



**MARITIME INDUSTRY AUTHORITY**

19 February 2018

MARINA Advisory No. 2018-02  
Series of 2018

TO : All Seafarers, Shipping Companies and All Concerned


SUBJECT : PROPER FILLING-UP OF ENTRIES ON THE SEAFARER'S  
IDENTIFICATION AND RECORD BOOK (SIRB)

Effective immediately, all Master of the Vessel are hereby directed to supervise, observe and accomplish the proper filling-up of entries on the Seafarer's Identification and Record Book (SIRB).

- First Column – Name of the Vessel. Official Number, Place of Registry and Gross Tonnage/Horsepower.
- Second Column – Rank/ Position onboard of the Seafarer (SIRB holder); Rank/Position is the actual designation onboard and not the license of the seafarer.
- Third Column – Date and Place of Embarkation and Disembarkation of the Seafarer (SIRB holder).
- Fourth Column – Signature over Printed Name of the Master of the Vessel and the Date Accomplished.

Columns 1, 2 and First Row of Columns 3 and 4 which is the Embarkation portion shall be accomplished upon the seafarer's date of embarkation while the Second Row of Columns 3 and 4 which is the Disembarkation portion shall be accomplished upon the seafarer's date of disembarkation from the vessel.

For strict compliance.

  
**FELIPE A. JUDAN**  
Undersecretary for Maritime  
Department of Transportation

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