

## **TERMS OF REFERENCE**

### **PROCUREMENT AND INSTALLATION OF FLOWING WATER WITH LANDSCAPE FOR THE MARINA CENTRAL OFFICE BUILDING**

#### **A. OBJECTIVE**

The Maritime Industry Authority (MARINA) wishes to receive quotations for the procurement and installation of flowing water with landscape to provide architectural design for the MARINA Central Office building.

#### **B. APPROVED BUDGET FOR THE CONTRACT (ABC)**

The ABC for the installation of perimeter fence is Four Hundred Thousand Pesos (P400,000.00), inclusive of all applicable taxes, to be charged against the 2020 Continuing Appropriation for Capital Outlay.

#### **C. SPECIFICATIONS**

Location/area	Alongside the staircase entrance of the MARINA Central Office building at Port Area, Manila, fronting the 20th Street
Dimension of flowing water	one thousand one hundred twenty-five cm vertical and horizontal flow by forty centimeters width (1125 cm x 40 cm)
With backlight system	Yes

#### **D. OTHER REQUIREMENTS:**

1. Quotations must include the following:
  - a. At least three (3) similar designs as proposed by MARINA in Annex A;
  - b. List of completed projects with Client's name and contact numbers; and
  - c. Eligibility documents
2. The prospective suppliers shall submit an offer which provides for superior quality and/or better terms and conditions advantageous to MARINA at no extra cost; and
3. All quotations shall be considered as fixed prices and not subject to price escalation during contract application.

#### **E. WARRANTY**

The construction/installation comes with a warranty of six (6) months, The warranty extended does not cover any defect or damage as a result of customer misuse or use beyond ordinary wear and tear.



#### **F. DELIVERY SCHEDULE**

The project must be completed within thirty (30) days upon receipt of the Notice to Proceed.

#### **G. PAYMENT TERMS**

Payment shall be made within thirty (30) days upon submission of the billing statements complete with supporting papers and issuance of inspection and acceptance by MARINA.

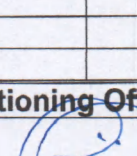
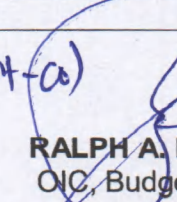
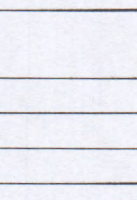


ANNEX A





## PURCHASE REQUEST

Office:		<b>MFAS</b>		PR No. : <u>2020-09-192 dtd 30 Sept 2020</u>	
Division/Section:		SAI No. :			
Item No.	Unit	Item Description	QTY	Unit Cost	Total Cost (PhP)
1	lot	Procurement and installation of flowing water with landscape as per attached TOR	1		400,000.00
		xxxxxxxxnothing followsxxxxxxxx			
<b>TOTAL</b>					<b>400,000.00</b>
<b>Requisitioning Officer</b>					
Signature:		 <b>RODOLFO R. DIAWA</b> OIC-GSD, MFAS			
Printed Name:					
Purpose:		For the MARINA Central Office building.			
<b>CERTIFICATION</b>					
<input checked="" type="checkbox"/> FUNDS AVAILABLE <i>(Charged to Continuing Allotment-Co)</i> <input type="checkbox"/> NO FUNDS AVAILABLE		 <b>RALPH A. NARVAEZ</b> OIC, Budget Division			
		<input type="checkbox"/> Approved		<input type="checkbox"/> Disapproved	
		<b>PR Approver</b>			
Signature:		 <b>VADM ROBERT A EMPEDRAD AFP (Ret)</b> Administrator			
Printed Name:					
Designation					
Note: Please indicate specific purpose other than "for official use of the Office." (e.g. monthly regular supplies, as per APP. special projects, etc.)					