



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF TRANSPORTATION  
MARITIME INDUSTRY AUTHORITY  
STCW OFFICE



**PURCHASE REQUEST**

Office: **STCW OFFICE** PR No.: 2018-03-83 dtf FEB 2 2018  
Division/Section: **Administrative Services** SAI No.: \_\_\_\_\_  
Date Request: **21 February 2018**

Item No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	copies	Lease of three (3) units Photocopying Machine with a minimum combined copies of 60,000 per month x 10 months	600,000	50 centavo	P300,000.00
		-x-x-x-nothing follows-x-x-x-			
		<b>NOTE: For FY 2018 requirement</b>			

INCLUDED IN THE APP for FY 2018  
**CONSUELO T. DELA CRUZ**  
GSD-Procurement Section

**Requisitioning Officer**

Signature: \_\_\_\_\_  
Printed Name: **ATTY. VERA JOY S. BAN-EG**  
Designation: **OIC, OED/Deputy Executive Director, STCW Office**

Purpose: **For the official use of STCW Office**

**CERTIFICATION**

- FUNDS AVAILABLE
- NO FUNDS AVAILABLE

\_\_\_\_\_  
**RALPH A. NARVAEZ**  
Officer-In-Charge, Budget Division

Approved  Disapproved

PR Approver \_\_\_\_\_

Signature: \_\_\_\_\_  
Printed Name: **FELIPE A. JUDAN**

Undersecretary for Maritime / Department of Transportation

Designation: **Officer-In-Charge, Financial Management Service**

**Note:**  
Please indicate specific purpose other than "for official use of the Office." (e.g. monthly regular supplies, as per APP. special projects, etc.)