



MARITIME INDUSTRY AUTHORITY

Parkview Plaza 984 Taft Avenue corner T.M. Kalaw Avenue
Ermita, 1000 Manila, Philippines

**TERMS OF REFERENCE FOR THE ACCOMMODATION WITH DINNER OF ALL
MRO'S PARTICIPANTS FOR THE CONDUCT OF SHIP SURVEYOR'S TRAINING
COURSE**

FOR TWO (2) BATCHES

(1st Batch: 18-19 November 2019)

(2nd Batch: 20-21 November 2019)

A. INTRODUCTION:

The Maritime Industry Authority (MARINA), a government agency established pursuant to Presidential Decree No. 474 (1974) and attached agency to the Department of Transportation (DOTr), wishes to invite quotations from interested person(s)/entities to provide the above-stated required arrangements for the conduct of Ship Survey Training to be conducted on 18-19 November 2019 (1st Batch) and 20-21 November 2019 (2nd Batch), to be held in a venue within Metro Manila.

MARINA as the Flag Administration is tasked to ensure that all ship owners or operators shall maintain their ships in accordance with the operational and safety standards required by the existing laws and/or applicable international conventions, codes, rules, and regulations. This task is being performed through implementation of the Ship Survey System (3S) is adopted to establish standard procedures for ship survey and certification.

The Maritime Industry Authority, through the Ship Survey System (3S) is adopted to establish standard procedures for ship survey and certification on ships. To perform this proficiently and to address the changes in industry regulations and trends, gender differentiated needs and most importantly safety of life, ships and environment. A training of all surveyors is necessary.

B. APPROVED BUDGET FOR THE CONDUCT OF TRAINING

The Approved Budget for the conduct of training is **NINE HUNDRED THOUSAND PESOS (P900,000.00)** for the two (2) batches inclusive of taxes and all expenses . charged against MSS Office Funds 2019. .

C. LOGISTICAL REQUIREMENTS:

Particulars	Requirements
A. Accommodation (w/ free breakfast & dinner)	
1. Participants/ Observers	
a. 1st Batch: <ul style="list-style-type: none"> • Participants 40 	<ul style="list-style-type: none"> ➤ Check-in 17 November 2019 (2 pm) for MRO Participants ➤ Check-out 20 November 2019 (12 pm) for MRO participants ➤ 20 rooms for Twin Sharing ➤
b. 2nd Batch <ul style="list-style-type: none"> • Participants 32 	<ul style="list-style-type: none"> ➤ Check-in 19 November 2019 (2 pm) for MRO Participants ➤ Check-out 22 November 2019 (12 pm) for MRO participants ➤ 16 rooms for Twin Sharing ➤



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF TRANSPORTATION



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B. Dinner for MRO Participants	
a. 17- 19 November 2019 (1st batch)	➤ Dinner for 38 participants
b. 19 – 21 November 2019 (2 nd batch)	➤ Dinner for 32 participants

D. REQUIRED QUALIFICATIONS OF THE VENUE

1. The Hotel must meet the following requirements:
 - a. Can accommodate the total MRO's participants and speakers/lecturers
 - b. It must be within Metro Manila;
 - c. It must be at least a four (4) to three (3) star hotel;

E. SERVICES FEE

As assurance, the MARINA shall provide the Hotel with a Certification of Availability of Funds from Finance Management Service (FMS), MARINA upon signing of contract.

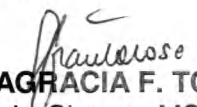
Full payment to be settled through send bill arrangement one (1) month upon receipt of the final billing statement.

Prepared by Secretariat:

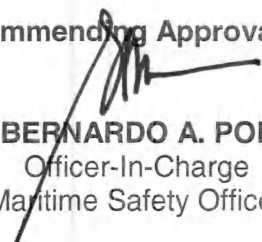

L. L. Juachen/M.D.S.Lorico

A. A. C. Actub/R.B. Penasales


Noted by:


DIVINAGRACIA F. TOLOSA
Officer-In-Charge, MSAD

Recommending Approval:


ENGR. BERNARDO A. POLLO
Officer-In-Charge
Maritime Safety Office

OFFICIAL CONTACT FOR EXPRESSION OF INTEREST


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