



REPUBLIC OF THE PHILIPPINES  
 DEPARTMENT OF TRANSPORTATION AND COMMUNICATIONS  
**MARITIME INDUSTRY AUTHORITY**  
 STCW OFFICE



**PURCHASE REQUEST**

Office: STCWO PR No.: 2018-07-265  
 Division/Section: ASD SAI No.: JUL 09 2018  
 Date Request: July 03, 2018

Item No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	pc	MARINA LETTERHEAD A4 SIZE	100	500.00	50,000.00
		X-X-X-X-X			
		(see attached sample)			
		Note:			
		Included in the 2018 PPMP			

**INCLUDED IN THE APP FOR FY 2018**  
 Signature: *[Signature]*  
 Printed Name: *[Signature]*  
 Designation: **CONSUELO T. DELA CRUZ**  
 GSD-Procurement Section

**Requisitioning Officer**  
*[Signature]*  
**ATTY. VERA JOY S. BAN-EG**  
 Officer-In-Charge  
 Office of the Executive Director  
 (Deputy Executive Director)

Purpose:  
 For Official use of the different STCW Divisions. (for 2<sup>nd</sup> Semester 2018)

- CERTIFICATION**
- FUNDS AVAILABLE
  - NO FUNDS AVAILABLE

*[Signature]* 7/10/18  
**ANNABELL P. LAGAS**  
 Chief, Budget Division

Approved  Disapproved  
**PR Approver**

Signature: *[Signature]*  
 Printed Name: **ROBERTO C. ARCEO, CESO V**  
 Designation: **Dir. II, MFAS**

**Note:**  
 Please indicate specific purpose other than "for official use of the Office." (e.g. monthly regular supplies, as per APP. special projects, etc.)

