

**TERMS OF REFERENCE  
SUPPLY, DELIVERY AND INSTALLATION OF  
FURNITURE AND FIXTURES  
FOR THE MARINA BUILDING IN THE CITIES OF ILOILO AND BACOLOD**

**1. Background**

The Maritime Industry Authority (MARINA) is a government agency established pursuant to Presidential Decree No. 474 and is attached to the Department of Transportation (DOTr). In compliance with Republic Act. No. 9184 known as the "Government Procurement Reform Act", the MARINA through the Bids And Awards Committee will conduct a public bidding at MARINA Regional Office VI in Iloilo City for the SUPPLY, DELIVERY AND INSTALLATION OF FURNITURE AND FIXTURES for the four-storey MARINA Building located at Dela Rama St., Iloilo City and Panaad Park, Mansilingan, Bacolod City.

**2. Approved Budget for the Contract**

The Approved Budget for the Contract (ABC) is Sixteen Million Pesos Only (PHP 16,000,000.00), inclusive of all applicable taxes, insurances/bonds, permits, licenses, transport/delivery and/or other miscellaneous expenses and will be sourced from the 2018 General Appropriations Act (GAA).

**3. Technical Specifications**

Detailed technical specifications are provided in ANNEX "1".

**4. Contract Period/ Delivery Schedule**

Contract period shall be for a total period of forty five (45) days from the receipt of Notice to Proceed.

**5. Payment Terms**

Payment shall be made thirty (30) days after inspection and acceptance by the MARINA.

**6. Bidder's Qualification**

- 6.1 Bidder must be in the business of manufacturing or supply/delivery of office furniture and fixtures for at least three (3) years; and
- 6.2 Bidder must have completed two (2) similar projects in the last three (3) years.