

TERMS OF REFERENCE
SUPPLY AND DELIVERY OF THREE (3) UNITS BRAND NEW AIR-CONDITIONED
MULTI-PURPOSE VEHICLE FOR THE MARITIME INDUSTRY AUTHORITY REGIONAL
OFFICE 1 & 2

I. Background

The Maritime Industry Authority (MARINA) is a government agency established pursuant to Presidential Decree No. 474 and attached to the Department of Transportation (DOTr). In compliance with Republic Act. No. 9184 known as the “*Government Procurement Reform Act*”, the MARINA will be conducting a public bidding for the SUPPLY AND DELIVERY OF THREE (3) UNITS BRAND NEW AIR-CONDITIONED MULTI-PURPOSE VEHICLE FOR THE MARINA REGIONAL OFFICE 1 & 2.

II. Objective

The three (3) units brand new air-conditioned Multi-Purpose Vehicle (MPV) are intended for the transport of Maritime Industry Authority Regional Office 1 & 2 personnel, equipment, supplies and materials.

III. Approved Budget for the Contract

The Approved Budget of the Contract (ABC) is **Three Million Three Hundred Thousand Pesos only (Php3,300,000.00)**, inclusive of VAT and other applicable government taxes to be charged to the approved CY 2018 General Appropriations Act (RA 10964).

IV. Bidder’s Qualifications

1. Must be at least 5 years of operation in the Philippine market.
2. Certification from Land Transportation Office (LTO)-accredited manufacturers and importer attesting to the availability of authorized dealers and service centers within La Union, Aparri or Tuguegarao City and Dagupan City or Alaminos City for the last five (5) years.
3. The bidders must submit, in addition to the bidding documents and in a separate envelope, A CERTIFICATION, UNDER OATH, CERTIFYING THAT THEY HAVE NO PENDING CASE(S) AGAINST THE GOVERNMENT.

V. Deliverables

Three (3) units brand new air-conditioned Multi-Purpose Vehicle (MPV). Each MPV is fully or partially enclosed four-wheel general purpose utility vehicle with two (2) compartments: (i) the front cabin/cab with two (2) side doors seating three (3) passengers, including the driver, on a full width seat, and (ii) the rear deck accommodating eight (8) to sixteen (16) passengers with facing collapsible bench seats accessible through rear doors.

VI. Technical Specifications

1. General Specifications:

- 1.1 Three (3) Units Brand New Air-Conditioned Multi-Purpose Vehicle
- 1.2 Manual
- 1.3 Fully or partially enclosed four-wheel general purpose utility vehicle with two (2) compartments: (i) the front cabin/cab with two (2) side doors seating three (3) passengers, including the driver, on a full width seat, and (ii) the rear deck accommodating eight (8) to sixteen (16) passengers with facing collapsible bench seats accessible through rear doors.

2. Model: 2017 or latest

3. Performance:

- 3.1 Engine Type – 4 cylinder In-line, 16 Valve OHV
- 3.2 Displacement (cc) – not exceeding 2500 cc
- 3.3 Fuel – Diesel
- 3.4 Transmission Type - 5 Forward and 1 Reverse Speed
- 3.5 Steering System – Power Steering

4. Dimension:

- 4.1 Length – at least 4,800 mm
- 4.2 Width – at least 1,700 mm
- 4.3 Height – at least 1,600 mm

5. Interior and Convenience Features:

- 5.1 Air-conditioning – Manual and full cooling capacity (front and back)
- 5.2 Audio (AM/FM Radio and CD with 2 speakers)
- 5.3 Power Steering

6. Safety Features: Manufacturer's standard

7. Color: Preferably White / Pearl

8. Accessories:

- 8.1 12-volt sockets/ Receptacles
- 8.2 Digital Clock
- 8.3 AM/FM Radio & CD w/ 2-Speakers

VII. Delivery Schedule

1. The three (3) units Brand New Air-Conditioned MPV must be delivered within fifteen (15) calendar days after receipt of the Notice to Proceed (NTP).
2. Deliveries should be made within office hours and on regular working days on or before the stipulated date in the contract unless otherwise specified for valid reason why the same cannot be complied with.
3. MARINA shall impose penalty of 1/10 of 1% of the total value of the undelivered order for each day of delay as liquidated damages after the specified allowable number of days to deliver the units.
4. Non-availability of units shall be made known to the procuring entity before the acceptance of the NTP.

VIII. Other Requirements

1. Warranty- 3 years or 100,000 kilometers whichever comes first
2. Incidental Services
 - 2.1. Registration for the first three (3) years and assistance on the processing of the Comprehensive and Third Party Liability for the 1st year.
 - 2.2. Availability of spare parts all over Luzon.

IX. Inspection, Testing and Acceptance

1. After Sales Service and Support during the warranty period, all reported defects shall be completely/satisfactorily repaired/replaced by the winning bidder/supplier within 72 hours after receipt of a verbal and/or written notice from the MARINA.
2. The MARINA shall have the right to reject and return the unit(s) and cancel the corresponding Contract if units delivered are defective, incomplete or non-compliant to the specifications herein specified.

X. Terms of Payment

The payment shall be done within thirty (30) working days upon submission of complete documents including, delivery, testing and upon issuance of Inspection and Acceptance Report by the authorized/designated representatives of MARINA, subject to performance security retention.