

**PROCUREMENT OF BLANK SECURITY PAPERS FOR THE ISSUANCE OF  
CERTIFICATE OF COMPLIANCE (COC)  
FOR THE CENTRAL AND REGIONAL OFFICES  
OF THE  
MARITIME INDUSTRY AUTHORITY  
FOR FY 2018**

**TECHNICAL SPECIFICATIONS  
AND  
TERMS OF REFERENCE (TOR)**

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CENTRAL AND REGIONAL OFFICES OF THE MARINA  
FY 2018**

**1. SCOPE OF THE PROJECT**

The Maritime Industry Authority (MARINA) wishes to receive Quotation from Recognized Government Printers (RGPs) for its procurement of Blank Security Paper for the Certificate of Compliance (COC), One hundred (100) pads at P3,500.00 per pad, covering FY 2018 requirement, in accordance with GPPB Resolution No. 05-2010 and RA 9184 and its Revised IRR.

**2. APPROVED BUDGET FOR THE CONTRACT**

The Approved Budget for the Contract (ABC) is **THREE HUNDRED FIFTY THOUSAND PESOS (P350,00.00)**.

**3. TECHNICAL SPECIFICATION/DELIVERABLES**

**BLANK SECURITY PAPER at P3,500.00/pad (Refer to attached sample)**

Size	8½ inch x 13 inch (Folio)
Materials	Imported CBS1 Security Paper
Numbering	Prefix (COC) plus 7-digit numbers (starting at 0000001), in the lower right side of the paper, clear text form font color black
Paper Color	White
Others	Rainbow colors with ultra violet (yellow), watermark, planchettes visible and invisible; Two-Ply

**4. TERMS OF REFERENCE**

- 4.1. The prospective bidders must meet the prescribed specifications of the Blank Security Paper of MARINA.
- 4.2. The prospective bidders shall submit an offer which provides for superior quality and/or better terms and conditions advantageous to MARINA at no extra cost.
- 4.3. All bids shall be considered as fixed prices and not subject to price escalation during contract implementation.
- 4.4. Payment shall be made based on actual delivery.
- 4.5. The prospective bidder shall replace the defective paper within seven (7) days upon receipt of notification of the defect with the same quality and specifications at no cost to the MARINA.
- 4.6. The winning bidder shall submit the final proof within seven (7) days from receipt of the Notice of Award which will be approved by the concerned end-user unit and the BAC-TWG for Goods and Services.

**5. SCHEDULE OF DELIVERY**

Full delivery 30 days upon receipt of the Notice to Proceed.