

ANNUAL PROCUREMENT PLAN-COMMON SUPPLIES AND EQUIPMENT (APP-CSE) 2021 FORM

Introduction:

Listed in this template are all the common supplies and equipment (CSE) carried in stock by the Procurement Service (PS) that may be purchased by government agencies. Agencies must accomplish this form and submit in order to purchase CSEs from the PS. Consistent with DBM dated November 8, 2018, the APP-CSE shall serve as the agency's APR for all its CSE requirements. Items in the template has been arranged in accordance with UNSPSC coding and this is in preparation for integration of the APP-CSE template in the Modernized Government Electronic System (MGEPS).

Instructions:

- Download the worksheet file APP-CSE 2021 FORM at www.ps-philgeps.gov.ph
- Indicate the agency's monthly requirement per item in the APP-CSE 2021 form.
- The agency should indicate zero "0" if an item is not being purchased by the agency or purchased for a particular month.
- Agency must not delete any item in the template; neither should revise the template.
- An APP-CSE is considered incorrect or invalid if
 - form used is other than the prescribed format which can be downloaded only at www.ps-philgeps.gov.ph and;
 - correct format is used but fields were deleted and/or inserted in PART I of the template
- Fill out the CSE requirements that are available for purchase in the PS under the PART I. For other Items that are not available from the PS but is regularly purchased by the agency from other sources, agency must indicate the items in the PART II and indicate likewise the unit last purchase. To add or insert items are only applicable in PART II.
- Once accomplished and finalized, the APP-CSE 2021 form should be:
 - Saved using this format: APP2021_Name of Agency_Main or Regional Office (e.g. APP2021_DBM_Central Office, APP2021_DBM_Region IVA).
 - Printed and signed by the agency Property/Supply Officer, Budget Officer and Head of the Procuring Entity. An unsigned APP-CSE or that which lacks any of the three (3) signatures will be considered as an invalid submission.
- The SIGNED COPY of the APP-CSE must be scanned and saved as pdf format for reference of the agency. The file in excel format should be submitted online using the Virtual Store (VS) facility at PhilGEPS website. (Only buyer coordinators will be allowed to upload APP-CSEs.)
- An agency may revise its APP-CSE during the year if there will be changes in its requirements. However, it should submit an original APP-CSE within the prescribed deadline. Agency may follow the same procedure as indicated in No. 7 when submitting the revised copy. All requirements the quantities indicated in the original APP-CSE will not be served if not covered by a revised APP-CSE.
- For further assistance/clarification, agencies may call the Marketing and Sales Division of the Procurement Service at telephone no.8-290-6300; 8290-6400 Local 8006-8010

Note: Consistent with Memorandum Circular No. 2020 -1 dated 02 June 2020, issued by AO 25, the APP-CSE for FY 2021 must be submitted on or before December 15, 2020.

Department/Bureau/Office: MARITIME INDUSTRY AUTHORITY - Central Office Agency Account Code: UO19

Region: NCR Organization Type: _____

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Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT
PART I. AVAILABLE AT PROCUREMENT SERVICE STORES																										
PESTICIDES OR PEST REPELLENTS																										
1	10191509-IN-A01	INSECTICIDE, aerosol type, net content: 600ml min	can	31	12	15	58	8,082.88	30	12	12	54	7,525.44	30	15	12	57	7,943.52	30	12	12	54	7,525.44	223.00	139.36	
PERFUMES OR COLOGNES OR FRAGRANCES																										
2	53131626-HS-S01	HAND SANITIZER, 500 ml	bottle	9	8	8	25	3,785.75	9	8	8	25	3,785.75	9	8	8	25	3,785.75	9	8	8	25	3,785.75	100.00	151.43	
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
3	12191601-AL-E01	ALCOHOL, ethyl, 68%-72%, scented, 500ml (-5ml)	bottle	257	234	204	695	30,288.10	267	164	204	635	27,673.30	269	222	216	707	30,811.06	262	159	199	620	27,019.60	2,657.00	43.58	
4	12191601-AL-E02	ALCOHOL, ethyl, 68%-72%, scented, 3.785 liters	gallon	38	38	48	124	56,742.40	38	38	48	124	56,742.40	38	38	48	124	56,742.40	38	38	48	124	56,742.40	496.00	457.60	
5	51471901-AL-I01	ALCOHOL, isopropyl, 68%- 72%, 500ml (-5ml)	bottle	25	5	25	55	2,396.90	5	25	5	35	1,525.30	25	5	25	55	2,396.90	25	5	25	55	2,396.90	200.00	43.58	
6	51471901-AL-I02	ALCOHOL, isopropyl, 68%-72%, scented, 3.785 liters	gallon	13	10	10	33	15,015.00	12	10	10	32	14,560.00	13	10	10	33	15,015.00	12	10	10	32	14,560.00	130.00	455.00	
7	51471505-PO-P01	POVIDONE IODINE, 10 % solution, 120 ml	gallon	5			5	1,038.75	5			5	1,038.75	5			5	1,038.75	5			5	1,038.75	20.00	207.75	
COLOR COMPOUNDS AND DISPERSIONS																										
8	12171703-SI-P01	STAMP PAD INK, purple or violet, 50ml (min.)	bottle	49	8	8	65	2,048.80	19	6	4	29	914.08	50	6	8	64	2,017.28	18	6	4	28	882.56	186.00	31.52	
FILMS																										
9	13111203-AC-F01	ACETATE, thickness: 0.075mm min (gauge #3)	roll	11	1		12	10,173.84	4	1		5	4,239.10	7			7	5,934.74				0	0.00	24.00	847.82	
10	13111201-CF-P01	CARBON FILM, PE, black, size 210mm x 297mm	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	221.00	
11	13111201-CF-P02	CARBON FILM, PE, black, size 216mm x 330mm	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	208.52	
PAPER MATERIALS AND PRODUCTS																										
12	14111525-CA-A01	CARTOUNA, assorted colors	pack	1			1	83.72		5		5	418.60	1			1	83.72				0	0.00	7.00	83.72	

13	14111506-CF-L11	CONTINUOUS FORM, 1 PLY, 280 x 241mm	box					0.00					0.00			0	0.00			0	0.00	0.00	882.55		
14	14111506-CF-L12	CONTINUOUS FORM, 1 PLY, 280 x 378mm	box					0.00					0.00			0	0.00			0	0.00	0.00	1029.60		
15	14111506-CF-L22	CONTINUOUS FORM, 2 ply, 280 x 378mm, carbonless	box					0.00					0.00			0	0.00			0	0.00	0.00	1528.80		
16	14111506-CF-L21	CONTINUOUS FORM, 2 ply, 280mm x 241mm, carbonless	box					0.00					0.00			0	0.00			0	0.00	0.00	906.36		
17	14111506-CF-L31	CONTINUOUS FORM, 3 PLY, 280 x 241mm, carbonless	box					0.00					0.00			0	0.00			0	0.00	0.00	884.00		
18	14111506-CF-L32	CONTINUOUS FORM, 3 PLY, 280 x 378mm, carbonless	box					0.00					0.00			0	0.00			0	0.00	0.00	1508.00		
19	14111609-LL-C01	LOOSELEAF COVER, made of chipboard, for legal	bundle					0.00					0.00			0	0.00			0	0.00	0.00	794.96		
20	14111514-NP-S02	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad	105	23	8	136	5,040.16	98	61	6	165	6,114.90	160	8	8	176	6,522.56	98	6	11	115	4,261.90	592.00	37.06
21	14111514-NP-S04	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad	121	23	18	162	9,603.36	107	11	16	134	7,943.52	120	8	18	146	8,654.88	101	6	21	128	7,587.84	570.00	59.28
22	14111514-NP-S03	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	pad	141	23	13	177	8,448.21	131	11	14	156	7,445.88	143	8	13	164	7,827.72	131	6	16	153	7,302.69	650.00	47.73
23	14111514-NB-S01	NOTEBOOK, STENOGRAPHER, spiral, 40 leaves	piece	166	43	42	251	3,022.04	116	81	40	237	2,853.48	219	33	42	294	3,539.76	116	31	40	187	2,251.48	969.00	12.04
24	14111507-PP-M01	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	reams	100	30	106	236	40,252.16	34	96	35	165	28,142.40	100	30	106	236	40,252.16	34	96	35	165	28,142.40	802.00	170.56
25	14111507-PP-M02	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	reams	70	30	76	176	31,929.92	34	66	35	135	24,491.70	70	30	76	176	31,929.92	34	66	35	135	24,491.70	622.00	181.42
26	14111507-PP-C01	PAPER, Multi-Purpose (COPY) A4, 70 gsm	reams	412	212	272	896	119,275.52	360	269	217	846	112,619.52	464	263	321	1048	139,509.76	408	317	263	990	131,788.80	3,780.00	133.12
27	14111507-PP-C02	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	reams	375	195	233	803	111,592.91	319	248	210	777	107,979.69	430	245	281	956	132,855.32	393	280	244	917	127,435.49	3,453.00	138.97
28	14111531-PP-R01	PAPER, PAD, ruled, size: 216mm x 330mm (? 2mm)	pad	19	7	6	32	981.76	40	7	6	53	1,626.04	13	7	6	26	797.68	9	7	6	22	674.96	133.00	30.68
29	14111503-PA-P01	PAPER, PARCHMENT, size: 210 x 297mm, multi-purpose	box	3	4	2	9	882.45	26	1	2	29	2,843.45	2	1	2	5	490.25	1	1	2	4	392.20	47.00	98.05
30	14111818-TH-P02	PAPER, THERMAL, 55gsm, size: 216mmx71mm x 30m-0.3m	roll	4	2	8	14	778.96	4	2	8	14	778.96	4	2	8	14	778.96	4	2	8	14	778.96	56.00	55.64
31	14111531-RE-B01	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book	52	12	9	73	5,162.56	8	8	6	22	1,555.84	47	10	9	66	4,667.52	8	8	6	22	1,555.84	183.00	70.72
32	14111531-RE-B02	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	107	51	45	203	20,689.76	53	46	41	140	14,268.80	86	49	45	180	18,345.60	31	12	8	51	5,197.92	574.00	101.92
33	14111704-TT-P02	TOILET TISSUE PAPER, 2-ply, 100% recycled	pack	192	109	107	408	35,659.20	183	99	107	389	33,998.60	183	99	107	389	33,998.60	203	99	108	410	35,834.00	1,596.00	87.40
34	14111704-IFPT01	TISSUE, interfolded paper towel	pack				0	0.00				0	0.00			0	0.00			0	0.00	0.00	34.84		

BATTERIES AND CELLS AND ACCESSORIES

35	26111702-BT-A02	BATTERY, dry cell, AA, 2 pieces per blister pack	pack	61	22	16	99	3,593.70	35	24	16	75	2,722.50	40	22	21	83	3,012.90	33	19	16	68	2,468.40	325.00	36.30	
36	26111702-BT-A01	BATTERY, dry cell, AAA, 2 pieces per blister pack	pack	64	18	16	98	1,933.54	45	19	16	80	1,578.40	50	18	19	87	1,716.51	45	16	16	77	1,519.21	342.00	19.73	
37	26111702-BT-A03	BATTERY, dry cell, D, 1.5 volts, alkaline	pack				0	0.00				0	0.00				0	0.00			0	0.00	0.00	96.20		

MANUFACTURING COMPONENTS AND SUPPLIES

38	31201610-GL-J01	GLUE, all purpose, gross weight: 200 grams min	jar	40	14	13	67	4,160.70	8	6		14	869.40	26	17	13	56	3,477.60	8	6		14	869.40	151.00	62.10
39	31151804-SW-H01	STAPLE WIRE, for heavy duty staplers, (23/13)	box		10		10	197.60			5	5	98.80		10		10	197.60			5	5	98.80	30.00	19.76
40	31151804-SW-S01	STAPLE WIRE, STANDARD, (26/6)	box	127	90	69	286	6,031.74	110	93	71	274	5,778.66	120	91	67	278	5,863.02	112	89	69	270	5,694.30	1,108.00	21.09
41	31201502-TA-E01	TAPE, ELECTRICAL, 18mm x 16M min	roll	5	3		8	149.36		3		3	56.01	5	3		8	149.36		3		3	56.01	22.00	18.67
42	31201503-TA-M01	TAPE, MASKING, width: 24mm (±1mm)	roll	88	31	46	165	9,009.00	60	34	41	135	7,371.00	63	29	44	136	7,425.60	65	34	41	140	7,644.00	576.00	54.60
43	31201503-TA-M02	TAPE, MASKING, width: 48mm (±1mm)	roll	134	35	36	205	21,853.00	81	38	30	149	15,883.40	112	33	34	179	19,081.40	79	36	30	145	15,457.00	678.00	106.60
44	31201517-TA-P01	TAPE, PACKAGING, width: 48mm (±1mm)	roll	80	36	36	152	3,035.44	55	35	33	123	2,456.31	55	34	34	123	2,456.31	55	33	33	121	2,416.37	519.00	19.97
45	31201512-TA-T01	TAPE, TRANSPARENT, width: 24mm (±1mm)	roll	142	70	78	290	2,926.10	95	69	65	229	2,310.61	102	65	74	241	2,431.69	95	74	61	230	2,320.70	990.00	10.09
46	31201512-TA-T02	TAPE, TRANSPARENT, width: 48mm (±1mm)	roll	156	32	42	230	4,593.10	95	34	46	175	3,494.75	127	35	40	202	4,033.94	87	36	37	160	3,195.20	767.00	19.97
47	31151507-TW-P01	TWINE, plastic, one (1) kilo per roll	roll	4	1	2	7	407.68	28	1	1	30	1,747.20	28	1	1	30	1,747.20	3	1	1	5	291.20	72.00	58.24

HEATING AND VENTILATION AND AIR CIRCULATION

48	40101604-EF-G01	ELECTRIC FAN, INDUSTRIAL, ground type, metal blade	unit				0	0.00				0	0.00				0	0.00			0	0.00	0.00	1109.68
49	40101604-EF-C01	ELECTRIC FAN, ORBIT type, ceiling, metal blade	unit				0	0.00				0	0.00				0	0.00			0	0.00	0.00	1369.68
50	40101604-EF-S01	ELECTRIC FAN, STAND type, plastic blade	unit				0	0.00				0	0.00				0	0.00			0	0.00	0.00	856.86

51	40101604-EF-W01	ELECTRIC FAN, WALL type, plastic blade	unit				0	0.00				0	0.00				0	0.00			0	0.00	0.00	674.96		
MEDICAL THERMOMETERS AND ACCESSORIES																										
52	41112224-TG-T01	THERMOGUN	piece	3			3	9,204.00				0	0.00				0	0.00			0	0.00	3.00	3068.00		
LIGHTING AND FIXTURES AND ACCESSORIES																										
53	39101628-LT-L01	LED LINEAR TUBE, 18 WATTS FRO SERIES	piece				0	0.00				0	0.00				0	0.00			0	0.00	0.00	205.82		
54	39101628-LB-L01	LIGHT BULB, Light Emitting Diode (LED), 6W	piece				0	0.00				0	0.00				0	0.00			0	0.00	0.00	82.16		
MEASURING AND OBSERVING AND TESTING EQUIPMENT																										
55	41111604-RU-P02	RULER, plastic, 450mm (18"), width: 38mm min	piece	25			25	442.00				0	0.00	25			25	442.00			0	0.00	50.00	17.68		
CLEANING EQUIPMENT AND SUPPLIES																										
56	47131812-AF-A01	AIR FRESHENER, aerosol, 280ml/150g min	can	44	18	16	78	7,037.16	38	18	16	72	6,495.84	41	18	16	75	6,766.50	38	17	16	71	6,405.62	296.00	90.22	
63	47131803-DS-A01	DISINFECTANT SPRAY, aerosol type, 400-550 grams	can	21	11	10	42	5,416.32	21	11	10	42	5,416.32	21	11	10	42	5,416.32	21	11	10	42	5,416.32	168.00	128.96	
68	47131830-FC-A01	FURNITURE CLEANER, aerosol type, 300ml min per can	can	4	4	12	20	2,310.60	4	4	12	20	2,310.60	4	4	12	20	2,310.60	4	4	12	20	2,310.60	80.00	115.53	
75	47121702-WB-P01	WASTEBASKET, non-rigid plastic	piece	73	7	5	85	2,376.60	15	2		17	475.32	51	2	2	55	1,537.80		2	2	55.92	159.00	27.96		
PERSONAL PROTECTIVE EQUIPMENT																										
76	46181503-CA-C01	COVERALL, non-sterile, protective, medical grade	piece	30			30	34,320.00				0	0.00	30			30	34,320.00			0	0.00	60.00	1144.00		
77	46181702-FSH01	FACE SHIELD, direct splash protection	piece	225	200	185	610	76,128.00	235	160	190	585	73,008.00	225	200	185	610	76,128.00	235	160	190	585	73,008.00	2,390.00	124.80	
83	42132203-MG-G01	NITRILE GLOVES	piece	300	325	300	925	2,839.75	300	300	300	900	2,763.00	300	325	300	925	2,839.75	300	300	300	900	2,763.00	3,650.00	3.07	
85	42131713-SM-M01	SURGICAL MASK, 3-ply	piece	7250	6750	6750	20750	291,330.00	8250	7750	7750	23750	333,450.00	7250	6750	6750	20750	291,330.00	7250	6750	6750	20750	291,330.00	86,000.00	14.04	
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																										
90	43201827-HD-X02	EXTERNAL HARD DRIVE, 1TB, 2.5"HDD, USB 3.0	piece	11	13	9	33	87,477.39		2		2	5,301.66	3	3	4	10	26,508.30			0	0.00	45.00	2650.83		
91	43202010-FD-U01	FLASH DRIVE, 16 GB capacity	piece	114	34	45	193	32,315.92	40	29	17	86	14,399.84	54	24	22	100	16,744.00	30	24	17	71	11,888.24	450.00	167.44	
92	43211708-MO-O01	MOUSE, OPTICAL, USB CONNECTION TYPE, 1 unit in ind	unit	15	5	1	21	2,337.30	5	5		10	1,113.00		5		5	556.50		5		5	556.50	41.00	111.30	
93	43211708-MO-O02	MOUSE, WIRELESS, USB	unit	25	10	9	44	6,776.00	1	1	1	3	462.00	7	11	9	27	4,158.00	4	1	1	6	924.00	80.00	154.00	
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
99	44122105-BF-C01	CLIP, BACKFOLD, all metal, clamping: 19mm (-1mm)	box	111	12	30	153	1,384.65	37	27	15	79	714.95	103	12	30	145	1,312.25	37	27	15	79	714.95	456.00	9.05	
100	44122105-BF-C02	CLIP, BACKFOLD, all metal, clamping: 25mm (-1mm)	box	118	30	38	186	2,840.22	53	45	23	121	1,847.67	117	30	38	185	2,824.95	51	44	23	118	1,801.86	610.00	15.27	
101	44122105-BF-C03	CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm)	box	110	16	27	153	3,182.40	38	31	12	81	1,684.80	101	16	27	144	2,995.20	35	31	12	78	1,622.40	456.00	20.80	
102	44122105-BF-C04	CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm)	box	82	32	36	150	7,176.00	47	45	21	113	5,405.92	80	30	36	146	6,984.64	45	45	21	111	5,310.24	520.00	47.84	
103	44121801-CT-R01	CORRECTION TAPE, film base type, UL 6m min	piece	226	73	109	408	5,720.16	91	45	37	173	2,425.46	232	76	109	417	5,846.34	89	47	37	173	2,425.46	1,171.00	14.02	
104	44111515-DF-B01	DATA FILE BOX, made of chipboard, with closed ends	piece	32	3	10	45	3,474.00	10	13		23	1,775.60	27	3		30	2,316.00	5	13		18	1,389.60	116.00	77.20	
105	44122011-DF-F01	DATA FOLDER, made of chipboard, taglia lock	piece	191	111	91	393	26,975.52	164	111	91	366	25,122.24	130	53	33	216	14,826.24	95	33	33	161	11,051.04	1,136.00	68.64	
106	44121506-EN-D01	ENVELOPE, DOCUMENTARY, for A4 size document	box	12	2		14	9,423.26		2		2	1,346.18	11		1	12	8,077.08		1		1	673.09	29.00	673.09	
107	44121506-EN-D02	ENVELOPE, DOCUMENTARY, for legal size document	box	5			5	4,635.80				0	0.00	5			5	4,635.80			0	0.00	10.00	927.16		
108	44121506-EN-X01	ENVELOPE, EXPANDING, KRAFTBOARD,for legal size doc	box	23	1	1	25	18,460.00	3	1		4	2,953.60	13	3		16	11,814.40	2	1		3	2,215.20	48.00	738.40	
109	44121506-EN-X02	ENVELOPE, EXPANDING, PLASTIC, 0.50mm thickness min	piece	87	20		107	3,262.43	15	30		45	1,372.05	77	20		97	2,957.53	15		20	35	1,067.15	284.00	30.49	
110	44121506-EN-M02	ENVELOPE, mailing, white, 70gsm	box	19	1		20	7,564.00				0	0.00	12	1		13	4,916.60			0	0.00	33.00	378.20		
111	44121504-EN-W02	ENVELOPE, mailing, white, with window	box	8			8	3,469.44				0	0.00	7			7	3,035.76			0	0.00	15.00	433.68		
112	44111912-ER-B01	ERASER, FELT, for blackboard/whiteboard	piece	9	2		11	113.30	2			2	20.60	5	1		6	61.80	2			2	20.60	21.00	10.30	
113	44122118-FA-P01	FASTENER, METAL, 70mm between prongs	box	52	17	12	81	6,756.21	40	27	12	79	6,589.39	49	17	12	78	6,505.98	40	17	12	69	5,755.29	307.00	83.41	
114	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, 12 pockets	piece	37	9	6	52	4,474.08	6	9	4	19	1,634.76	30	9	6	45	3,871.80	5	9	4	18	1,548.72	134.00	86.04	
115	44122018-FT-D01	FILE TAB DIVIDER, bristol board, for A4	set	10	30		40	445.20	10			10	111.30	40			40	445.20	10			10	111.30	100.00	11.13	

116	44122018-FT-D02	FILE TAB DIVIDER, bristol board, for legal	set	10	30		40	569.20	10			10	142.30	40			40	569.20	10			10	142.30	100.00	14.23	
117	44122011-FO-F01	FOLDER, FANCY, for A4 size documents	bundle				0	0.00		5		5	1,352.00				0	0.00				0	0.00	5.00	270.40	
118	44122011-FO-F02	FOLDER, FANCY, for legal size documents	bundle				0	0.00		5		5	1,559.40				0	0.00				0	0.00	5.00	311.88	
119	44122011-FO-L01	FOLDER, L-TYPE, PLASTIC, for A4 size documents	pack				0	0.00		5		5	857.15				0	0.00				0	0.00	5.00	171.43	
120	44122011-FO-L02	FOLDER, L-TYPE, PLASTIC, for legal size documents	pack				0	0.00		5		5	1,216.20				0	0.00				0	0.00	5.00	243.24	
121	44122027-FO-P01	FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm)	box	6	13	1	20	19,052.80	3	9	1	13	12,384.32	5	13	1	19	18,100.16	3	9	1	13	12,384.32	65.00	952.64	
122	44122011-FO-T03	FOLDER, TAGBOARD, for A4 size documents	pack	6	14		20	5,580.00	3	3		6	1,674.00	5	14		19	5,301.00	3	13		16	4,464.00	61.00	279.00	
123	44122011-FO-T04	FOLDER, TAGBOARD, for legal size documents	pack	10	26	6	42	13,497.12	5	25	5	35	11,247.60	8	26	5	39	12,533.04	5	25	5	35	11,247.60	151.00	321.36	
124	44122008-IT-T01	INDEX TAB, self-adhesive, transparent	box	25	36		61	3,457.48	15	10		25	1,417.00	10	38		48	2,720.64	5	7		12	680.16	146.00	56.68	
125	44111515-MF-B02	MAGAZINE FILE BOX, LARGE size, made of chipboard	piece	25	5		30	1,248.00	5	15	1	21	873.60	26	3		29	1,206.40	6			6	249.60	86.00	41.60	
126	44121716-MA-F01	MARKER, FLUORESCENT, 3 assorted colors per set	set	101	36	29	166	7,748.88	14	8	7	29	1,353.72	88	33	26	147	6,861.96	11	8	1	20	933.60	362.00	46.68	
127	44121708-MW-B01	MARKER, whiteboard, black, felt tip, bullet type	piece	60	113	9	182	2,435.16	25	16	9	50	669.00	59	163	9	231	3,090.78	20	14	10	44	588.72	507.00	13.38	
128	44121708-MW-B02	MARKER, whiteboard, blue, felt tip, bullet type	piece	59	111	9	179	2,395.02	29	11	9	49	655.62	60	161	9	230	3,077.40	24	12	8	44	588.72	502.00	13.38	
129	44121708-MW-B03	MARKER, whiteboard, red, felt tip, bullet type	piece	47	58	9	114	1,525.32	17	8	9	34	454.92	48	58	9	115	1,538.70	17	9	8	34	454.92	297.00	13.38	
130	44121708-MP-B01	MARKER, PERMANENT, bullet type, black	piece	99	122	25	246	2,209.08	28	30	16	74	664.52	93	118	28	239	2,146.22	28	31	15	74	664.52	633.00	8.98	
131	44121708-MP-B02	MARKER, PERMANENT, bullet type, blue	piece	94	119	25	238	2,137.24	30	27	16	73	655.54	88	115	28	231	2,074.38	30	28	15	73	655.54	615.00	8.98	
132	44121708-MP-B03	MARKER, PERMANENT, bullet type, red	piece	67	66	10	143	1,284.14	18	7	13	38	341.24	67	62	13	142	1,275.16	18	8	12	38	341.24	361.00	8.98	
133	44122104-PC-G01	PAPER CLIP, vinyl/plastic coat, length: 32mm min	box	79	52	16	147	1,140.72	46	51	15	112	869.12	79	51	15	145	1,125.20	46	51	15	112	869.12	516.00	7.76	
134	44122104-PC-J02	PAPER CLIP, vinyl/plastic coat, length: 50mm min	box	80	53	16	149	2,553.86	47	52	15	114	1,953.96	88	44	15	147	2,519.58	55	44	15	114	1,953.96	524.00	17.14	
135	44121706-PE-L01	PENCIL, lead, w/ eraser, wood cased, hardness: HB	box	21	33	3	57	1,185.03	5	8	3	16	332.64	17	33	3	53	1,101.87	4	6	3	13	270.27	139.00	20.79	
136	44122037-RB-P10	RING BINDER, plastic, 32mm, 84 rings	bundle		2		2	479.58		2		2	479.58		2		2	479.58		2		2	479.58	8.00	239.79	
137	44122101-RU-B01	RUBBER BAND, 70mm min lay flat length (#18)	box	16	2	4	22	2,409.00	6	1	4	11	1,204.50	12	2	4	18	1,971.00	6		4	10	1,095.00	61.00	109.50	
138	44121905-SP-F01	STAMP PAD, FELT, bed dimension: 60mm x 100mm min	piece	16	3		19	664.05	7	10		17	594.15	9	2		11	384.45	7			7	244.65	54.00	34.95	
139	44121612-BL-H01	CUTTER BLADE, for heavy duty cutter	piece	2	20		22	326.04	2			2	29.64	2			2	29.64	2			2	29.64	28.00	14.82	
140	44121612-CU-H01	CUTTER KNIFE, for general purpose	piece	31	30	9	70	2,340.10	34	13	6	53	1,771.79	8	9	6	23	768.89	13	5	6	24	802.32	170.00	33.43	
141	44103202-DS-M01	DATING AND STAMPING MACHINE, heavy duty	piece	11	2	1	14	6,355.44	3			3	1,361.88	5	1		6	2,723.76	2			2	907.92	25.00	453.96	
142	44121619-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece	19	1	2	22	4,461.60	3			3	608.40	1		1	2	405.60				0	0.00	27.00	202.80	
143	44101602-PU-P01	PUNCHER, paper, heavy duty, with two hole guide	piece	14	13	1	28	3,694.88	20	2		22	2,903.12	4	1		5	659.80	3	1		4	527.84	59.00	131.96	
144	44121618-SS-S01	SCISSORS, symmetrical, blade length: 65mm min	pair	80	25	6	111	4,502.16	38	4		42	1,703.52	37	26		63	2,555.28	5	3		8	324.48	224.00	40.56	
145	44121615-ST-S01	STAPLER, STANDARD TYPE, load cap: 200 staples min	piece	51	24	3	78	13,790.40	22	3		25	4,420.00	2	23		25	4,420.00	2	4		6	1,060.80	134.00	176.80	
146	44121615-ST-B01	STAPLER, BINDER TYPE, heavy duty, desktop	unit		2	1	3	2,742.48	1			1	914.16	1			1	914.16				0	0.00	5.00	914.16	
147	44121613-SR-P01	STAPLE REMOVER, PLIER-TYPE	piece	117	30	16	163	4,058.70	16	10	5	31	771.90	34	21	7	62	1,543.80	4	4	4	12	298.80	268.00	24.90	
148	44121605-TD-T01	TAPE DISPENSER, TABLE TOP, for 24mm width tape	piece	6	11		17	1,091.40	10	1		11	706.20	1	10		11	706.20				0	0.00	39.00	64.20	
149	44101602-PB-M01	BINDING AND PUNCHING MACHINE, binding cap: 50mm	unit	3			3	28,604.16				0	0.00				0	0.00				0	0.00	3.00	9534.72	
150	44101807-CA-C01	CALCULATOR, compact, 12 digits	unit	19	12	1	32	11,099.20	15	3		18	6,243.30	2	10		12	4,162.20		3		3	1,040.55	65.00	346.85	
151	44101714-FX-M01	FACSIMILE MACHINE, uses thermal paper	unit				0	0.00				0	0.00		1		1	5,642.00				0	0.00	1.00	5642.00	
152	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE, max paper size: B4	unit				0	0.00				0	0.00		1		1	9,297.60				0	0.00	1.00	9297.60	
153	44101603-PS-M01	PAPER SHREDDER, cutting width: 3mm-4mm (Entry Level)	unit	3		1	4	22,796.80		1		1	5,699.20				0	0.00				0	0.00	5.00	5699.20	

PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES

157	44103109-BR-D06	TONER CART, BROTHER DR-451CL, high yield 3000 pag	Cart				0	0.00		10		10	67,600.00		10		10	67,600.00				0	0.00	20.00	6760.00	
158	44103103-BR-B16	TONER CART, BROTHER TN-456 BLACK, high yield 6500	Cart	42	23	22	87	441,994.80	23	23	22	68	345,467.20	29	23	22	74	375,949.60	23	23	23	69	350,547.60	298.00	5080.40	

159	44103103-BR-C03	TONER CART, BROTHER TN-456 CYAN, high yield 6500	Cart	38	19	18	75	642,720.00	21	21	18	60	514,176.00	27	19	18	64	548,454.40	20	19	18	57	488,467.20	256.00	8569.60	
160	44103103-BR-M03	TONER CART, BROTHER TN-456 MAGENTA, high yield 65	Cart	38	19	18	75	642,720.00	21	21	18	60	514,176.00	26	19	18	63	539,884.80	19	19	18	56	479,897.60	254.00	8569.60	
161	44103103-BR-Y03	TONER CART, BROTHER TN-456 YELLOW, high yield 650	Cart	38	19	18	75	642,720.00	21	21	18	60	514,176.00	26	19	18	63	539,884.80	19	19	18	56	479,897.60	254.00	8569.60	
164	44103105-CA-C02	INK CART, CANON CL-811, Colored	cart		10		10	10,296.00				0	0.00		10		10	10,296.00				0	0.00	20.00	1029.60	
166	44103105-CA-B02	INK CART, CANON PG-810, Black	cart		12		12	9,360.00				0	0.00		12		12	9,360.00				0	0.00	24.00	780.00	
167	44103105-EP-B17	INK CART, EPSON C13T664100 (T6641), Black	cart	57	18	26	101	25,209.60	40	24	21	85	21,216.00	48	18	26	92	22,963.20	38	21	19	78	19,468.80	356.00	249.60	
168	44103105-EP-C17	INK CART, EPSON C13T664200 (T6642), Cyan	cart	52	18	20	90	22,464.00	37	23	16	76	18,969.60	43	18	20	81	20,217.60	35	20	14	69	17,222.40	316.00	249.60	
169	44103105-EP-M17	INK CART, EPSON C13T664300 (T6643), Magenta	cart	52	18	20	90	22,464.00	37	23	16	76	18,969.60	43	18	20	81	20,217.60	35	20	14	69	17,222.40	316.00	249.60	
170	44103105-EP-Y17	INK CART, EPSON C13T664400 (T6644), Yellow	cart	52	18	20	90	22,464.00	37	23	16	76	18,969.60	43	18	20	81	20,217.60	35	20	14	69	17,222.40	316.00	249.60	
201	44103105-HP-B33	INK CART, HP CZ107AA, (HP678), Black	cart	53	27	36	116	42,465.28	45	34	29	108	39,536.64	52	27	36	115	42,099.20	45	34	29	108	39,536.64	447.00	366.08	
202	44103105-HP-T33	INK CART, HP CZ108AA, (HP678), Tricolor	cart	53	27	30	110	40,268.80	44	34	23	101	36,974.08	51	27	30	108	39,536.64	44	34	23	101	36,974.08	420.00	366.08	
207	44103105-HP-T43	Ink Cartridge, HP F6V26AA (HP680) Tri-color	cart	140	73	76	289	117,218.40	89	102	45	236	95,721.60	138	69	74	281	113,973.60	91	98	47	236	95,721.60	1,042.00	405.60	
208	44103105-HP-B43	Ink Cartridge, HP F6V27AA (HP680) Black	cart	138	77	94	309	125,330.40	95	99	70	264	107,078.40	135	73	92	300	121,680.00	95	95	70	260	105,456.00	1,133.00	405.60	
229	44103103-HP-B12	TONER CART, HP CB435A, Black	cart	1	1	2	4	13,520.00	1	1	1	3	10,140.00	1	1	2	4	13,520.00	1	1	1	3	10,140.00	14.00	3380.00	
233	44103103-HP-B22	TONER CART, HP CE285A (HP85A), Black	cart	95	23	34	152	521,664.00	66	29	22	117	401,544.00	88	17	34	139	477,048.00	66	29	22	117	401,544.00	525.00	3432.00	
248	44103103-HP-C27	TONER CART, HP CE411A, (HP305), Cyan	cart		15		15	90,168.00		15		15	90,168.00		16		16	96,179.20				0	0.00	46.00	6011.20	
249	44103103-HP-Y27	TONER CART, HP CE412A, (HP305), Yellow	cart		15		15	90,168.00		15		15	90,168.00		16		16	96,179.20				0	0.00	46.00	6011.20	
250	44103103-HP-M27	TONER CART, HP CE413A, (HP305), Magenta	cart		15		15	90,168.00		15		15	90,168.00		16		16	96,179.20				0	0.00	46.00	6011.20	
253	44103103-HP-B52	Toner Cartridge, HP CF217A (HP17A) Black LaserJet	cart	1		1	2	6,088.02	1	10	1	12	36,528.12	1		1	2	6,088.02	1		1	2	6,088.02	18.00	3044.01	
258	44103103-HP-B57	Toner Cartridge, HP CF283A (HP83A) LaserJet Black	cart	3		3	6	19,450.20		3		3	9,725.10	3		3	6	19,450.20		3		3	9,725.10	18.00	3241.70	

PRINTED PUBLICATIONS

300	55101524-RA-H01	HANDBOOK (RA 9184), 7th Edition	book	10			10	372.10				0	0.00				0	0.00				0	0.00	10.00	37.21	
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ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES

308	60121413-CB-P01	CLEARBOOK, 20 transparent pockets, for A4 size	piece		50		50	1,989.00				0	0.00		50		50	1,989.00				0	0.00	100.00	39.78	
309	60121413-CB-P02	CLEARBOOK, 20 transparent pockets, for LEGAL size	piece		150		150	6,357.00				0	0.00		150		150	6,357.00				0	0.00	300.00	42.38	
310	60121534-ER-P01	ERASER, PLASTIC/RUBBER, for pencil draft/writing	piece	20	15		35	154.70				0	0.00				0	0.00				0	0.00	35.00	4.42	
311	60121524-SP-G01	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	piece	201	182	86	469	16,232.09	161	206	62	429	14,847.69	196	187	81	464	16,059.04	176	216	82	474	16,405.14	1,836.00	34.61	
312	60121524-SP-G02	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	piece	234	197	101	532	18,412.52	194	221	67	482	16,682.02	229	202	96	527	18,239.47	194	206	82	482	16,682.02	2,023.00	34.61	
313	60121524-SP-G03	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	piece	85	60	25	170	5,883.70	52	60	15	127	4,395.47	77	55	20	152	5,260.72	59	65	20	144	4,983.84	593.00	34.61	
314	60121124-WR-P01	WRAPPING PAPER, kraft, 65gsm (-5%)	pack		2		2	309.68		2		2	309.68		2		2	309.68		2		2	309.68	8.00	154.84	

PART II. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)

Common Office Equipment

1	44111905-WB-N01	White Board					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	
2	44111911-WB-D01	White Board, Digital					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	
3		Trodar	piece	10			10	15,000.00				0	0.00				0	0.00				0	0.00	10.00	1500.00	
4		MARINA Dry Seal	piece	2			2	2,400.00	1			1	1,200.00	1			1	1,200.00	1			1	1,200.00	5.00	1200.00	
5		Rubber Stamp	piece	2			2	1,600.00				0	0.00				0	0.00				0	0.00	2.00	800.00	

Common Office Supplies

1		ballpen, black	pc	58	554	22	634	3,804.00	44	522	14	580	3,480.00	83	529	22	634	3,804.00	44	522	14	580	3,480.00	2,428.00	6.00	
2		ballpen, blue	pc	58	554	22	634	3,804.00	44	522	14	580	3,480.00	83	529	22	634	3,804.00	44	522	14	580	3,480.00	2,428.00	6.00	
3		ballpen, red	pc	32	199	14	245	1,470.00	20	14	14	48	288.00	51	174	14	239	1,434.00	20	14	14	48	288.00	580.00	6.00	

4		Pilot Sign Pen (blue, 1.0 point size)	pc		3		3	225.00			0	0.00	3		3	225.00			0	0.00	6.00	75.00			
Office Supplies																									
1		Sign Pen, Blue, V10 0.7m	pcs		10		10	750.00			0	0.00		10		10	750.00			0	0.00	20.00	75.00		
2		Sign Pen, Black, V10 0.7m	pcs		10		10	750.00			0	0.00		10		10	750.00			0	0.00	20.00	75.00		
3		Double Sided Tape	roll		10		10	350.00			0	0.00		10		10	350.00			0	0.00	20.00	35.00		
4		Duck Tape	roll		10		10	2,500.00			0	0.00		10		10	2,500.00			0	0.00	20.00	250.00		
5		Dater	pcs		20		20	600.00			0	0.00		20		20	600.00			0	0.00	40.00	30.00		
6		Ring Binder Small	piece	10			10	0.00			0	0.00	10			10	0.00			0	0.00	20.00	0.00		
7		Ring Binder Medium	piece	35			35	0.00			0	0.00	35			35	0.00			0	0.00	70.00	0.00		
8		Transparent Cover A4	piece	90			90	0.00			0	0.00	90			90	0.00			0	0.00	180.00	0.00		
Paper Materials and Products																									
1		Corrugated box with lid	set	25			25	1,250.00		1200		1200	60,000.00			0	0.00			0	0.00	1,225.00	50.00		
2		MARINA Letterhead, A4 size (80gsm)	ream	100			100	50,000.00		150		150	75,000.00			0	0.00			0	0.00	250.00	500.00		
3		SPECIALTY BOARD 220 GSM (COLOR: PALE CREAM) 8 1/2 X 13 (10 SHEETS PER PACK)	PACK			7	7	306.25			7	7	306.25			7	7	306.25			7	7	306.25	28.00	43.75
4		BOARD PAPER 200 GSM (COLOR: NEW JAVA WHITE) 8.5 X 11 (10 SHEETS PER PACK)	PACK			7	7	278.25			7	7	278.25			7	7	278.25			7	7	278.25	28.00	39.75
5		VELLUM BOARD 200 GSM (COLOR: WHITE)	PACK	5	5	5	15	378.75	5	5	5	15	378.75	5	5	5	15	378.75	5	5	5	15	378.75	60.00	25.25
6		SPECIALTY PAPER (COLOR: PALE CREAM) 8 1/2 X 11 (10 SHEETS PER PACK)	pack	15	15	15	45	2,250.00	15	15	15	45	2,250.00	15	15	15	45	2,250.00	15	15	15	45	2,250.00	180.00	50.00
7		Board paper, specialty paper for certificates	pack		25		25	0.00		25		25	0.00		25		25	0.00		25		25	0.00	100.00	0.00
8		Sticker paper, 10 pcs per pack	pack		25		25	0.00		25		25	0.00		25		25	0.00		25		25	0.00	100.00	0.00
9		Agenda Folders with MARINA Logo (improved style)	pieces		150		150	0.00		150		150	0.00		150		150	0.00		150		150	0.00	600.00	0.00
10		File Divider (white) for Board Agenda	pack		1		1	0.00		1		1	0.00		1		1	0.00		1		1	0.00	4.00	0.00
11		Letterhead, MARINA Logo Size: Legal (500pcs/ream)	ream				0	0.00		20		20	12,000.00			0	0.00			0	0.00	20.00	600.00		
12		Envelope Mailing (MARINA with logo) (500pcs/box)	box				0	0.00		5		5	2,500.00			0	0.00			0	0.00	5.00	500.00		
13		Board Paper, A4 size	pack				0	0.00		20		20	1,000.00			0	0.00			0	0.00	20.00	50.00		
14		Paper, Mimeo, A4	ream				0	0.00		50		50	6,000.00			0	0.00			0	0.00	50.00	120.00		
15		Paper, Mimeo, Legal	ream				0	0.00		50		50	7,500.00			0	0.00			0	0.00	50.00	150.00		
Lighting and fixtures and accessories																									
1	39112102-L8-B01	LED bulb					0	0.00				0	0.00			0	0.00			0	0.00	0.00	0.00		
2		LED Bulb (12W)	pc				0	0.00	2000			2000	500,000.00			0	0.00			0	0.00	2,000.00	250.00		
3		LED T8 Bulb (12W)	pc				0	0.00	2000			2000	600,000.00			0	0.00			0	0.00	2,000.00	300.00		
4		LED T5 Bulb (18W)	pc				0	0.00	25			25	15,000.00			0	0.00			0	0.00	25.00	300.00		
5		Flood Light LED For Outdoor 30w	pc				0	0.00	3			3	12,000.00			0	0.00			0	0.00	3.00	2000.00		
6		Head Light LED Torch Head Lamp (Rechargeable)	pc				0	0.00	3			3	15,000.00			0	0.00			0	0.00	3.00	1200.00		
7		High Lumens Tactical Flash Light (Rechargeable)	pc				0	0.00	3			3	4,500.00			0	0.00			0	0.00	3.00	1500.00		
8		Led Bulb 18 watts					0	0.00		50		50	12,500.00			0	0.00			0	0.00	50.00	250.00		
9		Flourescent Lamp 36 watts					0	0.00		70		70	6,650.00			0	0.00			0	0.00	70.00	95.00		
10		T8 LED tube with housing					0	0.00		70		70	21,000.00			0	0.00			0	0.00	70.00	300.00		
11		Extension cord					0	0.00		20		20	5,000.00			0	0.00			0	0.00	20.00	250.00		
Computer Supplies																									
1		Fuji Xerox Toner					0	0.00		5		5	19,750.00			0	0.00			0	0.00	5.00	3950.00		

2	Sharp Xerox Toner					0	0.00		5		5	33,000.00				0	0.00				0	0.00	5.00	6600.00	
3	Toner, HP19A Original Imaging Drum (CF219A)					0	0.00		10		10	49,000.00				0	0.00				0	0.00	10.00	4900.00	
4	Toner, HP204A Black Original Laserjet Toner (CF510A)					0	0.00		10		10	34,000.00				0	0.00				0	0.00	10.00	3400.00	
5	Toner, HP204A Cyan Original Laserjet Toner (CF511A)					0	0.00		10		10	38,000.00				0	0.00				0	0.00	10.00	3800.00	
6	Toner, HP204A Yellow Original Laserjet Toner (CF512A)					0	0.00		10		10	38,000.00				0	0.00				0	0.00	10.00	3800.00	
7	Toner, HP204A Magenta Original Laserjet Toner (CF513A)					0	0.00		10		10	38,000.00				0	0.00				0	0.00	10.00	3800.00	

Consumables

1	Epson 003, black	bottle	34	3		37	14,430.00	37	120		157	61,230.00	37			37	14,430.00	37			37	14,430.00	268.00	390.00	
2	Epson 003, cyan	bottle	27	2		29	11,310.00	29	100		129	50,310.00	29			29	11,310.00	29			29	11,310.00	216.00	390.00	
3	Epson 003, magenta	bottle	27	2		29	11,310.00	29	100		129	50,310.00	29			29	11,310.00	29			29	11,310.00	216.00	390.00	
4	Epson 003, yellow	bottle	27	2		29	11,310.00	29	100		129	50,310.00	29			29	11,310.00	29			29	11,310.00	216.00	390.00	
5	Brother Ink, BT5000, black	bottle	12	2		14	5,040.00	14			14	5,040.00	14			14	5,040.00	14			14	5,040.00	56.00	360.00	
6	Brother Ink, BT6000, cyan	bottle	8	1		9	3,240.00	9			9	3,240.00	9			9	3,240.00	9			9	3,240.00	36.00	360.00	
7	Brother Ink, BT6000, magenta	bottle	8	1		9	3,240.00	9			9	3,240.00	9			9	3,240.00	9			9	3,240.00	36.00	360.00	
8	Brother Ink, BT6000, yellow	bottle	6	1		7	2,520.00	7			7	2,520.00	7			7	2,520.00	7			7	2,520.00	28.00	360.00	
9	HP CF 320A Black	cart		2		2	40,000.00				0	0.00				0	0.00				0	0.00	2.00	20000.00	

Other Categories

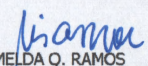
10	POLO SHIRTS for OPLAN BIYAHENG AYOS OPERATIONS: Semana Santa, Balik-Eskovela, UNDAAS at Kapaskuhan (8 polo shirts/set @ 800/polo)	sets	17			17	0.00				0	0.00				0	0.00				0	0.00	17.00	0.00	
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A. TOTAL													P
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)													P
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)													P
D. GRAND TOTAL (A + B+ C)													P
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:													
F. MONTHLY CASH REQUIREMENTS													P
G.1 Available at Procurement Service Stores			5,116,601.11			4,161,444.63			4,607,117.70			3,620,855.56	P
G.2 Other Items not available at PS but regularly purchased from other sources			190,116.25			1,843,261.25			81,030.25			74,061.25	P
TOTAL MONTHLY CASH REQUIREMENTS			5,306,717.36			6,004,705.88			4,688,147.95			3,694,916.81	P

**Agency must put the monthly requirement for air tickets both local and international.*

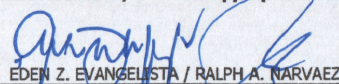
We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:

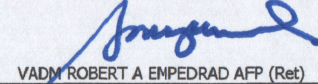

IMELDA Q. RAMOS
Property/Supplier Officer

Date Prepared: 09 December 2020

Certified Funds Available / Certified Appropriate Funds Available:


EDEN Z. EVANGELISTA / RALPH A. NARVAEZ
Accountant / Local Budget Officer

Approved by:


VADM ROBERT A. EMPEDRAD AFP (Ret)
Head of Office/Agency

mm 12/11/20