



**MARITIME INDUSTRY AUTHORITY**

PANGASIWAAN NG KALAKALANG PANDAGAT

<http://www.marina.gov.ph>

13 April 2016

**MARINA ADVISORY**

No. **2016-08**

Series of 2016

**To** : All Shipowners/Bareboat Charterers/Ship Operators/Ship Managers with Philippine-Registered Ships Engaged in International Voyages, Recognized Organizations, Port State Control Authorities and Other Concerned Entities

**Subject** : **Revised Procedure for Urgent Requests, Applications or Filing of Reports Involving Philippine-Registered Ships During Weekends, Non-Working Days and After Office Hours**

In the interest of the service, and with reference to Special Order No. 1,033-13, series of 2013, dated 03 December 2013 issued by the Maritime Industry Authority (MARINA), notice is hereby given of the revised procedure for urgent applications, requests or filing of reports received during weekends, non-working days and after office hours:

**I. MARITIME ATTACHÉ**

For purposes of this Advisory, the public is hereby informed of the establishment of the Maritime Attaché Post in London, with the following contact details:

**Contact Person** : Mr. ARSENIO F. LINGAD II  
**Telephone no.** : +447470239280  
**E-mail address** : [aflingad@marina.gov.ph](mailto:aflingad@marina.gov.ph)

When calling after official working hours in Manila, the concerned owner/operator/representative of the Philippine-registered ships may directly contact the Maritime Attaché in London.

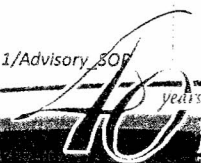
**II. COVERAGE:**

This Advisory covers the following applications, requests and reports received during weekends, non-working days and after office hours, involving all Philippine-registered ships plying international waters:

1. Dispensation Permit in case of death or injury to the crew onboard; extension of servicing of lifeboat/liferaft, emergency drydocking and other similar and analogous circumstances.

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2. Letter authorization to Recognized Organization (RO) under the following circumstances:
  - a. if there is an accident during the voyage of the Philippine-registered overseas ships;
  - b. detention of Philippine-registered ships by other Port State Control authorities;
  - c. malfunction of the ship's equipment including, but not limited to, defective gyro compass, alarm monitoring system, radio equipment or oil water incinerator;
  - d. damaged liferaft or lifeboat;
  - e. other deficiencies that may occur during the ship's voyage; and,
  - f. other similar and analogous circumstances.
3. Incident Reports with regard to Philippine-registered ships.

### III. REQUIREMENTS

Filing of request/report via email including, but not limited to: name of the concerned shipping company, name of ship, reason/s for the request, duration, name of RO, itinerary of the ship and other relevant information necessary to the request.

### IV. PROCEDURE

1. Urgent requests/reports may be directly coursed through:
  - a. **For dispensation permits, extension of servicing of lifeboat/liferaft and emergency drydocking, and other similar analogous circumstances.**

From 00:01 – 12:00 GMT

Engr. Daniel A. Reyes Director, Maritime Safety Service (MSS)	mss@marina.gov.ph +63 9195880844
Engr. Bernardo A. Pollo Chief, Maritime Safety Inspection Division, MSS	bapollo@marina.gov.ph +63 9397726543 & +63 9053733852
Engr. David V. Pio de Roda Engineer II, Maritime Safety Inspection Division, MSS	mss@marina.gov.ph. +63 9399101369

From 12:01 – 00:00 GMT

The applicant shall file its formal application with the MSS, MARINA and pay the expedite processing fee the next working day from the electronic filing of the request/report.

**b. For letter authorization to Recognized Organizations**

Atty. Jean Ver P. Pia Director, Overseas Shipping Service (OSS)	<a href="mailto:jppia@marina.gov.ph">jppia@marina.gov.ph</a> & <a href="mailto:oss@marina.gov.ph">oss@marina.gov.ph</a> +63 9498896534 & +63 9475734508
Ms. Nenita S. Atienza Chief, Maritime Industry Development Specialist (MIDS) of the Maritime Registry Division (MRD), OSS	<a href="mailto:nsatienza@marina.gov.ph">nsatienza@marina.gov.ph</a> +63 9209582192
Ms. Perla S. Chua Supervising MIDS, MRD, OSS	<a href="mailto:oss@marina.gov.ph">oss@marina.gov.ph</a> +63 9177331930

The applicant shall file its formal application with the OSS, MARINA and pay the expedite processing fee the next working day from the electronic filing of the request/report.

**c. To report incidents involving Philippine-registered ships to the following officials:**

Atty. Herschel F. Magracia Director, Enforcement Service (ES)	<a href="mailto:hfmagracia@marina.gov.ph">hfmagracia@marina.gov.ph</a> +63 9498896535 <a href="mailto:es@marina.gov.ph">es@marina.gov.ph</a>
Atty. Jean Ver P. Pia Director, OSS	<a href="mailto:jppia@marina.gov.ph">jppia@marina.gov.ph</a> <a href="mailto:oss@marina.gov.ph">oss@marina.gov.ph</a> +63 9498896534/ +63 9475734508

These urgent requests, applications or reports shall be initially answered by the concerned Office (OSS, MSS or ES) through e-mail, copy furnished the Office of the Administrator and the Office of the Deputy Administrator for Operations of MARINA.

MARINA Administrator	<a href="mailto:oadm@marina.gov.ph">oadm@marina.gov.ph</a> telefax: (02)5242895 (02)5239078
MARINA Deputy Administrator for Operations	<a href="mailto:odao@marina.gov.ph">odao@marina.gov.ph</a> / telefax: (02)5247718

2. The hotlines of the **STCW-Office** shall also entertain urgent requests or reports involving Philippine-registered ships from Mondays to Fridays. The reports received by the STCW-Office shall be immediately forwarded to the OSS Director or her Officer-In-Charge, for disposition/action:

STCW-O Hotlines :       +63 9763154812  
                                  +63 9214092374

For information and guidance of all concerned.



MAXIMO Q MEJIA JR, PhD  
Administrator

*pm*  
*pmi 13 April 2016*

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