



MARITIME INDUSTRY AUTHORITY

MARINA ADVISORY NO. 2021 - 47
Series of 2021

TO : ALL LICENSED MANNING AGENCIES, SHIPPING COMPANIES, SHIP OWNERS/OPERATORS, SEAFARERS, MARITIME TRAINING INSTITUTIONS (MTIs) OFFERING TRAINING COURSES FOR SEAFARERS SERVING THE DOMESTIC SHIPS AND ALL OTHER MARITIME STAKEHOLDERS CONCERNED

SUBJECT : GUIDELINES RELATIVE TO THE TRAINING AND PROCESSING OF CERTIFICATES FOR SEAFARERS SERVING THE DOMESTIC SHIPS AND THE ISSUANCE OF SEAFARER'S RECORD BOOK (SRB) AND SEAFARER'S IDENTITY DOCUMENT (SID) DURING THE ENHANCED COMMUNITY QUARANTINE

DATE : 01 August 2021

In view of the escalation of the risk classification of the National Capital Region (NCR) to Enhanced Community Quarantine (ECQ) starting 06 to 20 August 2021 under IATF Resolution No. 130-A dated 29 July 2021, and other areas nationwide (coverage dates may vary for other areas outside NCR) and pursuant to the Omnibus Guidelines on the Implementation of Community Quarantine in the Philippines, the following guidelines are hereby implemented relative to the conduct of approved training courses and issuance of certificates for seafarers serving the domestic ships and the processing of SID and SRB during the ECQ:

I. CONDUCT OF APPROVED TRAINING COURSES FOR SEAFARERS SERVING THE DOMESTIC SHIPS

1. All scheduled face-to-face classes and practical assessments under the approved training courses of all Maritime Training Institutions (MTIs) for seafarers serving the domestic ships, located in the NCR and other areas that are placed under or affected by the ECQ, shall be **suspended** during the ECQ period. In view thereof, all MTIs concerned are hereby advised to reschedule the affected classes and practical assessments to a later date after the ECQ.

Upon lifting of the ECQ, the said MTIs are directed to implement their Post-ECQ Operation Plan before resuming their operations.

II. PROCESSING OF CERTIFICATES AND OTHER DOCUMENTS CONCERNING SEAFARERS SERVING THE DOMESTIC SHIPS

1. The filing and processing of the following certificates and documents shall also be temporarily suspended during the ECQ period and will resume on 23 August 2021 or upon the lifting of the ECQ:
 - a. Certificate of Marine Profession (CMP) License and Identification Card (ID);
 - b. Domestic Certificate of Competency (DCOC);
 - c. Seafarer's Identification Booklet (SIB);
 - d. Harbor Pilots License and ID; and
 - e. Certificate of Accreditation of training programs (new or renewal) for seafarers serving the domestic ships.
2. **CMP ID, DCOC, SIB and Harbor Pilots ID** that are **expiring during the ECQ period** shall be **deemed automatically extended for a period of three (3) months** from the date of expiry thereof. However, seafarers holding such expiring documents may opt to apply for renewal at any of the MARINA Regional Offices which are not affected by the declaration of the ECQ.

III. PROCESSING AND ISSUANCE OF SRB AND SID

1. The **filing and processing of regular applications for issuance of SRB and SID** shall be **temporarily suspended during the ECQ period** and will resume on 23 August 2021 or upon lifting of the ECQ.
2. Seafarers with confirmed application/appointment for issuance of SRB/SID from 06-20 August 2021 shall be accommodated starting 23 August 2021 onwards or upon lifting of the ECQ. If necessary, further information and guidance will be sent to affected seafarers, via e-mail and SMS, based on the contact details they provided in the MARINA Online Appointment System (OAS).
3. On the other hand, the **filing and processing of expedite applications for issuance of SRB/SID** will still continue at the Manpower Development Service (MDS) of the MARINA Central Office Building during the ECQ, **only for seafarers who are scheduled for deployment during the ECQ period or within the month of August 2021**. For this purpose, the MARINA – OAS will be available to accommodate the **filing of application for expedite processing only**.

Local Manning Agencies (LMAs) are hereby reminded that the filing and processing of the said expedite application shall be in accordance with the guidelines and requirements as provided under **MARINA Advisory No. 2021-22**. When filing for expedite application, LMAs must ensure that their seafarer(s) already has a confirmed application/appointment for issuance of SRB/SID in the MARINA Central Office. Otherwise, the expedite processing of SRB/SID cannot be processed at the MDS.

IV. PUBLIC ASSISTANCE

For inquiries or further clarifications, all concerned may send an email at mds@marina.gov.ph or call at (02) 8524 6517.

Please note that the above-mentioned schedules may be subject to change depending on the IATF guidelines that may further be issued relative to the lifting of ECQ.

For the information and guidance of all concerned.



VADM ROBERT A EMPEDRAD AFP (Ret)
Administrator

