

ANNUAL PROCUREMENT PLAN-COMMON SUPPLIES AND EQUIPMENT (APP-CSE) 2021 FORM

Introduction:
Listed in this template are all the common supplies and equipment (CSE) carried in stock by the Procurement Service (PS) that may be purchased by government agencies. Agencies must accomplish this form and submit in order to purchase CSEs from the PS. Consistent with DBM Circular No. 2018-10 dated November 8, 2018, the APP-CSE shall serve as the agency's APR for all its CSE requirements. Items in the template has been arranged in accordance with UNSPSC coding and this is in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

- Instructions:**
1. Download the worksheet file APP-CSE 2021 FORM at www.ps-philegips.gov.ph
 2. Indicate the agency's monthly requirement per item in the APP-CSE 2021 form.
 3. The agency should indicate zero "0" if an item is not being purchased by the agency or purchased for a particular month.
 4. Agency must not delete any item in the template; neither should revise the template.
 5. An APP-CSE is considered incorrect or invalid if
 - a. form used is other than the prescribed format which can be downloaded only at www.ps-philegips.gov.ph and;
 - b. correct format is used but fields were deleted and/or inserted in PART I of the template
 6. Fill out the CSE requirements that are available for purchase in the PS under the PART I. For other items that are not available from the PS but is regularly purchased by the agency from other sources, agency must indicate the items in the PART II and indicate likewise the unit prices based on its last purchase. To add or insert items are only applicable in PART II.
 7. Once accomplished and finalized, the APP-CSE 2021 form should be:
 - a. Saved using this format: APP2021_Name of Agency_Main or Regional Office (e.g. APP2021_DBM_Central Office, APP2021_DBM_Region IVA).
 - b. Printed and signed by the agency Property/Supply Officer, Budget Officer and Head of the Procuring Entity. An unsigned APP-CSE or that which lacks any of the three (3) signatures will be considered as an invalid submission.
 8. The SIGNED COPY of the APP-CSE must be scanned and saved as pdf format for reference of the agency. The file in excel format should be submitted online using the Virtual Store (VS) facility at Philegips website. (Only buyer coordinators will be allowed to upload APP-CSEs.)
 9. An agency may revise its APP-CSE during the year if there will be changes in its requirements. However, it should submit an original APP-CSE within the prescribed deadline. Agency may follow the same procedure as indicated in No. 7 when submitting the revised copy. All requirements in excess of the quantities indicated in the original APP-CSE will not be served if not covered by a revised APP-CSE.
 10. For further assistance/clarification, agencies may call the Marketing and Sales Division of the Procurement Service at telephone no.8-290-6300; 8290-6400 Local 8006-8010

Note: Consistent with Memorandum Circular No. 2020 -1 dated 02 June 2020, issued by AO 25, the APP-CSE for FY 2021 must be submitted on or before December 15, 2020.

Department/Bureau/Office: MARITIME INDUSTRY AUTHORITY
Region: REGION XII
Address: Doors A17-A19, ECA Bldg., City Heights, National Highway,
General Santos City

Agency Account Code: _____
Organization Type: NATIONAL GOVERNMENT

Contact Person: CECILIA G. JARABELO
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Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for the year				
			Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT				Oct	Nov	Dec	Q4 AMOUNT
PART I. AVAILABLE AT PROCUREMENT SERVICE STORES																					
PESTICIDES OR PEST REPELLENTS																					
1	10191509-IN-A01	INSECTICIDE, aerosol type, net content: 600ml min	can		20		20	2,787.20			20	20	2,787.20			20	20	2,787.20	80.00	119.36	11146
PERFUMES OR COLOGNES OR FRAGRANCES																					
2	53131626-HS-S01	HAND SANITIZER, 500 ml	bottle		20		20	3,028.60			20	20	3,028.60			20	20	3,028.60	80.00	151.43	12114
ALCOHOL OR ACETONE BASED ANTISEPTICS																					
3	12191601-AL-E01	ALCOHOL, ethyl, 68%-72%, scented, 500ml (.5ml)	bottle		30		30	1,307.40			30	30	1,307.40			30	30	1,307.40	120.00	43.58	5225
4	12191601-AL-E02	ALCOHOL, ethyl, 68%-72%, scented, 3.785 liters	gallon		3		3	1,372.80			3	3	1,372.80			3	3	1,372.80	9.00	457.60	4118
5	51471901-AL-I01	ALCOHOL, isopropyl, 68%- 72%, 500ml (.5ml)	bottle				0	0.00			0	0	0.00			0	0	0.00	0.00	43.58	6
6	51471901-AL-I02	ALCOHOL, isopropyl, 68%-72%, scented, 3.785 liters	gallon				0	0.00			0	0	0.00			0	0	0.00	0.00	455.00	6
7	51471505-PO-P01	POVIDONE IODINE, 10 % solution, 120 ml	gallon				0	0.00			0	0	0.00			0	0	0.00	0.00	207.75	6
COLOR COMPOUNDS AND DISPERSIONS																					
8	12171703-SI-P01	STAMP PAD INK, purple or violet, 50ml (min.)	bottle		4		4	126.08			0	0	0.00			4	4	126.08		31.52	25
FILMS																					
9	13111203-AC-F01	ACETATE, thickness: 0.075mm min (gauge #3)	roll			1	847.82			0	0	0.00	1			1	0	847.82	2.00	847.82	169
10	13111201-CF-P01	CARBON FILM, PE, black, size 210mm x 297mm	box				0	0.00			0	0	0.00			0	0	0.00	0.00	221.00	6
11	13111201-CF-P02	CARBON FILM, PE, black, size 216mm x 330mm	box				0	0.00		5	5	1,042.60				0	5	1,042.60	10.00	208.52	208
PAPER MATERIALS AND PRODUCTS																					
12	14111525-CA-A01	CARTOLINA, assorted colors	pack		2		2	167.44		2	2	167.44			2	2	0	0.00	6.00	83.72	50
13	14111506-CF-L11	CONTINUOUS FORM, 1 PLV, 280 x 241mm	box				0	0.00			0	0	0.00			0	0	0.00	0.00	882.55	6
14	14111506-CF-L12	CONTINUOUS FORM, 1 PLV, 280 x 378mm	box				0	0.00			0	0	0.00			0	0	0.00	0.00	1029.60	6

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Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for the year										
			Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT				Oct	Nov	Dec	Q4 AMOUNT						
15	14111506-CF-L22	CONTINUOUS FORM, 2 ply, 280 x 378mm, carbonless	box			0	0.00				0	0.00				0	0.00				0	0.00	0.00	1578.80		0.00	
16	14111506-CF-L21	CONTINUOUS FORM, 2 ply, 280mm x 241mm, carbonless	box			0	0.00				0	0.00				0	0.00				0	0.00	0.00	906.36		0.00	
17	14111506-CF-L31	CONTINUOUS FORM, 3 PLY, 280 x 241mm, carbonless	box			0	0.00				0	0.00				0	0.00				0	0.00	0.00	884.00		0.00	
18	14111506-CF-L32	CONTINUOUS FORM, 3 PLY, 280 x 378mm, carbonless	box			0	0.00				0	0.00				0	0.00				0	0.00	0.00	1508.00		0.00	
19	14111609-LI-C01	LOOSELEAF COVER, made of chipboard, for legal	bundle			0	0.00				0	0.00				0	0.00				0	0.00	0.00	794.96		0.00	
20	14111514-NP-S02	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad	20		20	741.20			20	20	741.20			20	20	741.20	15			15	555.90	75.00	37.06	2779.50		0.00
21	14111514-NP-S04	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad			0	0.00				0	0.00				0	0.00				0	0.00	0.00	59.28		0.00	
22	14111514-NP-S03	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	pad	20		20	954.60			20	20	954.60			20	20	954.60	15			15	715.95	75.00	47.73	3579.75		0.00
23	14111514-NB-S01	NOTEBOOK, STENOGRAPHER, spiral, 40 leaves	piece		30	30	361.20				0	0.00		30		30	361.20				0	0.00	60.00	12.04	722.40		0.00
24	14111507-PP-M01	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	reams			0	0.00				0	0.00				0	0.00				0	0.00	0.00	170.56		0.00	
25	14111507-PP-M02	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	reams			0	0.00				0	0.00				0	0.00				0	0.00	0.00	181.42		0.00	
26	14111507-PP-C01	PAPER, Multi-Purpose (COPY) A4, 70 gsm	reams		40	40	5,324.80				0	0.00			40	40	5,324.80				0	0.00	80.00	133.12	10649.60		0.00
27	14111507-PP-C02	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	reams		30	30	4,169.10				0	0.00			30	30	4,169.10				0	0.00	60.00	138.97	8338.20		0.00
28	14111531-PP-R01	PAPER, PAD, ruled, size: 216mm x 330mm (7 2mm)	pad			0	0.00				0	0.00				0	0.00				0	0.00	0.00	30.68		0.00	
29	14111503-PA-P01	PAPER, PARCHMENT, size: 210 x 297mm, multi-purpose	box	15		15	1,470.75				0	0.00			15	15	1,470.75				0	0.00	30.00	98.05	2941.50		0.00
30	14111818-TH-P02	PAPER, THERMAL, 55gsm, size: 216mm*1mm x 30m-0.3m	roll			0	0.00				0	0.00				0	0.00				0	0.00	0.00	55.64		0.00	
31	14111531-RE-B01	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book	20		20	1,414.40				0	0.00				0	0.00				0	0.00	20.00	70.72	1414.40		0.00
32	14111531-RE-B02	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	15		15	1,528.80				0	0.00				0	0.00				0	0.00	15.00	101.92	1528.80		0.00
33	14111704-TT-P02	TOILET TISSUE PAPER, 2-ply, 100% recycled	pack			40	3,496.00				0	0.00			40	40	3,496.00				0	0.00	80.00	87.40	6992.00		0.00
34	14111704-TP-T01	TISSUE, interfolded paper towel	pack			30	1,045.20			30	30	1,045.20			30	30	1,045.20				0	0.00	90.00	34.84	3135.60		0.00
BATTERIES AND CELLS AND ACCESSORIES																											
35	26111702-BT-A02	BATTERY, dry cell, AA, 2 pieces per blister pack	pack			5	181.50			4		145.20			4	4	145.20		5		5	181.50	18.00	36.30	653.40		0.00
36	26111702-BT-A01	BATTERY, dry cell, AAA, 2 pieces per blister pack	pack			5	98.65		5		5	98.65			5	5	98.65			5	98.65	20.00	19.73	394.60		0.00	
37	26111702-BT-A03	BATTERY, dry cell, D, 1.5 volts, alkaline	pack			0	0.00				0	0.00				0	0.00				0	0.00	0.00	96.20		0.00	
MANUFACTURING COMPONENTS AND SUPPLIES																											
38	31201610-GI-J01	GLUE, all purpose, gross weight: 200 grams min	jar			30	1,863.00				0	0.00			30	30	1,863.00				0	0.00	60.00	62.10	3726.00		0.00
39	31151804-SM-H01	STAPLE WIRE, for heavy duty staples, (23/13)	box			30	592.80				0	0.00			30	30	592.80				0	0.00	60.00	19.76	1185.60		0.00
40	31151804-SM-S01	STAPLE WIRE, STANDARD, (26/6)	box			0	0.00				0	0.00				0	0.00				0	0.00	0.00	21.09		0.00	
41	31201502-TA-E01	TAPE, ELECTRICAL, 18mm x 16M min	roll			2	37.34			2	2	37.34			2	2	37.34				0	0.00	6.00	18.67	112.02		0.00
42	31201503-TA-M01	TAPE, MASKING, width: 24mm (41mm)	roll			15	819.00				0	0.00			10	10	546.00				0	0.00	25.00	54.60	1365.00		0.00
43	31201503-TA-M02	TAPE, MASKING, width: 48mm (41mm)	roll			0	0.00				0	0.00				0	0.00				0	0.00	0.00	106.60		0.00	
44	31201517-TA-P01	TAPE, PACKAGING, width: 48mm (41mm)	roll			20	399.40				0	0.00			15	15	299.55				0	0.00	35.00	19.97	698.95		0.00
45	31201512-TA-T01	TAPE, TRANSPARENT, width: 24mm (41mm)	roll			20	201.80				0	0.00			15	15	151.35				0	0.00	35.00	10.09	353.15		0.00
46	31201512-TA-T02	TAPE, TRANSPARENT, width: 48mm (41mm)	roll			20	399.40				0	0.00			15	15	299.55				0	0.00	35.00	19.97	698.95		0.00
47	31151507-TW-P01	TWINE, plastic, one (1) kilo per roll	roll			5	291.20				0	0.00			5	5	291.20				0	0.00	10.00	58.24	582.40		0.00
HEATING AND VENTILATION AND AIR CIRCULATION																											
48	40101604-EF-C01	ELECTRIC FAN, INDUSTRIAL, ground type, metal blade	unit			0	0.00				0	0.00				0	0.00				0	0.00	0.00	1109.68		0.00	
49	40101604-EF-C01	ELECTRIC FAN, ORBIT type, ceiling, metal blade	unit			0	0.00				0	0.00				0	0.00				0	0.00	0.00	1369.68		0.00	
50	40101604-EF-S01	ELECTRIC FAN, STAND type, plastic blade	unit			0	0.00				0	0.00				0	0.00				0	0.00	0.00	856.86		0.00	
51	40101604-EF-W01	ELECTRIC FAN, WALL type, plastic blade	unit			0	0.00				0	0.00				0	0.00				0	0.00	0.00	674.96		0.00	
MEDICAL THERMOMETERS AND ACCESSORIES																											

Item & Specifications			Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for the year							
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LIGHTING AND FIXTURES AND ACCESSORIES																									
52	41112224-TG-T01	THERMOGUIN	piece				0	0.00				0	0.00				0	0.00				0.00			
MEASURING AND OBSERVING AND TESTING EQUIPMENT																									
55	41111604-RU-P02	RULER, plastic, 450mm (18"), width: 30mm min	piece				5	5	88.40			0	0.00				0	0.00				88.40			
CLEANING EQUIPMENT AND SUPPLIES																									
56	47131812-AF-A01	AIR FRESHENER, aerosol, 280ml/150g min	can			30	30	2,706.60			0	0.00		30			30	2,706.60	30			8119.80			
57	47131604-BR-S01	BROOM, soft (bambo)	piece		2		2	272.48			2	272.48			2	2	272.48			0	0.00	6.00 ✓	136.24	817.44	
58	47131604-BR-T01	BROOM, STICK (TING-TING), useable length: 760mm min	piece		1		1	18.20			1	18.20			1	1	18.20			0	0.00	3.00 ✓	18.20	54.60	
59	47131829-TB-C01	CLEANER, TOILET BOWL AND URINAL, 900ml-1000ml cap	bottle	4	4	4	12	499.20	4	4	4	499.20	4	4	4	12	499.20	4	4	4	12	499.20	48.00 ✓	41.60	1996.80
60	47131805-CL-P01	CLEANSER, SCOURING POWDER, 350g min./can	can	2		2	4	95.68		2		47.84	2			4	95.68		2		2	47.84	12.00 ✓	23.92	287.04
61	47131811-DE-B02	DETERGENT BAR, 140 grams as packed	piece				0	0.00			0	0.00			0	0.00				0	0.00	0.00	9.03	0.00	
62	47131811-DE-P02	DETERGENT POWDER, all purpose, 1kg	pack		10		10	374.30			10	374.30			10	10	374.30			0	0.00	30.00 ✓	37.43	1122.90	
63	47131803-OS-A01	DISINFECTANT SPRAY, aerosol type, 400-550 grams	can		25		25	3,224.00			25	3,224.00			0	0.00	25			25	3,224.00	75.00 ✓	128.96	9672.00	
64	47131601-OU-P01	DUST PAN, non-rigid plastic, w/ detachable handle	piece		1		1	24.83			0	0.00		1		1	24.83			0	0.00	2.00 ✓	24.83	49.66	
65	51241552-SH-S01	SODIUM HYPOCHLORITE, 3.785 liters	gallon				0	0.00			0	0.00			0	0.00		10		10	1,029.60	40.00 ✓	102.96	4118.40	
66	73101612-HS-L01	HAND SOAP, Liquid, 500ml	bottle		10		10	1,029.60			10	1,029.60			10	10	1,029.60			0	0.00	0.00	309.76	0.00	
67	47131802-FW-P02	FLOOR WAX, PASTE, RED	can				0	0.00			0	0.00			0	0.00				0	0.00	0.00	115.53	0.00	
68	47131830-FC-A01	FURNITURE CLEANER, aerosol type, 300ml min per can	can				0	0.00			0	0.00			0	0.00				0	0.00	2.00 ✓	2288.00	4576.00	
69	47121804-MF-B01	MOP BUCKET, heavy duty, hard plastic	unit		1		1	2,288.00			0	0.00		1		1	2,288.00			0	0.00	2.00 ✓	145.60	291.20	
70	47131613-MF-H02	MOPHANDLE, heavy duty, aluminum, screw type	piece		1		1	145.60			0	0.00		1		1	145.60			0	0.00	6.00 ✓	123.76	742.56	
71	47131619-MF-R01	MOPHEAD, made of rayon, weight: 400 grams min	piece		3		3	371.28			0	0.00		3		3	371.28			0	0.00	1.00 ✓	53.82	53.82	
72	47131501-MG-C01	RAGS, all cotton, 32 pieces per kilogram min	bundle		1		1	53.82			0	0.00			0	0.00		3		3	321.36	14.00 ✓	107.12	1499.68	
73	47131602-SC-N01	SCOURING PAD, 5 pieces per pack	pack	2		2	4	428.48		3			2		4	4	428.48			0	0.00	30.00 ✓	134.68	4040.40	
74	47121701-TB-P04	TRASHBAG, GPP specs, black, 940mmx1016mm	pack		10		10	1,346.80			10	1,346.80			10	10	1,346.80			0	0.00	4.00 ✓	27.96	111.84	
75	47121702-WB-P01	WASTEBASKET, non-rigid plastic	piece				0	0.00	2		2	55.92		2		2	55.92			0	0.00				
PERSONAL PROTECTIVE EQUIPMENT																									
76	46181503-CA-C01	COVERALL, non-sterile, protective, medical grade	piece				0	0.00			0	0.00			0	0.00				0	0.00	0.00	1144.00	0.00	
77	46181702-FSH01	FACE SHIELD, direct splash protection	piece		28		28	3,494.40			0	0.00			0	0.00				0	0.00	28.00 ✓	124.80	3494.40	
78	46181804-GG-G01	PROTECTIVE SAFETY GOGGLES	piece				0	0.00			0	0.00			0	0.00				0	0.00	0.00	156.00	0.00	
79	42131601-PA-A01	Polyethylene Apron (50g)	piece				0	0.00			0	0.00			0	0.00				0	0.00	0.00	15.08	0.00	
80	42131702-SG-01	SURGICAL GOWN	piece				0	0.00			0	0.00			0	0.00				0	0.00	299.52	0.00	0.00	
81	42131711-HC-H01	HEAD COVER, disposable	piece				0	0.00			0	0.00			0	0.00				0	0.00	0.00	2.60	0.00	
82	42131609-SC-S01	SHOE COVER, disposable	pair		150		150	1,248.00			150	1,248.00			150	150	1,248.00			0	0.00	450.00 ✓	8.32	3744.00	
83	42132203-MG-G01	NITRILE GLOVES	piece		300		300	921.00			260	796.20			260	260	796.20			0	0.00	820.00 ✓	3.07	2517.40	
84	42132203-MG-G02	PREMIUM LATEX GLOVES	piece		300		300	1,506.00			260	1,305.20			260	260	1,305.20			0	0.00	820.00 ✓	5.02	4116.40	
85	42131713-SM-M01	SURGICAL MASK, 3-ply	piece		300		300	4,212.00			300	4,212.00			300	300	4,212.00			0	0.00	900.00 ✓	14.04	12636.00	
86	46182008-KN-M01	KN95 FACE MASK	piece		200		200	20,800.00			150	15,600.00			150	150	15,600.00			0	0.00	500.00 ✓	104.00	52000.00	
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																									
87	43211507-DS-K001	MITH DESKTOP, basic	unit				0	0.00			0	0.00			0	0.00				0	0.00	0.00	24,793.60	0.00	

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88	43211507-DS-K002	MITHI DESKTOP, mid-range				0	0.00				0	0.00				0	0.00				0	0.00	42,390.40	0.00
89	43211503-LAP001	MITHI LAPTOP, mid-range				0	0.00				0	0.00				0	0.00				0	0.00	41,392.00	0.00
90	43201827-HD-X02	EXTERNAL HARD DRIVE, 1TB, 2.5" HDD, USB 3.0				0	0.00		1		1	2,650.83				0	0.00				0	0.00	2,650.83	2,650.83
91	43202010-FD-U01	FLASH DRIVE, 16 GB capacity			5	5	837.20				0	0.00				0	0.00				0	0.00	167.44	837.20
92	43211708-MO-001	MOUSE, OPTICAL, USB CONNECTION TYPE, 1 unit in bid			2	2	222.60			2	2	222.60		2		2	222.60				0	0.00	111.30	667.80
93	43211708-MO-002	MOUSE, WIRELESS, USB			2	2	308.00			1	1	154.00		1		1	154.00				0	0.00	154.00	616.00
94	43212102-PR-D02	PRINTER, IMPACT DOT MATRIX, 24 pins, 136 column				0	0.00				0	0.00				0	0.00				0	0.00	38100.97	0.00
95	43212102-PR-D01	PRINTER, IMPACT DOT MATRIX, 9 pins, 80 columns				0	0.00				0	0.00				0	0.00				0	0.00	9191.52	0.00
96	43212105-PR-L01	PRINTER, laser, monochrome				0	0.00				0	0.00				0	0.00				0	0.00	774.88	0.00
97	43212105-PR-L02	PRINTER, laser, colored				0	0.00	3			3	23,697.00				0	0.00				0	0.00	3.00	23697.00

OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES

98 44121710-CH-W01	CHALK, molded, white, dustless, length: 78mm min	box			0	0.00				0	0.00				0	0.00				0	0.00	0.00
99 44122105-BF-C01	CLIP, BACKFOLD, all metal, clamping: 19mm (-1mm)	box			0	0.00				0	0.00				0	0.00				0	0.00	0.00
100 44122105-BF-C02	CLIP, BACKFOLD, all metal, clamping: 25mm (-1mm)	box			0	0.00				0	0.00				0	0.00				0	0.00	0.00
101 44122105-BF-C03	CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm)	box			0	0.00				0	0.00				0	0.00				0	0.00	0.00
102 44122105-BF-C04	CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm)	box			0	0.00				0	0.00				0	0.00				0	0.00	0.00
103 44121801-CT-R01	CORRECTION TAPE, film base type, UL 6m min	piece		30	30	420.60			30	30	420.60			30	30	420.60				0	0.00	1261.80
104 44111515-DF-B01	DATA FILE BOX, made of chipboard, with closed ends	piece			0	0.00				0	0.00				0	0.00				0	0.00	0.00
105 44122011-DF-F01	DATA FOLDER, made of chipboard, with closed ends	piece			0	0.00				0	0.00				0	0.00				0	0.00	0.00
106 44121506-EN-D01	ENVELOPE, DOCUMENTARY, for A4 size document	box			0	0.00				0	0.00				0	0.00				0	0.00	0.00
107 44121506-EN-D02	ENVELOPE, DOCUMENTARY, for legal size document	box			2	1,854.32				0	0.00			2	2	1,854.32				0	0.00	3708.64
108 44121506-EN-X01	ENVELOPE, EXPANDING, KRAFTBOARD for legal size doc	box			0	0.00				0	0.00				0	0.00				0	0.00	0.00
109 44121506-EN-X02	ENVELOPE, EXPANDING, PLASTIC, 0.50mm thickness min	piece			0	0.00				0	0.00				0	0.00				0	0.00	0.00
110 44121506-EN-H02	ENVELOPE, mailing, white, 70gsm	box			5	1,891.00				0	0.00				5	1,891.00				0	0.00	3782.00
111 44121504-EN-W02	ENVELOPE, mailing, white, with window	box			0	0.00				0	0.00				0	0.00				0	0.00	0.00
112 44111912-ER-B01	ERASER, FELT, for blackboard/whiteboard	piece			0	0.00				0	0.00				0	0.00				0	0.00	0.00
113 44122118-FA-P01	FASTENER, METAL, 70mm between prongs	box			20	1,668.20				0	0.00				20	1,668.20				0	0.00	8341
114 44111515-FO-X01	FILE ORGANIZER, expanding, plastic, 12 pockets	piece			0	0.00				0	0.00				0	0.00				0	0.00	0.00
115 44122018-FT-D01	FILE TAB DIVIDER, bristol board, for A4	set			0	0.00				0	0.00				0	0.00				0	0.00	0.00
116 44122018-FT-D02	FILE TAB DIVIDER, bristol board, for legal	set			0	0.00				0	0.00				0	0.00				0	0.00	0.00
117 44122011-FO-F01	FOLDER, FANCY, for A4 size documents	bundle			0	0.00				0	0.00				0	0.00				0	0.00	0.00
118 44122011-FO-F02	FOLDER, FANCY, for legal size documents	bundle			5	1,559.40				0	0.00				5	1,559.40				0	0.00	3118.80
119 44122011-FO-L01	FOLDER, L-TYPE, PLASTIC, for A4 size documents	pack			0	0.00				0	0.00				0	0.00				0	0.00	0.00
120 44122011-FO-L02	FOLDER, L-TYPE, PLASTIC, for legal size documents	pack			0	0.00				0	0.00				0	0.00				0	0.00	0.00
121 44122027-FO-P01	FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm)	box			0	0.00				0	0.00				0	0.00				0	0.00	0.00
122 44122011-FO-T03	FOLDER, TAGBOARD, for A4 size documents	pack			0	0.00				0	0.00				0	0.00				0	0.00	0.00
123 44122011-FO-T04	FOLDER, TAGBOARD, for legal size documents	pack			0	0.00				0	0.00				0	0.00				0	0.00	0.00
124 44122008-IT-T01	INDEX TAB, self-adhesive, transparent	box			0	0.00				0	0.00				0	0.00				0	0.00	0.00
125 44111515-MF-B02	MAGAZINE FILE BOX, LARGE size, made of chipboard	piece			0	0.00				0	0.00				0	0.00				0	0.00	0.00
126 44121716-MA-F01	MARKER, FLUORESCENT, 3 assorted colors per set	set		10	466.80					0	0.00				10	466.80				0	0.00	933.60
127 44121708-MW-B01	MARKER, whiteboard, black, felt tip, bullet type	piece		12	160.56					0	0.00				12	160.56				0	0.00	321.12

Item & Specifications										Monthly Quantity Requirement												Total Quantity for the year		Price Catalogue		Total Amount for the year							
										Unit of Measure	Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount	Total Quantity for the year		
168	44103105-EP-C17 INK CART, EPSON C13T664200 (T6642), Cyan									cart				0	0.00	4			4	998.40				0	0.00				0	0.00	4.00	249.60	998.40
169	44103105-EP-M17 INK CART, EPSON C13T664300 (T6643), Magenta									cart				0	0.00	4			4	998.40				0	0.00				0	0.00	4.00	249.60	998.40
170	44103105-EP-Y17 INK CART, EPSON C13T664400 (T6644), Yellow									cart				0	0.00	4			4	998.40				0	0.00				0	0.00	4.00	249.60	998.40
171	44103105-HP-B40 INK CART, HP C2P04AA (HP62), Black									cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	773.76	0.00
172	44103105-HP-T40 INK CART, HP C2P06AA (HP62), Tri-color									cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	950.56	0.00
173	44103105-HP-B09 INK CART, HP C9351AA, (HP21), Black									cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	795.60	0.00
174	44103105-HP-T10 INK CART, HP C9352AA, (HP22), Tri-color									cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	920.40	0.00
175	44103105-HP-P48 INK Cartridge, HP C9397A (HP72) 69ml Photo Black									cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1996.80	0.00
176	44103105-HP-C48 INK Cartridge, HP C9398A (HP72) 69ml Cyan									cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1996.80	0.00
177	44103105-HP-M48 INK Cartridge, HP C9399A (HP72) 69ml Magenta									cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1996.80	0.00
178	44103105-HP-Y48 INK Cartridge, HP C9400A (HP72) 69ml Yellow									cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1996.80	0.00
179	44103105-HP-G48 INK Cartridge, HP C9401A (HP72) 69ml Gray									cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1996.80	0.00
180	44103105-HP-B48 INK Cartridge, HP C9403A (HP72) 130ml Matte Black									cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3016.00	0.00
181	44103105-HP-B17 INK CART, HP C6640MA, (HP60), Black									cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	769.60	0.00
182	44103105-HP-T17 INK CART, HP C6643MA, (HP60), Tri-color									cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	915.20	0.00
183	44103105-HP-B35 INK CART, HP C6867AA, (HP703), Black									cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	366.08	0.00
184	44103105-HP-T35 INK CART, HP C6868AA, (HP703), Tri-color									cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	366.08	0.00
185	44103105-HP-C40 INK CART, HP C6972AA, (HP 920X), Cyan									cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	641.68	0.00
186	44103105-HP-M40 INK CART, HP C6973AA, (HP 920X), Magenta									cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	641.68	0.00
187	44103105-HP-Y40 INK CART, HP C6974AA, (HP 920X), Yellow									cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	641.68	0.00
188	44103105-HP-B40 INK CART, HP C6975AA, (HP 920X), Black									cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1269.94	0.00
189	44103105-HP-B20 INK CART, HP C6561WA, (HP61), Black									cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	656.24	0.00
190	44103105-HP-T20 INK CART, HP C6562WA, (HP61), Tri-color									cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	821.60	0.00
191	44103105-HP-B49 INK CART, HP C6565A (HP62), Black									cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1944.80	0.00
192	44103105-HP-C49 INK CART, HP C6566A (HP62), Cyan									cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1539.20	0.00
193	44103105-HP-M49 INK CART, HP C6567A (HP62), Magenta									cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1539.20	0.00
194	44103105-HP-Y49 INK CART, HP C6568A (HP62), Yellow									cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1539.20	0.00
195	44103105-HP-B43 INK CART, HP C6045AA, (HP950X), Black									cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1570.40	0.00
196	44103105-HP-C43 INK CART, HP C6046AA, (HP951X), Cyan									cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1165.84	0.00
197	44103105-HP-M43 INK CART, HP C6047AA, (HP951X), Magenta									cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1165.84	0.00
198	44103105-HP-Y43 INK CART, HP C6048AA, (HP951X), Yellow									cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1165.84	0.00
199	44103105-HP-B36 INK CART, HP C6692AA, (HP704), Black									cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	366.08	0.00
200	44103105-HP-T36 INK CART, HP C6693AA, (HP704), Tri-color									cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	366.08	0.00
201	44103105-HP-B33 INK CART, HP C7107AA, (HP678), Black									cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	366.08	0.00
202	44103105-HP-T33 INK CART, HP C7108AA, (HP678), Tri-color									cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	366.08	0.00
203	44103105-HP-B42 INK CART, HP C7121A (HP685A), Black									cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	366.08	0.00
204	44103105-HP-C33 INK CART, HP C7122A (HP685A), Cyan									cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	249.60	0.00
205	44103105-HP-M33 INK CART, HP C7123A (HP685A), Magenta									cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	249.60	0.00
206	44103105-HP-Y33 INK CART, HP C7124A (HP685A), Yellow									cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	249.60	0.00
207	44103105-HP-T43 INK Cartridge, HP F6V26AA (HP680) Tri-color									cart				0	0.00	2			2	811.20				0	0.00				0	0.00	2.00	405.60	811.20
208	44103105-HP-B43 INK Cartridge, HP F6V27AA (HP680) Black									cart				0	0.00	4			4	1622.40				0	0.00				0	0.00	4.00	405.60	1622.40

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the Year	Price Catalogue	Total Amount for the Year											
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount			
209	44103105-HP-C50	Ink Cartridge, HP L0551AA (HP955) Cyan Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	995.75			0.00
210	44103105-HP-M50	Ink Cartridge, HP L0554AA (HP955) Magenta Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	995.75			0.00
211	44103105-HP-V50	Ink Cartridge, HP L0557AA (HP955) Yellow Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	995.75			0.00
212	44103105-HP-B50	Ink Cartridge, HP L0560AA (HP955) Black Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	4956.60			0.00	
213	44103105-HP-C48	Ink Cartridge, HP L0563AA (HP955XL) Cyan Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	1212.64			0.00	
214	44103105-HP-M48	Ink Cartridge, HP L0566AA (HP955XL) Magenta Origin	cart				0	0.00				0	0.00				0	0.00				0	0.00	1212.64			0.00	
215	44103105-HP-Y48	Ink Cartridge, HP L0569AA (HP955XL) Yellow Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	1212.64			0.00	
216	44103105-HP-B48	Ink Cartridge, HP L0572AA (HP955XL) Black Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	1644.24			0.00	
217	44103105-HP-C51	Ink Cartridge, HP T6L89AA (HP905) Cyan Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	453.62			0.00	
218	44103105-HP-M51	Ink Cartridge, HP T6L93AA (HP905) Magenta Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	453.62			0.00	
219	44103105-HP-V51	Ink Cartridge, HP T6L97AA (HP905) Yellow Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	453.62			0.00	
220	44103105-HP-B51	Ink Cartridge, HP T6M01AA (HP905) Black Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	741.28			0.00	
221	44103112-EP-R05	RIBBON CART, EPSON C13S015516 (#8750), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	77.43			0.00	
222	44103112-EP-R07	RIBBON CART, EPSON C13S015531 (S015086), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	736.32			0.00	
223	44103112-EP-R13	RIBBON CART, EPSON C13S015652, Black, forLX-310	cart			10	10	779.40				0	0.00		10		10	779.40				0	0.00	20.00	77.94			1558.80
224	44103103-HP-B03	TONER CART, BROTHER TN-2025, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	2685.28			0.00	
225	44103103-HP-B04	TONER CART, BROTHER TN-2130, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	1892.80			0.00	
226	44103103-HP-B05	TONER CART, BROTHER TN-2150, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	2685.28			0.00	
227	44103103-HP-B09	TONER CART, BROTHER TN-3320, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	3567.20			0.00	
228	44103103-HP-B11	TONER CART, BROTHER TN-3350, Black, for HL5450DN	cart				0	0.00				0	0.00				0	0.00				0	0.00	5002.40			0.00	
229	44103103-HP-B12	TONER CART, HP C9435A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	3380.00			0.00	
230	44103103-HP-B14	TONER CART, HP C9540A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	3337.36			0.00	
231	44103103-HP-B18	TONER CART, HP CE255A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	7332.00			0.00	
232	44103103-HP-B21	TONER CART, HP CE278A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	3852.00			0.00	
233	44103103-HP-B22	TONER CART, HP CE285A (HP85A), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	3432.00			0.00	
234	44103103-HP-B23	TONER CART, HP CE310A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	2360.80			0.00	
235	44103103-HP-C23	TONER CART, HP CE311A, Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	2542.80			0.00	
236	44103103-HP-V23	TONER CART, HP CE312A, Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	2542.80			0.00	
237	44103103-HP-M23	TONER CART, HP CE313A, Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	2542.80			0.00	
238	44103103-HP-B24	TONER CART, HP CE320A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	2916.16			0.00	
239	44103103-HP-C24	TONER CART, HP CE321A, Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	3072.16			0.00	
240	44103103-HP-Y24	TONER CART, HP CE322A, Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	3072.16			0.00	
241	44103103-HP-M24	TONER CART, HP CE323A, Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	3072.16			0.00	
242	44103103-HP-B25	TONER CART, HP CE390A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	7856.16			0.00	
243	44103103-HP-B26	TONER CART, HP CE400A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	6900.40			0.00	
244	44103103-HP-C26	TONER CART, HP CE401A, Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	10193.04			0.00	
245	44103103-HP-Y26	TONER CART, HP CE402A, Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	10193.04			0.00	
246	44103103-HP-M26	TONER CART, HP CE403A, Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	10193.04			0.00	
247	44103103-HP-B27	TONER CART, HP CE410A, (HP905), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	4201.60			0.00	
248	44103103-HP-C27	TONER CART, HP CE411A, (HP905), Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	6011.20			0.00	
249	44103103-HP-Y27	TONER CART, HP CE412A, (HP905), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	6011.20			0.00	

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the Year	Price Catalogue	Total Amount for the year								
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug				Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT
250	44103103-HP-M27	TONER CART, HP CF413A, (HP303), Magenta	cart				0	0.00							0	0.00							0.00	6011.20	0.00
251	44103103-HP-B28	TONER CART, HP CE505A, Black	cart				0	0.00							0	0.00							0.00	4466.80	0.00
252	44103103-HX-B28	TONER CART, HP CE505X, Black, high cap	cart				0	0.00							0	0.00							0.00	7332.00	0.00
253	44103103-HP-B52	TONER Cartridge, HP CF217A (HP17A) Black LaserJet	cart				0	0.00							0	0.00							0.00	3044.01	0.00
254	44103103-HP-B53	TONER Cartridge, HP CF226A (HP26A) Black LaserJet	cart				0	0.00							0	0.00							0.00	5787.60	0.00
255	44103103-HP-B55	TONER Cartridge, HP CF280A, LaserJet Pro M401/M425	cart				0	0.00							0	0.00							0.00	5200.00	0.00
256	44103103-HP-B51	HP Toner CF280XC	cart				0	0.00							0	0.00							0.00	7112.56	0.00
257	44103103-HP-B56	TONER Cartridge, HP CF281A (HP81A) Black LaserJet	cart				0	0.00							0	0.00							0.00	8606.00	0.00
258	44103103-HP-B57	TONER Cartridge, HP CF283A (HP83A) LaserJet Black	cart				0	0.00							0	0.00							0.00	3241.70	0.00
259	44103103-HX-B51	TONER Cartridge, HP CF283XC (HP83X) Bk Contact L	cart				0	0.00							0	0.00							0.00	4056.00	0.00
260	44103103-HP-B58	TONER Cartridge, HP CF287A (HP87) black	cart				0	0.00							0	0.00							0.00	10051.00	0.00
261	44103103-HX-B52	TONER Cartridge, HP CF325XC (HP25X) Black LaserJet	cart				0	0.00							0	0.00							0.00	13156.00	0.00
262	44103103-HP-B60	TONER Cartridge, HP CF350A Black LJ	cart				0	0.00							0	0.00							0.00	2901.60	0.00
263	44103103-HP-C60	TONER Cartridge, HP CF351A Cyan LJ	cart				0	0.00							0	0.00							0.00	2953.60	0.00
264	44103103-HP-Y60	TONER Cartridge, HP CF352A Yellow LJ	cart				0	0.00							0	0.00							0.00	2953.60	0.00
265	44103103-HP-M60	TONER Cartridge, HP CF353A Magenta LJ	cart				0	0.00							0	0.00							0.00	2953.60	0.00
266	44103103-HP-B61	TONER Cartridge, HP CF360A (HP508A) Black LaserJet	cart				0	0.00							0	0.00							0.00	7056.40	0.00
267	44103103-HP-C61	TONER Cartridge, HP CF361A (HP508A) Cyan LaserJet	cart				0	0.00							0	0.00							0.00	8846.24	0.00
268	44103103-HP-Y61	TONER Cartridge, HP CF362A (HP508A) Yellow LaserJet	cart				0	0.00							0	0.00							0.00	8846.24	0.00
269	44103103-HP-M61	TONER Cartridge, HP CF363A (HP508A) Magenta LaserJet	cart				0	0.00							0	0.00							0.00	8846.24	0.00
270	44103103-HP-B62	TONER Cartridge, HP CF400A (HP201A) Black LaserJet	cart				0	0.00							0	0.00							0.00	3429.78	0.00
271	44103103-HP-C62	TONER Cartridge, HP CF401A (HP201A) Cyan LaserJet	cart				0	0.00							0	0.00							0.00	4043.83	0.00
272	44103103-HP-Y62	TONER Cartridge, HP CF402A (HP201A) Yellow LaserJet	cart				0	0.00							0	0.00							0.00	4043.83	0.00
273	44103103-HP-M62	TONER Cartridge, HP CF403A (HP201A) Magenta LaserJet	cart				0	0.00							0	0.00							0.00	4043.83	0.00
274	44103103-HP-B63	TONER Cartridge, HP CF410A (HP410A) black	cart				0	0.00							0	0.00							0.00	4440.80	0.00
275	44103103-HX-B64	TONER Cartridge, HP CF410XC (HP410XC) black	cart				0	0.00							0	0.00							0.00	7441.20	0.00
276	44103103-HP-C63	TONER Cartridge, HP CF411A (HP410A) cyan	cart				0	0.00							0	0.00							0.00	5616.00	0.00
277	44103103-HX-C64	TONER Cartridge, HP CF411XC (HP410XC) cyan	cart				0	0.00							0	0.00							0.00	7472.40	0.00
278	44103103-HP-Y63	TONER Cartridge, HP CF412A (HP410A) yellow	cart				0	0.00							0	0.00							0.00	5616.00	0.00
279	44103103-HX-Y64	TONER Cartridge, HP CF412XC (HP410XC) yellow	cart				0	0.00							0	0.00							0.00	7472.40	0.00
280	44103103-HP-M63	TONER Cartridge, HP CF413A (HP410A) magenta	cart				0	0.00							0	0.00							0.00	5616.00	0.00
281	44103103-HX-M64	TONER Cartridge, HP CF413XC (HP410XC) magenta	cart				0	0.00							0	0.00							0.00	7472.40	0.00
282	44103103-HP-B34	TONER CART, HP Q2612A, Black	cart				0	0.00							0	0.00							0.00	3900.00	0.00
283	44103103-HP-B48	TONER CART, HP Q7553A, Black	cart				0	0.00							0	0.00							0.00	4399.20	0.00
284	44103103-SA-B06	TONER CART, SAMSUNG MLT-D1015, Black	cart				0	0.00							0	0.00							0.00	3406.00	0.00
285	44103103-SA-B07	TONER CART, SAMSUNG MLT-D1035, Black	cart				0	0.00							0	0.00							0.00	2350.40	0.00
286	44103103-SA-B08	TONER CART, SAMSUNG MLT-D1045, Black	cart				0	0.00							0	0.00							0.00	2454.40	0.00
287	44103103-SA-B09	TONER CART, SAMSUNG MLT-D1051, Black	cart				0	0.00							0	0.00							0.00	3380.00	0.00
288	44103103-SA-B14	TONER CART, SAMSUNG MLT-D1085, Black	cart				0	0.00							0	0.00							0.00	2875.58	0.00
289	44103103-SA-B21	TONER CART, SAMSUNG MLT-D203F, Black	cart				0	0.00							0	0.00							0.00	7259.20	0.00
290	44103103-SA-B18	TONER CART, SAMSUNG MLT-D203J, Black	cart				0	0.00							0	0.00							0.00	3458.00	0.00

Item & Specifications													Monthly Quantity Requirement												Total Quantity for the year		Total Amount for the year	
Item #	Description	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for the year											
			Jan	Feb	Mar	Q1 Amount	April	May	June	Q2 Amount	July	Aug	Sept	Q3 Amount				Oct	Nov	Dec	Q4 Amount							
291	44103103-SA-B20 TONER CART, SAMSUNG MLT-D203U, black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6442.80	0.00			
292	44103103-SA-B12 TONER CART, SAMSUNG MLT-D205E, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7321.14	0.00			
293	44103103-SA-B05 TONER CART, SAMSUNG MLT-D206L, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3962.24	0.00			
294	44103103-SA-B10 TONER CART, SAMSUNG SCC-DC6555A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4066.40	0.00			
295	44103103-BR-B15 TONER CART, BROTHER TN-3478 Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6370.00	0.00			
296	44103103-CA-B00 TONER CART, CANON CRG 34 II	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	13399.36	0.00			
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																												
297	45121517-DO-C02 DOCUMENT CAMERA	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	23623.60	0.00			
298	45111609-MM-P01 MULTIMEDIA PROJECTOR, 4000 mm ANSI Lumens	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	17472.00	0.00			
FLAG OR ACCESSORIES																												
299	55121905-PH-P01 PHILIPPINE NATIONAL FLAG, 100% polyester	piece				0	0.00		1		1	264.84				0	0.00				0	0.00	1.00	264.84	264.84			
PRINTED PUBLICATIONS																												
300	55101524-RA-H01 HANDBOOK (RA 9184), 7th Edition	book				0	0.00				0	0.00				0	0.00				0	0.00	0.00	37.21	0.00			
FIRE FIGHTING EQUIPMENT																												
301	46191601-FE-M01 FIRE EXTINGUISHER, DRY CHEMICAL, 4.5kgs	unit			6	6	6,864.00				0	0.00				0	0.00				0	0.00	6.00	1144.00	6864.00			
302	46191601-FE-H01 FIRE EXTINGUISHER, PURE HCFC 123, 4.5kgs	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5613.25	0.00			
CONSUMER ELECTRONICS																												
303	52161535-OV-R01 DIGITAL VOICE RECORDER, memory: 4GB (expandable)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6415.64	0.00			
FURNITURE AND FURNISHINGS																												
304	56101504-CM-B01 CHAIR, monoloc, beige, with backrest, w/o armrest	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	303.68	0.00			
305	56101504-CM-W01 CHAIR,monoloc, white, with backrest, w/o armrest	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	301.60	0.00			
306	56101519-TM-S01 TABLE, MONOBLOC, WHITE, 889 x 889mm (35" x 35")mm	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1336.40	0.00			
307	56101519-TM-S02 TABLE, MONOBLOC, BEIGE, 889 x 889mm (35" x 35")mm	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1315.60	0.00			
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																												
308	60121413-CB-P01 CLEARBOOK, 20 transparent pockets, for A4 size	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	39.78	0.00			
309	60121413-CB-P02 CLEARBOOK, 20 transparent pockets, for LEGAL size	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	42.38	0.00			
310	60121534-ER-P01 ERASER, PLASTIC/RUBBER, for pencil draft/writing	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4.42	0.00			
311	60121524-SP-G01 SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	piece			60	60	2,076.60			60	60	2,076.60				60	2,076.60				0	0.00	180.00	34.61	6229.80			
312	60121524-SP-G02 SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	piece			50	50	1,730.50			50	50	1,730.50				50	1,730.50				0	0.00	150.00	34.61	5191.50			
313	60121524-SP-G03 SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	piece			30	30	1,038.30			30	30	1,038.30				30	1,038.30				0	0.00	90.00	34.61	3114.90			
314	60121124-WR-P01 WRAPPING PAPER, kraft, 655gsm (-5%)	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	154.84	0.00			
SOFTWARE																												
1	43231513-SFT-001 Business function specific software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00			
2	43231602-SFT-002 Finance accounting and enterprise resource planning ERP software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00			
3	43232004-SFT-003 Computer game or entertainment software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00			
4	43232107-SFT-004 Content authoring and editing software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00			
5	43232202-SFT-005 Content management software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00			
6	43232304-SFT-006 Data management and query software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00			
7	43232402-SFT-007 Development software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00			
8	43232505-SFT-008 Educational or reference software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00			

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for the year								
		Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount
9 43232603-SFT-009	Industry specific software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	
10 43232701-SFT-010	Network applications software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	
11 43232802-SFT-011	Network management software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	
12 43232905-SFT-012	Networking software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	
13 43233004-SFT-013	Operating environment software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	
14 43233205-SFT-014	Security and protection software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	
15 43233405-SFT-015	Utility and device driver software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	
16 43233501-SFT-016	Information exchange software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	

PART II. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)

Common Electrical Supplies																							
1	40101701-AC-W01	Air Conditioning Unit, Window Inverter Type									0	0.00					0	0.00					0.00
2	40101701-AC-S01	Air Conditioning Unit, Split Type									0	0.00					0	0.00					0.00
3											0	0.00					0	0.00					0.00
4											0	0.00					0	0.00					0.00
5											0	0.00					0	0.00					0.00
6											0	0.00					0	0.00					0.00
7											0	0.00					0	0.00					0.00
8											0	0.00					0	0.00					0.00
9											0	0.00					0	0.00					0.00
10											0	0.00					0	0.00					0.00
11											0	0.00					0	0.00					0.00
12											0	0.00					0	0.00					0.00
13											0	0.00					0	0.00					0.00
14											0	0.00					0	0.00					0.00
15											0	0.00					0	0.00					0.00

Common Office Equipment																						
1	44111905-WB-N01	White Board				0	0.00				0	0.00				0	0.00				0	0.00
2	44111911-WB-D01	White Board, Digital				0	0.00				0	0.00				0	0.00				0	0.00
3						0	0.00				0	0.00				0	0.00				0	0.00
4						0	0.00				0	0.00				0	0.00				0	0.00
5						0	0.00				0	0.00				0	0.00				0	0.00
6						0	0.00				0	0.00				0	0.00				0	0.00
7						0	0.00				0	0.00				0	0.00				0	0.00
8						0	0.00				0	0.00				0	0.00				0	0.00
9						0	0.00				0	0.00				0	0.00				0	0.00
10						0	0.00				0	0.00				0	0.00				0	0.00
11						0	0.00				0	0.00				0	0.00				0	0.00
12						0	0.00				0	0.00				0	0.00				0	0.00
13						0	0.00				0	0.00				0	0.00				0	0.00
14						0	0.00				0	0.00				0	0.00				0	0.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for the year									
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug				Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT	
Common Office Supplies																										
1	Epson 17741 Black Ink				4	4	2,220.00				0	0.00			4	4	2,220.00				0	0.00	8.00	555.00	4440.00	
2	EPSON LC300+ RIBBON			15	15	1,875.00					0	0.00			15	15	1,875.00				0	0.00	30.00	125.00	3750.00	
3						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
4						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
5						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
6						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
7						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
8						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
9						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
10						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
11						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
12						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
13						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
14						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
15						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
Common Janitorial Supplies																										
1	disinfecting liquid 500ml			20	20	2,300.00		15		15	15	1,725.00		15		15	15	1,725.00		15		15	1,725.00	65.00	115.00	7475.00
2					0	0.00				0	0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
3					0	0.00				0	0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
4					0	0.00				0	0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
5					0	0.00				0	0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
6					0	0.00				0	0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
7					0	0.00				0	0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
8					0	0.00				0	0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
9					0	0.00				0	0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
10					0	0.00				0	0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
11					0	0.00				0	0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
12					0	0.00				0	0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
13					0	0.00				0	0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
14					0	0.00				0	0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
15					0	0.00				0	0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
Office Equipment and Accessories																										
1					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00	
2					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00	
3					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00	
4					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00	
5					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00	
6					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00	

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for the year								
			Jan	Feb	Mar	Q1	Q1	April	May	June	Q2	Q2	July	Aug				Sept	Q3	Q3	Oct	Nov	Dec	Q4	Q4
			AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT				AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT
7					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
8					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
9					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
10					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
11					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
12					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
13					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
14					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
15					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	

Office Supplies																										
1						0	0.00				0	0.00				0	0.00					0	0.00	0.00	0.00	0.00
2						0	0.00				0	0.00				0	0.00					0	0.00	0.00	0.00	0.00
3						0	0.00				0	0.00				0	0.00					0	0.00	0.00	0.00	0.00
4						0	0.00				0	0.00				0	0.00					0	0.00	0.00	0.00	0.00
5						0	0.00				0	0.00				0	0.00					0	0.00	0.00	0.00	0.00
6						0	0.00				0	0.00				0	0.00					0	0.00	0.00	0.00	0.00
7						0	0.00				0	0.00				0	0.00					0	0.00	0.00	0.00	0.00
8						0	0.00				0	0.00				0	0.00					0	0.00	0.00	0.00	0.00
9						0	0.00				0	0.00				0	0.00					0	0.00	0.00	0.00	0.00
10						0	0.00				0	0.00				0	0.00					0	0.00	0.00	0.00	0.00
11						0	0.00				0	0.00				0	0.00					0	0.00	0.00	0.00	0.00
12						0	0.00				0	0.00				0	0.00					0	0.00	0.00	0.00	0.00
13						0	0.00				0	0.00				0	0.00					0	0.00	0.00	0.00	0.00
14						0	0.00				0	0.00				0	0.00					0	0.00	0.00	0.00	0.00
15						0	0.00				0	0.00				0	0.00					0	0.00	0.00	0.00	0.00

Audio and visual presentation and composing equipment																										
1	52161505-TV-S01	SMART Television				0	0.00				0	0.00				0	0.00					0	0.00	0.00	0.00	0.00
2	52161520-MC-M01	Microphone				0	0.00				0	0.00				0	0.00					0	0.00	0.00	0.00	0.00
3	52161512-SP-K01	Speakers				0	0.00				0	0.00				0	0.00					0	0.00	0.00	0.00	0.00
4	32101514-AM-P01	Amplifier				0	0.00				0	0.00				0	0.00					0	0.00	0.00	0.00	0.00
5	52161517-EQ-E01	Equalizer				0	0.00				0	0.00				0	0.00					0	0.00	0.00	0.00	0.00
6						0	0.00				0	0.00				0	0.00					0	0.00	0.00	0.00	0.00
7						0	0.00				0	0.00				0	0.00					0	0.00	0.00	0.00	0.00
8						0	0.00				0	0.00				0	0.00					0	0.00	0.00	0.00	0.00
9						0	0.00				0	0.00				0	0.00					0	0.00	0.00	0.00	0.00
10						0	0.00				0	0.00				0	0.00					0	0.00	0.00	0.00	0.00
11						0	0.00				0	0.00				0	0.00					0	0.00	0.00	0.00	0.00
12						0	0.00				0	0.00				0	0.00					0	0.00	0.00	0.00	0.00
13						0	0.00				0	0.00				0	0.00					0	0.00	0.00	0.00	0.00
14						0	0.00				0	0.00				0	0.00					0	0.00	0.00	0.00	0.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for the year									
			Jan	Feb	Mar	Q1	April	May	June	Q2	July	Aug	Sept	Q3				Oct	Nov	Dec	Q4					
			AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT				AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT				
Photographic or filming or video equipment																										
1	46171615-HD-C01	HD Camera				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
2	45121504-DS-C01	DSLR Camera				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
3	45121516-VH-C01	HD Video Camera				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
4	45121506-VC-C01	Video Conference Equipment				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
5						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
6						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
7						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
8						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
9						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
10						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
11						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
12						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
13						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
14						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
15						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00

Cleaning Equipment and Supplies

1						0	0.00				0	0.00				0	0.00					0	0.00	0.00	115.00	0.00
2						0	0.00				0	0.00				0	0.00					0	0.00	0.00	0.00	0.00
3						0	0.00				0	0.00				0	0.00					0	0.00	0.00	0.00	0.00
4						0	0.00				0	0.00				0	0.00					0	0.00	0.00	0.00	0.00
5						0	0.00				0	0.00				0	0.00					0	0.00	0.00	0.00	0.00
6						0	0.00				0	0.00				0	0.00					0	0.00	0.00	0.00	0.00
7						0	0.00				0	0.00				0	0.00					0	0.00	0.00	0.00	0.00
8						0	0.00				0	0.00				0	0.00					0	0.00	0.00	0.00	0.00
9						0	0.00				0	0.00				0	0.00					0	0.00	0.00	0.00	0.00
10						0	0.00				0	0.00				0	0.00					0	0.00	0.00	0.00	0.00
11						0	0.00				0	0.00				0	0.00					0	0.00	0.00	0.00	0.00
12						0	0.00				0	0.00				0	0.00					0	0.00	0.00	0.00	0.00
13						0	0.00				0	0.00				0	0.00					0	0.00	0.00	0.00	0.00
14						0	0.00				0	0.00				0	0.00					0	0.00	0.00	0.00	0.00
15						0	0.00				0	0.00				0	0.00					0	0.00	0.00	0.00	0.00

Paper Materials and Products

1						0	0.00				0	0.00				0	0.00					0	0.00	0.00	0.00	0.00
2						0	0.00				0	0.00				0	0.00					0	0.00	0.00	0.00	0.00
3						0	0.00				0	0.00				0	0.00					0	0.00	0.00	0.00	0.00
4						0	0.00				0	0.00				0	0.00					0	0.00	0.00	0.00	0.00
5						0	0.00				0	0.00				0	0.00					0	0.00	0.00	0.00	0.00
6						0	0.00				0	0.00				0	0.00					0	0.00	0.00	0.00	0.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue	Total Amount for the year				
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT
7					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		
8					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		
9					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		
10					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		
11					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		
12					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		
13					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		
14					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		
15					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		

Lighting and fixtures and accessories																								
1	39112102-LB-801	LED bulb					0	0.00				0	0.00			0	0.00				0	0.00	0.00	0.00
2							0	0.00				0	0.00			0	0.00				0	0.00	0.00	0.00
3							0	0.00				0	0.00			0	0.00				0	0.00	0.00	0.00
4							0	0.00				0	0.00			0	0.00				0	0.00	0.00	0.00
5							0	0.00				0	0.00			0	0.00				0	0.00	0.00	0.00
6							0	0.00				0	0.00			0	0.00				0	0.00	0.00	0.00
7							0	0.00				0	0.00			0	0.00				0	0.00	0.00	0.00
8							0	0.00				0	0.00			0	0.00				0	0.00	0.00	0.00
9							0	0.00				0	0.00			0	0.00				0	0.00	0.00	0.00
10							0	0.00				0	0.00			0	0.00				0	0.00	0.00	0.00
11							0	0.00				0	0.00			0	0.00				0	0.00	0.00	0.00
12							0	0.00				0	0.00			0	0.00				0	0.00	0.00	0.00
13							0	0.00				0	0.00			0	0.00				0	0.00	0.00	0.00

Electrical equipment and components and supplies																									
1							0	0.00				0	0.00			0	0.00				0	0.00			0.00
2							0	0.00				0	0.00			0	0.00				0	0.00			0.00
3							0	0.00				0	0.00			0	0.00				0	0.00			0.00
4							0	0.00				0	0.00			0	0.00				0	0.00			0.00
5							0	0.00				0	0.00			0	0.00				0	0.00			0.00
6							0	0.00				0	0.00			0	0.00				0	0.00			0.00
7							0	0.00				0	0.00			0	0.00				0	0.00			0.00
8							0	0.00				0	0.00			0	0.00				0	0.00			0.00
9							0	0.00				0	0.00			0	0.00				0	0.00			0.00
10							0	0.00				0	0.00			0	0.00				0	0.00			0.00
11							0	0.00				0	0.00			0	0.00				0	0.00			0.00
12							0	0.00				0	0.00			0	0.00				0	0.00			0.00
13							0	0.00				0	0.00			0	0.00				0	0.00			0.00
14							0	0.00				0	0.00			0	0.00				0	0.00			0.00
15							0	0.00				0	0.00			0	0.00				0	0.00			0.00

Computer Supplies																								
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Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for the year				
		Jan	Feb	Mar	Q1	April	May	June	Q2	July	Aug	Sept	Q3				Oct	Nov	Dec	Q4
					AMOUNT				AMOUNT				AMOUNT							AMOUNT
1				0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
2				0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
3				0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
4				0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
5				0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
6				0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
7				0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
8				0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
9				0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
10				0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
11				0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
12				0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
13				0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
14				0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
15				0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00

Common ICT Equipment

1	43212104-PI-M01	PRINTER, Inkjet, Monochrome			0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
2	43212104-PI-C01	PRINTER, Inkjet, Color			0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
3	43212105-PP-001	Portable Printer			0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
4	43211509-AI-001	Android Tablet			0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
5	43222610-HS-001	Hub/Switches			0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
6	43222609-NR-001	Network Routers			0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
7	43222640-WA-P01	Wireless Access Point			0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
8	43211711-SF-001	Scanner, Flatbed			0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
9	45111601-WP-P01	Wireless Pointing Device / Laser Pen			0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
10	81112306-MF-P01	Multi Function PRINTER			0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
11	39121011-UP-S01	UNINTERRUPTIBLE POWER SUPPLY (UPS)		5	19,000.00				0	0.00			0	0.00			0	0.00	5.00	3800.00	19000.00
12	43191501-MP-001	Mobile Phone			0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
13	43211711-SC-D01	Scanner, Cobed, Double sided, feeder type			0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
14					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
15					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
16					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
17					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
18					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
19					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
20					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
21					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
22					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
23					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for the year									
			Jan	Feb	Mar	Q1	April	May	June	Q2	July	Aug	Sept	Q3				Oct	Nov	Dec	Q4					
			AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT				AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT				
24						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		
25						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
26						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
27						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
28						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
29						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
OTHER SOFTWARE																										
1						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
2						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
3						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
4						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
5						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
6						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
7						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
8						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
9						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
10						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
11						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
12						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
Consumables																										
1						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
2						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
3						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
4						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
5						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
6						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
7						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
8						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
9						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
10						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
11						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
12						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
Other Categories																										
1	53121601-GB-001	GO BAG, for disaster relief, rescue operations				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
2	60104701-SP-001	Solar Panel				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
3	46161604-LV-L01	Life Vest / Life Jacket (for emergency purposes / emergency preparedness / for disaster relief / rescue operations)				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue	Total Amount for the year				
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT
4 26111607-CC-S01	Charge Controller and DC Inverter for Solar Panel				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	
5 46181502-BF-V01	Bullet proof vest				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	
6 25172502-WW-001	Wheels, _____ (type of vehicle)				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	
7 40161513-FF-001	Fuel Filters				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	
8 48101710-DW-F01	Drinking Water/ Fountain				0	0.00			1	0	0.00				0	0.00				0	0.00	0.00	0.00	
9 26111729-AB-001	Auto Battery				0	0.00				0	4,000.00				0	0.00				0	0.00	1.00	4000.00	
10					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	
11					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	
12					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	
13					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	
14					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	
15					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	
16					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	
17					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	
18					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	
19					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	
20					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	
21					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	
22					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	
23					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for the year									
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug				Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT	
A. TOTAL																								440,780.34	
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																									44,078.03
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																									-
D. GRAND TOTAL (A + B+ C)																									484,858.37
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																									440,000
F. MONTHLY CASH REQUIREMENTS																									-
G.1 Available at Procurement Service Stores																									402,115.34
G.2 Other Items not available at PS but regularly purchased from other sources																									38,665.00
TOTAL MONTHLY CASH REQUIREMENTS																									440,780.34

*Agency must put the monthly requirement for air tickets both local and international.

*Agency must put the monthly requirement for air tickets both local and international.

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:


KRZEL MAE D. BALDEBOR

Property/Supplier Officer

Certified Funds Available / Certified Appropriate Funds Available:



CECILIA G. RABEO, AO IV

Accountant / Local Budget Officer

Approved by:



ANNABELL L. LUNGS, Regional Director

Head of Office/ Agency

Date Prepared: July 14, 2020