

PURCHASE REQUEST

Office: STCW OFFICE	PR No. : <u>2020-01-013 STCW/O</u>
Division/Section: <u>ASD</u>	SAI No. : <u>JAN 21 2020</u>
Date Request: <u>January 15, 2020</u>	

Item No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
1	piece	Data Folder, made of chipboard, taglia lock	175	150.00	26,250.00
2	piece	Marker, Permanent, bullet type, Black	100	35.00	3,500.00
3	piece	Marker, Permanent, bullet type, Blue	100	35.00	3,500.00
4	box	Pencil, Lead with eraser, 12 pieces per box	25	75.00	1,875.00
5	book	Record Book, 500 pages, size: 214mm x 278mm min	100	101.92	10,192.00
6	piece	Sign Pen, Black, liquid/gel ink, 0.5mm needle tip	150	25.00	3,750.00
7	piece	Sign Pen, Blue, liquid/gel ink, 0.5mm needle tip	150	25.00	3,750.00
8	piece	Sign Pen, Red, liquid/gel ink, 0.5mm needle tip	50	25.00	1,250.00
9	piece	Sign pen, Blue V10 0.7m	10	80.00	800.00
10	piece	Ball pen, black	700	6.00	4,200.00
11	piece	Ball pen, blue	300	6.00	1,800.00
12	piece	Sign pen, Blue V10 0.7m	10	80.00	800.00
13	roll	Double Sided Tape	10	35.00	350.00
14	ream	Mimeo Paper, A4 size	50	120.00	6,000.00
		X-X-X-X-X-X-X			68,017.00

INCLUDED IN THE APP FOR FY 2020

Signature: *[Signature]*
 Printed Name: **LO T. VELA CRUZ**
 Designation: **Procurement Section**

Requisitioning Officer

[Signature]
ATTY. VERA JOY S. BAN-EG
 Deputy Executive Director
 STCW Office

Purpose:

For Official use of the diff. STCW Offices (For 1st Semester 2020)

The above items are currently not available from PS-DBM. Hence, the items will be procured from other sources/suppliers.

FUNDS AVAILABLE
 NO FUNDS AVAILABLE

CERTIFICATION

[Signature]
RALPH A. NARVAEZ
 OIC, Budget Division

Approved Disapproved

PR Approver

Signature: *[Signature]*
 Printed Name: **VADM NARCISO A VINGSON JR**
 Designation: **OIC, Administrator**