

**TERMS OF REFERENCE (TOR) FOR THE PROCUREMENT OF SHIPMENT OF CAMPAIGN MATERIALS, AS PART OF CAMPAIGN STRATEGY TO PHILIPPINE CANDIDATURE IMO CATEGORY C.**

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**I. Introduction**

The Maritime Industry Authority (MARINA), a government agency established pursuant to Presidential Decree No. 474 (1974) and attached to the Department of Transportation and Communications (DOTC), **wishes to invite quotations from interested persons and entities to provide the needed logistical requirements** for the shipment of campaign materials, as part of campaign strategy to Philippine Candidature IMO Category C.

**II. Logistical support/requirements**

The following items are the minimum requirements for the service courier:

**Quantity:** 5 Boxes of Diplomatic Shipment  
**Dimension:** 53 x 54 x 56 cm (each box/crated)  
**Total Weight:** 267 kg  
**Volumetric Weight:** 160.3 kg  
**Chargeable Weight:** 267 kg

**III. Total Cost of Logistical Requirements**

The total cost for the procurement of services and facilities shall be **TWO HUNDRED TWENTY THOUSAND PESOS (P220,000.00)** which shall be charged against the funds of the Overseas Shipping Service of MARINA for the Fiscal Year 2019.

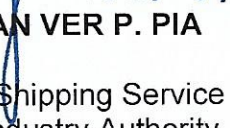
**IV. Mode of Payment**

The MARINA shall pay the selected bidder within fifteen (15) days after the full delivery and acceptance by the end-user through the List of Due and Demandable Accounts Payable with Advice to Debit Account (LDDAP-ADA).

The selected bidder shall provide a Land Bank of the Philippines (LBP) account otherwise bank charges shall be borne by the said bidder pursuant to Department of Budget and Management Circular Letter No. 2013-16.

**Official Contact for Expression of Interest**

Interested persons and entities are invited to submit their letter of intent and quotation not later than **June 11, 2019** to:

  
**ATTY. JEAN VER P. PIA**  
Director II  
Overseas Shipping Service  
Maritime Industry Authority  
MARINA Bldg, A. Bonifacio Drive cor.  
20th Street cor. Railroad Street, South Harbor,  
Port Area, Manila