



Republic of the Philippines
Department of Transportation
MARITIME INDUSTRY AUTHORITY



INVITATION TO BID

PROCUREMENT OF 2021 JANITORIAL SERVICES FOR THE MARINA CENTRAL OFFICE

1. The MARITIME INDUSTRY AUTHORITY, through the 2021 National Expenditure Program (NEP) for MOOE, intends to apply the sum of **Seven Million Five Hundred Thousand Pesos (P7,500,000.00)**, inclusive of all applicable taxes and charges, being the Approved Budget for the Contract (ABC) for the Project: Procurement of 2021 Janitorial Services for the MARINA Central Office. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The MARITIME INDUSTRY AUTHORITY now invites bids for the said Project. Contract shall commence from the approval of Contract of Agreement and issuance of Notice to Proceed.
3. **Bidder's Qualifications** (in addition to the provisions of RA 9184 and its IRR):
 - The bidders must have at least three (3) client's satisfaction rating from a government agency or a private corporation with whom the bidder had contract for the past two (2) years or on-going; and
 - The bidders must have no pending case(s) against the government.
4. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act."

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth Act 138.

5. A complete set of Bidding Documents may be acquired by interested Bidders from the address below and upon payment of a non-refundable fee for the Bidding Documents pursuant to the latest guidelines issued by the GPPB.
6. It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and at **www.marina.gov.ph** provided that Bidders shall pay the non-refundable fee of **Ten Thousand Pesos (P10,000.00)** only for the Bidding Documents not later than the submission of their bids.
7. The MARITIME INDUSTRY AUTHORITY will hold a Pre-Bid Conference on **28 Dec 2020 at the MARINA Board Room, 3rd Floor** MARINA Building, A. Bonifacio Drive corner 20th Street, Port Area, Manila which shall be open to all prospective bidders but shall be limited to only one (1) representative, per bidder, in observance of social distancing.

8. Bid submission and opening shall be strictly observed based on the schedule below. Bids will be opened in the presence of the Bidders limited to only one representative, who choose to attend at the address below. Late bids shall not be accepted.

9. The Schedule of Bidding Activities shall be as follows:

ACTIVITIES	DATE/TIME	VENUE
1. Sale and Issuance of Bid Documents	17 Dec 2020-08 Jan 2021 9:00 A.M. to 4:00 P.M.	MARINA BAC Office, 10th Floor MARINA Building, Port Area, Manila
2. Pre-bid Conference	28 Dec 2020, 9:00 A.M.	MARINA Board Room, 3rd Floor MARINA Building, Port Area, Manila
3. Submission of Bids	Deadline of Submission: 11 Jan 2021, 9:00 A.M.	MARINA BAC Office, 10th Floor MARINA Building, Port Area, Manila
4. Opening of Bid Documents	Opening of Bids: 11 Jan 2021, 10:00 A.M.	MARINA Board Room, 3rd Floor MARINA Building, Port Area, Manila

10. The MARITIME INDUSTRY AUTHORITY reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its Revised IRR, without thereby incurring any liability to the affected bidder or bidders.

11. For further information, you can contact the BAC Administrative Support c/o Ms. Mel Ongayo at 0998-1652258 and email address gsdprocesec@gmail.com from 9:00 A.M. to 4:00 P.M., Monday to Friday.

Sgd.

ATTY. MAXIMO I. BAÑARES, JR.

Chairperson, Bids and Awards Committee

