

Department of Transportation
 MARITIME INDUSTRY AUTHORITY REGIONAL OFFICE XII
 Indicative Annual Procurement Plan - NON - CSE for FY 2022

Code (PAP)	Procurement Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity			Source of Funds		Estimated Budget (PnP)		Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Total	MOOE	CO	
1	Conduct of Regular Staff Conference (Monthly)	MRO 12	YES	Shopping	Q1-Q4			GoP	24,000.00			
2	New Years Call	MRO 12	YES	Shopping	Q1			GoP	5,000.00			
3	Kapitirang Komunikasyon sa SOCSKSKARGEN	MRO 12	NO	Shopping	Q1-Q4			GoP	30,000.00			
4	National Womens Month (March)	MRO 12	YES	Shopping	Q1			GoP	40,000.00			
5	Ceremony/Honor for Retiree	MRO 12	YES	NP-53.9 - Small Value Procurement	Q1			GoP	10,000.00			
6	Various Training for MARINA 12 personnel (Registration fee)	MRO 12	NO	NP-53.5 Agency-to-Agency	Q1-Q4			GoP	70,000.00			
7	Meats provision of various training for MRO12 personnel	MRO 12	NO	Shopping	Q1-Q4			GoP	30,000.00			
8	Inter-Agency Meeting	MRO 12	NO	Shopping	Q1-Q4			GoP	20,000.00			
9	GAD Plans & Program - Organizational focused (Midyear)	MRO 12	NO	NP-53.9 - Small Value Procurement	Q2			GoP	85,000.00			
10	GAD Plans & Program - Organizational focused (Year-end)	MRO 12	NO	NP-53.9 - Small Value Procurement	Q4			GoP	85,000.00			
11	GAD Plans & Program - Client focused (Midyear)	MRO 12	NO	NP-53.9 - Small Value Procurement	Q2			GoP	30,000.00			
12	GAD Plans & Program - Client focused (Year-end)	MRO 12	NO	NP-53.9 - Small Value Procurement	Q4			GoP	30,000.00			
13	Multi-Sectoral Advisory Board Meeting	MRO 12	NO	NP-53.9 - Small Value Procurement	Q1-Q4			GoP	30,000.00			
14	Conduct of Mid-Year Office Performance Assessment & Training	MRO 12	NO	NP-53.9 - Small Value Procurement	Q2			GoP	85,000.00			
15	Conduct of Year-End Office Performance Assessment & Training	MRO 12	NO	NP-53.9 - Small Value Procurement	Q4			GoP	85,000.00			
16	MARINA Anniversary (June 01)	MRO 12	NO	NP-53.9 - Small Value Procurement	Q2			GoP	40,000.00			
17	MARINA 12 (November 18)	MRO 12	NO	NP-53.9 - Small Value Procurement	Q4			GoP	50,000.00			
18	Seafarers Day (June 25)	MRO 12	NO	Shopping	Q2			GoP	40,000.00			
19	National Maritime Week (September)	MRO 12	NO	NP-53.9 - Small Value Procurement	Q3			GoP	50,000.00			
20	Conduct of MARINA-PCG Forum	MRO 12	NO	Shopping	Q1-Q4			GoP	25,000.00			
21	Provision of Meals during 3s Convention	MRO 12	NO	Shopping	Q4			GoP	5,000.00			
22	Exit Conference with COA Auditors	MRO 12	YES	Shopping	Q1			GoP	3,000.00			
23	Zoom Account Subscription	MRO 12	YES	Shopping	Monthly			GoP	9,000.00			
24	Office Building Rental	MRO 12	YES	Direct Contracting	Monthly			GoP	709,632.00			
25	Procurement of various office supplies	MRO 12	YES	NP-53.9 - Small Value Procurement	Q1-Q4			GoP	440,000.00			
26	Security Services	MRO 12	YES	Direct Contracting	Monthly			GoP	40,320.00			
27	Repair & Maintenance of Motor Vehicle (Honda Mobilio & M	MRO 12	YES	Direct Contracting	Q1-Q4			GoP	50,000.00			
28	General Cleaning of Airconditioning (13 unit)	MRO 12	NO	Direct Contracting	Q1-Q4			GoP	9,000.00			
29	Repair of Laptops/Desktops	MRO 12	YES	Direct Contracting	Q1-Q4			GoP	3,000.00			
30	Fuel including lubricants for Motor Vehicle (Honda Mobilio)	MRO 12	YES	Direct Contracting	Q1-Q4			GoP	120,000.00			
31	Insurance premium of Motor Vehicle (Honda Mobilio & Mifs	MRO 12	YES	NP-53.5 Agency-to-Agency	Q1			GoP	15,000.00			
32	Insurance of Property Plant & Equipment	MRO 12	NO	NP-53.5 Agency-to-Agency	Q1			GoP	15,000.00			
33	Fidelity Bond (3 personnel)	MRO 12	NO	NP-53.5 Agency-to-Agency	Q1-Q4			GoP	22,500.00			
34	Purchase of Accountable Form No. 51-C (Official Receipt)	MRO 12	NO	NP-53.5 Agency-to-Agency	Q3			GoP	10,000.00			
35	Purchase of IT Supplies (Ink/Toner)	MRO 12	YES	NP-53.9 - Small Value Procurement	Q1-Q4			GoP	45,000.00			
36	Risograph of MARINA Forms (Newsprint & labor)	MRO 12	NO	NP-53.9 - Small Value Procurement	Q1-Q4			GoP	15,000.00			
37	Postage & Courier	MRO 12	YES	Direct Contracting	Monthly			GoP	20,500.00			
38	Plumbing works of comfort room with accessories	MRO 12	NO	Shopping	Q1-Q4			GoP	15,000.00			
39	Purchase of office tables & chairs	MRO 12	NO	NP-53.9 - Small Value Procurement	Q4			GoP	50,000.00			
40	Purchase of Medicine supplies (facemask/vitamin/alcohol)	MRO 12	YES	NP-53.9 - Small Value Procurement	Q1-Q4			GoP	50,000.00			
41	Procurement of drinking water supply	MRO 12	YES	Direct Contracting	Monthly			GoP	21,000.00			
42	Internet Subscription (5lines)	MRO 12	YES	Direct Contracting	Monthly			GoP	199,104.00			
43	Cable Subscription	MRO 12	YES	Direct Contracting	Monthly			GoP	6,000.00			
44	Photocopy of MRO 12 documents	MRO 12	YES	Shopping	Monthly			GoP	20,000.00			

Total APP: 2,757,056.00
 Total MOOE: 2,757,056.00
 Total CO: 0

Recommended by: 
 CECILIA G. JARABELO
 BAC Chairman

Approved by: 
 ARNIE F. SANTIAGO, MSc MSA
 Regional Director