

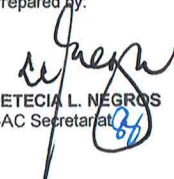
MARITIME INDUSTRY REGIONAL OFFICE VIII - Indicative Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)		Remarks (brief description of Program/Activity/Project)
				Advertisement/Posting of IB/REI	Submission / Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	
<b>I. Common-Use Office Supplies and Equipment (CSE)</b>											
320100100001000	a. Common-use of Office Supplies/Equipment available at PS	RO / SO	NP-53.5 Agency-to-Agency	N.A.		January 2020	January 2020	GoP	148,586.96	148,586.96	Please see attached APP-CSE
320100100001000	a. Common-use of Office Supplies/Equipment not available at PS	RO / SO	Shopping	November 2019	November 2019	December 2019	2020	GoP	471,161.84	471,161.84	
<b>II. Non-common-use Office Supplies/Materials/Equipment</b>											
320100100001000	a. Fuel, Oil and Lubricants	RO / SO	NP-53.9 - Small Value Procurement	December 2019			2020	GoP	463,000.00	463,000.00	Fuel, Oil and Lubricants needed for official service vehicles in connection with the conduct of various official travels/functions
320100100001000	b. Airline Tickets	RO / SO	NP-53.5 Agency-to-Agency	NA		2020		GoP	400,000.00	400,000.00	Airline tickets of MRO8 officials and employees during official travels outside the region
320100100001000	c. Accountable Forms	RO / SO	NP-53.5 Agency-to-Agency	NA				GoP	16,600.00	16,600.00	Official Receipts purchased from the Bureau of the Treasury and Checks from Land Bank of the Philippines
<b>III. Utilities</b>											
320100100001000	a. Water	RO / SO	NP-53.9 - Small Value Procurement	November 2019	November 2019	December 2019	2020	GoP	96,000.00	96,000.00	Supply and delivery of purified drinking water and other water needs.
320100100001000	b. Electricity Services	RO / SO	Direct Contracting	NA				GoP	780,000.00	780,000.00	Renewal of Contract for the Period, January 1 to December 31, 2020
320100100001000	c. Office Building Rental	RO	Direct Contracting	NA				GoP	2,588,947.00	2,588,947.00	Renewal of Contract for the Period, January 1 to December 31, 2020
<b>IV. General Services</b>											
320100100001000	a. Security Services	RO	NP-53.9 - Small Value Procurement	November 2019	November 2019	December 2019	2020	GoP	234,000.00	234,000.00	One (1) Security Guard (12 hour duty, from Monday to Saturday)
<b>V. Communication Services</b>											
320100100001000	a. Cable, Satellite, Telegraph and Radio	RO / SO	Direct Contracting	NA				GoP	19,200.00	19,200.00	Annual subscription of cable television.
320100100001000	b. Internet Subscription	RO / SO	Direct Contracting	NA				GoP	138,000.00	138,000.00	Annual subscription of internet services.
320100100001000	c. Telephone Services - Landline	RO / SO	Direct Contracting	NA				GoP	55,200.00	55,200.00	Renewal of Contract for the Period, January 1 to December 31, 2020
320100100001000	d. Telephone Services - Mobile	RO / SO	Direct Contracting	NA				GoP	183,450.00	183,450.00	Renewal of Contract for the Period, January 1 to December 31, 2020
320100100001000	e. Postage and Courier Services	RO / SO	NP-53.9 - Small Value Procurement	November 2019	November 2019	December 2019	2020	GoP	96,000.00	96,000.00	Delivery of urgent official communication/packages
<b>VI. Repairs and Maintenance</b>											
320100100001000	a. Repairs and Maintenance of ICT Equipment	RO / SO	NP-53.9 - Small Value Procurement	as the need arises				GoP	80,000.00	80,000.00	Repairs and maintenance inclusive of parts of ICT equipment

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320100100001000	b. Repairs and Maintenance of Motor Vehicles	RO / SO	NP-53.9 - Small Value Procurement	as the need arises				GoP	120,000.00	120,000.00	Repairs and maintenance inclusive of parts of MVs
320100100001000	c. Repairs and Maintenance of Office Equipment	RO / SO	NP-53.9 - Small Value Procurement	Quarterly				GoP	24,000.00	24,000.00	Repairs and maintenance services of various office equipment
320100100001000	d. Insurance	RO / SO	NP-53.5 Agency-to-Agency	2020				GoP	48,690.00	48,690.00	Insurance coverage of MRO8 properties including motor vehicles, office equipment and furniture and fixtures.
320100100001000	VII. Representation and Catering Services including Lease of Venue and Meeting Facilities	RO / SO	NP-53.10 Lease of Real Property and V	2020				GoP	697,800.00	697,800.00	For various MRO8 occasions, official activities and programs
320100100001000	VIII. Trainings	RO / SO	NP-53.5 Agency-to-Agency	NA				GoP	288,000.00	288,000.00	For various trainings of MRO8 employees
320100100001000	IX. Contingency Procurement	RO / SO	Shopping	as the need arises				GoP	100,000.00	100,000.00	Provision for procurement that would address various contingencies that may arise
							GRAND TOTAL	GoP	7,048,635.80	7,048,635.80	

Prepared by:

  
LETECIA L. NEGROS  
BAC Secretariat

Recommending Approval (Bids and Awards Committee)

  
MILDRED M. CAMINO  
Member

on study leave  
MARIVIC S. RAMOS  
Member

on official travel  
LEONILLO D. ALICANDO  
Member

  
SANTIAGO M. ACERA  
Member

  
ATTY. VANESSA BATULA-HIDALGO  
Chairperson

Approval:

  
ENGR. RODOLFO R. PANER  
OIC - Regional Director/Head of Procuring Entity

