenance of fishing gears, equipment devices, fish catching, loading and processing of catch. Fish workers shall not be considered as seafarers. Also, fishermen or fish workers are personnel not performing watchkeeping duties onboard fishing vessels of 3GT and above.
9. **Issuance** of SRB/SID refers to:
 - 9.1 Issuance of new SRB/SID;
 - 9.2 Reissuance of expired/lost/damaged SRB/SID.
10. **Marine Incident** refers to an event or sequence of events, other than a marine casualty, which has occurred directly in connection with the operations of a ship that has endangered, or if not corrected, would endanger the safety of the ship, its occupants or any other person, or environment.
11. **Marine Safety Investigation or MSI** refers to an investigation or inquiry into a maritime casualty or incident, conducted with the objective of preventing such occurrences in the future. The investigation includes the collection and analysis of evidence, the identification of causal factors, and the making of safety recommendations as necessary.
12. **Mutiny** refers to an insurrection or uprising of seafarers against the authority of their commanders/ captain.
13. **Online Appointment System (OAS)** refers to a system of filing SRB and SID applications using the MARINA online appointment system.
14. **Preventive Suspension** refers to a precautionary measure of temporarily invalidating, withdrawing, and the surrender of the SRB and/or SID of a seafarer involved in a marine incident pending the investigation, of any alleged violation of MARINA Circulars and other issuances. Preventive suspension is not a penalty.

15. **Philippine Penal Laws** refer to any violation of the provisions of the Revised Penal Code or special laws.
16. **Seafarer** refers to any person who is employed or engaged or works in any capacity onboard ships 35GT and above and those performing watch keeping duties onboard fishing vessels 50GT and above.
17. **Seafarer's Identity Document (SID)** refers to an International Identity Document under ILO Convention 185 (revised 2003) used to obtain proof of the bearer's eligibility for visa waiver; and to identify them as genuine seafarers who may be entitled to transit with their passport at ports and border crossings, and to shore leave without a visa.
18. **Seafarer's Record Book (SRB)**, (formerly known as SIRB) refers to a document issued by the Administration to all Filipino seafarers that serves as record of sea service of the holder onboard ships 35GT and above and fishing vessels 50GT and above.
19. **Suspension** refers to the penalty which may only be meted upon a seafarer at the termination of the investigation or the final disposition of the case.

V. General Provisions

1. SRB and SID shall only be issued to Filipino seafarers who meet the requirements of this Circular.
2. Filipino cadets/cadetesses below 18 years of age may be issued SRB and/or SID for shipboard training purposes only.
3. All Filipino seafarers under this Circular onboard vessels plying international waters must possess a valid SRB and SID at all times, whereas, Filipino seafarers who are serving onboard ships plying the domestic waters of the Philippines are not required to apply for or to be in possession of the SID.
4. A valid SID is a prerequisite for the application in the issuance of SRB for seafarers who will go onboard ships plying international waters only. Valid SIRB shall continue to serve as valid identity document of Filipino seafarers and should be recognized and accepted as such by Licensed Manning Agencies, Shipping Companies, Ship Owners and Operators, Port State Control Authorities, other competent authorities and stakeholders concerned.
5. Regular application for the issuance of SRB and/or SID shall be filed by the applicant through Online Appointment System (OAS) at <https://sidsrb.marina.gov.ph> and shall personally appear on the scheduled date of appointment while expedite application shall be filed in accordance with the provisions stated under Section VI – Item 2 of this Circular.



6. Reissuance of expiring/lost/damaged SRB and/or SID while onboard shall be applied through OAS and filed by a duly authorized representative of the shipping company or manning agency.
7. Holders of Basic Training (BT) who have not gone onboard for at least 1 year within the last 5 years from the date of issuance of the training certificate or date of last disembarkation shall be required to undergo the full course on BT except for applicants with at least 1 year of experience within the last 5 years as instructor for BT Course and other maritime-related safety training courses.
8. All seafarers covered under this Circular shall ensure that the entries in their SRB are properly filled up and signed by the Master or Authorized Company Representative of the vessel upon embarkation and before disembarkation.
9. SRB and SID may be claimed personally or by a duly authorized representative provided that an Authorization Letter and an attached photocopy of the ID of the seafarer-applicant and authorized representative shall be submitted upon claiming.
10. SRB or SID which remains unclaimed after 6 months from the scheduled date of release shall be deemed void. The applicant shall be required to reapply for issuance of a new SRB or SID.
11. A seafarer, ship owner or operator, or a manning agency found liable for violation of this Circular shall be included in the Watchlist System of MARINA pursuant to MARINA Memorandum Circular No. 96 and its subsequent amendments.
12. A watchlisted seafarer or one whose SRB or SID is suspended, ship owner or operator, principal, or a manning and/or crewing agency shall be disqualified for issuance of SRB and/or SID, unless a Legal Clearance has been issued by the MARINA Legal Service-Central Office or any MARINA Regional Office of proper jurisdiction where the same has been watchlisted.

VI. Specific Provisions

1. Documentary Requirements

Type of Application	Documentary Requirements
	SRB and/or SID
a. New	<ol style="list-style-type: none"> 1. Birth Certificate (SECPA) or Passport or Identification Certificate issued by the Bureau of Immigration (in case of dual citizens) 2. Marriage Contract, <i>for married woman</i> 3. Valid NBI Clearance 4. Certificate of Completion for Basic Training (BT) or Certificate of Proficiency (COP) for BT 5. Documentary Stamp/s (for SRB only)

<p>b. Reissuance</p>	<ol style="list-style-type: none"> 1. Old SIRB/SRB or SID (where applicable) 2. Marriage Contract (for married woman) 3. Valid NBI Clearance 4. Certificate of Completion for Basic Training (BT) or Certificate of Proficiency (COP) for BT 5. Certificate of Sea service or entry in the pages of previous SRB/SIRB 6. Duly Notarized Affidavit of loss (if applicable) 7. Documentary Stamp/s (for SRB only)
<p>c. Onboard Application (expiring/lost or damaged SRB/ SID)</p>	<ol style="list-style-type: none"> 1. Letter request from the Company/ Agency 2. POEA approved employment contract 3. Crew list duly signed by the Master 4. Clearance of no pending case / obligation or unpaid penalty from the MARINA Central Office Legal Service or any MARINA Regional Office Legal Service/Unit 5. Affidavit by the Seafarer and confirmation by the Master 6. Company Affidavit of Undertaking (duly notarized) 7. Documentary Stamp/s (for SRB only)

Applicants for the issuance or reissuance of SID who are holders of valid SRB, or applicants for the issuance or reissuance of SRB who are holders of valid SID, shall only present their valid SRB or SID, as applicable, and submit a photocopy of the same on the day of their appointment schedule.

2. Application for expedite processing shall be applied if a seafarer has a confirmed airline ticket or the date of embarkation is before the confirmed appointment schedule in the OAS and shall be filed by a duly Licensed Manning Agency/ Shipping company/ MHEI through <https://srbsidexpedite.marina.gov.ph/> and must be supported by the following additional documentary requirements:
 - a. Letter request for Expedite Processing by the authorized company representative bearing the company logo and the company official email address;
 - b. Confirmed airline E-Ticket/s of the concerned seafarer/s or embarkation letter for seafarers joining a ship docked in any seaport in the Philippines;
 - c. Approved POEA Contract/s or notarized company contract with the concerned seafarer or Certificate of Employment; and
 - d. Confirmed online appointment using Online Appointment System (OAS).
3. Non-appearance on the scheduled appointment constitutes forfeiture of the application, except for emergencies caused by medical/health issues.
4. SRB and SID application shall be processed in accordance with the Citizen's Charter Handbook posted through the MARINA Official Website.
5. Validity - The SRB shall be valid for ten (10) years and SID shall be valid for five (5) years.

6. The Master or Authorized Company Representative shall ensure the proper filling up of entries on the SRB as shown in the sample table below;

NAME OF VESSEL OFFICIAL NO. PLACE OF REGISTRY GROSS TONNAGE (HORSE POWER/Kilowatt)*	RANK	DATE AND PLACE OF	SIGNATURE OF MASTER OR AUTHORIZED COMPANY REPRESENTATIVE AND DATE ACCOMPLISHED
MV "LADY AZURA" 04-0000805 Batangas 240GT/500HP	Deck Cadet	EMBARKATION September 10, 2017/Cebu City	
		DISEMBARKATION September 10, 2018/Manila	
		EMBARKATION	
		DISEMBARKATION	
		EMBARKATION	
		DISEMBARKATION	

Note:

- In the absence of the Printed Name of the Master, signature will suffice.

VII. Fees and Charges

Type of Application	Proposed Fee (Pesos)	
	SRB	SID
New	1,000.00	1,000.00
Renewal/Reissuance (if applicable)	1,000.00	1,000.00
Onboard Application (Lost or damaged)	1,800.00	1,800.00

VIII. Guidelines on Revocation and Reissuance of SRB and SID due to Total and Permanent Medical Disability

1. The SRB and SID of seafarers, who have been **finally declared** by a competent authority or by a competent medical practitioner to be **permanently disabled to board a ship** and who have been **paid** by the company or through satisfaction of judgment or otherwise compensated for such disability, may be revoked after notice and hearing by this Administration.

Pending the Administration's determination of the case, the validity of the SRB and SID shall be held in abeyance. In which case, the concerned seafarer shall not be allowed to board a ship.

The term "permanently disabled to board a ship" includes all other terms of similar import, including but not limited to the following:

- a. Grade 1 disability¹;
- b. Unfit for sea duty;
- c. Unfit to be a seafarer in any capacity; or
- d. No longer fit for sea duties.

A seafarer who **FILED** a claim for **total and permanent disability, CERTIFIED** by a competent medical practitioner to be permanently disabled to board a ship, and who has been **PAID** by the company for such disability, shall **NOT be allowed to contest or impugn** the medical finding of total and permanent disability for purposes of avoiding the revocation of his/her SRB and/or SID.

Any seafarer whose SRB and/or SID has been revoked may apply for reissuance of the same upon a **final declaration by a competent authority** finding that said seafarer is not totally and permanently disabled.

2. Reissuance of a seafarer's SRB and/or SID

A party seeking reissuance of his/her SRB/SID shall submit before the MARINA Central Office or MARINA Regional Office, which issued the decision to revoke the SRB/SID, a letter request stating the grounds relied upon together with the supporting documents.

The aforesaid office shall issue an order for the reissuance of the SRB/SID when the standard of substantial evidence is satisfied.

Refund or return of the money paid to the seafarer by the company shall **NOT be a condition for the reissuance** of a seafarer's SRB and/or SID.

¹ PACIFIC OCEAN MANNING, INC., BARKER HILL ENTERPRISES, S.A., AND ELMER PULUMBARIT, GR No. 230527, June 14, 2021

A decision or order declaring the reissuance of the seafarer's SRB and/or SID shall be immediately executory, even pending appeal.

3. The requesting party/complainant shall submit a verified complaint/request specifically stating the proper relief sought, copy furnished the party complained of/respondent. Pertinent documents submitted/attached shall be certified true copies, such as final, conclusive, and definite medical declaration from the company designated physician or Third Doctor Referral following the guidelines² set forth by the Supreme Court, Single Entry Approach (SEnA), competent court's decision and complete records of the case filed therein, and proof of payment.

Further, the requesting party/complainant is required to provide the complete address, email address (if any), birth date, and middle name of the party complained of/respondent.

4. A copy of the final decision/order/declaration revoking, suspending and reinstating SRB/SID of a seafarer shall be copy furnished to the Department of Migrant Workers (DMW), Bureau of Immigration (BOI) and Department of Labor and Employment (DOLE) – National Labor Relations Commission (NLRC).

IX. Guidelines in the suspension or revocation of SRB and SID in view of marine incidents or violation of this Circular

1. Preventive suspension of SRB and/or SID in view of marine incidents

- 1.1. In the interest of safe ship operations, and safety of life or property at sea, and protection of marine environment, the Administration may, upon motion or *motu proprio*, issue an order temporarily invalidating, withdrawing, surrendering and holding in abeyance the validity of the SRB and/or SID of the seafarer involved in a marine incident under the following circumstances:

- 1.1.1. The marine casualty has resulted in any of the following which has occurred directly in connection with the operations of a ship:
 - a. The death of a person;
 - b. The loss of a person from a ship;
 - c. The loss of a ship;
 - d. Material damage to a ship;
 - e. Involvement of a ship in a collision; or

² SC Sets Guidelines in Cases Where Seafarer Claiming Disability Benefits Requests Third Doctor Referral, May 4, 2023

f. Severe damage or potential for severe damage to the environment brought about by the damage or loss of a ship or ships.

1.1.2. There is reason to believe that the continued service of the seafarer onboard a ship, if not corrected, will endanger the safety of the ship, its passengers and crew or any other person or the environment; or

1.1.3. The Marine Safety Investigation recommends the preventive suspension of the seafarer's SRB and/or SID stating the grounds relied upon or conditions for issuance of lifting order.

The seafarer whose SRB and/or SID have been placed under preventive suspension shall not be allowed to join onboard any ship until the lifting order has been issued.

1.2. Unless otherwise provided for by law, the Administration may place the seafarer's SRB and/or SID under preventive suspension for a **minimum period of thirty (30) days to a maximum period of ninety (90) days.**

During the period of preventive suspension, the involved parties shall, when invited, appear and fully participate before the investigation proceedings and provide relevant testimony or documentary evidence in relation to the case.

1.3. Unless the seafarer's SRB and/or SID are suspended or revoked for another charge, the Administration may issue a lifting order when it is satisfied that:

- a. The period of preventive suspension has been fully served or has lapsed, even if the administrative case against the seafarer is not finally decided by the MARINA within the period of preventive suspension; and
- b. The conditions set forth for the preventive suspension has been fully complied.

2. *Suspension or revocation of SRB/SID in view of marine incidents*

2.1. If a ship is involved in a marine incident, the SRB and/or SID of the officer/s and crew on duty shall be under preventive suspension until such determination of whether or not liability exists. A seafarer shall not be allowed to board any ship while under preventive suspension.

For such purpose, a seafarer may submit a letter request to the MARINA Central Office or MARINA Regional Office which issued the



preventive suspension for lifting of the same stating the grounds relied upon together with supporting documents.

3. *Filing of a verified complaint for violations of this Circular*

- 3.1. The requesting party/complainant shall submit a verified complaint/request specifically stating the proper relief sought, copy furnished the party complained of/respondent. Pertinent documents submitted/attached shall be certified true copies.

Further, the requesting party/complainant is required to provide the complete address, email address (if any), birth date, middle name or any other relevant information of the party complained of/respondent.

- 3.2. A concerned party shall file an answer in writing, verified and under oath, shall be specific and shall contain material facts and applicable law/s, if any, including original or certified copies of documentary evidence, sworn statements covering testimonies of witness/es, if any, in support of one's defense³, shall be served or filed personally or by registered mail when allowed, and shall not be served or filed electronically, unless express permission is granted. In case of personal filing, the date of receipt by the concerned Office is the date of filing. In case of registered mail or private courier, the date of posting is the date of filing.⁴

If respondent fails or refuses to file an answer to the complaint, it shall be considered as a waiver on the part of the respondent to present controverting evidence and the case shall be decided based on the facts alleged in the complaint, its attachments and available records.⁵

- 3.3. If such officers and crew are found to be liable, suspension or revocation of their SRB and/or SID shall be determined based on the corresponding fines and penalties set forth in Section X of this Circular.
- 3.4. A seafarer's SRB and/or SID that has been suspended or revoked after due process shall be surrendered to or confiscated by the MARINA Regional Office of proper jurisdiction or the Manpower Development Service (MDS) of the Central Office.
- 3.5. Suspension shall be served successively for cases wherein a single act of the seafarer has resulted to multiple violations of this Circular.

³ Rule V, Section 22 of MARINA Rules of Practice and Procedure

⁴ Rule IV, Section 15 of MARINA Rules of Practice and Procedure

⁵ Rule V, Section 23 of MARINA Rules of Practice and Procedure

3.6. Any seafarer whose SRB and/or SID has been revoked or suspended shall be entitled to reinstatement/reissuance after he shall have been cleared of the charges for which his SRB and/or SID was revoked.

4. *Reinstatement/reissuance of a seafarer's SRB and/or SID*

4.1. A party seeking reinstatement/reissuance of his/her SRB/SID shall submit before the MARINA Central or Regional Office, which issued the decision to revoke or suspend the SRB/SID, a letter request stating the grounds relied upon together with supporting documents.

The aforesaid Office may issue a decision ordering the reinstatement/reissuance of the SRB/SID when the standard of substantial evidence is satisfied or the period of suspension has been served.

4.2. A decision or order declaring the reinstatement/reissuance of the seafarer's SRB and/or SID shall be immediately executory, even pending appeal.

5. A copy of the final decision/order/declaration revoking, suspending and reinstating SRB/SID of a seafarer shall be copy furnished to the Department of Migrant Workers (DMW), Bureau of Immigration (BOI) and Department of Labor and Employment (DOLE) – National Labor Relations Commission (NLRC).

X. Administrative Violations and Corresponding Fines and Penalties

1. For purposes of this Circular, the following Fines and Penalties shall be imposed:

Violations	Fines and/or Penalties
A. VIOLATIONS COMMITTED BY A SEAFARER	
1. Misconduct, immoral, and disgraceful conduct committed while acting under the authority of his license	First Violation – P5,000.00 + warning/reprimand
2. Negligence or incapacity in the performance of duty	Second Violation – P10,000.00 + Suspension of SRB and/or SID for six (6) months
3. Intemperate habits such as drunkenness tending to cause immediate loss or destruction or serious damage to the ship or tending to endanger the life of any person organic	Third Violation – Revocation of SRB and/or SID

to or passenger of such ship	
4. Insubordination or direct assault	
5. Violations of the terms and conditions of the contract without just cause	
6. Assault with a dangerous weapon	
7. Malicious destruction of ship's property	
8. Misconduct resulting in the loss of life and/or serious injury	
9. Molestation of passenger and/or crew	
10. Murder or attempted murder	
11. Mutiny	Revocation of SRB and/or SID and Disqualification from applying for the same
12. Possession, use, sale or association with prohibited drugs including marijuana	
13. Smuggling of aliens or undeclared personal effects including firearms and ammunition	
14. Desertion	
15. Conviction of a crime in the Philippines and/or in other countries.	
16. Behaving in an inappropriate manner while onboard or transacting within MARINA Offices, such as unruly, arrogant, disrespectful, disobedient conduct and similar behavior	<p>First Violation – warning/ reprimand</p> <p>Second Violation – P5,000.00 + Suspension of SRB and/or SID for six (6) months</p> <p>Third Violation - Revocation of SRB and/or SID</p>
17. Submission of false statements, fraudulent or tampered documents	<p>First Violation – P20,000.00 + Suspension of SRB and/or SID for one (1) year</p> <p>Second Violation – Revocation of SRB and/or SID</p>

<p>18. Holding fake/ tampered/forged SRB and/or SID</p>	<p>First Violation – P20,000.00 + Suspension of SRB and/or SID for one (1) year</p> <p>Second Violation – Revocation of SRB and/or SID</p>
<p>19. Acting/Serving onboard ship without or with expired SIRB/SRB and/or SID</p>	<p>P10,000.00 + non employment onboard until compliance</p>
<p>B. VIOLATIONS COMMITTED BY SHIPOWER OR OPERATOR</p>	
<p>1. Facilitating in securing fake or spurious SRB and/or SID of a seafarer/s</p>	<p><i>P100,000.00 + Suspension of Certificate of Accreditation for six (6) months</i></p>
<p>2. Issuing fake, spurious, fabricated, fraudulent, irregular Certificate of Employment or Sea Service Records to seafarers</p>	<p><i>P100,000.00 + Suspension of Certificate of Accreditation for six (6) months</i></p>
<p>3. Employing a seafarer onboard ship without or with expired SRB and/or SID</p>	<p>P100,000.00 + Suspension of Certificate of Accreditation of the vessel until rectified</p>
<p>4. Misrepresenting or submitting spurious or tampered documents by any seafarer to MARINA which were secured or tampered by the shipping company /operator or any of their employees or liaison officers/ messengers, or where said company /operator or</p>	<p><i>P100,000.00 + Suspension of Certificate of Accreditation for six (6) months</i></p>

<p>employee / liaison officer/ messenger has tampered or participated in securing the questioned documents from any source</p>	
<p>C. VIOLATIONS COMMITTED BY MANNING/CREWING AGENCY</p>	
<p>1. Facilitating in securing fake or spurious SRB and/or SID of a seafarer/s</p>	<p><i>P100,000.00 + recommendation for suspension or revocation of certificate/license to the proper government agency</i></p>
<p>2. Issuing fake, spurious, fabricated, fraudulent, irregular Certificate of Employment or Sea Service Records to a seafarer/s</p>	<p><i>P100,000.00 + recommendation for suspension or revocation of certificate/license to the proper government agency</i></p>
<p>3. Misrepresenting or submitting spurious or tampered documents by any seafarer to MARINA which were secured or tampered by the manning/crewing agency or any of their employees or liaison officers/ messengers, or where said manning/crewing agency or its employee / liaison officer/ messenger has tampered or participated in securing the questioned documents from any source</p>	<p><i>P100,000.00 + recommendation for suspension or revocation of certificate/license to the proper government agency</i></p>

2. Suspension shall be served successively for cases wherein a single act of the seafarer has resulted in multiple violations of this Circular.

- XI. Repealing Clause**– Memorandum Circular No. MD-2019-01 and MARINA Advisory Nos. 2021-22 and 2022-57 and all other related issuances which are inconsistent herewith are hereby repealed accordingly.
- XII. Transitory Provision**– All previously issued SIRBs shall remain valid until their expiry period. Holders of valid SIRB may have the option to apply for issuance of the new SRB.
- XIII. Separability Clause**–Should any provision of this Circular be declared by competent authority to be invalid or unconstitutional, the remaining provisions or parts hereof shall remain valid and effective.
- XIV. Effectivity**–This MARINA Circular shall take effect after fifteen (15) days following its publication in a newspaper of general circulation.

Manila, Philippines, **MAR 10** 2024.

BY AUTHORITY OF THE MARINA BOARD:

10 Mar 2024
SONIA B. MALALUAN
Administrator
Maritime Industry Authority

SECRETARY'S CERTIFICATE

This is to certify that the MARINA Circular No. MD-2024-01 has been approved by the MARINA Board during its 303rd Regular Board Meeting held on 19 February 2024.


ATTY. SHARON D. ALEDO
Board Secretary

Date of Publication: 18 March 2024

Published In: The Manila Times

Date of Submission to UP Law Center: _____ 2024