



Republic of the Philippines
Department of Transportation
MARITIME INDUSTRY AUTHORITY



INVITATION TO BID

SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF HUMAN RESOURCE MANAGEMENT INFORMATION SYSTEM (HRMIS)

1. The *MARITIME INDUSTRY AUTHORITY*, through the *General Appropriations Act of 2018 Capital Outlay* intends to apply the sum of **One Million Two Hundred Eighty Four Thousand Pesos Only (₱1,284,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for **SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF HUMAN RESOURCE MANAGEMENT INFORMATION SYSTEM (HRMIS)**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The MARITIME INDUSTRY AUTHORITY now invites bids for the **Supply, Delivery, Installation, Testing and Commissioning of Human Resource Management Information System (HRMIS)** for the aforementioned Project. Contract shall commence from the approval of Contract of Agreement and issuance of Notice to Proceed.
3. Bidders must have completed a similar contract/project equivalent to fifty percent (50%) of the ABC within *two (2) years* from the date of submission and receipt of bids. The description of an eligible bidder is contained in the Bidding Documents, particularly in Section II (Instructions to Bidders.)
4. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth Act 138.

5. A complete set of Bidding Documents may be acquired by interested Bidders from the address below and upon payment of a nonrefundable fee for the Bidding Documents pursuant to the latest guidelines issued by the GPPB.
6. It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and at www.marina.gov.ph, provided that Bidders shall pay the non-refundable fee **Five thousand Pesos (₱5,000.00) only** for the Bidding Documents not later than the submission of their bids.

7. The MARITIME INDUSTRY AUTHORITY will hold a Pre-Bid Conference at the MARINA Lounge, 4th floor Parkview Plaza 984 Taft Avenue corner T.M. Kalaw Avenue, Ermita, Manila, which shall be open to all prospective bidders.
8. Bid submission and opening shall be strictly observed based on the schedule below. Bids will be opened in the presence of the Bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.
9. *The Schedule of Bidding Activities shall be as follows:*

ACTIVITIES	DATE/TIME	VENUE
1. Sale and Issuance of Bid Documents	April 6 to 27, 2018 (9 AM to 4 PM) April 30, 2018 (9 AM to 12 NN)	GSD PROCUREMENT SECTION 4 th Floor, Parkview Plaza 984 Taft Avenue corner T.M. Kalaw Avenue, Ermita, Manila
2. Pre-bid Conference	April 18, 2018 (2 PM)	MARINA Lounge 4 th Floor, Parkview Plaza 984 Taft Avenue corner T.M. Kalaw Avenue, Ermita, Manila
3. Deadline for Submission of bids and Opening of Bid Documents	April 30, 2018 (12 NN)	MARINA Lounge 4 th Floor, Parkview Plaza 984 Taft Avenue corner T.M. Kalaw Avenue, Ermita, Manila
4. Opening of Bids	April 30, 2018 (2 PM)	MARINA Lounge 4 th Floor, Parkview Plaza 984 Taft Avenue corner T.M. Kalaw Avenue, Ermita, Manila

10. The MARITIME INDUSTRY AUTHORITY reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please contact the PBAC Secretariat c/o Ms. Connie dela Cruz at the General Services Division, MARITIME INDUSTRY AUTHORITY, 984 Parkview Plaza, Taft Avenue corner T.M. Kalaw Avenue, Ermita, Manila at Tel # 5246518 from 9:00 AM to 5:00 PM, Monday to Friday.

Sgd.
MS. SONIA B. MALALUAN
 Chairperson
 MARINA Primary Bids and Awards Committee

