



Republic of the Philippines
Department of Transportation
MARITIME INDUSTRY AUTHORITY



INVITATION TO BID

SUPPLY, DELIVERY AND INSTALLATION/ CUSTOMIZATION OF FURNITURE AND FIXTURES

1. The **Maritime Industry Authority (MARINA)** intends to apply the sum of **Fifteen Million and Six Hundred Thousand Pesos (Php15.6 M)** being the Approved Budget for the Contract (ABC) to payments under the contract *Supply, delivery and Installation/ Customization of Furniture and Fixtures for MARINA Regional Office VII* Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The MARINA now invites bids for **Supply, delivery and Installation/ Customization of Furniture and Fixtures for MARINA Regional Office VII**. Delivery and Installation is required to be completed within sixty (60) days after receipt of Notice to Proceed.
3. Bidder must have completed two (2) similar projects in the last three (3) years, from the date of submission and receipt of bids, a contract similar to the Project.
4. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.
5. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.
6. A complete set of Bidding Documents may be acquired by interested Bidders from the address below and upon payment of a non-refundable fee for the Bidding Documents pursuant to the latest guidelines issued by the GPPB.
7. It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and at www.marina.gov.ph, provided that Bidders shall pay the non-refundable fee **Twenty Five Thousand Pesos (₱25,000.00) Only** for the Bidding Documents not later than the submission of their bids.
8. The MARITIME INDUSTRY AUTHORITY will hold a Pre-Bid Conference at **MARINA Regional Office VII, 2nd Floor, Qimonda IT Center, Don Sergio Osmena Ave., North Reclamation Area, Cebu City** which shall be open to all prospective bidders.
9. Bid submission and opening shall be strictly observed based on the schedule below. Bids will be opened in the presence of the Bidders’ representatives who choose to attend at the address below. Late bids shall not be accepted.

10. *The Schedule of Bidding Activities shall be as follows:*

| ACTIVITIES | DATE/TIME | VENUE |
|--|---|---|
| 1. Sale and Issuance of Bid Documents | 8:00 am to 5:00 pm from 21 August 2018 to September 11, 2018 ; 8:00 am to 1:00 pm on 12 September 2018 | Ms. April S. Letegio BAC Secretariat c/o Franchising Unit MARINA Regional Office VII, 2 nd Floor, Qimonda IT Center, Don Sergio Osmena Ave., North Reclamation Area, Cebu City |
| 2. Pre-bid Conference | 1:00 pm 29 August 2018 | Conference Room, MARINA Regional Office VII, 2nd Floor, Qimonda IT Center, Don Sergio Osmena Ave., North Reclamation Area, Cebu City |
| 3. Submission and Opening of Bid Documents | Deadline of submission 1:00 pm, Sept 12, 2018 Opening of bids: 2:00 pm, Sept 12, 2018 | Conference Room, MARINA Regional Office VII, 2nd Floor, Qimonda IT Center, Don Sergio Osmena Ave., North Reclamation Area, Cebu City |

11. *The MARITIME INDUSTRY AUTHORITY reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.*
12. For further information, you can contact the BAC Secretariat c/o Engr. Roger G. Butac, at (032) 4010223 and 4010226 from 8:00 AM to 5:00 PM, Monday to Friday

Sgd.
SONIA B. MALALUAN
Chairperson, Bids and Awards Committee