



REPUBLIC OF THE PHILIPPINES
 DEPARTMENT OF TRANSPORTATION AND COMMUNICATIONS
MARITIME INDUSTRY AUTHORITY
STCW OFFICE



PURCHASE REQUEST

Office: **STCW OFFICE** PR No.: 2017-09-554 dtd 9/26/17
 Division/Section: **Administrative Services** SAI No.: _____
 Date Request: **18 September 2017**

Item No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	Unit	Lease of Xerox machines	3	50 centavo	P67,500.00
		Minimum of 45,000 combined copies per month			
		-x-x-x-nothing follows-x-x-x-			

INCLUDED IN THE APP for FY 2017
[Handwritten signature]

Requisitioning Officer

Signature: CONSUELO T. DELA CRUZ
 Printed Name: **ATTY. VERA JOY S. BAN-EG**
 Designation: **OIG, OED/Deputy Executive Director, STCW Office**

Purpose: For the official use of STCW Office

CERTIFICATION

- FUNDS AVAILABLE
- NO FUNDS AVAILABLE

[Handwritten signature]
MELANIE T. BAWN
 Officer-In-Charge, Budget Division

Approved Disapproved

PR Approver

Signature: *[Handwritten signature]*
 Printed Name: **MARCIAL EDUARDO C. AMARO III, PhD**
 Administrator

Designation: **Officer-In-Charge, Financial Management Service**

Note:
 Please indicate specific purpose other than "for official use of the Office." (e.g. monthly regular supplies, as per APP. special projects, etc.)