

ANNUAL PROCUREMENT PLAN FOR 2018
For Common-Use Supplies and Equipment

INSTRUCTIONS IN FILLING OUT THE ANNUAL PROCUREMENT PLAN (APP) FORM:

1. Indicate the agency's monthly requirement per item in the APP form. The form will automatically compute for the Total Quarterly requirement, Total Amount per item and the Grand Total.
2. **APPs are considered incorrect if: a) form used is other than the prescribed format downloaded at ps-philgeps.gov.ph and; b) correct format is used but fields were deleted and/or inserted in Portion A of the APP. The agency will be informed through e-mail if the submission is incorrect.**
3. For Other Items not available from the Procurement Service but regularly purchased from other sources, agency must specify/indicate the item name under each category and unit price based on their last purchase of the item/s. These items will be evaluated by the Procurement Service and may be considered Common Supplies or Equipment (CSE). Items will be added to the electronic catalogue / virtual store as soon as it is procured and made available by the Procurement Service.
4. The accomplished **HARD COPY** of the APP-CSE shall be submitted in the following manner:
 - a. DBM Central Office- for entities in the Central Office
 - b. DBM Regional Office (RO)- for regional offices, operating units of DepEd, DOH, DPWH, CHED, TESDA and SUCs
 The accomplished **SOFT COPY** of the APP-CSE shall be submitted to the following email addresses:
 - a. app.nga.ps@gmail.com- For central and regional offices of all national government agencies
 - b. app.suc.ps@gmail.com- For main and other campuses of all state universities and colleges
 - c. app.gocc.ps@gmail.com- For all central and regional offices of government owned and controlled corporations
 - d. app.deped.ps@gmail.com- For primary and secondary schools
 - e. app.lgu.ps@gmail.com- For Local government units
5. Consistent with Circular Letter No.2017-12 dated October 19, 2017, the APP for FY 2018 must be submitted on or before **November 30, 2017**.
6. Rename your APP file in the following format: APP2018- Name of Agency- Region (e.g. APP2018 -PS- Central Office).
7. For further assistance/clarification, agencies may call the Sales Division of the Procurement Service at telephone nos. (02)561-6094 or (02)689-7750 loc. 4021.

Department/Bureau/O MARITIME INDUSTRY AUTHORITY

Region: MAIN & NCR

Address: PARKVIEW PLAZA, 984 TAFT AVENUE COR. T.M. KALAW AVENUE, ERMITA, MANILA

Agency Account Code: No Code

Contact Person:

CONSUELO T. DELA CRUZ

Position:

SUPERVISING ADMINISTRATIVE OFFICER

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Item & Specifications	Unit of Measure	Quantity Requirement																		Price Catalogue	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity			
A. AVAILABLE AT PROCUREMENT SERVICE STORES																					
COMMON ELECTRICAL SUPPLIES																					
1 BATTERY, dry cell, AA, 2 pieces per blister pack	pack	41	33	34	108	41	32	34	107	41	32	34	107	30	27	33	90	412	20.28	8,355.36	
2 BATTERY, dry cell, AAA, 2 pieces per blister pack	pack	41	37	37	115	46	36	35	117	46	36	35	117	35	31	34	100	449	19.20	8,620.80	
3 BATTERY, dry cell, D, 1.5 volts, alkaline	pack	5	4	4	13	5	4	4	13	5	4	4	13	5	4	4	13	52	91.94	4,780.88	
4 FLUORESCENT LAMP, 18 WATTS, linear tubular (T8)	tube	36	20	22	78	36	20	22	78	36	20	22	78	29	19	21	69	303	40.97	12,413.91	
5 Ligh Bulb, LED, 7 watts 1 pc in individual box	piece	7	16	5	28	5	16	5	26	5	16	5	26	5	16	10	31	111	75.39	8,368.29	
6 TAPE, ELECTRICAL, 18mm x 16M min	roll	27	13	15	55	16	8	9	33	16	8	9	33	17	8	9	34	155	18.93	2,934.15	
COMMON OFFICE SUPPLIES																					

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HOWIE PINDAD

1	ACETATE, thickness: 0.075mm min (gauge #3)	roll	11	3	4	18	3	5	2	10	2	5	2	9	2	6	2	10	47	766.73	36,036.31
2	AIR FRESHENER, aerosol, 280ml/150g min	can	27	14	17	58	21	16	17	54	21	16	17	54	20	14	20	54	220	88.69	19,511.80
3	ALCOHOL, ethyl, 68%-70%, scented, 500ml (-5ml)	bottle	229	162	194	585	196	168	187	551	221	155	199	575	202	165	193	560	2271	49.73	112,936.83
4	CARBON FILM, PE, black, size 210mm x 297mm	box	4	2	2	8	4	2	1	7	4	2	1	7	4	2	1	7	29	205.48	5,958.92
5	CARBON FILM, PE, black, size 216mm x 330mm	box	4	2	2	8	1	2	1	4	2	2	1	5	1	2	1	4	21	210.91	4,429.11
6	CARTOLINA, assorted colors	pack	25	10	8	43	18	11	7	36	19	11	8	38	18	10	7	35	152	67.06	10,193.12
7	CHALK, molded, white, dustless, length: 78mm min	box	2	1	1	4	1	1	1	3	1	1	1	3	1	1	1	3	13	26.89	349.57
8	CLEARBOOK, 20 transparent pockets, for A4 size	piece	44	19	17	80	23	18	16	57	48	18	16	82	22	17	15	54	273	38.19	10,425.87
9	CLEARBOOK, 20 transparent pockets, for LEGAL size	piece	63	23	21	107	28	23	21	72	42	22	20	84	27	22	20	69	332	40.47	13,436.04
10	CLIP, BACKFOLD, all metal, clamping: 19mm (-1mm)	box	122	67	61	250	97	68	70	235	123	67	51	241	96	63	60	219	945	7.87	7,437.15
11	CLIP, BACKFOLD, all metal, clamping: 25mm (-1mm)	box	112	60	54	226	87	61	63	211	113	60	44	217	92	56	53	201	855	13.94	11,918.70
12	CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm)	box	110	49	63	222	84	50	62	196	110	49	57	216	89	45	56	190	824	19.88	16,381.12
13	CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm)	box	107	54	60	221	82	55	59	196	82	54	55	191	87	50	54	191	799	41.10	32,838.90
14	CORRECTION TAPE, film base type, UL 6m min	piece	141	59	69	269	76	579	66	721	131	73	67	271	86	79	66	231	1492	18.26	27,243.92
15	DATA FILE BOX, made of chipboard, with closed ends	box	90	22	32	144	51	219	66	336	61	22	47	130	42	32	34	108	718	72.57	52,105.26
16	DATA FOLDER, made of chipboard, taglia lock	piece	222	145	200	567	197	145	205	547	222	135	220	577	217	205	235	657	2348	71.39	167,623.72
17	ENVELOPE, DOCUMENTARY, for A4 size document	box	101	48	96	245	98	47	96	241	98	46	94	238	98	45	94	237	961	424.47	407,915.67
18	ENVELOPE, DOCUMENTARY, for legal size document	box	104	56	96	256	96	48	95	239	109	46	95	250	79	46	93	218	963	538.80	518,864.40
19	ENVELOPE, EXPANDING, KRAFTBOARD, for legal size doc	box	84	36	75	195	67	39	74	180	87	27	75	189	58	29	73	160	724	667.84	483,516.16
20	ENVELOPE, EXPANDING, PLASTIC, 0.50mm thickness min	piece	169	105	122	396	97	107	113	317	118	105	120	343	97	107	113	317	1373	28.71	39,418.83
21	ENVELOPE, MAILING, white, 80gsm (-5%)	box	15	7	7	29	6	6	4	16	9	6	4	19	5	5	4	14	78	341.79	26,659.62
22	ENVELOPE, mailing, white, with window	box	10	4	4	18	6	4	2	12	6	4	2	12	4	4	2	10	52	427.23	22,215.96
23	ERASER, FELT, for blackboard/whiteboard	piece	24	17	4	45	12	2	2	16	13	1	2	16	11	0	2	13	90	11.55	1,039.50
24	ERASER, PLASTIC/RUBBER, for pencil draft/writing	piece	65	15	13	93	33	15	11	59	28	14	11	53	28	15	11	54	259	6.23	1,613.57

25	FASTENER, METAL, 70mm between prongs	box	101	102	78	281	85	102	81	268	85	102	76	263	82	102	71	255	1067	59.37	63,347.79
26	FILE ORGANIZER, expanding, plastic, 12 pockets	piece	50	16	21	87	23	23	21	67	33	18	26	77	21	20	21	62	293	73.59	21,561.87
27	FILE TAB DIVIDER, bristol board, for A4	set	112	31	61	204	81	31	61	173	81	31	61	173	101	31	61	193	743	12.98	9,644.14
28	FILE TAB DIVIDER, bristol board, for legal	set	112	81	61	254	81	61	61	203	81	61	61	203	101	61	61	223	883	17.31	15,284.73
29	FOLDER, FANCY, for A4 size documents	bundle	46	36	31	113	27	25	31	83	28	25	30	83	29	22	31	82	361	258.50	93,318.50
30	FOLDER, FANCY, for legal size documents	bundle	42	40	32	114	33	19	32	84	31	22	32	85	28	26	31	85	368	302.85	111,448.80
31	FOLDER, L-TYPE, PLASTIC, for A4 size documents	pack	21	13	21	55	20	13	16	49	19	9	10	38	15	8	11	34	176	177.92	31,313.92
32	FOLDER, L-TYPE, PLASTIC, for legal size documents	pack	18	15	20	53	18	15	15	48	18	10	10	38	13	10	10	33	172	222.27	38,230.44
33	FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm)	box	47	56	9	112	41	17	8	66	43	27	8	78	41	28	18	87	343	776.59	266,370.37
34	FOLDER, TAGBOARD, for A4 size documents	pack	15	38	19	72	10	40	10	60	11	7	8	26	10	11	8	29	187	226.05	42,271.35
35	FOLDER, TAGBOARD, for legal size documents	pack	15	64	19	98	10	67	10	87	11	7	8	26	10	13	8	31	242	208.38	50,427.96
36	GLUE, all purpose, gross weight: 200 grams min	jar	29	22	13	64	20	155	15	190	21	24	14	59	15	16	13	44	357	49.73	17,753.61
37	INDEX TAB, self-adhesive, transparent	box	47	20	13	80	15	72	23	110	34	17	18	69	19	23	9	51	310	53.74	16,659.40
38	LOOSELEAF COVER, made of chipboard, for legal	bundle	5	9	6	20	5	8	6	19	5	8	6	19	5	9	5	19	77	676.00	52,052.00
39	MAGAZINE FILE BOX, LARGE size, made of chipboard	piece	68	38	41	147	35	138	41	214	35	35	37	107	35	35	60	130	598	43.26	25,869.48
40	MARKER, FLUORESCENT, 3 assorted colors per set	set	89	54	56	199	59	53	68	180	79	54	61	194	59	48	62	169	742	36.97	27,431.74
41	MARKER, whiteboard, black, felt tip, bullet type	piece	79	52	42	173	54	47	56	157	72	42	47	161	61	42	49	152	643	10.69	6,873.67
42	MARKER, whiteboard, blue, felt tip, bullet type	piece	76	53	42	171	54	47	56	157	69	43	47	159	61	42	49	152	639	10.69	6,830.91
43	MARKER, whiteboard, red, felt tip, bullet type	piece	67	38	30	135	50	38	41	129	60	43	35	138	50	33	37	120	522	10.69	5,580.18
44	MARKER, PERMANENT, bullet type, black	piece	90	79	55	224	72	80	64	216	83	79	60	222	77	72	62	211	873	10.04	8,764.92
45	MARKER, PERMANENT, bullet type, blue	piece	85	74	53	212	70	78	59	207	78	77	58	213	75	70	60	205	837	10.04	8,403.48
46	MARKER, PERMANENT, bullet type, red	piece	73	55	37	165	58	60	43	161	66	59	42	167	63	49	44	156	649	10.04	6,515.96
47	NOTEBOOK, STENOGRAPHER, spiral, 40 leaves	piece	136	52	45	233	71	199	105	375	86	52	60	198	69	49	65	183	989	12.52	12,382.28
48	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad	97	62	58	217	67	156	63	286	97	57	61	215	67	52	69	188	906	32.45	29,399.70

49	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	pad	96	58	59	213	81	158	64	303	96	53	64	213	81	53	59	193	922	44.32	40,863.04
50	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad	108	66	75	249	71	165	89	325	101	61	80	242	76	61	80	217	1033	59.49	61,453.17
51	PAPER, PAD, ruled, size: 216mm x 330mm (± 2mm)	pad	46	9	12	67	13	9	11	33	43	10	12	65	14	9	12	35	200	18.99	3,798.00
52	PAPER CLIP, vinyl/plastic coat, length: 32mm min	box	107	54	59	220	75	53	62	190	99	54	58	211	69	51	61	181	802	6.91	5,541.82
53	PAPER CLIP, vinyl/plastic coat, length: 48mm min	box	107	50	58	215	73	52	58	183	101	50	58	209	67	51	69	187	794	14.04	11,147.76
54	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	ream	210	149	144	503	204	249	261	714	214	149	144	507	154	149	144	447	2171	137.66	298,859.86
55	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	ream	174	138	133	445	167	137	132	436	142	137	132	411	142	137	132	411	1703	160.94	274,080.82
56	PAPER, Multi-Purpose (COPY) A4, 70 gsm	ream	240	156	161	557	430	156	156	742	235	156	161	552	175	153	156	484	2335	119.09	278,075.15
57	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	ream	187	170	155	512	373	162	148	683	127	92	138	357	173	753	158	1084	2636	123.08	324,438.88
58	PAPER, PARCHMENT, size: 210 x 297mm, multi-purpose	ream	20	2	14	36	8	52	14	74	9	2	14	25	8	2	14	24	159	95.18	15,133.62
59	PAPER, THERMAL, 55gsm, size: 216mm±1mm x 30m-0.3m	roll	46	20	24	90	35	19	23	77	35	19	24	78	33	19	24	76	321	34.29	11,007.09
60	PENCIL, lead, w/ eraser, wood cased, hardness: HB	box	50	37	42	129	39	37	45	121	39	37	44	120	38	39	45	122	492	20.40	10,036.80
61	PHILIPPINE NATIONAL FLAG, 100% polyester	piece	16	0	0	16	0	0	0	0	0	0	0	0	0	0	0	0	16	319.07	5,105.12
62	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book	44	12	25	81	23	113	16	152	33	11	18	62	23	12	16	51	346	62.73	21,704.58
63	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	86	47	30	163	30	168	20	218	51	34	23	108	32	19	21	72	561	97.34	54,607.74
64	RING BINDER, 80 rings, plastic, 32mm x 1.12m	bundle	18	6	27	51	8	5	30	43	13	8	9	30	8	5	9	22	146	267.14	39,002.44
65	RUBBER BAND, 70mm min lay flat length (#18)	box	36	13	18	67	14	16	14	44	20	14	15	49	14	12	17	43	203	97.04	19,699.12
66	RULER, plastic, 450mm (18"), width: 38mm min	piece	88	17	29	134	19	16	20	55	39	12	19	70	14	12	22	48	307	16.10	4,942.70
67	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	piece	215	148	195	558	175	662	170	1007	210	142	195	547	160	142	182	484	2596	35.99	93,430.04
68	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	piece	234	187	224	645	194	701	199	1094	239	191	224	654	199	191	231	621	3014	35.99	108,473.86
69	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	piece	160	92	125	377	116	366	105	587	138	92	127	357	116	84	105	305	1626	35.99	58,519.74
70	STAMP PAD INK, purple or violet	bottle	70	46	53	169	52	47	48	147	57	46	49	152	52	46	48	146	614	25.62	15,730.68
71	STAMP PAD, FELT, bed dimension: 60mm x 100mm min	piece	31	21	15	67	20	14	17	51	17	16	15	48	18	14	15	47	213	28.77	6,128.01
72	STAPLE WIRE, for heavy duty staplers, (23/13)	box	39	10	21	70	16	13	13	42	16	13	13	42	14	13	12	39	193	21.51	4,151.43

73	STAPLE WIRE, STANDARD, (26/6)	box	224	180	176	580	201	171	175	547	202	171	176	549	202	183	171	556	2232	19.68	43,925.76
74	TAPE, MASKING, width: 24mm (±1mm)	roll	51	26	34	111	44	276	34	354	46	26	35	107	46	24	34	104	676	57.32	38,748.32
75	TAPE, MASKING, width: 48mm (±1mm)	roll	58	19	31	108	33	169	31	233	40	19	32	91	32	17	31	80	512	109.24	55,930.88
76	TAPE, PACKAGING, width: 48mm (±1mm)	roll	55	24	31	110	38	174	28	240	49	24	36	109	35	21	34	90	549	29.08	15,964.92
77	TAPE, TRANSPARENT, width: 24mm (±1mm)	roll	75	38	38	151	60	241	38	339	68	40	40	148	65	41	38	144	782	11.36	8,883.52
78	TAPE, TRANSPARENT, width: 48mm (±1mm)	roll	53	40	30	123	41	240	30	311	46	40	32	118	41	38	30	109	661	27.58	18,230.38
79	TOILET TISSUE PAPER 2-plys sheets, 150 pulls	pack	178	124	103	405	135	325	102	562	166	124	103	393	139	120	102	361	1721	70.30	120,986.30
80	TWINE, plastic, one (1) kilo per roll	roll	28	16	15	59	15	46	15	76	15	17	13	45	15	16	14	45	225	51.92	11,682.00
81	WRAPPING PAPER, kraft, 65gsm (±5%)	pack	25	7	10	42	12	10	7	29	11	9	7	27	12	9	7	28	126	133.99	16,882.74
82	Airline Travel	ticket	66	56	56	178	66	56	56	178	66	56	56	178	66	56	56	178	712	0.00	-
COMMON OFFICE DEVICES																					
1	CUTTER BLADE, for heavy duty cutter	tube	34	9	5	48	13	7	12	32	13	7	8	28	13	9	10	32	140	10.22	1,430.80
2	CUTTER KNIFE, for general purpose	piece	27	4	7	38	8	3	10	21	11	3	9	23	7	3	9	19	101	20.55	2,075.55
3	DATING AND STAMPING MACHINE, heavy duty	piece	16	10	7	33	11	9	9	29	10	9	8	27	10	9	10	29	118	497.52	58,707.36
4	PENCIL SHARPENER, manual, single cutter head	piece	19	6	0	25	2	0	1	3	3	1	0	4	2	0	2	4	36	194.69	7,008.84
5	PUNCHER, paper, heavy duty, with two hole guide	piece	30	9	4	43	9	4	3	16	10	5	5	20	9	4	3	16	95	123.42	11,724.90
6	SCISSORS, symmetrical, blade length: 65mm min	pair	99	4	5	108	12	6	3	21	24	4	10	38	12	4	3	19	186	14.28	2,656.08
7	STAPLER, STANDARD TYPE, load cap: 200 staples min	piece	81	6	5	92	12	7	5	24	13	6	7	26	12	7	5	24	166	85.45	14,184.70
8	STAPLER, BINDER TYPE, heavy duty, desktop	piece	12	4	2	18	3	2	2	7	2	3	2	7	2	2	2	6	38	913.95	34,730.10
9	STAPLE REMOVER, PLIER-TYPE	piece	97	15	14	126	12	8	14	34	18	15	14	47	12	8	8	28	235	18.91	4,443.85
10	TAPE DISPENSER, TABLE TOP, for 24mm width tape	piece	26	9	3	38	3	4	2	9	6	4	3	13	5	3	3	11	71	51.57	3,661.47
11	WASTEBASKET, non-rigid plastic	piece	93	29	11	133	11	5	4	20	21	5	4	30	11	5	5	21	204	25.96	5,295.84
COMMON JANITORIAL SUPPLIES																					
1	BROOM, soft (tambo)	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	91.94	-

2	BROOM, STICK (TING-TING), usable length: 760mm min	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	24.88	-	
3	CLEANER,TOILET BOWL AND URINAL, 900ml-1000ml cap	bottle	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	43.26	-	
4	CLEANSER, SCOURING POWDER, 350g min/can	can	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	24.88	-	
5	DETERGENT POWDER, all purpose, 1kg	pouch	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	38.93	-	
6	DISINFECTANT SPRAY, aerosol type, 400-550 grams	can	30	14	17	61	23	14	17	54	24	14	17	55	24	14	17	55	125.20	28,170.00	
7	DUST PAN, non-rigid plastic, w/ detachable handle	piece	0	0	0	0	0	0	0	0	0	0	0	0	2	0	0	2	28.12	56.24	
8	FLOOR WAX, PASTE, RED	can	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	280.13	-	
9	FURNITURE CLEANER, aerosol type, 300ml min per can	can	5	1	3	9	5	1	3	9	5	1	3	9	3	0	2	5	90.85	2,907.20	
10	INSECTICIDE, aerosol type, net content: 600ml min	can	16	4	7	27	10	4	7	21	17	4	7	28	8	3	5	16	142.77	13,134.84	
11	MOP BUCKET, heavy duty, hard plastic	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,987.44	-	
12	MOPHANDLE, heavy duty, aluminum, screw type	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	148.18	-	
13	MOPHEAD, made of rayon, weight: 400 grams min	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	110.32	-	
14	RAGS, all cotton, 32 pieces per kilogram min	bundle	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	51.68	-	
15	SCOURING PAD, made of synthetic nylon, 140 x 220mm	pack	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	107.08	-	
16	TRASHBAG, plastic, transparent	roll	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	145.48	-	
17	DETERGENT BAR, 140 grams as packed	bar	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	7.57	-	
COMMON OFFICE EQUIPMENT																					
1	BINDING AND PUNCHING MACHINE, binding cap: 50mm	unit	5	0	0	5	2	1	0	3	2	0	0	2	1	0	0	1	11	10,816.00	118,976.00
2	CALCULATOR, compact, 12 digits	unit	52	2	0	54	0	0	11	11	16	1	0	17	0	0	1	1	83	140.61	11,670.63
3	CHAIR, monobloc, beige, with backrest, w/o armrest	piece	60	0	0	60	15	0	0	15	15	0	0	15	15	0	0	15	105	273.10	28,675.50
4	CHAIR,monobloc, white, with backrest, w/o armrest	piece	5	0	0	5	5	0	0	5	5	0	0	5	5	0	0	5	20	273.10	5,462.00
5	DIGITAL VOICE RECORDER, memory: 4GB (expandable)	unit	8	2	1	11	5	1	0	6	1	0	0	1	2	1	0	3	21	6,828.14	143,390.94
6	DOCUMENT CAMERA, 3.2M pixels	unit	4	0	0	4	0	0	0	0	0	0	0	0	0	0	0	0	4	26,391.04	105,564.16
7	ELECTRIC FAN, INDUSTRIAL, ground type, metal blade	unit	9	1	0	10	0	2	0	2	1	1	0	2	0	1	0	1	15	1,091.33	16,369.95

8	ELECTRIC FAN, ORBIT type, ceiling, metal blade	unit	11	0	0	11	2	0	0	2	0	0	0	0	0	0	0	0	13	1,372.55	17,843.15
9	ELECTRIC FAN, STAND type, plastic blade	unit	18	1	1	20	5	1	2	8	5	1	0	6	0	1	1	2	36	1,046.65	37,679.40
10	ELECTRIC FAN, WALL type, plastic blade	unit	11	0	0	11	5	0	0	5	0	0	0	0	0	0	0	0	16	782.00	12,512.00
11	FACSIMILE MACHINE, uses thermal paper	unit	10	0	0	10	2	1	1	4	2	0	0	2	0	0	0	0	16	3,642.83	58,285.28
12	FIRE EXTINGUISHER, DRY CHEMICAL, 4.5kgs	unit	8	0	0	8	1	0	0	1	0	0	0	0	0	0	0	0	9	1,123.78	10,114.02
13	FIRE EXTINGUISHER, PURE HCFC 123, 4.5kgs	unit	8	0	0	8	1	0	0	1	0	0	0	0	0	0	0	0	9	5,191.68	46,725.12
14	MULTIMEDIA PROJECTOR, 4000 min ANSI Lumens	unit	5	1	0	6	1	0	0	1	3	0	0	3	0	0	0	0	10	27,542.94	275,429.40
15	PAPER TRIMMER/CUTTING MACHINE, max paper size: B4	unit	9	0	1	10	1	1	0	2	1	0	0	1	0	0	0	0	13	8,411.60	109,350.80
16	PAPER SHREDDER, cutting width: 3mm-4mm	unit	9	1	0	10	0	0	1	1	0	0	0	0	1	0	0	1	12	5,927.17	71,126.04
17	PRINTER, IMPACT DOT MATRIX, 24 pins, 136 column	unit	1	0	0	1	0	0	0	0	1	0	0	1	0	0	0	0	2	19,457.98	38,915.96
18	PRINTER, IMPACT DOT MATRIX, 9 pins, 80 columns	unit	7	0	0	7	0	0	0	0	1	0	0	1	0	0	0	0	8	6,064.78	48,518.24
19	PRINTER, LASER, monochrome, network-ready	unit	20	0	2	22	6	0	1	7	7	0	1	8	6	0	1	7	44	744.14	32,742.16
20	TABLE, MONOBLOC, WHITE, 889 x 889mm (35" x 35")min	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,379.04	-
21	TABLE, MONOBLOC, BEIGE, 889 x 889mm (35" x 35")min	unit	15	0	0	15	0	0	0	0	0	0	0	0	0	0	0	0	15	1,379.04	20,685.60
22	Desktop Computer, branded	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	35,887.49	-
23	Laptop Computer, branded	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	36,587.28	-
COMMON COMPUTER SUPPLIES																					
1	CONTINUOUS FORM, 1 PLY, 280 x 241mm	box	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	709.53	-
2	CONTINUOUS FORM, 1 PLY, 280 x 378mm	box	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,070.78	-
3	CONTINUOUS FORM, 2 ply, 280mm x 241mm, carbonless	box	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	796.06	-
4	CONTINUOUS FORM, 2 ply, 280 x 378mm, carbonless	box	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,352.00	-
5	CONTINUOUS FORM, 3 PLY, 280 x 241mm, carbonless	box	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	620.67	-
6	CONTINUOUS FORM, 3 PLY, 280 x 378mm, carbonless	box	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,076.19	-
7	DVD REWRITABLE, speed: 4x min, 4.7GB capacity min	piece	87	24	27	138	22	24	27	73	22	25	27	74	22	25	17	64	349	22.66	7,908.34

8	EXTERNAL HARD DRIVE, 1TB, 2.5"HDD, USB 3.0	piece	31	2	4	37	2	0	4	6	4	1	1	6	1	0	1	2	51	3,152.86	160,795.86
9	FLASH DRIVE, 16 GB capacity	piece	102	143	25	270	39	19	26	84	61	17	22	100	35	18	25	78	532	261.75	139,251.00
10	MOUSE, optical, USB connection type	unit	64	4	5	73	17	4	10	31	22	4	6	32	16	4	6	26	162	140.39	22,743.18
HANDBOOK ON PROCUREMENT																					
1	HANDBOOK (RA 9184), 7th Edition	piece	8	0	18	26				0				0				0	26	48.13	1,251.38
CONSUMABLES																					
1	DRUM CART, BROTHER DR-3455	cart	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	7,138.56	7,138.56
2	INK CART, CANON CL-741, Col.	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,041.58	-
3	INK CART, CANON CL-811, Colored	cart	2	3	2	7	3	2	3	8	2	3	2	7	3	3	2	8	30	1,070.78	32,123.40
4	INK CART, CANON PG-740, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	784.16	-
5	INK CART, CANON PG-810, Black	cart	3	4	3	10	3	4	3	10	3	4	3	10	3	4	3	10	40	811.20	32,448.00
6	INK CART, EPSON C13T664100 (T6641), Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	264.99	-
7	INK CART, EPSON C13T664200 (T6642), Cyan	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	264.99	-
8	INK CART, EPSON C13T664300 (T6643), Magenta	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	264.99	-
9	INK CART, EPSON C13T664400 (T6644), Yellow	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	264.99	-
10	INK CART, HP C2P04AA (HP62) Black	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	0.00	-
11	INK CART, HP C2P06AA (HP62) Tri-color	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	0.00	-
12	INK CART, HP C9351AA, (HP21), Black	cart	5	2	2	9	5	2	2	9	5	2	2	9	5	2	2	9	36	676.00	24,336.00
13	INK CART, HP C9352AA, (HP22), Tri-color	cart	5	2	2	9	5	2	2	9	5	2	2	9	5	2	2	9	36	782.00	28,152.00
14	INK CART, HP C9363WA, (HP97), Tri-color	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	1,552.10	18,625.20
15	INK CART, HP C9397A (HP72) 69ml Photo Black	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	0.00	-
16	INK CART, HP C9398A (HP72) 69ml Cyan	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	0.00	-
17	INK CART, HP C9399A (HP72) 69ml Magenta	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	0.00	-
18	INK CART, HP C9400A (HP72) 69ml Yellow	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	0.00	-

19	INK CART, HP C9401A (HP72) 69ml Gray	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	0.00	-
20	INK CART, HP C9403A (HP72) 130ml Matte Black	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	0.00	-
21	INK CART, HP CC640WA, (HP60), Black	cart	5	2	2	9	5	2	2	9	5	2	2	9	5	2	2	9	36	665.18	23,946.48
22	INK CART, HP CC643WA, (HP60), Tri-color	cart	5	2	2	9	5	2	2	9	5	2	2	9	5	2	2	9	36	784.16	28,229.76
23	INK CART, HP CD887AA, (HP703), Black	cart	20	27	17	64	25	22	17	64	20	27	17	64	25	22	17	64	256	373.15	95,526.40
24	INK CART, HP CD888AA, (HP703), Tri-color	cart	20	27	17	64	25	22	17	64	20	27	17	64	25	22	17	64	256	373.15	95,526.40
25	INK CART, HP CD972AA, (HP 920XL), Cyan	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	654.37	7,852.44
26	INK CART, HP CD973AA, (HP 920XL), Magenta	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	654.37	7,852.44
27	INK CART, HP CD974AA, (HP 920XL), Yellow	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	654.37	7,852.44
28	INK CART, HP CD975AA, (HP 920XL), Black	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	1,292.51	15,510.12
29	INK CART, HP CH561WA, (HP61), Black	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	670.59	8,047.08
30	INK CART, HP CH562WA, (HP61), Tricolor	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	859.87	10,318.44
31	INK CART, HP CH565A (HP82) Black	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	0.00	-
32	INK CART, HP CH566A (HP82) Cyan	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	0.00	-
33	INK CART, HP CH567A (HP82) Magenta	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	0.00	-
34	INK CART, HP CH568A (HP82) Yellow	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	0.00	-
35	INK CART, HP CN045AA, (HP950XL), Black	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	1,616.99	19,403.88
36	INK CART, HP CN046AA, (HP951XL), Cyan	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	1,222.21	14,666.52
37	INK CART, HP CN047AA, (HP951XL), Magenta	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	1,227.62	14,731.44
38	INK CART, HP CN048AA, (HP951XL), Yellow	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	1,227.62	14,731.44
39	INK CART, HP CN692AA, (HP704), Black	cart	3	0	0	3	3	0	0	3	3	0	0	3	23	20	20	63	72	373.15	26,866.80
40	INK CART, HP CN693AA, (HP704), Tri-color	cart	3	0	0	3	3	0	0	3	3	0	0	3	23	20	20	63	72	373.15	26,866.80
41	INK CART, HP CZ107AA, (HP678), Black	cart	129	99	114	342	112	295	110	518	119	99	114	332	92	84	97	273	1465	379.64	555,172.60
42	INK CART, HP CZ108AA, (HP678), Tricolor	cart	121	92	108	321	105	288	105	498	111	92	108	311	85	72	92	249	1379	379.64	523,523.56

43	INK CART, HP CZ121A (HP685A), Black	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	380.72	4,568.64
44	INK CART, HP CZ122A (HP685A), Cyan	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	259.58	3,114.96
45	INK CART, HP CZ123A (HP685A), Magenta	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	259.58	3,114.96
46	INK CART, HP CZ124A (HP685A), Yellow	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	259.58	3,114.96
47	INK CART, HP F6V26AA (HP680) Tri-color	cart	74	69	65	208	72	69	63	204	72	69	63	204	72	69	63	204	820	0.00	-
48	INK CART, HP F6V27AA (HP680) Black	cart	74	67	61	202	70	67	61	198	70	67	61	198	70	67	61	198	796	0.00	-
49	INK CART, HP LoS51AA (HP955) Cyan Original	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	0.00	-
50	INK CART, HP LoS54AA (HP955) Magenta Original	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	0.00	-
51	INK CART, HP LoS57AA (HP955) Yellow Original	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	0.00	-
52	INK CART, HP LoS60AA (HP955) Black Original	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	0.00	-
53	INK CART, HP LoS63AA (HP955XL) Cyan Original	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	0.00	-
54	INK CART, HP LoS66AA (HP955XL) Magenta Original	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	0.00	-
55	INK CART, HP LoS69AA (HP955XL) Yellow Original	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	0.00	-
56	INK CART, HP LoS72AA (HP955XL) Black Original	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	0.00	-
57	INK CART, HP T6L89AA (HP905) Cyan Original	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	0.00	-
58	INK CART, HP T6L93AA (HP905) Magenta Original	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	0.00	-
59	INK CART, HP T6L97AA (HP905) Yellow Original	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	0.00	-
60	INK CART, HP T6M01AA (HP905) Black Original	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	0.00	-
61	INK CART, HP T6M05AA (HP905XL) Cyan Original	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	0.00	-
62	INK CART, HP T6M09AA (HP905XL) Magenta Original	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	0.00	-
63	INK CART, HP T6M13AA (HP905XL) Yellow Original	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	0.00	-
64	INK CART, HP T6M17AA (HP905XL) Black Original	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	0.00	-
65	RIBBON CART, EPSON C135015516 (#8750), Black	cart	8	3	3	14	8	3	3	14	8	3	3	14	8	3	3	14	56	79.82	4,469.92
66	RIBBON CART, EPSON C135015531 (S015086), Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	753.88	-

67	RIBBON CART, EPSON C135015632, Black, for LX-310	cart	5	5	5	15	5	5	5	15	5	5	5	15	5	5	5	15	60	78.96	4,737.60
68	TONER CART, BROTHER TN-2025, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,658.57	-
69	TONER CART, BROTHER TN-2130, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,892.80	-
70	TONER CART, BROTHER TN-2150, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,720.22	-
71	TONER CART, BROTHER TN-3320, Black	cart	0	2	0	2	0	1	0	1	0	1	0	1	0	2	0	2	6	3,059.63	18,357.78
72	TONER CART, BROTHER TN-3350, Black, for HL5450DN (CU Printer)	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,460.08	-
73	TONER CART, HP CB435A, Black	cart	11	0	0	11	5	0	0	5	11	0	0	11	5	0	0	5	32	2,914.91	93,277.12
74	TONER CART, HP CB540A, Black	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	3,444.90	41,338.80
75	TONER CART, HP CE255A, Black	cart	3	0	0	3	3	0	0	3	3	0	0	3	8	5	0	13	22	7,024.99	154,549.78
76	TONER CART, HP CE278A, Black	cart	3	2	0	5	3	2	0	5	3	2	0	5	3	2	0	5	20	3,239.39	64,787.80
77	TONER CART, HP CE285A (HP85A), Black	cart	43	63	39	145	58	202	41	301	43	63	44	150	38	60	38	136	732	3,009.01	2,202,595.32
78	TONER CART, HP CE310A, Black	cart	3	5	5	13	3	0	5	8	3	0	5	8	3	0	5	8	37	2,482.27	91,843.99
79	TONER CART, HP CE311A, Cyan	cart	3	5	3	11	3	0	3	6	3	0	3	6	3	0	3	6	29	2,590.43	75,122.47
80	TONER CART, HP CE312A, Yellow	cart	3	5	3	11	3	0	3	6	3	0	3	6	3	0	3	6	29	2,590.43	75,122.47
81	TONER CART, HP CE313A, Magenta	cart	3	5	3	11	3	0	3	6	3	0	3	6	3	0	3	6	29	2,590.43	75,122.47
82	TONER CART, HP CE320A, Black	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	2,968.99	35,627.88
83	TONER CART, HP CE321A, Cyan	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	3,131.23	37,574.76
84	TONER CART, HP CE322A, Yellow	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	3,131.23	37,574.76
85	TONER CART, HP CE323A, Magenta	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	3,131.23	37,574.76
86	TONER CART, HP CE390A, Black	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	7,998.43	95,981.16
87	TONER CART, HP CE400A, Black	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	7,024.99	84,299.88
88	TONER CART, HP CE401A, Cyan	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	10,377.95	124,535.40
89	TONER CART, HP CE402A, Yellow	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	10,377.95	124,535.40
90	TONER CART, HP CE403A, Magenta	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	10,377.95	124,535.40

91	TONER CART, HP CE410A, (HP305), Black	cart	3	0	0	3	3	250	0	253	3	0	0	3	3	0	0	3	262	3,942.43	1,032,916.66
92	TONER CART, HP CE411A, (HP305), Cyan	cart	3	0	0	3	3	210	0	213	3	0	0	3	3	0	0	3	222	5,618.91	1,247,398.02
93	TONER CART, HP CE412A, (HP305), Yellow	cart	3	0	0	3	3	210	0	213	3	0	0	3	3	0	0	3	222	5,618.91	1,247,398.02
94	TONER CART, HP CE413A, (HP305), Magenta	cart	3	0	0	3	3	210	0	213	3	0	0	3	3	0	0	3	222	5,618.91	1,247,398.02
95	TONER CART, HP CE505A, Black	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	4,158.75	49,905.00
96	TONER CART, HP CE505X, Black, high cap	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	7,349.47	88,193.64
97	TONER CART, HP CF217A (HP17A) Black LaserJet	cart	10	5	5	20	8	7	5	20	8	5	7	20	8	7	5	20	80	0.00	-
98	TONER CART, HP CF226A (HP26A) Black LaserJet	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	0.00	-
99	TONER CART, HP CF226XC (HP26XC) Black LaserJet	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	0.00	-
100	TONER CART, HP CF280A, LaserJet Pro M401/M425 2.7K Black	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	0.00	-
101	TONER CART, HP CF280XC	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	7,241.31	86,895.72
102	TONER CART, HP CF281A (HP81A) Black LaserJet	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	0.00	-
103	TONER CART, HP CF283A (HP83A) LaserJet Black	cart	7	0	4	11	3	4	0	7	7	0	4	11	3	4	0	7	36	0.00	-
104	TONER CART, HP CF283XC (HP83XC) Blk Contract LJ	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	0.00	-
105	TONER CART, HP CF287A (HP87) black	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	0.00	-
106	TONER CART, HP CF310AC (HP826) black	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	0.00	-
107	TONER CART, HP CF311AC (HP826) cyan	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	0.00	-
108	TONER CART, HP CF312AC (HP826) yellow	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	0.00	-
109	TONER CART, HP CF313AC (HP826) magenta	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	0.00	-
110	TONER CART, HP CF325XC (HP25X) Black LaserJet	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	0.00	-
111	TONER CART, HP CF350A Black LJ	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	0.00	-
112	TONER CART, HP CF351A Cyan LJ	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	0.00	-
113	TONER CART, HP CF352A Yellow LJ	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	0.00	-
114	TONER CART, HP CF353A Magenta LJ	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	0.00	-

115	TONER CART, HP CF360A (HP508A) Black LaserJet	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	0.00	-
116	TONER CART, HP CF360XC (HP508X) Black Contract LJ	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	0.00	-
117	TONER CART, HP CF361A (HP508A) Cyan LaserJet	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	0.00	-
118	TONER CART, HP CF361XC (HP508X) Cyan Contract LJ	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	0.00	-
119	TONER CART, HP CF362A (HP508A) Yellow LaserJet	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	0.00	-
120	TONER CART, HP CF362XC (HP508X) Yellow Contract LJ	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	0.00	-
121	TONER CART, HP CF363A (HP508A) Magenta LaserJet	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	0.00	-
122	TONER CART, HP CF363XC (HP508X) Magenta Contract LJ	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	0.00	-
123	TONER CART, HP CF400A (HP201A) Black LaserJet	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	0.00	-
124	TONER CART, HP CF401A (HP201A) Cyan LaserJet	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	0.00	-
125	TONER CART, HP CF402A (HP201A) Yellow LaserJet	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	0.00	-
126	TONER CART, HP CF403A (HP201A) Magenta LaserJet	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	0.00	-
127	TONER CART, HP CF410A (HP410A) black	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	0.00	-
128	TONER CART, HP CF410XC (HP410XC) black	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	0.00	-
129	TONER CART, HP CF411A (HP410A) cyan	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	0.00	-
130	TONER CART, HP CF411XC (HP410XC) cyan	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	0.00	-
131	TONER CART, HP CF412A (HP410A) yellow	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	0.00	-
132	TONER CART, HP CF412XC (HP410XC) yellow	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	0.00	-
133	TONER CART, HP CF413A (HP410A) magenta	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	0.00	-
134	TONER CART, HP CF413XC (HP410XC) magenta	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	0.00	-
135	TONER CART, HP Q2612A, Black	cart	5	2	2	9	5	2	2	9	5	2	2	9	5	2	2	9	36	3,228.58	116,228.88
136	TONER CART, HP Q5942A, Black	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	7,782.11	93,385.32
137	TONER CART, HP Q7553A, Black	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	4,050.59	48,607.08
138	TONER CART, LEXMARK E360H11P, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	9,229.29	-

139	TONER CART, LEXMARK T650A11P, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	10,015.62	-
140	TONER CART, SAMSUNG MLT-D101S, Black	cart	3	5	0	8	3	6	0	9	3	5	0	8	3	6	0	9	34	2,747.26	93,406.84
141	TONER CART, SAMSUNG MLT-D103S, Black	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	3,028.48	36,341.76
142	TONER CART, SAMSUNG MLT-D104S, Black	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	2,541.76	30,501.12
143	TONER CART, SAMSUNG MLT-D105L, Black	cart	3	2	1	6	3	1	2	6	3	2	2	7	3	1	1	5	24	2,898.69	69,568.56
144	TONER CART, SAMSUNG MLT-D108S, Black	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	2,855.42	34,265.04
145	TONER CART, SAMSUNG MLT-D203E, Black	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	7,403.55	88,842.60
146	TONER CART, SAMSUNG MLT-D203L, Black	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	4,802.30	57,627.60
147	TONER CART, SAMSUNG MLT-D203U, black	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	9,842.56	118,110.72
148	TONER CART, SAMSUNG MLT-D205E, Black	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	9,572.16	114,865.92
149	TONER CART, SAMSUNG MLT-D205L, Black	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	5,267.39	63,208.68
150	TONER CART, SAMSUNG SCX-D6555A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,531.90	-
151	TONER CARTRIDGE, BROTHER TN-3478, Blackf, for printer HL-6400DW (12,000 pages)	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6,312.22	-
152	TONER CARTRIDGE, CANON 324 II, for printer LBP6780x	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	13,935.33	-

B. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)

COMMON ELECTRICAL SUPPLIES

1	FLOURESCENT LIGHTING FIXTURE	pc	6	6	6	18	6	6	6	18	6	6	6	18	6	6	6	18	72	355.00	25,560.00
2	FLUORESCENT LAMP, 20 and 36 WATTS	tube	5	14	4	23	15	4	14	33	5	14	4	23	14	4	14	32	111	90.00	9,990.00
3	LED LIGHT	PC	3	3	3	9	3	3	3	9	3	3	3	9	3	3	3	9	36	150.00	5,400.00
4	EMERGENCY LIGHT	PC			9	9				0				0				0	9	1,500.00	13,500.00
5	EXTENSION WIRE (FLAT CORD), 150 M/BOX	BOX			5	5				0				0				0	5	2,865.00	14,325.00
6	GANG OUTLET AND PLUG FOR THE EXTENSION WIRE	PC			250	250				0				0				0	250	100.00	25,000.00
7	FUSE, 30 AMPHERES	pc	2	2	27	31	2	2	27	31	2	2	27	31	2	2	27	31	124	11.00	1,364.00
8	PIN LIGHT BULB, 9 & 19 WATTS	pc	5	6	5	16	6	6	6	18	5	6	5	16	6	4	4	14	64	200.00	12,800.00

BALLAST, 20 WATTS/36 & 40 WATTS	pc	2	2	63	67	2	10	62	74	2	2	62	66	2	2	62	66	273	80.00	21,840.00
AUTOMATIC VOLTAGE REGULATOR	pc	3			3				0	1			1				0	4	1,000.00	4,000.00
STARTER, 36 AND 40 WATTS	PC	12	2	52	66	2	22	2	26	2	2	2	6	2	2	2	6	104	20.00	2,080.00
FLASH DRIVE, 32 GB	PC			14	14				0				0				0	14	500.00	7,000.00
FLASH DRIVE, 64 GB	PC			14	14				0				0				0	14	1,500.00	21,000.00
JR EXECUTIVE CHAIRS	PC			3	3				0				0				0	3	2,915.00	8,745.00
5					0				0				0				0	0		-

COMMON OFFICE EQUIPMENT

1 CALCULATOR WITH PRINTED RECEIPT	UNIT	1			1				0				0				0	1	3,995.00	3,995.00
2 NUMBERING MACHINE	UNIT	4			4	3			3	4			4				0	11		-
3 COMPUTER CHAIR	UNIT			2	2				0				0				0	2		-
4 CORDLESS PHONE	UNIT	2			2				0				0				0	2		-
WIRELESS MICROPHONE	UNIT			3	3				0				0				0	3	4,600.00	13,800.00
COUNTING MACHINE	UNIT	1			1				0				0				0	1	3,383.00	3,383.00
SCIENTIFIC CALCULATOR	UNIT	10			10				0				0				0	10	875.00	8,750.00
SCANNER, FLATBED	UNIT			1	1				0				0				0	1	14,300.00	14,300.00
KEYBOARD, USB	UNIT			8	8				0				0				0	8	400.00	3,200.00
IN AND OUT TRAY	PC			2	2				0				0				0	2	250.00	500.00
5					0				0				0				0	0		-

COMMON OFFICE SUPPLIES

1 BALLPEN, BLACK/BLUE/RED	PC	301	81	81	463	101	3681	81	3863	301	81	81	463	51	81	81	213	5002	5.00	25,010.00
2 BALLPOINT PEN, BLACK/BLUE/RED	pc	40	35	100	175	40	35	40	115	40	35	35	110	35	35	40	110	510	7.00	3,570.00
3 RING BINDER, 2", 3", 1.5"	pc				0		150		150				0				0	150	250.00	37,500.00
4 BOND PAPER, A4/LEGAL	REAM	25			25				0				0				0	25	500.00	12,500.00

5	BOND PAPER, SHORT	REAM			10	10			10	10				0				0	20	100.00	2,000.00
6	BUSINESS CARDS FOR MARINA OFFICIALS	BOX			180	180				0				0				0	180	1,000.00	180,000.00
7	CARTOLINA, WHITE	PACK	6	5	5	16	5	5	5	15	6	5	5	16	5	5	5	15	62	55.00	3,410.00
8	CERTIFICATE HOLDER WITH MARINA LOGO	PC			500	500				0				0				0	500	60.00	30,000.00
9	CLEAR FOLDER, A4	PC	25			25		20		20			20	20			20	20	85	50.00	4,250.00
10	CLEAR FOLDER, LONG	PC	25			25		20		20			25	25			25	25	95	70.00	6,650.00
11	CLEAR SHEET PROTECTOR, A4	PC	50			50		CLIP		0				0			0	50	50.00	2,500.00	
12	CLIP BOARD, VARIOUS SIZES	PC	20			20				0				0			0	20	10.00	200.00	
13	CLIP BULLDOG	PC	48	47	32	127	45	42	32	119	49	47	32	128	32	42	30	104	478	8.50	4,063.00
14	COMB BINDER, LONG/SHORT	PC	4	6	4	14	6	6	6	18	6	6	6	18	6	6	6	18	68	50.00	3,400.00
15	BINDER/DIVIDER, A4 AND LONG, COLOR WHITE	PACK				0		600		600				0			0	600	12.00	7,200.00	
16	BOARD PAPER, A4	PACK	40	30	40	110	30	60	30	120	40	30	40	110	30	40	30	100	440	50.00	22,000.00
17	BOARD PAPER, LONG	PACK	5		5	10	5		5	10	5		5	10	5	5	5	15	45	50.00	2,250.00
18	CORRECTION FLUID	BTL	29			29				0	5			5			0	34	15.00	510.00	
19	CORK BOARD	PC		2		2		2		2		1		1		1	1	6	1,500.00	9,000.00	
	RUBBER STAMP	PC	4		15	19			15	15				0			15	15	49	200.00	9,800.00
	STAMPED PAD INK, BLACK/BLUE	PC	5	5	5	15	5	5	5	15	5	5	5	15	5	5	5	15	60	25.65	1,539.00
	RUBBER BAND	BOX		2		2			1	1			1	1			1	1	5	125.00	625.00
	SPECIAL PAPER, 10 SHEETS PER PACK	PACK	50	50	150	250	50	50	50	150	50	50	50	150	50	50	50	150	700	60.00	42,000.00
	STAPLE WIRES	BOX				0		50		50				0			0	50	30.00	1,500.00	
	STAPLES, GUNTACKER, 8MM	BOS	3	3	3	9	3	3	3	9	3	3	3	9	3	3	3	9	36	100.00	3,600.00
	SIGN PEN, BLACK	PC				0		100		100				0			0	100	75.00	7,500.00	
	FOLDER DIVIDER, LONG	PC				0				0				0			0	0		-	
	FOLDER DIVIDER, A4	PC				0				0				0			0	0		-	

	INDEX CARD	PC				0			30	30				0				0	30	55.00	1,650.00
	INDEX CARD BOX	PC				0			20	20				0				0	20	60.00	1,200.00
						0				0				0				0	0		-
						0				0				0				0	0		-
20						0				0				0				0	0		-
COMMON JANITORIAL SUPPLIES																					
1						0				0				0				0	0		-
2						0				0				0				0	0		-
3						0				0				0				0	0		-
4						0				0				0				0	0		-
5						0				0				0				0	0		-
CONSUMABLES																					
1	Brother DCP-J125 Ink Cartridges LC 39BK		2	2	2	6	2	2	2	6	2	2	2	6	2	2	2	6	24	650.00	15,600.00
2	Brother DCP-J125 Ink Cartridges LC 39C		2	2	2	6	2	2	2	6	2	2	2	6	2	2	2	6	24	650.00	15,600.00
3	Brother DCP-J125 Ink Cartridges LC 39M		2	2	2	6	2	2	2	6	2	2	2	6	2	2	2	6	24	650.00	15,600.00
4	Brother DCP-J125 Ink Cartridges LC 39Y		2	2	2	6	2	2	2	6	2	2	2	6	2	2	2	6	24	650.00	15,600.00
5	BROTHER DRUM, DR-451CL, 30,000 pages					0		80		80				0				0	80	6,990.00	559,200.00
6	BROTHER INK CARTRIDGE LC539 XL, BLACK		50	50	50	150	50	50	50	150	50	50	50	150	50	50	50	150	600	489.00	293,400.00
7	BROTHER INK CARTRIDGE LC539 XL, CYAN		25	25	25	75	25	25	25	75	25	25	25	75	25	25	25	75	300	489.00	146,700.00
8	BROTHER INK CARTRIDGE LC539 XL, MAGENTA		25	25	25	75	25	25	25	75	25	25	25	75	25	25	25	75	300	489.00	146,700.00
9	BROTHER INK CARTRIDGE LC539 XL, YELLOW		25	25	25	75	25	25	25	75	25	25	25	75	25	25	25	75	300	489.00	146,700.00
10	HP Cartridge, HP17A, (Black)		1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	4,000.00	48,000.00
11	HP CF 330XC, Black					0		1		1				0			1	1	2	16,000.00	32,000.00
12	HP CF 331A, Cyan					0		1		1				0			1	1	2	21,700.00	43,400.00

13	HP CF 332A, Yellow				0		1		1				0			1	1	2	21,700.00	43,400.00	
14	HP CF 333A, Magenta				0		1		1				0			1	1	2	21,700.00	43,400.00	
15	HP Deskjet Advantage 1515 Ink: 678 Black		2	2	2	6	2	2	2	6	2	2	2	6	2	2	2	6	24	4,300.00	103,200.00
16	HP Deskjet Advantage 1515 Ink: 678 Tri-Color		2	2	2	6	2	2	2	6	2	2	2	6	2	2	2	6	24	4,300.00	103,200.00
17	HP F2480 Printer Cartridges CC640 W		1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	3,850.00	46,200.00
18	HP F2480 Printer Cartridges CC643 W		1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	3,850.00	46,200.00
19	HP Print Cartridge CE 85A (HP LaserJet P1120 2W		4	4	4	12	4	4	4	12	4	4	4	12	4	4	4	12	48	3,600.00	172,800.00
20	INK CART, EPSON L120 ,MAGENTA - T6644				0		30		30				0				0	30	264.99	7,949.70	
21	INK CART, EPSON L120, BLACK - T6641				0		30		30				0				0	30	811.20	24,336.00	
22	INK CART, EPSON L120, CYAN T6642				0		30		30				0				0	30	264.99	7,949.70	
23	INK CART, EPSON L120, YELLOW - T6643				0		30		30				0				0	30	264.99	7,949.70	
24	INK CART, EPSON LX 310				0		100		100				0				0	100	100.00	10,000.00	
25	Ink for HP LaserJet P1102n			1	1			1	1			1	1			1	1	4	2,893.22	11,572.88	
26	INK HP Deskjet 2515 Black		4	0	0	4	4	0	0	4	4	0	0	4	4	0	0	4	16	365.04	5,840.64
27	INK HP Deskjet 2515 Tricolor		4	0	0	4	4	0	0	4	4	0	0	4	4	0	0	4	16	365.04	5,840.64
28	INK Samsung 2851 nd (black color)		4	0	0	4	4	0	0	4	4	0	0	4	4	0	0	4	16	400.00	6,400.00
29	INK Samsung 2851 nd (tricolor)		4	0	0	4	4	0	0	4	4	0	0	4		0	0	0	12	400.00	4,800.00
	Toner Cart Samsung MLT-D111S		4	4	4	12	4	4	4	12	4	4	4	12	4	4	4	12	48	400.00	19,200.00
	Toner Cart, Samsung MLT-D11S, Black				0	2			2				0			0	0	0	2	400.00	800.00
	Toner Cart., Samsung ML 2851ND (ML-2850B)		1			1			0			1		1				0	2	7,836.00	15,672.00
	TONER DRUM, HP CF219A (HP19A)		10	10	10	30	10	10	10	30	10	10	10	30	10	10	10	30	120	1,200.00	144,000.00
	TONER FOR FREE USE OF PRINTER, REMA				0				0				0					0	0		-
	TONER FOR FUJI DOCUPRINT P115W				0	12			12				0					0	12		-
	TONER HP 1102		8	0	0	8	8	0	0	8	8	0	8	16	0	0	0	0	32	500.00	16,000.00

TONER HP 1102W		3	0	0	3	3	0	0	3	3	0	3	6	0	0	0	0	12	2,893.28	34,719.36
TONER BLACK		8	8	8	24				0				0				0	24	293.28	7,038.72
TONER CYAN		6	6	8	20				0				0				0	20	2,500.00	50,000.00
TONER MAGENTA		6	6	8	20				0				0				0	20	2,500.00	50,000.00
TONER YELLOW		6	6	8	20				0				0				0	20	2,500.00	50,000.00
TONER, BROTHER TN-456, BLACK HIGH YIELD					0		150		150				0				0	150	2,500.00	375,000.00
TONER, BROTHER TN-456, CYAN HIGH YIELD					0		100		100				0				0	100	5,490.00	549,000.00
TONER, BROTHER TN-456, MAGENTA HIGH YIELD					0		100		100				0				0	100	8,990.00	899,000.00
TONER, BROTHER TN-456, YELLOW HIGH YIELD					0		100		100				0				0	100	8,990.00	899,000.00
TONER, LEXMARK CART, 100, BLACK		10	10	10	30				0				0				0	30	8,990.00	269,700.00
TONER, LEXMARK CART, 100, CYAN		5	5	5	15				0				0				0	15	1,000.00	15,000.00
TONER, LEXMARK CART, 100, MAGENTA		5	5	5	15				0				0				0	15	1,000.00	15,000.00
TONER, LEXMARK CART, 100, YELLOW		5	5	5	15				0				0				0	15	1,000.00	15,000.00
SAMSUNG D2850B/SEE Toner Cartridge		1			1				0	1			1				0	2	1,000.00	2,000.00
DUPLO BLACK INK DA14					0		100		100				0				0	100	1,000.00	100,000.00
DUPLO MASTER ROLL DRAIN DRA12					0		1		1				0				0	1	750.00	750.00
RIBBON, BUNDY CLOCK	PC	1		50	51			50	50	1		50	51			50	50	202	600.00	121,200.00
XID 8300 RIBBON	ROLL				0		140		140				0				0	140	26,000.00	3,640,000.00
XID TRANSFERABLE FILM	ROLL				0		140		140				0				0	140	7,000.00	980,000.00
LAMINATING FILM	ROLL				0		2		2				0				0	2	1,000.00	2,000.00
PVC CARDS	BOX				0		290		290				0				0	290	1,750.00	507,500.00
CUSTOMIZED LAMINATION	ROLL				0		140		140				0				0	140	20,500.00	2,870,000.00
					0				0				0				0	0		-
					0				0				0				0	0		-

					0				0				0				0	0			-
					0				0				0				0	0			-
					0				0				0				0	0			-
30					0				0				0				0	0			-
Office Equipment and Accessories																					
1	PUSH CART	UNIT		4	4				0				0				0	4	5,000.00	20,000.00	
2	REFILLABLE PLASTIC FOR RING BINDER	PC			0		50		50				0				0	50	35.00	1,750.00	
3					0				0				0				0	0			-
4					0				0				0				0	0			-
5					0				0				0				0	0			-
6					0				0				0				0	0			-
7					0				0				0				0	0			-
8					0				0				0				0	0			-
9					0				0				0				0	0			-
10					0				0				0				0	0			-
Office Supplies																					
1	TIME CARD	BUNDLE/ PACK		5	5				0				0				0	5	200.00	1,000.00	
2	MAGAZINE BOX, MEDIUM	PC	3	14	17		103		103		2		2		2		2	124	175.00	21,700.00	
3	MAILING ENVELOPE WITH MARINA LOGO	BOX		50	50				0				0				0	50	5.00	250.00	
4	MAP PIN	CASE	3		3		21		21		3		3		3		3	30	45.00	1,350.00	
5	THERMAL PAPER, 210 MM X 30M	ROLL	7		7		6		6		6		6		6		6	25	35.00	875.00	
6	PAPER DIVIDER	PACK			0				0				0				0	0			-
7	COLORED PAPER	PACK	30	30	30	90	30	30	30	90	30	30	30	90	30	30	30	90	360	25.00	9,000.00
8	MIMEO PAPER, A4 & LEGAL	REAM			0		450		450				0				0	450	110.00	49,500.00	

9	PHOTO PAPER	PACK			20	20		100		100				0				0	120	150.00	18,000.00
	PASTE SOLID WITH APPLICATOR	BOTTLE			158	158		158	158			158	158					0	474	20.00	9,480.00
	OFFICIAL RECEIPT	PAD			300	300		5000		5000				0				0	5300	100.00	530,000.00
	REPORT FOLDER COVER, A4 AND LONG	PC				0		100		100				0				0	100	7.00	700.00
	DATA FILER BOX, BIG, GREEN AND BLUE	PC				0		100		100				0				0	100	72.57	7,257.00
	DATA FILER GREEN	PC				0		100		100				0				0	100	180.00	18,000.00
	DATA FOLDER	PC				0		200		200				0				0	200	71.39	14,278.00
	DATER	PC				0		10		10				0				0	10	50.00	500.00
	DOUBLE SIDED TAPE	PC				0		10		10				0				0	10	100.00	1,000.00
	DUCT TAPE	ROLL				0		10		10				0				0	10	100.00	1,000.00
	DRY SEAL	PC			2	2				0				0				0	2	1,200.00	2,400.00
	ENVELOPE, MAILING WITH MARINA LOGO	BOX			120	120				0				0				0	120	140.00	16,800.00
						0				0				0				0	0		-
						0				0				0				0	0		-
10						0				0				0				0	0		-
Audio and visual presentation and composing equipment																					
1						0				0				0				0	0		-
2						0				0				0				0	0		-
3						0				0				0				0	0		-
4						0				0				0				0	0		-
5						0				0				0				0	0		-
6						0				0				0				0	0		-
7						0				0				0				0	0		-
8						0				0				0				0	0		-

9					0				0				0			0	0		-
10					0				0				0			0	0		-
Photographic or filming or video equipment																			
1					0				0				0			0	0		-
2					0				0				0			0	0		-
3					0				0				0			0	0		-
4					0				0				0			0	0		-
5					0				0				0			0	0		-
6					0				0				0			0	0		-
7					0				0				0			0	0		-
8					0				0				0			0	0		-
9					0				0				0			0	0		-
10					0				0				0			0	0		-
Cleaning Equipment and Supplies																			
1					0				0				0			0	0		-
2					0				0				0			0	0		-
3					0				0				0			0	0		-
4					0				0				0			0	0		-
5					0				0				0			0	0		-
6					0				0				0			0	0		-
7					0				0				0			0	0		-
8					0				0				0			0	0		-
9					0				0				0			0	0		-
10					0				0				0			0	0		-

Paper Materials and Products																					
1	BOND PAPER WITH MARINA LETTERHEAD, A4	REAM	9	2	12	23	3	352	18	373	3	2	12	17	3	2	12	17	430		-
2	BOND PAPER WITH MARINA LETTERHEAD, LEGAL	REAM				0		200		200				0				0	200		-
3	AGENDA FOLDER WITH PRINT FOR MARINA BOARD MEETINGS	PC		150		150		150		150		100		100		100		100	500		-
4	AGENDA FOLDER WITH PRINT FOR MARINA MANAGEMENT COMMITTEE MEETINGS	PC		250		250			250	250				0				0	500		-
5	ANNUAL REPORT- CORPORATION/PARTNERSHIP/SOLE PROPRIETOR	BOOKLET			400	400				0				0				0	400	85.00	34,000.00
6	STICKER PAPER, MATT, WHITE	PACK	10	10	10	30	10	1010	10	1030	10	10	10	30	10	10	10	30	1120	55.00	61,600.00
7	SELF-INKING STAMP					0				0				0				0	0		-
8	CORRUGATED BOX	PC	39	150	1500	1689	0	2150	150	2300	14	100		114		100	150	250	4353	55.00	239,415.00
9	DATA BOX, GREEN/BLUE/RED	PC				0		150		150				0				0	150	100.00	15,000.00
						0				0				0				0	0		-
						0				0				0				0	0		-
						0				0				0				0	0		-
						0				0				0				0	0		-
10						0				0				0				0	0		-
Lighting and fixtures and accessories																					
1						0				0				0				0	0		-
2						0				0				0				0	0		-
3						0				0				0				0	0		-
4						0				0				0				0	0		-
5						0				0				0				0	0		-
6						0				0				0				0	0		-
7						0				0				0				0	0		-
8						0				0				0				0	0		-

9					0				0				0				0	0		-	
10					0				0				0				0	0		-	
Electrical equipment and components and supplies																					
1					0				0				0				0	0		-	
2					0				0				0				0	0		-	
3					0				0				0				0	0		-	
4					0				0				0				0	0		-	
5					0				0				0				0	0		-	
6					0				0				0				0	0		-	
7					0				0				0				0	0		-	
8					0				0				0				0	0		-	
9					0				0				0				0	0		-	
10					0				0				0				0	0		-	
Computer Supplies																					
1	COMPUTER CONTINUOUS FORMS, 3 ply, 11" x 9.5", carbonless	BOX	3	3	3	9	3	3	3	9	3	3	3	9	3	3	3	9	36	796.06	28,658.16
2	Wireless N- Router, wireless speed: 300 Mbps, standard: IEEE802.11g, IEEE 802.3, interface: 4 x 10/100 ports, 1 x 10/100 WAN port, LED indicator: Power, WLAN, LAN (10/100).	UNIT	1			1				0				0				0	1	1,037.92	1,037.92
3	NETWORKING CABLE	ROLL	5			5	5			5	5			5				0	15	500.00	7,500.00
4	MONITOR 17" PC	UNIT			1	1				0				0				0	1	3,500.00	3,500.00
5	RJ 45 CONNECTOR	PC	266			266				0				0				0	266	10.00	2,660.00
6	UPS	PC	3			3				0				0				0	3	2,500.00	7,500.00
7	WIFI DONGLE	PC	14			14				0				0				0	14	250.00	3,500.00
8	TRADE TYPE SPIRAL, 40 WATTS	PC	2	3	2	7	3	2	3	8	2	3	2	7	3	2	3	8	30	550.00	16,500.00
9					0					0				0				0	0		-
10					0					0				0				0	0		-

Computer Equipment and Accessories																					
1					0				0				0				0	0		-	
2					0				0				0				0	0		-	
3					0				0				0				0	0		-	
4					0				0				0				0	0		-	
5					0				0				0				0	0		-	
6					0				0				0				0	0		-	
7					0				0				0				0	0		-	
8					0				0				0				0	0		-	
9					0				0				0				0	0		-	
10					0				0				0				0	0		-	
*Other Categories																					
1	TARPAULIN	PC	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	1,500.00	18,000.00
2	CUPS AND SAUCERS, SPOONS, TEASPOON, DRINKING GLASS USED FOR OFFICIAL	DOZEN			14	14				0				0				0	14	1,000.00	14,000.00
3	MARINA FLAG, INDOOR/OUTDOOR	PC			12	12				0				0				0	12	2,700.00	32,400.00
4					0					0				0				0	0		-
5					0					0				0				0	0		-
6					0					0				0				0	0		-
7					0					0				0				0	0		-
8					0					0				0				0	0		-
9					0					0				0				0	0		-
10					0					0				0				0	0		-
C. TOTAL (A + B):																				P	33,728,802.07
D. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																				P	3,372,880.21

E. GRAND TOTAL (C + D)										P	37,101,682.28
F. APPROVED BUDGET BY THE AGENCY HEAD											
G. MONTHLY CASH REQUIREMENTS											
G.1 Available at Procurement Service Stores		3,993,936.70		8,313,005.73		2,955,173.68		2,833,496.54		P	18,095,612.65
G.2 Other Items not available at PS but regularly purchased from other sources		1,621,613.81		12,920,000.27		521,962.51		569,612.83		P	15,633,189.42
TOTAL MONTHLY CASH REQUIREMENTS		5,615,550.51		21,233,006.00		3,477,136.19		3,403,109.37		P	33,728,802.07

*Other categories that are not indicated herein

**Prices are FOB Manila/Applicable for items under A.

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:

Imelda Q. Rancos
IMELDA Q. RANCOS
Property/Supply Officer

Certified Funds Available / Certified
Appropriate Funds Available:

Mellanie T. Balin
MELLANIE T. BALIN
Accountant / Local Budget Officer

Approved by:

Marcial Quirico C. Avarado II
MARCIAL QUIRICO C. AVARADO II, PhD
Head of Office/Agency

Date: 11/29/2017