



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF TRANSPORTATION



MARITIME INDUSTRY AUTHORITY
PANGASIWAAN NG KALAKALANG PANDAGAT
<http://www.marina.gov.ph>

MEMORANDUM CIRCULAR

No. MD-2020-04
Series of 2020

To : **ALL SEAFARERS, SHIPPING COMPANIES, SHIPOWNERS / OPERATORS, MANNING AGENCIES AND ALL OTHERS CONCERNED**

Subject : **REVISED RULES AND REGULATIONS IN THE ISSUANCE OF DOMESTIC CERTIFICATE OF COMPETENCY (DCOC) FOR OFFICERS AND DOMESTIC CERTIFICATE OF PROFICIENCY (DCOP) FOR RATINGS ONBOARD MERCHANT SHIPS IN PHILIPPINE WATERS**

Pursuant to Presidential Decree 474 and R.A. 9295 and its Implementing Rules and Regulation, and applicable provisions of STCW Convention 1978, as amended, the following revised rules and regulations are hereby adopted:

I. OBJECTIVES

1. To enhance the system in the issuance of Domestic Certificate of Competency (DCOC) for Officers and Domestic Certificate of Proficiency (DCOP) for Ratings onboard merchant ships in Philippine waters thereby harmonizing other laws and regulations.
2. To ensure that all seafarers onboard merchant ships in Philippine waters are certificated and medically fit to perform their duties and responsibilities.
3. To enhance the registry system of certificated Officers and Ratings under this Circular.

II. COVERAGE

These rules and regulations shall apply to all Officers and Ratings who are performing watchkeeping duties onboard merchant ships in Philippine waters.

III. EXCEPTION

This Circular shall not apply to seafarers who are onboard the following ships:

1. Warships, naval/coast guard auxiliaries or other ships owned or operated by the Government exclusively engaged in governmental non-commercial service;
2. Pleasure yachts not engaged in commercial trade;
3. Wooden ships of primitive built not used for commercial trade; and
4. Non-propelled barges.

IV. DEFINITION OF TERMS

1. **Domestic Certificate of Competency (DCOC)** refers to a certificate issued to officers attesting to their qualification to serve in a specified capacity and applicable limitation/s.
2. **Domestic Certificate of Proficiency (DCOP)** refers to certificate issued to ratings attesting to their qualification to serve in a specified capacity and applicable limitation/s.
3. **Medical Certificate** refers to any valid certificate issued by any DOH accredited hospitals or clinic.
4. **Philippine waters** refers to all bodies of water within the Philippine territory such as lakes, rivers, streams, creeks, brooks, ponds, swamps, lagoons, gulfs, bays and seas and other bodies of water now existing or which may hereafter exist in the provinces, cities, municipalities, and barangays and the waters around, between and connecting the islands of the archipelago regardless of their breadth and dimensions, the territorial sea, the sea beds, the insular shelves, and all other waters over which the Philippines has sovereignty and jurisdiction including the 200-nautical miles Exclusive Economic Zone and the continental shelf. Source:(RA 8550)
5. **Rating** refers to a ship's crew other than an officer performing deck or engine watchkeeping duties.
6. **Watchkeeping** refers to the function of concerned division of qualified personnel to operate a ship continuously around the clock, on the bridge and over the running machinery, which include the responsibility for the safe navigation of the ship, keeping the ship on course and away from dangers and ensure that running machinery continues to operate, and ability to respond to emergencies, be it on own ship or involving other ships.

V. GENERAL PROVISIONS

1. The applicant shall secure the Application Form from the MDS, MARINA Central Office or any of Regional Offices or download from the MARINA website.
2. The duly filled-up application maybe submitted to MARINA personally, through liaison officer or a courier service. The applicant shall receive a confirmation advise, accordingly.
3. Holders of valid COC or COP issued under the provisions of the 1978 STCW Convention, as amended are acceptable and deemed recognized under this Circular.
4. Holders of DCOC-F/DCOP-F may serve onboard merchant ships operating in Philippine waters provided they apply for DCOC/DCOP under this Circular.
5. The seafarers should undergo re-training for the required training courses if they have not served onboard for at least 1 year within the last 5 years from the date of issuance of certificates or date of last disembarkation.
6. All seafarers covered under this Circular shall possess at all times a valid DCOC and DCOP while onboard merchant ships.

VI. SPECIFIC PROVISIONS

1. Qualification Requirements:

- 1.1 Filipino citizen;
- 1.2 Medically and physically fit;
- 1.3 Rating must have at least six (6) months sea-service for the last five (5) years; and
- 1.4 The applicant must comply with all the required trainings.

2. Documentary Requirements:

- 2.1. Valid Medical Certificate¹;
- 2.2. Photocopy of pertinent pages of valid SRB or SIRB and/or Certificate of Sea Service;
- 2.3. Photocopy of Training Certificates² (Original Certificate must be presented);
- 2.4. CMP or PRC Board Certificate or COC or Certificate of Passing (Theoretical and Practical Assessment) for officers or Notice of Passing; and

¹ Only those Medical Certificates issued by a DOH-accredited clinic/hospital shall be accepted for purposes of certification.

² All training certificates required under this Circular must be obtained from the Accredited Maritime Training Centers.

- 2.5. Duly notarized affidavit of loss, Marine Protest or submission of damaged Certificates (if necessary).

3. Training Requirements

3.1. Deck Department

- 3.1.1 Training requirements for Management Level, Operational Level and Support Level on High Speed Crafts.

Training Requirements	Officers		Support Level
	Management Level	Operational Level	
1. Advanced Firefighting	√	n/a	n/a
2. Medical Emergency First Aid	√	√	n/a
3. Proficiency in Survival Craft and Rescue Boat	√	√	n/a
4. Safe Nav & ColReg	√	√	n/a
5. Deck Watchkeeping in the Domestic Trade	n/a	n/a	√
6. Crowd and Crisis Management (for passenger ship)	√	√	√
7. Consolidated MARPOL	√	√	√
8. Ship Security Awareness Training and Seafarers with Designated Security Duties (SDSD)	√	√	√

- 3.1.2 Training requirements for Management Level, Operational Level and Support Level on ships of 500 GT and above:

Training Requirements	Officers		Support Level
	Management Level	Operational Level	
1. Advanced Firefighting	√	√	n/a
2. Medical Emergency First Aid	√	√	n/a
3. Proficiency in Survival Craft and Rescue Boat	√	√	n/a
4. Proficiency in Fast Rescue Boat (for vessels with fast rescue boat)	√	√	n/a
5. Safe Nav & ColReg	√	√	n/a
6. Crowd and Crisis Management (for passenger ship)	√	√	√
7. Basic Training Oil and Chemical Tanker (BTOCT) for Oil and Chemical Tanker ship	n/a	√	√

8. Basic Training Liquefied Gas Tanker (BTLGT) for Liquefied Gas Tanker ship	n/a	√	√
9. Advance Training on Oil Tanker (ATOT) for Oil Tanker ship	√	n/a	n/a
10. Advance Training on Chemical Tanker (ATCT) for Chemical Tanker ship	√	n/a	n/a
11. Advance Training on Liquefied Gas Tanker (ATLGT) for Liquefied Gas Tanker ship	√	n/a	n/a
12. Deck Watchkeeping in the Domestic Trade	n/a	n/a	√
13. Consolidated MARPOL	√	√	√
14. Ship Security Awareness Training and Seafarers with Designated Security Duties (SDSD)	√	√	√

3.1.3 Training requirements for Management Level, Operational Level and Support Level on ships of below 500 GT:

Training Requirements	Officers		Support Level
	Management Level	Operational Level	
1. Deck Watchkeeping in the Domestic Trade	n/a	n/a	√
2. Crowd and Crisis Management (for Passenger ship)	√	√	√
3. Basic Training Oil and Chemical Tanker (BTOCT) for Oil And Chemical Tanker ship	n/a	√	√
4. Basic Training Liquefied Gas Tanker (BTLGT) For Liquefied Gas Tanker ship	n/a	√	√
5. Advance Training on Oil Tanker (ATOT) for Oil Tanker ship	√	n/a	n/a
6. Advance Training on Chemical Tanker (ATCT) for Chemical Tanker ship	√	n/a	n/a
7. Advance Training on Liquefied Gas Tanker (ATLGT) for Liquefied Gas Tanker ship	√	n/a	n/a

8. Advanced Fire Fighting	√	n/a	n/a
9. Maritime Laws	n/a	n/a	√
10. Ship Security Awareness Training and Seafarers with Designated Security Duties (SSAT-SDSD)	√	√	√

3.1.4 Training Requirements for Management Level, Operational Level and Support Level on Ships of below 100 GT:

Training Requirements	Management Level	Operational Level	Support Level
1. Deck Watchkeeping in the Domestic Trade	n/a	n/a	√
2. Crowd and Crisis Management (for Passenger ship)	√	√	√
3. Basic Training Oil and Chemical Tanker (BTOC) for Oil And Chemical Tanker ship	√	√	√
4. Basic Training Liquefied Gas Tanker (BTLGT) for Liquefied Gas Tanker ship	√	√	√
5. Maritime Laws	n/a	n/a	√

3.2. Engine Department

3.2.1 Training Requirements for Management Level, Operational Level and Support Level of Ships with Engine Propulsion Power 750 kW and above.

Training Requirements	Management Level	Operational Level	Support Level
1. Crowd and Crisis Management (Passenger Ship)	√	√	√
2. Basic Training on Oil and Chemical Tanker (BTOC) for Oil and Chemical Tanker ship	n/a	√	√
3. Basic Training Liquefied Gas Tanker (BTLGT) for Liquefied Gas Tanker ship	n/a	√	√
4. Advance Training on Oil Tanker (ATOT) for Oil Tanker ship	√	n/a	n/a
5. Advance Training on Chemical Tanker (ATCT) for Chemical Tanker ship	√	n/a	n/a

6. Advance Training on Liquefied Gas Tanker (ATLGT) for Liquefied Gas Tanker ship	√	n/a	n/a
7. Engine Watchkeeping in the Domestic Trade	n/a	n/a	√
8. Consolidated MARPOL	n/a	n/a	√

3.2.2 Training Requirements for Management Level, Operational Level and Support Level of Ships with Engine Propulsion Power of below 750 kW.

Training Requirements	Management Level	Operational Level	Support Level
1. Engine Watchkeeping for Domestic Trade	n/a	n/a	√
2. Crowd and Crisis Management (Passenger Ship)	√	√	√
3. Basic Training on Oil and Chemical Tanker (BTOC) for Oil and Chemical Tanker ship		√	√
4. Basic Training Liquefied Gas Tanker (BTLGT) for Liquefied Gas Tanker ship		√	√
5. Advance Training on Oil Tanker (ATOT) for Oil Tanker ship	√	n/a	n/a
6. Advance Training on Chemical Tanker (ATCT) for Chemical Tanker ship	√	n/a	n/a
7. Advance Training on Liquefied Gas Tanker (ATLGT) for Liquefied Gas Tanker ship	√	n/a	n/a
8. Maritime Laws	n/a	n/a	√

3.2.3 Training Requirements for Management Level, Operational Level and Support Level of Ships with Engine Propulsion Power of below 250kW.

Training Requirements	Management Level	Operational Level	Support Level
1. Engine Watchkeeping in the Domestic Trade	n/a	n/a	√
2. Crowd and Crisis Management (Passenger ship);	√	√	√
3. Basic Training on Oil and Chemical Tanker (BTOC) for Oil And Chemical Tanker ship (as applicable);	√	√	√

4. Basic Training Liquefied Gas Tanker (BTLGT) for Liquefied Gas Tanker ship;	√	√	√
5. Maritime Laws	n/a	n/a	√

VII. FEES

Type of Application	Fees
1. DCOC	P 1000.00
2. DCOP	

VIII. FINES AND PENALTIES

Any violation of this Circular shall be dealt with in accordance with the existing MARINA Omnibus Rules and Regulations on Fines and Penalties.

IX. VALIDITY

The DCOC and DCOP shall be valid for 5 years from the date of issuance.

X. TRANSITORY PROVISIONS

Except holders of valid PRC license and COC issued by STCWO, all holders of DCOC issued under MC 2012-04 shall be given one (1) year to apply for DCOC and DCOP under this Circular.

XI. REPEALING CLAUSE

MARINA Memorandum Circular No. 2012-04, MARINA Advisory Nos. 2013-18, and 2006-005, and any issuances that are inconsistent herewith are hereby repealed and amended accordingly.

XII. SEPARABILITY CLAUSE

Should any part of this Circular be declared by competent authority to be invalid or unconstitutional, the remaining provisions or parts hereof shall remain valid and effective.

XIII. EFFECTIVITY

This MARINA Circular shall take effect fifteen (15) days after its publication in a newspaper of general circulation.

Manila, Philippines, JUL 07 2020.

BY AUTHORITY OF THE BOARD:


VADM ROBERT A EMPEDRAD AFP (Ret)
Administrator

SECRETARY'S CERTIFICATE

This is to certify that the Memorandum Circular No. MD-2020-04 has been approved by the MARINA Board during its 276th Regular Board Meeting held on 21 May 2020.


ATTY. EUSEBIA A. CADLUM-BOCO
Corporate Board Secretary

