REPUBLIC OF THE PHILIPPINES DEPARTMENT OF TRANSPORTATION



MARITIME INDUSTRY AUTHORITY

TERMS OF REFERENCE FOR THE PROCUREMENT OF SOUND SYSTEM FOR THE CONDUCT OF CALIBRATION WORKSHOP ON AUDIT AND SHIP SAFETY RULES, REGULATIONS AND PROCEDURES 25-27 March 2020

A. INTRODUCTION:

The Maritime Industry Authority (MARINA), a government agency established pursuant to Presidential Decree No. 474 (1974) and attached agency to the Departent of Transportation (DOTr), wishes to invite quotations from interested person(s)/entities to provide the needed logistical requirements for the conduct of Calibration Workshop on Audit and Ship Safety Rules, Regulations and Procedures to be held in MARINA multi-purpose hall.

B. APPROVED BUDGET FOR THE CONDUCT OF TRAINING

The total budget amounting to **Fifty Thousand Pesos Only (P50,000.00)** is available for the activity which shall be charged against MSS Office Fund FY 2020.

C. LOGISTICAL REQUIREMENTS:

The following items are the minimum requirements to ensure the successful conduct and delivery of the acivity:

Date and Venue	Equipment	Details/Location				
25 – 27 March 2020	1 set sound system	 High powered speakers with build in amplifier. Equalizer Audio Mixer Wireless Microphone. Lapel 7. Interconnection cable 				

Set up of Equipment

Date - 24 March 2020

Venue - 12th Floor MARINA Multi Purpose Hall

Time - 12:00 noon

D. MODE OF PAYMENT:

The ,MARINA shall pay the selected bidder within fifteen (15) days after full deliver and rendition of services and acceptance by the end-user

The selected bidder shall provide a Land Bank of the Philippines (LBP) account, otherwise bank charges shall be borne by the said bidder pursuant to the Department of Budget and Management (DBM) Circular Letter NO. 2013-16.



Tel. Nos. : (632) 523-9078/ (632) 526-0971 Fax No. : (632) 524-2895 Website : www.marina.gov.ph

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MARINA

E. OFFICIAL CONTACT FOR EXPRESSION OF INTEREST:

Interest persons and entities are invited to submit their letter of intent and quotation not later than ______ to

ENGR. BERNARDO A. POLLO

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Director, Maritime Safety Service Maritime Industry Authority (MARINA) A. Bonifacio Drive Corner 20th Avenue and Railroad St., South Harbor, Manila E-mail Address: mss@marina.gov.ph

Form No. QMS-10/2-1Revision No./Date: 0/15 Nov 2010



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Republic of the Philippines Department of Transportation MARITIME INDUSTRY AUTHORITY

PURCHASE REQUEST

Office: MARITIME SAFETY SERVICE			PR No.	2020 - 02 - 064 PR No. : Date: 19 Feb. 2020				
Division/Sec	ction:		SAI No	: TE	3 2 1 2020			
Item No.	Unit	Item Description		Quantity	Unit Cost	Total Cost		
		Procurement of Sound Syste	m					
	<u> </u>				VVVVV	P50,000.00		
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Signature:								
Printed Nam	ne:	Engr. BERNARDO A. POLLO						
Designation		Director, MSS						
Purpose:	For the o	conduct of Calibration Worksho ons and Procedures on 25-27 I	on Audit	and Ship	Safety Rule	s, roose Hall		
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