



MARITIME INDUSTRY AUTHORITY

**TERMS OF REFERENCE (TOR)
FOR THE PROCUREMENT OF A RESOURCE PERSON FOR THE
TRAINING ON ALTERNATIVE MODE OF DISPUTE RESOLUTION
19-21 October 2017**

RATIONALE

The Maritime Industry Authority (MARINA), a government agency established pursuant to Presidential Decree No. 474 (1974) and attached to the Department of Transportation (DOTr), wishes to invite quotations from interested entities to provide the MARINA-STCWO one (1) highly technical Resource Person for the conduct of a three (3)-day live-in "TRAINING ON ALTERNATIVE MODE OF DISPUTE RESOLUTION" which will be held on 19-21 October 2017 at a suitable venue in Metro Manila.

The objective of this training is to provide participants substantial knowledge of the Law on Dispute Resolution and to learn techniques of legal negotiations and its pitfalls which include corporate negotiation and the art of mediation and arbitration.

TRAINING OUTCOME

At the end of the training, the participants should be able to:

1. Understand the different dispute resolution processes and how they differ from each other
2. Appreciate that Alternative Dispute Resolution (ADR) is the preferred mode of settling disputes between parties
3. Synthesize the various concepts on conflict resolution mechanisms and its applicability to certain situations

METHODOLOGY

The training will be conducted through a combination of lecture, group discussions and group dynamics (workshops). Likewise, participants will be encouraged to involve themselves through clarifications with the Resource Person. To make learning process active and light, **other activities and processes shall be employed by the Resource Person.**



MINIMUM QUALIFICATIONS OF THE RESOURCE PERSON

The Provider-Resource Person must be able to establish at least five (5) years of experience in conducting related training. Moreover, he/she must have conducted at least three (3) similar trainings in any government office.

TARGET PARTICIPANTS

There shall be a total of twenty seven (27) participants with one (1) Secretariat composed of MARINA-STCWO personnel.

BUDGETARY REQUIREMENTS (APPROVED BUDGET FOR THE CONTRACT)

An amount of **One Hundred Fifty Thousand Pesos (P150,000.00)** is available to cover the required fee for the Resource Person of this training.

RESOURCES NEEDED

1. Participants are required to bring their own Laptop
2. Projector and other audio-video requirements (Hotel provider)
3. Other supplies and materials to be identified by the Resource Person

RECOGNITION

Certificate of Training will be issued by the Resource Person to all the participants who successfully completed the required training hours.

OFFICIAL CONTACT FOR EXPRESSION OF INTEREST

Interested applicants are invited to submit their letter of intent not later than October 2017 to:



MAY M. MANANGHAYA

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STCW Office
Maritime Industry Authority
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