

MARITIME INDUSTRY AUTHORITY (MARINA)-Central Office

**TERMS OF REFERENCE
PROCUREMENT OF TIRES FOR VARIOUS MARINA VEHICLES**

A. PROJECT OBJECTIVE

Procurement of tires for various service vehicles of MARINA Central Office for its official day-to-day operations.

B. APPROVED BUDGET FOR THE CONTRACT (ABC)

The total ABC is Fifty-one Thousand Pesos (P51,000.00)

C. TECHNICAL SPECIFICATIONS: Delivery and Installation of:

DESCRIPTION	TIRE SIZE	QTY
1. Honda Mobilio – MISS DS1563	185/65/R15	4
2. Toyota Innova – GSD VI4440	205/65/R16//95H	4
3. Toyota Hi-Ace – GSD YY4928	195/65/R15	2

D. DOCUMENTARY REQUIREMENTS

- Letter of Intent/Quotation;
- Updated Certificate of Registration to PhilGEPS;
- Valid Mayor's Permit;
- Omnibus Sworn Statement (for the winning supplier)

E. DELIVERY TERMS. Within five (5) days upon confirmation of the Purchase Order (PO) and receipt of the Notice to Proceed (NTP).

F. PAYMENT TERMS

Within seven (7) days upon receipt of the billing statement and issuance of Inspection and Acceptance Report (IAR) through Advice to Debit Account (ADA).

Interested entities are invited to submit their quotation together with the documentary requirements to:

GSD-Procurement

Management, Financial and Administrative Service


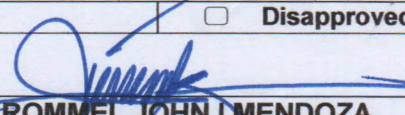
Contact No. 8-524-6518

Email: gsdprocsec@gmail.com



Republic of the Philippines
Department of Transportation
MARITIME INDUSTRY AUTHORITY

PURCHASE REQUEST

Office: MFAS		PR No.: 2020-02-040			
Division/Section:		SAI No.: FEB 07 2020			
Item No.	Unit	Item Description	Qty	Unit Cost	Total Cost
	pcs	Tires, size: 195/65/R15	2	5,500.00	11,000.00
		XXXXXXXXXXXXXXXXXXXXXXXXXX			
<div style="border: 1px solid black; padding: 5px; width: fit-content;"><p>INCLUDED IN THE APP for FY 2020</p><p>CONSUELO T. DE LA CRUZ</p><p>CEO, Procurement Section</p></div>					
Signature:			Requisitioning Officer		
Printed Name:			ARNALDO P. VALLESFINO		
Designation:			Chief, GSD, MFAS		
Purpose:			For official use of MARINA vehicle Toyota Hi-Ace (YY4928/General Dispatch)		
CERTIFICATION					
<input checked="" type="checkbox"/> FUNDS AVAILABLE					
<input type="checkbox"/> NO FUNDS AVAILABLE					
<p> RALPH A. NARVAEZ OIC, Budget Division</p>					
			<input type="checkbox"/> Approved <input checked="" type="checkbox"/> Disapproved		
Signature:					
Printed Name:					
Designation:			CAPT ROMMEL JOHN MENDOZA		
			Director II, MFAS		
<p>Note: Please indicate specific purpose other than "for official use of the Office." (e.g. monthly regular supplies, as per APP. special projects, etc.)</p>					