



MARITIME INDUSTRY AUTHORITY

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MARINA ADVISORY NO. 21

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TO : ALL SHIPPING COMPANIES / OPERATORS AND ALL CONCERNED

SUBJECT : NEW REQUIREMENTS FOR LIAISON OFFICERS IN PROCESSING ONBOARD APPLICATIONS FOR THE ISSUANCE OF SIRB

Please be informed that in the implementation of Section III.4 of MARINA Circular No 2008-04 on the Revised Rules on the Issuance of the Seafarers' Identification and Record Book (SIRB), onboard applications shall only be allowed provided it is filed through a duly authorized company representative and subject to submission of the following documentary requirements and upon the approval by the Authority:

1. NBI clearance valid for one(1) year; and
2. Duly notarized Resolution of the company's Board of Directors, certified by the Board Secretary, authorizing the filing of the application and designating the officials/authorized representatives to represent the applicant company through a Special Power of Attorney (SPA).

Said authority shall be renewed annually, or whenever a new designation is made.

For guidance and compliance.

(Sgd.) MARIA ELENA H. BAUTISTA
Undersecretary for Maritime Transport, DOTC
and Officer-in-Charge, MARINA